
MERC Commission Meeting

May 4, 2022
12:30 pm

Oregon Convention Center
Room D136

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Thông báo về sự Metro không kỳ thị của Metro tôn trọng dân quyền. Muốn biết thêm thông tin về chương trình dân quyền của Metro, hoặc muốn lấy đơn khiếu nại về sự kỳ thị, xin xem trong www.oregonmetro.gov/civilrights. Nếu quý vị cần thông dịch viên ra dấu bằng tay, trợ giúp về tiếp xúc hay ngôn ngữ, xin gọi số 503-797-1890 (từ 8 giờ sáng đến 5 giờ chiều vào những ngày thường) trước buổi họp 5 ngày làm việc.

Повідомлення Metro про заборону дискримінації Metro з повагою ставиться до громадянських прав. Для отримання інформації про програму Metro із захисту громадянських прав або форми скарги про дискримінацію відвідайте сайт www.oregonmetro.gov/civilrights або Якщо вам потрібен перекладач на зборах, для задоволення вашого запиту зателефонуйте за номером 503-797-1890 з 8.00 до 17.00 у робочі дні за п'ять робочих днів до зборів.

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Ogeysiiska takooris la’aanta ee Metro Metro waxay ixtiraamtaa xuquuqda madaniga. Si aad u heshid macluumaad ku saabsan barnaamijka xuquuqda madaniga ee Metro, ama aad u heshid warqadda ka cabashada takoorista, booqo www.oregonmetro.gov/civilrights. Haddii aad u baahan tahay turjubaan si aad uga qaybqaadatid kullamada dadweynaha, wac 503-797-1890 (8 gallinka hore illaa 5 gallinka dambe maalmaha shaqada) shan maalmo shaqa kullanka si loo tixgaliyo codsashadaada.

Metro의 차별 금지 관련 통지서 Metro의 시민권 프로그램에 대한 정보 또는 차별 항의서 양식을 얻으려면, 또는 차별에 대한 불만을 신고 할 수 www.oregonmetro.gov/civilrights. 당신의 언어 지원이 필요한 경우, 회의에 앞서 5 영업일 (오후 5시 주중에 오전 8시) 503-797-1890를 호출합니다.

Metroの差別禁止通知 Metroでは公民権を尊重しています。Metroの公民権プログラムに関する情報について、または差別苦情フォームを入手するには、www.oregonmetro.gov/civilrights。までお電話ください公開会議で言語通訳を必要とされる方は、Metroがご要望に対応できるよう、公開会議の5営業日前までに503-797-1890（平日午前8時～午後5時）までお電話ください。

ការអោយដឹងពីការគោរពសិទ្ធិរបស់អ្នក ការគោរពសិទ្ធិរបស់អ្នក ។ សំរាប់ព័ត៌មានអំពីកម្មវិធីសិទ្ធិរបស់អ្នក Metro ឬដើម្បីទទួលបានការបណ្តឹងសិទ្ធិរបស់អ្នក សូមទូរស័ព្ទលេខ 503-797-1890 (ម៉ោង 8 រៀងរាល់ថ្ងៃ ថ្ងៃច័ន្ទ រហូតដល់ថ្ងៃសុក្រ) ។ បើអ្នកមានការសង្ស័យអំពីការគោរពសិទ្ធិរបស់អ្នក សូមទូរស័ព្ទលេខ 503-797-1890 (ម៉ោង 8 រៀងរាល់ថ្ងៃ ថ្ងៃច័ន្ទ រហូតដល់ថ្ងៃសុក្រ) ។

Metro إشعار بحقوقكم Metro 完全遵守 1964 年民权法案第 VI 条及相关法规，禁止歧视。如果任何人认为他们因种族、肤色、国籍、性别、年龄或残疾而在接受福利或服务方面受到歧视，他们有权向 Metro 提出投诉。有关 Metro 的民权计划，或获取歧视投诉表，请访问 www.oregonmetro.gov/civilrights 或拨打 503-813-7514。Metro 将根据请求为残疾人及需要在公共会议上使用手语、沟通辅助设备或语言协助的人提供服务。如需手语翻译、沟通辅助设备或语言协助，请于会前 5 个工作日（周一至周五上午 8 点至下午 5 点）拨打 503-797-1890 或 TDD/TTY 503-797-1804。所有 Metro 会议均设有轮椅通道。如需最新的公共交通信息，请访问 TriMet 的网站 www.trimet.org。

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Notificación de no discriminación de Metro Metro respeta los derechos civiles. Para obtener información sobre el programa de derechos civiles de Metro o para obtener un formulario de reclamo por discriminación, ingrese a www.oregonmetro.gov/civilrights. Si necesita asistencia con el idioma, llame al 503-797-1890 (de 8:00 a. m. a 5:00 p. m. los días de semana) 5 días laborales antes de la asamblea.

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Avizul Metro privind nediscriminarea Metro respectă drepturile civile. Pentru informații cu privire la programul Metro pentru drepturi civile sau pentru a obține un formular de reclamație împotriva discriminării, vizitați www.oregonmetro.gov/civilrights. Dacă aveți nevoie de un interpret de limbă la o ședință publică, sunați la 503-797-1890 (între orele 8 și 5, în timpul zilelor lucrătoare) cu cinci zile lucrătoare înainte de ședință, pentru a putea să vă răspunde în mod favorabil la cerere.

Metro txoj kev ntxub ntxaug daim ntawv ceeb toom Metro tributes cai. Rau cov lus qhia txog Metro txoj cai kev pab, los yog kom sau ib daim ntawv tsis txaus siab, mus saib www.oregonmetro.gov/civilrights. Yog hais tias koj xav tau lus kev pab, hu rau 503-797-1890 (8 teev sawv ntxov txog 5 teev tsaus ntuj weekdays) 5 hnub ua hauj lwv ua ntej ntawm lub rooj sib tham.



Metropolitan Exposition Recreation Commission

Meeting Agenda

May 4, 2022

12:30 to 2:30 p.m.

Oregon Convention Center – Room D136

Zoom | Webinar ID: 862 6226 6378

Karis Stoudamire-Phillips
Chair

John Erickson
Vice chair

Deidra Krys-Rusoff
Secretary-treasurer

Damien Hall

Dañel Malán

David Martinez

Deanna Palm

12:30 p.m. Call to Order and Roll Call

12:35 Citizen Communication

12:40 Commission / Council Liaison Communications

12:45 General Manager Communications
Steve Faulstick

12:55 Financial Update
Brian Kennedy

1:00 p.m. Venue Business Reports
Matthew P. Rotchford, Craig Stroud, Robyn Williams

1:15 Consent Agenda

- Record of MERC Actions, April 6, 2022

1:20 Interstate Bridge Replacement Project Update
Margi Bradway, Matt Bihn and Alex Oreschak

2:00 p.m. Expo Development Opportunity Study Update
Paul Slyman, Chuck Gallagher, and Lauren Everett

MERC Commission Meeting

May 4, 2022
12:30 pm

Financial Report

Date: May 4th, 2022
To: Commissioner Karis Stoudamire-Phillips, Chair
Commissioner John Erickson, Vice Chair
Commissioner Deidra Krys-Rusoff, Secretary-Treasurer
Commissioner Damien Hall
Commissioner Dañel Malán
Commissioner Deanna Palm
Councilor Christine Lewis
From: Katie Shifley – MERC Finance Manager
Subject: March 2022 Financial Update

March 2022 close data and year-end projections are provided by venue, below. Each venue's spring event revenue forecasts have been updated to align with changes to the event schedule as well as staffing plans for this spring.

OCC's year-end projections have improved slightly since last month, with strong revenues posted in March. OCC has done a laudable job bringing revenues and expenses closer into alignment through the course of the year. Inclusive of the \$2 million technical adjustment discussed last month, OCC is projected to end the year with a net increase to total fund balance.

P'5 year-end projections have improved slightly since last month, with March posting the strongest event revenues so far this year. A handful of Hamilton shows had to be canceled due to a flu outbreak during April, but the financial impact was somewhat mitigated by the fact that cancellations occurred during subscriber week. Regarding the Schnitzer sewer project, Metro staff have updated the project cost based to \$1.5 million to \$1.8 million in accordance with consultant estimates, as much as a third of which will be incurred this fiscal year.

Expo financial projections have not changed substantially since last month, and updated projections continue to suggest a relatively robust month for April. Expo is moving forward with a handful of key recruitments this spring, which are assumed in the expense projections.

MERC Statement of Activity with Annual Budget

Metropolitan Exposition-Recreation Commission

Oregon Convention Center

March 2022

March 2022	YTD Actuals		Annual Budget	Year-End by QTR				
	March 2022	Year to Date		Q1 - Actuals	Q2 - Actuals	Q3 - Actuals	Q4 - Projection	Full Year
Operations								
Charges for Services	2,120,197	9,099,370	14,162,411	1,346,268	3,719,840	4,033,262	4,221,201	13,320,571
Local Government Shared Revenues	1,024,965	6,608,721	9,991,245	1,018,918	3,339,561	2,250,242	4,113,675	10,722,397
Contributions from Private Sources	-	200,000		-	-	200,000	-	200,000
Grants	-	2,640		1,000	300	1,340	-	2,640
Interest Earnings	7,860	67,392	160,000	20,660	24,576	22,156	21,000	88,392
Miscellaneous Revenue	623	93,778	9,331	69,641	18,701	5,437	-	93,778
Transfers-R	-	2,128,592	-	-	-	2,128,592	-	2,128,592
Total Revenues	3,153,645	18,200,494	24,322,987	2,456,486	7,102,978	8,641,029	8,355,876	26,556,370
Personnel Services	652,351	5,459,763	9,380,055	1,452,202	2,110,278	1,897,284	2,521,680	7,981,443
Materials and Services	681,278	6,196,080	14,321,726	1,429,566	2,516,298	2,250,217	4,707,006	10,903,086
Transfers-E	444,961	4,004,649	5,339,565	1,334,883	1,334,883	1,334,883	1,334,883	5,339,532
Total Expenditures	1,778,590	15,660,492	29,041,346	4,216,650	5,961,458	5,482,383	8,563,569	24,224,061
Net Operations	1,375,055	2,540,002	(4,718,359)	(1,760,164)	1,141,520	3,158,646	(207,693)	2,332,309
Capital								
Total Revenues	-	-	2,250,000	-	-	-	-	-
Total Expenditures	-	73,710	660,000	-	-	73,710	250,000	323,710
Net Capital	-	(73,710)	1,590,000	-	-	(73,710)	(250,000)	(323,710)
Change in Fund Balance	1,375,055	2,466,292	(3,128,359)	(1,760,164)	1,141,520	3,084,936	(457,693)	2,008,599
Beginning Fund Balance - Operating		12,541,183	8,721,708	12,541,183	10,781,019	11,922,539	15,007,475	12,541,183
Ending Fund Balance		15,007,475	5,593,349	10,781,019	11,922,539	15,007,475	14,549,782	14,549,782

Food & Beverage Restricted Capital Balance

2,250,000

MERC Statement of Activity with Annual Budget

Metropolitan Exposition-Recreation Commission

Portland's 5 Centers for the Arts

March 2022

March 2022	YTD Actuals		Annual Budget	Year-End by QTR				
	March 2022	Year to Date		Q1 - Actuals	Q2 - Actuals	Q3 - Projection	Q4 - Projection	Full Year
Operations								
Charges for Services	1,707,324	6,123,413	10,292,646	419,233	3,244,159	4,167,344	3,272,057	11,102,794
Local Government Shared Revenues	112,385	770,072	1,332,846	111,722	524,002	246,733	689,815	1,572,272
Contributions from Governments	-	499,471	1,006,827	-	499,471	-	499,471	998,942
Contributions from Private Sources	-	-	139,350	-	-	-	56,290	56,290
Grants	-	-	-	-	-	-	-	-
Interest Earnings	14,117	89,992	71,000	23,285	34,517	46,307	30,000	134,109
Miscellaneous Revenue	1,316	7,156	21,523	4,117	4,419	(64)	-	8,472
Transfers-R	-	136,794	290,000	72,498	-	64,296	-	136,794
Total Revenues	1,835,142	7,626,898	13,154,192	630,855	4,306,568	4,524,616	4,547,633	14,009,673
Personnel Services	644,381	4,353,567	7,526,833	1,104,430	2,067,577	1,825,942	2,280,491	7,278,439
Materials and Services	504,410	3,865,312	4,893,947	1,101,337	2,098,822	1,169,562	1,581,116	5,950,838
Transfers-E	210,830	1,686,640	2,529,964	632,490	632,490	632,490	632,490	2,529,960
Total Expenditures	1,359,621	9,905,519	14,950,744	2,838,257	4,798,889	3,627,993	4,494,097	15,759,237
Net Operations	475,521	(2,278,621)	(1,796,552)	(2,207,403)	(492,321)	896,623	53,536	(1,749,564)
Capital								
Total Revenues	-	150,726	500,000	310	416	150,000	-	150,726
Total Expenditures	15,054	949,465	2,360,000	310,569	270,633	368,263	922,745	1,872,210
Net Capital	(15,054)	(798,739)	(1,860,000)	(310,259)	(270,217)	(218,263)	(922,745)	(1,721,484)
Change in Fund Balance	460,467	(3,077,360)	(3,656,552)	(2,517,661)	(762,538)	678,360	(869,209)	(3,471,048)
Beginning Fund Balance - Operating		3,742,069	2,601,901	3,742,069	1,534,667	1,042,346	1,938,969	3,742,069
Beginning Fund Balance - Capital		2,041,798	1,860,000	2,041,798	1,731,539	1,461,322	1,243,059	2,041,798
Total Ending Fund Balance		2,706,507	805,349	3,266,206	2,503,668	3,182,028	2,312,819	2,312,819

Food & Beverage Restricted Capital Balance

500,000

MERC Statement of Activity with Annual Budget

Metropolitan Exposition-Recreation Commission

Portland Expo Center

March 2022

March 2022	YTD Actuals		Annual Budget	Year-End by QTR				
	March 2022	Year to Date		Q1 - Actuals	Q2 - Actuals	Q3 - Actuals	Q4 - Projection	Full Year
Operations								
Charges for Services	525,689	3,203,273	3,475,557	592,189	853,868	1,757,217	1,098,837	4,302,111
Local Government Shared Revenues	-	-	287,500	-	-	-	287,500	287,500
Interest Earnings	980	9,810	10,000	3,704	3,935	2,171	-	9,810
Miscellaneous Revenue	7,348	59,838	24,946	(608)	36,309	24,136	12,500	72,338
Transfers-R	54,166	508,926	820,000	332,498	(7,502)	183,930	162,498	671,424
Total Revenues	588,182	3,781,847	4,618,003	927,784	886,609	1,967,454	1,561,335	5,343,183
Personnel Services	124,829	986,858	1,858,270	226,408	361,052	399,398	521,714	1,508,571
Materials and Services	183,221	1,353,989	1,790,218	334,100	519,848	500,042	734,007	2,087,996
Transfers-E	67,513	1,587,517	1,831,562	202,539	1,182,439	202,539	244,045	1,831,562
Total Expenditures	375,563	3,928,364	5,480,050	763,047	2,063,339	1,101,978	1,499,765	5,428,129
Net Operations	212,619	(146,517)	(862,047)	164,736	(1,176,729)	865,476	61,570	(84,947)
Capital								
Total Revenues	-	-	540,000	-	-	-	40,000	40,000
Total Expenditures	-	196,437	350,000	-	-	196,437	65,000	261,437
Net Capital	-	(196,437)	190,000	-	-	(196,437)	(25,000)	(221,437)
Change in Fund Balance	212,619	(342,953)	(672,047)	164,736	(1,176,729)	669,040	36,570	(306,383)
Beginning Fund Balance - Operating		1,727,173	1,067,561	1,727,173	1,891,909	715,180	1,384,219	1,727,173
Beginning Fund Balance - Capital		80,000	80,000	80,000	80,000	80,000	80,000	80,000
Ending Fund Balance		1,384,219	395,514	1,891,909	715,180	1,384,219	1,420,789	1,500,789

Food & Beverage Restricted Capital Balance	500,000
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MERC Commission Meeting

May 4, 2022
12:30 pm

Consent Agenda

Metropolitan Exposition Recreation Commission
Record of MERC Commission Actions
 April 6, 2022
 Virtual Zoom Meeting

Present:	Karis Stoudamire-Phillips, John Erickson, Deidra Kryz-Rusoff, Damien Hall, Deanna Palm
Absent:	Dañel Malan
	A regular meeting of the Metropolitan Exposition Recreation Commission was called to order by Chair Stoudamire-Phillips at 12:33.
1.0	Quorum Confirmed A quorum of Commissioners was present.
2.0	Opportunity for Public Comment on Agenda and Non-Agenda items <ul style="list-style-type: none"> Steve Wenig, GM of the Oregon Symphony shared his thoughts and concerns around the P5 rental rate resolution. Laura Hassell, Producing Director for Portland Opera shared her thoughts and concerns around the P5 rental rate resolution.
3.0	Commission and Council Communications <ul style="list-style-type: none"> Commissioner Stoudamire-Phillips thanked P5 staff for inviting her to introduce the featured speaker, Dr. Alicia Odewale at the recent NatGeo event. Councilor Rosenthal shared about the recent ribbon cutting at Newell Creek Canyon Nature Park in Oregon City. Metro has recently purchased 53 acres in Killin Wetlands and around 30 acres at the confluence of Deep Creek and the Clackamas River. A few more ribbon cuttings were held for affordable housing openings in Hillsboro and Happy Valley. The Zoo is mourning the recent passing of Leah, a beloved, 47 year-old chimpanzee.
4.0	GM Communications Steve Faulstick provided the following updates: <ul style="list-style-type: none"> Introduced Sarah Donovan as the new head of marketing and communication for the venues. Venue staff continue to be nimble as we navigate rolling back some COVID policies. Faulstick shared his great appreciation for venue leadership as they support their teams during continued challenging times. We will return to an in-person MERC meeting next month at the Oregon Convention Center. We will be introducing the new City of Portland MERC appointment, who will finish Ray Leary's term, at the May meeting.
5.0	Financial Report Katie Shifley presented a financial update. <ul style="list-style-type: none"> Commissioner Kryz-Rusoff asked for an update on how recent COVID-related funds have been applied. Shifley responded that there are currently working through the shuttered venue operator grant and identifying eligible expenses, and expect to have the 10 million listed on the P5 fund balance by the end of this fiscal year. Commissioner Kryz-Rusoff asked for an update on the Schnitzer. Shifley responded that the City of Portland Budget Office did recommend approval of 700k in funding for FY23. The Mayor will announce the proposed budget in early May so we will have more info at that time. Commissioner Kryz-Rusoff congratulated the Expo team on an outstanding month.
6.0	Venue Business Reports Matthew P. Rotchford, Craig Stroud and Robyn Williams reported on business at the venues during the past month.

	<ul style="list-style-type: none"> • Commissioner Krys-Rusoff asked about the search for a new Expo parking director. Rotchford responded that we received limited applicants from the FOTA pool in our initial posting. We continue our recruitment and noted there are a few internal applicants. • Commissioner Erickson asked about the sales volume generated by the RV show to help gain insight to economic development. Rotchford will reach out to the show manager for some generalized information across the event.
7.0	<p>Consent Agenda</p> <ul style="list-style-type: none"> • Record of MERC Actions, March 2, 2022 <p>A motion was made by Commissioner Erickson and seconded by Commissioner Palm to approve the Consent Agenda.</p> <p>VOTING: AYE: 5 (Stoudamire-Phillips, Erickson, Krys-Rusoff, Hall, and Palm) NAY: 0</p> <p>MOTION PASSED</p>
10.	<p>Action Agenda</p> <ul style="list-style-type: none"> • Resolution 22-04 For the purpose of adopting community-developed Guiding Principles for the Portland Expo Center Development Opportunity Study Paul Slyman • Commissioner Krys-Rusoff commented on the thoughtfulness of the work around establishing the community values. <p>A motion was made by Commissioner Krys-Rusoff and seconded by Commissioner Hall to approve Resolution 22-04.</p> <p>VOTING: AYE: 5 (Stoudamire-Phillips, Erickson, Krys-Rusoff, Hall, and Palm) NAY: 0</p> <p>Resolution 22-04 APPROVED</p> <ul style="list-style-type: none"> • Resolution 22-05 For the Purpose of approving rental rates for three years for Portland’s Centers for the Arts (Portland’s) beginning in fiscal year, 2022/2023 through 2024/2025. Robyn Williams • Commissioner Erickson asked if the ticket prices charged by our users have increased more than our 3% annual charge. Williams is unable to answer as the arts groups prefer to control and sell their own tickets. • Commissioner Krys-Rusoff shared that as the budget chair she advises that something needs to happen in order to continue to operate and run the venues. Our commitment to pay equity and being an employer of choice coupled with our aging buildings, as well as inflation and general cost increases necessitate rate increases as our operating margins are shrinking. • Commissioner Hall acknowledged the hardship on local arts groups and urged them to collaborate with venue leadership to help advocate to find ways to address some of the structural costs. Collectively working as partners to exert influence to identify funds could change the trajectory of continued cost increases.

	<ul style="list-style-type: none"> Commissioner Palm acknowledged the unfortunate timing of this decision, but noted this is a necessary step to ensure that local arts groups have a home in the future. She reminded commissioners that as we are faced with cost increases, we may need to consider sliding some of the increase to our customers in the future. Chair Stoudamire-Phillips acknowledged the difficult decision before them and stated ultimately it is the Commissions responsibility is to take care of our venues and ensure they are generating revenue. <p>A motion was made by Commissioner Erickson and seconded by Commissioner Palm to approve Resolution 22-05.</p> <p>VOTING: AYE: 5 (Stoudamire-Phillips, Erickson, Krys-Rusoff, Hall and Palm) NAY: 0</p> <p>Resolution 22-05 APPROVED</p>
	<p>Travel Portland Quarterly Report James Jesse</p> <ul style="list-style-type: none"> No questions asked.
8.0	Expo Development Opportunity Study update – <i>rescheduled to the May meeting due to the meeting running over time.</i>
	As there was no further business to come before the Commission, the meeting was adjourned at 2:15 p.m. p.m.
9.0	Executive Session: under ORS 192.660(3) to conduct deliberations with persons designated by the governing body to conduct labor relations

Minutes submitted by Amy Nelson.

MERC Commission Meeting

May 4, 2022
12:30 pm

Interstate Bridge Replacement
Project Update

MERC Commission Meeting

May 4, 2022
12:30 pm

Expo Development Opportunity
Study Update

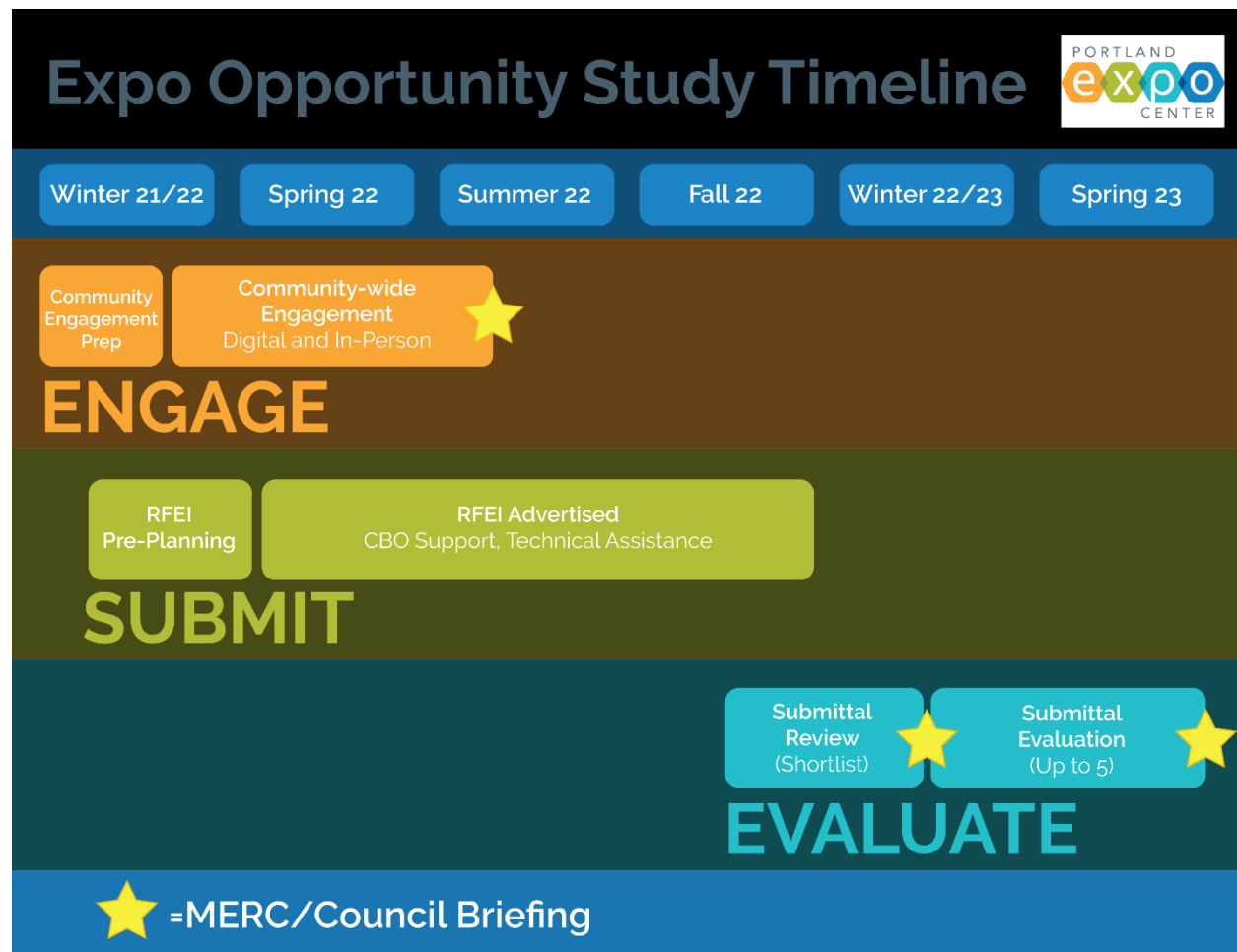
Date: April 26, 2022
To: MERC Commissioners
From: Paul Slyman, Project Sponsor
Subject: Expo Futures: Expo Development Opportunity Study Monthly Update

Chair Stoudamire-Phillips, MERC Commissioners, and Councilor Lewis:

Thank you for your continued support, leadership and interest in the Expo Development Opportunity Study. We have made a lot of progress since our report to you last month and I'm pleased to share the following updates:

Guiding Principles

Thank you for the unanimous support of the Expo DOS Community-generated Guiding Principles adopted by Resolution at your April 6 meeting. We are very excited to bring these to Metro Council for consideration at their May 5 Meeting. It is through these Guiding Principles that community and partner voices are made real during the implementation of the RFEI.



Project Staffing Changes

I might as well get the difficult part of this month's report finished early—we are unfortunately experiencing significant staffing changes on the project. You have likely learned of the departures of Metro staff Katie Shifley, Sarah Donovan, Lauren Everett (Lauren will be staying in Metro's Planning and Development dept) and Chuck Gallagher. They are off to new opportunities and adventures and we wish them well. We still have work ahead to determine how their work will be filled.

Project Timeline Progress

1. Engage the community and potential partners

Our new website is complete and Lauren will give you a brief overview at your meeting. In addition to updated content, and information for partners and the general public, it includes three important features—an introductory video, resources for potential partners, and a community survey.

The survey questions will allow us to hear more thoughts from community members and partners, learn more about their desires for Expo, and share important historical and cultural information. We will be distributing the survey using a number of channels, including Metro's social media platforms in combination with community-based organizations and their networks. We will also issue a press release announcing the launch of the website and survey.

We have sent communication to six Tribal Governments; the Confederated Tribes of the Umatilla (CTUIR); Confederated Tribes of Grand Ronde (CTGR); Confederated Tribes of Siletz Indians (CTSI); Confederated Tribes and Bands of the Yakama Nation (CTBYN); Confederated Tribes of Warm Springs (CTWS); and the Cowlitz Indian Tribe (CTI), to ask them how they would like to be engaged in this work and if they would like more information. Three of these tribes are new to the Expo DOS (CTBYN, CTWS and CIT) and received a formal invitation from President Peterson earlier this year.

We recently learned that Confederated Tribes of Grand Ronde have a consultant who's reached out for a meeting with us to catch up on the project and learn more about next steps and how the Tribe could continue to stay involved. We are scheduled to meet with them in mid-May with Metro's Tribal Policy Advisor Katie McDonald.

2. Submit quality proposals for review

We are in the final stages of providing documents and background information to Cascadia as part of their "partner resources" information. This will be a compendium of recent and historic documents to assist potential partners in their research needs.

We are refining our timelines to ensure that time is allotted for internal review of documents that come to us from our consultant Cascadia Partners without undue delay to the overall project.

We have meetings planned with City of Portland to discuss regulatory, service, and conditional use implications associated with possible development scenarios, which information is intended to supplement existing information and aid the RFQ process.

We will share the final-draft RFEI with our Steering Committee Councilor Lewis, Commissioner Krysrusoff, Commissioner Hall, Andrew Scott and Matthew Rotchford before it is released. Final release will be determined by COO Marissa Madrigal.

3. **Evaluate** the proposals with Guiding Principles

Our Expo DOS Community Review Process has been established, beginning with a **Completeness Review** by Metro Staff, then a **Financial Review**. Submissions that are complete and contain viable financial information will then pass to the **Community Review** Committee:

1. Ed Washington, former Metro Council member, Community Liaison for Diversity Initiatives & Inclusion for PSU
2. Lynn Fuchigami-Parks, Former Executive Director, Japanese American Museum of Oregon
3. Paul Lumley, Executive Director NAYA
4. Terrance Moses, Kenton Neighborhood Association Chair
5. Tony DeFalco, Executive Director, Latino Network
6. David Van't Hof, Senior Fellow, Climate Solutions
7. Stephen Green, Entrepreneur, Founder Pitch Black and COO, A Kids Company About

We will also seek review of top submittals through our local **Government Partners**, including:
Eric Engstrom, Principal Planner, Planning and Sustainability, City of Portland
Amy Nagy, Development Manager, Prosper Portland
Ken Anderton, Industrial Development, Senior Management, Port of Portland
Colin Sears, Regional Development Officer, Business Oregon

Submittals will also be made available to **Tribal Governments** that do not submit an RFEI to get the benefit of their review and feedback.

4. **Downstream Economic** benefits of shows at Expo

With the assistance of Expo Center staff, Crossroads Consulting has finalized a survey tool that will be used to estimate the downstream economic benefits that accrue to vendors that participate in shows at Expo. This is in response to MERC Commissioners' requests to better understand how Expo shows create business opportunities and wealth creation for small, disadvantaged and minority-owned Oregon businesses. We are working to have the survey deployed mid-summer. Accuracy of survey results depends highly on participation from vendors who participate in Expo shows. We have designed the survey so that it can be deployed for past shows with vendors identifying their sales in the months that follow their participation at Expo.

As of this writing the project remains on scope, on schedule, and on budget. The recent staff departures likely mean that our schedule may slip as we identify talent to fill our gaps. We also expect additional pressure on the project schedule as unanticipated questions or interests arise.

Please don't hesitate to reach out to me or any members of our Steering Committee or Project Team if you have any questions.