MERC Commission Meeting

December 2, 2020
12:30 pm

Zoom Virtual Meeting

Metro respects civil rights

Metro fully complies with Title VI of the Civil Rights Act of 1964 and related statutes that ban discrimination. If any person believes they have been discriminated against regarding the receipt of benefits or services because of race, color, national origin, sex, age or disability, they have the right to file a complaint with Metro. For information on Metro's civil rights program, or to obtain a discrimination complaint form, visit www.oregonmetro.gov/civilrights or call 503-813-7514. Metro provides services or accommodations upon request to persons with disabilities and people who need an interpreter at public meetings. If you need a sign language interpreter, communication aid or language assistance, call 503-797-1890 or TDD/TTY 503-797-1804 (8 a.m. to 5 p.m. weekdays) 5 business days before the meeting. All Metro meetings are wheelchair accessible. For up-to-date public transportation information, visit TriMet's website at www.trimet.org.

Thông báo về sự Metro không kỳ thị của

Metro tôn trọng dân quyền. Muốn biết thêm thông tin về chương trình dân quyền của Metro, hoặc muốn lấy đơn khiếu nại về sự kỳ thị, xin xem trong www.oregonmetro.gov/civilrights. Nếu quý vị cần thông dịch viên ra dấu bằng tay, trợ giúp về tiếp xúc hay ngôn ngữ, xin gọi số 503-797-1890 (từ 8 giờ sáng đến 5 giờ chiều vào những ngày thường) trước buổi họp 5 ngày làm việc.

Повідомлення Metro про заборону дискримінації

Metro з повагою ставиться до громадянських прав. Для отримання інформації про програму Metro із захисту громадянських прав або форми скарги про дискримінацію відвідайте сайт www.oregonmetro.gov/civilrights. або Якщо вам потрібен перекладач на зборах, для задоволення вашого запиту зателефонуйте за номером 503-797-1890 з 8.00 до 17.00 у робочі дні за п'ять робочих днів до зборів.

Metro **的不歧視公告**

尊重民權。欲瞭解Metro民權計畫的詳情，或獲取歧視投訴表，請瀏覽網站 www.oregonmetro.gov/civilrights。如果您需要口譯方可參加公共會議，請在會議召開前5個營業日撥打503-797-1890（工作日上午8點至下午5點），以便我們滿足您的要求。

Ogeysiiska takooris la'aanta ee Metro

Metro waxay ixtiraamtaa xuquuqda madaniga. Si aad u heshid macluumaad ku saabsan barnaamijka xuquuqda madaniga ee Metro, ama aad u heshid warqadda ka cabashada takoorista, booqo www.oregonmetro.gov/civilrights. Haddii aad u baahan tahay turjubaan si aad uga qaybqaadatid kullan dadweyne, wac 503-797-1890 (8 gallinka hore illaa 5 gallinka dambe maalmaha shaqada) shan maalmo shaqo ka hor kullanka si loo tixgaliyo codsashadaada.

Metro**의 차별 금지 관련 통지서**

Metro의 시민권 프로그램에 대한 정보 또는 차별 항의서 양식을 얻으려면, 또는 차별에 대한 불만을 신고 할 수www.oregonmetro.gov/civilrights. 당신의 언어 지원이 필요한 경우, 회의에 앞서 5 영업일 (오후 5시 주중에 오전 8시) 503-797-1890를 호출합니다.

Metro**の差別禁止通知**

Metroでは公民権を尊重しています。Metroの公民権プログラムに関する情報について、または差別苦情フォームを入手するには、www.oregonmetro.gov/civilrights。までお電話ください公開会議で言語通訳を必要とされる方は、Metroがご要請に対応できるよう、公開会議の5営業日前までに503-797-1890（平日午前8時～午後5時）までお電話ください。

ការម Metro

ការគោរពសិទ្ធិពលរដ្ឋរបស់ ។ សំរាប់ព័ត៌មានអំពីកម្មវិធីសិទ្ធិពលរដ្ឋរបស់ Metro ឬដេម៊ីទទួលពាក្យបណ្តឹងរើសអើងសូមចូលទស្សនាគេហទំព័រ www.oregonmetro.gov/civilrights។

បើលោកអ្នកត្រូវការអ្នកបកប្រែភាសានៅពេលអង្គបរបង្ហុសាធារណៈ: សូមទូរស័ព្ទមកលេខ 503-797-1890 (ម៉ោង 8 រពឹកដល់ម៉ោង 5 ល្ងាច ថ្ងៃធ្វើការ) ប្រាំពីរថ្ងៃ ថ្ងៃធ្វើការ មុនថ្ងៃរដុំដេម៊ីអោចឲ្យគេសម្រួលតាមសំណើរបស់លោកអ្នក

إشعارعدم تمييز من **Metro**

تحترم Metro الحقوقالمدنيةالحقوقالمدنيةلل. يزيمن الم علومات حول برنامج Metro للحقوقالمدنية أو لإيداع شكوى ضد تمييزي رجى زيارةالموقع الإلكتروني www.oregonmetro.gov/civilrights. إن كنت بحاجة إلى مساعدةفي اللغة، يجب عليك الاتصال بقسم الشكاوى على الهاتف 503-797-1890 من الساعة 8 ص حتى الساعة 5 مساءاً، أيام الاثنين إلى الجمعة ( ) أيام عمل من موعد الاجتماع.

Paunawa ng Metro sa kawalan ng diskriminasyon

Iginagalang ng Metro ang mga karapatang sibil. Para sa impormasyon tungkol sa programa ng Metro sa mga karapatang sibil, o upang makakuha ng porma ng reklamo sa diskriminasyon, bisitahin ang www.oregonmetro.gov/civilrights. Kung kailangan ninyo ng interpreter ng wika sa isang pampublikong pulong, tumawag sa 503-797-1890 (8 a.m. hanggang 5 p.m. Lunes hanggang Biyernes) lima araw ng trabaho bago ang pulong upang mapagbigyan ang inyong kahilingan.Notificación de no discriminación de Metro.

Notificación de no discriminación de Metro

Metro respeta los derechos civiles. Para obtener información sobre el programa de derechos civiles de Metro o para obtener un formulario de reclamo por discriminación, ingrese a www.oregonmetro.gov/civilrights . Si necesita asistencia con el idioma, llame al 503-797-1890 (de 8:00 a. m. a 5:00 p. m. los días de semana) 5 días laborales antes de la asamblea.

Уведомление о недопущении дискриминации от Metro

Metro уважает гражданские права. Узнать о программе Metro по соблюдению гражданских прав и получить форму жалобы о дискриминации можно на веб-сайте www.oregonmetro.gov/civilrights. Если вам нужен переводчик на общественном собрании, оставьте свой запрос, позвонив по номеру 503-797-1890 в рабочие дни с 8:00 до 17:00 и за пять рабочих дней до даты собрания.

Avizul Metro privind nediscriminarea

Metro respectă drepturile civile. Pentru informații cu privire la programul Metro pentru drepturi civile sau pentru a obține un formular de reclamație împotriva discriminării, vizitați www.oregonmetro.gov/civilrights. Dacă aveți nevoie de un interpret de limbă la o ședință publică, sunați la 503-797-1890 (între orele 8 și 5, în timpul zilelor lucrătoare) cu cinci zile lucrătoare înainte de ședință, pentru a putea să vă răspunde în mod favorabil la cerere.

Metro txoj kev ntxub ntxaug daim ntawv ceeb toom

Metro tributes cai. Rau cov lus qhia txog Metro txoj cai kev pab, los yog kom sau ib daim ntawv tsis txaus siab, mus saib www.oregonmetro.gov/civilrights. Yog hais tias koj xav tau lus kev pab, hu rau 503-797-1890 (8 teev sawv ntxov txog 5 teev tsaus ntuj weekdays) 5 hnub ua hauj lwm ua ntej ntawm lub rooj sib tham.

Metro

August 2016

Metro

Metropolitan Exposition Recreation Commission

PORTLAND expo CENTER

OREGON Oregon Convention Center

PORTLAND'5 CENTERS FOR THE ARTS

Karis Stoudamire-Phillips
Chair

John Erickson
Vice chair

Deidra Krys-Rusoff
Secretary-treasurer

Damien Hall

Ray Leary

Dañel Malán

Deanna Palm

Meeting Agenda

December 2, 2020
12:30 to 2:30 p.m.
Zoom | Webinar ID: 899 5156 1451

12:30 p.m.	**Call to Order and Roll Call**
12:35	**Citizen Communication**
12:40	**Commission / Council Liaison Communications**
12:45	**General Manager Communications** Scott Cruickshank
12:50	**Financial Report** Rachael Lembo
1:00 p.m.	**Venue Business Reports** Matthew Rotchford, Robyn Williams, and Craig Stroud
1:10	**Consent Agenda** • Record of MERC Actions October 7, 2020
1:15	**Adjourn**
1:15 pm	**Budget Retreat** Rachael Lembo

MERC Commission Meeting

December 2, 2020
12:30 pm

Financial Report

Metropolitan Exposition Recreation Commission

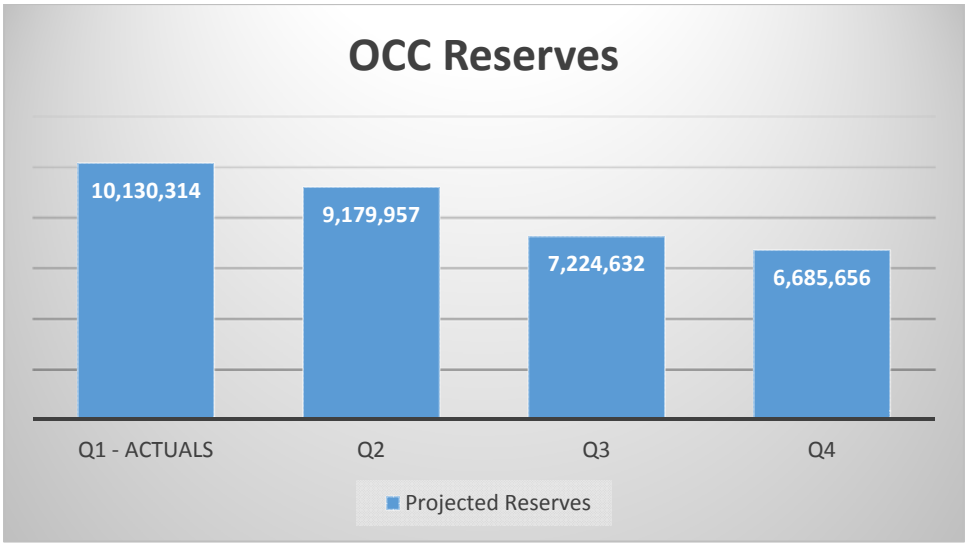
Memorandum

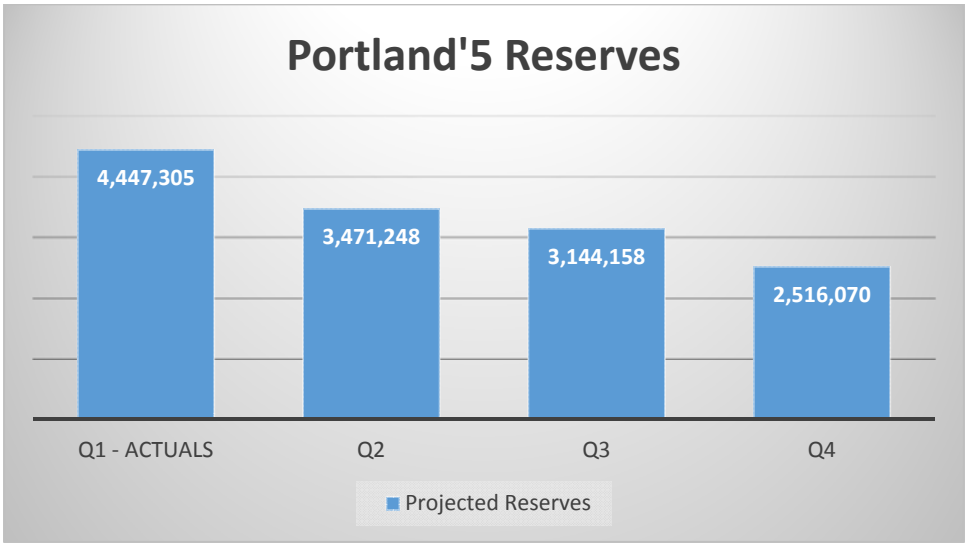
Date: December 2, 2020
To: Commissioner Karis Stoudamire-Phillips, Chair
Commissioner John Erickson, Vice Chair
Commissioner Deidra Krys-Rusoff, Secretary-Treasurer
Commissioner Damien Hall
Commissioner Ray Leary
Commissioner Dañel Malán
Commissioner Deanna Palm
Councilor Christine Lewis
From: Rachael Lembo – MERC Finance Manager
Subject: October 2020 Financial Update

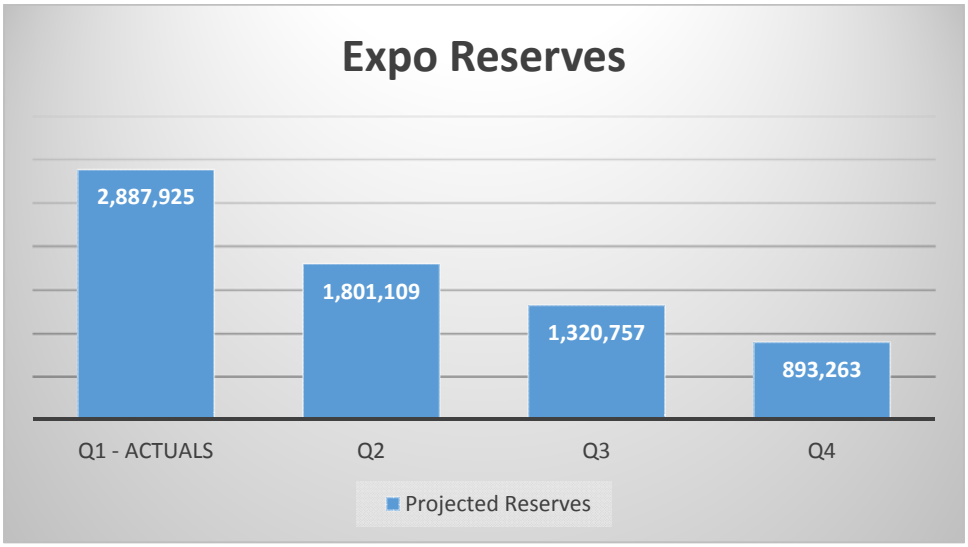
While the spread of COVID-19 has led to additional restrictions in our State, our venues continue to consider alternate and modified event operations and plan for the future. Positive vaccine news has prompted cautious optimism as we look forward to what may be possible in 2021.

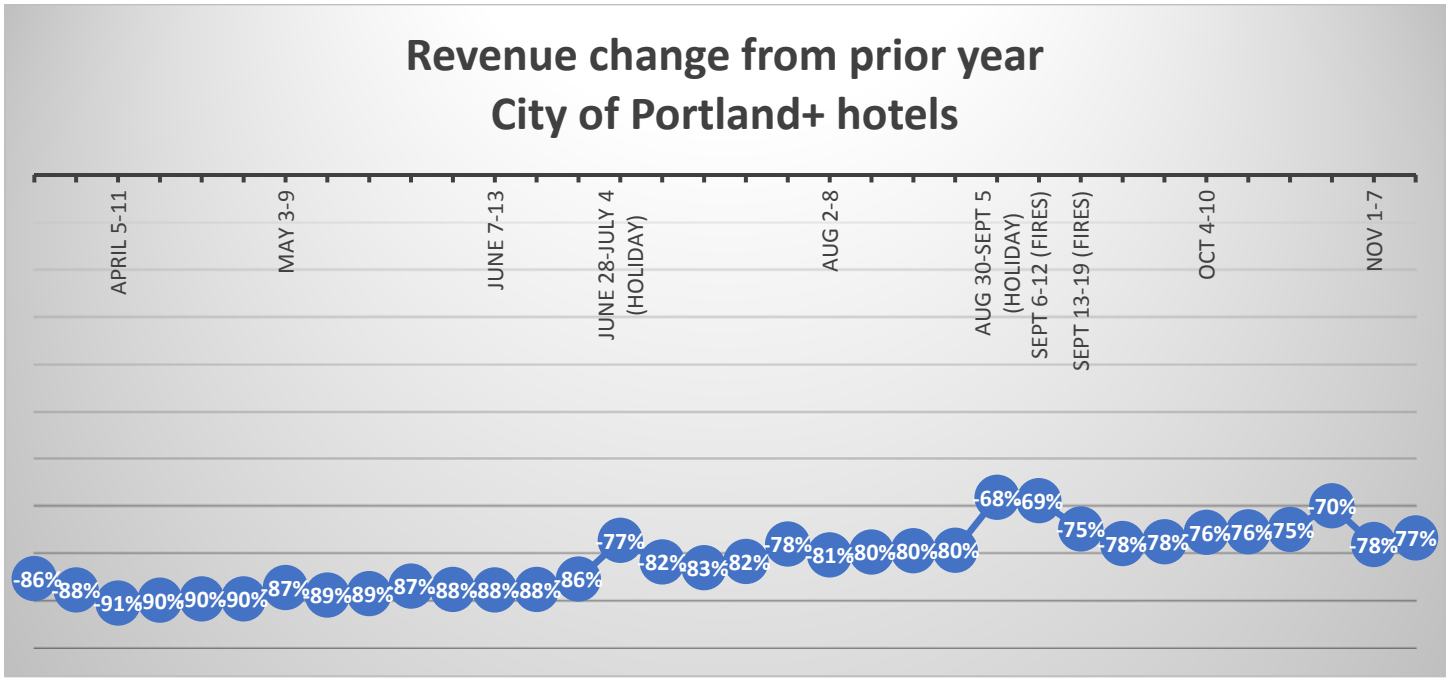
Our teams at each venue are managing future business, maintaining our buildings, and planning for reopening. While we can't be certain when we'll be able to reopen, we're closely managing our reserve balance to continue our current operations until that time. The charts below reflect operating reserve projections through the end of the fiscal year, by quarter. These balances include revenues from alternate and modified event operations, increased support from Metro and an additional $1.6 million from the City of Portland to support Portland'5.

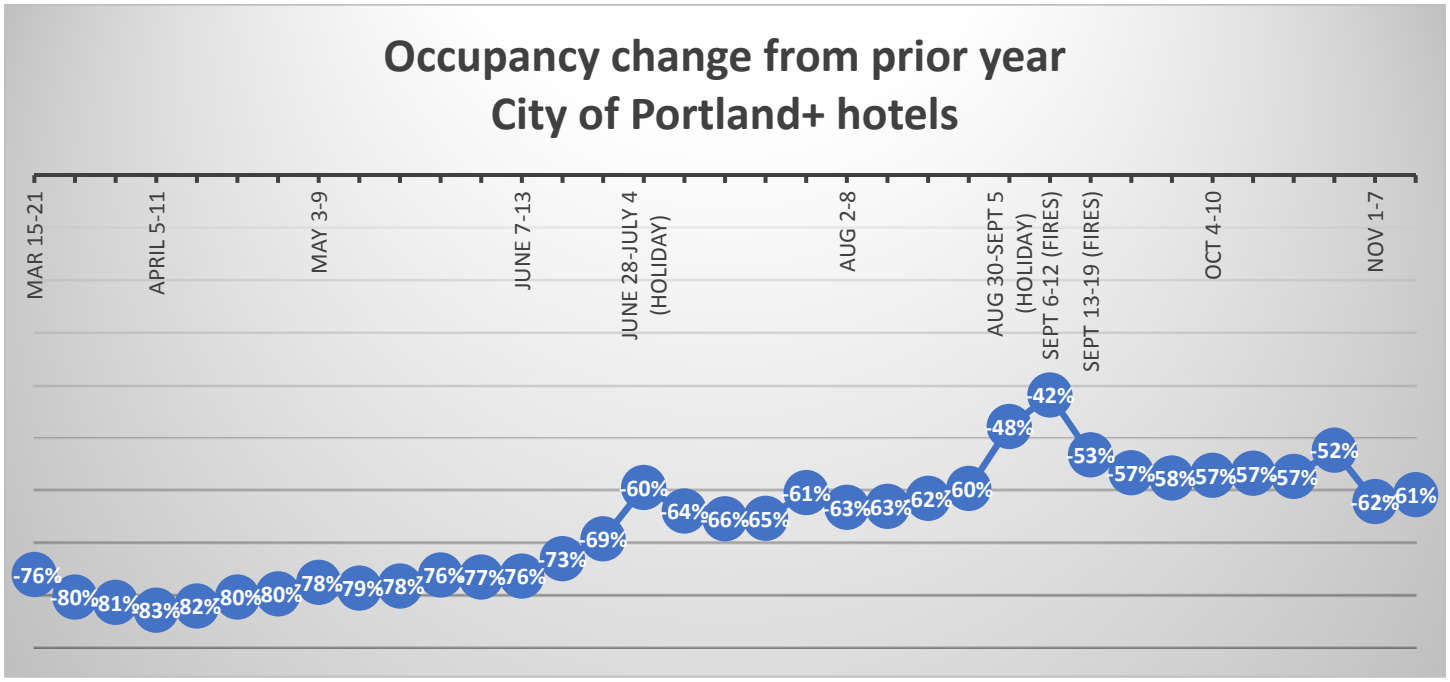
Another important piece in the venues' financial picture is the recovery of the hotel and tourism industry. The charts below show Portland hotel revenue and occupancy change year-over-year in the City of Portland+ (includes central city, airport, jantzen beach and eastside).


OCC Reserves
10,130,314
9,179,957
7,224,632
6,685,656
Q1 - ACTUALS
Q2
Q3
Q4
Projected Reserves


Portland'5 Reserves
4,447,305
3,471,248
3,144,158
2,516,070
Q1 - ACTUALS
Q2
Q3
Q4
Projected Reserves


Expo Reserves
2,887,925
1,801,109
1,320,757
893,263
Q1 - ACTUALS
Q2
Q3
Q4
Projected Reserves


Revenue change from prior year
City of Portland+ hotels
APRIL 5-11
MAY 3-9
JUNE 7-13
JUNE 28-JULY 4 (HOLIDAY)
AUG 2-8
AUG 30-SEPT 5 (HOLIDAY)
SEPT 6-12 (FIRES)
SEPT 13-19 (FIRES)
OCT 4-10
NOV 1-7
-86% -88% -91% -90% -90% -90% -87% -89% -89% -87% -88% -88% -88% -86% -77% -82% -83% -82% -78% -81% -80% -80% -80% -68% -69% -75% -78% -78% -76% -76% -75% -70% -78% -77%


Occupancy change from prior year
City of Portland+ hotels
MAR 15-21
APRIL 5-11
MAY 3-9
JUNE 7-13
JUNE 28-JULY 4 (HOLIDAY)
AUG 2-8
AUG 30-SEPT 5 (HOLIDAY)
SEPT 6-12 (FIRES)
SEPT 13-19 (FIRES)
OCT 4-10
NOV 1-7
-76% -80% -81% -83% -82% -80% -80% -78% -79% -78% -76% -77% -76% -73% -69% -60% -64% -66% -65% -61% -63% -63% -62% -60% -48% -42% -53% -57% -58% -57% -57% -57% -52% -62% -61%

MERC Statement of Activity with Annual Budget

Metropolitan Exposition-Recreation Commission

Oregon Convention Center

October 2020

	Annual Budget	Year-End Projection					Variance
		Q1 - Actuals	Q2	Q3	Q4	Full Year	
Operations							
Charges for Services	5,498,000	426,313	383,960	63,110	-	873,383	(4,624,617)
Local Government Shared Revenues	3,338,000	-	1,036,357	370,110	2,085,320	3,491,787	153,787
Grants	735,000	(177,957)	913,957	-	-	736,000	1,000
Interest Earnings	162,322	50,569	51,354	40,000	30,000	171,923	9,601
Miscellaneous Revenue	-	2,872	1,150	-	-	4,022	4,022
Transfers-R	3,296,669	294,843	824,167	1,088,829	1,088,829	3,296,669	-
Total Revenues	**13,029,991**	**596,640**	**3,210,946**	**1,562,049**	**3,204,149**	**8,573,784**	**(4,456,197)**
Personnel Services	4,340,153	1,062,045	1,027,029	1,149,925	1,066,925	4,305,924	(34,229)
Materials and Services	10,998,500	717,330	2,098,605	1,288,500	1,597,250	5,701,685	(5,296,815)
Transfers-E	4,377,113	1,138,681	1,080,533	1,078,950	1,078,950	4,377,113	-
Total Expenditures	**19,715,766**	**2,918,056**	**4,206,168**	**3,517,375**	**3,743,125**	**14,384,723**	**(5,331,043)**
Net Operations	**(6,685,775)**	**(2,321,416)**	**(995,222)**	**(1,955,325)**	**(538,975)**	**(5,810,938)**	**874,846**
Capital							
Total Revenues	-	19,227	(19,227)	-	-	-	-
Total Expenditures	-	64,824	(64,092)	-	-	732	732
Net Capital	**-**	**(45,597)**	**44,865**	**-**	**-**	**(732)**	**(732)**
Change in Fund Balance	**(6,685,775)**	**(2,367,013)**	**(950,357)**	**(1,955,325)**	**(538,975)**	**(5,811,671)**	**874,114**
Ending Fund Balance	**5,811,552**	**10,130,314**	**9,179,957**	**7,224,632**	**6,685,656**	**6,685,656**	

MERC Statement of Activity with Annual Budget

Metropolitan Exposition-Recreation Commission

Portland'5 Centers for the Arts

October 2020

	Annual Budget	Year-End Projection					Variance
		Q1 - Actuals	Q2	Q3	Q4	Full Year	
Operations							
Charges for Services	2,852,779	(61,726)	(164,113)	9,730	55,545	(160,564)	(3,013,343)
Local Government Shared Revenues	402,000	-	90,346	32,500	292,000	414,846	12,846
Contributions from Governments	2,581,313	-	1,600,000	2,581,313	-	4,181,313	1,600,000
Grants	735,000	(167,732)	902,732	-	-	735,000	(0)
Interest Earnings	78,623	34,445	16,598	10,000	10,000	71,043	(7,580)
Miscellaneous Revenue	40,756	43,410	5,845	-	-	49,255	8,499
Transfers-R	1,636,310	143,346	409,078	541,943	541,943	1,636,310	-
Total Revenues	**8,326,781**	**(8,257)**	**2,860,486**	**3,175,486**	**899,488**	**6,927,203**	**(1,399,578)**
Personnel Services	2,349,913	598,321	559,858	602,764	568,764	2,329,707	(20,206)
Materials and Services	4,989,000	(127,289)	1,235,824	374,445	435,445	1,918,425	(3,070,575)
Transfers-E	1,981,820	555,759	470,418	477,821	477,821	1,981,820	-
Total Expenditures	**9,320,733**	**1,026,792**	**2,266,100**	**1,455,030**	**1,482,030**	**6,229,953**	**(3,090,780)**
Net Operations	**(993,952)**	**(1,035,048)**	**594,386**	**1,720,456**	**(582,542)**	**697,251**	**1,691,203**
Capital							
Total Revenues	4,390,353	2,003,837	2,378,837	3,837	3,837	4,390,348	(5)
Total Expenditures	8,566,127	2,496,447	3,949,280	2,051,383	49,383	8,546,491	(19,636)
Net Capital	**(4,175,774)**	**(492,610)**	**(1,570,443)**	**(2,047,546)**	**(45,546)**	**(4,156,143)**	**19,631**
Change in Fund Balance	**(5,169,726)**	**(1,527,658)**	**(976,057)**	**(327,090)**	**(628,088)**	**(3,458,893)**	**1,710,833**
Total Ending Fund Balance	**804,549**	**4,447,305**	**3,471,248**	**3,144,158**	**2,516,070**	**2,516,070**	

MERC Statement of Activity with Annual Budget

Metropolitan Exposition-Recreation Commission

Portland Expo Center

October 2020

	Annual Budget	Year-End Projection					Variance
		Q1 - Actuals	Q2	Q3	Q4	Full Year	
Operations							
Charges for Services	1,878,572	404,027	390,212	10,000	15,000	819,240	(1,059,332)
Local Government Shared Revenues	115,000	-	-	-	115,000	115,000	-
Grants	145,000	(53,418)	198,417	-	-	145,000	(0)
Interest Earnings	28,500	12,467	9,985	5,833	4,167	32,452	3,952
Miscellaneous Revenue	-	79	9,999	-	-	10,078	10,078
Transfers-R	483,068	56,361	120,767	152,970	152,970	483,068	-
Total Revenues	**2,650,140**	**419,517**	**729,381**	**168,803**	**287,137**	**1,604,838**	**(1,045,302)**
Personnel Services	517,357	123,358	153,029	168,000	162,000	606,387	89,030
Materials and Services	2,840,000	307,109	532,891	282,900	317,900	1,440,800	(1,399,200)
Transfers-E	1,795,653	187,872	1,174,795	198,256	234,731	1,795,653	-
Total Expenditures	**5,153,010**	**618,339**	**1,860,714**	**649,156**	**714,631**	**3,842,840**	**(1,310,170)**
Net Operations	**(2,502,870)**	**(198,822)**	**(1,131,333)**	**(480,352)**	**(427,494)**	**(2,238,002)**	**264,868**
Capital							
Total Revenues	-	2,076	37,924	-	-	40,000	40,000
Total Expenditures	11,000	19,814	(6,594)	-	-	13,220	2,220
Net Capital	**(11,000)**	**(17,738)**	**44,518**	**-**	**-**	**26,780**	**37,780**
Change in Fund Balance	**(2,513,870)**	**(216,560)**	**(1,086,815)**	**(480,352)**	**(427,494)**	**(2,211,222)**	**302,648**
Ending Fund Balance	**590,615**	**2,887,925**	**1,801,109**	**1,320,757**	**893,263**	**893,263**	

MERC Statement of Activity with Annual Budget

Metropolitan Exposition-Recreation Commission

MERC Administration

October 2020

	Annual Budget	Year-End Projection					Variance
		Q1 - Actuals	Q2	Q3	Q4	Full Year	
Operations							
Interest Earnings	18,000	10,979	12,585	12,500	12,500	48,564	30,564
Transfers-R	304,238	244,855	37,278	11,053	11,053	304,238	-
Total Revenues	**322,238**	**255,833**	**49,863**	**23,553**	**23,553**	**352,802**	**30,564**
Personnel Services	512,253	120,602	117,871	137,625	136,750	512,848	595
Materials and Services	359,083	20,745	85,875	127,125	127,125	360,871	1,788
Transfers-E	147,362	36,840	36,841	36,841	36,841	147,362	-
Total Expenditures	**1,018,698**	**178,188**	**240,587**	**301,591**	**300,716**	**1,021,081**	**2,383**
Net Operations	**(696,460)**	**77,645**	**(190,724)**	**(278,038)**	**(277,163)**	**(668,279)**	**28,181**
Change in Fund Balance	**(696,460)**	**77,645**	**(190,724)**	**(278,038)**	**(277,163)**	**(668,279)**	**28,181**
Ending Fund Balance	**2,150,397**	**2,924,499**	**2,733,776**	**2,455,738**	**2,178,575**	**2,178,575**	

MERC Commission Meeting

December 2, 2020
12:30 pm

Venue Business Reports

MERC Commission Written Report for December 2, 2020 Meeting
Portland Expo Center – Matthew P. Rotchford, Executive Director

Events / Sales Awareness

- Completed transition of OHSU COVID-19 testing from Expo outdoor parking lot to OCC indoor parking garage. Since March, the Expo assisted in providing over 23,700 COVID-19 tests.
- The Mission Productions/Magical Elves film shoot wrapped for the nationally syndicated show, *Top Chef*. The event has thus far provided over $450,000 in revenue and reimbursement for their use of the Expo campus as a full-service film production site. Please see the picture of our thank you note that we received from the Cast and Crew. We will get it framed one day.
- The *2020 PDX Drive-In Spectacular* completed with an event *net* of over $46,000 of which we were able to profit share $10,000 with our non-profit partner; The Hollywood Theatre. This community win-win included 12 series films, 3 private events, live music on stage, $45,500 in sponsorships and served 2,822 attendees and 1,298 cars. Interest and demand continue from new clients interested in the space for a variety of "drive-in" options.
- Modifications to scheduling policies for 2021 only, as well as coordination and cooperation with our clients towards rescheduling of dates, are underway and feasible as soon as we are able to return to operations.
- Due to the current Freeze within Multnomah Co., a series of CEVA "open gym" events had to be postponed until 12/17/20 (we hope).

Building / Department Awareness

- In coordination with the MERC GM, GAPD, Metro Risk Assessment group, OMA, and other policy leadership; the Expo Center managers have been leading efforts with client partners towards reopening efforts. In particular, review of consumer-public and tradeshows as falling within the guidelines of indoor retail sales is being explored and reviewed.
- The Expo DOS project included meetings with the Confederated Tribes of Grand Ronde, as well as tours with Capstone, Trimet and Kaiser + Path. New members were invited to the Venue Performance Team and the conversation continues regarding the cost and depth of this engagement process.

Capital Project Updates

- The Expo and Metro lost a dear friend and co-worker; Mr. Jesse Flores, who passed away recently. Jesse was uniquely responsible for a great deal of efforts and improvements as our Expo Project Manager and partner. Jesse will be greatly missed for many reasons, but his good work can be seen and enjoyed all over our public asset from roofing to electrical, parking lots to the

Stormwater Greenwall Plaza. Fare thee well Jesse – our thoughts and prayers are with you and your family. Pic below w/ his grandson, Grover.

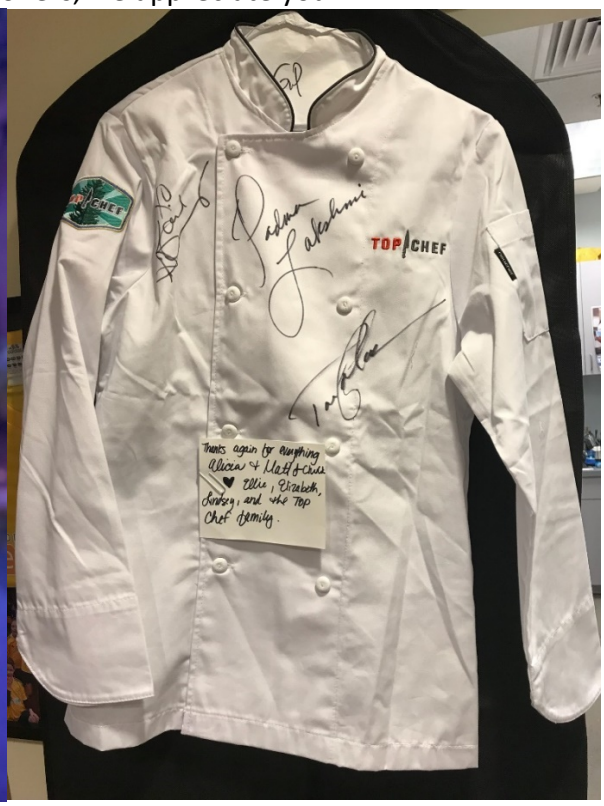
- Mult. County Bridge Repair is coming in Dec. to complete column repairs in Hall B and review approaches for ongoing structural repairs in Hall C.

Staff / Partners

- We are absolutely grateful and thankful to welcome back Mr. Tom Nast, Engineer II to the Expo Center. With the success of his efforts during the Film Shoot, and growing professional needs for the campus –from winterization to electrical permitting - Tom will continue to provide a wealth of positive improvements and mitigations that will save the campus from contracted expenses as well as deferred maintenance failures. Thank you to all that worked so hard to retain this valuable represented position for the Expo.

I could not be more proud of the efforts of our crew to accomplish all the events of the past months as well as the depth of planning and efforts that lie ahead. All Expo staff, partners and support teams pulled together to help us succeed and we appreciate it.

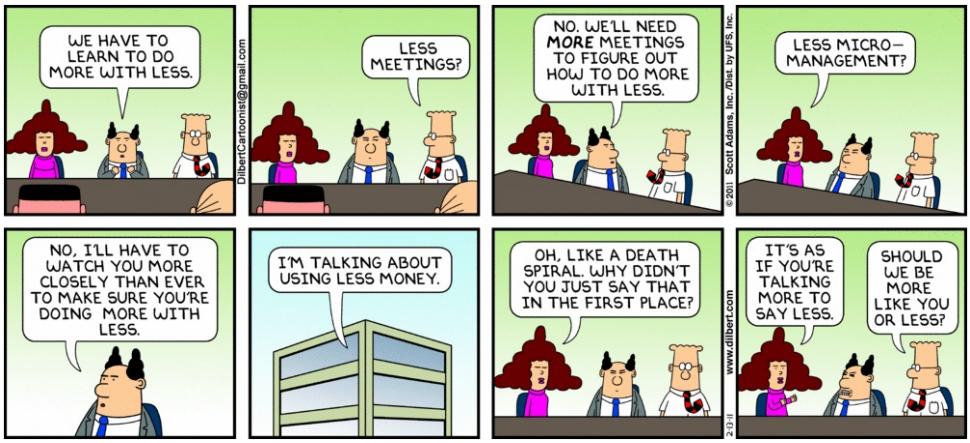
Happy Holidays Commissioners, we appreciate you.



Portland'5 Centers for the Arts
Business Report
December 2, 2020

- Venues are still in minimal operations mode. Several capital projects still in progress but wrapping up soon-Antoinette Hatfield Hall roof, Keller elevators and Keller chillers. Staff are still largely focused on COVID related strategies and re-opening plans. The departments are regularly discussing operational efficiencies and how to work towards being a more sustainable business without sacrificing customer service and safety. They have been taking advantage of free and low cost professional development and training.

  In the meantime, staff continue to maintain a sense of humor. ☺



We couldn't resist including this one for our favorite boss. (It does sort of look like him….)

"Remember, Crookshank, less is more.
Which brings us to your salary."

- Schnitz Acoustic Project is moving along well and on budget. The new visual elements on stage has everyone quite excited!

  Below, soft goods being hung on stage. Scaffolding in place where the new drapes covering the organ lofts will be installed.

  The Grand valance in place.

  P5 has been awarded the GBAC Star accreditation. Glowing praise from the person who reviewed our application was given to the staff who submitted this lengthy document. In his words

  "Paul, I'm through the first two elements, and let me tell you….I'm excited to keep combing through this because I can just tell the pride you have in your facility, the commitment you

made to achieve this accreditation, and the level of intellect present out there in Portland. I loved all the background information given, thank you.

I can tell this review is going to be a pleasure, I will get you some real feedback here soon!"

This came after the full review:

"As expected, the rest of the submission followed suit. I have attached my feedback/list of compliments. I would like to humbly thank you for allowing me to read through that. From understanding the program, putting things into practice, and even formatting, this was such a well-rounded submission and I'm glad I was the one to get assigned to it."

We are SO proud of our team:

- Paul Scherzinger, Operations Manager
- Melody Isom, Utility Lead
- Brenda Stovall, Utility Lead
- Benhard Wandugu, Utility Lead
- Nia Heffelfinger, Administrative Lead

- P5 continued to take part in advocating for venue funding through initiatives established through the International Association of Venue Manager, National Independent Venues Association and the Broadway League.

Below a photo that IAVM used in social media to promote federal funding for venues

.

- The City of Portland through their mid-year budget process, gave P5 $1.6 million for the FY21 fiscal year. Combined with support from Metro, P5 is expected to continue operating at least through the end of the fiscal year. Kudos to Karl Lisle who worked so hard to make this happen!

- P5 is participating in the Polka Dot Downtown initiative being produced by Pioneer Courthouse Square. This project places large dots around the downtown area then schedules mini performance to take place on these dots. Dots will be place under the portico at Keller Auditorium.

- A friend of Robyn's who teaches at a Title I school in Houston reached out to her about doing a video for their career day. The goal was to encourage students to stay in school. In addition to hearing from Robyn, the students also got to hear from Raul Gomez, music director from the Metropolitan Youth Symphony as well as comic book/graphic novelists Paul Guinan and Anina Bennett. A nice showing from Portland! Robyn recently did a video chat with graduate students from the University of Oregon's Arts Administration program who wanted to hear more about careers in performing arts venue management as well as the state of an arts venue during COVID times. Next week a similar talk is scheduled with theater students at PSU.

- And…Frozen is still "frozen". Load out now tentatively scheduled for late Jan. or early Feb.

Oregon Convention Center
777 NE Martin Luther King, Jr. Blvd
Portland, OR 97232
oregoncc.org | 503-235-7575

MERC Monthly Business Report - OCC Report

December 2, 2020

1. OHSU Drive-Thru COVID-19 Testing
   Beginning Monday, Sept. 28, OCC began providing the Oregon Health & Science University (OHSU) a site for drive-thru COVID-19 testing in the P1 parking garage. In the past few weeks, demand for testing has increased and cars began arriving several hours before the testing site opened. OCC worked with OHSU leadership to modify their drive through testing vehicle line queuing. The changes included OHSU adding several staff to the traffic control effort to reduce intersection and street car blockages, as well as routing vehicles through OCC's P2 garage and then to the P1 garage, hence increasing the number of vehicles queued off the local streets.

2. Multnomah County Homeless Shelter – COVID-19 Physical Distancing
   Multnomah County closed shelter operations Oct. 31. OCC staff completed final cleaning and prepared the halls to ready condition.

3. NCAA Women's Final Four Tournament and Women's Basketball Coaches Association Convention Bid 2025 or 2026
   NCAA officials informed the bidding cohort of Oregon State University, Trailblazers, MODA Center, Rose Quarter, Sport Oregon, Travel Portland and OCC that the 2025 and 2026 NCAA Women's Final Four Tournaments and Women's Basketball Coaches Association Conventions were awarded to competing cities. Portland was one of four finalist cities for site selection. Sport Oregon is cohort lead on working with the NCAA officials to identity where the bid package could be improved for future bid opportunities.

4. OCC Supported Multnomah Counties 2020 Elections
   OCC hosted Multnomah County Elections Division the week leading up to November 3rd in the P1 garage. The OCC New Revenue Streams Task Force identified elections as a possible activity that could benefit from available OCC space. Given the record voter turnout this year, elections used the space to congregate collected ballots before delivering to the ballots to the Elections Office for processing.

5. Providence Festival of Trees
   OCC is hosting this annual client in Halls A and A1 from Nov. 22nd through Dec. 5th. Given COVID-19, the activity consists of tree decorating and then a virtual fundraiser to support Providence Children's Cancer Treatment. No on-site public or VIP experiences were able to occur this year.

MERC Commission Meeting

December 2, 2020
12:30 pm

Consent Agenda

Metropolitan Exposition Recreation Commission
Record of MERC Commission Actions
October 7, 2020
Virtual Zoom Meeting

Present:	Karis Stoudamire-Phillips, John Erickson, Deidra Krys-Rusoff, Damien Hall, Dañel Malán, Deanna Palm
Absent:	Ray Leary
	A regular meeting of the Metropolitan Exposition Recreation Commission was called to order Chair Stoudamire-Phillips at 12:33 p.m.
1.0	**Quorum Confirmed** A quorum of Commissioners was present.
2.0	**Opportunity for Public Comment on Agenda and Non-Agenda items** • None
3.0	**Commission and Council Communications** • Councilor Lewis shared that Council is preparing for the upcoming election as well as continuing work with MPAC and solid waste projects.
4.0	**GM Communications** Scott Cruickshank provided the following updates: • Currently serving as the Interim Zoo Director • Thanked Andrew Scott for taking on the role of executive sponsor of the Expo DOS project • Current Metro wide budget reduction conversations • VDF-SA approved by Council on September 24 • Invited Heather Back to speak to her work on a recent EDA grant proposal
5.0	**Financial Report** Rachael Lembo presented a financial update. • Commissioner Krys-Rusoff thanked Directors and staff for their work.
6.0	**Venue Business Reports** Matthew P. Rotchford, Craig Stroud and Robyn Williams reported on business at the venues during the past month. • Councilor Lewis asked Stroud if those without cars can access services from the OHSU drive-thru COVID testing site at OCC. Stroud answered yes.
7.0	**Consent Agenda** • Record of MERC Actions, August 5, 2020 A motion was made by Commissioner Erickson and seconded by Commissioner Hall to approve the Consent Agenda. VOTING: AYE: 6 (Stoudamire-Phillips, Erickson, Krys-Rusoff, Hall, Malán and Palm) NAY: 0 MOTION PASSED
8.0	**Action Agenda** • **Resolution 20-07** - For the purpose of approving Recreation Commission (MERC) Fund Budget for FY2020-21, and requesting amendment of the FY 2020-21 through FY 2024-25 Capital Improvement Plan (CIP). Rachael Lembo presented. A motion was made by Commissioner Erickson and seconded by Commissioner Krys-Rusoff to approve Resolution 20-07.

	VOTING: AYE: 6 (Stoudamire-Phillips, Erickson, Krys-Rusoff, Hall, Malán and Palm) NAY: 0 MOTION PASSED
9.0	**Travel Portland 4th Quarter Report** Jeff Miller, James Jesse and Steve Halasz presented. • Commissioner Krys-Rusoff asked if the outdoor / indoor survey results were compiled weekly. Halasz clarified that the surveys are shared by various vendors. The results viewed in the presentation are weekly results. • Commissioner Krys-Rusoff asked about how restaurants are doing moving into the fall / winter season. Miller responded the impacts are devastating but the city extended outdoor dining thru March of next year. • Commissioner Hall asked if we are collaborating with Rose Quarter venues on potential sports business. Stroud responded in the case of the women's final four, yes- potentially the event would take place in the Rose Quarter and OCC would host a fan fest and coaches convention. • Commissioner Malan asked about possible liability if a COVID-19 outbreak happened at a hosted sports event. Sykes responded generally we would not be held liable unless we were negligent of protocols. • Commissioner Krys-Rusoff asked if Top Chef contestants are local chefs. Miller responded the contestants are from around the nation but Portland will be featured throughout the show. • Chair Stoudamire-Phillips congratulated Commissioner Leary on his recent reappointment to MERC.
	As there was no further business to come before the Commission, the meeting was adjourned at 1:58. p.m.

Minutes submitted by Amy Nelson.