
MERC Commission Meeting

March 2, 2022
12:30 pm

Zoom Virtual Meeting

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Ogeysiiska takooris la’aanta ee Metro Metro waxay ixtiraamtaa xuquuqda madaniga. Si aad u heshid macluumaad ku saabsan barnaamijka xuquuqda madaniga ee Metro, ama aad u heshid warqadda ka cabashada takoorista, booqo www.oregonmetro.gov/civilrights. Haddii aad u baahan tahay turjubaan si aad uga qaybqaadatid kullamada dadweynaha, wac 503-797-1890 (8 gallinka hore illaa 5 gallinka dambe maalmaha shaqada) shan maalmo shaqa kullanka si loo tixgaliyo codsashadaada.

Metro의 차별 금지 관련 통지서 Metro의 시민권 프로그램에 대한 정보 또는 차별 항의서 양식을 얻으려면, 또는 차별에 대한 불만을 신고 할 수 www.oregonmetro.gov/civilrights. 당신의 언어 지원이 필요한 경우, 회의에 앞서 5 영업일 (오후 5시 주중에 오전 8시) 503-797-1890를 호출합니다.

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ការ​គោរព​សិទ្ធិ​ពលរដ្ឋ​របស់​ ។​ សំរាប់​ព័ត៌មាន​អំពី​កម្មវិធី​សិទ្ធិ​ពលរដ្ឋ​របស់​ Metro ឬ​ដើម្បី​ទទួល​ពាក្យ​បណ្តឹង​រឿង​អំពី​សូម​ចូល​ទស្សនា​គេហទំព័រ www.oregonmetro.gov/civilrights។ បើ​លោក​អ្នក​ត្រូវ​ការ​អនុបកប្រែ​ភាសា​នៅ​ពេល​អង្គបុគ្គលិក​ណា​មួយ​សូម​ទូរស័ព្ទ​មក​លេខ 503-797-1890 (ម៉ោង 8 រឺ​ក្នុង​ម៉ោង 5 ល្ងាច ថ្ងៃ​អង្គារ​រហូត​ដល់​ថ្ងៃ​ច័ន្ទ) មុន​ថ្ងៃ​អង្គុ​ដើម្បី​អាច​ឲ្យ​គេ​សម្រួល​តាម​សំណើ​របស់​លោក​អ្នក

إشعار بحقوق مدني من Metro الحقوق والمدنية للمزيد من المعلومات حول برنامج Metro للحقوق والمدنية أو لإبداء شكوى ضد تمييزي زجى زيارة الموقع الإلكتروني www.oregonmetro.gov/civilrights. إن كنت بحاجة إلى مساعدة في اللغة، ي ج ب ع ل ي ك الاتصال مقدم برقم الهاتف 503-797-1890 من الساعة 8 صباحاً حتى الساعة 5 مساءً، أيام الاثنين إلى الجمعة قبل خمسة (5) أيام عمل من موعد الاجتماع.

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Metro txoj kev ntxub ntxaug daim ntawv ceeb toom Metro tributes cai. Rau cov lus qhia txog Metro txoj cai kev pab, los yog kom sau ib daim ntawv tsis txaus siab, mus saib www.oregonmetro.gov/civilrights. Yog hais tias koj xav tau lus kev pab, hu rau 503-797-1890 (8 teev sawv ntxov txog 5 teev tsaus ntuj weekdays) 5 hnub ua hauj lwm ua ntej tawm lub rooj sib tham.



Karis Stoudamire-Phillips
Chair

John Erickson
Vice chair

Deidra Krys-Rusoff
Secretary-treasurer

Damien Hall

Ray Leary

Dañel Malán

Deanna Palm

Metropolitan Exposition Recreation Commission

Meeting Agenda

March 2, 2022

12:30 to 2:30 p.m.

Zoom | Webinar ID: 862 6226 6378

- | | |
|-------------------|---|
| 12:30 p.m. | Call to Order and Roll Call |
| 12:35 | Citizen Communication |
| 12:40 | Commission / Council Liaison Communications |
| 12:45 | General Manager Communications
Steve Faulstick |
| 12:50 | Financial Update
Katie Shifley |
| 12:55 p.m. | Venue Business Reports
Matthew P. Rotchford, Craig Stroud, Robyn Williams |
| 1:05 | Consent Agenda <ul style="list-style-type: none">• Record of MERC Actions, February 2, 2022 |
| 1:10 | Expo Development Opportunity Study Update
Paul Slyman |
| 1:15 | FY2022-23 Proposed Budget Presentation
Katie Shifley |
| 2:00 p.m. | Action Agenda <ul style="list-style-type: none">• Resolution 22-01 For the purpose of approving the Metropolitan Exposition Recreation Commission ("MERC") 2022-23 Proposed Budget and 2022-23 through 2026-27 Capital Improvement Plan.• Resolution 22-02 For the purpose of approving and transmitting to the Metro Council budget amendments to the Metropolitan Exposition Recreation Commission (MERC) Fund Budget for FY2021-22.• Resolution 22-03 For the purpose of recognizing Ray Leary's contributions to the Metropolitan Exposition Recreation Commission. |

MERC Commission Meeting

March 2, 2022
12:30 pm

Financial Report

Date: February 2, 2022
To: Commissioner Karis Stoudamire-Phillips, Chair
Commissioner John Erickson, Vice Chair
Commissioner Deidra Krys-Rusoff, Secretary-Treasurer
Commissioner Damien Hall
Commissioner Ray Leary
Commissioner Dañel Malán
Commissioner Deanna Palm
Councilor Christine Lewis
From: Katie Shifley – MERC Finance Manager
Subject: January 2022 Financial Update

January 2022 close data and year-end projections are provided by venue, below. Each venue's spring event revenue forecasts have been updated to align with changes to the event schedule as well as staffing plans for this spring.

OCC and Expo year-end projections are showing a slightly lower draw on fund balance for the year. For OCC, this is primarily driven by lowered assumptions regarding the number of full-time staff that will be added back this fiscal year. For Expo, this is primarily driven by updated revenue projections, particularly around Cirque parking and food & beverage activity.

P'5 year-end projections have not changed substantially from last month, but it is becoming clearer that an amendment later this fiscal year will likely be required to adjust total appropriation. Year-to-date spending, particularly around building systems and maintenance needs upon reopening, has been higher than initially anticipated.

We'll also be keeping our eye on Expo and the potential need for an amendment toward the end of the fiscal year to address total appropriation. When the FY 2021-22 budget was originally developed, it was not assumed that Cirque would take place this fiscal year.

January 2021

January 2021	YTD Actuals		Annual Budget	Year-End by QTR				
	January 2021	Year to Date		Q1 - Actuals	Q2 - Actuals	Q3 - Projection	Q4 - Projection	Full Year
Operations								
Charges for Services	603,901	5,470,009	14,162,411	1,346,268	3,519,840	3,016,135	5,245,924	13,128,166
Local Government Shared Revenues	412,678	4,771,157	9,991,245	1,018,918	3,339,561	2,011,012	3,974,142	10,343,633
Grants	1,340	2,640		1,000	300	1,340	-	2,640
Interest Earnings	7,176	52,412	160,000	20,660	24,576	17,176	15,000	77,412
Miscellaneous Revenue	5,315	93,656	9,331	69,641	18,701	5,615	450	94,406
Transfers-R	-							
Total Revenues	1,030,410	10,389,875	24,322,987	2,456,486	6,902,978	5,051,278	9,235,516	23,646,258
Personnel Services	635,332	4,197,811	9,380,055	1,452,202	2,110,278	2,169,550	2,489,145	8,221,174
Materials and Services	890,039	4,835,902	14,321,726	1,429,566	2,516,298	2,954,482	4,622,065	11,522,411
Transfers-E	444,961	3,114,727	5,339,565	1,334,883	1,334,883	1,334,883	1,334,883	5,339,532
Total Expenditures	1,970,332	12,148,440	29,041,346	4,216,650	5,961,458	6,458,915	8,446,093	25,083,117
Net Operations	(939,922)	(1,758,566)	(4,718,359)	(1,760,164)	941,520	(1,407,637)	789,422	(1,436,859)
Capital								
Total Revenues	-	-	2,250,000	-	-	-	-	-
Total Expenditures	30,230	30,230	410,000	-	-	73,710	250,000	323,710
Net Capital	(30,230)	(30,230)	1,840,000	-	-	(73,710)	(250,000)	(323,710)
Change in Fund Balance	(970,152)	(1,788,796)	(2,878,359)	(1,760,164)	941,520	(1,481,347)	539,422	(1,760,569)
Beginning Fund Balance - Operating		12,541,183	8,721,708	12,541,183	10,781,019	11,722,539	10,241,192	12,541,183
Ending Fund Balance		10,752,387	5,843,349	10,781,019	11,722,539	10,241,192	10,780,614	10,780,614
Food & Beverage Restricted Capital Balance								2,250,000

MERC Statement of Activity with Annual Budget

Metropolitan Exposition-Recreation Commission

Portland's Centers for the Arts

January 2021

January 2021	YTD Actuals		Annual Budget	Year-End by QTR				
	January 2021	Year to Date		Q1 - Actuals	Q2 - Actuals	Q3 - Projection	Q4 - Projection	Full Year
Operations								
Charges for Services	1,026,123	4,689,515	10,292,646	419,233	3,244,159	3,275,476	3,369,963	10,308,832
Local Government Shared Revenues	45,249	680,973	1,332,846	111,722	524,002	216,822	674,837	1,527,383
Contributions from Governments	-	499,471	1,006,827	-	499,471	-	499,471	998,942
Contributions from Private Sources	-	-	139,350	-	-	-	29,300	29,300
Grants	-	-	-	-	-	-	-	-
Interest Earnings	12,933	70,735	71,000	23,285	34,517	22,933	15,000	95,735
Miscellaneous Revenue	1,002	9,538	21,523	4,117	4,419	1,002	-	9,538
Transfers-R	-	72,498	290,000	72,498	-	-	-	72,498
Total Revenues	1,085,308	6,022,731	13,154,192	630,855	4,306,568	3,516,233	4,588,571	13,042,228
Personnel Services	545,362	3,717,368	7,526,833	1,104,430	2,067,577	1,989,726	2,018,892	7,180,625
Materials and Services	444,437	3,644,597	4,893,947	1,101,337	2,098,822	1,298,026	1,327,795	5,825,981
Transfers-E	210,830	1,475,810	2,529,964	632,490	632,490	632,490	632,490	2,529,960
Total Expenditures	1,200,629	8,837,775	14,950,744	2,838,257	4,798,889	3,920,242	3,979,178	15,536,566
Net Operations	(115,321)	(2,815,044)	(1,796,552)	(2,207,403)	(492,321)	(404,009)	609,394	(2,494,338)
Capital								
Total Revenues	150,000	150,726	500,000	310	416	150,000	-	150,726
Total Expenditures	56,114	637,316	2,360,000	310,569	270,633	706,114	1,000,000	2,287,316
Net Capital	93,886	(486,590)	(1,860,000)	(310,259)	(270,217)	(556,114)	(1,000,000)	(2,136,590)
Change in Fund Balance	(21,435)	(3,301,634)	(3,656,552)	(2,517,661)	(762,538)	(960,123)	(390,606)	(4,630,928)
Beginning Fund Balance - Operating		3,742,069	2,601,901	3,742,069	1,534,667	1,042,346	638,338	3,742,069
Beginning Fund Balance - Capital		2,041,798	1,860,000	2,041,798	1,731,539	1,461,322	905,207	2,041,798
Total Ending Fund Balance		2,482,233	805,349	3,266,206	2,503,668	1,543,545	1,152,939	1,152,939

Food & Beverage Restricted Capital Balance

500,000

January 2021

500,000

MERC Commission Meeting

March 2, 2022
12:30 pm

Venue Business Reports

MERC Monthly Business Report - OCC Report

March 2022

1. Omicron Variant and Future Events

OCC continues to experience COVID cancellations due to the Omicron variant surge. March and April events and cancellations shown below:

March	April
<ul style="list-style-type: none"> • 100 Best Companies • Pac West • OHSU Ceremony • Jump Dance Convention 2022 • Oregon Wine Symposium 2022 • Multifamily NW • Bricks Cascade 2022 • PNW Key Clubs 2022 (virtual only) • Shamrock Fitness Fair • "Abby's Closet" Prom Gown Giveaway • US Postal Service Job Fair • ACT 1 Talent • Interagency Community Reinvestment Conference • 2022 NW Youth Careers Expo • Catholic Charities • Public Library Association Conference • Oregon Professional Educator Fair • NIRSA 2022 Annual Conference 	<ul style="list-style-type: none"> • 2022 AACRAO Annual Meeting • Functional Fabric Fair 2022 • Oregon Dental Conference • House and Outdoor Living Show 2022 • POIC + RAHS Work Connections Breakfast • Oregon FBLA State Leadership Conference • St. Mary's Academy Auction 2022 • Mass Timber Conference • OSU Night • Multifamily NW Fair Housing Fair 2022 • (GARE) Annual Membership Meeting • Northwest Facilities Expo • Thunderstruck Dance Competition 2022 • PCC Structurals, Inc. 2022 • Yoga Expo PDX • DrupalCon Portland 2022 • White Tantric Yoga Class • East West College Graduation • HopeBuilder Breakfast • Basic Rights Oregon • Western Pension & Benefits Council • OnStage New York 2022

2. GBAC Star Reaccredited

OCC received exciting news that we have been reaccredited for GBAC STAR certification. The reaccreditation process required OCC to review and update the original submission of the program's 20 core elements. The GBAC Star 20 core elements range from standard operating procedures and risk assessment strategies to personal protective equipment and emergency preparedness and response measures. GBAC STAR™ helps organizations establish protocols and procedures, offers expert-led training and assesses a facility's readiness for biorisk situations. The program verifies that OCC implements best practices to prepare for, respond to and recover from outbreaks and pandemics. Additional training will be provided through GBAC Star for OCC staff who perform the important role of cleaning and disinfection in the venue. A special thank you to Nathan Dickie, Amanda Jenkins, and Matt Uchtman, for their work on the reaccreditation process.

3. Neighborhood Clean-up

OCC has supported the Lloyd neighborhood by partnering with Lloyd EcoDistrict and SOLVE volunteers with their Spring cleanup events at Peace Memorial Park and the surrounding areas (Eastbank Esplanade/Convention Center/Moda Center). The clean-up events include trash pick-up, sprucing up Peace Memorial Park, and sweeping walkways/bikeways. OCC assisted Lloyd EcoDistrict with the February 12th cleanup event and will assist with the upcoming March 19th cleanup event by providing dumpsters and trash disposal. In 2021, OCC partnered with Lloyd EcoDistrict and SOLVE on five cleanup events.

About Peace Memorial Park: Connected to the Eastbank Esplanade, intersected by one of Portland's busiest bikeways, and graced with expansive views of the Willamette River and the downtown skyline, Peace Memorial Park was established as a public place to honor victims of war, both military and civilian. Since Lloyd EcoDistrict joined in partnership with Veterans for Peace, the vision of the space has expanded to honor the intersection of conflict, climate and social justice. Read more here: <https://www.ecolloyd.org/pollinator-garden/>

PORTLAND'5

CENTERS FOR THE ARTS



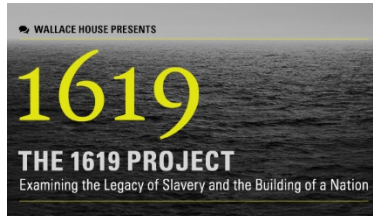
MERC Business Report

Portland'5 Centers for the Arts

March 2022



With so many shows coming back, P5's social media has been busy! Facebook continues to be our most popular as we have almost 75,000 followers and has generated 1.2 million impressions.



P5 staff celebrated Black History month a number of ways. At the Feb all staff meeting, staff met in small breakouts and each person presented a brief story about a noteworthy black figure either currently or in history. Some of the people mentioned included Henrietta Lacks, Oprah Winfrey and Katherine Johnson. Excerpts from the NY Times 1619 project were shared as well as the Portland Business Journal's Celebrating Black Leadership showcasing the first 50 (out of a 100) prominent black professionals from Portland.



"Honey, please, put the mask back on!
You look like a possum!"

With the Oregon mask mandate dropping by the end of March, P5 staff have been spending considerable time talking to our arts clients and colleagues, as well as participating in industry town halls as we determine what the mask policy should be for the theaters. Overwhelmingly, user groups believe March 31 is too soon. Arts Consultants Wolff Brown have been surveying arts audiences throughout the pandemic. The survey presented in mid-February showed that among performing arts audiences 75% want to keep masks through April or May.

PORTLAND'S CENTERS FOR THE ARTS



P5 presented our operating budget to the MERC budget committee. As far as we know it is the first time for P5 to present a deficit budget. However, it is still aligned with our racial equity framework and goals.



On the education front, Syncopated Ladies was streamed to more than 2300 students.

A teacher from Davis Elementary had this to say: "Students absolutely loved this! Grades from k through 5. I had 4th graders dancing to the music. Loved the information provided as well as the music. It was powerful for students to watch, and connect with. Lots of students were excited about dance after watching."

The very popular Black Violin is currently streaming till March 25th. (And they will be back for a live performance March 8th!)



Business continues to build. One 2 day period saw 6 commercial show contracts come through and that doesn't count all the non-profit contracts. The box office will be putting 6 shows on sale in the next two weeks!



MERC Commission Business Report for March 2, 2022
Portland Expo Center – Matthew P. Rotchford, Executive Director

Events / Sales Awareness

- The Expo Center staff just completed the Pacific NW Sportsmen's Show over February 16-20, 2022. Over the five day event, we saw the largest crowds we have seen since the pandemic. With multiple announcements from both Oregon and Washington regarding masking, the event was especially difficult in terms of guest behaviors regarding the mandates. That said, the event saw a strong return for the facility in all revenue areas of rents, charges for services, food and beverage and parking. It was a long week of effort by all the teams and partners, as we welcomed many event support staff to assist.
- The Portland Home and Garden Show returns this weekend, opening February 24th.
- OHA continues their COVID Testing and Vaccination site this week following a brief closure last week.
- The March schedule will also include Portland Metro RV Dealers, Toyota Ride and Drive, Westside Gymnastics, Portland Career Fair, Seafood and Wine, Portland Golf Show and more.

Building / Department Awareness

- Budget effort and analysis continue with progress being made with our human resources and FRS teams to begin the process of opening positions greatly needed to cover the event load.
- At long last, the announcement has been made for Cirque du Soleil's residency for this coming summer, presenting Alegria from June 16-July 17, 2022. More information here: <https://www.cirquedusoleil.com/alegria> See the attached press release.

Staff / Partners

- Since 2014, the Expo has had the pleasure of working with Mr. Clark Moss, our Parking and Ticketing Manager. While sad to see him leave us, we are happy to congratulate Clark on a new position he will be taking with the City of Portland. We wish Clark all the very best, and will be working with HR to post for the position as soon as possible. Clark's efforts for the Expo and our industry have made a positive difference for thousands of guests he has welcomed through our gates. Thank you Clark!



FOR IMMEDIATE RELEASE
February 18, 2022



Contact: Neil Simon, Metro Visitor Venues, 503-310-6303
Neil.Simon@oregonmetro.gov

Cirque du Soleil returns to the Portland Expo Center this summer with reimagined *Alegria*

*Tickets available now to Cirque Club members
General on sale starts February 21, 2022*

PORTLAND, Ore. - The Portland Expo Center announced today that the venue will once again host Cirque du Soleil for a limited engagement run of ***Alegria***. The show will premier June 16th and will run through July 17th, 2022.

This is the Portland Expo Center's fourth time hosting Cirque du Soleil since 2012. Previous shows include: ***OVO***, (2012) ***Totem***, (2014) and ***Kurios*** (2017). As with each visit to Portland; ***Alegria*** will attract thousands of patrons from across the Northwest to its awe-inspiring performances under the trademark blue and yellow grand chapiteau.

Working closely with the Portland Expo Center and its partners; Cirque du Soleil will transform the lower parking lots into a fantastic event space, creating a home and technical space for these international performers for over two months. The logistics to accommodate transportation and parking needs, while ensuring seamless coexistence with other scheduled events, required significant planning and coordination. Cirque's partnership with the Expo Center is unique.

"I am so pleased to welcome back Cirque du Soleil to the Portland Expo Center campus. This partnership has been a game-changer for our city and particularly North Portland." said Matthew P. Rotchford, the executive director of the Portland Expo Center. "With the impacts from the pandemic over the past two years, we are all ready for the kind of joy that Cirque's ***Alegria*** will bring to our region, as well as the job and economic impacts created by Expo Center's events."

Rotchford pointed out that prior Cirque du Soleil performances have consistently generated millions of dollars of economic impact to greater-Portland as well as welcoming vitally needed tourists to our region. "The return of Cirque du Soleil to the Portland Expo Center in North Portland is a cause for celebration and has historically driven the Expo Center's economic impact to over \$54 million through local spending, restaurants, hotel nights and jobs created."

Rotchford continued, "The Expo's role as the region's community cultural campus helps us bring local, regional and international events like Cirque du Soleil to drive the economy for all of us in the region – I couldn't be more proud of our team."

Metro's Visitor Venues – the Oregon Convention Center, the Portland Expo Center, the Oregon Zoo and Portland's 5 Centers for the Arts are each slowly building back and welcoming guests for a myriad of events once again. The addition of Cirque du Soleil to Expo's client mix is a deliberate effort to diversify the venue's portfolio to strengthen the facility's long-term financial outlook. The Portland

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Expo Center is unique among similar publicly-owned venues across the country since it pays its own general obligation bond, thus saving taxpayers that cost.

Since Cirque's first visit in 2012, the Expo Center has undergone numerous facility improvements aimed at enhancing the patrons experience. Rotchford says that while local public consumer shows such as the *Portland Home and Garden Show* or the *Portland Boat Show* continue to provide a solid foundation for the facility's business, "increases in hosting weekday tradeshow, community fundraisers, cultural events, concerts and unique offerings such as Cirque, result in the Expo Center's continuing evolution as a gathering place for all peoples, and all types of events."

"Over the Expo Center's 100 year history, we have become the home to so many diverse and significant events on our historic campus. As a proud neighbor here in North Portland, we want events like these to help drive dollars into our neighborhood small businesses." Rotchford said. "I want to encourage everyone to come see *Alegria*, but to also make a date night to remember, by including visits to our wonderful local restaurants and unique shops in the area – make your evening both fun and impactful."

About *Alegria*

Undeniably the most iconic *Cirque du Soleil* production, *Alegría* is an all-time classic reimagined for a new generation to fall in love with. An uplifting immersive experience, *Alegría* whisks audiences away to a mystical world sprinkled with visual poetry and acrobatic extravagance. At the heart of a once-glorious kingdom that has lost its king, *Alegría* witnesses the power struggle at play between the old order and a new movement yearning for hope and renewal.

With its unforgettable soundtrack, exciting acrobatics, surreal costume designs, vibrant sets and playful humor, *Alegría* joyfully touches the soul and lives up to its global reputation of quintessential *Cirque du Soleil* spectacle. "Alegria" opens on June 16 for a limited engagement. Pre-sale tickets are now available online exclusively to Cirque Club members. Membership is free and benefits include access to advance tickets, special offers and invitations to exclusive behind-the-scenes events. To join, simply visit www.cirqueclub.com.

Tickets for *Allegria* go on sale to the general public starting Monday, February 21, 2022, at www.cirquedusoleil.com/alegria.

About the Portland Expo Center

The Portland Expo Center is the West Coast's largest multi-purpose facility that hosts more than 120 events and over 400,000 people each year. The 53-acre campus boasts five spacious exhibit halls totaling over 333,000 square feet and 10 meeting rooms. Historically, the Expo Center has generated \$47 million in regional spending and over \$54 million in "Cirque years." 2021 marked Expo's 100 year anniversary in North Portland.

For more information about events, advance tickets, shuttle advisories or other facility information, visit www.expocenter.org.

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MERC Commission Meeting

March 2, 2022
12:30 pm

Consent Agenda

Metropolitan Exposition Recreation Commission
Record of MERC Commission Actions
February 2, 2022
Virtual Zoom Meeting

Present:	Karis Stoudamire-Phillips, John Erickson, Deidra Krys-Rusoff, Damien Hall, Ray Leary, Dañel Malan, Deanna Palm
Absent:	N/A
	A regular meeting of the Metropolitan Exposition Recreation Commission was called to order by Chair Stoudamire-Phillips at 12:34.
1.0	Quorum Confirmed A quorum of Commissioners was present.
2.0	Opportunity for Public Comment on Agenda and Non-Agenda items <ul style="list-style-type: none"> N/A
3.0	Commission and Council Communications <ul style="list-style-type: none"> Councilor Lewis shared that Metro Council appointed Duncan Hwang as the new Councilor for District 6. Councilor Lewis was appointed Deputy Council President for the year, however other committee and liaison roles are still being finalized. Transportation has been the focus of recent work sessions and budgeting work continues. Commissioner Erickson thanked Councilor Lewis and Chair Stoudamire-Phillips for their support in his reappointment to MERC. Commissioner Krys-Rusoff shared we are in the middle of the budgeting process and thanked the teams for their hard work.
4.0	GM Communications Steve Faulstick provided the following updates: <ul style="list-style-type: none"> Thanked Commissioners Krys-Rusoff and Palm for their engagement in the MERC budgeting process and highlighted Shifley and venues teams for their good work. Outlined areas of focus and shared 2 main challenges: rethinking budgeting after 24 months of COVID, and the impacts on our teams at all levels around COVID compliance. We are focused on identifying where we need to bring people back to support existing staff. We have completed the first round of interviews for the venues communications position. The second round interviews will be held next week. Commissioner Erickson asked how many venue staff have recently left voluntarily. Craig answered 2 staff have left OCC, and one was for a different department in Metro. Williams noted 2 of her staff did not return, but noted they are starting to see admissions staff leave due to extra work around mask compliance. Rotchford shared that their parking and ticketing manager recently accepted a position with the City of Portland.
5.0	Financial Report Katie Shifley presented a financial update. <ul style="list-style-type: none"> Commissioner Krys-Rusoff thanked Shifley for including a budgeting scenario around major cancelations and how that could impact revenue expectations. Commissioner Malan acknowledged the challenges around increased costs of construction and labor for projects.
6.0	Venue Business Reports Matthew P. Rotchford, Craig Stroud and Robyn Williams reported on business at the venues during the past month. <ul style="list-style-type: none"> Commissioner Erickson asked if Expo has any events around the World Games this year. Rotchford responded not at this time.

	<ul style="list-style-type: none"> • Commissioner Malan asked about the new Reser Center and whether there is concern around competition for P5. Williams responded they are a smaller theater with around 500 seats so they are not in direct competition but will be a nice complement for the region. • Commissioner Krys-Rusoff asked about staffing concerns as the work at P5 ramps up. Williams responded they are still a bit understaffed and are struggling to fill the current open positions including engineers and event custodians. • Commissioner Erickson asked how many EV models will be at the Portland International Auto Show this year. Stroud was unsure but will follow up after the meeting. Stroud noted he was pleased that they wanted to move forward this year and will stay a full building event. Stroud was able to confirm that there will be a dedicated EV section at the north end of OCC during the event. • Councilor Lewis followed up on concerns around paycheck issues for food and beverage employees that were brought up at a recent Council meeting. Stroud responded that he discussed the matter with the Levy GM and their most recent payroll had 1 small issue that was resolved quickly, so it appears the systemic issues are behind us. Councilor Lewis responded that a point of contact for these issues was not clear. Faulstick added he has been in contact with operations and cooperate staff to clarify our expectations.
7.0	<p>Consent Agenda</p> <ul style="list-style-type: none"> • Record of MERC Actions, January 5, 2022 <p>A motion was made by Commissioner Krys-Rusoff and seconded by Commissioner Leary to approve the Consent Agenda.</p> <p>VOTING: AYE: 7 (Stoudamire-Phillips, Erickson, Krys-Rusoff, Hall, Leary, Malan and Palm) NAY: 0</p> <p>MOTION PASSED</p>
8.0	<p>Annual Comprehensive Financial Audit</p> <p>Metro Auditor Brian Evans, Ashley Osten of Moss-Adams and Brian Kennedy presented.</p> <ul style="list-style-type: none"> • Commissioner Krys-Rusoff was pleased about the findings and thanked the group for their work.
10.0	<p>Expo Development Opportunity Study update</p> <p>Paul Slyman, Chuck Gallagher, and Lauren Everett presented</p> <ul style="list-style-type: none"> • Commissioner Krys-Rusoff spoke as a member of the Steering Committee and acknowledged the challenging work and shared her appreciation for the team. • Chair Stoudamire-Phillips acknowledged the team's responsiveness to MERC's requests and thanked the group.
	<p>As there was no further business to come before the Commission, the meeting was adjourned at 1:53 p.m. p.m.</p>

Minutes submitted by Amy Nelson.

MERC Commission Meeting

March 2, 2022
12:30 pm

Expo Development Opportunity
Study Update

Memo



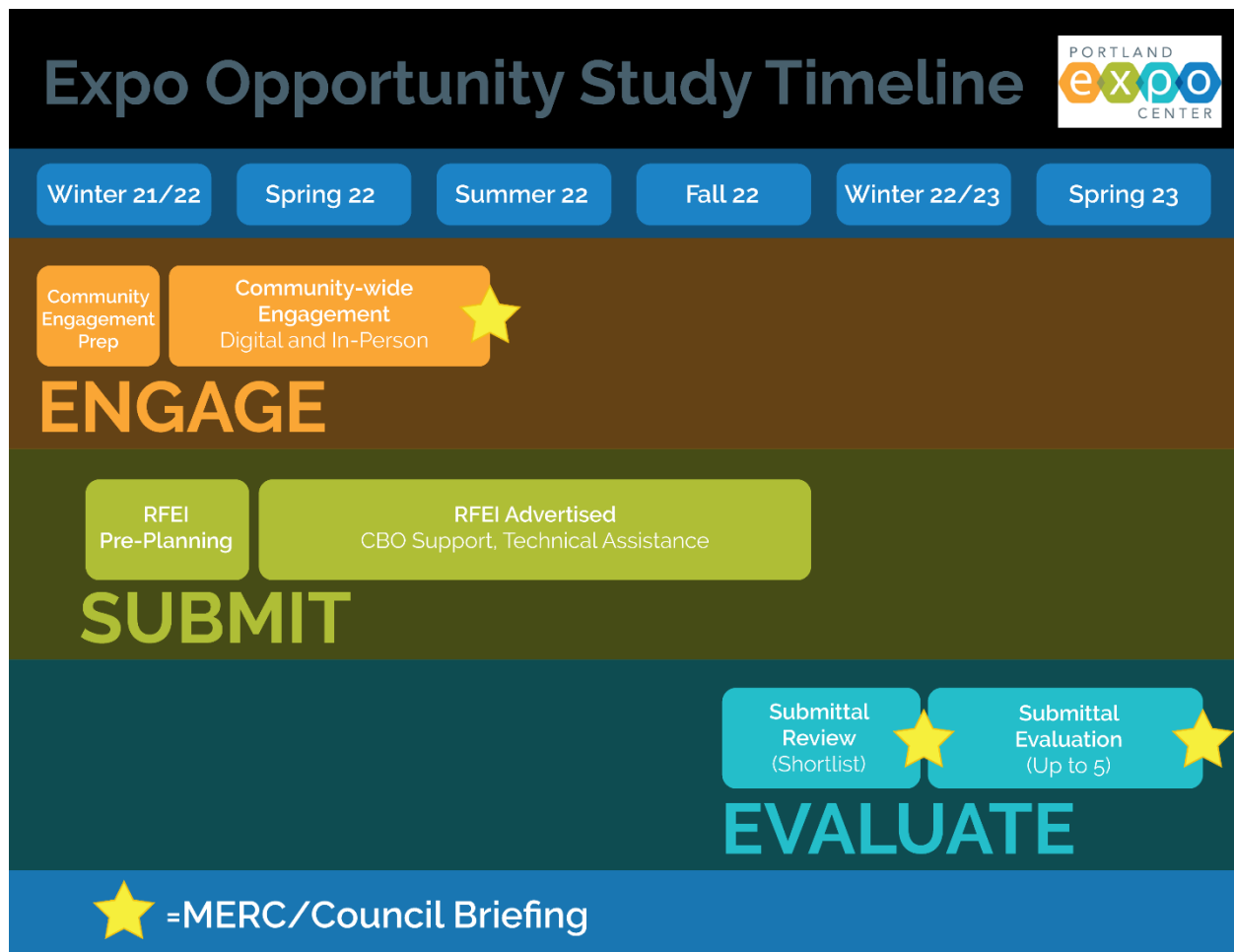
Metro

600 NE Grand Ave.
Portland, OR 97232-2736

Date: February 23, 2022
To: MERC Commissioners
From: Paul Slyman, Project Sponsor
Subject: Expo Futures: Expo Development Opportunity Study Monthly Update

Chair Stoudamire-Phillips, MERC Commissioners, and Councilor Lewis:

Thank you for your continued support, leadership and interest in the Expo Development Opportunity Study. We have made a lot of progress since our report to you last month and I'm pleased to share the following updates:



1. Engage the community and potential partners

Our new website is almost complete and is scheduled to be launched on or about March 4. In addition to updated content, information for partners, and the use of Social Pinpoint capabilities, it will include three important features—an introductory video, resources for potential partners, and a community survey.

All filming for the short video describing Expo's history, cultural relevance, economic importance, and future opportunities has been completed. Lauren Everett is now working with videographer Josh Manus and others to edit and create the final film. We expect this to premiere on or around March 4 and we'll be sure to send you a link once it is available. We'll also ask that you share the video through your social media channels.

We have also finalized survey questions to be asked on the Social Pinpoint website, which will allow us to hear more thoughts from community members, learn more about their desires for Expo, and share important historical and cultural information. We will be using Metro's social media channels, in combination with community networks and organizations, to drive viewers to the website.

We have sent communication to six Tribal Governments; the Confederated Tribes of the Umatilla (CTUIR); Confederated Tribes of Grand Ronde (CTGR); Confederated Tribes of Siletz Indians (CTSI); Confederated Tribes and Bands of the Yakama Nation (CTBYN); Confederated Tribes of Warm Springs (CTWS); and the Cowlitz Indian Tribe (CTI), to ask them how they would like to be engaged in this work and if they would like more information. Three of these tribes are new to the Expo DOS (CTBYN, CTWS and CIT) and received a formal invitation from President Peterson earlier this year.

2. **Submit** quality proposals for review

As reported last month, we have continued sharing information about the upcoming Request for Expressions of Interest (RFEI) with potential proposers such as community-based groups or developers and sought their feedback in actions we could take or decisions we could make to ensure the RFEI attracts meaningful submissions. We are incorporating that feedback as we continue our work with Cascadia Partners to develop the RFEI package.

We continue working with Expo Center staff to offer tours to potential partners consistent with the availability of Alicia, Matthew and Chuck. Once the RFEI package is complete, we will likely offer tours on a set schedule to minimize any possible work conflicts and also ensure that we are answering all questions consistently and comprehensively.

We are continuing to answer the long list of historical, financial, legal, policy, and other questions (collectively known as the "Big Questions List") with our Steering Committee, Councilor Lewis, Commissioner Krys-Rusoff, Commissioner Hall, DCOO Andrew Scott, Expo Director Matthew Rotchford and with legal and other staff. These questions, when answered, will allow us to make the RFEI package as coherent and useful as possible to potential partners.

We are refining our timelines to ensure that time is allotted for internal review of documents that come to us from our consultant Cascadia Partners without undue delay to the overall project.

In addition to our many meeting with potential partners, we have met with Prosper Portland to better understand opportunities for Expo within the Interstate Urban Renewal Area.

3. **Evaluate** the proposals with Guiding Principles

Our Expo DOS Community Review Committee continues taking shape. While they will not actually review the submittals until much later, we are identifying members now so that they can be part of the process and share their perspectives and insights through the duration of our work. Members include:

1. Ed Washington, former Metro Council member, Community Liaison for Diversity Initiatives & Inclusion for PSU
2. Representative (TBD), Japanese American Museum of Oregon
3. Paul Lumley, Executive Director NAYA
4. Terrance Moses, Kenton Neighborhood Association Chair
5. Tony DeFalco, Executive Director, Latino Network
6. David Van't Hof, Senior Fellow, Climate Solutions (Sustainability perspective)
7. Stephen Green, Entrepreneur, Founder Pitch Black and COO, A Kids Company About (Small Business perspective)

We will also seek review of top submittals through our local **Government Partners**, including:

Eric Engstrom, Principal Planner, Planning and Sustainability, City of Portland

Amy Nagy, Development Manager, Prosper Portland

Submittals will also be made available to **Tribal Governments** that do not submit an RFEI to get the benefit of their review and feedback.

We are finalizing the RFEI Evaluation Criteria. The evaluation criteria are derived from the Guiding Principles, which were crafted through several rounds of engagement with key stakeholders. The stakeholders included members of the Japanese American, African American, and Urban Indigenous communities, current vendors and clients of Expo, and input through direct government-to-government conversations between Metro and the Tribes. The RFEI Evaluation Criteria will be used to assess how well each RFEI submitter considered the Principles in their project concept and submittal materials.

4. **Downstream Economic** benefits of shows at Expo

Crossroads Consulting is under contract and is developing a survey tool that will be used to estimate the downstream economic benefits that accrue to vendors that participate in shows at Expo. This is in response to MERC Commissioners' requests to better understand how Expo shows create business opportunities and wealth creation for small, disadvantaged and minority-owned Oregon businesses. We are working closely with Expo staff so that the survey tool can be efficiently and

effectively deployed once finalized. We anticipate this being early April. Accuracy of survey results will depend highly on participation from vendors who participate in Expo shows. We have designed the survey so that it can be deployed for past shows, as well as upcoming shows for the duration of the DOS.

As of this writing the project remains on scope, on schedule, and on budget. We expect additional pressure on the project schedule as unanticipated questions or interests arise.

Please don't hesitate to reach out to me or any members of our Steering Committee or Project Team if you have any questions.

MERC Commission Meeting

March 2, 2022
12:30 pm

FY2022-23 Proposed
Budget Presentation

MERC Commission Meeting

March 2, 2022
12:30 pm

Action Agenda

METROPOLITAN EXPOSITION RECREATION COMMISSION
Resolution Number 22-01

For the purpose of approving the Metropolitan Exposition Recreation Commission ("MERC") 2022-23 Proposed Budget and 2022-23 through 2026-27 Capital Improvement Plan.

WHEREAS, pursuant to Section 6.01.50 of the Metro Code, MERC must prepare and approve a budget by resolution and;

WHEREAS, the MERC has met in a public meeting for the purpose of reviewing the FY 2022-23 through FY 2026-27 five-year budget forecast.

BE IT THEREFORE RESOLVED, that the Metropolitan Exposition Recreation Commission:

Approves the MERC Fiscal Year 2022-23 Budget and 2022-23 through 2026-27 Capital Improvement Plan attached as Exhibit A and transmits it to the Metro Chief Operating Officer for submission to the Metro Council for inclusion in the Metro budget for the Fiscal Year 2022-23.

Passed by the Commission on March 2, 2022.

Approved as to Form:

Carrie MacLaren, Metro Attorney

Chair

Secretary/Treasurer

By:

Nathan A. S. Sykes, Deputy Metro Attorney

Metropolitan Exposition-Recreation Commission
Convention Center Operating Fund

	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2023 Proposed Budget
OPERATIONS					
Charges for Services	14,363,218	9,902,483	2,254,165	6,501,252	11,642,362
Food and Beverage Revenue	17,811,358	10,288,538	104,563	7,661,159	9,844,020
Local Government Shared Revenues	13,998,845	14,903,532	6,843,981	9,991,245	15,522,105
Contributions from Private Sources					
Grants	-	248,713	1,182,370		
Interest Earnings	45,996	323,139	189,150	160,000	160,000
Miscellaneous Revenue	680,098	58,020	53,380		18,500
Transfers-R	64,323	123,052	3,296,669	9,331	
Total Revenues	46,963,837	35,847,477	13,924,279	24,322,987	37,186,987
Personnel Services	11,258,448	11,017,758	4,814,014	9,380,055	13,305,273
Materials and Services	11,304,527	9,629,245	3,698,503	8,856,832	11,731,703
Food & Beverage Services	13,200,339	9,021,860	986,886	5,464,894	8,428,556
Management Fee	1,877,840	1,314,456			
Transfers-E	4,157,565	3,583,402	4,377,113	5,339,565	5,395,824
Total Expenditures	41,798,720	34,566,721	13,876,516	29,041,346	38,861,356
Net Operations	5,165,117	1,280,756	47,763	(4,718,359)	(1,674,369)
CAPITAL					
Contributions from Private Sources	499,091			2,250,000	
Grants	3,375	46,379			
Miscellaneous Revenue	-	18,624	3,655		
Lodging Tax Pooled Capital	7,489,795	2,520,693			
Transfers-R	-	3,000,000			
Total Revenues	7,992,261	5,585,696	3,655	2,250,000	-
Personnel Services	383,754	324,099	732		140,000
Materials and Services	28,439,223	9,680,522	2,381	410,000	2,115,000
Capital Outlay	3,773,512	4,705,372	4,449		
Transfers-E	-	84,376			
Total Expenditures	32,596,490	14,794,369	7,562	410,000	2,255,000
Net Capital	(24,604,229)	(9,208,673)	(3,907)	1,840,000	(2,255,000)
Grand Total Operations / Capital	(19,439,111)	(7,927,917)	43,856	(2,878,359)	(3,929,369)
Beginning Fund Balance	39,864,358	20,425,247	12,497,327	8,721,708	12,343,385
Contingency / Ending Fund Balance	20,425,246	12,497,330	12,541,183	3,893,349	6,464,016
Levy Restricted Balance				1,950,000	1,950,000

CIP Summary

Fiscal Year 2023

Department: OCC

	ID	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	Total
CONVENTION CENTER OPERATING FUND							
Tower/Crown Glazing	8R222	1,650,000	-	-	-	-	1,650,000
Food & Beverage Programming: Planning & Design	OCCTBD87	300,000	1,950,000	-	-	-	2,250,000
ADA Assessment and Improvements	8N086	140,000	-	-	-	-	140,000
Performance Stage Stair Units	OCCTBD103	125,000	-	-	-	-	125,000
OCC - Integrated Door Access Controls	OCC18	40,000	725,000	-	-	-	765,000
Waterproofing: Loading Dock	OCCTBD89	-	775,000	-	-	-	775,000
IT Equipment Investment	OCCTBD102	-	150,000	-	150,000	-	300,000
Prefunction A and C Restroom Renovations	8R246	-	65,000	3,000,000	-	-	3,065,000
OCC - AV Audio System Upgrade	OCCTBD42	-	-	375,000	-	-	375,000
Vertical Transportation: Elevator Modernizations	8R207	-	-	350,000	350,000	350,000	1,050,000
OCC - Website Design/Facility Rebranding	8R085	-	-	175,000	-	-	175,000
Audio Visual Equipment Investment	OCCTBD101	-	-	150,000	-	150,000	300,000
Articulating Boom Replacement	OCCTBD99	-	-	150,000	-	-	150,000
VIP B Renovation	8R245	-	-	120,000	1,300,000	-	1,420,000
OCC Cooling System phase II	8R188B	-	-	50,000	4,000,000	-	4,050,000
Waterproofing: Rain Garden	8R223C	-	-	40,000	950,000	-	990,000
Staff Support Area Programming: Guest Services	8R224B	-	-	-	230,000	1,200,000	1,430,000
ABC Meeting Room Renovation Design & Project	OCCTBD100	-	-	-	-	1,200,000	1,200,000
Vertical Transportation: Escalator Modernizations	OCCTBD97	-	-	-	-	100,000	100,000
TOTAL OCC - CONVENTION CENTER OPERATING FUND		\$2,255,000	\$3,665,000	\$4,410,000	\$6,980,000	\$3,000,000	\$20,310,000

Metropolitan Exposition-Recreation Commission
Portland's 5 Centers for the Arts

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2023 Proposed Budget
OPERATIONS					
Charges for Services	14,174,846	9,959,244	139,396	9,739,575	14,504,345
Food and Beverage Revenue	930,228	627,653		553,071	876,640
Local Government Shared Revenues	2,104,010	2,187,092	701,887	1,332,846	1,956,769
Contributions from Governments	923,843	957,379	2,584,664	1,006,827	1,053,584
Contributions from Private Sources	-		1,000	139,350	190,955
Grants	-	168,724	753,106	-	-
Interest Earnings	381,489	384,744	83,015	71,000	176,000
Miscellaneous Revenue	52,788	160,715	49,938	21,523	43,895
Transfers-R	-	276,570	3,236,310	290,000	
Total Revenues	18,567,204	14,722,121	7,549,316	13,154,192	18,802,188
Personnel Services	7,953,118	7,864,318	2,453,581	7,526,833	10,550,144
Materials and Services	7,206,819	5,709,387	1,416,107	4,893,947	6,806,739
Food & Beverage Services					58,756
Transfers-E	1,647,114	1,852,945	1,981,820	2,529,964	2,487,855
Total Expenditures	16,807,051	15,426,650	5,851,508	14,950,744	19,903,494
Net Operations	1,760,153	(704,529)	1,697,808	(1,796,552)	(1,101,306)
CAPITAL					
Local Government Shared Revenues	2,500,000				
Contributions from Governments	-	1,500,000	1,500,000		
Contributions from Private Sources	142,795	1,000,000	3,000,000	500,000	
Grants	-				
Miscellaneous Revenue	-				
Transfers-E			15,353		
Total Revenues	2,642,795	2,500,000	4,515,353	500,000	-
Personnel Services	161,087	153,513	140,850		43,965
Materials and Services	1,505,059	5,845,345	6,212,231	1,560,000	130,000
Capital Outlay	1,810,001	2,805,081		800,000	1,775,000
Transfers-E	-	48,215	51,175		
Total Expenditures	3,476,147	8,852,154	6,404,256	2,360,000	1,948,965
Net Capital	(833,352)	(6,352,154)	(1,888,903)	(1,860,000)	(1,948,965)
Grand Total Operations / Capital	926,801	(7,056,683)	(191,096)	(3,656,552)	(3,050,271)
Beginning Fund Balance	12,104,845	13,031,646	5,974,962	4,461,901	11,500,000
Contingency / Ending Fund Balance	13,031,646	5,974,963	5,783,866	805,349	8,049,729
Levy Restricted Balance					400,000
Notes:					
-Beginning Fund Balance in FY 23 assumes \$10 million SVOG revenues; grant timeline extended through June 2022.					
-Revenue from City of Portland for Schnitzer Sewer project is not assumed.					
-Historical F&B revenues are shown net of expense to align with commission arrangement.					
-Transfers for MERC Admin support costs are now shown in Transfers-E (expense) rather than Transfers-R (revenue).					

CIP Summary Fiscal Year 2023

Department: PCPA								-	
-	-	-	ID	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	Total
PORTLAND'S CENTERS FOR THE ARTS FUND									
ASCH sewer line replacement		8R254		950,000	-	-	-	-	950,000
Keller Grid Engineering and Remediation		P5TBD112		250,000	-	-	-	-	250,000
AHH FoH Elevators		P5TBD111		200,000	200,000	300,000	-	-	700,000
P5 - F&B Renewal and Replacement		P5TBD109		100,000	100,000	100,000	100,000	100,000	500,000
All Venues Theater Fall Protection		P5TBD113		100,000	50,000	50,000	-	-	200,000
Clear-Com Headset Upgrade		8N095		100,000	-	-	-	-	100,000
P5 ASCH Roof Drains		8R215		50,000	300,000	2,600,000	-	-	2,950,000
Wireless Communications Upgrade		P5TBD108		-	400,000	-	-	-	400,000
Keller Fall Arrest		8R219		-	-	-	-	-	-
AHH Exterior Cladding		P5TBD105		-	-	-	-	-	-
Newmark Replace Stage Floor		P5TBD86		-	-	-	-	-	-
ASCH - Cooling System Replacement		8R120		-	-	-	-	-	-
P5 Security Cameras, phase III		P5TBD106		-	-	-	-	-	-
P5 Fly System Replacement		P5TBD107		-	-	-	-	-	-
TOTAL PCPA - PORTLAND'S CENTERS FOR THE ARTS				\$1,750,000	\$1,050,000	\$3,050,000	\$100,000	\$100,000	\$6,050,000

Metropolitan Exposition-Recreation Commission
Expo Fund

	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2023 Proposed Budget
OPERATIONS					
Charges for Services	4,790,623	3,429,121	1,862,582	3,152,728	4,946,725
Food and Beverage Revenue	239,270	112,247	103,636	322,829	355,385
Local Government Shared Revenues		575,000	115,000	287,500	373,750
Grants	-	55,071	196,727		
Interest Earnings	57,286	71,186	43,819	10,000	6,000
Miscellaneous Revenue	42,543	38,325	23,753	24,946	42,500
Transfers-R	400,000	424,030	483,068	820,000	480,000
Total Revenues	5,529,722	4,704,980	2,828,585	4,618,003	6,204,360
Personnel Services	1,803,458	1,784,400	688,118	1,858,270	2,209,809
Materials and Services	1,545,325	1,629,755	1,668,749	1,790,218	2,096,533
Food & Beverage Services					35,000
Debt Service	1,022,025	1,019,775	1,016,475	1,021,400	1,025,875
Management Fee	463,270	37,948			
Transfers-E	693,773	696,346	779,178	810,162	840,804
Total Expenditures	5,527,851	5,168,224	4,152,520	5,480,050	6,208,021
Net Operations	1,871	(463,244)	(1,323,934)	(862,047)	(3,661)
CAPITAL					
Contributions from Private Sources	123,614	40,000	40,000	540,000	40,000
Grants	-				
Lodging Tax Pooled Capital	1,321,729	444,828			-
Transfers-R	-				200,000
Total Revenues	1,445,342	484,828	40,000	540,000	240,000
Personnel Services	137,411	122,758	12,890		
Materials and Services	425,199	125,900	488		
Capital Outlay	804,943	(30,789)		350,000	450,000
Transfers-E	-	18,080			
Total Expenditures	1,367,553	235,949	13,379	350,000	450,000
Net Capital	77,789	248,879	26,621	190,000	(210,000)
Grand Total Operations / Capital	79,660	(214,365)	(1,297,313)	(672,047)	(213,661)
Beginning Fund Balance	3,239,193	3,318,853	3,104,488	1,067,561	1,514,641
Contingency / Ending Fund Balance	3,318,853	3,104,488	1,807,172	395,514	1,300,980
				<i>EFB - Operating</i>	<i>890,980</i>
				<i>EFB - Capital Walkway</i>	<i>160,000</i>
				<i>EFB - Levy Capital Balance</i>	<i>250,000</i>
				Total	1,300,980

Notes:

- Historical F&B revenues are shown net of expense to align with commission arrangement.
- Transfers for MERC Admin support costs are now shown in Transfers-E (expense) rather than Transfers-R (revenue).
- Yellow highlighted Transfer Revenues denote General Fund support that has been requested but not yet determined

CIP Summary

Fiscal Year 2023

Department: EXPO

	ID	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	Total
EXPO FUND							
Expo - F&B Facility Renewal and Replacement	EXTBD64	250,000	250,000	-	-	-	500,000
Metro Outfalls Decommissioning	EXTBD70	100,000	300,000	-	-	-	400,000
Expo Electrical Review	EXTBD67	100,000	-	-	-	-	100,000
Expo - Hall D&E HVAC	EXTBD60	-	400,000	400,000	425,000	425,000	1,650,000
Expo - Lower Parking Lot: Lighting	8N072	-	275,000	200,000	-	-	475,000
Expo - UP2 North Walkway Cover	EXTBD22	-	200,000	300,000	-	-	500,000
Expo - Hall C Roof Recoat	8R227	-	165,000	-	-	-	165,000
Expo - Lower Parking Lot: Grading	8N072a	-	150,000	150,000	400,000	-	700,000
Expo - Halls D&E Interior Improvements	EXTBD62	-	-	250,000	-	-	250,000
Electrical Generator Enhancement	EXTBD69	-	-	250,000	-	-	250,000
Expo Hall E Flat Roof	8R234	-	-	165,000	-	-	165,000
Reseal Hall D/E Flooring	EXTBD66	-	-	-	400,000	400,000	800,000
Expo - Facility Wide Overhead Door improvements	EXTBD28	-	-	-	225,000	-	225,000
Expo - Lighting Control review and install - Halls ABCDE	8R169	-	-	-	-	-	-
TOTAL EXPO - EXPO FUND		\$450,000	\$1,740,000	\$1,715,000	\$1,450,000	\$825,000	\$6,180,000

METROPOLITAN EXPOSITION RECREATION COMMISSION

Resolution No. 22-02

For the purpose of approving and transmitting to the Metro Council budget amendments to the Metropolitan Exposition Recreation Commission (MERC) Fund Budget for FY2021-22.

WHEREAS, Metro Code 6.01.050 provides that MERC shall annually prepare and approve an annual budget which shall, to the maximum extent permitted by law, consist of one commission-wide series of appropriations; and

WHEREAS, MERC previously approved and transmitted to the Metro Council the fiscal year 2021-22 budget for the MERC Fund; and

WHEREAS, MERC staff request certain budget amendments to the Amended Budget for fiscal year 2021-22 for the reasons described in the attached Staff Report.

BE IT THEREFORE RESOLVED THAT,

1. MERC approves the budget amendments to the MERC Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022 for inclusion as part of the total Metro budget for this period as described in the attached Staff Report.
2. MERC requests that the Metro COO present these amendments to the amended budget to the Metro Council for ratification.

Passed by the Commission on March 2, 2022.

Chair

Approved as to Form:

Carrie MacLaren, Metro Attorney

Secretary/Treasurer

By:

Nathan A. S. Sykes, Deputy Metro Attorney

MERC Staff Report

Agenda Item/Issue: For the purpose of approving and transmitting to the Metro Council an amendment to the FY 2021-22 MERC Fund budget. The proposed amendment is specifically establish the Tower and Crown Glazing Repair project as part of the Oregon Convention Center FY 2021-22 Capital Improvement Plan.

Resolution No: 22-02

Presented By: Katie Shifley, MERC Finance Manager

Date: March 2, 2022

Background and Analysis:

The Oregon Convention Center (OCC) has closely evaluated the capital project plan for FY 2022-23. In the context of limited available resources, this evaluation has focused on identifying critical projects that can no longer be reasonably delayed.

The FY 2022-23 Capital Improvement Plan includes \$1.65 million for a glazing repair project on the spires and crescents to remediate water intrusion issues. Work for this project was initiated prior to the pandemic, then put on hold for the last two years. This project will be funded with available operating fund reserves in FY 2022-23.

OCC staff have determined that the bulk of the project work should take place over summer 2022 in order to take advantage of a lighter event schedule and more favorable weather conditions. In order to meet that timeline, approximately \$250,000 in project expenses will need to be incurred during FY 2021-22.

This resolution would increase the FY 2021-22 Capital Improvement Plan for OCC by \$250,000 for the Tower and Crown Glazing Repair project, offset by reduced contingency.

Fiscal Impact: The fiscal impact is considered minimal, as this budget change in FY 2021-22 is primarily meant to address a timing issue. The funding source for the project is available fund balance in both fiscal years, but including \$250,000 in the current year budget will provide flexibility to move forward on pre-work for the project. No adjustment is made to FY 2022-23 total project cost to ensure sufficient appropriation in the event the project is delayed.

Recommendation: Staff recommends the Metropolitan Exposition Recreation Commission adopt Resolution 22-02.