
MERC Commission Meeting

February 7, 2024
12:30 pm

Virtual Zoom Meeting

Metro respects civil rights

Metro fully complies with Title VI of the Civil Rights Act of 1964 and related statutes that ban discrimination. If any person believes they have been discriminated against regarding the receipt of benefits or services because of race, color, national origin, sex, age or disability, they have the right to file a complaint with Metro. For information on Metro’s civil rights program, or to obtain a discrimination complaint form, visit www.oregonmetro.gov/civilrights or call 503-813-7514. Metro provides services or accommodations upon request to persons with disabilities and people who need an interpreter at public meetings. If you need a sign language interpreter, communication aid or language assistance, call 503-797-1890 or TDD/TTY 503-797-1804 (8 a.m. to 5 p.m. weekdays) 5 business days before the meeting. All Metro meetings are wheelchair accessible. For up-to-date public transportation information, visit TriMet’s website at www.trimet.org.

Thông báo về sự Metro không kỳ thị của Metro tôn trọng dân quyền. Muốn biết thêm thông tin về chương trình dân quyền của Metro, hoặc muốn lấy đơn khiếu nại về sự kỳ thị, xin xem trong www.oregonmetro.gov/civilrights. Nếu quý vị cần thông dịch viên ra dấu bằng tay, trợ giúp về tiếp xúc hay ngôn ngữ, xin gọi số 503-797-1890 (từ 8 giờ sáng đến 5 giờ chiều vào những ngày thường) trước buổi họp 5 ngày làm việc.

Повідомлення Metro про заборону дискримінації Metro з повагою ставиться до громадянських прав. Для отримання інформації про програму Metro із захисту громадянських прав або форми скарги про дискримінацію відвідайте сайт www.oregonmetro.gov/civilrights або Якщо вам потрібен перекладач на зборах, для задоволення вашого запиту зателефонуйте за номером 503-797-1890 з 8.00 до 17.00 у робочі дні за п'ять робочих днів до зборів.

Metro 的不歧视公告 尊重民權。欲瞭解Metro民權計畫的詳情，或獲取歧視投訴表，請瀏覽網站 www.oregonmetro.gov/civilrights。如果您需要口譯方可參加公共會議，請在會議召開前5個營業日撥打503-797-1890（工作日上午8點至下午5點），以便我們滿足您的要求。

Ogeysiiska takooris la’aanta ee Metro Metro waxay ixtiraamtaa xuquuqda madaniga. Si aad u heshid macluumaad ku saabsan barnaamijka xuquuqda madaniga ee Metro, ama aad u heshid warqadda ka cabashada takoorista, booqo www.oregonmetro.gov/civilrights. Haddii aad u baahan tahay turjubaan si aad uga qaybqaadatid kullaan dadweyne, wac 503-797-1890 (8 gallinka hore illaa 5 gallinka dambe maalmaha shaqada) shan maalmo shaqa ka hor kullanka si loo tixgaliyo codsashadaada.

Metro의 차별 금지 관련 통지서 Metro의 시민권 프로그램에 대한 정보 또는 차별 항의서 양식을 얻으려면, 또는 차별에 대한 불만을 신고 할 수 www.oregonmetro.gov/civilrights. 당신의 언어 지원이 필요한 경우, 회의에 앞서 5 영업일 (오후 5시 주중에 오전 8시) 503-797-1890를 호출합니다.

Metroの差別禁止通知 Metroでは公民権を尊重しています。Metroの公民権プログラムに関する情報について、または差別苦情フォームを入手するには、www.oregonmetro.gov/civilrights。までお電話ください公開会議で言語通訳を必要とされる方は、Metroがご要望に対応できるよう、公開会議の5営業日前までに503-797-1890（平日午前8時～午後5時）までお電話ください。

ការ​គោរព​សិទ្ធិ​ពលរដ្ឋ​របស់​ ។​ សំរាប់​ព័ត៌មាន​អំពី​កម្មវិធី​សិទ្ធិ​ពលរដ្ឋ​របស់​ Metro ឬ​ដើម្បី​ទទួល​ពាក្យ​បណ្តឹង​រើសអើង​សូម​ចូល​ទស្សនា​គេហទំព័រ www.oregonmetro.gov/civilrights។ បើ​លោក​អ្នក​ត្រូវ​ការ​អនុបកប្រែ​ភាសា​នៅ​ពេល​អង្គបុគ្គលិក​ណា​មួយ​សូម​ទូរស័ព្ទ​មក​លេខ 503-797-1890 (ម៉ោង 8 រឺ​ក្នុង​ម៉ោង 5 ល្ងាច ថ្ងៃ​អង្គារ​រហូត​ដល់​ថ្ងៃ​ច័ន្ទ) ប្រាំ​ពីរ​ថ្ងៃ​មុន​ថ្ងៃ​អង្គារ​មុន​ថ្ងៃ​អង្គារ​ដើម្បី​អាច​ឲ្យ​គេ​សម្រួល​តាម​សំណើ​របស់​លោក​អ្នក

إشعار بحقوق مدني من Metro الحقوق والمدنية للمزيد من المعلومات حول برنامج Metro للحقوق والمدنية أو لإبداء شكوى ضد تمييزي زجى زيارة الموقع الإلكتروني www.oregonmetro.gov/civilrights. إن كنت بحاجة إلى مساعدة في اللغة، ي ج ب ع ل ي ك الاتصال مقدم برقم الهاتف 503-797-1890 من الساعة 8 صباحاً حتى الساعة 5 مساءً، أيام الاثنين إلى الجمعة قبل خمسة (5) أيام عمل من موعد الاجتماع.

Paunawa ng Metro sa kawalan ng diskriminasyon Iginagalang ng Metro ang mga karapatang sibil. Para sa impormasyon tungkol sa programa ng Metro sa mga karapatang sibil, o upang makakuha ng porma ng reklamo sa diskriminasyon, bisitahin ang www.oregonmetro.gov/civilrights. Kung kailangan ninyo ng interpreter ng wika sa isang pampublikong pulong, tumawag sa 503-797-1890 (8 a.m. hanggang 5 p.m. Lunes hanggang Biyernes) lima araw ng trabaho bago ang pulong upang mapagbigyan ang inyong kahilingan. Notificación de no discriminación de Metro.

Notificación de no discriminación de Metro Metro respeta los derechos civiles. Para obtener información sobre el programa de derechos civiles de Metro o para obtener un formulario de reclamo por discriminación, ingrese a www.oregonmetro.gov/civilrights. Si necesita asistencia con el idioma, llame al 503-797-1890 (de 8:00 a. m. a 5:00 p. m. los días de semana) 5 días laborales antes de la asamblea.

Уведомление о недопущении дискриминации от Metro Metro уважает гражданские права. Узнать о программе Metro по соблюдению гражданских прав и получить форму жалобы о дискриминации можно на веб-сайте www.oregonmetro.gov/civilrights. Если вам нужен переводчик на общественном собрании, оставьте свой запрос, позвонив по номеру 503-797-1890 в рабочие дни с 8:00 до 17:00 и за пять рабочих дней до даты собрания.

Avizul Metro privind nediscriminarea Metro respectă drepturile civile. Pentru informații cu privire la programul Metro pentru drepturi civile sau pentru a obține un formular de reclamație împotriva discriminării, vizitați www.oregonmetro.gov/civilrights. Dacă aveți nevoie de un interpret de limbă la o ședință publică, sunați la 503-797-1890 (între orele 8 și 5, în timpul zilelor lucrătoare) cu cinci zile lucrătoare înainte de ședință, pentru a putea să vă răspunde în mod favorabil la cerere.

Metro txoj kev ntxub ntxaug daim ntawv ceeb toom Metro tributes cai. Rau cov lus qhia txog Metro txoj cai kev pab, los yog kom sau ib daim ntawv tsis txaus siab, mus saib www.oregonmetro.gov/civilrights. Yog hais tias koj xav tau lus kev pab, hu rau 503-797-1890 (8 teev sawv ntxov txog 5 teev tsaus ntuj weekdays) 5 hnub ua hauj lwm ua ntej ntawm lub rooj sib tham.



Karis Stoudamire-Phillips
Chair

Damien Hall
Vice chair

Deidra Krys-Rusoff
Secretary-treasurer

Dañel Malán

Deanna Palm

David Penilton

Metropolitan Exposition Recreation Commission

Meeting Agenda

February 7, 2024

12:30 to 2:30 p.m.

Zoom | Webinar ID: 876 0728 2304

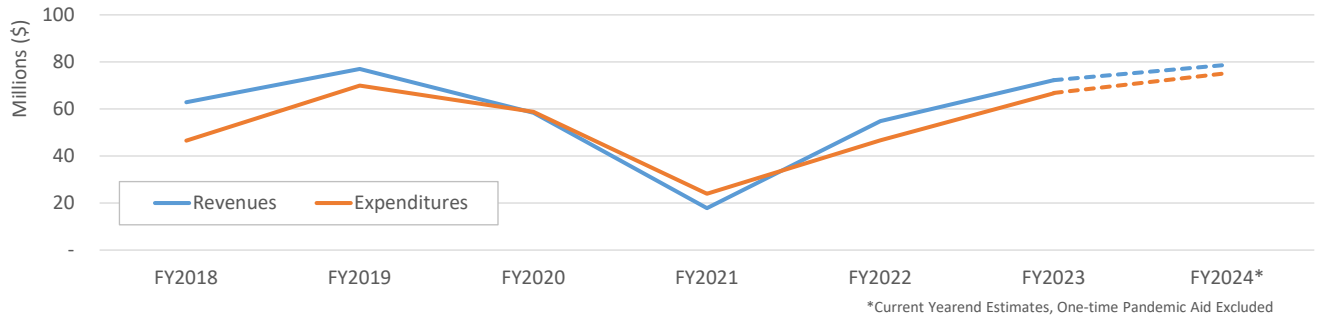
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|-------------------|--|
| 12:30 p.m. | Call to Order and Roll Call |
| 12:35 | Citizen Communication |
| 12:40 | Commission / Council Liaison Communications |
| 12:45 | General Manager Communications
Steve Faulstick |
| 12:50 | Financial Update
Ashley Sloan |
| 12:55 p.m. | Venue Business Reports
Matthew P. Rotchford, Craig Stroud, Robyn Williams |
| 1:15 p.m. | Consent Agenda <ul style="list-style-type: none">Record of MERC Actions January 3, 2024 |
| 1:20 | Moss Adams Finance Audit Report
Auditor Brian Evans, Caleb Ford, Ashley Osten |
| 1:40 | P5 Department of Culture and Community Update
Ruby Joy White and Lillyanne Pham |
| 2:00 p.m. | Expo Future Project Update
Paul Slyman, Stephanie Redman |

MERC Commission Meeting

February 7, 2024
12:30 pm

Financial Report

Metropolitan Exposition Recreation Commission Venues

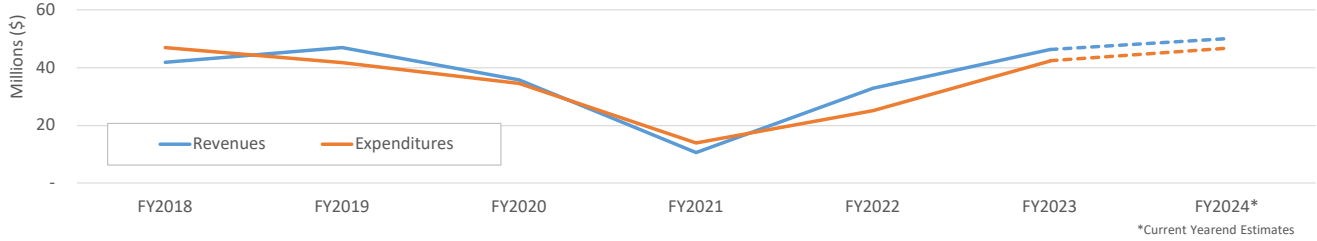


OPERATIONS	Current Fiscal Year 2023-24					Prior Fiscal Year	
	Adopted Budget	Actual thru Dec. 2023 (50% of the Fiscal Year)	Year-End Estimate	Estimate Over/(Under) Budget	Percent of Budget thru Dec. 2023	Actual thru Dec. 2022	Year-End Actual
REVENUES							
Charges for Services	51,608,931	26,056,688	56,772,123	5,163,192	50%	19,759,052	51,016,657
Local Government Shared Revenues	19,347,671	6,486,456	19,347,671	-	34%	6,580,242	17,903,034
Contributions from Governments	1,119,400	-	1,119,400	-	0%	-	1,053,584
Contributions from Private Sources	190,955	-	190,955	-	0%	10,000	128,557
Grants	-	4,700	4,700	4,700	-	119,796	486,303
Interest Earnings	640,887	644,499	1,121,080	480,193	101%	211,968	982,854
Miscellaneous Revenue	158,396	73,156	153,192	(5,204)	46%	75,915	207,479
Transfers-R	-	-	-	-	-	480,000	480,000
REVENUE TOTAL	73,066,240	33,265,498	78,709,120	5,642,880	46%	27,236,973	72,258,467
EXPENDITURES							
Personnel Services	30,050,465	12,390,774	30,050,465	-	41%	10,235,072	22,255,906
Materials and Services	36,664,250	16,987,648	38,448,960	1,784,710	46%	12,139,770	34,728,315
Transfers-E	10,801,221	5,892,759	10,860,393	59,172	55%	5,353,752	9,750,358
EXPENDITURE TOTAL	77,515,936	35,271,181	79,359,818	1,843,882	46%	27,728,595	66,734,579
Operating Margin							
Amount (\$)	(4,449,696)	(2,005,683)	(650,698)			(491,622)	5,523,889
Percent (%)	-6.1%	-6.0%	-0.8%			-1.8%	7.6%

CAPITAL PROJECTS	Current Fiscal Year 2023-24					Prior Fiscal Year	
	Adopted Budget	Actual thru Dec. 2023 (50% of the Fiscal Year)	Year-End Estimate	Estimate Over/(Under) Budget	Percent of Budget thru Dec. 2023	Actual thru Dec. 2022	Year-End Actual
REVENUES							
Contributions from Private Sources	1,465,000	-	1,465,000	-	0%	-	40,000
Local Government Shared Revenues	1,453,359	-	1,453,359	-	0%	-	811,295
Contributions from Governments	-	-	-	-	-	700,000	850,000
Transfers-R	300,000	-	300,000	-	0%	200,000	123,279
REVENUE TOTAL	3,218,359	-	3,218,359	-	0%	900,000	1,824,574
EXPENDITURES							
Oregon Convention Center	8,434,843	1,394,366	8,434,843	-	17%	614,959	1,704,586
Portland's	3,220,685	2,541,900	3,220,685	-	79%	815,510	2,191,066
Portland Expo	1,962,500	69,836	1,962,500	-	4%	23,279	39,212
EXPENDITURE TOTAL	13,618,028	4,006,102	13,618,028	-	29%	1,453,747	3,934,863

FY2022-23 Beginning Fund Balance	43,926,575
Projected Change in Fund Balance	(11,050,367)
Projected Ending Fund Balance	32,876,208

OREGON CONVENTION CENTER



Current Fiscal Year 2023-24						Prior Fiscal Year		Year over Year	
OPERATIONS	Adopted Budget	Actual thru Dec. 2023 (50% of the Fiscal Year)	Year-End Estimate	Estimate Over/(Under) Budget	Percent of Budget thru Dec. 2023	Actual thru Dec. 2022	Year-End Actual	% Change	\$ Change
REVENUES									
Charges for Services									
Food & Beverage	13,104,532	8,793,801	17,038,949	3,934,417	67%	5,684,549	15,677,933	35%	3,109,252
Facility Rentals	5,759,734	2,463,636	6,038,516	278,782	43%	2,065,689	5,123,481	16%	397,947
Parking Revenue	2,312,500	822,479	1,753,924	(558,576)	36%	664,355	1,720,715	19%	158,125
All Other (AV, Utility Svcs. Etc.)	7,249,914	3,473,577	7,895,297	645,383	48%	2,385,070	7,193,310	31%	1,088,507
Local Government Shared Revenues									
Lodging Excise Tax	14,901,200	5,847,533	14,901,200	-	39%	5,935,334	13,926,355	-2%	(87,801)
Visitor Facilities Trust Account	1,841,250	-	1,841,250	-	0%	-	1,595,750	-	-
Contributions from Private Sources									
Grants	-	4,700	4,700	4,700		-	118,557		
Interest Earnings	403,360	267,895	511,407	108,047	66%	119,796	479,303	-2449%	(115,096)
Miscellaneous Revenue	17,001	34,708	46,418	29,417	204%	92,559	447,229	65%	175,336
REVENUE TOTAL	45,589,491	21,708,329	50,031,662	4,442,171	48%	16,978,533	46,346,285	22%	4,729,795
EXPENDITURES									
Administration	1,852,143	812,134	1,926,299	74,156	44%	602,914	1,276,339	26%	209,220
Strategy & Business Development									
Marketing & Sales	6,583,516	3,374,914	6,963,953	380,437	51%	3,153,124	6,621,970	7%	221,790
Admissions	369,878	122,468	51,749	(318,129)	33%	89,691	239,974	27%	32,778
Ticket Services	69,617	5,761	11,460	(58,157)	8%	8,215	24,553	-43%	(2,454)
Guest Experience	682,357	170,602	490,302	(192,055)	25%	116,857	322,747	32%	53,745
Parking	1,634,743	268,707	667,025	(967,718)	16%	153,397	590,592	43%	115,311
Facilities & Operations									
Facility Management	6,131,119	2,271,164	5,304,348	(826,771)	37%	1,752,540	5,692,759	23%	518,624
Utility Services	1,108,350	488,956	1,209,378	101,028	44%	429,888	1,475,190	12%	59,068
Audio Visual	2,879,543	1,050,949	2,677,648	(201,895)	36%	900,375	1,798,512	14%	150,574
Telecommunications	729,284	273,129	650,556	(78,728)	37%	243,433	590,471	11%	29,696
Event Services									
Setup	4,323,569	1,936,711	4,139,959	(183,610)	45%	1,379,270	3,116,804	29%	557,441
Event Operations	1,453,200	613,740	1,287,292	(165,908)	42%	483,442	1,070,157	21%	130,298
Public Safety	2,340,121	1,075,169	2,337,323	(2,798)	46%	710,834	1,729,285	34%	364,335
Food & Beverage	10,562,515	6,166,062	13,406,958	2,844,443	58%	3,982,252	11,808,204	35%	2,183,810
Non-Dept. (Ctrl Svcs. & VFTA Exp.)	6,279,786	2,770,512	5,584,776	(695,010)	44%	2,697,912	6,036,074	3%	72,600
EXPENDITURE TOTAL	46,999,741	21,400,979	46,709,026	(290,715)	46%	16,704,145	42,393,632	22%	4,696,834

Operating Margin			
Amount (\$)	(1,410,250)	307,350	3,322,636
Percent (%)	-3.1%	1.4%	6.6%

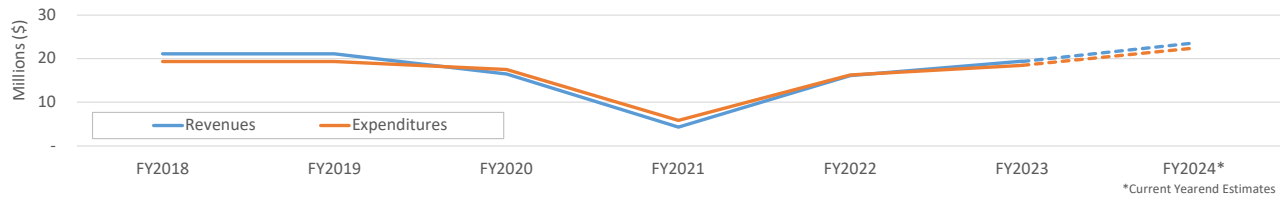
Operating Margin	
274,388	3,952,653
1.6%	8.5%

FY2023-24 Capital Projects					
	Adopted Budget	Actual thru Dec. 2023	Year-End Estimate	Over / (Under) Budget	% Budget thru Dec. 2023
REVENUES	1,660,355	-	1,660,355	-	0%
EXPENSES	8,434,843	1,394,366	8,434,843	-	17%
NET	(6,774,488)	(1,394,366)	(6,774,488)		

FY2023 Capital Projects	
Actual thru Dec. 2022	Year-End Actual
-	405,648
614,959	1,704,586
(614,959)	(1,298,938)

FY2022-23 Beginning Fund Balance	22,934,551
Projected Change in Fund Balance	(3,451,852)
Projected Ending Fund Balance	19,482,699

PORTLAND'S PERFORMING ARTS VENUES



Current Fiscal Year 2023-24						Prior Fiscal Year		Year over Year	
OPERATIONS	Adopted Budget	Actual thru Dec. 2023 (50% of the Fiscal Year)	Year-End Estimate	Estimate Over/(Under) Budget	Percent of Budget thru Dec. 2023	Actual thru Dec. 2022	Year-End Actual	% Change	\$ Change
REVENUES									
Charges for Services									
Ticket Services	6,402,534	3,484,063	6,537,194	134,660	54%	2,690,874	6,236,754	23%	793,189
Production Services	3,348,000	1,114,143	3,348,000	-	33%	1,162,500	2,658,091	-4%	(48,357)
Booking & Sales	2,200,000	1,145,817	2,864,052	664,052	52%	914,810	1,973,980	20%	231,007
Promoted Shows (P5 Presents)	1,532,500	586,961	1,887,657	355,157	38%	187,586	739,537	68%	399,375
Admissions	2,427,088	657,950	1,947,108	(479,980)	27%	507,659	1,229,317	23%	150,291
Food & Beverage	1,497,160	886,123	1,825,480	328,320	59%	566,592	1,345,990	36%	319,531
All Other	816,485	919,378	1,090,338	273,853	113%	689,686	1,604,259	25%	229,692
Local Government Shared Revenues									
Lodging Excise Tax	1,603,971	638,923	1,603,971	-	40%	644,908	1,513,179	-1%	(5,986)
Visitor Facilities Trust Account	570,000	-	570,000	-	0%	-	494,000	-	-
Contributions from Governments	1,119,400	-	1,119,400	-	0%	-	1,053,584	-	-
Contributions from Private Sources	190,955	-	190,955	-	0%	10,000	10,000	-	(10,000)
Grants	-	-	-	-	-	-	7,000	-	-
Interest Earnings	176,000	338,541	531,688	355,688	192%	102,956	468,637	70%	235,585
Miscellaneous Revenue	63,895	25,147	52,482	(11,413)	39%	462	46,205	98%	24,685
REVENUE TOTAL	21,947,988	9,797,046	23,568,325	1,620,337	45%	7,478,034	19,380,532	24%	2,319,012
EXPENDITURES									
Administration	1,311,678	656,573	1,364,321	52,643	50%	620,732	1,230,415	5%	35,841
Sales & Promotion									
Booking & Sales	494,770	208,546	459,243	(35,527)	42%	179,909	436,527	14%	28,637
Marketing & Advertisement	419,046	161,128	374,372	(44,674)	38%	187,917	389,644	-17%	(26,789)
Promoted Shows (P5 Presents)	1,348,008	588,704	1,454,979	106,971	44%	186,416	736,037	68%	402,288
Culture & Community	684,829	248,301	583,970	(100,859)	36%	114,233	292,331	54%	134,068
Facility Operations									
Maintenance & Custodial	4,929,245	2,333,349	4,931,566	2,321	47%	1,844,906	4,565,714	21%	488,443
Security	1,287,644	426,045	875,054	(412,590)	33%	382,096	682,313	10%	43,949
Event Services									
Event Coordination	1,275,835	394,512	788,011	(487,824)	31%	278,120	645,196	30%	116,392
Production Services	3,451,503	1,511,664	3,272,488	(179,015)	44%	1,269,685	3,170,595	16%	241,979
Front of House	2,227,853	878,384	2,081,448	(146,405)	39%	478,419	1,342,008	46%	399,965
Volunteer Services	143,778	58,785	117,765	(26,013)	41%	50,568	102,938	14%	8,217
Ticket Services	2,582,571	1,450,536	2,743,513	160,942	56%	1,089,412	2,337,523	25%	361,124
Food & Beverage	100,000	22,968	44,480	(55,520)	23%	8,851	13,265	61%	14,117
Non-Dept. (Ctrl Svcs. & VFTA Exp.)	3,353,963	1,676,982	3,357,342	3,379	50%	1,248,932	2,492,855	26%	428,050
EXPENDITURE TOTAL	23,610,723	10,616,476	22,448,553	(1,162,170)	45%	7,940,196	18,437,361	25%	2,676,280

Operating Margin			
Amount (\$)	(1,662,735)	(819,430)	1,119,772
Percent (%)	-7.6%	-8.4%	4.8%

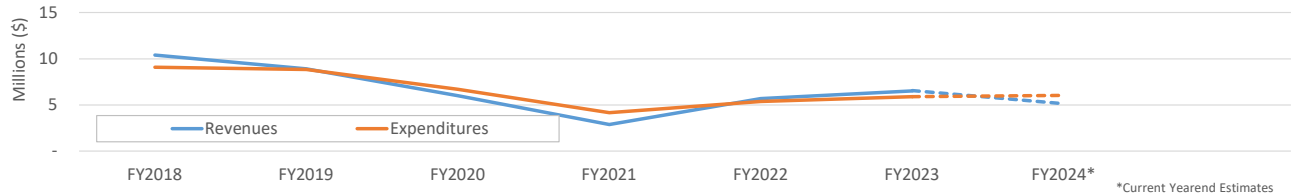
Operating Margin	
(462,162)	943,170
-6.2%	4.9%

FY2023-24 Capital Projects					
	Adopted Budget	Actual thru Dec. 2023 (50% of the Fiscal Year)	Year-End Estimate	Over / (Under) Budget	% Budget thru Dec. 2023
REVENUES	500,000	-	500,000	-	0%
EXPENSES	3,220,685	2,541,900	3,220,685	-	79%
NET	(2,720,685)	(2,541,900)	(2,720,685)		

FY2023 Capital Projects	
Actual thru Dec. 2022	Year-End Actual
700,000	850,000
815,510	2,191,066
(115,510)	(1,341,066)

FY2022-23 Beginning Fund Balance	14,274,666
Projected Change in Fund Balance	(1,600,913)
Projected Ending Fund Balance	12,673,753

PORTLAND EXPO CENTER



*Current Yearend Estimates

Current Fiscal Year 2023-24						Prior Fiscal Year		Year over Year	
OPERATIONS	Adopted Budget	Actual thru Dec. 2023 (50% of the Fiscal Year)	Year-End Estimate	Estimate Over/(Under) Budget	Percent of Budget thru Dec. 2023	Actual thru Dec. 2022	Year-End Actual	% Change	\$ Change
REVENUES									
Charges for Services									
Food & Beverage	494,240	120,002	420,383	(73,857)	24%	189,900	523,464	-58%	(69,898)
Facility Rentals	1,793,982	643,282	1,518,461	(275,521)	36%	814,524	2,062,015	-27%	(171,242)
Parking Revenue	1,504,606	491,176	1,366,592	(138,014)	33%	720,591	1,738,556	-47%	(229,415)
All Other	1,165,656	454,300	1,240,171	74,515	39%	514,667	1,189,257	-13%	(60,367)
Local Government Shared Revenues									
Visitor Facilities Trust Account	431,250	-	431,250	-	0%	-	373,750	-	-
Interest Earnings	61,527	38,063	77,984	16,457	62%	16,453	66,987	57%	21,610
Miscellaneous Revenue	77,500	13,301	54,292	(23,208)	17%	44,271	97,622	-233%	(30,970)
Transfers-R	-	-	-	-	-	480,000	480,000	-	(480,000)
REVENUE TOTAL	5,528,761	1,760,123	5,109,134	(419,627)	32%	2,780,405	6,531,651	-58%	(1,020,282)
EXPENDITURES									
Administration	596,056	269,919	551,591	(44,465)	45%	256,094	473,977	5%	13,825
Sales & Marketing	367,630	153,032	313,373	(54,257)	42%	122,313	268,931	20%	30,719
Facility Operations	2,387,823	683,610	1,563,716	(824,107)	29%	688,645	1,916,275	-1%	(5,034)
Special Services	551,847	204,320	475,270	(76,577)	37%	181,016	448,409	11%	23,305
Event Coordination	442,416	195,125	432,444	(9,972)	44%	196,274	410,012	-1%	(1,149)
Admissions	82,865	23,224	56,155	(26,710)	28%	25,126	71,661	-8%	(1,903)
Ticket Services	180,305	156,470	407,861	227,556	87%	63,600	145,413	59%	92,870
Food & Beverage	41,000	2,969	7,153	(33,847)	7%	3,040	18,666	-2%	(71)
Parking	349,308	119,792	307,455	(41,853)	34%	136,236	283,563	-14%	(16,444)
Non-Dept. (Central Svcs. & Debt)	1,906,222	1,445,265	1,918,276	12,054	76%	1,411,908	1,866,679	2%	33,357
EXPENDITURE TOTAL	6,905,472	3,253,726	6,033,294	(872,178)	47%	3,084,253	5,903,586	5%	169,473

Operating Margin			
Amount (\$)	(1,376,711)	(1,493,603)	(924,160)
Percent (%)	-25%	-85%	-18%

Operating Margin	
(303,848)	628,066
-10.9%	9.6%

FY2023-24 Capital Projects					
	Adopted Budget	Actual thru Dec. 2023	Year-End Estimate	Over / (Under) Budget	% Budget thru Dec. 2023
REVENUES	1,058,004	-	1,058,004	-	0%
EXPENSES	1,962,500	69,836	1,962,500	-	4%
NET	(904,496)	(69,836)	(904,496)		

FY2023 Capital Projects	
Actual thru Dec. 2022	Year-End Actual
200,000	568,926
23,279	39,212
176,721	529,715

FY2022-23 Beginning Fund Balance	3,303,758
Projected Change in Fund Balance	(1,828,656)
Projected Ending Fund Balance	1,475,102

MERC Commission Meeting

February 7, 2024
12:30 pm

Consent Agenda

Metropolitan Exposition Recreation Commission

Record of MERC Commission Actions

January 3, 2024

Virtual Zoom Meeting

Present:	Karis Stoudamire-Phillips, Damien Hall, Deidra Krys-Rusoff, Dañel Malán, Deanna Palm, David Penilton
Absent:	none
	A regular meeting of the Metropolitan Exposition Recreation Commission was called to order by Chair Stoudamire-Phillips at 12:34.
1.0	Quorum Confirmed A quorum of Commissioners was present.
2.0	Opportunity for Public Comment on Agenda and Non-Agenda items <ul style="list-style-type: none">N/A
3.0	Commission and Council Communications <ul style="list-style-type: none">none
4.0	GM Communications Steve Faulstick provided the following updates: <ul style="list-style-type: none">Welcomed new MERC finance manager, Ashley SloanMultnomah County announced they will forgo their share of VFIGA funds to be distributed back in the system that will help boost visitor development funding.The city is still working on identifying their MERC nominee to fill David Martinez' seat.The city along with the Halpern Group will present a Keller update to Metro Council on Feb 6.
5.0	Financial Report Brian Kennedy presented a financial update: <ul style="list-style-type: none">Commissioner Krys-Rusoff asked if we should be considering any major adjustments to the budget for next year. Kennedy responded overall we are in a fairly good position as the directors have been very conservative in building their budgets over the last few years.Commissioner Krys-Rusoff requested input from Travel Portland and perhaps a local economist to help inform future budgets. Kennedy offered that our Metro Fiscal and Tax Policy Director has been working with the economist from the city and Multnomah County to produce a region wide economic outlook piece and the next edition will be out next week.
6.0	Venue Business Reports Matthew P. Rotchford, Craig Stroud and Robyn Williams reported on business at the venues during the past month. <ul style="list-style-type: none">Commissioner Penilton asked if the addition of security scanners at P5 would affect staff labor hours. Williams was unsure about any major affects as monitoring and any follow up around scanning would still require labor. This will bring P5 into industry standards for best practices in security for performing arts centers.Chair Stoudamire-Phillips commented on the recent success of the Friends of Baseball event at Expo and noted its alignment with our goals around bringing more sports business to Expo.Commissioner Krys-Rusoff cautioned that we need to be considering the upcoming presidential election in safety and budget planning this year.Commissioner Malán recommended identifying projects that could be moved or deferred in response to a potential decrease in revenue.
7.0	Consent Agenda <ul style="list-style-type: none">Record of MERC Actions, December 6, 2023

	<p>A motion was made by Commissioner Palm and seconded by Commissioner, Malán, to approve the Consent Agenda.</p> <p>VOTING: AYE: 6 (Stoudamire-Phillips, Hall, Krys-Rusoff, Malán, Palm and Penilton) NAY: 0</p> <p>MOTION PASSED</p>
8.0	<p>Action Agenda</p> <ul style="list-style-type: none"> • Resolution 24-01: For the purpose of ratifying the collective bargaining agreement with the Custodial and Utility Employees of the International Union of Operating Engineers, Local 701-1. <p>Christina Longo</p> <p>A motion was made by Commissioner Malán, and seconded by Commissioner Hall, to approve Resolution 24-01.</p> <p>VOTING: AYE: 6 (Stoudamire-Phillips, Hall, Krys-Rusoff, Malán, Palm and Penilton) NAY: 0</p> <p>Resolution passed</p>
9.0	<p>Travel Portland Quarterly Report</p> <p>Jeff Miller, James Jessie, Angela Nelson</p> <ul style="list-style-type: none"> • Commissioner Krys-Rusoff praised the team for their strategic thinking around communication. This work is crucial for the economic recovery for the venues. • Commissioner Penilton praised the team’s ongoing EDI work and asked about the 2024 FAM event schedule. Jessie highlighted the upcoming Sport ETA event in May, and 2 additional planned for this year.
10.0	<p>Expo Future Update</p> <p>Paul Slyman, Stephanie Redman</p> <ul style="list-style-type: none"> • Commissioner Penilton recommended touring additional facilities that have committed to community access to help inform our work around prioritizing public access. • Commissioner Malán highlighted Seattle’s accessible transportation around their sports facilities and easy connection to hotels and restaurants. • Commissioner Palm is thankful for the opportunity to serve on the Historical Significance and Memorialization Committee and noted their dedication and passion for the work. Select stand out comments from the last meeting were shared. • Chair Stoudamire-Phillips noted that its ok if we don’t find a model that exactly represents our project’s goals, and that we can create something brand new.
	<p>As there was no further business to come before the Commission, the meeting was adjourned at 2:31 p.m.</p>

Minutes submitted by Amy Nelson.

MERC Commission Meeting

February 7, 2024
12:30 pm

P5 Department of Culture
and Community Update

PORTLAND'S
CENTERS FOR THE ARTS

Department of Culture and Community



Department Staff:

Ruby Joy White, Director
Lillyanne Pham, Manager
Paola De La Cruz, Intern

About Portland's Centers for the Arts



[P'5 / Portland's]

Portland's brings over 1,000 music, theater, dance, and lecture performances to Portland each year because we know that art matters. Portland's is the 5th largest performing arts center in the U.S. and is located in Downtown Portland. Our five theaters include the Arlene Schnitzer Concert Hall, Winningstad, Keller Auditorium, Newmark, and Brunish.

Department of Culture & Community



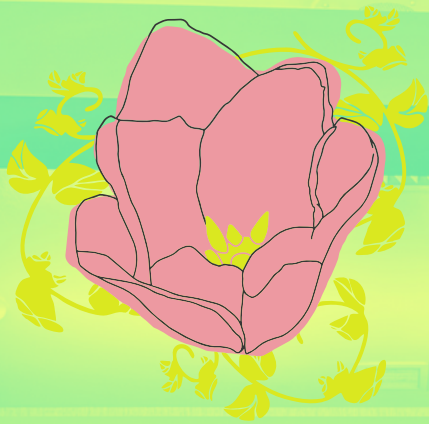
What We Do

The Department of Culture and Community initiates socially, culturally, and politically-relevant programming by rooting the department and its decision-making processes within the context of social need.

Additionally, the Department stewards and champions both internal and external social equity and culture initiatives that include staff competency development, recruitment and retention efforts, organizational culture analyses and development, and the facilitation of an overall just venue/public arts environment that fosters equity within access and accessibility, representation, economic growth, safety, and public engagement.

The Culture and Community team (2 FTE) works with every department at Portland's.





Youth Arts

YOUTH ARTS PROGRAM

FORMERLY: THE EDUCATION PROGRAM

In its pre-pandemic years, the former Education Program served well over 30,000 youth in K-12 attending Title I schools. Transitioning into the post-pandemic iteration, the now titled Youth Arts Program reaches youth ranging from 5 to 25 years of age from Clackamas, Multnomah and Washington counties.

The program has expanded to serving youth in and outside traditional settings: houseless youth, youth impacted by incarceration, homeschooled youth, K-12 graders, and college students. The program centers youth holding marginalized identities: BIPOC, Queer and Trans youth, youth with disabilities, youth experiencing basic needs insecurity, and youth with mixed status.



Youth Arts Program

The Youth Arts Program offers:

-Free performances in the venues and in the community (including transportation)

-Career shadow/pathway opportunities

-Internships

-Curriculum support

And the following programs:

-Youth Arts Council: Six youth from targeted communities are paid to provide direct decision making for youth programming with a 3-year term to serve.

-Youth Night: Youth are paid to perform and vend while free food is provided and community-based organizations (CBOs) table resources, at least twice a year.

-Youth Solo Time: Resources are provided to fund and support a youth's first solo performance at one of the theaters per year.

-Masterclasses: Matching a local artist with youth to provide a free creative opportunity chosen by the youth with the materials 4-8 times a year.

-Youth Matinees: Free admission and transportation to schools and CBO's from targeted communities to experience a performance chosen by the Youth Arts Council a few times a year.

-Family Nights: Opportunities for youth and their families to attend Portland's evening shows





COMMUNITY ARTS



Community Arts Program

The Community Arts Program is the newest community-based program at Portland'5. The Community Arts Program offers events, artistic opportunities, and public engagement activities that center folks holding marginalized sociocultural identities (BIPOC, Queer and Trans folks, folks with disabilities, immigrants, folks experiencing needs insecurity, etc.).

The goal of the program is to provide experiences to community members that reflect their stories and narratives, while also extending such events to the community at-large, extending economic and accessible opportunities to historically marginalized communities, and utilizing a community council to help curate events and guide social equity initiatives within and across Portland'5.

PROGRAMMING INCLUDES:

-COMMUNITY ARTS AND CULTURE COUNCIL (6) MEMBERS,

COMPENSATED

-CONCERTS

-SPEAKER SERIES

-ARTIST TALKS

-DANCE PERFORMANCES

-COMEDY SHOWS

-CULTURAL FESTIVALS

-COMMUNITY PANELS

-COLLABORATIVE COMMUNITY EVENTS (CONNECTING WITH CBOS, ARTS

GROUPS, ETC. TO HOST EVENTS)





SPOTLIGHT



Youth Night is a youth-led night takeover of a Portland's theater for ages 16-25. Our first Youth Night event was on November 9th, 2023. The night hosted six resource tables of local organizations, four youth art vendors, a one-hour beatmaking workshop by master artist Auvie Sinclair, and nine youth performers, including headliner Jolly Wrapper. The event was free to attend and included catered food!



Social Equity and Internal Culture

THE DEVELOPMENT, IMPLEMENTATION, AND FACILITATION OF PORTLAND'S SOCIAL EQUITY ACTION PLAN (SEAP).

THE PROGRAM INCLUDES:

- STAFF COMPETENCY DEVELOPMENT & TRAINING; LITERACY

- RECRUITMENT AND RETENTION EFFORTS

- ORGANIZATIONAL CULTURE IMPROVEMENTS

- SAFETY

- BUDGET EQUITY

- ACCESSIBILITY

- AND THE FOCUS ON STRONG AND EQUITABLE COMMUNITY ENGAGEMENT WITH PATRONS, ARTS GROUPS, AND THE COMMUNITY AT-LARGE.

Get in touch!



Ruby Joy White

Director of Culture and Community | rubyjoywhite@portland5.com

Lillyanne Pham

Youth Arts and Culture Manager | lillyannepham@portland5.com

MERC Commission Meeting

February 7, 2024
12:30 pm

Expo Future Project Update

PROGRAM STATUS REPORT

Expo Future Project

January 2024

Project Executive Sponsor

Marissa Madrigal

Project Sponsor

Paul Slyman

Project Manager

Stephanie Redman

Status Legend To color status row, click in cell, choose design: shading, and select color.

	ON TRACK. Moving along nicely, no significant concerns at this time.
	CAUTION. Must be addressed or may be escalated to off-track mode. Project Manager has implemented corrective action.
	OFF TRACK. Causing significant impact to the project. Project manager needs assistance from Sponsor or others to correct.

Steering Committee

Marissa Madrigal, Kristin Dennis, Steve Faulstick, Brian Kennedy, Katie McDonald, Sebrina Owens-Wilson, Andrew Scott, Craig Stroud, Nathan Sykes, Lia Waiwaiole

Project Team

Jovian Davis—Project Administrator, Jaime Mathis – Strategic Communications, Amy Nelson—Project Administrator, Matthew Rotchford/Chuck Dills—Expo, Katie McDonald—GAPD, Nathan Sykes—OMA, Robyn Stowers—Council, Jon Deveau—Procurement, Josh Harwood—Economic Impact, Finance

Objective 01 - Honor the Historical and Cultural Significance of the site	Objective 02 - Pivot operations toward a sports-centered facility
SCHEDULE	SCHEDULE
Community engagement has started with HSM Committee; consultants also gathered initial input from SFC. Contractor developing an engagement timeline; engagement work expected to occur throughout summer.	Status of next (2 nd) deliverable components: <ul style="list-style-type: none"> Sports market demand: on track Analysis of comparable campuses: on track Demand/promoter interviews: underway, ~2 week delay from holidays Components' delivery expected early/mid Feb. Overall sports feasibility study is on track for completion by spring 2024.
BUDGET/COST	BUDGET/COST
No current expenses; engagement contract will align with anticipated cost of \$100K. Community stipends may exceed budgeted amount of \$12K. Engagement carry-forward to FY2024-25 planned as work will spans this and next FYs.	Hunden second invoice delivered 1.4.24, no concerns. Original scope for sports feasibility contract expected to be as budgeted: \$170K. Additional funds may be required to study/create additional scenarios based on potential incursions from IBR-Marine Drive, Trimet Overnight Facility, and/or BES sewage pumping station.

SCOPE/DELIVERABLES	SCOPE/DELIVERABLES
Engagement plan and milestones to be established in February. Planning for storytelling event begins 1.26.24.	Consultant working primarily on market analysis and interviews with show promoters, facility operators, sports/entertainment planners. Expect market analysis, site constraints report late early/ Feb.

SCHEDULE VARIANCE

Deliverable	Start Date		Completion Date	
	Baseline	Revised	Baseline	Revised
Governance structure approved	03/01/23		05/01/23	Complete
Project management plan	05/01/23		06/01/23	10/30/23(pend final review)
Objective 1 community engagement	08/01/23	12/11/23	09/30/24	10/30/24
Objective 1 funding analysis	09/01/23		12/30/23	
Objective 2 market and financial feasibility study	07/01/23	11/2/23	03/31/24	4/30/24
Identify how redevelopment concept will align with the project's community-driven Guiding Principles	10/01/23		07/30/24	
Redevelopment concept and branding	02/01/24		08/30/24	
Third party vs. Metro as operator analysis	03/01/24		09/30/24	
Capital needs assessment	04/01/24		09/30/24	
Funding strategy and business plan to support redevelopment	04/01/24		09/30/24	
Final COO recommendations on redevelopment plan			11/30/24	

BUDGET*/COST VARIANCE

Line Item	Budget Baseline	Cost to Date	Estimate at Completion	Variance
Market, financial feasibility, and funding studies	\$200,000	\$66,080	\$200,000	\$133,920
Community engagement	\$120,000	\$0	\$120,000	
Strategic communications	\$120,000	\$26,100	\$120,000	\$93,900
Project concept marketing and branding	\$75,000	\$0	\$75,000	
Community and Tribal government stipends	\$20,500		\$20,500	
Misc. travel expenses	\$12,500		\$12,500	

CRITICAL ISSUES NEEDING CORRECTIVE ACTION

ISSUE AND PROJECT IMPACT	CORRECTIVE ACTION	RESPONSIBLE PARTY	ANTICIPATED RESOLUTION DATE
Understanding the breadth of the IBR, Tri-met, and BES site requests and impacts.	Work with agency partners to provide clarity on the request.	Paul/ Marissa	2/15/24

ACCOMPLISHMENTS SINCE LAST MEETING

- The Historical Significance and Memorialization Committee (HSM) activity included:
 - Establishing a six-member subcommittee to plan the storytelling event
 - Shaping committee discussion framework/agreements
 - Identifying which communities need to be involved in the engagement process and discussing how to involve them
- The Sports and Facility Committee (SFC) activity included:
 - Discussed lessons learned from visit to The Podium in Spokane
 - Reviewed Hunden Partners' first deliverable: draft summary memo of sports trends, MSA demographics, sport/entertainment visitation & spend data
 - Discussed public/community use of Expo Future; draft statement of direction in the works.
 - Provided input to Start Consulting about what types of information would be helpful to gather during community engagement
- Expo, Expo Future, and Planning staff met with Trimet and IBR representatives on January 19 to discuss next steps in three Trimet-related projects at Expo:
 - a) Refurbishment and repair of *Voices of Remembrance* art installation; all five torii gates scheduled to be reinstalled in spring of 2025 in coordination with Expo staff
 - b) Replacing MAX yellow service from 12 a.m. to 2 a.m. with bus service starting June 2, 2024 to allow for longer MAX maintenance periods. Trimet has identified three routes that all impact Expo. Expo staff and Trimet will work to identify an agreed route.
 - c) Developing a layout for Trimet overnight facility at Expo by March 15, 2024 (vs. having all trains overnight at Ruby Junction). Developing a layout assumes a) the overnight facility will be installed at Expo and b) Expo, Planning, and Expo Future staff have capacity to participate in one to three design sessions between now and March. Metro to discuss and respond to Trimet.
 - d) Matthew raised the concern that Trimet bus operators are not complying with current routing/site use terms of the Metro-Trimet IGA. Trimet pledged to engage with its operations team to return to compliance.
- Katie McDonald, Stephanie gave a project update to Portland Indian Leaders Roundtable on Jan. 8.
- Gary Shepherd in OMA submitted comments to IBR regarding its federal Section 106 review findings. Importantly, IBR clarified that its determination that Expo is eligible for the National Register of Historic Places pertains to the site, not individual buildings.

- University of Oregon received funding for an Expo-focused urban design studio in April to June 2024. Staff will discuss details with U of O faculty and work to focus their efforts on EF project goals.
- Paul, Stephanie, and TOD staff toured Port of Portland's Terminal 2 to learn about the Port's redevelopment plans and process to transform 40 of T2's 50 acres to a mass timber innovation hub.
- Expo Future Funding Task Force was created to identify ways to fund the project. Chaired by Andrew Scott, MERC and Councilors will join the task force after internal staff phase is completed.
- Jovian coordinated tours of Japanese American Museum of Oregon for governance committee members; three tours to be completed by January 31.
- FY24-25 proposed project budget developed with project team, Finance input
- Hunden Partners is conducting 23 direct interviews with reps of sports teams, facility operators, tournament organizers, show promoters, and event planners to identify market gaps and potential uses for Expo Future. More interviews with developers, hospitality, and tourism reps will follow. Hunden also delivered a list of 10 comparable facilities for staff to select five sites for in-depth profiles. Site profiles come in the next round of deliverables, along with market analysis results.
- Paul, Amy, and Stephanie met with a local entrepreneur who proposed pitching Expo as a temporary home for Oakland As baseball as it transitions to Las Vegas. Internal and partner discussions indicate severe disruption to Expo operations and lack of alignment with As operational needs.
- Paul and Stephanie met with Emily Bower, Port of Portland Sr. Manager of Equitable Development, to provide an overview of the EF project. Discussion of Port's Shared Prosperity initiative will follow.
- Monthly newsletter distributed; Paul's monthly office hours continue to support community discussion.

PLANNED MILESTONES/DELIVERABLES FOR THE NEXT REPORTING PERIOD

- Monthly HSM, SFC, and Steering Committee meetings
- First meeting of staff on Expo Future Funding Task Force
- Progress/completion of plans for storytelling event
- Finalized statement from SFC about community use at Expo Future
- Hunden Partners to deliver draft memo of unmet needs, growth markets, potential demand, history and culture integration, and site constraints in mid- to late February 2024
- Community engagement planning completed
- Marissa Madrigal to meet with Trimet Gen. Manager Sam Desue re: proposed Expo transit projects
- Progress report to MERC
- Monthly newsletter distribution and Paul's open office hours

NEXT STEERING COMMITTEE MEETING: Feb. 22, 2024

Suggested Topics

- Funding Study Task Force
- Trimet Overnight Facility
- Storytelling event