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# **MERC Commission Meeting**

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February 2, 2022  
12:30 pm

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Zoom Virtual Meeting

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# Metro respects civil rights

Metro fully complies with Title VI of the Civil Rights Act of 1964 and related statutes that ban discrimination. If any person believes they have been discriminated against regarding the receipt of benefits or services because of race, color, national origin, sex, age or disability, they have the right to file a complaint with Metro. For information on Metro’s civil rights program, or to obtain a discrimination complaint form, visit [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights) or call 503-813-7514. Metro provides services or accommodations upon request to persons with disabilities and people who need an interpreter at public meetings. If you need a sign language interpreter, communication aid or language assistance, call 503-797-1890 or TDD/TTY 503-797-1804 (8 a.m. to 5 p.m. weekdays) 5 business days before the meeting. All Metro meetings are wheelchair accessible. For up-to-date public transportation information, visit TriMet’s website at [www.trimet.org](http://www.trimet.org).

Thông báo về sự Metro không kỳ thị của Metro tôn trọng dân quyền. Muốn biết thêm thông tin về chương trình dân quyền của Metro, hoặc muốn lấy đơn khiếu nại về sự kỳ thị, xin xem trong [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). Nếu quý vị cần thông dịch viên ra dấu bằng tay, trợ giúp về tiếp xúc hay ngôn ngữ, xin gọi số 503-797-1890 (từ 8 giờ sáng đến 5 giờ chiều vào những ngày thường) trước buổi họp 5 ngày làm việc.

Повідомлення Metro про заборону дискримінації Metro з повагою ставиться до громадянських прав. Для отримання інформації про програму Metro із захисту громадянських прав або форми скарги про дискримінацію відвідайте сайт [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights) або Якщо вам потрібен перекладач на зборах, для задоволення вашого запиту зателефонуйте за номером 503-797-1890 з 8.00 до 17.00 у робочі дні за п'ять робочих днів до зборів.

Metro 的不歧视公告 尊重民權。欲瞭解Metro民權計畫的詳情，或獲取歧視投訴表，請瀏覽網站 [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights)。如果您需要口譯方可參加公共會議，請在會議召開前5個營業日撥打503-797-1890（工作日上午8點至下午5點），以便我們滿足您的要求。

Ogeysiiska takooris la’aanta ee Metro Metro waxay ixtiraamtaa xuquuqda madaniga. Si aad u heshid macluumaad ku saabsan barnaamijka xuquuqda madaniga ee Metro, ama aad u heshid warqadda ka cabashada takoorista, booqo [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). Haddii aad u baahan tahay turjubaan si aad uga qaybqaadatid kullamada dadweynaha, wac 503-797-1890 (8 gallinka hore illaa 5 gallinka dambe maalmaha shaqada) shan maalmo shaqa ka hor kullanka si loo tixgaliyo codsashadaada.

Metro의 차별 금지 관련 통지서 Metro의 시민권 프로그램에 대한 정보 또는 차별 항의서 양식을 얻으려면, 또는 차별에 대한 불만을 신고 할 수 [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). 당신의 언어 지원이 필요한 경우, 회의에 앞서 5 영업일 (오후 5시 주중에 오전 8시) 503-797-1890를 호출합니다.

Metroの差別禁止通知 Metroでは公民権を尊重しています。Metroの公民権プログラムに関する情報について、または差別苦情フォームを入手するには、[www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights)。までお電話ください公開会議で言語通訳を必要とされる方は、Metroがご要望に対応できるよう、公開会議の5営業日前までに503-797-1890（平日午前8時～午後5時）までお電話ください。

ការអោយដឹងពីការគោរពសិទ្ធិរបស់អ្នក ការគោរពសិទ្ធិរបស់អ្នក ។ សំរាប់ព័ត៌មានអំពីកម្មវិធីសិទ្ធិរបស់អ្នក Metro ឬដើម្បីទទួលបានការបណ្តឹងស្នើសុំសេវាបំប៉នសេវាស្របច្បាប់ [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights)។ បើសិនជាអ្នកត្រូវការការបកប្រែភាសានៅពេលអង្គប្រជុំសាធារណៈ សូមទូរស័ព្ទមកលេខ 503-797-1890 (ម៉ោង 8 រឺក្នុងម៉ោង 5 ល្ងាច ថ្ងៃអាទិត្យ) ប្រាំពីរថ្ងៃមុនថ្ងៃដែលអ្នកចង់ចូលរួម។

إشعار بحقوقكم من Metro Metro الاحقوق والمدنية للمزيد من المعلومات حول برنامج Metro للحد من التمييز أو لإبداء شكوى ضد التمييز في زيّ زيارته الموقع الإلكتروني [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). إن كنت بحاجة إلى مساعدة في اللغة، ي ج ب ع ل ي ك الاتصال مقدم ب رقم الهاتف 503-797-1890 من الساعة 8 صباحاً حتى الساعة 5 مساءً، أيام الاثنين إلى الجمعة قبل خمسة ( 5 ) أيام عمل من موعد الاجتماع.

Paunawa ng Metro sa kawalan ng diskriminasyon Iginagalang ng Metro ang mga karapatang sibil. Para sa impormasyon tungkol sa programa ng Metro sa mga karapatang sibil, o upang makakuha ng porma ng reklamo sa diskriminasyon, bisitahin ang [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). Kung kailangan ninyo ng interpreter ng wika sa isang pampublikong pulong, tumawag sa 503-797-1890 (8 a.m. hanggang 5 p.m. Lunes hanggang Biyernes) lima araw ng trabaho bago ang pulong upang mapagbigyan ang inyong kahilingan. Notificación de no discriminación de Metro.

Notificación de no discriminación de Metro Metro respeta los derechos civiles. Para obtener información sobre el programa de derechos civiles de Metro o para obtener un formulario de reclamo por discriminación, ingrese a [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). Si necesita asistencia con el idioma, llame al 503-797-1890 (de 8:00 a. m. a 5:00 p. m. los días de semana) 5 días laborales antes de la asamblea.

Уведомление о недопущении дискриминации от Metro Metro уважает гражданские права. Узнать о программе Metro по соблюдению гражданских прав и получить форму жалобы о дискриминации можно на веб-сайте [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). Если вам нужен переводчик на общественном собрании, оставьте свой запрос, позвонив по номеру 503-797-1890 в рабочие дни с 8:00 до 17:00 и за пять рабочих дней до даты собрания.

Avizul Metro privind nediscriminarea Metro respectă drepturile civile. Pentru informații cu privire la programul Metro pentru drepturi civile sau pentru a obține un formular de reclamație împotriva discriminării, vizitați [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). Dacă aveți nevoie de un interpret de limbă la o ședință publică, sunați la 503-797-1890 (între orele 8 și 5, în timpul zilelor lucrătoare) cu cinci zile lucrătoare înainte de ședință, pentru a putea să vă răspunde în mod favorabil la cerere.

Metro txoj kev ntxub ntxaug daim ntawv ceeb toom Metro tributes cai. Rau cov lus qhia txog Metro txoj cai kev pab, los yog kom sau ib daim ntawv tsis txaus siab, mus saib [www.oregonmetro.gov/civilrights](http://www.oregonmetro.gov/civilrights). Yog hais tias koj xav tau lus kev pab, hu rau 503-797-1890 (8 teev sawv ntxov txog 5 teev tsaus ntuj weekdays) 5 hnub ua hauj lwm ua ntej ntawm lub rooj sib tham.



Karis Stoudamire-Phillips  
Chair

John Erickson  
Vice chair

Deidra Krys-Rusoff  
Secretary-treasurer

Damien Hall

Ray Leary

Dañel Malán

Deanna Palm

## Metropolitan Exposition Recreation Commission

### Meeting Agenda

February 2, 2022

12:30 to 2:30 p.m.

Zoom | Webinar ID: 862 6226 6378

- |                   |   |
|-------------------|---|
| <b>12:30 p.m.</b> | <b>Call to Order and Roll Call</b>  |
| <b>12:35</b>      | <b>Citizen Communication</b>  |
| <b>12:40</b>      | <b>Commission / Council Liaison Communications</b>  |
| <b>12:45</b>      | <b>General Manager Communications</b><br><i>Steve Faulstick</i>   |
| <b>12:55</b>      | <b>Financial Report</b><br><i>Katie Shifley</i>   |
| <b>1:00 p.m.</b>  | <b>Venues Business Reports</b><br><i>Matthew P. Rotchford, Robyn Williams, Craig Stroud</i>                     |
| <b>1:15</b>       | <b>Consent Agenda</b> <ul style="list-style-type: none"><li>• Record of MERC Actions, January 5, 2022</li></ul> |
| <b>1:20</b>       | <b>Annual Comprehensive Financial Audit</b><br><i>Metro Auditor Brian Evans and Ashley Osten, Moss-Adams</i>    |
| <b>1:50</b>       | <b>Expo Development Opportunity Study Update</b><br><i>Paul Slyman and Chuck Gallagher</i>                      |

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# **MERC Commission Meeting**

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February 2, 2022  
12:30 pm

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Financial Report

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Date: February 2, 2022  
To: Commissioner Karis Stoudamire-Phillips, Chair  
Commissioner John Erickson, Vice Chair  
Commissioner Deidra Krys-Rusoff, Secretary-Treasurer  
Commissioner Damien Hall  
Commissioner Ray Leary  
Commissioner Dañel Malán  
Commissioner Deanna Palm  
Councilor Christine Lewis  
From: Katie Shifley – MERC Finance Manager  
Subject: December 2021 Financial Update

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December 2021 close data and low-confidence year-end projections are provided by venue, below.

- Each venue's spring event revenue forecasts have been updated to align with changes to the event schedule.
  - Additional changes may materialize, though venue sales & booking managers have indicated that inquiries around cancellations and postponements have slowed.
- Also included below is a COVID-19 impact scenario for each venue.
  - The scenario estimates the impact of event cancellations in February and March on total revenues and estimated ending fund balance.
  - These are not considered worst-case scenarios, but reflect likely potential impacts to each venue if COVID-19 causes cancellations of major events currently scheduled for early spring.

# MERC Statement of Activity with Annual Budget

Metropolitan Exposition-Recreation Commission

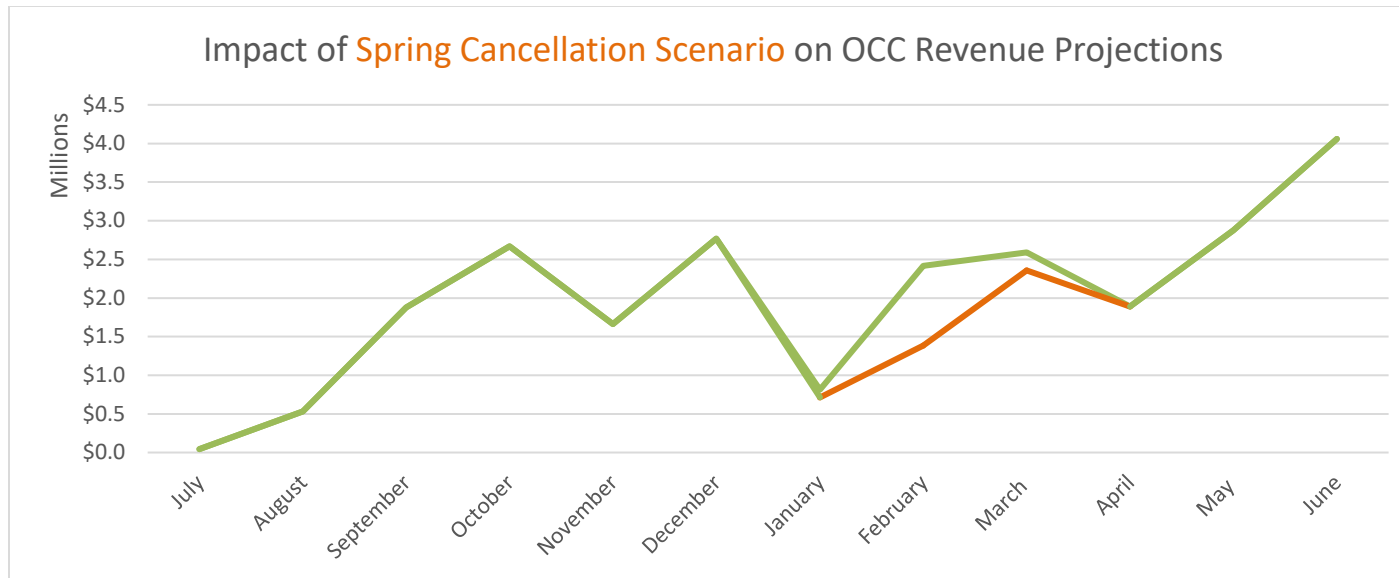
Oregon Convention Center

December 2021

December 2021		YTD Actuals		Annual Budget	Year-End by QTR				
		December 2021	Year to Date		Q1 - Actuals	Q2 - Actuals	Q3 - Projection	Q4 - Projection	Full Year
Operations									
Charges for Services		1,094,119	5,066,108	14,162,411	1,346,268	3,719,840	3,579,171	5,140,917	13,786,196
Local Government Shared Revenues		1,646,496	4,358,479	9,991,245	1,018,918	3,339,561	2,240,319	3,684,075	10,282,873
Grants		-	1,300		1,000	300			1,300
Interest Earnings		10,620	45,236	160,000	20,660	24,576	20,660	20,660	86,556
Miscellaneous Revenue		16,911	88,342	9,331	69,641	18,701	-	-	88,342
Transfers-R									
Total Revenues		2,768,147	9,559,465	24,322,987	2,456,486	7,102,978	5,840,150	8,845,652	24,245,266
Personnel Services		892,215	3,562,479	9,380,055	1,452,202	2,110,278	2,894,611	3,078,680	9,535,771
Materials and Services		901,909	3,945,863	14,321,726	1,429,566	2,516,298	3,395,851	4,719,223	12,060,938
Transfers-E		444,961	2,669,766	5,339,565	1,334,883	1,334,883	1,334,883	1,334,883	5,339,532
Total Expenditures		2,239,085	10,178,109	29,041,346	4,216,650	5,961,458	7,625,345	9,132,787	26,936,240
Net Operations		529,062	(618,644)	(4,718,359)	(1,760,164)	1,141,520	(1,785,195)	(287,135)	(2,690,974)
Capital									
Total Revenues		-	-	2,250,000	-			-	-
Total Expenditures		36,520	-	410,000	-	36,520	73,480		110,000
Net Capital		(36,520)	-	1,840,000	-	(36,520)	(73,480)	-	(110,000)
Change in Fund Balance		492,542	(618,644)	(2,878,359)	(1,760,164)	1,105,000	(1,858,675)	(287,135)	(2,800,974)
Beginning Fund Balance - Operating			12,541,183	8,721,708	12,541,183	10,781,019	11,886,019	10,027,344	12,541,183
Ending Fund Balance			11,922,539	5,843,349	10,781,019	11,886,019	10,027,344	9,740,209	9,740,209

Food & Beverage Restricted Capital Balance	2,250,000
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Note: Food & Beverage revenues and expenses will continue to fluctuate as accounting process is finalized



**Estimated Ending Fund Balance**

Current	Scenario	Difference
9,740,209	8,465,781	1,274,428

The graph and table above show the estimated impact on revenues and FY 22 Ending Fund Balance with a major event cancellation in both February and March. Actual impact on revenues and fund balance would depend on the type of the events that are cancelled or postponed. Impacts are assumed to affect rental revenue, ancillary revenues, and food & beverage (totals and margin). Attendance impacts are assumed to affect food & beverage beginning in January.

# MERC Statement of Activity with Annual Budget

Metropolitan Exposition-Recreation Commission

Portland's Centers for the Arts

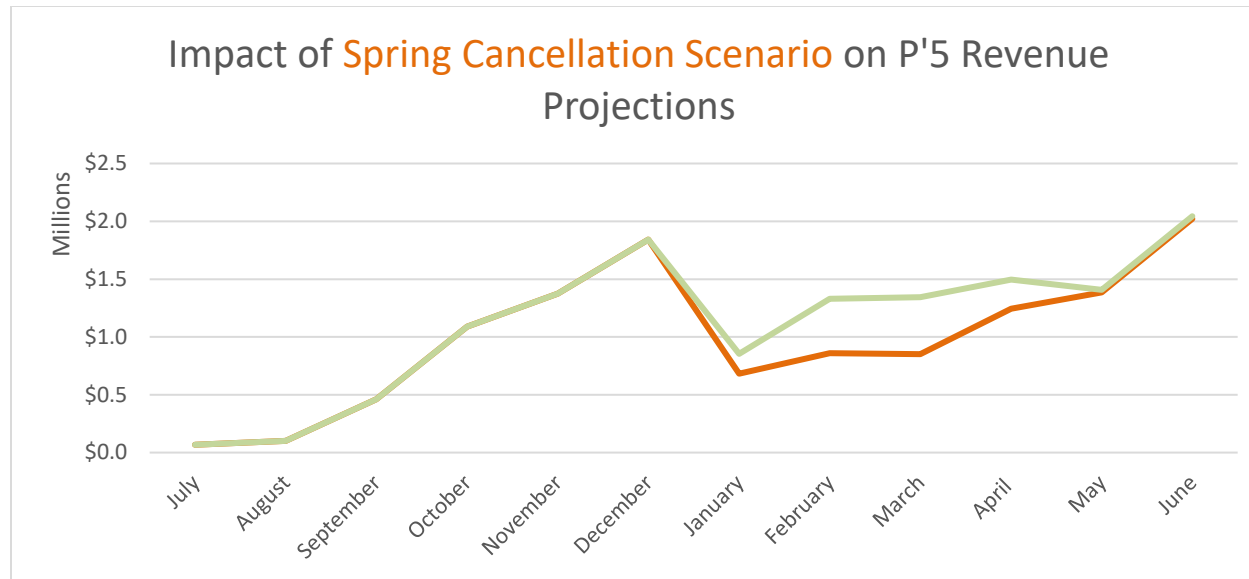
December 2021

December 2021	YTD Actuals		Annual Budget	Year-End by QTR				
	December 2021	Year to Date		Q1 - Actuals	Q2 - Actuals	Q3 - Projection	Q4 - Projection	Full Year
Operations								
Charges for Services	1,147,333	3,663,392	10,292,646	419,233	3,244,159	3,267,938	4,044,428	10,975,758
Local Government Shared Revenues	180,534	635,724	1,332,846	111,722	524,002	236,829	381,355	1,253,908
Contributions from Governments	499,471	499,471	1,006,827	-	499,471	-	499,471	998,942
Contributions from Private Sources	-	-	139,350	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-
Interest Earnings	14,990	57,802	71,000	23,285	34,517	20,622	20,622	99,046
Miscellaneous Revenue	822	8,536	21,523	4,117	4,419	-	-	8,536
Transfers-R	-	72,498	290,000	72,498	-	-	-	72,498
Total Revenues	1,843,150	4,937,423	13,154,192	630,855	4,306,568	3,525,389	4,945,875	13,408,687
Personnel Services	867,629	3,172,007	7,526,833	1,104,430	2,067,577	1,838,956	2,028,850	7,039,813
Materials and Services	869,828	3,200,160	4,893,947	1,101,337	2,098,822	1,519,525	1,630,132	6,349,817
Transfers-E	210,830	1,264,980	2,529,964	632,490	632,490	632,490	632,490	2,529,960
Total Expenditures	1,948,287	7,637,146	14,950,744	2,838,257	4,798,889	3,990,971	4,291,473	15,919,590
Net Operations	(105,137)	(2,699,723)	(1,796,552)	(2,207,403)	(492,321)	(465,582)	654,403	(2,510,903)
Capital								
Total Revenues	-	726	500,000	310	416	150,000	-	150,726
Total Expenditures	74,800	581,202	2,360,000	310,569	270,633	475,000	1,040,000	2,096,202
Net Capital	(74,800)	(580,476)	(1,860,000)	(310,259)	(270,217)	(325,000)	(1,040,000)	(1,945,476)
Change in Fund Balance	(179,937)	(3,280,199)	(3,656,552)	(2,517,661)	(762,538)	(790,582)	(385,597)	(4,456,379)
Beginning Fund Balance - Operating		3,742,069	2,601,901	3,742,069	1,534,667	1,042,346	576,764	3,742,069
Beginning Fund Balance - Capital		2,041,798	1,860,000	2,041,798	1,731,539	1,461,322	1,136,322	2,041,798
Total Ending Fund Balance		2,503,668	805,349	3,266,206	2,503,668	1,713,086	1,327,488	1,327,488

Food & Beverage Restricted Capital Balance

500,000



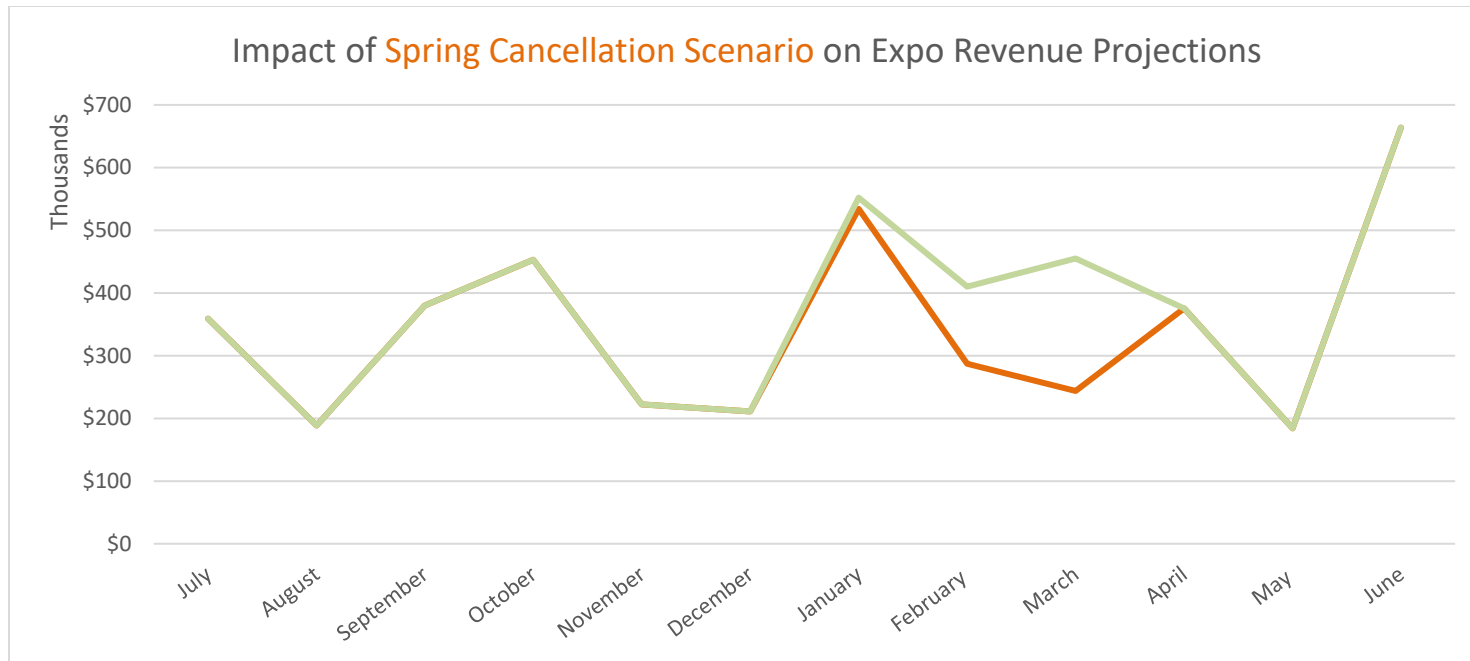


Estimated Ending Fund Balance		
Current	Scenario	Difference
1,327,488	841,640	485,848

The graph and table above show the estimated impact on total revenues and FY 22 Ending Fund Balance if multiple events cancel this spring due to COVID-19. P'5 has a high volume of lower-revenue events compared to OCC and Expo; while cancellations would be event-specific, a cancellation factor is a better approximation of the impact than selecting specific events for scenario planning. This scenario assumes a 10% cancellation factor in January, 20% in February and March, and 10% in April. Actual impact on revenues and fund balance would depend on the type of show (e.g. commercial) and duration of the event(s) that cancel. The cancellations and related attendance impacts are assumed to affect rental revenue, user fees and service charges, and food & beverage commission. The net change in fund balance assumes reduced event-based staffing needs in alignment with estimated cancellation factor.

## December 2021

December 2021		YTD Actuals		Annual Budget	Year-End by QTR			
	December 2021	Year to Date	Q1 - Actuals		Q2 Actuals	Q3 - Projection	Q4 - Projection	Full Year
Operations								
Charges for Services	134,072	1,446,056	3,475,557	592,189	853,868	1,252,063	770,440	3,468,559
Local Government Shared Revenues	-	-	287,500	-	-	-	287,500	287,500
Grants	-	-	-	-				-
Interest Earnings	1,405	7,640	10,000	3,704	3,935	2,671	2,671	12,981
Miscellaneous Revenue	21,457	35,701	24,946	(608)	36,309			35,701
Transfers-R	54,166	324,996	820,000	332,498	(7,502)	162,498	162,498	649,992
Total Revenues	211,101	1,814,393	4,618,003	927,784	886,610	1,417,231	1,223,109	4,454,734
Personnel Services	153,439	587,460	1,858,270	226,408	361,052	477,484	458,039	1,522,983
Materials and Services	155,449	853,948	1,790,218	334,100	519,848	466,347	590,000	1,910,295
Transfers-E	67,513	1,384,978	1,831,562	202,539	1,182,439	202,539	244,045	1,831,562
Total Expenditures	376,401	2,826,386	5,480,050	763,047	2,063,339	1,146,370	1,292,084	5,264,840
Net Operations	(165,301)	(1,011,992)	(862,047)	164,736	(1,176,729)	270,861	(68,975)	(810,106)
Capital								
Total Revenues	-	-	540,000	-	40,000	-	-	40,000
Total Expenditures	-	-	350,000	-	-	-	-	-
Net Capital	-	-	190,000	-	40,000	-	-	40,000
Change in Fund Balance	(165,301)	(1,011,992)	(672,047)	164,736	(1,136,729)	270,861	(68,975)	(770,106)
Beginning Fund Balance - Operating		1,727,173	1,067,561	1,727,173	1,891,909	755,180	1,026,041	1,727,173
Ending Fund Balance - Operating		715,180	205,514	1,891,909	715,180	986,041	917,066	917,066
Ending Fund Balance - Capital		80,000	190,000	80,000	120,000	120,000	120,000	120,000
Ending Fund Balance		715,180	395,514	1,891,909	755,180	1,026,041	957,066	1,037,066
Food & Beverage Restricted Capital Balance								500,000



**Estimated Ending Fund Balance**

Current	Scenario	Difference
1,037,066	706,690	330,377

The graph and table above show the estimated impact on total revenues and FY 22 Ending Fund Balance if a major event cancellation occurs in both February and March. Actual impact on revenues and fund balance would depend on the type of the events that are cancelled or postponed. Impacts are assumed to affect rental revenue, parking, and food & beverage commission. Attendance impacts are assumed to affect parking and food & beverage beginning in January.

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# **MERC Commission Meeting**

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February 2, 2022  
12:30 pm

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Venue Business Reports

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# PORTLAND'5

## CENTERS FOR THE ARTS



### MERC Business Report

### Portland'5 Centers for the Arts

### February 2022



Keeping The Band's Visit going when we were seeing shows cancelling performances at other venues around the country due to Omicron breakthroughs was a real nail biter for P5. Even with a few breakthroughs with the show, all 8 performances were able to go on as scheduled. P5 received this lovely note:

*Dear Robyn,*

*Sending a note of thanks and celebration for the recent week of Broadway shows of The Bands Visit. No doubt these are challenging times and your building efforts and those of your team were outstanding-making the magic happen for our audiences. Thank you for the safe, smart and successful collaboration. Wishing you a wonderful (and easier) 2022.*

*Best,  
Lauren Reid  
President  
The John Gore Organization*



Work continued on the operating budget. Capital budget was presented to the MERC budget committee.

# PORTLAND'5

## CENTERS FOR THE ARTS



Portland'5 Presents shows continued to perform relatively well in spite of attendance that averaged only 48% of capacity. We presented six shows and managed to net approximately \$36,000.



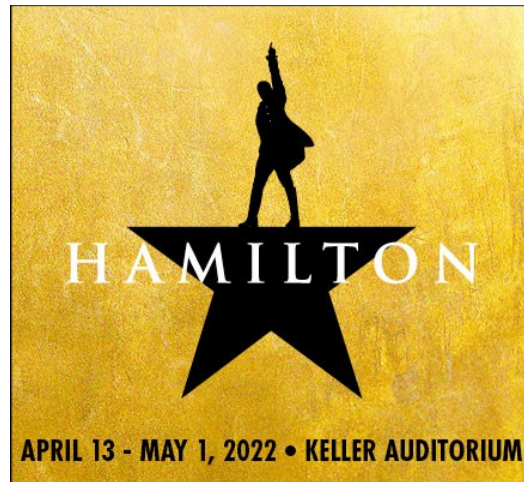
Our volunteer group continues to amaze us with their recruiting efforts. Recruitments are done every other month and on average P5 gets 10 new volunteers. Recruitment is largely word of mouth or audience members interacting with our volunteer and asking how to go about becoming a volunteer. This is a very dedicated group who love the arts and supporting our theaters.



Our paid ushers have been experiencing more and more angry patrons at shows. While trained to give gentle mask wearing reminders our ushers continue to be a target by an audience that is becoming increasingly tired of wearing masks. We've had some staff refuse to work certain shows where there is an anti-mask performer and draws an anti-mask leaning audience. These folk on the front lines are who work so hard to keep our shows safe. We can't say enough good things about those who continue to come to work and maintain a good attitude in spite of a challenging work place. The next show you attend, be sure to thank your ushers!!

# PORTLAND'5

CENTERS FOR THE ARTS



In spite of holiday shows that experienced a drop in attendance some shows are doing great. We regularly see Comedy shows selling out and/or adding performances. Hamilton is close to selling out so get your tickets now if you haven't and you are planning on attending.



## **MERC Commission Business Report for February 2, 2022 – Happy New Year! Portland Expo Center – Matthew P. Rotchford, Executive Director**

### **Events / Sales Awareness**

- The third quarter for the Expo started strong with the second of two New Year's concerts that were managed safely and drove positive revenue for the building. Kudos to the Expo team for their attention to detail, safety and execution. A post-event review will take place prior to the next concert in May and future bookings under discussion. Well done staff!
- The Shooting Sports Expo was held Jan. 8 and 9 in Hall A for a modest event weekend.
- January 12-16 welcomed the Portland Boat Show to Halls C, D and E with multiple dealers from across the state. OTS staff provided strong media outreach which provided Expo with numerous positive earned media opportunities. The Hot Tub and Spa Sale joined for the weekend in Hall A, with both events reporting expansive sales. While we have not seen a full recovery in attendance at consumer shows, both the Portland Boat Show and the Hot Tub and Spa Show reported better than projected attendance with qualified buyers motivated to attend and purchase.
- The Rose City Classic Dog Show (presented by the Fanciers Dog Association) immediately followed the Boat/Spa shows opening for specialty breeds on Jan. 19, and running through the weekend. The event is a full-facility booking and utilizes indoor and outdoor space for exhibition rings, agility, grooming, RV parking and vendors. Not only is this event our longest running show, it is also one of the largest dog shows in the nation and is often the last chance for dogs to qualify the Westminster Dog Show in NYC.
- In the midst of these multiple building turns and event activity on site, Expo staff also handled all the logistics for the transfer of the COVID-19 Vaccination and Testing site in Lower Lot One (LP1) from OHSU to the Oregon Health Authority. The operation is managed by Jogan Health Solutions and they have increased staffing levels in order to maximize the number of Oregonians served daily. The site opened as scheduled on Monday, Jan. 24<sup>th</sup> and will run most days from 9 a.m. – 7 p.m.
  - Details for the operation can be found here:  
<https://www.expoctr.org/events/oha-covid-19-vaccine-testing-site>
  - A positive story from KATU-2 can be found here:  
<https://katu.com/news/coronavirus/vaccine-testing-site-opens-at-portland-expo-center-as-state-urges-extra-protection>
- Amazon Training continues on site each week, and due to Omicron's impacts, the Seafood and Wine Show has wisely moved to March to avoid the surge. This event recently transferred from OCC to the Expo Center.

### **Building / Department Awareness**

- Operating and Capital Budget information analysis and detail were presented and provided to the MERC Budget Committee as well initial meetings with the Metro COO, CFO, and her teams.
- Budget requests aside, staffing levels for Q3 & 4 still require substantial support as we lead into the PNWSS (Sportsmen's) in February and the return of Cirque du Soleil this spring and summer.





- Expo has made every effort to combat COVID-19 Omicron impacts to our facility and staff. With heightened awareness by staff, we have successfully implemented the updated Metro mask policy, reinstated temp checks for staff and visitors and have continued with consistent cleaning of high-touch surfaces. Staff have done a great job in both communication and follow-through in working to serve our clients and guests.

#### **Capital Project Updates**

- Numerous winterization efforts have been completed by our sole Engineer, Thomas Nast. Tom reviews a long list of items needed for the campus that are both seasonal as well as deferred maintenance and/or emergency repairs (golf carts/roll doors). In addition, Operations Manager, Chuck Dills met with Tom and the Levy team to address capital investment needs specific to food and beverage.

#### **Staff / Partners**

- Expo staff along with Project Manager, Chuck Gallagher, have provided a variety of tours for film, sports and other interests to support the Expo DOS project. Work continues on a public facing website that showcases the process for the Requests for Expressions of Interest (RFEOI).
- Discussions continue with City of Portland BES regarding the Pump Station, as well as storage need discussions with Metro PES regarding their needs for storage and staff relocation.
- Levy hired a new Director of Operations for the Expo Center, Ian Kaplan. Ian comes to us from the popular restaurant chain Killer Burger which has a strong presence across the NW. Welcome Ian!
- Expo welcomed back Kevin Fleming in January to the Operations team on an event-based part-time basis as maintenance repair needs dictate or Utility Lead shift coverage is desired. Welcome back Kevin!

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This row of expensive vans tells the story that Dog Shows drive economic impact to our region.



This couple came to the Dog Show from the Oregon coast dressed for success!

## MERC Monthly Business Report - OCC Report February 2022

### 1. Omicron Variant and Future Events

In the past weeks, the Omicron variant of COVID-19 has become top news with reports of rapid spread and an expected wave of virus infections expected to peak in Oregon in February 2022. Since January 1, 13 events have been canceled. In a typical pre-pandemic month, OCC averaged about 45 events. One can see that COVID has significantly impacted the number of events for the three months shown.

February (7)	March (11)	April (20)
<ul style="list-style-type: none"> <li>Food Northwest Process &amp; Packaging</li> <li>Beyond Van Gogh Portland</li> <li>2022 Signing Day Celebration</li> <li><del>Portland Seafood &amp; Wine Festival</del></li> <li>Spotlight Dance Cup 2022</li> <li>American Camp Association</li> <li><del>OnPoint LEAD Team Meeting</del></li> <li>Starpower Talent Competition 2022</li> <li><del>The Materials Show &amp; Première Vision</del></li> <li>Portland International Auto Show</li> </ul>	<ul style="list-style-type: none"> <li><del>100 Best Companies</del></li> <li>Pac West</li> <li><del>OHSU Ceremony</del></li> <li>Jump Dance Convention 2022</li> <li><del>Oregon Wine Symposium 2022</del></li> <li><del>Multifamily NW</del></li> <li>Bricks Cascade 2022</li> <li>PNW Key Clubs 2022 (virtual only)</li> <li>Shamrock Fitness Fair</li> <li>"Abby's Closet" Prom Gown Giveaway</li> <li>US Postal Service Job Fair</li> <li>ACT 1 Talent</li> <li><del>Interagency Community Reinvestment Conference</del></li> <li><del>2022 NW Youth Careers Expo</del></li> <li><del>Catholic Charities</del></li> <li>Public Library Association Conference</li> <li>Oregon Professional Educator Fair</li> <li>NIRSA 2022 Annual Conference</li> </ul>	<ul style="list-style-type: none"> <li>2022 AACRAO Annual Meeting</li> <li>Functional Fabric Fair 2022</li> <li>Oregon Dental Conference</li> <li>House and Outdoor Living Show 2022</li> <li><del>POIC + RAHS Work Connections Breakfast</del></li> <li>Oregon FBLA State Leadership Conference</li> <li>St. Mary's Academy Auction 2022</li> <li>Mass Timber Conference</li> <li>OSU Night</li> <li><del>Multifamily NW Fair Housing Fair 2022</del></li> <li>(GARE) Annual Membership Meeting</li> <li>Northwest Facilities Expo</li> <li>Thunderstruck Dance Competition 2022</li> <li>PCC Structurals, Inc. 2022 Awards Banquet</li> <li>Yoga Expo PDX</li> <li>DrupalCon Portland 2022</li> <li>White Tantric Yoga Class</li> <li>East West College Graduation</li> <li>HopeBuilder Breakfast 2022</li> <li><del>Basic Rights Oregon</del></li> <li>Western Pension &amp; Benefits Council</li> <li>OnStage New York 2022</li> </ul>

## 2. Inclement Weather Shelter

Multnomah County opened OCC Halls A/A1 as a Severe Weather Shelter four days in late December for community members to seek a warm and dry place to shelter during the snow and ice event. County leadership notified OCC that the shelter hosted 503 overnight stays during the four days of operation. Below are two quotes from the thank you received from Jenny Carver, with Multnomah County emergency management:

*"You made it possible to honor our no-turn-away commitment when severe winter weather thresholds are met, ensuring that anyone seeking shelter was offered a safe, warm space. This is a life-saving program and we are deeply grateful to you for helping to make it possible."*

*"You, and every member of your team that made it possible to open your facility as a shelter are invaluable and made a huge difference in the lives and safety of our guests. None of this would be possible without your commitment, compassion, and willingness to help. Thank you."*

The team is proud to continue offering and supporting the residents of our region with sheltering during severe weather.

## 3. OCC All Hands Meeting

OCC took half a day in late January to host a virtual meeting with all staff. Around 60-70 staff members joined over the meeting's duration and the meeting was recorded to share with those who could not attend. The team discussed a range of important updates, as well as activities for staff to engage and connect. The meeting concluded with an open question and answer period. Agenda topics were:

<ul style="list-style-type: none"> <li>• Staff Connection/Community Building</li> <li>• OCC Racial Equity Action Plan Rollout</li> <li>• OCC Five Year Forecast &amp; FY23 Budget Update – Operating and Capital</li> </ul>	<ul style="list-style-type: none"> <li>• Second half of Fiscal Year 2022 Event Schedule and Staff Recall/Hiring Plans</li> <li>• Metro Gender Inclusion Policy Overview</li> <li>• Consumer Hospitality and Travel Sentiment and Portland Hotel Trends</li> </ul>
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Several guest speakers supported the meeting, and I'd like to thank MERC Chair Stoudamire-Phillips for her words about the importance of OCC's Racial Equity Action Plan to our community, the good work OCC has accomplished to date, and encouragement and support for the journey ahead.

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# **MERC Commission Meeting**

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February 2, 2022  
12:30 pm

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Annual Comprehensive  
Financial Audit Presentation

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# **MERC Commission Meeting**

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February 2, 2022  
12:30 pm

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Expo Development Opportunity  
Study Update

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