

Agenda



Metro

600 NE Grand Ave.
Portland, OR 97232-2736

Meeting: Natural Areas and Capital Program Performance Oversight Committee
Date: Friday, April 16, 2021
Time: 1 to 3 p.m.
Place: Please note: To limit the spread of COVID-19, Metro Regional Center is now closed to the public. This public meeting will be held electronically and recorded*.
You can join the meeting on your computer or other device by using this link:
<https://us02web.zoom.us/j/89402071763?pwd=SFhhRW5jdE1jQ3Q3bVRuREhtZVRaZz09>
Passcode: 113663 / Webinar ID: 894 0207 1763 /Phone options are below
Purpose: Kickoff oversight committee, introduce bond program and purpose of oversight committee, welcome committee members.
Outcome(s): Build understanding of bond measure context, establish next steps for group purpose, charge and protocols

1 p.m.	Welcome and agenda review
1:20 p.m.	Introduction to 2019 Parks and Nature bond
1:35 p.m.	Committee introductions
2:35 p.m.	The work ahead
2:55 p.m.	Next steps
3:00 p.m.	Adjourn

Additional Zoom dial in options:
Passcode: 113663
Webinar ID: 894 0207 1763

One tap mobile :
US: +13462487799,,89402071763# or
+14086380968,,89402071763#

Telephone: Dial(for higher quality, dial a number based on your current location):
US: +1 346 248 7799 or +1 408 638 0968
or +1 669 900 6833 or +1 253 215 8782
or +1 312 626 6799 or +1 646 876 9923
or +1 301 715 8592

International numbers available: <https://us02web.zoom.us/j/kcOZAtkXUP>

* According to the Oregon State Legislature's [House Bill 4212](#), all meetings that are subject to public meetings law and conducted with telephone or video conference tools that allow recording are required to be recorded and posted for accessibility by the public. This requirement ends 30 days after the Governor's emergency COVID order, and any extension of the declaration, is no longer in effect.

Metro respects civil rights

Metro fully complies with Title VI of the Civil Rights Act of 1964 and related statutes that ban discrimination. If any person believes they have been discriminated against regarding the receipt of benefits or services because of race, color, national origin, sex, age or disability, they have the right to file a complaint with Metro. For information on Metro's civil rights program, or to obtain a discrimination complaint form, visit www.oregonmetro.gov/civilrights or call 503-797-1536. Metro provides services or accommodations upon request to persons with disabilities and people who need an interpreter at public meetings. If you need a sign language interpreter, communication aid or language assistance, call 503-797-1700 or TDD/TTY 503-797-1804 (8 a.m. to 5 p.m. weekdays) 5 business days before the meeting. All Metro meetings are wheelchair accessible. For up-to-date public transportation information, visit TriMet's website at www.trimet.org.

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Metro з повагою ставиться до громадянських прав. Для отримання інформації про програму Metro із захисту громадянських прав або форми скарги про дискримінацію відвідайте сайт www.oregonmetro.gov/civilrights. або Якщо вам потрібен перекладач на зборах, для задоволення вашого запиту зателефонуйте за номером 503-797-1700 з 8.00 до 17.00 у робочі дні за п'ять робочих днів до збору.

Metro의 不歧视公告

尊重民權。欲瞭解Metro民權計畫的詳情，或獲取歧視投訴表，請瀏覽網站 www.oregonmetro.gov/civilrights。如果您需要口譯方可參加公共會議，請在會議召開前5個營業日撥打503-797-1700（工作日上午8點至下午5點），以便我們滿足您的要求。

Ogeysiiska takooris la'aanta ee Metro

Metro waxay ixtiraamtaa xuquuqda madaniga. Si aad u heshid macluumaad ku saabsan barnaamijka xuquuqda madaniga ee Metro, ama aad u heshid warqadda ka cabashada takoorista, booqo www.oregonmetro.gov/civilrights. Haddii aad u baahan tahay turjubaan si aad uga qaybqaadatid kullanka dadweyne, wac 503-797-1700 (8 galinka hore illaa 5 galinka dambe maalmaha shaqada) shan maalmo shaqa ka hor kullanka si loo tixgaliyo codsashadaada.

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Metro의 시민권 프로그램에 대한 정보 또는 차별 항의서 양식을 얻으려면, 또는 차별에 대한 불만을 신고 할 수 www.oregonmetro.gov/civilrights. 당신의 언어 지원이 필요한 경우, 회의에 앞서 5 영업일 (오후 5시 주중에 오전 8시) 503-797-1700를 호출합니다.

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សេចក្តីជូនដំណឹងអំពីការមិនរើសអើងរបស់ Metro

ការគោរពសិទ្ធិពលរដ្ឋរបស់ ១ សំណុំព័ត៌មានអំពីកម្មវិធីសិទ្ធិពលរដ្ឋរបស់ Metro ឬស្នើសុំទទួលបានកាត្រូបណ្តឹងសេរីសម្រាប់ស្នើសុំសេចក្តីជូនដំណឹង www.oregonmetro.gov/civilrights។
បើលោកអ្នកត្រូវការអ្នកបកប្រែភាសានៅពេលអង្គប្រជុំសាធារណៈ សូមទូរស័ព្ទមកលេខ 503-797-1700 (ម៉ោង 8 ព្រឹកដល់ម៉ោង 5 ល្ងាច ថ្ងៃធ្វើការ) ប្រាំពីរថ្ងៃ មុនថ្ងៃប្រជុំដើម្បីអាចឱ្យគេសម្រួលតាមសំណើរបស់លោកអ្នក។

إشعار بعدم التمييز من Metro

تحتزم Metro الحقوق المدنية. للمزيد من المعلومات حول برنامج Metro للحقوق المدنية أو لإيداع شكوى ضد التمييز، يُرجى زيارة الموقع الإلكتروني www.oregonmetro.gov/civilrights. إن كنت بحاجة إلى مساعدة في اللغة، يجب عليك الاتصال مقدماً برقم الهاتف 503-797-1700 (من الساعة 8 صباحاً حتى الساعة 5 مساءً، أيام الاثنين إلى الجمعة) قبل خمسة (5) أيام عمل من موعد الاجتماع.

Paunawa ng Metro sa kawalan ng diskriminasyon

Iginagalang ng Metro ang mga karapatang sibil. Para sa impormasyon tungkol sa programa ng Metro sa mga karapatang sibil, o upang makakuha ng porma ng reklamo sa diskriminasyon, bisitahin ang www.oregonmetro.gov/civilrights. Kung kailangan ninyo ng interpreter ng wika sa isang pampublikong pulong, tumawag sa 503-797-1700 (8 a.m. hanggang 5 p.m. Lunes hanggang Biyernes) lima araw ng trabaho bago ang pulong upang mapagbigyan ang inyong kahilingan.

Notificación de no discriminación de Metro

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Avizul Metro privind nediscriminarea

Metro respectă drepturile civile. Pentru informații cu privire la programul Metro pentru drepturi civile sau pentru a obține un formular de reclamație împotriva discriminării, vizitați www.oregonmetro.gov/civilrights. Dacă aveți nevoie de un interpret de limbă la o ședință publică, sunați la 503-797-1700 (între orele 8 și 5, în timpul zilelor lucrătoare) cu cinci zile lucrătoare înainte de ședință, pentru a putea să vă răspunde în mod favorabil la cerere.

Metro txoj kev ntxub ntxaug daim ntawv ceeb toom

Metro tributes cai. Rau cov lus qhia txog Metro txoj cai kev pab, los yog kom sau ib daim ntawv tsis txaus siab, mus saib www.oregonmetro.gov/civilrights. Yog hais tias koj xav tau lus kev pab, hu rau 503-797-1700 (8 teev sawv ntxov txog 5 teev tsaus ntuj weekdays) 5 hnub ua hauj lwm ua ntej ntawm lub rooj sib tham.



Metro

600 NE Grand Ave.
Portland, OR 97232-2736

Meeting minutes

Meeting: Natural Areas and Capital Program Performance Oversight Committee
Date: Friday, April 16, 2021
Time: 1 to 3 p.m.
Place: Virtual meeting (Zoom)
Purpose: Kickoff oversight committee Introduce bond program and purpose of oversight committee, welcome committee members.
Outcome(s): Build understanding of measure context, establish group purpose, charge and protocols.

Attendees

Tana Colbertson (she/her)	Martita Meier (she/her)	Eric Peterson (he/him)
Burt Edwards (he/him)	PK Melethil (he/him)	Vivek Shandas (he/him)
John Ferguson	Brian Mercier (he/him)	Shannon Should (she/her)
Lisa Freedman (she/her)	Georgena Moran (she/her)	Erin Upton (she/her)
Nicole Johnson (she/her)	Michael Morrow (he/him)	Cary Watters (she/her)
Shantae Johnson (she/her)	Tabitha Palmer DuPaw	Owen Wozniak (he/him)
Michelle Lin (she/her)	(she/her)	

Metro Council

Councilor Shirley Craddick, Councilor Christine Lewis

Metro staff

Jon Blasher (he/him), Beth Cohen (she/her), MG Devereux (he/him), Humberto Marquez Mendez (he/him), Ramona Perrault (she/her), Melanie Reinert (she/her), Robyn Stowers - on behalf of Councilor Mary Nolan (she/her), Kelly Struhs (she/her), Mychal Tetteh (he/him), Melissa Weber (she/her)

Guest facilitator

Béalleka Makau (she/her)

Public (none)

Absent

All committee members were present.

Topics

Welcome and Agenda Review

MG Devereux, Deputy Director of Metro parks and nature, welcomed participants to the meeting and reviewed the agenda and Zoom etiquette. Beth Cohen, Strategic Funding Program Manager, took roll of committee members. All committee members were present.

Metro Councilor Shirley Craddick gave some words of welcome and reminded the committee of the purpose of the bond and Metro's commitment to keeping the trust of the voters by delivering on promises made.

She thanked committee members for their service on the committee and acknowledged the diversity of perspectives and experiences that the members bring to this work.

Councilor Christine Lewis and Councilor Mary Nolan's Policy Advisor, Robyn Stowers also introduced themselves and thanked members for their participation on this committee.

Additional Metro staff introduced themselves:

- Jon Blasher, Director of Metro Parks and Nature Department
- MG Devereux, Deputy Director. He will be the main leadership contact for this group.
- Beth Cohen, Strategic Funding Program Manager and a good resource for background information and to make connections with other Parks and Nature/Metro staff.
- Melanie Reinert, administrative assistant for the Strategic Funding team. Another point of contact for committee members, especially around meeting logistics.
- Béalleka Makau, serving as the racial equity facilitator and trainer.
- Humberto Marquez Mendez, Community Engagement Specialist for the Bond.
- Kelly Struhs, Office of Metro Attorney. Providing legal support for the 2019 Bond programs.
- Melissa Weber, Finance Manager. Point of contact for financial topics.
- Mychal Tetteh, Community Services Program Director.

Introduction to the 2019 Parks and Nature Bond

The Metro team gave an overview of Metro and the 2019 Parks and Nature Bond. The slides and video recording of this presentation will be posted on the Metro website. After the presentation, committee members were invited to ask questions or share comments.

- Owen Wozniak asked for more context as to the status of the refinement process and the endpoint of the work, and more clarity on how this committee engages with that work
 - MG described how each of the six topic areas is on a different timescale and one of the priority areas is building toward meaningful community engagement. Progress may have looked slow from the outside, but we have been focused on putting these foundations in place first. Staff can provide the committee with a timeline and where we are at for each of the programs. Some programs are further along in the process because there was a stronger foundation already in place.
 - Beth added that refinement means that the program is ready to launch. For example, for a grant program, for example, refinement means at the end of the process the program is ready to solicit grant applications. There is a Sharefile site where members can look at some background materials.

Committee Member Introductions

Béalleka Makau guided committee members to introduce themselves, including names, pronouns, and a moment when parks and nature became important to them. Some of the themes that arose from these introductions included:

- Appreciation for specific locations: Silver Falls, Tualatin Hills Parks and Rec, Sauvie Island, Multnomah Falls, Dog Mountain, Opal Creek, Oregon beaches, Willamette Falls, Canemah Bluff
- Involvement with the Native American Community Advisory Council
- The importance of a range and diversity of voices to help shape policy
- Bonding with peers and community members in outdoor/natural spaces
- Conservation of natural spaces
- Witnessing and addressing the impacts of climate change
- The uniqueness of natural spaces in the Metro area

- An introduction and connection to natural spaces as a young person, as well as lack of opportunity/access to natural spaces as a young person
- Accessibility and equity in the outdoors, making space for BIPOC community in natural spaces, providing trail information to people with disabilities
- Access to nature in neighborhoods
- Investing in the environment is an investment in the health of our communities
- Sharing nature and natural spaces with the next generation

The Work Ahead

MG presented on the expectations for and purpose of the committee. These slides are part of the presentation linked above. There were no questions from committee members about the presented information.

Kelly Struhs, attorney in the Office of Metro Attorney, gave a brief overview on Oregon law regarding ethics, restrictions on political activities, public meetings and records. These slides are part of the presentation linked above. Due to time constraints, committee members were invited to send questions to Beth Cohen or Melanie Reinert and answers would be given offline or at a following meeting.

MG continued by briefly presenting on the logistics of the upcoming work for the committee. These will be presented on in more detail at future meetings. There were no questions from the committee about this information.

Béalleka discussed her role in helping committee members understand the three criteria of the Bond work. The three criteria are: racial equity, community engagement, and climate resilience. Béalleka's will work one on one with committee members to understand how their background and experiences intersect with these criteria.

Wrap Up and Next Steps

Beth thanked members of the committee for attending and reviewed next steps.

Decisions

No decisions were put before the committee

Actions agreed upon

Committee members respond to prompts from Béalleka prior to their one-on-one meetings with her.

Committee members respond to two Doodle polls to help schedule future meetings.

Metro staff will send the link to the Sharefile to committee members.

Metro staff will put together and make available physical binders for those who requested them

A recording of the meeting is available [here](#).

Next meeting

May 2021, to be determined
via Zoom



Metro

Natural Areas and Capital Program Performance Oversight Committee

April 2021

Today's agenda



Metro

- | | |
|-----------|--|
| 1 p.m. | Welcome and agenda review |
| 1:20 p.m. | Introduction to 2019 Parks and Nature bond |
| 1:35 p.m. | Committee introductions |
| 2:35 p.m. | The work ahead |
| 2:55 p.m. | Next steps |
| 3:00 p.m. | Adjourn |

Welcome committee members



Metro

Tana Culbertson

Burt Edwards

Lisa Freedman

Nicole Johnson

Bryan Mercier

Georgena Moran

Eric Peterson

Cary Watters

Owen Wozniak

John Ferguson

Shantae Johnson

Michelle Lin

Martita Meier

PK Melethil

Michael Morrow

Tabitha Palmer DuPau

Vivek Shandas

Shannon Shoul

Erin Upton

Co-Director, Willamette River Network

Communications Director, Friends of Columbia Gorge

Former US Forest Service Executive and Budgeting Director

Community Engagement Director, 1000 Friends of Oregon

NW Regional Director, Bureau of Indian Affairs

Accessibility specialist, ACCESS recreation

Vice President of Operations, Newland Communities

Contract equity specialist, Portland Bureau of Transportation

Land Transactions Program Manager, the Land Trust Alliance

Former geotechnical engineer

Owner, Mudbone Grown LLC

Adventure leader, Wild Diversity

Digital Strategist and Project manager

Environmental Scientist, private practitioner

Happy Valley Planning Commission

Underwriting Counsel, Fidelity National Title Group

Professor, Portland State University

Director, Procurement Sustainability, Nike

Environmental social scientist and landscape architect

Council liaisons

Councilor Shirley Craddick, District 1: includes Fairview, Gresham, Troutdale, Wood Village, portions of East Portland and the unincorporated communities of Damascus and Boring

Councilor Christine Lewis, District 2: includes the cities of Gladstone, Johnson City, Lake Oswego, Milwaukie, Happy Valley, Oregon City, Rivergrove, West Linn, a portion of Southwest Portland and unincorporated parts of Clackamas County.

Councilor Mary Nolan, District 5: includes Northwest and North Portland, portions of Southwest and Northeast Portland, plus the city of Maywood Park and part of Washington County

Staff team



Parks and Nature leadership: Jon Blasher, MG Devereux

Background information, staff support: Beth Cohen

Meeting logistics, administrative support: Melanie Reinert

Facilitation and training (third party contractors): Allison Brown and Béalleka Makau

Office of Metro Attorney: Kelly Struhs

2019 parks and nature bond 101



Metro



Clean water,
healthy habitat,
happy people



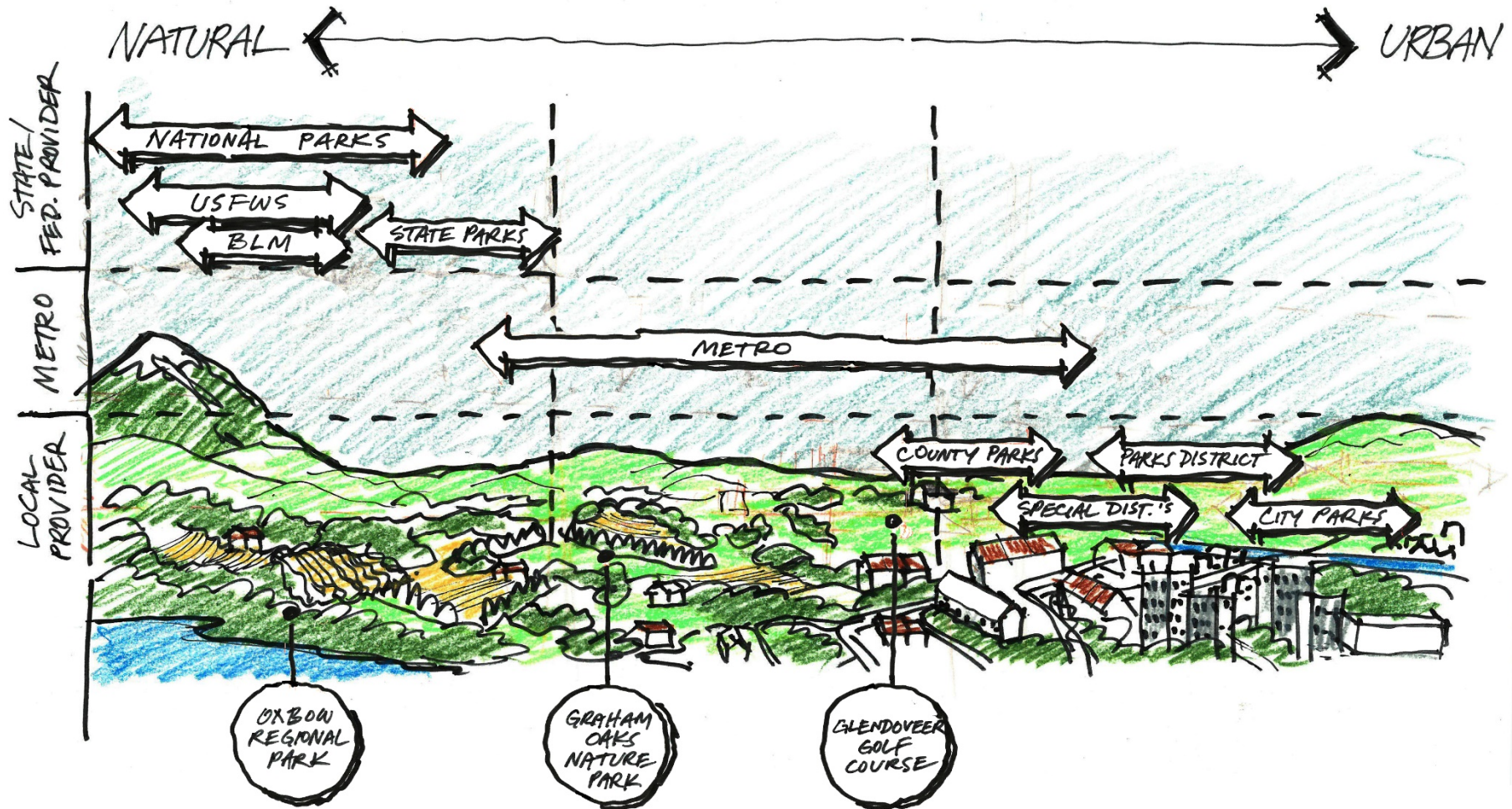
Metro



Metro Parks and Nature's role in the region



Metro



Three decades protecting what makes this place special



- **Natural area land acquisition**
 - 14,000+ acres
 - 100 miles of streams
- **Local community investments**
 - Nature in Neighborhood grants
 - Local parks, trails and natural areas
- **Metro capital projects**
 - Nature parks (Graham Oaks, Cooper Mountain)
 - Regional trail projects
 - Fish habitat restoration



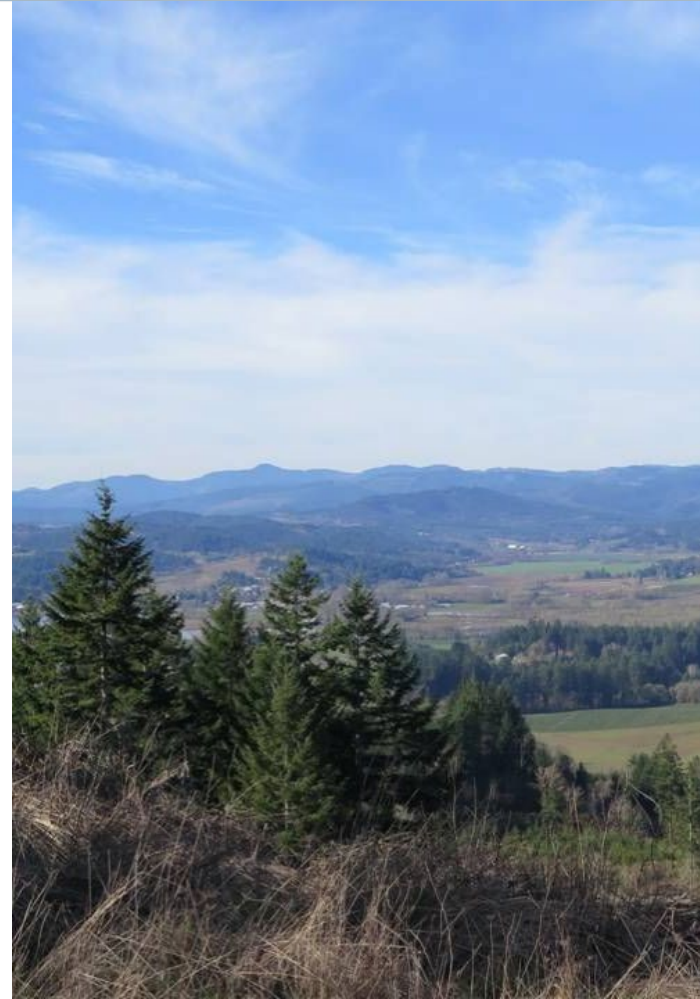


Access to nature

Bonds and levies



- Require voter approval
- Are a type of property tax
- Bonds = capital
- Levies = operating



\$475 million to improve water quality, protect fish and wildlife and connect people to nature

1. Land acquisition and restoration
2. Improvements at Metro parks
3. Community grants
4. Local government allocations
5. Trails
6. Large scale community visions



Metro



Bond criteria set
this measure
apart

Advance
racial equity

Prepare for climate
change

Conduct meaningful
engagement



Metro



Bond refinement



Refinement: identify how each of the six bond program areas will invest its funds over the life of the bond in alignment with the bond-wide criteria and values



Introductions



Metro

Share your name, pronouns, your day job (if you want) and a moment where parks and/or nature became important to who you are

Expectations for the committee



Metro



Committee purpose



Provide independent program oversight on behalf of the Metro Council to ensure that the committee will keep Metro accountable and transparent in its use of capital funds from the \$475 million 2019 parks and nature bond, the parks and natural areas local option levy and any remaining funds from the 2006 natural areas bond.



Oversight committees



- ✓ Provide independent community oversight on whether Metro is meeting its commitments in voter approved measures
- ✓ Evaluate programs and recommend policy/programs to the Metro Council

Metro oversight committees for:

- Zoo bond
- Affordable housing bond
- Supportive housing services measure

OREGON GOVERNMENT

ETHICS, RESTRICTIONS ON POLITICAL ACTIVITIES, PUBLIC MEETINGS & RECORDS

Individual committee members are considered a “public official” and as a result, you are each personally responsible for complying with Oregon Government Ethics Law, Restrictions on Political Activities, Oregon Public Meetings Law and Oregon Public Records Law

Overview today of two handouts:

Welcome Packet

Guide for Volunteer Committee Members

Ethics Laws for Public Officials

ORS Chapter 244 – Oregon Ethics Act

I. Prohibited Use of Official Position

II. Gift Limitations

III. Conflicts of Interest – Actual vs Potential

I. Prohibited Use of Official Position

“A public official may not use or attempt to use official position or office to **obtain financial gain or avoidance of financial detriment** for the public official, a relative or member of the household of the public official, or any business with which the public official or a relative or member of the household of the public official is associated, if the financial gain or avoidance of financial detriment would not otherwise be available but for the public official’s holding of the official position or office.”

ORS 244.040(1)

II. Gift Limitations

“Gift” means something of economic value given to a public official, a candidate or his/her relative or member of the household, for free or less than that required from others who are not public officials. ORS 244.020(7)(a)

Gift Limit. During a calendar year, a public official, a candidate or his/her relative or member of the household, may not solicit or receive, directly or indirectly, any gift(s) with an aggregate value **>\$50** from any source that could reasonably be known to have a legislative or administrative interest in any matter subject to the decision or vote of the public official. ORS 244.025

An economic interest, *distinct from that of the general public* in any matter subject to the decision or vote of the public official acting in the public official’s capacity as a public official or a candidate who, if elected, would be acting in the capacity of a public official. ORS 244.020(10)

III. Conflicts of Interest – Actual v Potential

Any action or any decision or recommendation by a person acting in a capacity as a public official, the effect of which **would (ACTUAL CONFLICT)** or **could (POTENTIAL CONFLICT)** be to the private pecuniary benefit or detriment of the person or the person's relative or any business with which the person or a relative of the person is associated.

ORS 244.020(1)(would; actual)

ORS 244.020(13)(could: potential)

Declaring Conflicts of Interests

Potential Conflict of Interest

- You must publically declare, for the record, the nature of the conflict prior to participating in any action.

Actual Conflict of Interest

- You must publically declare, for the record, the nature of the conflict; and
- You must refrain from participation in any discussion, debate or vote on the issue.

REMINDERS:

- You must publically declare on each occasion the topic arises.
- Complete “Conflict of Interest Disclosure Form and Acknowledgement for Oversight Committee Members”

Restrictions on Political Activities for Public Officials: Secretary of State Guidance

Non-elected Metro volunteers:

- May express personal political views
- May engage in political activities outside of their service for Metro
- May not spend time while serving for a Metro committee or board promoting or opposing candidates or ballot measures
- May not spend time while serving for a Metro committee or board promoting or opposing political committees or gathering signatures for proposed ballot measures
- May not use Metro property, funds or staff to promote or oppose ballot measures, signatures on proposed measures, political committees, or election or recall of officials or candidates

Public Meetings Law Overview

(ORS 192.610 - .690)

Oregon Public Meeting Law Policy.

The Oregon form of government requires an informed public aware of the deliberations and decisions of governing bodies and the information upon which such decisions were made. It is the intent of ORS 192.610 to 192.690 that decisions of governing bodies be arrived at openly.

When is a meeting required to be public?

A **quorum** of a **governing body** (any group with decision-making authority on policy or administration, or with authority to make recommendations to a public body) **convenes** to make a decision, or deliberate toward a decision, **or to gather information on any matter within its jurisdiction**. This applies to **electronic communications** as well.

Public Records Law Overview

(ORS 192.410 - .505)

Right to Inspect. Every person has a right to inspect any public record of a public body in this state, except as otherwise expressly provided by ORS 192.501-.505.

“Public records” include:

- any “writing” (defined expansively and including electronic);
- containing information relating to the conduct of the public’s business.

This includes “personal” email, text, Facebook, Twitter, etc. accounts and records if Metro business is discussed – regardless whether the “writing” is received or delivered from a public or private device, or where it is stored.

Public Records Reminders

The Oversight Committee is especially reminded to abide by the following:

- Individual committee members are personally responsible for complying with Oregon Government Ethics law. Familiarize yourself with ethical obligations and abide by them.
- Conduct the business of your committee during scheduled public meetings.
- Do not deliberate outside of scheduled meetings.
- Always copy designated staff person on any correspondence.
- Do not communicate by email or texts with other committee members outside of scheduled meetings.
- If you have information to share, send it to the designated staff or Co-Chairs for dissemination.

Additional Resources

Ethics training through Oregon Government Ethics Commission: <https://www.oregon.gov/ogec>

Oregon Secretary of State's Office – Elections Division
<https://sos.oregon.gov/elections/Pages/manuals-tutorials.aspx>

Oregon Public Meetings Law:
<https://www.doj.state.or.us/oregon-department-of-justice/public-records/public-records-and-meetings-law/>

Oregon Public Records Law:
<https://www.doj.state.or.us/oregon-department-of-justice/public-records/public-records-and-meetings-law/>

Committee work ahead



Review committee bylaws and meeting protocol

Confirm committee charter

Deep dive into the bond program areas

Grounding in bond criteria

Review outcomes to measure bond progress

Annual report

Thank you and next steps



Post-meeting survey

Physical or electronic binders available

Onboarding part 2 in May

One on one conversations with Béalleka



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