



Solid Waste Facility License Application

Application packet for a new license, license renewal, change of authorization request or change in ownership for facilities that:

- Process non-putrescible (dry) waste
- Reload solid waste
- Compost or reload yard debris
- Process source separated recyclable materials

Issued January 2022

oregonmetro.gov

Metro
Waste Prevention and Environmental Services
600 NE Grand Ave.
Portland, OR 97232-2736
SWICC@oregonmetro.gov

Solid Waste Facility License Application



Metro

600 NE Grand Ave.
Portland, OR 97232
503-797-1835

This packet contains an application for a Metro Solid Waste Facility License. You may also want to review the relevant sections of Metro Code. Metro Code Chapter 5.01 identifies which solid waste facilities and activities require a Metro license. You can access the Metro Code via the Metro website at www.oregonmetro.gov/metro-code.

Metro staff will generally review an application for completeness within 15 business days of receipt and notify the applicant whether their application is deemed to be complete. If an application is incomplete, Metro will notify the applicant as to what additional information is required.

Application for a new Solid Waste Facility License

An applicant seeking a new Metro Solid Waste Facility License must first attend a pre-application conference before submitting an application. The purpose of the pre-application conference is for Metro to obtain a description of the proposed solid waste facility and provide the applicant with information regarding the applicable requirements for the proposed operation. The conference also provides the applicant with an opportunity to discuss the application process and to identify any potential issues specific to its proposal. An applicant should prepare for the pre-application conference by reviewing application forms and drafting responses before the conference. To schedule a pre-application conference, contact Joanna Dyer, Metro's Solid Waste Authorization Coordinator at 971-401-0976 or via email at SWICC@oregonmetro.gov.

After completing the pre-application conference, an applicant seeking a new license must submit to Metro a completed *Solid Waste Facility License Application* form and provide all additional information as required. Metro will generally approve or deny a new license within 180 days after Metro deems the application to be complete. The fee for filing a license application is \$300. See Metro Code Chapter 5.01 for more information regarding the issuance of a license.

Renewal of an Existing License

An applicant seeking to renew an existing license without substantive changes to the current authorization must submit a completed *Solid Waste Facility License Application* form and provide all additional information as required, unless Metro staff directs otherwise. License renewal applications must be submitted not less than 120 days before the current license expires. If a licensee fails to submit a timely renewal application, the licensee's authority to operate may lapse. Additionally, Metro is not obligated to renew a license earlier than the expiration date of the existing license even if the licensee files a renewal application more than 120 days before the existing license expires. The fee for filing a license renewal application is \$300. See Metro Code Chapter 5.01 for more information regarding the renewal of licenses.

Change of Authorization to an Existing License

An applicant seeking a change of authorization for an existing license (other than renewal) must submit to Metro a completed *Solid Waste Facility License Application* form and provide all additional information as required unless Metro staff directs otherwise. The applicant cannot implement the requested change of authorization until Metro approves it in writing. The fee for filing a change of authorization application is \$100. See Metro Code Chapter 5.01 for more information regarding changes of authorization for licenses. Metro may require the applicant to apply for a new license if there is a significant change in the types of solid waste accepted or activities performed at a facility.

Transfer of Ownership or Control of an Existing License

An applicant seeking to transfer ownership or control of an existing license must submit to Metro a completed *Solid Waste Facility License Application* form and provide all additional information as required, unless Metro staff directs otherwise. See Metro Code Chapter 5.01 for more information regarding requirements for the transfer of ownership for a licensed facility.

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INSTRUCTIONS

For Metro Use Only	
Date received:	03/06/2024
Date deemed complete by Metro	04/01/2024

1. Complete all applicable parts of application.
2. Review confidentiality section and sign last page of application.
3. Attach required documents. *(If submitting printed copies, please print double-sided.)*
4. Submit application, attachments and application fee using one of the following methods:
 - a. **Online:**
 - Email the completed application to SWICC@oregonmetro.gov. Contact Joanna Dyer for assistance with large files (contact information below).
 - Call Metro’s Accounts Receivable at 503-797-1620 to pay the application fee by credit card.

- b. **By Mail:** Mail the completed application and a check for the application fee to:

Metro
Waste Prevention and Environmental Services
Attn: Joanna Dyer
600 NE Grand Avenue
Portland, OR 97232-2736

Questions? Contact Joanna Dyer, Metro’s Solid Waste Authorization Coordinator, at 971-401-0976 or joanna.dyer@oregonmetro.gov.

PART 1 – Standard License Application Information

1. Applicant (Licensee)	
Facility Name:	Pioneer Recycling Clackamas MRF
Company Name:	Pioneer Recycling Services
Facility Street Address, City, State, Zip:	16810 SE 120 th Avenue Clackamas, OR 97015
Facility Mailing Address, City, State, Zip:	16810 SE 120 th Avenue Clackamas, OR 97015
Contact Person & Title:	Greg Ryan, COO
Phone Number:	503-764-7553
E-mail Address:	gregryan@pioneerrs.com

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2. Type of Application (please check one)	
<input type="checkbox"/>	New license <i>Date of Pre-Application Conference:</i> _____
<input checked="" type="checkbox"/>	Renewal of an existing license
<input type="checkbox"/>	Change of authorization to an existing license (other than a renewal) <i>Please describe the proposed change below in Section 4.</i>
<input type="checkbox"/>	Transfer of ownership or control of an existing license
<i>Current Metro Solid Waste Facility License Number:</i> <u> L-144-19 </u>	

3. Type of facility (please check one)	
<input type="checkbox"/>	Non-putrescible (dry) waste material recovery facility
<input checked="" type="checkbox"/>	Source-separated recyclable material recovery facility
<input type="checkbox"/>	Source-separated food waste reload facility
<input type="checkbox"/>	Yard debris reload facility
<input type="checkbox"/>	Yard debris composting facility
<input type="checkbox"/>	Other solid waste reload or processing facility

4. If seeking a change of authorization to an existing license, please explain the proposed change below (attach additional pages if necessary). Complete all remaining sections of this form as they pertain to the request.

5. Applicant's Owner or Parent Company (Provide information for all owners and corporate structure if applicable)	
Company Name:	Pioneer Recycling Services, LLC
Mailing Address, City, State, Zip:	4109 192 nd Street E Tacoma, WA 98446
Contact Person & Title:	Greg Ryan, COO
Phone Number:	503-764-7553
E-mail Address:	gregryan@pioneerrs.com

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6. Site Operator (if different from Applicant)	
Company Name:	N/A
Mailing Address, City, State, Zip:	
Contact Person & Title:	
Phone Number:	
E-mail Address:	

7. Site Description			
Tax Lot(s): 22E14B 03502	Section: 15	Township: 25	Range: 2E

8. Land Use		
Present Land Use Zone:		
Is proposed use permitted outright?	<input type="checkbox"/> Yes If yes, attach a copy of the <i>Land Use Compatibility Statement</i> (See Attachment D).	<input checked="" type="checkbox"/> No
Is a conditional use permit necessary for the facility?	<input type="checkbox"/> Yes If yes, attach a copy of the <i>Conditional Use Permit</i> (See Attachment F)	<input checked="" type="checkbox"/> No
Are there any land use issues presently pending with the site?	<input type="checkbox"/> Yes If yes, please explain the land use issues below.	<input checked="" type="checkbox"/> No
Description of the pending land use issues identified above:		
Are any permits required from the Oregon Department of Environmental Quality (DEQ)?	<input checked="" type="checkbox"/> Yes If yes, please list all DEQ permits below and attach copies with this application (see Attachment F).	<input type="checkbox"/> No
Listing of all required DEQ permits:		
Are any other local permits or building codes required?	<input type="checkbox"/> Yes If yes, please list all other required permits below and attach copies with this application (see Attachment F).	<input checked="" type="checkbox"/> No

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Listing of other required permits:	
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9. Land Owner	
Is the applicant the sole owner of the property on which the facility is located?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, please complete this section with additional pages if necessary and attach a completed <i>Property Use Consent Form</i> (see Attachment E).
Property Owner:	Pioneer Recycling Services, LLC
Mailing Address, City, State, Zip:	4109 192 nd Street E Tacoma, WA 98446
Phone Number:	503-764-7553
E-mail Address:	gregryan@pioneerrs.com

10. Public/Commercial Operations		
Will the facility be open to the public (e.g., non-commercial self-haul customers)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will the facility be open to non-affiliated commercial solid waste collectors?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will the facility accept waste from outside the boundary of Metro?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

11. Operating Hours and Traffic Volume			
	Public (non-commercial self-haul)	Commercial Affiliated	Commercial Non-Affiliated
Operating Hours	5am – 5pm	5am – 5pm	5am – 5pm
Customer Hours (if different)			
Estimated Vehicles Per Day	0	40	5

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12. Inbound Waste/Feedstock by Type

Identify the types of waste/feedstock and annual tonnage amounts that the applicant expects to receive at the facility. Also, identify how the applicant will manage each waste stream, the expected tip fees that the applicant will post at the facility, and the length of time required to process each waste stream (attach additional pages if necessary).

Waste/Feedstock Type	Accepted at Facility	Expected Annual Tonnage Amount	Type of Activity to be Performed on Waste	Expected Tip Fee (per Ton)	Estimate the maximum and typical lengths of time required to process each day's receipt of each waste/feedstock type
Source-Separated Wood:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Source-Separated Yard Debris:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Source-Separated Yard Debris Combined with Residential Food Waste:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Source-Separated Commercial and Other Food Waste:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Inerts (e.g., rock, concrete, etc.):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Non-Putrescible (dry) Waste:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Source-Separated Recyclables:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	80,000	Sorting	\$35.00	16 hours
Special Wastes (please specify):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Petroleum Contaminated Soil:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Putrescible (wet) waste:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Other Waste/Feedstocks (please specify):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Other Waste/Feedstocks (please specify):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				

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13. Inbound Waste/Feedstock by Generator

Identify the generator type and the expected annual tonnage of waste/feedstock that the facility will receive and recover from each type. Add additional rows if necessary.

Generator Type*	Tons Received**	Tons Recovered**	Tons Residual**
Commercial	5,000	4,250	750
Residential	75,000	63,750	11,250
TOTAL TONS:	80,000	68,000	12,000

* Example: commercial, residential, self-haul, etc.

** Tons received = tons recovered + tons residual

14. Outbound Waste and Materials

List the expected destination and amount of each type of outbound solid waste and materials that the applicant expects to transport from the facility (attach additional pages if necessary).

Destination Site (Name and address)	Waste/ Material Type	Expected Annual Tonnage	Purpose Of Delivery*
WASCO COUNTY LANDFILL 2550 STEELE RD THE DALLES, OR 97058	Residual	12,000	Disposal

*Example: disposal, recovery, land reclamation, beneficial use, etc.

Updated section 14. Outbound waste and materials:

Destination Site (Name and address)	Wate / Material Type	Expected Annual Tonnage	Purpose of Delivery
Domestic	Fiber	36,903	Outbound Sales
Domestic	Plastic	5,528	Outbound Sales
Domestic	Metal	4,388	Outbound Sales
Domestic	Glass	3,139	Outbound Sales
Foreign	Fiber	16,564	Outbound Sales
Foreign	Plastic	1,477	Outbound Sales

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15. Subcontractors

Provide the name, address and function of all subcontractors involved in the facility operations, if applicable (this does not include janitorial staff):

Name	Address	Function
LeadPoint	310 E. High St, Suite 300 Phoenix, AZ 8505	Sorting

PART 2 – Standard Attachments to License Application

New License, License Renewal and Change of Authorization

- The applicant must provide a current version of all of the following attachments with each application unless otherwise directed by Metro.
- The applicant must clearly label each attachment submitted as part of the application. A description of each attachment is provided in Appendix A.

Check if included	Attachment
<input checked="" type="checkbox"/>	Attachment A: Site Plan
<input checked="" type="checkbox"/>	Attachment B: Operating Plan
<input checked="" type="checkbox"/>	Attachment C: Proof of Insurance
<input checked="" type="checkbox"/>	Attachment D: Land Use Compatibility Statement (LUCS)
<input type="checkbox"/>	Attachment E: Property Use Consent Form (This form is not necessary if the property is solely owed by the applicant)
<input checked="" type="checkbox"/>	Attachment F: Required Permits
<input type="checkbox"/>	Attachment G: Facility Design Plan (NEW CONSTRUCTION ONLY)

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PUBLIC NOTICE AND CONFIDENTIAL INFORMATION

- This application and all of the supporting documentation that the applicant provides is subject to Metro's public notice procedures. Metro will notify and provide the public with an opportunity to review and comment on the proposed application. The public notice may include, but is not limited to, posting the complete application on Metro's website.
- The applicant may identify as confidential any reports, books, records, maps, plans, income tax returns, financial statements, contracts and other similar written materials of the applicant that are directly related to the proposed application and that are submitted to or reviewed by Metro. The applicant must prominently mark any information that it claims confidential with the mark "CONFIDENTIAL" before submitting the information to Metro. Subject to the limitations and requirements of ORS Chapter 192 (public records law) and other applicable laws, Metro will treat as confidential any information so marked and will make a good faith effort to not disclose that information unless Metro's refusal to disclose the information would be contrary to applicable Oregon law.
- These conditions do not limit the use of any information submitted to or reviewed by Metro for regulatory purposes or in any enforcement proceeding. In addition, Metro may share any confidential information with representatives of other governmental agencies provided that, consistent with Oregon law, those representatives agree to continue to treat the information as confidential and make good faith efforts to not disclose the information.

APPLICANT CERTIFICATION

An authorized agent of the applicant must sign this application. Metro will not accept an application without a signature.

I certify that the information contained in this application is true and correct to the best of my knowledge. I agree to notify Metro within 10 days of any change in the information submitted as a part of this application.

Signature of authorized agent Josh Lohman Date 3/1/24

Print name Josh Lohman

Title CFO

Email JoshLohman@PioneerRS.com Phone (206) 276-9979

Attachment B: Operating Plan

Metro License Application

Attachment C- Operating Plan

1. Pioneer Recycling Clackamas will accept the following types of materials
 - a. Comingled Residential Source Separated Recyclables
 - b. Comingled Commercial Source Separated Recyclables
 - c. Source Separated Recyclables
 - d. Batteries
2. Pioneer Recycling Clackamas will further recycling by:
 - a. Pioneer only accepts source separated recyclables. Each load received is weighed, classified by grade and sorted to produce quality material that can be sold as a raw material to manufacturers. Loads with unacceptable levels of contaminants are either rejected, warned and/or penalized financially.
 - b. Pioneer has two separate areas for the tipping of source separated recyclables in its facility.
 - i. Clean sorted material is tipped adjacent to a two ram baler in the middle of the plant. This material is then pushed onto a conveyor belt which conveys it to the baler for compacting and wire tying. Normally, no additional sorting is required for this material.
 - ii. Comingled material is tipped in a different area adjacent to the sort system feed hopper. Using a loader, the comingled material is scooped and dumped into the feed hopper which will gradually convey the material to the beginning of the sort system. The sort system uses mechanical screens, air suction, air knives, magnets, optical sorters, eddy currents and people sorters to separate the different material types present in comingled residential and commercial material into a variety of grades suitable for sale and use as a raw material for product manufacturing.
 - c. As the comingled materials are sorted by type while passing through the sort system, they are sorted in large bunkers which serve to both store and maintain the integrity of each material prior to baling. As the bunker nears its maximum storage capacity, it is emptied onto a conveyor which

transports the material to one of two balers depending on the material type. The formed bales are then transported by forklift to a finished goods storage area prior to transport to one of several truck docks where they are loaded onto to waiting truck trailers or export containers. Upon completion of the loading process, the trailer or container is weighed, recorded and driven to its destination by a third party hauler.

- d. Sorted recyclables are sold to both domestic and export buyers as a raw material for the production of new products. Residuals are baled and transported to local landfills for disposal.
 - e. Batteries are sorted by type into appropriate containment and transported by a commercial recycler for processing. Batteries are shipped when containers are full.
 - f. All materials either received at the plant or shipped from the plant are weighed both heavy and light on one or both of two 70' truck scales located on-site. All of the information required for the SWISS process is recorded by the scales and connected computer and server system. The computer system is backed up to the cloud at the end of each business day. Pioneer intends to write a customer report that will automatically gather and organize the required SWISS information for reporting to Metro.
3. Procedures for inspecting loads include:
- a. As the load is tipped on the floor, the loader operator will visually inspect it for the presence of both prohibited or unauthorized wastes
 - b. Loads with hazardous waste are immediately rejected.
 - c. Pioneer does not receive construction waste. No asbestos testing protocol has been necessary.
4. Procedures for processing and storage of loads
- a. All material storage of both raw and finished goods is done on an impervious surface of either concrete or asphalt
 - b. Processing of all authorized solid waste is described in Section 2 of this attachment
 - c. Pioneer will occasionally purchase already baled source separated material. These bales are stored in finished goods prior to shipment.
 - d. Pioneer is both receiving and shipping material every business day. These efforts generally maintain stockpiles of both raw and finished goods within

the walls of the facility's building with the exception of finished goods plastic and tin which are routinely stored outside in designated and paved areas of the fenced rear yard. Should a disruption with outbound shipments or a major disruption to sorting or baling equipment occur, outside storage of finished goods bales in primary overflow areas may be temporarily necessary. Should this occur, the plant will first utilize all primary storage areas inside the plant, and then store loose cardboard or baled materials outside in primary overflow areas. If all of the primary overflow area is full, the facility may choose to store both raw and finished goods in secondary storage areas for periods of less than 180 days. If both the primary and secondary storage areas are full, the facility will restrict or eliminate all deliveries as necessary until storage space is available. Secondary storage areas include any area inside or outside, within the fenced area of the rear yard where, in the opinion of management, material can be safely stored. Any baled paper material will be brought inside as rapidly as possible to prevent material degradation. Paper finished goods bales will be rotated to reduce exposure to the elements.

- e. Loose authorized solid waste (residual) is stored within the facility building prior to baling. After baling, this waste is stacked for storage in a designated finished good area within the building until shipment to a local landfill for disposal.
 - f. The average inventory turn at Pioneer Clackamas is 3.25 days. Storage times are constantly managed with several tools including a PO allocation system to manage inbound volume, daily production and inventory reports which are reviewed by management and marketing, and the use of overtime to increase production or shipping when necessary.
5. Procedures for rejecting and managing prohibited wastes
- a. Medical waste- When needles are detected in any of the sort belts, the sort system is immediately halted. Trained, designated personnel will then collect the needles with tongs. They are then stored in sharps containers for storage in the designated storage area for disposal with a medical waste vendor.
 - b. Prohibited solid wastes- paint cans & other prohibited waste are collected and stored in the designated prohibited waste area prior to processing or proper removal.

- c. As hazardous and prohibited wastes are discovered an attempt is made to identify the source. If this effort is successful, the supply customer is notified. Depending on the type of waste identified and the frequency of problems, the supply customers could be warned, fined financially, or excluded from future deliveries. Additionally, the facility posts a list of accepted items on its website.
- 6. Pioneer Clackamas does not have any procedures for odor prevention because it only processes source separated recyclable material. Putrescible waste is not allowed. No chemicals are used and no chemical or biologic reaction occurs onsite. No odors are present to prevent or manage.
- 7. Procedures for emergencies
 - a. Fire- see attached Fire Safety & Prevention Plan
 - b. Employee Injury- See attached plan
 - c. Other- Earthquake or flooding- See attached plan
- 8. Procedures for controlling nuisances
 - a. Noise- Pioneer does not have a process for controlling noise. All processing is conducted within the confines of our building with the exceptions of some occasional forklift traffic outside and the dust control bag house. Only the East side of the building is open to the outside when machinery is operating. This feature of the building confines most of the noise generated inside the building.
 - b. Vectors- Pioneer works with a pest control vendor to provide vector control. The vendor maintains and services a series of vector traps outside around all sides of the building. These traps are serviced once per month as convenient for the vendor. Additionally, Pioneer contracts with the vendor to provide and service interior traps and poison to eliminate any vectors present inside the building. This service is performed monthly on a weekend when no other activity is occurring.
 - c. Litter- Pioneer has erected a 6' high chain link fence around the entire back yard area to both confine any loose materials and to provide security for items and equipment stored. Additionally, Pioneer operates a powered sweeper which sweeps and collects any loose debris at least once per day including the North scale driveway. The parking lot area is swept as needed. Staff picks up any loose debris along the street once per day.

- d. Odors- N/A
- e. Dust- Pioneer operates two dust control systems within the building. The first is a vacuum system with suction vents over key dust generating screens within the system. Dust collected from this system is collected in a bag house and baled with other trash and disposed of at a local landfill. Shrouding has been installed around the primary paper screens. Additionally, Pioneer has installed a fogging fan which blows a fine mist of water over both the feed hopper and feed drum to collect dust generated in this area. This dust simply falls to the floor of the facility as the water molecules combine with airborne dust in the area.

9. Fire Prevention and Control Measures

- a. Pioneer maintains the following fire prevention measures
 - i. Smoking tobacco is allowed only in a designated area which includes a butt disposal container.
 - ii. A two hour fire watch is maintained for any loose deliveries. This means at least two employees must be present for at least two hours after the last loose delivery. They must also inspect the tipping floor area before closing the facility.
 - iii. A Hot Work permit is required for any welding or torch cutting in all areas of the plant except a designated area for this activity. The permit includes notifying management, cleaning the surrounding area of combustible materials, arranging for an employee to watch the activity with fire extinguisher in hand and a four hour fire watch after ending the welding or cutting.
 - iv. Employee sorters attempt to pick out any identifiable batteries in the pre-sort area. Alkaline and lithium batteries removed from the incoming stream are stored in an enclosed steel container stationed in the hazardous waste area prior to proper disposal
- b. Pioneer maintains the following key fire control measures
 - i. The entire building is protected with an automatic fire sprinkler system that is properly maintained and regularly checked. The system is monitored 24/7/365 by a monitoring vendor. Any activity in the system is immediately reported to management or the local fire department as appropriate.

- ii. Hand held fire extinguishers are placed throughout the building for use in a fire emergency. The extinguishers are regularly checked and maintained by an extinguisher vendor. Employees are regularly trained on how to properly use the extinguishers.
- iii. Misting sprinklers have been installed over the system feed drum which can be turned on for extinguishing a feed drum fire if identified early before the building sprinklers trip.

10. Covered Loads

- a. All loads of source separated recyclables delivered to Pioneer must be covered. Signage is present to remind customers of this requirement.

11. Nuisance Complaints

- a. Any nuisance complaints are recorded in the attached Nuisance Complaint Log. Management is informed and will take action to remedy the complaint as appropriate. Any actions taken are recorded in the Log.

12. Unusual Occurrences

- a. Unusual occurrences including fire, major equipment breakdowns, accidents, emergencies and notice of violations are recorded in the attached Major Event Log. Metro will be called within 24 hours if a major fire, accident, notice of violation or significant incident occurs.

EMERGENCY MEDICAL PROCEDURES

PURPOSE

The purpose of this document is to provide guidelines to be followed in the event of serious personal injury or death on the job, including serious personal injury or death related to the operation of vehicles used in the course of company business.

REPORTING REQUIREMENTS

The following shall be reported immediately to the PRS President, VP of Operations, utilizing the telephone contact numbers listed in the Emergency Telephone Numbers.

All of the following work related injuries or illnesses arising from work activities, and in the course of employment:

- Fatalities occurring during company related activities.
- Serious injury: Immediate hospitalization of one or more employees.

All of the following incidents occurring while operating company owned vehicles at all times, or private vehicles used for business related activities:

- Fatal or serious injury to PRS employees (see above); temporary employees or to drivers or passengers of other vehicles involved in accidents with company owned vehicles or private vehicles operated for business purposes.

All of the following Regulatory Contacts with OSHA, EPA or equivalent local agency:

- OSHA Letter of Complaint or Notice of Alleged Hazards
- OSHA or EPA Inspectors or Industrial Hygienist making contact for complaint investigation or general inspections.
- Environmental Agency (Federal, State, or Local) Notice of Violation
- Written notice of request for Department of Labor Injury and Illness Survey.

Notification of any of the above must be accomplished immediately upon knowledge of the situation, whether on a weekday or on weekends or holidays.

PRS – CLACKAMAS EMERGENCY TELEPHONE NUMBERS

POSITION & NAME	TELEPHONE & CELLULAR #'S	
	Office #	Cell #
DIVISION MANAGEMENT		
Plant Manager: Jose A Carrillo	971-204-7298	503-849-2624
Mechanic Division: Santiago Ramirez		503-849-9003
VICE President/COO: Greg Ryan		503-764-7553
President: Tommy Crenshaw		832-454-1548
Fire Department	911	
Police Department	911	
Ambulance	911	
Department of Homeland Security	800-237-3239	
Chemical Spill Response Phillips Services	911 1-360-423-0260	1-360-722-1626
Sprinkler System: Fire Systems West Red Hawk	360-693-9906 503-957-3058	
Insurance Claims: Hartford Insurance via the Rubin Group	212-964-0250 - Tobi Stern- Office Fax: 212-201-4506	
Electric Company: Portland General Electric	503-228-6322 o 800-542-8818	
Gas Company: Northwest Natural Gas	503-226-4211 or 800-422-4012	
Water Company: Clackamas County	503-722-9220 503-793-3407 (after hours)	
Sewer District: Clackamas County	503-742-4567	
Oregon State Department of Ecology	503-229-5300	
Weather	503-261-9246	
Protect Building Alarm Monitoring	503-235-3329 503-235-4000 Acct# 61-03-2799	



LIFE THREATENING EMERGENCIES

A life-threatening emergency is a situation in which immediate action is required to protect a person's life. Examples include:

- Heart Attack
- Inability to breathe
- Shock
- Unconsciousness
- Sever trauma or bleeding
- Injuries to the head

ACTION

1. Summon a CPR/BBP trained employees to provide medical assistance until emergency medical services arrive. The following people are trained in CPR and can respond to a life-threatening emergency.

FIRST RESPONDERS	
 Pioneer RECYCLING SERVICES	 LEADPOINT HIGH PERFORMANCE WORK TEAMS ON DEMAND
CPR/FIRST AID BLOODBORNE PATHOGENS	
Name:	Position:
José A. Carrillo	Plant Manager
Santiago Ramírez	Maintenance
Cesar T. Lopez	Shift Manager
Ana L. Martínez	Onsite Manager
Maria L. Ayala	Line Lead "A" Crew
Juan Sandoval	Eq. Operator "A" Crew
Saturday, April-15th.-2017 CPR & Standard First Aid Training	
Next training March-2019.	

EMERGENCY MEDICAL PROCEDURES - CONTINUED

A minimum of three employees must be trained in CPR and First Aid for each shift.



2. Transport to doctor or emergency room if practical.
3. Call 911 for medical help if necessary.

NON-LIFE-THREATENING EMERGENCIES

These emergencies require professional medical assistance but are not life threatening. Examples include:

- Severe cuts
- Broken bones
- First or second-degree burns

1. If necessary, summon an employee trained in First Aid. The following people are trained in first aid:

FIRST RESPONDERS	
 Pioneer RECYCLING SERVICES	 LEADPOINT HEALTH PROFESSIONAL SERVICES TRAINING DIVISION
CPR / FIRST AID BLOODBORNE PATHOGENS	
Name:	Position:
José A. Carrillo	Plant Manager
Santiago Ramírez	Maintenance
Cesar T. Lopez	Shift Manager
Ana L. Martínez	Onsite Manager
María L. Ayala	Line Lead "A" Crew
Juan Sandoval	Eq. Operator "A" Crew
Saturday, April-15th.-2017 CPR & Standard First Aid Training	
Next training March-2019.	

2. Transport to doctor or emergency room if practical.
3. Call 911 for medical help if necessary.

EMERGENCY MEDICAL PROCEDURES - *CONTINUED*

FIRST AID INJURIES

Minor first aid injuries can be treated without professional help. An example is a small cut, scratches, friction burns and blisters. Each location maintains a first aid kit for minor injuries.

A first aid kit is located in the main break room and manager's office.

Eyewash stations are also provided at each division. If a chemical splash occurs, flush the eyes with water, forcing the eyelids open, if necessary. Continue flushing for at least 15 minutes. Seek medical attention or refer to the SDS for further guidance.

If dust or other particles get into the eyes, do not rub the eyes. Carefully try to flush the speck out by lifting the upper eyelid outward and pulling it down over the lower lashes. If this doesn't help, seek medical attention.

An eyewash station is located between the men and women's bathrooms along with mounted eyewash bottles throughout the facility and on the sort system.

Medical Emergencies

Introduction/Overview

We do a lot of safety training, including safety meetings like this one, in an effort to prevent accidents. But unfortunately, people still do get injured on the job.

When you witness an injury, call for medical help immediately. There may also be other things you can do—and things you shouldn't do—that can make a big difference to the victim while you're waiting for help to arrive.

Be aware, however, that this safety meeting is no substitute for first-aid training. Among the names on the sheet you'll get are people in this company who are trained in first aid. If you're not sure what to do, or lack the proper training, wait for assistance.

General Hazards

There are a wide range of injuries you might encounter, including:

- Shock
- Electrical shock
- Bleeding
- Broken bones
- Eye injuries
- Burns
- Chemical exposure.

We'll cover all of them briefly today.

OSHA Regulations and Frequent Violations

OSHA has a first-aid regulation, 29 CFR 1910.151, that requires employers to "ensure the ready availability of medical personnel for advice and consultation on matters of plant health." If the workplace is not close to an infirmary, clinic, or hospital, the regulation requires having a person or persons trained in first aid on the premises, as well as first-aid supplies. Eye washes and showers must be provided if there's a danger of exposure to corrosive materials.

Protection Against Hazards

There is a certain routine to follow in the event of an injury. Memorizing this sequence of events will help you respond quickly and properly.

- Call for medical help immediately. Explain the kind of injury and where the victim is. There is no time to waste in an emergency, and often no way for you to know how serious the emergency is. So be calm and act fast. There are emergency numbers posted at each phone for the medical department, hospital, paramedics, and employees with first-aid training.
- Bring help to the victim; don't bring the victim to the help.
- Don't move an injured person unless it's necessary to save his or her life.
- Know where the first-aid kits are kept; you'll find one right here in the break room.
- Check to see if the victim is breathing.
- If you're not sure what to do, make the phone call for professional help and wait.

Safety Procedures

Each type of emergency has its own first-aid procedures. We'll go over them now. Don't worry if you don't remember everything. You'll get it all in writing at the end of the session.

Bleeding

Heavy bleeding can be life-threatening, so call 911 FIRST if bleeding is severe. Always use Universal Precautions when helping someone who is bleeding. That means taking precautions to prevent the person's blood from getting on your skin.

- To stop bleeding, use DIRECT PRESSURE. This is the MOST EFFECTIVE method to stop bleeding. Put a clean cloth or your gloved hands directly over the wound and press firmly.
- The Red Cross no longer recommends elevating the wound above heart level. This method has not proven to be effective and may distract rescuers from applying direct pressure.
- Similarly, the Red Cross says that pressing pressure points, located on the inside of the upper arm and crease of the groin area, has not proven to be effective.
- DO NOT USE A TOURNIQUET.

Amputated Limb

Place the limb in a plastic bag with ice and rush it to the hospital with the victim.

Shock

A seriously injured person will frequently go into shock—which can be fatal. While you're waiting for medical help, lay the person down, cover, and raise the feet above heart level. Don't provide anything to drink, and check regularly for breathing.

Broken Bones

Don't move a person who may have broken bones unless it's absolutely necessary. The wrong move could be deadly. Keep the person still and wait for expert help.

Eye Injuries

Eye injuries should be treated immediately.

If chemicals were splashed in the eye, flush with water for at least 15 minutes. Then close the eyes, cover them with a clean cloth, and get medical help.

If something is stuck in the eye, just keep the person calm until medical help arrives.

Electrical Shock

Electrical shock can be deadly to the victim. It can also kill you, if you make the wrong moves when you try to help.

- Don't touch a person in contact with a live electric current.
- Turn off the main electric switch or fuse, or get an electrician to do it if one can be found quickly.
- If you must move a person from a live wire, stand on something dry and use a dry stick or board to push the person off the wire. Don't use anything metal, wet, or damp.

After the person has been moved from the electricity, check for heartbeat and breathing. If necessary and if you know how, administer artificial respiration or CPR.

Burns

The way you treat a burn depends on the kind and degree of burn it is.

Treat chemical burns by flushing the burned part of the skin with water for 15 minutes and carefully remove the contaminated clothing.

Other burns are classified on three levels:

- In first-degree burns, the least serious, the skin is red.
- In second-degree burns, the skin is red and there are blisters.

- In third-degree burns, the most serious, the skin is destroyed; tissues are damaged, and there is charring.

Here's what to do to help a burn victim:

- Wrap a person who is on fire in a blanket or coat, or make the victim drop and roll.
- Cut away loose clothing, but don't touch clothing that's stuck to a burn.
- Don't rub the body.
- Immerse first- and second-degree burns in cold, running water to relieve pain, then cover the skin with a moist sterile dressing. Elevate burned limbs.
- Treat the victim for shock and check for breathing problems.
- Don't use ice, lotion, or ointment on a burn.

Chemical Exposure

If someone has inhaled, swallowed, or been splashed with a hazardous chemical, refer to the chemical's label and SDS to determine proper treatment.

There are, however, some general approaches that apply in most instances:

- Eyes and skin. Flush with water for 15 minutes.
- Inhalation. Move to fresh air and administer artificial respiration or CPR if necessary and if you know how.
- Swallowing. Get medical assistance and check the SDS or call the poison control center. Don't give an unconscious person fluids.

Wrap-Up

The important thing to remember in an emergency is to stay calm and act quickly. Your quick response can literally be the difference between life and death for the victim.

The first-aid procedures we've gone over today can be very important in helping the victim before professional help arrives. As you've noticed, some of the procedures focus on what you don't do rather than what you do.

If you're not sure what to do, don't do anything except get help. The wrong move can make things worse for the victim.

What we've discussed are emergency responses to emergency situations while you're waiting for trained help. If you would like to be one of those trained professionals, you can get first-aid training from the local Red Cross. If not, keep in mind that it's usually best to leave first aid to people who know what to do.

First-Aid Checklist: Injuries

For any serious emergency:

- Call for medical help immediately.
- Bring help to the victim, don't bring the victim to the help.
- Don't move an injured person unless it's necessary to save his or her life.
- Know where the first-aid kits are kept.
- Check to see if the victim is breathing.
- Don't use medication without a doctor's supervision.
- If you're not sure what to do, wait for medical assistance.

Bleeding

- Use Universal Precautions to prevent the person's blood from getting on your skin.
- To stop bleeding, apply direct pressure by putting a clean cloth on your gloved hands directly over the wound and pressing firmly.
- Do not use a tourniquet.

Amputated Limb

- Place limb in plastic bag with ice and rush to hospital with victim.

Broken Bones

- Don't move person unless absolutely necessary. Wait for medical help.

Shock

- Lie victim down and cover.
- Raise feet above heart level.
- Check regularly for breathing; don't provide fluids.

Eye Injuries

- Treat immediately.
- Flush chemical splashes for at least 15 minutes with water.
- Cover closed eyes with clean cloth and take person to doctor.
- Wait for medical help to remove objects stuck in eye.

Electrical Shock

- Don't touch a person in contact with a live electric current.
- Turn off—or have electrician turn off main electric switch or fuse.
- Stand on something dry; use a dry stick or board to push person off live wire.
- Check for breathing.
- Administer artificial respiration or CPR if necessary and if you know how.

Burns

- For chemical burns, flush with water for 15 minutes and carefully remove contaminated clothing.

For other burns:

- Wrap a person who is on fire in a blanket or coat or make the victim drop and roll.
- Cut away loose clothing, but don't touch clothing that's stuck to a burn.
- Don't rub the body.
- Immerse first- and second-degree burns in cold running water to relieve pain, then cover the skin with a moist sterile dressing.

- Elevate burned limbs.
- Treat the victim for shock and check for breathing problems.
- Don't use ice, lotion, or ointment on a burn.

Chemical Exposure

- Refer to the chemical's label and SDS for proper treatment.
- Flush eyes and skin with water for 15 minutes.
- Move inhalation victim to fresh air and administer artificial respiration or CPR if necessary and if you know how.
- Get medical assistance in cases of ingestion and check SDS or call poison control center.

FIRE SAFETY & PREVENTION PLAN

Pioneer Recycling Services Fire Safety and Prevention Plan is designed to ensure that all reasonable steps are taken to preserve life and property from exposure to fire hazards. Under this plan, each facility is required to implement fire prevention plans in an effort to ensure employees and contractors working in our facilities are aware of potential fire hazards and respond appropriately in the event of a fire.

PURPOSE

The purpose of the Fire Safety & Prevention Plan is to identify major workplace fire hazards, employee(s) who are responsible for the maintenance of fire protection equipment, employees who are designated as fire responders in the event of a fire, and identification of employees responsible for the control of fuel source hazards.

PLAN REQUIREMENTS

A list of major workplace fire hazards and the proper handling, storage procedures, potential ignition sources, control procedures, and the type of fire protection equipment or systems which are present will be developed and reviewed on an annual basis.

The major fire hazards at this plant are typical of any recycled paper processing plant. These hazards include but are not limited to:

Paper	Mobile equipment (loaders, forklifts, skid steers)
Electrical boxes and power sources	Paint and related flammable chemicals
Maintenance Chemicals	Compressed Gas Cylinders
Hazardous Materials Storage areas	Paper Dust
Fuels (diesel, gasoline, propane, kerosene)	Oily and greasy rags
Friction	

EMPLOYEE RESPONSIBILITIES

The Plant Manager is responsible for ensuring the maintenance of all fire system equipment.

The Plant Manager or his/her designee is responsible for controlling fuel source hazards.

The Plant Manager or his/her designee is responsible for conducting audits on fire system equipment.

TRAINING

Employees shall be apprised of the fire hazards to which they are exposed through regular training programs, safety meetings and other means. Upon initial assignment, employees shall be informed about parts of this plan, which they need to know to protect themselves in the event of an emergency.

CONTROLS

The Company has established many rules and procedures to control potential ignition sources and fuel source hazards. Some of these controls are as follows:

Fire Prevention Rules: These rules cover smoking, storage of flammable and combustible liquids, fueling of motor vehicles, exit doors, etc. (Appendix A)

Electrical Safety Rules: These rules cover electrical equipment, wiring, grounding, jump-starting and other considerations. Electrical Safety Rules are listed in Section 3: 3-5.

Hot Work Permit: A hot work permit is required for all welding, cutting, brazing and heating applications. Hot Work Permit Rules are listed in Section 3: 3-15.

Equipment: This plant is equipped with fire extinguishers, 3 water hoses and an automated sprinkler system.

Housekeeping: Housekeeping rules are listed in Section 3-1.7.

Audits: Weekly fire suppression audits and inspections are conducted by PRS Managers, insurance companies, consultants and local fire authorities.

Training: The company provides training to all employees at the time of hire and annually.

FIRE FIGHTING EQUIPMENT

1. All fire extinguishers must be clearly marked and securely mounted.
2. Keep access to fire hoses and fire extinguishers clear at all times. Never place an obstruction in front of any fire protection device.
3. Report the use of any fire-fighting equipment to your supervisors. Do not hang a used fire extinguisher back on the hook.
4. Instruction in the use of fire extinguishers will be provided to employees.
5. Know where all fire extinguishers are located.
6. A diagram showing exits and fire extinguishers must be posted.
7. Fire extinguishers, fire hoses, sprinkler and Rover Fire systems must be serviced every 12 months.
8. Fire extinguishers must be inspected weekly by Plant Manager or assigned employee.

MAINTENANCE OF FIRE PREVENTION EQUIPMENT

All PRS Divisions are equipped with basic fire protection equipment depending on specific needs and local requirements. This equipment includes fire extinguishers, sprinkler systems and Class II standpipe and hose systems.

Weekly Fire Protection Inspection:

Each week, the Plant Manager or his/her designee will conduct an inspection of the fire protection equipment and related systems. This person will also be responsible for controlling fuel source hazards. Inspection items/areas are listed below.

1. Each sprinkler system riser must be locked open and the static water pressure must be within the desired range. For dry pipe systems, the air pressure must be at an acceptable level.
2. The water supply valve for the fire hose(s) must be locked open.
3. All sprinkler heads must be in good condition and not obstructed. (Material must be stored at least 18 inches below sprinkler heads).
4. Hose reels must be clear and in good condition. Make sure the hose is arranged so it will not kink or tangle when pulled out.
5. Extinguishers should be in working order, fully charged and unobstructed. There should be no missing extinguishers.
6. Exit doors should be working properly and shall not be locked or obstructed. All emergency lighting must be operable.
7. Note whether a red tag permit is being used.

Each division will use a customized checklist for these inspections covering the above items and any other relevant items. The name of the person responsible for conducting this inspection shall be noted on the report.

PERFORMANCE TEST

SPRINKLER SYSTEM

Sprinkler system performance must be conducted annually by outside agencies. This includes dry pipe trip test. The sprinkler system is inspected and serviced annually by:

**Red Hawk Fire Protection
3801 Fruit Valley Rd
Suite D
Vancouver, WA 98660
360-984-3712**

Water supply flow test will also be conducted periodically.

FIRE HOSES

Fire hoses shall be examined annually for mildew, rot and other damage. If the hose is in doubtful condition, give it a hydrostatic pressure test. If damaged, or it fails the test, it should be replaced immediately.

The Production Manager, Crew Leader or Lead Operator is responsible for inspecting the fire hoses each week. This includes making sure the fire hoses are hung properly and that they are not obstructed in any way.

Periodic servicing and/or inspections of any fire prevention equipment may also be scheduled as deemed necessary by the Plant Manager.

FIRE ROVER SYSTEM

Fire Rover system performance must be conducted annually by outside agencies. The fire rover system is inspected and serviced annually by:






**Fire Rover, LLC
3265 Bermuda
Ferndale, MI 48220
Service Department
844-417-6837 Ext. 514**

FIRE EXTINGUISHERS

The fire extinguishers are serviced once a year and as needed by:

National Fire Fighter Corp
3357 SE 21st Ave
Portland, OR 97202
503-232-6646

Fire Extinguisher Ratings:

CLASS	SYMBOL	TYPE OF FIRE	EXAMPLES	ABC DRY CHEMICAL	BC DRY CHEMICAL	DRY POWDER	WATER	FOAM	WET CHEMICAL	HALOGENATED	CARBON DIOXIDE
A		Common Combustibles	Wood, paper, cloth etc.	Green			Green	Green			
B		Flammable liquids and gases	Gasoline, propane and solvents	Red	Red				Red		Red
C		Live electrical equipment	Computers, fax machines (see note!)	Blue							Blue
D		Combustible metals	Magnesium, lithium, titanium			Yellow					
K		Cooking media	Cooking oils and fats						Black		

NOTE: Although ABC and BC Dry Chemical extinguishers can control a fire involving electronic equipment, the National Fire Code (NFPA 75-1999 edition), Section 6-3-2, specifically advises against dry-chemical extinguishers for fires involving computers or other delicate electronic equipment due to the potential damage from residues.

Using a Fire Extinguisher

If you have been trained on the use of a fire extinguisher, remember the PASS acronym to use the extinguisher:

- **P** - Pull the safety pin at the top of the extinguisher
- **A** - Aim the nozzle, horn or hose at the base of the flames
- **S** - Squeeze the handle of the extinguisher
- **S** - Sweep the nozzle from side to side until the fire goes out

IMPAIRMENTS

Fire protection impairment occurs when fire protective systems such as sprinklers, fire alarm, hose systems or supervisory equipment are shut off or otherwise take out of service completely or in part.

1. If the impairment is the result of an emergency, we must notify our property insurer as soon as possible. The Health & Safety Manager shall be responsible for making this notification. For planned impairments, the insurer should be notified at least 48 hours in advance.
2. The Plant Manager shall inform the public fire department and alarm service agency that the fire protection system is impaired.
3. A red tag permit will be issued for all impairments. The permit insures that precautions are taken to minimize danger and the system is restored as soon as possible. Attach the red tag to each shut valve or other impairment and keep a copy of the red tag in a visible place.
4. For planned impairments, allow only one impairment at a time.
5. Contractors are never allowed to impair a fire protection system without permission.
6. During impairments, cease hazardous operations such as cutting, welding and other hot work until protection is restored.
7. Prohibit smoking throughout the affected area.
8. Maintain continuous watchman cover during impairment period.

MAJOR FIRE

Definition: A major fire is one which involves a large area, necessitates the evacuation of personnel, has the potential for rapid spread, or cause personal injury or significant property loss: a fire which cannot be controlled with fire extinguishers and requires fire department assistance: a fire involving combustible, flammable, or explosive materials: large electrical or equipment fires.

Actions to take in the event of a major fire:

1. Use an Air Horn to notify everyone in the facility of the fire
2. Inform a supervisor immediately of where the fire is located & call 911;
3. The Supervisor will direct an immediate evacuation of the facility and perform a headcount to verify everyone evacuated the building;
4. No employee should ever attempt to fight a major fire.

MINOR FIRE

Definition: A minor/incipient fire is one which can be controlled and contained with a fire extinguisher or fire hose within one or two minutes; one which does not involve any personal injury; one which has minimal or no potential for spread.

Examples: Wastebasket fire, simple forklift fire, grass fire.

Actions to take in the event of a minor fire:

If trained to respond to a minor fire:

1. Use an Air Horn to notify everyone in the facility of the fire
2. Inform a supervisor immediately of where the fire is located & call 911;
3. The Supervisor will direct an immediate evacuation of the facility and perform a headcount to verify everyone evacuated the building;
4. Designated fire responders will try to put out the fire using the appropriate fire extinguishers and/or fire hoses;
5. If the fire becomes too large and/or uncontrollable, cease fire-fighting efforts;
6. Under no circumstances should an employee combat an interior structural fire or perform rescues inside of buildings or enclosed structures, which are involved in a fire station beyond the incipient stage.
7. Call the fire department to notify them of the situation then ask them what actions to take, even if the fire has already been extinguished.
8. Any baled product that has been involved in a fire, no matter how minor or how quickly extinguished shall be removed from the building for at least 24 hours. Burrowing fires, particularly in paper products, can go unnoticed for a long time and re-ignite.

Appendix A

FIRE PREVENTION – GENERAL RULES

1. Smoking is not allowed inside any PRS building. Smoking may be permitted outside of a PRS building in a designated area. Make sure all smoking materials are placed in proper containment receptacles.
2. Keep all exits and aisles clear and visible at all times.
3. All exit doors must remain unlocked during hours of operation. Never lean materials against exit doors or block exit doors.
4. Do not operate, tamper with or remove portable fire extinguishers, except in an emergency, and in accordance with the Fire Prevention Plan. If a fire extinguisher is used, do not put it back on the hook. The extinguisher must be recharged. Contact the Production Manager to have the extinguisher recharged.
5. At the end of the day, mobile equipment should be parked away from combustibles.
6. Anyone using a torch, welder, grinder or other spark producing device must obtain a Hot Work Permit.
7. Do not stack bales or other materials within 18 inches of sprinkler heads.
8. Turn off appliances such as coffee makers and space heaters before leaving work.
9. Fuel motor vehicles, forklifts, wheel loaders, etc. only in designated areas with the engine off.
10. Flammable liquids (gasoline, diesel, solvents, etc.) must be stored in approved safety cans or approved non-flammable storage cabinets.
11. Oily rags must be stored in a covered metal container with a self-closing cover.
12. Keep flammable and combustible materials away from heat, sparks, or open flames.
13. When transferring flammable or combustible liquids, make sure containers are grounded and/or bonded to prevent static electricity from causing a spark.
14. Neat and clean work areas are not just for show – good housekeeping helps to prevent fires.
15. The company has established an Emergency Action Plan that includes procedures to follow in case of fire. For details, refer to the Emergency Action Plan section.
16. A fire extinguisher must be mounted on each piece of mobile equipment.
17. Each mobile equipment operator must be trained in the proper use of fire extinguishers.

SEVERE WEATHER

PURPOSE

To provide employees with information regarding places of shelter to be used in the event of severe weather.

SCOPE

Applies to all PRS personnel and any Contractors on premises.

RESPONSIBILITY

Plant Manager. Overall responsibility rests with the Plant Manager. The Division Management staff (Plant Manager, Production Manager, Crew Leader(s) and Lead Operators) will assure the emergency and contingency procedures have been developed and assigned. That includes identifying and training appropriate emergency response and voluntary personnel. The Plant Manager is responsible for providing guidance, allocating money for equipment, materials and provisions to adequately implement the procedure.

Supervisors. Evaluate and identify risks in areas of responsibility. It is the responsibility of each department/area Supervisor to inform their employees of the designated shelter to be used during severe weather.

Develop action plans and priority checklists for materials inventory and equipment to be protected in order to minimize loss in their area.

Follow action plans.

DEFINITIONS

Watch – Conditions favor the event (thunderstorms, tornado, etc.) and are possibly near by.

Warning – Activity has been spotted on the weather radar. The event is considered imminent (within 30 minutes to one hour).

SEVERE WEATHER - *CONTINUED*

PROCEDURES

The Plant Manager or designee will monitor the severe weather as it occurs. Potential monitoring sources include: A battery powered radio, community emergency broadcast warning systems, internet service, television and visual observation.

The Plant Manager will initiate the appropriate procedures based on the type of emergency encountered. The Plant Manager will determine when the severe conditions are over and communicate a return-to-work message to the employees. As soon as possible after assuring that employees and property are not in danger, the Plant Manager shall follow the emergency notification procedure for the company.

MEETING PLACE

If necessary, all personnel will assemble inside the building in the lunch room.

GENERAL RULES

1. Do not go outdoors or remain out during severe weather unless it is necessary.
2. During thunderstorms, avoid use of or contact with electrical appliances, telephone, and plumbing fixtures.
3. Unplug all appliances, scale, computers, typewriters, copiers, fax machines, etc.
4. Secure objects which could blow around and cause damage or injury.
5. Bring equipment inside, such as Bobcats, Forklifts and Roll Offs.
6. The Plant Manager or his/her designee is responsible for bringing a flash light and a portable radio to the designated meeting place.
7. Once the weather subsides, contact the Vice President/COO to notify the condition of employees and building.

SEVERE WEATHER: HURRICANE OR TORNADO PLAN

PURPOSE

The PRS – Clackamas, OR facility has the potential to experience hurricanes and/or tornadoes. This plan is intended to provide guidance for preparing these disasters. It includes guidance regarding preparedness, activities during the event, and follow up activities.

Hurricanes are a hazard for facilities in or near coastal regions. Radar may provide several hours warning prior to a hurricane event. Division Managers may use this advance warning to shut down equipment, protect sensitive materials or equipment, and secure the facility. Typically, however, a facility will have little or no advance warning prior to a tornado.

Tornadoes are typically spawned by a thunderstorm, but may be the result of a hurricane. Although tornadoes can occur at any time of the year, March through August is referred to as tornado season in the US. Tornadoes are rated according to wind speed and the potential for damage using the Fujita-Pearson scale. By understanding the ratings, the Plant Manager can better determine the appropriate actions to be taken in the event of a tornado.

Fujita-Pearson Tornado Scale

RATING	INTENSITY (Miles per hour)	EFFECT
F-0	40-72 mph	Chimney damage, tree branches broken.
F-1	73-112 mph	Mobile homes pushed off foundation or overturned.
F-2	113-157 mph	Considerable damage, mobile homes demolished, trees uprooted.
F-3	158-205 mph	Roofs and walls torn down, trains overturned, cars thrown.
F-4	207-260 mph	Well-constructed walls leveled.
F-5	261-318 mph	Homes lifted off foundation and carried considerable distance, autos thrown as far as 100 meters.

Many of the problems and issues are the same for hurricanes and tornadoes. Follow up activities for these types of events are very similar as well.

PREPAREDNESS

Training:

Training is provided to all employees via training sessions, posters, written communications, etc.

Housekeeping:

Keep trees and shrubs that can damage electrical facilities or fences pruned. Loose materials are discarded or stored in adequate receptacles. Keep storm water drains clean and free of debris.

Evaluate Potential Issues:

Contact the local emergency management office, local National Weather Service office, or American Red Cross chapter to learn about hurricane and tornado risks in the area.

Emergency Supplies:

All plants should have appropriate emergency supplies on hand. Supplies should include:

- Well-stocked first aid kit
- PPE (hardhats, goggles, safety glasses, gloves)
- Plywood sufficient to cover window openings in production department
- 4-mil poly or vinyl (for emergency covering machines)
- Two large rolls of fiberglass or duct tape
- Shovels
- Floor squeegees
- One drinking water container
- Supply of paper cups
- Water hose(s)
- Gasoline and oil in approved containers
- Extension cords
- Battery powered flashlights and lanterns
- Cleaning & sanitizing supplies to include towels, mops, brooms, sprayers.
- Air horn or other emergency signal that is independent of power supply

Communications:

Identify communications options for internal communications (phone, intercom, radio, and runner) as well as external communication options such as (phone, cellular phone, local ham radio operators).

- Use a NOAA weather radio with a tone-alert feature to keep informed of Watches and Warnings in the area.
- Ensure that all employees are knowledgeable of the facility's warning system and designated tornado and/or hurricane hazards.
- All Managers and Supervisors have updated copies of the tornado contingency plan, understand it and provide training to subordinates.

Shelter:

Identify shelter within the building. Look for interior rooms with strong walls and short roof spans, such as offices and plant shops, with no, or few, windows or skylights. Perform practice drills to ensure employees are familiar with shelter locations.

For purposes of this plan the following areas are designated as potential safe relocation sites within each department:

Department	Area
• Plant Operations	Main Break Room
• Office Area	Conference Room or Copy Room
• Maintenance	Tool Crib or Main Break Room

Plan for Return to Service.

The Plant Manager will designate personnel to organize return-to-service efforts.

PLAN OF ACTION – PRS Clackamas, OR

Actions to take before hurricane or tornado:

1. Establish contact with best available weather reporting service to take advantage of early warning systems for hurricanes to make the important decisions before the city and the facility are affected.
2. Decide if the conditions warrant a shut down. If so, shut down the processes safely.
3. Identify a team of corporate, regional staff, or personnel from other facilities to assist in return-to-service efforts.
4. Prepare letter for each identified person. (No individual can clear road blocks without proper authorization.)
5. Confirm arrangements with corporate personnel, including who to contact after a storm passes.
6. Determine means and probable timing of transportation.
7. Inspect roof edging strips, gutter flashing, covering and drains. Check for weak doors and window latches or hardware or for insecure panel fastenings. Expedite repairs.
8. Protect vulnerable windows from flying debris.
9. Protect important records from wind, debris and rain.
 - a. Previous month's closing file and current file.
 - b. Petty cash box (es).
 - c. Current Bill of Landing, establish last BOL used.
 - d. Last checks used to establish cutoff for bank use.
 - e. Transaction forms, vendor books and log sheets.
10. Fill all trailers and containers. Consider moving them inside, if possible.
11. Bale all loose material and store inside if practical.
12. Anchor structures in the yard that can be moved by high winds, such as trailers, lumber or any loose yard salvage.
13. To help secure doors, place bales against them from inside building.

14. Warehouse mobile equipment should be spotted in separate areas to help avoid multiple damages. Bring trucks inside, if possible, otherwise move them away from trees and electrical lines.
15. Review flood checklist.
16. Distribute telephone numbers to all employees for post-storm contact.
17. Shut off non-emergency electrical power (scale, computers, etc.).

Tornado Watch

Once a watch has been issued, listen to the weather radio, specified local radio or television stations for updated information.

Be alert to changing weather conditions. Watch for tornado danger signs. Weather clues that may warn of imminent danger include:

- Dark, often greenish sky (a phenomenon caused by hail) indicating a tornado may develop
- Wall cloud, an isolated lowering of the base of a thunderstorm
- Large hail. Tornadoes are spawned from thunderstorms and the most powerful thunderstorms produce large hail.
- Clouds of debris
- Funnel cloud
- Roaring noise

Tornadoes may occur near the trailing edge of a thunderstorm and be quite visible.

If it is determined that a tornado is approaching our facility, a member of management will notify employees by using the division specified emergency evacuation notification process (i.e. via air horn, Nextel, walkie-talkie, etc.) to go to their designated shelter areas.

Tornado Warning

Listen to a battery-powered NOAA weather radio or regular radio for updated information.

Seek refuge in the designated safe area.

Stay away from windows.

Use arms and hands to protect the head and neck from falling or flying objects.

Hurricane Warning

Typically, within five hours of a hurricane coming ashore, weather service reports will become specific and include projected direction of travel. From the time a tropical storm is reported as having a possibility of striking the area, the Plant Manager or other management personnel must monitor reporting services to keep track of the storm's path. Weather radios must be in each facility where hurricane events are likely.

Things to do in preparation for a hurricane or tornado:

1. Assume that all electric power and water pressure will be lost during the event.
2. Plan for return to service by ensuring that machines are not full of paper, plastic, aluminum, etc. at the time when the hurricane is predicted to hit, when there is potential for the power to go down.
3. If the available information indicates that a hurricane is likely to strike the facility, processing schedules should be set back and, if possible, attempts should be made to complete the days work prior to the hurricanes predicted arrival. Cancel deliveries of items.
4. Do not try to hold employees who wish to go home. Others may wish to stay. Organize those employees who decide to stay and instruct them as to what actions to take. Personnel remaining in the plant can minimize damage from severe rain that can be expected to follow a hurricane.
5. Move or cover materials that are near windows, skylights or fan openings if possible.
6. Tape plate glass doors and windows with fiberglass tape.
7. Locate and check emergency supplies.
8. Draw a large quantity of drinking water and place in sanitary containers.
9. If time permits, also draw some extra water for cleanup.
10. Before each employee leaves, give detailed instructions in the form of an assumed schedule depending on the severity of the storm. Assume there will be no telephone communication for days after the storm. Assume also that there will be at least some cleaning up to be done. Establish a time frame after the storm passes to begin clean up activities.
11. Check and close openings and valves on all tanks.
12. Fill gasoline tanks on vehicles.

Actions to take during a hurricane or tornado:

1. Direct any personnel remaining in the plant to take shelter in identified areas
2. Turn off all power except lights.

Actions to take after a hurricane or tornado passes:

1. Continue listening to local radio/TV stations or a NOAA weather radio for updated information and instructions.
2. Give first aid to any injured persons.
3. Assist any trapped persons.
4. Be alert to fallen power lines and broken gas lines. Report them to the utility company immediately.
5. Stay out of damaged buildings until an assessment (re: structural safety) is complete.
6. Be alert to potential fire hazards.
7. Assess damage to building structure, electrical system, storage tanks and vehicles. Take photos to document condition. The Plant Manager or other designated representative should communicate the extent of damage to PRS offices as soon as possible.
8. Take steps to protect the facility from any (additional) water damage. If emergency building repairs are needed, contact, early, a general contractor who is familiar with the facility.
9. Personally, contact the power company, water department and disaster agencies to determine when utilities will be restored.
10. Find and reserve lodging rooms for PRS personnel that arrive to assist.
11. Resume operations once (1) all mechanical equipment is inspected and determined to be operable, (2) PRS Management is satisfied with sanitary conditions and (3) any required regulatory inspections are satisfied.

NOTE:

Qualified PRS Management personnel will (1) assist with checking of all production, equipment, building and mechanical equipment (2) assist insurance appraiser and contractor, (3) determine, with the Plant Manager, the need for contracting engineering personnel, structural engineer, etc., and (4) assist in emergency replacement of parts, machinery, etc.

Qualified PRS Management personnel will (1) recommend proper waste disposal, toilet facilities, pest control, etc., (2) assist production in supervision of clean up to insure that the facility is adequately and sufficiently cleaned and sanitized, (3) accompany regulatory inspectors, and (4) render an expert opinion on cleanliness and any questionable production resumes.

SEVERE WEATHER: EARTHQUAKE PLAN

Natural disasters such as an earthquake often come without warning. In the event there is an earthquake, the following actions listed below should be taken.

If You Are Inside:

1. Stay inside the building.
2. Take cover under a desk or strong table or in a doorway, or sit or stand against an inside wall.
3. Stay away from windows, glass, bookcases, and outside doors.
4. DO NOT USE ELEVATORS.
5. DO NOT USE TELEPHONES.
6. If the earthquake should be followed by fire, then follow procedures which are included in the Fire Section.
7. DO NOT light a cigarette or strike a match until gas lines are checked out.
8. DO NOT attempt to leave the building during a severe earthquake because of the hazards of downed power lines, falling debris from the building, etc.
9. DO NOT rush for the doors if in a crowded public place. Crouch and cover your head with your hands and arms.
10. Tune to local Emergency Broadcast Station on radio.

If You Are Outside:

1. Get into an open area away from buildings and utility wires and trees.
2. Watch for falling glass, electrical wires, poles or other debris.
3. If driving, pull over to the side of the road and stop. Avoid overpasses and power lines. Stay inside the vehicle until the shaking has stopped. Call dispatch for further directions.

After the quake:

1. Unless there is a life-threatening emergency, do not attempt to use the telephone
2. Check for gas and water leaks, broken electrical wiring or sewage lines. If there is damage, turn the utility off at the source. Immediately report gas leaks to the utility company. Do not re-open gas valves until the utility company has checked the system. Check for downed power lines and warn others to stay away.
3. Check buildings for cracks and damage including the roof and foundation.
4. Do not use vehicles unless there is an emergency. Keep the streets clear for emergency vehicles.
5. Be prepared for aftershocks.
6. Remain calm and lend a hand to others.

SEVERE WEATHER: FLOOD PLAN

Flooding is commonly defined as the rise and overflow of a body of water that covers land not usually under water. Flooding may take place suddenly, as when a release of impounded water caused flash floods, or slowly, as bodies of water swell and spill over their banks.

1. The Plant Manager shall monitor the flood advisories issued by the National Weather Service (NOAA) and decided if the conditions warrant a shutdown. If so, shut down processes safely.
2. Update important back-up records and move them to a location not vulnerable to flooding.
3. Anchor yard items that can be moved by flood waters such as trailers and loose yard storage. Move stored materials inside if practical. Drain open tanks of flammable and combustible liquids.
4. Assemble the following supplies and equipment at a central, secure location:
 - Portable pumps and hoses
 - Lumber and nails
 - Sand bags
 - Mops and squeegees
 - Tarpaulins
 - Power and manual tools
 - Shovels and axe
5. Place sandbags at vulnerable building openings and around critical outdoor equipment. Divert water from areas such as holes in foundations and doorways.
6. Move important machinery and stock to higher elevations. If major equipment cannot be moved, coat vulnerable metal surfaces with grease.
7. Make sure above ground tanks are properly anchored to prevent floatation. Fill empty tanks with water or product and extend vent lines on active tanks above the anticipated maximum water level. Lash down portable containers of flammable or combustible liquids.
8. Shut off electrical power at the main disconnect when the building is in imminent damage of flooding.

Flood Safety

Introduction/Overview

When natural disasters like floods strike, the natural response is to dive in (literally, maybe) and work to bring relief to victims. And, of course, you do want to act quickly, but at the same time, responders need to be aware that in the aftermath of flooding many hazards await those who come to the rescue.

Response and cleanup workers in flooded areas encounter hazards ranging from drowning to contact with live electrical equipment to hazardous substances to snake bites. To ensure workers' safety, these hazards must be identified, evaluated, and controlled in a systematic manner.

Applicable Regulations

OSHA does not have a regulation that applies directly to flood cleanups. However, many of its regulations would apply, depending on which hazards are present. For example, confined space, electrical, and hazardous substances regulations could all come into play.

In addition, OSHA may apply its “General Duty” clause to unsafe conditions related to flood cleanup. The General Duty clause, Section 5(a)(1) of the Occupational Safety and Health Act, requires an employer to furnish to its employees “employment and a place of employment which are free from recognized hazards that are causing or are likely to cause death or serious physical harm to employees”

The General Duty clause also requires employees to comply with occupational safety and health standards and all rules, regulations and orders issued under the OSH Act that are applicable to their own actions and conduct.

Protection from Drowning

Employees working on, over, or near water that presents a drowning hazard (e.g., because of the flow rate, the depth, or the presence of rocks) must wear appropriate personal floatation devices (PFDs), approved by the U.S. Coast Guard. Use a wooden stick or pole to check flooded areas for pits, holes, and protruding objects before entering such areas on foot.

Small boats equipped with ring buoys may be needed to rescue stranded survivors. Take care not to overload such boats and to keep weight low for better stability. A tip-over could cause a further tragedy.

Observe the Flooded Area before Entering

- Conduct a preliminary worksite inspection to verify stability before entering a flooded or formerly flooded building or before operating vehicles over roadways or surfaces.
- Report any obvious hazards (downed power lines, frayed electric wires, gas leaks or snakes) to appropriate authorities.

- Don't work in or around any flood-damaged building until it has been examined and certified as safe for work by a registered professional engineer or architect.
- Washouts, trenches, excavations, and gullies must be supported or their stability verified prior to worker entry.
 - All trenches should be supported (e.g., with a trench box).
 - If no support is available, the trench must be sloped at no less than a 45° angle for cohesive soil and angular gravel.
 - A 34° angle is required for granular soils including gravel, sand, and loamy sand, or submerged soil or soil from which water is freely seeping.

Exposure to Contaminated Water and/or Floodwaters

Floodwaters can be contaminated with sewage and decaying animal and human remains. As a result, workers in such areas face the very serious hazard of exposure to bacterial, viral, and protozoal diseases.

- Avoid potentially contaminated water if possible, and limit the number of people in water discharge areas.
- Always wear watertight boots with a steel toe and insole, gloves, long pants, and safety gasses during cleanup operations.
 - Do NOT wear sneakers because they will not prevent punctures, bites, or crush injuries.
- Wear a hardhat if there is any danger of falling debris.
- Clean contaminated clothing, tools, and equipment regularly, using clean soap and water if possible—otherwise a solution of 1/4 cup of bleach to 1 gallon of water.

Practice Good Personal Hygiene

- Ensure that cuts and bruises are protected from contact with contaminated water.
- Clean areas of the body that come in contact with contaminated water with soap and water. If clean water is not available, use an alternative such as hand sanitizer or sanitizing wipes.
- Ensure that good hygiene, especially hand washing, is practiced before eating, drinking, and smoking.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/13/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Pilkey, Hopping & Ekberg, Inc 2102 N Pearl St, Ste 102 Tacoma, WA 98406	CONTACT NAME: PHONE (A/C, No, Ext): (253) 756-2000	FAX (A/C, No): (253) 756-5336	
	E-MAIL ADDRESS: insurance@pheinsurance.com		
INSURER(S) AFFORDING COVERAGE		NAIC #	
INSURED Pioneer Recycling Services LLC 16810 SE 120th Ave Clackamas, OR 97015	INSURER A : Berkley Specialty Insurance Co		31295
	INSURER B : Riverport Insurance Comany		36684
	INSURER C : Twin City Fire Insurance Co.		29459
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		SPK 3500378-12	12/29/2023	12/29/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			SCA 3500597-12	12/29/2023	12/29/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	X		SPK 3500378-12	12/29/2023	12/29/2024	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ Aggregate \$ 3,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A	SPK 3500378-12	12/29/2023	12/29/2024	<input type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Contractors Equipmen			SPK 3500378-12	12/29/2023	12/29/2024	Mobile Equipment 1,157,723
C	Management Liability			52 KB 0425714-23	12/29/2023	12/29/2024	D&O 2,000,000


DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Two buildings used for recycling. Insured has triple net lease.
Insured does not pick up materials, refuse haulers only deliver recycling processing centers.

Metro and it's elected officials, departments and agents are named as additional insured. Coverage is primary and non-contributory when required by written contract and per policy forms and conditions CG2033 12/19 and CG0001 04/13, attached.

CERTIFICATE HOLDER

CANCELLATION

Metro 600 NE Grand Ave Portland, OR 97232	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – AUTOMATIC STATUS WHEN
REQUIRED IN A WRITTEN CONSTRUCTION
AGREEMENT WITH YOU**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. Section II – Who Is An Insured is amended to include as an additional insured any person or organization for whom you are performing operations when you and such person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured on your policy. Such person or organization is an additional insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured.

However, the insurance afforded to such additional insured:

1. Only applies to the extent permitted by law; and
2. Will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

A person's or organization's status as an additional insured under this endorsement ends when your operations for that additional insured are completed.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to:

1. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:
 - a. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
 - b. Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of or the failure to render any professional architectural, engineering or surveying services.

2. "Bodily injury" or "property damage" occurring after:

- a. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
- b. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

The most we will pay on behalf of the additional insured is the amount of insurance:

- 1. Required by the contract or agreement you have entered into with the additional insured; or
- 2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

Land Use Compatibility Statement (LUCS)

Solid waste application supplemental form



Metro

600 NE Grand Ave.
Portland, OR 97232
503-797-1835

SUBMIT THIS FORM TO:

Metro
Solid Waste Compliance and Cleanup
600 NE Grand Avenue
Portland, OR 97232-2736
Tel: (503) 797-1835
Fax: (503) 813-7544
SWCC@oregonmetro.gov

Metro use only

DATE RECEIVED:

DATE DEEMED COMPLETE BY METRO:

METRO Land Use Compatibility Statement (LUCS)

WHAT IS A LUCS? A Land Use Compatibility Statement is the document that Metro relies on to determine that an application to Metro for a solid waste facility license or franchise is compatible with the applicant's local land use approval.

WHEN IS A LUCS REQUIRED? A completed LUCS should accompany each application for a new Metro solid waste facility license, or franchise and any application for a change of authorization to add new activities to an existing license or franchise.

HOW TO COMPLETE A LUCS: The applicant must fill out Section 1 of the form and then submit the form to the local city or county planning office where Section 2 is completed. The local planning office will determine if the facility meets local land use requirements concerning planning and zoning. The applicant then submits the LUCS to Metro as part of its license or franchise application.

WHERE TO GET HELP: Questions on the Metro LUCS can be directed to Metro Solid Waste Compliance and Cleanup Division staff responsible for processing the Metro license or franchise application at (503) 797-1835.

SECTION 1: To be completed by the applicant:

1. Applicant Information			
Facility Name:	Pioneer Recycling Services		
Company Name:	Pioneer Recycling Services, LLC.		
Location Address:	16810 SE 120th Ave Clackamas, OR 97015		Mailing Address: 4109 197th St E Tacoma, WA 98446
Contact Person:	Dave Claugus		
Phone Number:	916-205-3136	Fax Number:	N/A
E-mail:	daveclaugus@pioneerrec.com		

Land Use Compatibility Statement (LUCS)

Solid waste application supplemental form



Metro

600 NE Grand Ave.
Portland, OR 97232
503-797-1835

2. Site Description			
Tax Lot(s): <i>22 E14B 03502</i>	Section: <i>14B</i>	Township: <i>2S</i>	Range: <i>2E</i>

3. Description of the type of facility, the solid wastes to be accepted and the activities to be undertaken

A. Check all the proposed solid wastes to be accepted in the left column "Proposed waste streams". In the "Activity code" column to the right, insert the letter(s) of all the proposed activities from the list of codes (a-g) corresponding to each waste stream:

Proposed waste streams	Activity code(s)	Proposed activities and codes:
<input type="checkbox"/> Putrescible mixed solid waste (i.e. residential garbage)	_____	a) Material recovery (source separated)
<input type="checkbox"/> Food waste (source separated vegetative or non-vegetative)	_____	b) Material recovery (mixed dry waste)
<input type="checkbox"/> Yard debris	_____	c) Composting
<input type="checkbox"/> Wood waste (clean wood waste)	_____	d) Reload / transfer
<input type="checkbox"/> Wood waste (painted or treated)	_____	e) Chipping & grinding
<input type="checkbox"/> Non-putrescible mixed solid waste (dry mixed waste)	_____	f) Other (explain in detail)
<input checked="" type="checkbox"/> Other (explain in detail) <i>Comingled Residential Source Separated Recyclables</i>	<i>- a</i>	g) NA (not applicable)

B. Description of proposed solid wastes to be accepted and proposed waste-related activities. Please describe in detail the activity you plan to perform on each waste you accept. Add additional pages if necessary.
Receipt, sorting, storage & shipping of comingled residential & commercial source separated recyclables.

4. This land use approval is being sought in conjunction with application to Metro for (check all that apply)

New <input type="checkbox"/>	Amended <input type="checkbox"/>	License <input checked="" type="checkbox"/>	Franchise <input type="checkbox"/>
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SECTION 2: To be completed by a city or county planning official:

1. Name of city or county that has land use jurisdiction
Clackamas County

2. The proposed facility is located (check all that apply)

<input type="checkbox"/>	Inside city limits	<input checked="" type="checkbox"/>	Inside UGB
<input checked="" type="checkbox"/>	Outside city limits	<input type="checkbox"/>	Outside UGB

Land Use Compatibility Statement (LUCS)

Solid waste application supplemental form



Metro

600 NE Grand Ave.
Portland, OR 97232
503-797-1835

3. Consistency with local comprehensive plan and zoning ordinance

- This facility is not regulated by the local comprehensive plan and zoning ordinance.
- This facility has been reviewed and is consistent with the local comprehensive plan and zoning ordinance.
- This facility has been reviewed and is **not** consistent with the local comprehensive plan and zoning ordinance.
- Consistency of this facility with the local comprehensive plan and zoning ordinance cannot be determined until the following local approval(s) are obtained:
 - Conditional Use Approval
 - Development Permit
 - Plan Amendment
 - Zone Change
 - Other

An application has been made for the local approvals checked above:

Yes No

Local Government Planning Official - Reviewer Information:

Signature: *Rick McIntire*

Print Name: Rick McIntire

Title: Sr. Planner

Date: 6/05/18

Telephone Number: 503-742-4516

E-Mail: rickmci@clackamas.us

Property Use Consent

Solid waste application supplemental form



Metro

600 NE Grand Ave.
Portland, OR 97232
503-797-1835

SUBMIT THIS FORM TO:

Metro
Solid Waste Compliance and Cleanup
600 NE Grand Avenue
Portland, OR 97232-2736
Tel: (503) 797-1835
Fax: (503) 813-7544
SWCC@oregonmetro.gov

Metro use only
DATE RECEIVED:
DATE DEEMED COMPLETE BY METRO:

Property Use Consent

1. Property Owner.			
Name:	Wymore Transfer Company, Inc		
Mailing Address:	12651 SE Capps Road		
City/State/Zip:	Clackamas, OR 97015		
Phone Number:	503 - 656 - 2693		
2. Site Description.			
Tax Lot(s):	22E14B 03502	Section:	15
		Township:	2S
		Range:	2E
Address:	11810 SE 120 th Ave, Clackamas, OR 97015		
3. Describe the applicant's proposed use of this property.			
Processing of source separated commingled residential & commercial recyclables			
4. Describe the property interest held by the prospective Licensee or Franchisee (Applicant).			
Rent property			
5. Describe the duration of the interest.			
10 yr lease expires 12-5-2024			

Property Use Consent

Solid waste application supplemental form



Metro

600 NE Grand Ave.
Portland, OR 97232
503-797-1835

APPLICANT CERTIFICATION:

An authorized agent of the applicant must sign this form. Metro will not accept a form without a signature.

I certify that the information contained in this form is true and correct to the best of my knowledge. I agree to notify Metro within 10 days of any change in the information submitted as a part of this application.

SIGNATURE OF AUTHORIZED AGENT *Paul Claugus*
TITLE *Vice - President Pioneer Recycling Services, LLC.*
PRINT NAME *Paul Claugus*
DATE *5-29-18* PHONE *916-205-3136*

PROPERTY OWNER(S): This form cannot be processed without a signature.

"I consent to the applicant's proposed use of this property as described on this form. I have also read and agree to be bound by the provisions of Section 5.01 of the Metro Code if the applicant is granted a franchise or license and that franchise or license is subsequently revoked or if renewal of that franchise or license is refused." Metro Code Section 5.01 states: "Upon revocation or refusal to renew the Franchise or License, all rights of the Franchisee or Licensee in the Franchise or License shall immediately be divested."

I certify that the information contained in this form is true and correct to the best of my knowledge. I agree to notify Metro within 10 days of any change in the information submitted as a part of this application.

SIGNATURE *Jeff Brown*
PRINT NAME *Jeff Brown*
DATE *6/4/18* PHONE *503 221-2274*
SIGNATURE _____
PRINT NAME _____
DATE _____ PHONE _____



Application for Solid Waste Disposal Site Permit

State of Oregon
Department of
Environmental
Quality

DEQ BUSINESS OFFICE USE ONLY	
Date Rec'd:	_____
Amount Rec'd:	_____
Check No.:	_____
Deposit No.:	_____
Forward confirmation of fee payment to:	
• Eastern Region: DEQ-The Dalles	
• Northwestern Region: DEQ-NWR	
• Western Region: DEQ-Eugene	

A. Type of permit requested

New <input type="checkbox"/>	Renewal <input checked="" type="checkbox"/>	Modification <input checked="" type="checkbox"/>
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B. Reference information *Attach additional sheets if needed. Please type or print clearly.*

1. Applicant information

Name	Josh Loman
Company name	Pioneer Recycling Services, LLC
Address	1610 SE 120th Ave
City, State, Zip	Clackamas, OR 97015
Telephone	(503) 537-5428
Email	JoshLohman@PioneerRS.com

2. Property owner information

Name	Pioneer Recycling Services, LLC
Mailing address	4109 192nd St E
City, State, Zip	Tacoma, WA 98446
Telephone or email	(253) 655-0291

3. Facility information

Facility common name	Pioneer Recycling Clackamas
Permit No. (if applicable)	L-144-19
Street address	1610 SE 120th Ave
City, State, Zip	Clackamas, OR 97015
County	USA
Latitude and longitude	
Tax lot number(s)	Tax lot 22E14B03502, Section 15, Township 25, Range 2E
Mailing address	1610 SE 120th Ave
City, State, Zip	Clackamas, OR 97015
Operator name	Pioneer Recycling Clackamas
Operator telephone	(503) 537-5428
Operator email	JoshLohman@PioneerRS.com
Modification Reason (if applicable)	Adding battery disposal

C. Type of permit requested: *Check one*

- | | |
|---|---|
| <input type="checkbox"/> Landfill Closure Permit | <input type="checkbox"/> Landfill Permit |
| <input type="checkbox"/> Composting or Anaerobic Digester Facility Permit | <input type="checkbox"/> Solid Waste Letter Authorization Permit (short-term projects only) |
| <input type="checkbox"/> Conversion Technology Facility Permit | <input type="checkbox"/> Solid Waste Treatment Facility Permit |
| <input type="checkbox"/> Energy Recovery Facility Permit | <input checked="" type="checkbox"/> Transfer Station or Material Recovery Facility Permit |
| <input type="checkbox"/> Incineration Facility Permit | |

Please contact the solid waste permit coordinator for your region if you have any questions about the permit type or need further information. See page 2 for DEQ regional office contacts.

Signature: I hereby certify by my signature below that the information contained in this application and the documents I have attached, are true and correct to the best of my knowledge and belief.

Signature: <i>Josh Lohman</i>	Date: 2/6/24
Print name: Josh Lohman	Title: CFO

Attach to this permit application

To complete your application attach the following if required for your application: (Note: New applications need Items 1-5; Renewals need Item 5. Solid Waste Letter Authorizations require If you have questions regarding requirements, please check with the regional permit coordinator).

- 1. A completed LAND USE COMPATIBILITY STATEMENT which identifies: 1) the type of activity/facility proposed (composting facility, material recovery facility, anaerobic digestion facility, etc.); 2) the specific location of the facility; and 3) the amount of solid waste the facility will receive.
- 2. A WRITTEN RECOMMENDATION from the local government unit having jurisdiction of solid waste in my area.
- 3. A CERTIFICATE OF BUSINESS REGISTRY of this business with the State of Oregon.
- 4. A LIST OF DEQ regulated programs and/or permits issued or applied for under the business name listed above
 - Check here if no other permits have been applied for or issued.
 - If regulated by another DEQ program (e.g., Cleanup, LUST, UST), please supply the program and the file number:
 - Cleanup – File No. _____
 - LUST – File No. _____
 - UST – File No. _____
 - Other: _____
- 5. A list of property owner’s addresses within a quarter mile radius of solid waste facility property boundary in Excel or similar format. (For facilities located in Eastern Region, attach adjacent land owner’s addresses only). **N/A - No other properties**
- 6. Additional materials, as listed on the instruction sheet specific to the type of facility for which you are applying. (Refer to <http://www.oregon.gov/deq/mm/swpermits/Pages/default.aspx> or contact your region’s DEQ solid waste permit coordinator if you have questions).

Please see applicable websites for further information:

Composting and Anaerobic Digesters: <http://www.oregon.gov/deq/mm/swpermits/Pages/Composting-Facilities.aspx>

Conversion Technology: <http://www.oregon.gov/deq/mm/swpermits/Pages/Conversion-Technology-Facilities.aspx>

Material Recovery Facilities and Transfer Stations: <http://www.oregon.gov/deq/mm/swpermits/Pages/Material-Recovery-Facilities.aspx>

Permit Coordinators: <http://www.oregon.gov/deq/mm/swpermits/Pages/default.aspx>

Fees – Must accompany this application

Permit Fees: <http://www.oregon.gov/deq/mm/swpermits/Pages/Fees.aspx>

Make checks payable to Oregon DEQ.

Please mail the original application and one copy of the completed packet to the appropriate regional office. Note that action will not begin on an application until a complete application packet is received. Incomplete applications may be returned. DEQ recommends retaining a copy of all application materials to guard against loss in transit.

If your facility/project is in this county...	...then send to this DEQ office
Baker, Crook, Deschutes, Gilliam, Grant, Harney, Hood River, Jefferson, Klamath, Lake, Malheur, Morrow, Sherman, Umatilla (including Milton- Freewater), Union, Wallowa, Wasco, Wheeler	<p>Eastern Region Materials Management Program 400 E Scenic Drive, Suite 307 The Dalles, OR 97058</p> <p>Phone: 541-298-7255 ext. 221</p>
Clackamas, Clatsop, Columbia, Multnomah, Tillamook, Washington	<p>Northwest Region Environmental Partnerships 700 NE Multnomah St., Suite 600 Portland, OR 97232</p> <p>Phone: 503-229-5353 or DEQNWR.SolidWastePermitCoordinator@deq.state.or.us</p>
Benton, Coos, Curry, Douglas, Jackson, Josephine, Lane, Lincoln, Linn, Marion, Polk, Yamhill	<p>Western Region Materials Management Program 165 E Seventh Ave., Suite 100 Eugene, OR 97401</p> <p>Phone: 541-687-7465</p>

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Issued Date (New-Old)



PIONEER RECYCLING SERVICES

PLC No. 23620 Env Interest NPDES- Stormwater (Indu...

NPDES Stormwater - GEN12Z: 1200-Z , Stormwater; NPDES specific SIC codes

16810 SE 120TH AVE., CLACKAMAS, OR 97015 (Clackamas County)

Issued 5/8/2008

8/13/2021 ~ 6/30/2026 2 years later

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