

Special-use permit fee schedule

Metro Parks and Nature protects clean water, restores fish and wildlife habitat, and connects people with nature close to home. Special-use permits are agreements that define how we can protect the land and ensure the safety of those in our parks while helping you carry out your activity or event.

The special-use permit fee schedule is designed to recover the costs associated with impacts to natural resources, staff capacity and impacts on the millions of community members that visit our parks, natural areas and cemeteries each year.

If your permit request has been approved, the special-use coordinator will calculate which fees will be included in your special-use permit.

Fee subsidies are calculated automatically. There is no fee to submit a special-use request.

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Special-use permit coordinator

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Tel: 503-813-7555

Additional special-use resources at oregonmetro.gov/specialuse:

[Link to online request form](#)

[Filming FAQs](#)

ACTIVITY IMPACT FEES

Impact fees recover costs related to any impact on natural resources and other park users that an activity is likely to cause. Impact level is determined by location, activity type, number of participants, applicant’s experience with the activity and other factors as appropriate.

Impact fee calculations are determined based on anticipated additional admin cost, manager review, maintenance staff time, maintenance equipment and supplies, and lost revenue from other park users.

Impact level	Criteria	Impact Fee
No impact	<ul style="list-style-type: none"> no staff monitoring needed occurs during business hours no resource damage likely no closures needed 	No fee
Low impact	<ul style="list-style-type: none"> may require staff monitoring or pre or post activity support occurs during normal hours no or minimal resource damage risk likely no closures needed 	No fee
Medium impact	<ul style="list-style-type: none"> requires staff monitoring or pre or post activity support occurs during normal business hours some resource damage risk likely partial closures needed 	\$450 per activity day
High impact*	<ul style="list-style-type: none"> occurs outside of normal business hours or requires additional staff to be scheduled resource damage risk highly likely partial or full closure needed deposit required 	\$800 per activity day

SECURITY DEPOSITS

***Security deposits** are required of all commercial film and photography activities. Additionally, security deposits will be required for High Impact activities and events that have increased risk of natural resource damage.

Direct costs and additional activity fees	Amount
Security deposit	\$500 or 20% of permit fees (whichever is higher)

DIRECT COSTS AND ADDITIONAL ACTIVITY FEES

Direct costs and additional fees recover any costs incurred by Metro in the preparation and support of the permitted activity. Additional fees recover costs specific to the type of permitted activity or for commercial activities and are based on industry standards.

Direct costs and additional activity fees	Amount
Beer/wine permit	\$225 flat fee
Vendor permits for amusement, concessions at an event	\$50 per vendor, per day
Operation fee (classes, youth camps operated at a Metro park)	Hourly: \$15 Daily rate (4+ hrs): \$50
Commercial filming* (Student filming partially subsidized, see page 3)	Hourly: \$75 Daily rate (6+ hrs): \$450
Commercial B-Roll filming*	Daily rate: \$150
Commercial photography*	Hourly: \$25 Daily rate (6+ hrs): \$150
Garbage disposal	Based on site and attendees
Portable toilets	\$200/toilet/day
Set up/take down additional days	\$100/day
Shelter reservation	See current reservation rates
Professional staff time – monitoring, activity support (includes travel time)	\$87.70/hour
Administrative time	\$60.58/hour
Manager time	\$124.69/hour

***Security deposits** are required of all commercial film and photography activities.

POST-ACTIVITY FEES

Metro reserves the right to assess fees after an activity or event for damages and unexpected expenses, including but not limited to additional staff time or damage to park property or natural resources. Fees will be assessed at the rates detailed above.

PERMIT FEE SUBSIDIES

Metro supports activities that advance the core work of Parks and Nature to protect water quality, fish and wildlife habitat, create opportunities to enjoy nature close to home and reflect Metro’s racial equity, diversity, and inclusion (REDI) goals. The three categories outlined below are used to determine how permitted activities meet these goals and how much of an activity’s cost will be subsidized by Metro in support of advancing these goals.

Category	Explanation	Activity examples
<p>Category 1:</p> <p>No fees will be applied</p>	<p>Activities that provide a substantial or considerable community benefit.</p> <p>These activities support the work of the department in protecting water quality, fish and wildlife habitat, connecting people with nature, and/or advancing REDI goals.</p>	<ul style="list-style-type: none"> • Community education or tour (less than 50 people) • Event benefiting communities of color and historically marginalized groups (less than 50 people) • Neighbor or agency temporary access • Scientific research or fieldwork
<p>Category 2:</p> <p>50% of permit fees apply</p> <p>No site reservations fees apply</p>	<p>Activities that provide a balanced individual and community benefit.</p> <p>These activities connect people with nature and/or advance REDI goals.</p> <p>Activities provide a greater community benefit by facilitating student skill-building and supporting community organizations.</p>	<ul style="list-style-type: none"> • Community education or tour (50 or more people) • Event benefiting communities of color and historically marginalized groups (50 or more people) • K12 or University run/walk • Nonprofit fundraiser (non-run/walk event) • Student film/photography
<p>Category 3:</p> <p>All fees apply</p>	<p>Activities that provide a substantial individual benefit.</p> <p>These activities connect people with nature but may fall outside of Metro’s mission, provide a direct benefit to the applicant, and/or may have a significant impact on sites.</p>	<ul style="list-style-type: none"> • Run/walk event (non-school, nonprofit fundraisers) • Sporting event or tournament • Festival or public event managed commercially • Commercial activity (i.e. for-profit class) • Commercial film/photography • Event concessions • Harvesting of biological materials for personal or commercial use.

These categories are not intended to take away manager discretion in assessing or subsidizing fees as needed on a case-by-case basis.

FEE CALCULATION EXAMPLES

School field trip/summer camp field trip at a park on a weekday (70 participants)	
Event category:	Category 2
Event impact level:	No impact
Impact fee:	
Direct costs:	
Additional fees:	
Shelter(s)	\$50.00
Subsidy:	(\$50.00)
Total due:	\$0.00

For-profit summer camp operation, 3h per day for 5 weekdays (30 participants)	
Event category:	Category 3
Event impact level:	No impact
Impact fee:	
Direct costs:	
Additional fees:	\$225.00 operational fee (\$15/h)
Shelter(s)	\$250.00 (\$50 per weekday)
Subsidy:	(0.00)
Total due:	\$475.00

Student research project	
Event category:	Category 1
Event impact level:	Low
Impact fee:	
Direct costs:	
Additional fees:	
Shelter(s)	
Subsidy:	(\$0.00)
Total due:	\$0.00

Filming of movie scenes by an independent filmmaker for 7 hours on a weekday	
Event category:	Category 3
Event impact level:	Low
Impact fee:	
Direct costs:	\$263.10 (3h of staff monitoring, professional rate)
Additional fees:	\$450.00 commercial filming \$50.00 vendor fee for professionally installed canopies
Shelter(s)	\$50.00
Subsidy:	(\$0.00)
Total due:	\$813.10 + \$500 refundable security deposit

Disc golf tournament, two-day event on a weekend	
Event category:	Category 3
Event impact level:	Medium
Impact fee:	\$900 (2d disc golf course)
Direct costs:	
Additional fees:	\$225.00 beer/wine permit \$50.00 vendor fee for food truck
Shelter(s)	\$450.00 2d of Chinook shelter
Subsidy:	(\$0.00)
Total due:	\$1625.00