

## SUPPORTIVE HOUSING SERVICES QUARTERLY REPORT

SUBMITTED BY (COUNTY): WASHINGTON COUNTY

FISCAL YEAR: 2023- 2024

QUARTER: SECOND

### SUPPORTIVE HOUSING SERVICES

#### QUARTERLY REPORT TEMPLATE DRAFT

*The following information should be submitted **45 calendar days after the end of each quarter**, per IGA requirements. When that day falls on a weekend, reports are due the following Monday.*

	Q1	Q2	Q3	Q4
<b>Report Due</b>	<b>Nov 15</b>	<b>Feb 15</b>	<b>May 15</b>	<b>Aug 15</b>
<b>Reporting Period</b>	Jul 1 – Sep 30	Oct 1 – Dec 31	Jan 1 – Mar 31	Apr 1 – Jun 30

*Please do not change the formatting of margins, fonts, alignment, or section titles.*

### Section 1. Progress narrative

*In no more than 3-5 pages, please tell us about your investments and programming during the reporting period, focusing on at least one of the following topics per quarter: **racial equity, capacity building, regional coordination and behavioral health, new investments, leverage, service systems coordination** or any other topic connected to your local implementation plan Please also provide updates and information (including numbers or data) to demonstrate progress towards your work plan goals. Note that each topic/work plan goal must be covered in at least one quarterly report during the year.*

*[Example, if you set an annual goal to increase culturally specific provider organizations by 15%, please tell us by quarter 2 how much progress you've made towards that goal (e.g. 5%)]*

*Please also address these areas in **each quarter's** narrative.*

- Overall challenges and barriers to implementation
- Opportunities in this quarter (e.g. promising findings in a pilot)
- Success in this quarter (e.g. one story that can represent overall success in this quarter)
- Emerging challenges and opportunities with service providers

## Quarter Two Summary:

In the third program year (FY 23/24) Washington County Supportive Housing Services program continues to focus on system improvements and sustainability while managing continued growth and scaling new investments. Below is a summary of successes, challenges, system improvements, and highlights from the equity analysis for the second quarter.

### 1. Program Successes

In December, Washington County reopened its second safe rest pod village in Hillsboro. This site added **30 brand new pallet homes** to the shelter system with 10 homes intended to be used by couples to support up to 40 individuals at a time. In quarter three, the Division is planning to open a third safe rest pod village in Aloha that will add 30 more pallet homes to the Washington County shelter system. The Division was proud to exceed all of the Governor's Executive Order (EO) goals by the end of quarter two and continues to leverage investments from the EO to support expanded and sustained shelter capacity.

The Locally Coordinated Command Center (LC3) initiative expanded in quarter two to encompass four geographically focused convenings to connect unsheltered individuals to services. Through enhanced coordination, case conferencing, and progressive engagement, 234 unsheltered individuals have been housed and 62 individuals are actively engaged in housing programs since the launch of the initiative. The Housing Case Management Services program hit an important milestone in quarter two, housing its **1000<sup>th</sup> household** just two and a half years after the launch of the program. Washington County has surpassed our annual goal for eviction prevention, assisting 790 households this year to date, and **508 households** in quarter two alone. This homeless prevention program continues to be effective in reaching and serving community members of color.

Washington County **launched our new Low Acuity Transitional Services (LATS) Program** in quarter two. While the launch was initially delayed due to healthcare staffing shortages, the program served eight individuals discharging from local hospitals in its first months of operation in the second quarter.

This quarter, the Division also began the second phase of capacity-building investments for community-based providers. After completing the organizational assessment phase, nine organizations were awarded **capacity-building grants totaling \$1.3 million** to support a variety of capacity-building needs across partner agencies. The Division will release capacity-building funding opportunities for our network of providers that have not yet applied in future quarters. The County continues to spend program funds consistent with its 2023/2024 fiscal year budget planned spending. The Division is on track to fully expend its annual budget and our financial report demonstrates programmatic areas where spending is pacing ahead. The financial expenditures reflect the utilization of funds to support the expanded homeless services system of care and the utilization of carry-over funds.

### 2. System Improvements

In quarter two, the Homeless Services Division saw significant improvement in **invoice processing and timely payment of service providers reducing the average time from 49 to 19 days**. Several administrative

adjustments were made in Fall 2023 to streamline invoice submission processes. The Division will continue to assess opportunities for improvement and adjust administrative processes as needed.

This quarter, **Washington County launched the new Homeless Solutions Advisory Council (Solutions Council)**, the Homeless Services Division's new advisory body that will provide guidance on the suite of homeless services programs administered by the Division. In October, the Washington County Board of County Commissions approved the bylaws for the Solutions Council. Staff then conducted a robust recruitment process and recommended a slate of candidates for appointment to County Commissioners in December. Going forward, all investments in homeless services in Washington County will be guided by this strategic and coordinated governance structure.

The Division also implemented policy and procedural adjustments to improve timeliness in our referral procedures to connect active participants more quickly to available housing programs in our Coordinated Entry system, Community Connect. Homeless Services Division staff also began issuing **provider monthly scorecards**. These monthly reporting tools provide each contracted agency an overview of their progress-to-date on performance metrics and highlight important qualitative performance information. The goal of monthly scorecards and reports is to ensure partners are receiving frequent information on their contractual performance so they can improve their data quality and measure progress towards their contract goals.

### 3. Challenges and Opportunities

Unfortunately, placements for the Rapid Rehousing Program continued to lag behind our goal in the second quarter. A thorough evaluation of the program revealed the slow rate of housing placements has been related to unfilled contract capacity with some service provider organizations. After reviewing the issue with our provider agencies and clarifying procedures and protocols to fill the contracted capacity to serve new households, the Division is confident the rate of housing placements will trend up quickly in the third quarter and Washington County will be back on track to meet this important re-housing goal.

The Division is also lagging in our ambitious goal to recruit 100 new landlords. After further evaluation, the program is working successfully to recruit, support, and retain new landlords, and housing placement rates do not seem to lag due to unavailable units. The Division will continue to focus efforts on landlord recruitment to increase available housing options and support new landlord partners. The program will likely not achieve the initial goal of recruiting 100 new landlords, however, we are confident that efforts to recruit, support, and train landlord partners will ensure the county successfully achieves all housing placement goals.

### 4. Equity Analysis

As reflected in the data below, the Housing Case Management Services Program has been more effective in serving households who identify as Native American/Indigenous (13% year to date compared to 8% last program year) and those who identify as Native Hawaiian/Pacific Islanders (6% compared to 3% last year.) The data also indicates that the program has served slightly fewer Latine households this quarter (29% in year two compared to 27% this quarter.) Conversely, the Rapid Rehousing Program saw a significant

increase in Latine households served this quarter. The data reflects that 41% of households enrolled this year identify as Latine compared to 30% last program year. The equity analysis also reflects that the Rapid Rehousing Program is effective at serving households identifying as Black/African American proportionate with the rate of demonstrated need. Finally, Eviction Prevention Services continue to demonstrate effectiveness at serving households that identify as Asian with those who identify as Asian representing 3% of households served. While this reflects a slight downtick compared to quarter one data, this exhibits that Eviction Prevention continues to be effective in serving Asian households.

The Division will continue to track this data closely to ensure that our programs are successful in serving diverse populations to advance equitable outcomes in Washington County and this mid-year analysis shows promise that our programs overall are generally on track to achieve this policy commitment.

## Section 2. Data and data disaggregation

*Please use the following table to provide and disaggregate data on Population A, Population B housing placement outcomes and homelessness prevention outcomes. Please use your local methodologies for tracking and reporting on Populations A and B. You can provide context for the data you provided in the context narrative below.*

### Data disclaimer:

HUD Universal Data Elements data categories will be used in this template for gender identity and race/ethnicity until county data teams develop regionally approved data categories that more accurately reflect the individual identities.

## Section 2.A Housing Stability Outcomes: Placements & Preventions

### Housing Placements By Intervention Type: Supportive Housing

# housing placements – supportive housing*	This Quarter		Year to Date	
	#	%	#	%
<b>Total people</b>	144		323	
<b>Total households</b>	110		226	
<b>Race &amp; Ethnicity</b>				
Asian or Asian American	0	0%	7	2%
Black, African American or African	11	8%	39	13%
Hispanic or Latin(a)(o)(x)	40	29%	74	24%
American Indian, Alaska Native or Indigenous	16	12%	36	12%
Native Hawaiian or Pacific Islander	6	4%	16	5%
White	93	68%	215	70%
Non-Hispanic White (subset of White category)	75	55%	180	58%
Client Doesn't Know	5	4%	12	4%
Client Refused	11	8%	15	5%
Data Not Collected	1	1%	2	1%
<b>Disability status</b>				

	#	%	#	%
Persons with disabilities	8	75%	236	73%
Persons without disabilities	24	17%	58	18%
Disability unreported	12	8%	29	9%
<b>Gender identity</b>				
	#	%	#	%
Male	62	43%	141	44%
Female	69	48%	155	48%
A gender that is not singularly 'Male' or 'Female'	3	2%	7	2%
Transgender	2	1%	4	1%
Questioning	0	0%	0	0%
Client doesn't know				
Client refused	0	0%	1	0%
Data not collected	8	6%	15	5%

*\*Supportive housing = permanent supportive housing and other service-enriched housing for Population A such as transitional recovery housing*

#### **Housing Placements By Intervention Type: Rapid Re-Housing & Short-term Rent Assistance**

# housing placements – RRH**	This Quarter		Year to Date	
	#	%	#	%
<b>Total people</b>	94		195	
<b>Total households</b>	56		115	
<b>Race &amp; Ethnicity</b>				
Asian or Asian American	0	0%	0	0%
Black, African American or African	7	8%	22	12%
Hispanic or Latin(a)(o)(x)	39	45%	72	39%
American Indian, Alaska Native or Indigenous	10	11%	15	8%
Native Hawaiian or Pacific Islander	2	2%	9	5%
White	70	80%	138	75%
Non-Hispanic White (subset of White category)	41	47%	86	46%
Client Doesn't Know	2	2%	13	7%
Client Refused	4	5%	7	4%
Data Not Collected	1	1%	2	1%
<b>Disability status</b>				
	#	%	#	%
Persons with disabilities	47	50%	96	49%
Persons without disabilities	36	38%	80	41%
Disability unreported	11	12%	19	10%
<b>Gender identity</b>				
	#	%	#	%
Male	33	35%	76	39%
Female	51	54%	106	54%

A gender that is not singularly 'Male' or 'Female'	2	2%	3	2%
Transgender	1	1%	1	1%
Questioning	0	0%	0	0%
Client doesn't know				
Client refused	0	0%	0	0%
Data not collected	7	7%	9	5%

**\*\* RRH = rapid re-housing or short-term rent assistance programs**

***Housing Placements By Intervention Type: Other Permanent Housing Programs (if applicable)***

*If your county does not have Other Permanent Housing, please write N/A: \_\_\_N/A\_\_\_*

# housing placements – OPH***	This Quarter		Year to Date	
	#	%	#	%
<b>Total people</b>				
<b>Total households</b>				
<b>Race &amp; Ethnicity</b>				
Asian or Asian American				
Black, African American or African				
Hispanic or Latin(a)(o)(x)				
American Indian, Alaska Native or Indigenous				
Native Hawaiian or Pacific Islander				
White				
Non-Hispanic White (subset of White category)				
Client Doesn't Know				
Client Refused				
Data Not Collected				
<b>Disability status</b>				
	#	%	#	%
Persons with disabilities				
Persons without disabilities				
Disability unreported				
<b>Gender identity</b>				
	#	%	#	%
Male				
Female				
A gender that is not singularly 'Male' or 'Female'				
Transgender				
Questioning				
Client doesn't know				

Client refused				
Data not collected				

\*\*\* OPH = other permanent housing programs (homeless preference units, rent assistance programs without services) that your system operates and SHS funds

Context narrative (optional): In no more than 500 words, please share any additional context about the data you provided above on Housing Placements.

[enter narrative here]

### Eviction and Homelessness Prevention

# of preventions	This Quarter		Year to Date	
	#	%	#	%
<b>Total people</b>	1482		2279	
<b>Total households</b>	508		790	
<b>Race &amp; Ethnicity</b>				
Asian or Asian American	44	3%	91	4%
Black, African American or African	198	16%	347	17%
Hispanic or Latin(a)(o)(x)	532	42%	831	40%
American Indian, Alaska Native or Indigenous	35	3%	68	3%
Native Hawaiian or Pacific Islander	75	6%	115	6%
White	940	75%	1486	72%
Non-Hispanic White (subset of White category)	471	37%	769	37%
Client Doesn't Know	46	4%	82	4%
Client Refused	10	1%	14	1%
Data Not Collected	5	0%	10	0%
<b>Disability status</b>				
	#	%	#	%
Persons with disabilities	76	5%	114	5%
Persons without disabilities	171	12%	276	12%
Disability unreported	1235	83%	1889	83%
<b>Gender identity</b>				
	#	%	#	%
Male	542	37%	920	40%
Female	708	48%	1125	49%
A gender that is not singularly 'Male' or 'Female'	4	0%	5	0%
Transgender	3	0%	3	0%
Questioning	1	0%	1	0%
Client doesn't know				
Client refused	0	0%	0	0%
Data not collected	224	15%	225	10%

## Section 2.B Regional Long-Term Rent Assistance Program

The following data represents a **subset** of the above Housing Placements data. The Regional Long-term Rent Assistance Program (RLRA) primarily provides permanent supportive housing to SHS priority Population A clients (though RLRA is not strictly limited to PSH or Population A).

RLRA data is not additive to the data above. Housing placements shown below are duplicates of the placements shown in the data above.

Please disaggregate data for the **total number of people in housing using an RLRA voucher during the quarter and year to date.**

Regional Long-term Rent Assistance Quarterly Program Data	This Quarter		Year to Date	
	#	%	#	%
Number of RLRA vouchers issued during reporting period	110		196	
Number of people newly leased up during reporting period	178		377	
Number of households newly leased up during reporting period	110		218	
Number of people in housing using an RLRA voucher during reporting period	1796		1838	
Number of households in housing using an RLRA voucher during reporting period	1055		1085	
<i>Number of people in housing using an RLRA voucher since July 1, 2021</i>	1933		1933	
<i>Number of households in housing using an RLRA voucher since July 1, 2021</i>	1149		1149	
Race & Ethnicity				
Asian or Asian American	15	1.4%	15	1.4%
Black, African American or African	117	11.1%	118	10.9%
Hispanic or Latin(a)(o)(x)	223	21.1%	228	21.0%
American Indian, Alaska Native or Indigenous	65	6.2%	67	6.2%
Native Hawaiian or Pacific Islander	36	3.4%	36	3.3%
White	869	82.4%	898	82.8%
Non-Hispanic White (subset of White category)	635	60.2%	658	60.6%
Client Doesn't Know				
Client Refused				
Data Not Collected	0	0.0%	0	0.0%
Disability status				
	#	%	#	%
Persons with disabilities	826	78.3%	852	78.5%
Persons without disabilities	229	21.7%	233	21.5%
Disability unreported	0	0.0%	0	0.0%
Gender identity				
	#	%	#	%



Male	471	44.6%	488	45.0%
Female	565	53.6%	577	53.2%
A gender that is not singularly 'Male' or 'Female'	17	1.6%	18	1.7%
Transgender	2	0.2%	2	0.2%
Questioning	0	0.0%	0	0.0%
Client doesn't know	0	0.0%	0	0.0%
Client refused	2	0.2%	2	0.2%
Data not collected	0	0.0%	0	0.0%

**Definitions:**

**Number of RLRA vouchers issued during reporting period:** Number of households who were issued an RLRA voucher during the reporting period. (Includes households still shopping for a unit and not yet leased up.)

**Number of households/people newly leased up during reporting period:** Number of households/people who completed the lease up process and moved into their housing during the reporting period.

**Number of households/people in housing using an RLRA voucher during reporting period:** Number of households/people who were in housing using an RLRA voucher at any point during the reporting period. (Includes (a) everyone who has been housed to date with RLRA and is still housed, and (b) households who became newly housed during the reporting period.)

*Context narrative (optional): In no more than 500 words, please share any additional context about the data you provided above on the RLRA program.*

**N/A**

## Section 2.C Subset of Housing Placements and Preventions: Priority Population Disaggregation

The following is a **subset** of the above Housing Placements and Preventions data (all intervention types combined), which represents housing placements/preventions for SHS priority population A.

Population A Report	This Quarter		Year to Date	
	#	%	#	%
Population A: Total <b>people</b> placed into permanent housing/preventions	184		369	
Population A: Total <b>households</b> placed into permanent housing/preventions	131		260	
Race & Ethnicity				
Asian or Asian American	1	1%	2	1%
Black, African American or African	17	10%	48	14%
Hispanic or Latin(a)(o)(x)	49	28%	90	25%
American Indian, Alaska Native or Indigenous	22	12%	47	13%
Native Hawaiian or Pacific Islander	7	4%	13	4%
White	135	76%	255	72%

(Subset of White): Non-Hispanic White	103	58%	197	56%
Client Doesn't Know	7	4%	14	4%
Client Refused	5	3%	8	2%
Data Not Collected	2	1%	3	1%
<b>Disability status</b>				
	#	%	#	%
Persons with disabilities	138	75%	284	77%
Persons without disabilities	32	17%	62	17%
Disability unreported	14	8%	23	6%
<b>Gender identity</b>				
	#	%	#	%
Male	81	44%	154	42%
Female	88	48%	189	51%
A gender that is not singularly 'Male' or 'Female'	5	3%	6	2%
Transgender	3	2%	4	1%
Questioning	0	0%	0	0%
Client doesn't know				
Client refused	0	0%	1	0%
Data not collected	7	4%	15	4%

The following is a **subset** of the above Housing Placements and Preventions data (all intervention types combined), which represents housing placements and preventions for SHS priority population B.

Population B Report	This Quarter		Year to Date	
	#	%	#	%
Population B: Total <b>people</b> placed into permanent housing/preventions	1536		2419	
Population B: Total <b>households</b> placed into permanent housing/preventions	552		889	
<b>Race &amp; Ethnicity</b>				
Asian or Asian American	43	3%	96	4%
Black, African American or African	199	15%	357	16%
Hispanic or Latin(a)(o)(x)	562	43%	886	41%
American Indian, Alaska Native or Indigenous	39	3%	72	3%
Native Hawaiian or Pacific Islander	76	6%	127	6%
White	968	74%	1578	72%
(Subset of White): Non-Hispanic White	484	37%	833	38%
Client Doesn't Know	46	4%	93	4%
Client Refused	20	2%	28	1%
Data Not Collected	5	0%	11	1%
<b>Disability status</b>				

	#	%	#	%
Persons with disabilities	93	6%	161	7%
Persons without disabilities	199	13%	345	14%
Disability unreported	1244	81%	1913	79%
<b>Gender identity</b>				
	#	%	#	%
Male	556	36%	982	41%
Female	740	48%	1189	49%
A gender that is not singularly 'Male' or 'Female'	4	0%	9	0%
Transgender	3	0%	4	0%
Questioning	1	0%	1	0%
Client doesn't know				
Client refused	0	0%	0	0%
Data not collected	232	15%	234	10%

*Context narrative (optional): In no more than 500 words, please share any additional context about the data you provided above on Population A/B.*

**N/A**

## **Section 2.D Other Data: Non-Housing Numeric Goals**

This section shows progress to quantitative goals set in county annual work plans. Housing placement and prevention progress are already included in the above tables. This section includes goals such as shelter beds and outreach contacts and other quantitative goals that should be reported on a quarterly basis. This data in this section may differ county to county, and will differ year to year, as it aligns with goals set in county annual work plans.

**Instructions: Please complete the tables below, as applicable to your annual work plans:**

**All counties please complete the table below:**

Goal Type	Your FY 23-24 Goal	Progress this Quarter	Progress YTD
Shelter Beds	Open 60 new year-round shelter beds to complete our shelter system capacity.	30 pallet homes were launched in quarter two. An additional 30 pallet homes are set to be launched in quarter three.	30 pallet homes were launched in quarter two. An additional 30 pallet homes are set to be launched in quarter three.

If applicable for quarterly reporting, other goals from your work plan, if applicable (e.g. people served in outreach, other quantitative goals)

Goal Type	Your FY 22-23 Goal	Progress this Quarter	Progress YTD
New Data quality staff	10 new positions	15 Quality Assurance staff positions onboarded and operating at partner agencies.	15 Quality Assurance staff positions onboarded and operating at partner agencies.

*Context narrative (optional): In no more than 500 words, please share any additional context about the data you provided in the above tables.*

**N/A**

### Section 3. Financial reporting

*Please complete the quarterly financial report and include the completed financial report to this quarterly report, as an attachment.*

Yellow Cell = County to fill in
Blue Cell = Formula calculation

**Due Date:** The Quarterly Progress Report is due to Metro within 45 days after the end of each quarter (IGA 7.1.2). The Annual Program Report is due no later than October 31 of each year (IGA 7.1.1).

## Metro Supportive Housing Services

Financial Report for Quarterly Progress Report (IGA 7.1.2) and Annual Program Report (IGA 7.1.1)

COUNTY NAME	SEP-23	DEC-23	MAR-23	ADJ-23	Q2 DEC-23
FISCAL YEAR & QUARTER	7/1/2023	10/1/2023	1/1/2024	4/1/2024	10/1/2023
	9/30/2023	12/31/2023	3/31/2024	6/30/2024	12/31/2023

### Financial Report (by Program Category)

COMPLETE THE SECTION BELOW EVERY QUARTER. UPDATE AS NEEDED FOR THE ANNUAL REPORT.

	Annual Budget	Q1 Actuals	Q2 Actuals	Q3 Actuals	Q4 Actuals	Total YTD Actuals	Variance Under / (Over)	% of Budget	Comments
Metro SHS Resources									
Beginning Fund Balance	46,999,271	111,634,685	(487)			111,634,198	(64,634,927)	238%	GASB 31 Adjustment and reclassing of accounts receivable not collected within 60 days of 2023-06-30 to unavailable revenue.
Metro SHS Program Funds	70,700,000	5,757,975	24,145,380	-	-	29,903,355	40,796,645	42%	
Other Grant Funds	-	125,000	-	-	-	125,000	(125,000)	N/A	
Interest Earnings	-	710,519	851,926	-	-	1,562,445	(1,562,445)	N/A	
insert addt'l lines as necessary						-	-	N/A	Kaiser Foundation and Recuperative costs to be moved out of Fund 221 in Q3.
Total Metro SHS Resources	117,699,271	118,228,179	24,996,819	-	-	143,224,998	(25,525,727)	122%	
Metro SHS Requirements									
Program Costs									
Activity Costs									
Shelter, Outreach and Safety on/off the Street (emergency shelter, outreach services and supplies, hygiene programs)	16,324,206	1,966,255	5,646,390	-	-	7,612,645	8,711,561	47%	Service Provider Administrative Costs are reported as part of Program Costs above. Counties will provide details and context for Service Provider Administrative Costs within the narrative of their Annual Program Report. Administrative Costs for long-term rent assistance equals 2% of Partner's YTD expenses on long-term rent assistance. Administrative Costs for Other Program Costs equals 3% of total YTD Other Program Costs.
Short-term Housing Assistance (rent assistance and services, e.g. rapid rehousing, short-term rent assistance, housing retention)	17,910,572	2,551,543	2,554,057	-	-	5,105,600	12,804,972	29%	
Permanent supportive housing services (wrap-around services for PSH)	9,865,260	1,192,911	1,883,955	-	-	3,076,866	6,788,394	31%	
Long-term Rent Assistance (RLRA, the rent assistance portion of PSH)	22,027,590	4,681,118	3,379,701	-	-	8,060,819	13,966,771	37%	
Systems Infrastructure (service provider capacity building and organizational health, system development, etc)	1,205,073	873,963	340,259	-	-	1,214,222	(9,149)	101%	
Built Infrastructure (property purchases, capital improvement projects, etc)	2,000,000	1,563,056	1,914,277	-	-	3,477,332	(1,477,332)	174%	
Other supportive services (recuperative care, workforce projects and other pilot programs)	2,800,991	159,140	1,606,676	-	-	1,765,815	1,035,176	63%	
Operations (technical, employment, benefits, training and consulting)	7,253,741	645,294	932,504	-	-	1,577,798	5,675,943	22%	
insert addt'l lines for other activity categories						-	-	N/A	
Subtotal Activity Costs	79,387,433	13,633,278	18,257,818	-	-	31,891,096	47,496,337	40%	
Administrative Costs [1]									
County Admin: Long-term Rent Assistance	487,351	88,751	68,024	-	-	156,774	330,577	32%	
County Admin: Other	2,852,877	542,220	145,720	-	-	687,940	2,164,937	24%	
Subtotal Administrative Costs	3,340,228	630,971	213,744	-	-	844,715	2,495,513	25%	
Other Costs									
Regional Strategy Implementation Fund [2]	3,535,000	-	-	-	-	-	3,535,000	0%	
insert addt'l lines as necessary						-	-	N/A	
Subtotal Other Costs	3,535,000	-	-	-	-	-	3,535,000	0%	
Subtotal Program Costs	86,262,661	14,264,249	18,471,562	-	-	32,735,811	53,526,850	38%	

Contingency <sup>[3]</sup>	3,535,000					-	3,535,000	0%
Stabilization Reserve <sup>[4]</sup>	13,269,505					-	13,269,505	0%
Regional Strategy Impl Fund Reserve <sup>[2]</sup>	14,632,105					-	14,632,105	0%
RLRA Reserves	-					-	-	N/A
Other Programmatic Reserves	-					-	-	N/A
<i>insert add'l lines as necessary</i>						-	-	N/A
<b>Subtotal Contingency and Reserves</b>	<b>31,436,610</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>31,436,610</b>	<b>0%</b>
<b>Total Metro SHS Requirements</b>	<b>117,699,271</b>	<b>14,264,249</b>	<b>18,471,562</b>	<b>-</b>	<b>-</b>	<b>32,735,811</b>	<b>84,963,460</b>	<b>28%</b>
<b>Ending Fund Balance</b>	<b>-</b>	<b>103,963,930</b>	<b>6,525,257</b>	<b>-</b>	<b>-</b>	<b>110,489,187</b>	<b>(110,489,187)</b>	<b>N/A</b>

<sup>[1]</sup> Per IGA Section 3.4.2 ADMINISTRATIVE COSTS, Metro recommends, but does not require, that in a given Fiscal Year Administrative Costs for SHS should not exceed 5% of annual Program Funds allocated to Partner; and that Administrative Costs for administering long-term rent assistance programs should not exceed 10% of annual Program Funds allocated by Partner for long-term rent assistance.

<sup>[2]</sup> Per IGA Section 8.3.3 REGIONAL STRATEGY IMPLEMENTATION FUND, each County must contribute not less than 5% of its share of Program Funds each Fiscal Year to a Regional Strategy Implementation Fund to achieve regional investment strategies.

<sup>[3]</sup> Per IGA Section 5.5.4 CONTINGENCY, partner may establish a contingency account in addition to a Stabilization Reserve. The contingency account will not exceed 5% of Budgeted Program Funds in a given Fiscal Year.

<sup>[4]</sup> Per IGA Section 5.5.3 PARTNER STABILIZATION RESERVE, partner will establish and hold a Stabilization Reserve to protect against financial instability within the SHS program with a target minimum reserve level will be equal to 10% of Partner's Budgeted Program Funds in a given Fiscal Year. The Stabilization Reserve for each County will be fully funded within the first three years.

#### Non-Displacement (IGA 5.5.1)

#### ANNUAL FINANCIAL REPORT ONLY

	FY18-19 Budget	FY19-20 Budget	Prior FY Budget	Current FY Budget	Current FY Actuals	Variance from Benchmark	Comments
Current Partner-provided SHS Funds (Partner General Funds) <sup>[5]</sup>	N/A	794,401	N/A	1,226,200		(794,401)	Decrease from FY19-20 amount requires a written waiver from Metro.
Other Funds <sup>[6]</sup>	3,875,537	N/A	4,481,259	4,705,995		(3,875,537)	Explain significant changes from FY18-19 Benchmark amount or Prior FY amount.

<sup>[5]</sup> Per IGA Section 5.5.1.2 TERMS, "Current Partner-provided SHS Funds" means Partner's general funds currently provided as of FY 2019-20 towards SHS programs within Partner's jurisdictional limits including, but not limited to, within the Region. "Current Partner-provided SHS Funds" expressly excludes all other sources of funds Partner may use to fund SHS programs as of FY 2019-20 including, but not limited to, state or federal grants.

<sup>[6]</sup> Per IGA Section 5.5.1.1 OTHER FUNDS include, but are not limited to, various state or federal grants and other non-general fund sources. Partner will attempt, in good faith, to maintain such funding at the same levels set forth in Partner's FY 2018-19 budget. However, because the amount and availability of these other funds are outside of Partner's control, they do not constitute Partner's Current Partner-provided SHS Funds for purposes of Displacement. Partner will provide Metro with information on the amount of other funds Partner has allocated to SHS, as well as the change, if any, of those funds from the prior Fiscal Year in its Annual Program Budget.