



# Solid Waste Facility License Application

Application packet for a new license, license renewal, change of authorization request or change in ownership for facilities that:

- Process non-putrescible (dry) waste
- Reload solid waste
- Compost or reload yard debris
- Process source separated recyclable materials

Issued January 2022

**[oregonmetro.gov](http://oregonmetro.gov)**

Metro  
Waste Prevention and Environmental Services  
600 NE Grand Ave.  
Portland, OR 97232-2736  
[SWICC@oregonmetro.gov](mailto:SWICC@oregonmetro.gov)

# Solid Waste Facility License Application



This packet contains an application for a Metro Solid Waste Facility License. You may also want to review the relevant sections of Metro Code. Metro Code Chapter 5.01 identifies which solid waste facilities and activities require a Metro license. You can access the Metro Code via the Metro website at [www.oregonmetro.gov/metro-code](http://www.oregonmetro.gov/metro-code).

Metro staff will generally review an application for completeness within 15 business days of receipt and notify the applicant whether their application is deemed to be complete. If an application is incomplete, Metro will notify the applicant as to what additional information is required.

## **Application for a new Solid Waste Facility License**

An applicant seeking a new Metro Solid Waste Facility License must first attend a pre-application conference before submitting an application. The purpose of the pre-application conference is for Metro to obtain a description of the proposed solid waste facility and provide the applicant with information regarding the applicable requirements for the proposed operation. The conference also provides the applicant with an opportunity to discuss the application process and to identify any potential issues specific to its proposal. An applicant should prepare for the pre-application conference by reviewing application forms and drafting responses before the conference. To schedule a pre-application conference, contact Joanna Dyer, Metro's Solid Waste Authorization Coordinator at 971-401-0976 or via email at [SWICC@oregonmetro.gov](mailto:SWICC@oregonmetro.gov).

After completing the pre-application conference, an applicant seeking a new license must submit to Metro a completed *Solid Waste Facility License Application* form and provide all additional information as required. Metro will generally approve or deny a new license within 180 days after Metro deems the application to be complete. The fee for filing a license application is \$300. See Metro Code Chapter 5.01 for more information regarding the issuance of a license.

## **Renewal of an Existing License**

An applicant seeking to renew an existing license without substantive changes to the current authorization must submit a completed *Solid Waste Facility License Application* form and provide all additional information as required, unless Metro staff directs otherwise. License renewal applications must be submitted not less than 120 days before the current license expires. If a licensee fails to submit a timely renewal application, the licensee's authority to operate may lapse. Additionally, Metro is not obligated to renew a license earlier than the expiration date of the existing license even if the licensee files a renewal application more than 120 days before the existing license expires. The fee for filing a license renewal application is \$300. See Metro Code Chapter 5.01 for more information regarding the renewal of licenses.

## **Change of Authorization to an Existing License**

An applicant seeking a change of authorization for an existing license (other than renewal) must submit to Metro a completed *Solid Waste Facility License Application* form and provide all additional information as required unless Metro staff directs otherwise. The applicant cannot implement the requested change of authorization until Metro approves it in writing. The fee for filing a change of authorization application is \$100. See Metro Code Chapter 5.01 for more information regarding changes of authorization for licenses. Metro may require the applicant to apply for a new license if there is a significant change in the types of solid waste accepted or activities performed at a facility.

## **Transfer of Ownership or Control of an Existing License**

An applicant seeking to transfer ownership or control of an existing license must submit to Metro a completed *Solid Waste Facility License Application* form and provide all additional information as required, unless Metro staff directs otherwise. See Metro Code Chapter 5.01 for more information regarding requirements for the transfer of ownership for a licensed facility.

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**Metro**

600 NE Grand Ave.  
Portland, OR 97232  
503-797-1835

## INSTRUCTIONS

1. Complete all applicable parts of application.
2. Review confidentiality section and sign last page of application.
3. Attach required documents. *(If submitting printed copies, please print double-sided.)*
4. Submit application, attachments and application fee using one of the following methods:
  - a. **Online:**
    - Email the completed application to [SWICC@oregonmetro.gov](mailto:SWICC@oregonmetro.gov). Contact Joanna Dyer for assistance with large files (contact information below).
    - Call Metro's Accounts Receivable at 503-797-1620 to pay the application fee by credit card.
  - b. **By Mail:** Mail the completed application and a check for the application fee to:

For Metro Use Only	
Date received:	02/22/2023
Date deemed complete by Metro	03/03/2023

Metro  
Waste Prevention and Environmental Services  
Attn: Joanna Dyer  
600 NE Grand Avenue  
Portland, OR 97232-2736

*Questions? Contact Joanna Dyer, Metro's Solid Waste Authorization Coordinator, at 971-401-0976 or [joanna.dyer@oregonmetro.gov](mailto:joanna.dyer@oregonmetro.gov).*

## PART 1 – Standard License Application Information

1. Applicant (Licensee)	
Facility Name:	Ecolube Recovery, LLC
Company Name:	Ecolube Recovery, LLC
Facility Street Address, City, State, Zip:	11535 N. Forca Avenue Portland, OR 97217
Facility Mailing Address, City, State, Zip:	11535 N. Forca Avenue Portland, OR 97217
Contact Person & Title:	Kristi Hunt, Facilities Manager
Phone Number:	503-893-1790
E-mail Address:	khunt@ecoluberecovery.com

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2. Type of Application (please check one)	
<input type="checkbox"/>	New license <i>Date of Pre-Application Conference:</i> _____
<input checked="" type="checkbox"/>	Renewal of an existing license
<input type="checkbox"/>	Change of authorization to an existing license (other than a renewal) <i>Please describe the proposed change below in Section 4.</i>
<input type="checkbox"/>	Transfer of ownership or control of an existing license

*Current Metro Solid Waste Facility License Number:*  
**L-175-17**

3. Type of facility (please check one)	
<input type="checkbox"/>	Non-putrescible (dry) waste material recovery facility
<input type="checkbox"/>	Source-separated recyclable material recovery facility
<input type="checkbox"/>	Source-separated food waste reload facility
<input type="checkbox"/>	Yard debris reload facility
<input type="checkbox"/>	Yard debris composting facility
<input checked="" type="checkbox"/>	Other solid waste reload or processing facility

4. If seeking a change of authorization to an existing license, please explain the proposed change below (attach additional pages if necessary). Complete all remaining sections of this form as they pertain to the request.

5. Applicant's Owner or Parent Company (Provide information for all owners and corporate structure if applicable)	
Company Name:	<i>Ecolube Recovery, LLC</i>
Mailing Address, City, State, Zip:	<i>1011 E. Main Avenue, Suite 205 Puyallup, WA 98372</i>
Contact Person & Title:	<i>Eric Spencer, CEO</i>
Phone Number:	<i>503.209.5249</i>
E-mail Address:	<i>espenner@ecoluberecovery.com</i>

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6. Site Operator (if different from Applicant)	
Company Name:	SAME
Mailing Address, City, State, Zip:	
Contact Person & Title:	
Phone Number:	
E-mail Address:	

7. Site Description			
Tax Lot(s):	01500	Section:	33
Township:	2N	Range:	1E

8. Land Use		
Present Land Use Zone:	Heavy Industrial	
Is proposed use permitted outright?	<input checked="" type="checkbox"/> Yes If yes, attach a copy of the <i>Land Use Compatibility Statement</i> (See Attachment D).	<input type="checkbox"/> No
Is a conditional use permit necessary for the facility?	<input type="checkbox"/> Yes If yes, attach a copy of the <i>Conditional Use Permit</i> (See Attachment F)	<input checked="" type="checkbox"/> No
Are there any land use issues presently pending with the site?	<input type="checkbox"/> Yes If yes, please explain the land use issues below.	<input checked="" type="checkbox"/> No
Description of the pending land use issues identified above:	NA	
Are any permits required from the Oregon Department of Environmental Quality (DEQ)?	<input checked="" type="checkbox"/> Yes If yes, please list all DEQ permits below and attach copies with this application (see Attachment F).	<input type="checkbox"/> No
Listing of all required DEQ permits:	* DEQ solid waste permit * City of Portland Industrial Discharge permit * Stormwater permit * Air permit	
Are any other local permits or building codes required?	<input checked="" type="checkbox"/> Yes If yes, please list all other required permits below and attach copies with this application (see Attachment F).	<input type="checkbox"/> No

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Listing of other required permits:	Used oil Processor EPA ID number ORD071803985
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## 9. Land Owner

Is the applicant the sole owner of the property on which the facility is located?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No If no, please complete this section with additional pages if necessary and attach a completed <i>Property Use Consent Form</i> (see Attachment E).
Property Owner:	SEPA I LLC	
Mailing Address, City, State, Zip:	5709 134th St Court East Puyallup WA 98373	
Phone Number:	253-576-0173	
E-mail Address:	mmazza102099@gmail.com	

## 10. Public/Commercial Operations

Will the facility be open to the public (e.g., non-commercial self-haul customers)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will the facility be open to non-affiliated commercial solid waste collectors?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will the facility accept waste from outside the boundary of Metro?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

## 11. Operating Hours and Traffic Volume

	Public (non-commercial self-haul)	Commercial Affiliated	Commercial Non-Affiliated
Operating Hours	N/A	24/7, 365 days/yr	N/A
Customer Hours (if different)		M-F 8am-5pm	
Estimated Vehicles Per Day		14	

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## 12. Inbound Waste/Feedstock by Type

Identify the types of waste/feedstock and annual tonnage amounts that the applicant expects to receive at the facility. Also, identify how the applicant will manage each waste stream, the expected tip fees that the applicant will post at the facility, and the length of time required to process each waste stream (attach additional pages if necessary).

Waste/Feedstock Type	Accepted at Facility	Expected Annual Tonnage Amount	Type of Activity to be Performed on Waste	Expected Tip Fee (per Ton)	Estimate the maximum and typical lengths of time required to process each day's receipt of each waste/feedstock type
Source-Separated Wood:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Source-Separated Yard Debris:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Source-Separated Yard Debris Combined with Residential Food Waste:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Source-Separated Commercial and Other Food Waste:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Inerts (e.g., rock, concrete, etc.):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Non-Putrescible (dry) Waste:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Source-Separated Recyclables:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Special Wastes (please specify):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	200	Container transfer	N/A	N/A
Petroleum Contaminated Soil:	<input type="checkbox"/> Yes <input type="checkbox"/> No				
Putrescible (wet) waste:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Other Waste/Feedstocks (please specify): oil filters	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	1,020	Recycling	N/A	48 hours
Other Waste/Feedstocks (please specify):	<input type="checkbox"/> Yes <input type="checkbox"/> No				

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### 13. Inbound Waste/Feedstock by Generator

Identify the generator type and the expected annual tonnage of waste/feedstock that the facility will receive and recover from each type. Add additional rows if necessary.

Generator Type*	Tons Received**	Tons Recovered**	Tons Residual**
Commercial	1,170		
Industrial	50		
<b>TOTAL TONS:</b>	<b>1,220</b>		

\* Example: commercial, residential, self-haul, etc.

\*\* Tons received = tons recovered + tons residual

### 14. Outbound Waste and Materials

List the expected destination and amount of each type of outbound solid waste and materials that the applicant expects to transport from the facility (attach additional pages if necessary).

Destination Site (Name and address)	Waste/ Material Type	Expected Annual Tonnage	Purpose Of Delivery*
Wasco County Landfill The Dalles, Oregon	non-hazardous oily debris	200	disposal
Schnitzer Steel Portland, Oregon	scrap steel from oil filters	1,020	Recycling

\*Example: disposal, recovery, land reclamation, beneficial use, etc.



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## 15. Subcontractors

Provide the name, address and function of all subcontractors involved in the facility operations, if applicable (this does not include janitorial staff):

Name	Address	Function
N/A	N/A	N/A

## PART 2 – Standard Attachments to License Application

### *New License, License Renewal and Change of Authorization*

- The applicant must provide a current version of all of the following attachments with each application unless otherwise directed by Metro.
- The applicant must clearly label each attachment submitted as part of the application. A description of each attachment is provided in Appendix A.

Check if included	Attachment
<input checked="" type="checkbox"/>	Attachment A: Site Plan
<input checked="" type="checkbox"/>	Attachment B: Operating Plan
<input checked="" type="checkbox"/>	Attachment C: Proof of Insurance
<input checked="" type="checkbox"/>	Attachment D: Land Use Compatibility Statement (LUCS)
<input checked="" type="checkbox"/>	Attachment E: Property Use Consent Form (This form is not necessary if the property is solely owned by the applicant)
<input checked="" type="checkbox"/>	Attachment F: Required Permits
<input type="checkbox"/>	Attachment G: Facility Design Plan (NEW CONSTRUCTION ONLY) N/A

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## PUBLIC NOTICE AND CONFIDENTIAL INFORMATION

- This application and all of the supporting documentation that the applicant provides is subject to Metro's public notice procedures. Metro will notify and provide the public with an opportunity to review and comment on the proposed application. The public notice may include, but is not limited to, posting the complete application on Metro's website.
- The applicant may identify as confidential any reports, books, records, maps, plans, income tax returns, financial statements, contracts and other similar written materials of the applicant that are directly related to the proposed application and that are submitted to or reviewed by Metro. The applicant must prominently mark any information that it claims confidential with the mark "CONFIDENTIAL" before submitting the information to Metro. Subject to the limitations and requirements of ORS Chapter 192 (public records law) and other applicable laws, Metro will treat as confidential any information so marked and will make a good faith effort to not disclose that information unless Metro's refusal to disclose the information would be contrary to applicable Oregon law.
- These conditions do not limit the use of any information submitted to or reviewed by Metro for regulatory purposes or in any enforcement proceeding. In addition, Metro may share any confidential information with representatives of other governmental agencies provided that, consistent with Oregon law, those representatives agree to continue to treat the information as confidential and make good faith efforts to not disclose the information.

## APPLICANT CERTIFICATION

An authorized agent of the applicant must sign this application. Metro will not accept an application without a signature.

*I certify that the information contained in this application is true and correct to the best of my knowledge. I agree to notify Metro within 10 days of any change in the information submitted as a part of this application.*

Signature of authorized agent  Date 2/16/23  
Print name Eric Spencer  
Title CEO  
Email espenner@ecoluberecovery.com Phone 503.209.5249



# Attachment B



## SOLID WASTE DISPOSAL SITE PERMIT PLANS AND SPECIFICATIONS

### Detailed Plans and Specifications

The handling and disposal of Non-Hazardous Used Absorbents/Oily Debris and Used Oil Filters are covered under the Solid Waste Disposal Transfer Station or Material Recovery Facility permit.

### Non-Hazardous Used Absorbents/Oily Debris

Non-Hazardous Used Absorbents and Oily Debris are collected in the field by properly trained EcoLube personnel. Attached is our standard operating procedure (SOP) which pertains to how we manage used absorbents and oily debris. Our service representatives have been trained on the proper procedures outlined in this document. In some cases, a laboratory analysis is required in advance to ensure it meets our acceptance criteria as outlined in our SOP. The contents are stored in steel 55 gallon drums and are inspected prior to leaving the generator's facility. They are brought to the Portland EcoLube facility via truck where each drum is opened and the contents are inspected a second time to ensure the waste is consistent with our acceptance criteria. If a drum does not meet our acceptance criteria, it would be immediately returned to the generator. The contents of the drums are then consolidated into a 40 cubic yard covered bin provided by ACT Environmental. The bin is then transported via roll-off truck by ACT Environmental for proper treatment and disposal at Wasco County Landfill, located in The Dalles, Oregon. (Approval letter is attached).

### Used Oil Filters

Used Oil Filters are collected in the field by properly trained EcoLube personnel. The contents are stored in steel 55 gallon drums and are inspected prior to leaving the generator's facility. They are brought to the Portland EcoLube facility via truck where each drum is opened and the contents are inspected a second time to ensure the filters meet our acceptance criteria. If a drum does not meet our acceptance criteria, it would be immediately returned to the generator. The contents of the drums are then loaded into a filter crusher which is designed only to accept oil filters. The filters are crushed into 6" cubes and then stored in a 30 cubic yard covered bin

inside the front warehouse. The bin is provided by the buyer of the metal, Schnitzer Steel. The filter bin is then transported via roll-off truck by Schnitzer Steel, where the metal is recycled at their local facility.

The oil extracted from the crushed filters is transferred to a holding tank in secondary containment onsite to await further processing. It is managed under the same criteria as incoming used oil.

**Profile Approval (2042-20-073) APPROVED**Profile Name: *Oily Debris*

generated at 07/28/2022

**Approval**

Date Approved: 07/28/2022

Date Expiring: 04/24/2023

Approved By: Darren Hansen

Additional Approval Information:

Approved Volume: 250

Approved for landfill.

Disposal Conditions:

**Generator**

Company: EcoLube Recovery

Site: EcoLube Recovery

Address: 11535 N Force Ave. Portland OR 97217

Phone:

**Waste Origin**

Address: 11535 N Force Ave. Portland OR 97217

County:

**Landfill**

Landfill: Wasco County Landfill

Address: 2550 Steele Road The Dalles OR 97058

**Billing**

Company: EcoLube Recovery

Site: EcoLube Recovery

Address: 11535 N Force Ave. Portland OR 97217

Phone:

**Transporter**

Company 1: ACT Environmental

Site: ACT Environmental

Address: 265 Riggs Avenue Merced CA 95340

Phone: 2097224228

Permit #:

Permit Exp.:

**Shipping details**

Event frequency: On Going

Anticipated number of loads:

Estimated annual quantity: 250

Unit of measure: Tons

Shipping frequency: Other

Quantity per shipment: 6-8 tons

Container type: Other

Container type description:

Container size: 40 yard

**Signature**

I hereby certify that all information contained herein is true and correct, and the material described is properly identified, classified, packaged, labeled, and prepared as indicated. I certify that this waste is either (i) not hazardous or dangerous as defined by the U.S. EPA, or the state or province of origin; or (ii) hazardous, special or industrial waste (including friable asbestos) that meets the classification of Class II waste. I certify that this waste does not contain any regulated radioactive materials and does not contain PCB's regulated by TSCA or any other regulatory authority. I certify that all known and suspected hazards have been disclosed. I certify that all samples used for this analysis are representative of the materials described herein. I understand that all wastes may undergo inspection upon arrival at the designated facility and may be refused if the delivered material does not conform to the description herein. Notification will be provided immediately if there is a change in the composition of, or process generating this waste stream prior to offering the waste for shipment or management.

Print Name: Ricci Keller

Certification signature: **Ricci Keller**

**Certified at:** 07/28/2022 18:42:31 +00:00

**Certified Company:** EcoLube Recovery

## 1 PURPOSE

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This process is designed to outline the steps that are required to characterize incoming waste or products for proper disposal. ELR does not accept incoming hazardous wastes. This document should be used as a step by step guide for managing used absorbents and oily debris at ELR facilities.

## 2 GENERAL

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The used absorbents and oily debris managed by EcoLube Recovery is designated as “non-hazardous waste” solid waste. The waste is typically generated by automotive repair facilities and other businesses for the purpose of cleaning up minor spills and leaks of used oil, diesel, and other non-hazardous liquids. This waste is generated during general business activities such as vehicle maintenance, machinery repair, and fluid services. All customers will be required to submit a current laboratory analysis of their used absorbents/oily debris in advance and/or SDS to ensure the waste is designated as non-hazardous as per Federal and State waste characterization requirements.

There are two main types of absorbent materials used in this process. The first is absorbent fabrics such as pads, socks, pillows, booms, wipers, and rags. The second are granular type absorbents such as clay, sawdust, wood chips, corn cobs, pumice, and diatomaceous earth.

## 3 WASTE DETERMINATION

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Only used absorbents and oily debris characterized as “non-hazardous” are managed by EcoLube Recovery (ELR) personnel.

Petroleum products such as oil and diesel generally do not cause materials to be characterized as a hazardous waste. Recovered oily liquids and other materials contaminated by oil that are not designated as a hazardous waste or mixed with a listed hazardous waste, are exempt from hazardous waste management requirements. These materials may be recycled, burned, or blended for fuel without when properly profiled.

Recovered oily liquids and other materials contaminated by petroleum products that cannot be recycled, burned, or blended for fuel are considered a solid waste and subject to waste characterization requirements. Oily debris is characterized prior to acceptance into ELR facilities, to ensure material is managed in accordance with Federal and State Hazardous Waste Regulations. Sample analysis results are required to create a waste profile. **Refer to Profile Generation Process SOP.**

## 4 SAFETY

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**PPE Required:** Standard PPE (safety glasses, steel-toed boots, nitrile gloves) is required for ELR employees

## 5 PROCEDURE

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**Tools/Materials Required:** Sample Analysis, Profile, 55 Gallon Steel Drum with bolt ring and lid, Impact Gun, Wrench

**Personnel Required:** One Person



**5.1 Field Operations and Waste Acceptance Criteria**

All ELR personnel are required, at a minimum, to follow the established procedures as follows before accepting and managing any used absorbents or oily debris at a generator's location.

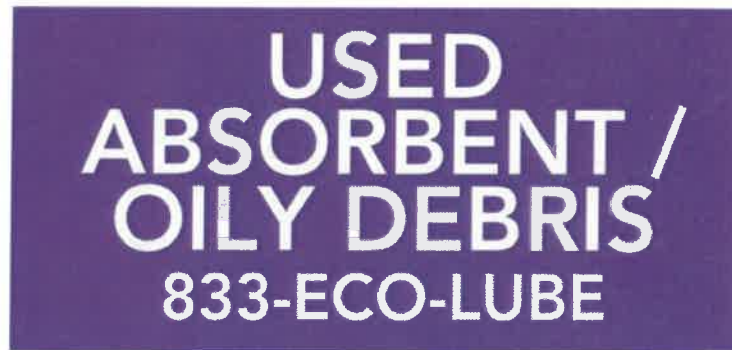
		Action	Additional Requirements
1	FIELD	Check all used absorbent and oily debris drums for proper labeling. Open drum at the generators site to inspect the contents of each container. If the contents of the drum exhibit an odd odor, or excessive free unknown liquids, the waste will be immediately rejected pending further analysis.	<i>Notify EHS, Sales and Branch Manager of rejection.</i>
2	FIELD	ELR Drivers will ensure all used absorbents and oily debris are stored in a steel 55-gallon drums.	<i>All drums must be in good condition and the lid properly sealed prior to transportation with an appropriate label.</i>
3	FIELD	An empty steel drum with a proper label attached may be exchanged for a drum picked up at the time of service.	<i>ELR Drivers shall carry and maintain labelling for customers. See Picture 1 for Label Example</i>
4	FIELD	Generator must certify the contents of the drum as non-hazardous with an approved electronic signature on BOL. Wet signatures on BOLs are acceptable.	<i>Drivers must verify active profile and adhere it to the drum for transport</i>
5	FIELD	Drivers are given full authority to reject any drum of oily debris that does not represent an approved profile.	<i>Generator will be notified of rejection of waste. Notify ELR EHS, Sales, Branch Manager</i>
6	FIELD	Drivers shall ensure compliance with applicable DOT regulations when transporting waste	
7	FIELD	ELR Driver will transport oily waste drums in package trucks or on trailers provided by ELR Management.	<i>Trailer swaps are performed when a satellite ELR location has filled a trailer (single stacked)</i>

**5.2 Facility Operations**

		Action	Additional Requirements/Information
1	FACILITY	ELR Facility Transfer Operators and Warehouse Employees will offload used absorbent and oily debris drums to a designated storage area.	<ul style="list-style-type: none"> <li>• Portland – Stored in Trailers or Cuber Warehouse</li> <li>• Tacoma – Stored in Trailer</li> <li>• Pasco – Stored in Trailer</li> <li>• Eugene -Stored in Trailer or Package Truck</li> </ul>

2	FACILITY	All used absorbent and oily debris drums will be opened and inspected by plant personnel to ensure they represent the profile, if applicable, and have appropriate labels.	In the event drum(s) are determined to be non-conforming with our waste acceptance criteria, notify Branch Manager or EHS. Non-Conforming drums may be sent back to the generator.
3	FACILITY	If a drum is rejected for any reason, plant personnel will contact their supervisor immediately, isolate the drum, and reload it back on the package truck or transfer trailer.	
5	FACILITY	ELR Warehouse Employees will empty contents of the drums into a steel 20-yard covered container that is lined and leak proof	Container shall remain closed when not actively transferring material. Clean up any spills immediately.
5	FACILITY	Branch Manager shall be notified with 20-yard container is full. Branch Manager will call transport company and arrange for disposal through approved facility.	
7	OFFICE	Branch Manager and EHS is responsible for tracking amount of material disposed of annually for reporting purposes.	

Picture 1





## STANDARD OPERATING PROCEDURE – USED OIL FILTERS

### **Introduction**

Used oil filters are typically generated by automotive repair facilities, quick lubes, truck repair facilities, and other businesses. The majority of used oil filters are metal for the purpose of removing contaminants from engine oil, transmission oil, and a variety of different lubricating oils.

### **Waste Designation**

EcoLube Recovery manages used oil filters as a non-hazardous waste. Used oil filters are exempt from being designated a hazardous waste as long as they are properly processed and recycled versus being disposed of as a solid waste. However, this exemption does not apply to “terne-plated” oil filters which are comprised of lead and tin and are found in limited special applications such as locomotive engine filters. EcoLube does not accept terne-plated used oil filters.

### **Field Operations**

All EcoLube personnel are required, at a minimum, to follow the established procedures as follows before accepting and managing used oil filters at a generators location.

- 1) All used oil filter drums and bins must be checked for proper labeling and opened at the generators site to inspect the contents of each container. If the contents of the drum or bin exhibit an odd odor, or any unknown debris, the waste will be immediately rejected pending further analysis.
- 2) All used oil filters must be stored in a steel 30 gallon, 55 gallon drum, or 1.5 yard bin only. In addition, all drums and bins must be in good condition and the lid properly sealed or secured prior to loading for transportation.
- 3) An empty steel drum or bin with a proper label attached will be exchanged for every drum or bin picked up at the time of service.

- 4) The generator must certify the contents of the drum or bin as non-hazardous with an approved electronic signature via the iFleet service app on driver's cell phone prior to leaving the generator's site.
- 5) Drivers are given full authority to reject any container of used oil filters that does not meet our standard acceptance criteria.

### **Plant Operations**

- 1) All used oil filter containers are opened and inspected to ensure they meet ELR acceptance criteria. In the event a container is rejected for any reason, plant employee will contact ELR supervisor immediately and isolate the container of issue.
- 2) In the event this drum is determined to be non-conforming with our acceptance criteria, arrangements will be made to immediately return the drum to the appropriate generator.
- 3) Plant operations staff are given full authority to reject any drum of used oil filters that does not meet our acceptance criteria.
- 4) The contents of the drums or bins are then emptied into Oberg 300 filter crusher receiving hopper. The Oberg unit is designed to only process oil filters.
- 5) The filters are crushed into 6" cubes and stored inside a 40 cubic yard covered bin provided by Schnitzer Steel inside ELR's front warehouse.
- 6) Once the container is  $\frac{3}{4}$  full, the 40-yard bin is then transported via roll-off truck by Schnitzer Steel, where the metal is recycled at their local facility.
- 7) The oil extracted from the crushed filters is transferred to a double-walled used oil storage tank onsite to await transfer over to ELR used oil re-refining plant. This material is managed under the same criteria as incoming used oil.

# ATTACHMENT C: Proof of Insurance



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
2/16/2023

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Woodruff-Sawyer Oregon, Inc. 5005 Meadows Road, Suite 415 Lake Oswego OR 97035	<b>CONTACT NAME:</b> Shelly Donily <b>PHONE (A/C, No, Ext):</b> 503-416-7189 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> sdonily@woodruffswayer.com
<b>INSURED</b> EcoLube Recovery LLC 1011 E. Main Ave, Suite 205 Puyallup, WA 98372	<b>INSURER(S) AFFORDING COVERAGE</b> <b>NAIC #</b> License#: 820349 <b>INSURER A:</b> SAIF Corporation      36196 ECOLREC-01 <b>INSURER B:</b> Starr Surplus Lines Insurance Company      13604 <b>INSURER C:</b> Starr Indemnity & Liability Company      38318 <b>INSURER D:</b> Zurich American Insurance Company      16535 <b>INSURER E:</b> <b>INSURER F:</b>

**COVERAGES**      **CERTIFICATE NUMBER:** 1550952191      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:	Y	1000067683221	9/6/2022	9/6/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 25,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 WA Stop Gap \$ 1,000,000
C	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		1000638139221	9/6/2022	9/6/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$		1000337858221	9/6/2022	9/6/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A D	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	875897 WC350217102	9/1/2022 9/1/2022	9/1/2023 9/1/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Pollution Liability		1000067683221	9/6/2022	9/6/2023	Limit Each Loss \$1,000,000 Deductible \$25,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 Operations of the Named Insured subject to the terms, conditions and exclusions of the policy issued by the Insurance Company.

RE: Metro Solid Waste Facility.  
 Metro, Waste Prevention and Environmental Services, its elected officials, departments, employees, volunteers and agents are included as additional insured as respects General Liability to the extent provided in the attached form.

<b>CERTIFICATE HOLDER</b>  Metro Waste Prevention and Environmental Services 600 NE Grand Avenue Portland, OR 97232-2736	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
---	--

DEPARTMENT OF ENVIRONMENTAL QUALITY  
811 SW Sixth Avenue  
Portland, Oregon 97204

Applicant must submit this completed form with permit application to DEQ.

LAND USE COMPATIBILITY STATEMENT

(read page 1 before completing)

TO BE COMPLETED BY APPLICANT

- Name: Northwest Energy Corporation Address: 11535 N. Force Ave. Portland 97217  
City State Zip  
Phone: 503-285-4648 Type of permit/approval: Storm Water
- Application to DEQ will be for:  New Permit/Plan Approval  Permit Renewal  
 Permit Modification  Authorization Letter
- Name and address of business: Norwest Energy Corp. 11535 N Force Ave
- Describe the type of business and product or service the business provides:  
Collection and processing of waste oil and wastewater generated by industrial and do it yourself customers.
- If not a new source, explain the change in circumstances that require a permit/approval:  
Norwest Energy Corp. is purchasing the assets of Harbor Oil, Inc. Harbor Oil has operated the same business on this site since 1974.
- Describe the specific source/facility that requires a permit/approval:  
Storm water runoff from the site to storm water run off catchment system which discharges to grassy land to west.
- For permit modification/renewal only: Does the criteria in section II, page 1 apply to the proposed permit modification or renewal?  Yes  No  
Explain basis for determination:

If yes, describe how the changes may impact land uses, i.e. increased lot coverage; increased air emissions, water discharges or noise levels; impacts to transportation system, etc.:

TO BE COMPLETED BY LOCAL GOVERNMENT PLANNING DEPARTMENT (The applicant must have the city or county in which the business is located complete and sign this form.)

- Business/facility location:  Inside city limits  Inside UGB  Outside UGB  
What local government(s) has planning jurisdiction over this use? City of Portland  
Is the local plan currently acknowledged?  Yes  No  
If no, is this use affected by any portion of the plan which is not acknowledged?  Yes  No
- The business/facility:
 

A. <input checked="" type="checkbox"/> Is an allowed outright use.	C. <input type="checkbox"/> Is allowed subject to conditional use or review requirements which require public notice.
B. <input type="checkbox"/> Is allowed subject to siting, design, construction or operational standards.	D. <input type="checkbox"/> Is prohibited by the plan.
	E. <input type="checkbox"/> Is not addressed by the plan.

\* This means the use may exist without any further local planning conditions or authorizations.

If A. applies, identify or provide duplicate copy of applicable zone/prov. and state specific name of the designated allowed use applied to this business/facility.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If applicable, have the additional requirements under B. or C. been met?  Yes  No

Date of decision or expected decision: \_\_\_\_\_

Written findings are required for determinations checked under section 9. B, C, D and E. Findings may include plan policies, criteria, conditions, standards or related regulations. (State findings below or attach separately to statement.) If the activity is not addressed in the plan, under 9. E., compatibility findings must be based on the statewide goals.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Is public notice and opportunity for public hearing required?  Yes  No

If yes, date of notice: \_\_\_\_\_ Date of public hearing: \_\_\_\_\_

If a public hearing was held, attach a summary or hearing report.

11. Would the city/county like to receive a copy of DEQ's public notice regarding this source?

Yes  No

**REQUIRED SIGNATURES**

City land use jurisdiction: City of Portland Phone: 823-7700

Signature: [Signature] Title: City Planner Date: 12/13/83

County land use jurisdiction: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Please direct questions to the Management Services Division at 800-452-4011 or 229-6408, or contact the Division responsible for processing the application (Air, Water, Solid Waste) through the above toll free number.

# ATTACHMENT E

## Property Use Consent

Solid waste application supplemental form



**Metro**

600 NE Grand Ave.  
Portland, OR 97232  
503-797-1835

**SUBMIT THIS FORM TO:**

Metro  
Solid Waste Compliance and Cleanup  
600 NE Grand Avenue  
Portland, OR 97232-2736  
Tel: (503) 797-1835  
Fax: (503) 813-7544  
[SWCC@oregonmetro.gov](mailto:SWCC@oregonmetro.gov)

**Metro use only**

**DATE RECEIVED:** 02/22/2023

**DATE DEEMED COMPLETE BY METRO:**

## Property Use Consent

<b>1. Property Owner.</b>			
Name:	SEPA 1, LLC		
Mailing Address:	5709 134 <sup>th</sup> St Court East		
City/State/Zip:	Puyallup, WA 98373		
Phone Number:	253-576-0173		
<b>2. Site Description.</b>			
Tax Lot(s):	01500	Section:	S3
		Township:	2N
		Range:	1E
Address:	11535 N. Force Ave Portland, OR 97217		
<b>3. Describe the applicant's proposed use of this property.</b>			
Used Oil Recycling & Re-refining, oil filter recycling, non-haz solid waste consolidation, used antifreeze storage			
<b>4. Describe the property interest held by the prospective Licensee or Franchisee (Applicant).</b>			
Tenant / lessee			
<b>5. Describe the duration of the interest.</b>			
2017-2027 with seven 10 year renewal options			



# Property Use Consent

Solid waste application supplemental form



**APPLICANT CERTIFICATION:**

An authorized agent of the applicant must sign this form. Metro will not accept a form without a signature.

*I certify that the information contained in this form is true and correct to the best of my knowledge. I agree to notify Metro within 10 days of any change in the information submitted as a part of this application.*

SIGNATURE OF AUTHORIZED AGENT

TITLE

CEO

PRINT NAME

Eric Spencer

DATE

2/15/23

PHONE

503.209.5249

**PROPERTY OWNER(S):** This form cannot be processed without a signature.

*"I consent to the applicant's proposed use of this property as described on this form. I have also read and agree to be bound by the provisions of Section 5.01 of the Metro Code if the applicant is granted a franchise or license and that franchise or license is subsequently revoked or if renewal of that franchise or license is refused." Metro Code Section 5.01 states: "Upon revocation or refusal to renew the Franchise or License, all rights of the Franchisee or Licensee in the Franchise or License shall immediately be divested."*

*I certify that the information contained in this form is true and correct to the best of my knowledge. I agree to notify Metro within 10 days of any change in the information submitted as a part of this application.*

SIGNATURE

PRINT NAME

Michael P. Mazz

DATE

2-15-2023

PHONE

253 576 0173

SIGNATURE \_\_\_\_\_

PRINT NAME \_\_\_\_\_

DATE \_\_\_\_\_

PHONE \_\_\_\_\_

**ATTACHMENT F**  
**Facility Permits**



## SOLID WASTE DISPOSAL SITE PERMIT: Material Recovery Facility

Oregon Department of Environmental Quality  
700 NE Multnomah St., Suite 600  
Portland, OR 97232-4100  
503-229-5353

Email to: [DEQNWR.SolidWastePermitCoordinator@deq.state.or.us](mailto:DEQNWR.SolidWastePermitCoordinator@deq.state.or.us)

Issued in accordance with the provisions of Oregon Revised Statutes Chapter 459, Oregon Administrative Rules 340 Divisions 93, 95, 96 and 97 and subject to the Land Use Compatibility Statement referenced below.

### Issued to:

EcoLube Recovery LLC dba  
American Petroleum Environmental Services, Inc.  
40 Lake Bellevue Dr. Ste 100  
Bellevue, WA 98005

### Facility name and location:

EcoLube Recovery LLC dba  
American Petroleum Environmental Services, Inc.  
11535 N. Force Avenue  
Portland, Oregon 97217

### Facility Owner:

EcoLube Recovery LLC  
40 Lake Bellevue Dr. Ste 100  
Bellevue, WA 98005

### Operator:

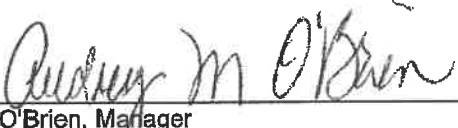
EcoLube Recovery LLC  
11535 N. Force Avenue  
Portland, Oregon 97217

### ISSUED IN RESPONSE TO:

- A solid waste permit application received March 13, 2017
- A Land Use Compatibility Statement from the City of Portland dated December 13, 1993.

The determination to issue this permit is based on findings and technical information included in the permit record.

### ISSUED BY THE OREGON DEPARTMENT OF ENVIRONMENTAL QUALITY

  
\_\_\_\_\_  
Audrey O'Brien, Manager  
Environmental Partnerships  
DEQ Northwest Region

  
\_\_\_\_\_  
Date

### Permitted Activities

Until this permit expires or is modified or revoked, the permittee is authorized to **operate** and maintain a solid waste disposal site for transfer and material recovery of solid waste in conformance with the requirements, limitations and conditions set forth in this document, including all attachments.

### Table of Contents

<b>Section</b>	<b>Topic</b>	<b>Page</b>
<b>Allowable Activities</b>		<b>3</b>
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2	Prohibitions	3
<b>Operations and Design</b>		<b>4</b>
3	Operations Plan	4
4	Site Design and Construction	5
5	Recordkeeping, Reporting and Fee Payment	6
<b>Operating Conditions</b>		<b>7</b>
6	Specific Site Operations	7
<b>General Conditions</b>		<b>8</b>
7	Administration	8
8	Permit Modification	9
9	General Site Operations	10

## Allowable Activities

### 1 Waste Receipt and Disposal Authorizations

#### 1.1 Waste authorized for receipt

This permit authorizes American Petroleum Environmental Services, Inc. (APES) to accept the following **non-hazardous** solid wastes for recycling, material recovery, and/or transfer, unless specifically prohibited in Section 2, if the materials are handled in accordance with this permit, air quality requirements and all local, state and federal regulations. The permittee must have characterization documentation that these waste materials are not hazardous waste.

- Used oil as defined in OAR 340-111 that does not contain PCBs above 2 ppm may be collected for storage, management and recycling
- Non terne-plated used oil filters that are not mixed with a listed hazardous waste (40 CFR 261 Subpart D).
  - Non terne used oil filters may be gravity hot-drained and crushed in accordance with 40 CFR 261.4(b)(13) and managed as scrap metal or as nonhazardous waste.
- Oil contaminated media and debris may be accepted for accumulation and transfer to a final disposal site. Material will be shipped to an approved landfill or permitted off-site solid waste incinerator.
- Spent antifreeze, ethylene glycol, or propylene glycol managed separately from used oil exclusively for off-site reclamation for re-use as antifreeze.

Reference: OAR 340-93-0030, OAR 340-111-0020, OAR 340-102-0011, 40 CFR Part 261 and Part 279.10, ORS 466.005, OAR 340-101, 40 CFR 258.20(b)

Used oil must be managed in accordance with 40 CFR 279 and OAR 340-111.

Solid Waste is defined in ORS 459.005

#### 1.2 Authorization to receive other waste

Waste excluded from the above authorization may be authorized for acceptance only after DEQ approves acceptance in writing.

Reference: OAR 340-093-0113

#### 1.3 Authorization of other activities

All facility activities are to be conducted in accordance with the provisions of this permit. All plans required by this permit become part of the permit by reference once approved by DEQ. Any conditions of the approval are also incorporated into this permit unless contested by the permittee within 30 days of the receipt of a conditional approval.

Reference: OAR 340-093-0110 and OAR 340-093-0113

#### 1.4 Duration of authorization

The authorization to accept solid waste will terminate at the time of site closure. After that time no solid waste may be accepted without written authorization by the DEQ. Reference: OAR 340-093-0115

### 2 Prohibitions

#### 2.1 Prohibited waste

The permittee must not accept any hazardous wastes. Reference: OAR 340-093-0040(2); OAR 340-101

## **2.2 Used oil for disposal**

The permittee must not accept any used oil for disposal or for transfer to a landfill for disposal. The permittee must not mix used oil with solid waste for disposal or transfer to a landfill for disposal. Reference: OAR 340-093-0040(3)(a)

## **2.3 PCB-contaminated oils**

The permittee must not accept used oil with detectable PCB concentrations of 2ppm or greater. If received inadvertently, the permittee must immediately notify DEQ and EPA and dispose of PCB containing used oil in accordance with 40 CFR 761.

Reference: 40 CFR 279.10(i), 40 CFR 761

## **2.4 Off-specification used oil**

The permittee must not accept or burn off-specification used oil.

Permittee must also comply with all air quality requirements when burning used oil.

Reference: 40 CFR 260.10, 40 CFR 279.60

## **2.5 Open burning**

The permittee must not conduct any open burning at this site.

Reference: OAR 340-264-0030 (defines open burning).

# **Operations and Design**

## **3 Operations Plan**

### **3.1 Plan compliance**

The permittee must conduct all operations at the facility in accordance with the approved Operations Plan consisting of Plans and Specifications and Standard Operating Procedures, submitted to DEQ on April 13, 2017, including any amendments. The DEQ-approved Operations Plan is incorporated into the permit by reference.

Reference: OAR 340-096-0040 and OAR 340-093-0070

### **3.2 Plan Content**

The Operations Plan must describe the current method of operation of the facility in accordance with all regulatory and permit requirements.

Reference: OAR 340-093-0070(i) and OAR 340-096-0040

### **3.3 Special Waste Management Plan**

DEQ-approved Special Waste Management Plans are required as part of the Operations Plan for certain waste materials that because of their nature, pose potential hazards to human health or the environment and require careful handling at transfer facilities. The plan must address procedures for receipt (including inadvertent receipt of prohibited materials), handling, storage, spill clean-up and transport for reuse, recovery or disposal at an appropriately permitted facility.

Special waste requiring individual plans include but are not limited to:

- Asbestos containing materials inadvertently accepted

- Electronic waste
- Infectious waste
- Source separated hazardous wastes from conditionally-exempt small quantity generators
- Source separated household hazardous waste
- Septage
- Sewage sludges and grits

Reference: OAR 340-093-0190

### **3.4 Plan maintenance and update**

The Operations Plan is a dynamic document and must be updated periodically to reflect current facility practices as they change. The permittee must revise the Operations Plan and special waste management plan as necessary to keep it up to date and reflective of current facility conditions and procedures. The permittee must submit revisions of the Operations Plan/Special Waste Management Plan to DEQ for review and written approval prior to commencing any change in operations that might negatively affect the environment or human health.

Reference: OAR 340-093-0070

### **3.5 Submittal address**

All submittals to the DEQ under this section must be sent to:

Oregon Department of Environmental Quality  
700 NE Multnomah St., Suite 600  
Portland, OR 97232-4100  
503-229-5353, or

Email to: [DEQNWR.SolidWastePermitCoordinator@deq.state.or.us](mailto:DEQNWR.SolidWastePermitCoordinator@deq.state.or.us)

## **4 Site Design and Construction**

### **4.1 Facility Design and Construction Plan**

The facility, including any additions, must be designed and constructed in accordance with plans approved by DEQ and any amendments approved in writing by DEQ. The permittee must contact DEQ prior to any site modification affecting these structures. DEQ may require the permittee to prepare and submit a modified Facility Design and Construction Plan, stamped by a registered professional engineer. The permittee must receive written approval of the modified Facility Design and Construction Plan from DEQ prior to commencing construction.

Reference: OAR 340-093-0140 and OAR 340-096-0040

### **4.2 Construction requirements**

The permittee must perform all construction in accordance with the approved plans and specifications, including all conditions of approval. Any amendments to those plans and specifications must be approved in writing by DEQ. Reference: OAR 340-093-0140

### **4.3 Construction documents**

When required by DEQ, prior to initiating construction, the permittee must submit for and receive written DEQ approval of complete construction documents for the project to be constructed. The construction documents submitted must include a Construction Quality Assurance plan describing the measures the permittee will take to monitor and ensure the quality of materials and work performed by the constructor complies with project specifications and contract requirements. Reference: OAR 340-093-0150(1)

#### 4.4 Construction report submittal

Within 90 days of completing construction, the permittee must submit to DEQ a Construction Certification Report, prepared by a qualified independent party, to document and certify that all required components and structures have been constructed in compliance with the permit requirements and DEQ-approved design specifications. This submittal must include "as constructed" facility plans which note any changes from the original approved plans. Reference: OAR 340-093-0150

#### 4.5 Approval to use

The permittee must not accept waste in newly constructed facilities or areas until DEQ has approved the Construction Certification Report. If DEQ does not respond in writing to the Construction Certification Report within 30 days of its receipt, the permittee may accept waste at the facility in the newly constructed facilities or areas.

Reference: OAR 340-093-0150(3)

#### 4.6 Submittal address

All submittals to DEQ under this section must be sent to:

Oregon Department of Environmental Quality  
700 NE Multnomah St., Suite 600  
Portland, OR 97232-4100  
503-229-5353 or

Email to: [DEQNWR.SolidWastePermitCoordinator@deq.state.or.us](mailto:DEQNWR.SolidWastePermitCoordinator@deq.state.or.us)

### 5 Recordkeeping, Reporting and Fee Payment

#### 5.1 Disposal and Recycling Data Collection

- Solid waste accepted - The permittee must collect information on a monthly basis on tons of incoming used oil filters and oil contaminated media and debris.
- Solid waste for disposal - Tons of residual waste sent for disposal and disposal location.
- Recycling - The permittee must collect information about the amount of each material recovered for recycling or other beneficial purpose each quarter for each year.

#### 5.2 Data reporting

- Solid waste disposal - Information collected on solid waste accepted for transfer to a disposal site must be recorded annually on the DEQ form titled: *Solid Waste Transfer Report*. This form is sent by DEQ to the permittee annually and is due by Jan. 30 each year.
- Recycling - Recycling information collected must be submitted to the local watershed representative (county recycling contact) by Jan. 31 of each year

#### 5.3 Non-compliance reporting

In the event that any condition of this permit or of DEQ's rules is violated, the permittee must immediately take action to correct the violation and to notify DEQ **within 24 hours** at: DEQ's Northwest Region Solid Waste Program Office at 503-229-5353 or email: [DEQNWR.SolidWastePermitCoordinator@deq.state.or.us](mailto:DEQNWR.SolidWastePermitCoordinator@deq.state.or.us)

Response: In response to a notification, DEQ may conduct an investigation to evaluate the nature and extent of the problem, and may require additional corrective actions as necessary.



#### **5.4 Fee payment**

The permittee must pay the solid waste compliance fee each year this permit is in effect. DEQ will send an invoice to the permittee indicating the amount of the fee and the due date. Fees are based on the tons of solid waste received and transferred for disposal.

Reference: OAR 340-097-0110(10)

#### **5.5 Records**

The permittee must keep copies of all records and reports relating to the used oil filters, oily solids, and spent antifreeze for five years from the date created. Records requirements for the used oil are established in OAR 340-111 and 40 CFR 279.

Reference: OAR 340-096- 0040(4)(e)

#### **5.6 Access to records**

Upon request, the permittee must make all records and reports related to the permitted facility available to DEQ. Reference: OAR 340-096- 0040 and OAR 340-093-0050

### **Operating Conditions**

## **6 Specific Site Operations**

### **6.1 Used oil**

The permittee must manage used oil in compliance with 40 CFR Part 279 and OAR 340 Division 111.

### **6.2 Disposal of wastes**

Wastes accepted for disposal and wastes generated on site including waste residuals must be properly disposed of at a location authorized to accept the waste. Wastes sent for disposal at a landfill must meet the acceptance criteria at the landfill.

The permittee must conduct annual hazardous waste determinations on wastes generated on-site and when adding new processes or making process changes or when incoming waste streams change. Wastes must be disposed of at a facility that is authorized to accept the waste.

Reference: OAR 340-102-0011(2) and 40 CFR 262.11

### **6.3 Waste acceptance and management procedures**

The permittee must employ waste acceptance procedures to ensure prohibited wastes are not accepted and retain written documentation for five years. Documentation must include the following:

- Hazardous waste determination (i.e., the waste is corrosive, ignitable, toxic or reactive)
- If by knowledge of process, obtain detailed written process knowledge from generator including a description of the generating process and SDS for all process constituents
- Analytical results from the processing of representative samples
- Material safety data sheets
- Waste profile sheets signed by the generator
- Facility inspection logs
- Daily operations logs
- Waste acceptance includes verifying hazardous waste determinations from generators, ensuring appropriate lab analyses are performed, and maintaining required documentation.

#### **6.4 Waste profiles**

The permittee must review all generators' waste profiles of all incoming wastes at least annually to ensure changes to the waste stream are captured on the profile.

The permittee is required to obtain sufficient information to ensure accurate and reliable waste determinations and categorizations.

### **General Conditions**

## **7 Administration**

### **7.1 Definitions**

Unless otherwise specified, all terms are as defined in OAR 340-093-0030.

### **7.2 Permit term and renewal**

The effective date of this permit is the date this document is signed. The expiration date of the permit is indicated at the top right of this document. The authorization to accept solid waste will terminate when this permit expires and/or at the time of site closure; after that time no solid waste may be accepted. An application for permit renewal is required if a permittee intends to continue operation beyond the permitted period. A complete renewal application must be filed at least 180 days before the existing permit expires.

Reference: OAR 340-093-0070(7)

### **7.3 Property rights**

The issuance of this permit does not convey any property rights in either real or personal property, or any exclusive privileges, nor does it authorize any injury to private property or any invasion of personal rights.

### **7.4 DEQ liability**

DEQ, its officers, agents or employees do not sustain any liability on account of the issuance of this permit or on account of the construction, maintenance, or operation of facilities pursuant to this permit.

### **7.5 Binding nature**

Conditions of this permit are binding upon the permittee. The permittee is liable for all acts and omissions of the permittee's contractors and agents.

### **7.6 Access to disposal site**

The permittee must allow representatives of DEQ access to the facility at all reasonable times for the purpose of performing inspections, surveys, collecting samples, obtaining data and carrying out other necessary functions related to this permit.

Reference: ORS 459.385 and OAR 340-093-0050(5)(e).

### **7.7 Other compliance**

Issuance of this permit does not relieve the permittee from the responsibility to comply with any applicable federal, state or local laws or regulations including the following solid waste requirements, and any future updates or additions to these requirements:

- Solid waste permit application received June 09, 2017

- Oregon Revised Statutes, Chapters 459, 459A, 465 and 466
- Oregon Administrative Rules Chapter 340
- Any documents submitted by the permittee and approved by the DEQ

### **7.8 Penalties**

Violation of any condition of this permit or any incorporated plan may subject the permittee to civil penalties up to \$25,000 for each day of each violation.

Reference: OAR 340-012-0160(4) and ORS 459.995

## **8 Permit Modification**

### **8.1 Permit review**

DEQ may review the permit and determine whether or not the permit should be amended. While not an exclusive list, the following factors will be used in making that determination:

- Compliance history of the facility
- Changes in volume and/or waste composition
- Changes in operations at the facility
- Changes in state or federal rules which should be incorporated into the permit
- Release of leachate to the environment from the facility
- Significant changes to the DEQ-approved Design Plan or Operations Plan

### **8.2 Modification**

At any time during the life of the permit, DEQ or the permittee may propose changes to the permit.

Reference: OAR 340-093-0113 and OAR 340-093-0070

### **8.3 Modification and revocation by DEQ**

The director of DEQ may, at any time before the expiration date, modify, suspend or revoke this permit in whole or in part in accordance with Oregon Revised Statutes 459.255 for reasons including, but not limited to, the following:

- Violation of any terms or conditions of this permit or any applicable statute, rule, standard or order of the Environmental Quality Commission
- Obtaining this permit by misrepresentation or failure to disclose fully all relevant facts
- A significant change in the quantity or character of solid waste received or in the operation of the disposal site
- Non-compliant operation of the facility

### **8.4 Modification by permittee**

The permittee must apply for a modification to this permit if a significant change in facility operations is planned or there is a deviation from activities described in this document. The permittee must not implement any change in operations that requires a permit modification prior to receiving approval from DEQ.

Reference: OAR 340-093-0070 (6)

### **8.5 Public participation**

Significant changes in the permit will be made public by the issuance of a public notice as required by DEQ rules for public notification, OAR 340 Division 93.

#### **8.6 Changes in ownership or address**

The permittee must report to DEQ in writing any changes in either ownership of the facility, the facility property or of the name and address of the permittee or operator within 10 days of the change.

This permit must not be transferred to a third party without prior written approval from DEQ. Such approval may be granted by DEQ only after a permit modification application is submitted to and approved by DEQ and that the transferee agrees in writing to fully comply with all the terms and conditions of this permit and the rules of the Commission. Reference: OAR 340-093-0070

### **9 General Site Operations**

#### **9.1 Waste collection**

The permittee must at all times maintain and properly operate all waste collection and disposal facilities to prevent discharges, health hazards, and nuisance conditions and to achieve compliance with the conditions of this permit. Reference: OAR 340-093-0050, OAR 340-093-0210, and OAR 340-096-0040.

#### **9.2 Discovery of prohibited waste**

In the event that the permittee discovers prohibited waste at the facility, the permittee must, within 48 hours, notify DEQ and initiate procedures to isolate and remove the prohibited waste.

- Non-putrescible, non-hazardous, prohibited waste must be transported to a disposal or recycling facility authorized to accept such waste within 90 days, unless otherwise approved by DEQ.
- Putrescible, non-hazardous, prohibited waste must be removed within 48 hours, unless otherwise approved in writing by DEQ.
- In the event the permittee discovers waste that is hazardous or suspected to be hazardous, the permittee must, within 48 hours, notify DEQ.
- Hazardous waste must be removed within 90 days, unless otherwise approved by DEQ. Temporary storage and transportation must be carried out in accordance with DEQ rules.

#### **9.3 Containers**

The permittee must clean all containers on-site, as needed to maintain a sanitary operating environment and to prevent malodors, unsightliness and attraction of vectors. Reference: OAR 340-093-0210

#### **9.4 Equipment**

Equipment of adequate size and design to properly operate the facility must be available at all times. In the event of an equipment breakdown, alternative equipment must be provided, unless an exemption from DEQ is granted in writing. Reference: OAR 340-093-0050 and OAR 340-093-0210

#### **9.5 Roads**

Roads within the facility must be constructed and maintained to deter, to the maximum extent practical, traffic hazards, dust and mud, and to provide reasonable all-weather access for vehicles using the site. Reference: OAR 340-096-0040

#### **9.6 Vehicles and Truck Covers**

All vehicles and equipment operated by the permittee and using public roads, must be constructed, maintained and operated so as to prevent leaking, shifting or spilling of materials while in transit. The permittee must notify all incoming haulers that trucks containing loads that are likely to blow or fall must be covered or suitably cross-tied to prevent any load loss during shipment, in conformance with OAR 340-093-0220.

#### **9.7 Litter control**

Litter that results from facility operation must be controlled such that the entire facility site and adjacent lands are maintained virtually free of litter at all times. Any debris from the facility must be retrieved and properly disposed of as soon as possible the same operational day it is collected. Reference: OAR 340-096-0040

#### **9.8 Air Quality**

The permittee must control air emissions, including dust, and malodors, related to disposal site construction, operation, and other facility activities in compliance with DEQ air quality standards, including applicable visible emissions and nuisance requirements in OAR 340-208

According to OAR 340-208-0450, no person may cause or permit the emission of particulate matter larger than 250 microns in size at sufficient duration or quantity as to create an observable deposition upon the real property of another person when notified by the DEQ that the deposition exists and must be controlled.

#### **9.9 Drainage**

The permittee must manage drainage onsite in accordance with the site's NPDES industrial stormwater discharge permit.

#### **9.10 Leachate prevention and management**

The permittee must operate the facility in a manner that minimizes leachate production to the maximum extent practicable. Leachate must be collected, removed and managed in a manner approved by DEQ. Reference: OAR 340-093-0210 and OAR 340-096-0040

#### **9.11 Oil & Hazardous Material Spill Response**

Any spill of oil or hazardous material must be cleaned up immediately as described in the facility Operations Plan. In addition to notifying the appropriate DEQ office, if the spill is of a reportable quantity the permittee must immediately report the spill to the Oregon Emergency Response System at 1-800-452-0311.

Reportable quantities include:

- Any amount of oil spilled to waters of the state
- Oil spills on land in excess of 42 gallons
- 200 pounds (25 gallons) of pesticide residue
- Hazardous materials that are equal to, or greater than, the quantity listed in the Code of Federal Regulations, 40 CFR Part 302 (List of Hazardous Substances and Reportable Quantities), and amendments adopted before July 1, 2002. For a complete list of hazardous materials required to be reported, please refer to OAR 340-142-0050

#### **9.12 Unloading area**

Area(s) for unloading of solid waste must be clearly identified by signs, fences, barriers or other devices. Reference: OAR 340-093-0050 and OAR 340-096-0040

### **9.13 Public Access**

Public access to the facility must be controlled, as necessary, to prevent unauthorized entry and dumping. Reference: OAR 340-093-0050 and OAR 340-096-0040

### **9.14 Legal control of property**

The permittee must maintain legal control of the site property, including maintaining a current permit, contract or agreement that allows the operation of the facility if the site is not owned by the permittee. Reference: OAR 340-093-0050

### **9.15 Fire protection**

The permittee must make arrangements with the local fire control agency to immediately acquire their services when needed. The permittee must provide adequate on-site fire control protection, as determined through the local fire control agency. Unauthorized fires must be immediately extinguished and reported to DEQ within 24 hours. Reference: OAR 340-096-0040 and OAR 340-093-0050

### **9.16 Signs**

The permittee must post signs at the facility, which are clearly visible and legible, providing the following information: Facility name, emergency telephone number, days and hours of operation, solid waste permit number and operator's address. Reference: OAR 340-093-0050 and OAR 340-096-0040

### **9.17 Vector Control**

The permittee must provide rodent, insect, bird and other vector control measures, as necessary, to prevent vector harborage. Reference: OAR 340-093-0210 and OAR 340-096-0040

### **9.18 Complaints**

The permittee must investigate and attempt to resolve all complaints it receives regarding facility operations by doing the following:

- Contact the complainant within 24 hours to discuss the problem
- Keep a record of the complaint, name and contact information (when possible), date complaint was received, date of facility response, description of facility response
- Immediately initiate procedures at the facility, when possible, to resolve the problem identified by the complainant
- For odor, litter or dust complaints, the permittee must report to DEQ as soon as complaints are received at the facility from five different businesses and/or individuals about a given event or if an odor event lasts longer than 24 hours without resolution or mitigation

Reference: OAR 340-093-0050

### **9.19 Permit display**

The permittee must display this permit, or a photocopy thereof, where operating personnel can readily refer to it. Reference: OAR 340-093-0050



State of Oregon  
Department of  
Environmental  
Quality

## STANDARD AIR CONTAMINANT DISCHARGE PERMIT

Department of Environmental Quality  
Northwest Region  
700 NE Multnomah St., Suite 600  
Portland, OR 97232

This permit is being issued in accordance with the provisions of ORS 468A.040 and  
based on the land use compatibility findings included in the permit record.

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**ISSUED TO:**

EcoLube Recovery LLC  
Dba American Petroleum Environmental Services, Inc.  
40 Lake Bellevue Drive Ste 100  
Bellevue WA 98005

**INFORMATION RELIED UPON:**

Application No.: 027496 - 09/30/2013  
028930 - 01/30/2017  
revised thru 04/17/2017  
029274 - 09/21/2017

**PLANT SITE LOCATION:**

11535 N. Force Avenue  
Portland, OR 97217

**LAND USE COMPATIBILITY FINDING:**

Approving Authority: City of Portland  
Approval Date: 12/13/1993

**PERMIT PREVIOUSLY ISSUED TO:**

American Petroleum Environmental Services, Inc.

**ISSUED BY THE DEPARTMENT OF ENVIRONMENTAL QUALITY**

Michael R. Orman, E.I.T., Northwest Region AQ Manager

9/27/17

Dated

Source(s) Permitted to Discharge Air Contaminants (OAR 340-216-8010):

Table 1 Code	Source Description	SIC/NAICS
Part, B, 64	Petroleum Refining and Re-refining of Lubricating oils and greases including asphalt production by distillation and the reprocessing of oils and/or solvents for fuels.	5093/423930



CITY OF PORTLAND  
ENVIRONMENTAL SERVICES



Water Pollution Control Laboratory

6543 N Burlington Avenue, Bldg 217, Portland, Oregon 97203 • Mingus Mapps, Commissioner • Michael Jordan, Director

Expiration Date : 6/10/2026  
Permit Number: 437,009  
Page: 1

CATEGORICAL INDUSTRIAL USER  
INDUSTRIAL WASTEWATER DISCHARGE PERMIT

ISSUED TO: EcoLube Recovery, LLC  
PERMIT NUMBER: 437,009  
SIC CODE: 2992, 5093  
PLANT TYPE: Used Oil Re-Refining & Waste Transfer  
EPA CATEGORY: 40 CFR 437 Subpart B Oils Treatment and Recovery  
LOCATION: 11535 N Force Ave  
Portland, Oregon 97217  
MAILING ADDRESS: Same as above  
EFFECTIVE DATE: 6/11/2021  
EXPIRATION DATE: 6/10/2026

PRETREATMENT PROGRAM  
MANAGER

Dan Parnell

PREPARED BY: BNH  
CHECKED BY: DP





# CITY OF PORTLAND ENVIRONMENTAL SERVICES



Water Pollution Control Laboratory

6543 N Burlington Avenue, Bldg 217, Portland, Oregon 97203 ■ Mingus Mapps, Commissioner ■ Michael Jordan, Director

May 6, 2021

Ricci Keller  
ECOLUBE RECOVERY LLC  
11535 N FORCE AVE  
PORTLAND, OR 97217-7735

RE: 2021-2026 NPDES Permit Number 1200-Z, Monitoring Requirements  
Facility: ECOLUBE RECOVERY LLC - 11535 N FORCE AVE PORTLAND  
File Number: 100707

Dear Permit Registrant:

DEQ has reissued the 1200-Z Permit, effective July 1, 2021. Below are your revised monitoring requirements under the reissued permit, starting July 1, 2021. All monitoring waivers expire on July 1, 2021. Please review the information closely as pollutants and associated benchmarks/concentrations may have changed. If you identify any discrepancies in the table, please contact your permit manager as soon as possible.

## Monitoring Requirements

You must monitor for the pollutants in the table below. If you discharge to a Category 5: 303(d) listed receiving water for pH, total copper, total lead, total zinc and/or E. coli, the table below will not include statewide or sector-specific benchmarks for those pollutants. Exceedance of impairment monitoring may escalate to a water quality-based effluent limit during this permit cycle. Please read Schedule A.13 and Schedule C carefully.

Georegion	Pollutant	Statewide Benchmark	Unit	Frequency
Columbia Slough	pH	5.5-9.0	s.u.	Four times per year
Columbia Slough	Total Copper	0.017	mg/L	Four times per year
Columbia Slough	Total Lead	0.10	mg/L	Four times per year
Columbia Slough	Total Zinc	0.24	mg/L	Four times per year
Columbia Slough	TSS	30	mg/L	Four times per year
Columbia Slough	BOD <sub>5</sub>	24	mg/L	Four times per year
Columbia Slough	Total Phosphorus	0.16	mg/L	Four times per year
Columbia Slough	E. coli	406	organisms/100 mL	Four times per year

Ph: 503-823-5600 Fax: 503-823-5656 ■ [www.portlandoregon.gov/bes](http://www.portlandoregon.gov/bes) ■ Using recycled paper ■ An Equal Opportunity Employer

The City of Portland complies with all non-discrimination laws including Title VI (Civil Rights) and Title II (ADA).  
To request a translation, accommodation or additional information, please call 503-823-7740, or use City TTY 503-823-6868, or Oregon Relay Service: 711.

SIC code	Pollutant	Sector-specific Benchmark	Unit	Frequency
5093	Chemical Oxygen Demand (COD)	120	mg/L	Four times per year
5093	Total Aluminum	1.10	mg/L	Four times per year
Receiving Water AU_ID: 104554	Pollutant	Impairment Concentration	Units	Frequency
Columbia Slough	Total Iron	10	mg/L	Four times per year

DEQ has scheduled an informational webinar on May 18th at 9 am to inform you of the changes in the reissued permit. The webinar will be recorded and will provide time to ask questions.

1200-Z Industrial Stormwater Permit Renewal 2021 Informational Webinar:

<https://us02web.zoom.us/j/89933898179?pwd=VE43cWx6b0p3SnlqL1M1SE9nVGsyQT09>

Passcode: 444150

or Telephone:

Dial: 877-853-5257

Webinar ID: 899-3389-8179

It is your responsibility to comply with the new permit conditions and monitoring requirements starting July 1, 2021. DEQ will be transitioning to electronic data management system during this permit cycle. As such, you will not receive the first page of the permit identifying your facility as registered under the renewed permit. However, DEQ mailed a letter, dated March 31, 2021 to your facility regarding coverage under the new permit. Please visit DEQ's industrial stormwater permits webpage to find a copy of the permit and associated documents.

<https://www.oregon.gov/deq/wq/wqpermits/Pages/Stormwater-Industrial.aspx>

The City of Portland Bureau of Environmental Services has an Intergovernmental Agreement with the DEQ to administer permits for those facilities located within the City. If you have any questions regarding this letter, please contact your City of Portland stormwater permit manager:

Ellen Dorsey  
6543 N. Burlington Ave  
Portland, OR 97203  
503-823-8250  
Ellen.Dorsey@PortlandOregon.gov

Sincerely,



Stacy Hibbard  
Environmental Manager

Enc. Schedule A.13 and Schedule C permit language