



Solid Waste Facility License Application

Application packet for a new license, license renewal, change of authorization request or change in ownership for facilities that:

- Process non-putrescible (dry) waste
- Reload solid waste
- Compost or reload yard debris
- Process source separated recyclable materials

Issued January 2022

oregonmetro.gov

Metro
Waste Prevention and Environmental Services
600 NE Grand Ave.
Portland, OR 97232-2736
SWICC@oregonmetro.gov

Solid Waste Facility License Application



Metro

600 NE Grand Ave.
Portland, OR 97232
503-797-1835

This packet contains an application for a Metro Solid Waste Facility License. You may also want to review the relevant sections of Metro Code. Metro Code Chapter 5.01 identifies which solid waste facilities and activities require a Metro license. You can access the Metro Code via the Metro website at www.oregonmetro.gov/metro-code.

Metro staff will generally review an application for completeness within 15 business days of receipt and notify the applicant whether their application is deemed to be complete. If an application is incomplete, Metro will notify the applicant as to what additional information is required.

Application for a new Solid Waste Facility License

An applicant seeking a new Metro Solid Waste Facility License must first attend a pre-application conference before submitting an application. The purpose of the pre-application conference is for Metro to obtain a description of the proposed solid waste facility and provide the applicant with information regarding the applicable requirements for the proposed operation. The conference also provides the applicant with an opportunity to discuss the application process and to identify any potential issues specific to its proposal. An applicant should prepare for the pre-application conference by reviewing application forms and drafting responses before the conference. To schedule a pre-application conference, contact Joanna Dyer, Metro's Solid Waste Authorization Coordinator at 971-401-0976 or via email at SWICC@oregonmetro.gov.

After completing the pre-application conference, an applicant seeking a new license must submit to Metro a completed *Solid Waste Facility License Application* form and provide all additional information as required. Metro will generally approve or deny a new license within 180 days after Metro deems the application to be complete. The fee for filing a license application is \$300. See Metro Code Chapter 5.01 for more information regarding the issuance of a license.

Renewal of an Existing License

An applicant seeking to renew an existing license without substantive changes to the current authorization must submit a completed *Solid Waste Facility License Application* form and provide all additional information as required, unless Metro staff directs otherwise. License renewal applications must be submitted not less than 120 days before the current license expires. If a licensee fails to submit a timely renewal application, the licensee's authority to operate may lapse. Additionally, Metro is not obligated to renew a license earlier than the expiration date of the existing license even if the licensee files a renewal application more than 120 days before the existing license expires. The fee for filing a license renewal application is \$300. See Metro Code Chapter 5.01 for more information regarding the renewal of licenses.

Change of Authorization to an Existing License

An applicant seeking a change of authorization for an existing license (other than renewal) must submit to Metro a completed *Solid Waste Facility License Application* form and provide all additional information as required unless Metro staff directs otherwise. The applicant cannot implement the requested change of authorization until Metro approves it in writing. The fee for filing a change of authorization application is \$100. See Metro Code Chapter 5.01 for more information regarding changes of authorization for licenses. Metro may require the applicant to apply for a new license if there is a significant change in the types of solid waste accepted or activities performed at a facility.

Transfer of Ownership or Control of an Existing License

An applicant seeking to transfer ownership or control of an existing license must submit to Metro a completed *Solid Waste Facility License Application* form and provide all additional information as required, unless Metro staff directs otherwise. See Metro Code Chapter 5.01 for more information regarding requirements for the transfer of ownership for a licensed facility.

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INSTRUCTIONS

1. Complete all applicable parts of application.
2. Review confidentiality section and sign last page of application.
3. Attach required documents. *(If submitting printed copies, please print double-sided.)*
4. Submit application, attachments and application fee using one of the following methods:

a. **Online:**

- Email the completed application to SWICC@oregonmetro.gov. Contact Joanna Dyer for assistance with large files (contact information below).
- Call Metro's Accounts Receivable at 503-797-1620 to pay the application fee by credit card.

b. **By Mail:** Mail the completed application and a check for the application fee to:

Metro
Waste Prevention and Environmental Services
Attn: Joanna Dyer
600 NE Grand Avenue
Portland, OR 97232-2736

Questions? Contact Joanna Dyer, Metro's Solid Waste Authorization Coordinator, at 971-401-0976 or joanna.dyer@oregonmetro.gov.

PART 1 – Standard License Application Information

1. Applicant (Licensee)	
Facility Name:	Best Buy In Town, Inc.
Company Name:	Best Buy In Town, Inc.
Facility Street Address, City, State, Zip:	2200 NE Cornelius Pass Rd. Hillsboro, OR 97124
Facility Mailing Address, City, State, Zip:	4975 SW 65th Av. Portland, OR 97221
Contact Person & Title:	Tim Perri / owner or Joel Perri / Vice President
Phone Number:	503-860-5150 503-679-5514
E-mail Address:	① timperri@gmail.com ② joelperribbit@gmail.com

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2. Type of Application (please check one)

<input type="checkbox"/>	New license <i>Date of Pre-Application Conference: _____</i>	<i>Current Metro Solid Waste Facility License Number:</i> <u>L-065-18A</u>
<input checked="" type="checkbox"/>	Renewal of an existing license	
<input type="checkbox"/>	Change of authorization to an existing license (other than a renewal) <i>Please describe the proposed change below in Section 4.</i>	
<input type="checkbox"/>	Transfer of ownership or control of an existing license	

3. Type of facility (please check one)

<input type="checkbox"/>	Non-putrescible (dry) waste material recovery facility
<input type="checkbox"/>	Source-separated recyclable material recovery facility
<input type="checkbox"/>	Source-separated food waste reload facility
<input checked="" type="checkbox"/>	Yard debris reload facility
<input type="checkbox"/>	Yard debris composting facility
<input type="checkbox"/>	Other solid waste reload or processing facility

4. If seeking a change of authorization to an existing license, please explain the proposed change below (attach additional pages if necessary). Complete all remaining sections of this form as they pertain to the request.

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5. Applicant's Owner or Parent Company

(Provide information for all owners and corporate structure if applicable)

Company Name:	Best Buy In Town, Inc
Mailing Address, City, State, Zip:	4975 SW 65TH AV Portland, OR 97221
Contact Person & Title:	Tim Perri / owner, Joel Perri / Vice President
Phone Number:	503-860-5150 Tim, Joel 503-679-5514
E-mail Address:	timperri@gmail.com joelperribbitt@gmail.com

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6.

Site Operator (if different from Applicant)

Company Name:	Same
Mailing Address, City, State, Zip:	Same
Contact Person & Title:	Tim Perri, Joel Perri, Morris Shubin
Phone Number:	same
E-mail Address:	same

7.

Site Description See Attached

Tax Lot(s): 1N226DC00800 00700, 00600, 01400	Section:	Township:	Range:
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8. Land Use

Present Land Use Zone:	Industrial	
Is proposed use permitted outright?	<input checked="" type="checkbox"/> Yes If yes, attach a copy of the <i>Land Use Compatibility Statement</i> (See Attachment D).	<input type="checkbox"/> No
Is a conditional use permit necessary for the facility?	<input type="checkbox"/> Yes If yes, attach a copy of the <i>Conditional Use Permit</i> (See Attachment F)	<input checked="" type="checkbox"/> No
Are there any land use issues presently pending with the site?	<input type="checkbox"/> Yes If yes, please explain the land use issues below.	<input checked="" type="checkbox"/> No
Description of the pending land use issues identified above:	N/A	
Are any permits required from the Oregon Department of Environmental Quality (DEQ)?	<input checked="" type="checkbox"/> Yes If yes, please list all DEQ permits below and attach copies with this application (see Attachment F).	<input type="checkbox"/> No
Listing of all required DEQ permits:	SOLID WASTE DISPOSAL SITE PERMIT Transfer Station	
Are any other local permits or building codes required?	<input checked="" type="checkbox"/> Yes City of Hillsboro Business License If yes, please list all other required permits below and attach copies with this application (see Attachment F).	<input type="checkbox"/> No

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Listing of other required permits:

N/A

9. Land Owner

Is the applicant the sole owner of the property on which the facility is located?

☒ Yes

☐ No

If no, please complete this section with additional pages if necessary and attach a completed *Property Use Consent Form* (see Attachment E).

Property Owner:

Tim Perri

Mailing Address, City, State, Zip:

4975 SW 65th AV
Portland, OR 97221

Phone Number:

503-860-5150

E-mail Address:

timperri@gmail.com

10. Public/Commercial Operations

Will the facility be open to the public (e.g., non-commercial self-haul customers)?

☒ Yes

☐ No

Will the facility be open to non-affiliated commercial solid waste collectors?

☒ Yes

☐ No

Will the facility accept waste from outside the boundary of Metro?

☒ Yes

☐ No

11. Operating Hours and Traffic Volume

	Public (non-commercial self-haul)	Commercial Affiliated	Commercial Non-Affiliated
Operating Hours	MON-SAT (7AM-5PM) SUN-CLOSED	→	→
Customer Hours (if different)	same	→	→
Estimated Vehicles Per Day	50-100	25-50	35-65

12. Inbound Waste/Feedstock by Type

Identify the types of waste/feedstock and annual tonnage amounts that the applicant expects to receive at the facility. Also, identify how the applicant will manage each waste stream, the expected tip fees that the applicant will post at the facility, and the length of time required to process each waste stream (attach additional pages if necessary).

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Waste/Feedstock Type	Accepted at Facility	Expected Annual Tonnage Amount	Type of Activity to be Performed on Waste	Expected Tip Fee (per Ton)	Estimate the maximum and typical lengths of time required to process each day's receipt of each waste/feedstock type
Source-Separated Wood:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	50-100	Sorted and re-loaded	\$50/40 +	1-2 weeks
Source-Separated Yard Debris:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	10-15,000	Sorted and re-loaded	\$20-\$25 Per Yard	1-6 days
Source-Separated Yard Debris Combined with Residential Food Waste:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Source-Separated Commercial and Other Food Waste:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Inerts (e.g., rock, concrete, etc.):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	7,000-8,000	Sorted and re-loaded	\$45+ Per yard	1-2 weeks
Non-Putrescible (dry) Waste:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Source-Separated Recyclables:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Special Wastes (please specify):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Petroleum Contaminated Soil:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Putrescible (wet) waste:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Other <u>Japanese Beetle Debris</u> Waste/Feedstocks (please specify):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	3,500-4,500	Sorted and Loaded into Waste Mgmt Containers to be hauled away	\$20-\$30 per yard	1-6 days
Other Waste/Feedstocks (please specify):	<input type="checkbox"/> Yes <input type="checkbox"/> No				

13. Inbound Waste/Feedstock by Generator

Identify the generator type and the expected annual tonnage of waste/feedstock that the facility will receive and recover from each type. Add additional rows if necessary.

Generator Type*	Tons Received**	Tons Recovered**	Tons Residual**
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Commercial	30% 4,000 +	same	N/A
Residential	70% 8,000 +	same	N/A
TOTAL TONS:	12,000 +	same	N/A

* Example: commercial, residential, self-haul, etc.

** Tons received = tons recovered + tons residual

14. Outbound Waste and Materials

List the expected destination and amount of each type of outbound solid waste and materials that the applicant expects to transport from the facility (attach additional pages if necessary).

Destination Site (Name and address)	Waste/ Material Type	Expected Annual Tonnage	Purpose Of Delivery
Beaver Bark/ Scappoose	Yard Debris	2,000-2,500	For recycling - ground & composted
Trails End Recovery/Whitman	Wood Debris	1,000-1,500	For recycling - ground for Hog Fuel
Canby Landscape/ canby	Yard Debris	5,000-6,000	For recycling ground & composted
Hillsboro Landfill/Hillsboro	Japanese Beetle Debris	3,000-4,000	to be buried to comply with quarantine

*Example: disposal, recovery, land reclamation, beneficial use, etc.

15. Subcontractors

Provide the name, address and function of all subcontractors involved in the facility operations, if applicable (this does not include janitorial staff):

Name	Address	Function
N/A		

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PART 2 – Standard Attachments to License Application

New License, License Renewal and Change of Authorization

- The applicant must provide a current version of all of the following attachments with each application unless otherwise directed by Metro.
- The applicant must clearly label each attachment submitted as part of the application. A description of each attachment is provided in Appendix A.

Check if included	Attachment
<input checked="" type="checkbox"/>	Attachment A: Site Plan
<input checked="" type="checkbox"/>	Attachment B: Operating Plan
<input checked="" type="checkbox"/>	Attachment C: Proof of Insurance
<input checked="" type="checkbox"/>	Attachment D: Land Use Compatibility Statement (LUCS)
<input type="checkbox"/>	Attachment E: Property Use Consent Form (This form is not necessary if the property is solely owned by the applicant)
<input checked="" type="checkbox"/>	Attachment F: Required Permits
<input checked="" type="checkbox"/>	Attachment G: Facility Design Plan (NEW CONSTRUCTION ONLY)

PUBLIC NOTICE AND CONFIDENTIAL INFORMATION

- This application and all of the supporting documentation that the applicant provides is subject to Metro's public notice procedures. Metro will notify and provide the public with an opportunity to review and comment on the proposed application. The public notice may include, but is not limited to, posting the complete application on Metro's website.
- The applicant may identify as confidential any reports, books, records, maps, plans, income tax returns, financial statements, contracts and other similar written materials of the applicant that are directly related to the proposed application and that are submitted to or reviewed by Metro. The applicant must prominently mark any information that it claims confidential with the mark "CONFIDENTIAL" before submitting the information to Metro. Subject to the limitations and requirements of ORS Chapter 192 (public records law) and other applicable laws, Metro will treat as confidential any information so marked and will make a good faith effort to not disclose that

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information unless Metro's refusal to disclose the information would be contrary to applicable Oregon law.

- These conditions do not limit the use of any information submitted to or reviewed by Metro for regulatory purposes or in any enforcement proceeding. In addition, Metro may share any confidential information with representatives of other governmental agencies provided that, consistent with Oregon law, those representatives agree to continue to treat the information as confidential and make good faith efforts to not disclose the information.

APPLICANT CERTIFICATION

An authorized agent of the applicant must sign this application. Metro will not accept an application without a signature.

I certify that the information contained in this application is true and correct to the best of my knowledge. I agree to notify Metro within 10 days of any change in the information submitted as a part of this application.

Signature of authorized agent TP Perri Date 2-22-23
Print name Tim Perri
Title President
Email timperri@gmail.com Phone 503-860-5150

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Appendix A: Description of required attachments



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Appendix A: Description of required attachments

ATTACHMENT A: SITE PLAN

The applicant must submit a facility design plan showing the location of the facility at an appropriate scale. An aerial photograph, Google image or scaled drawing is acceptable, and must include all of the information described below, labeled in a legible manner. If any portion of facility operations takes place within an enclosed building, submit a separate image or diagram labeling the required information for internal operations.

- 1) Property and External Operations. Identify the location of:
 - a) The facility site, including all property boundaries
 - b) Access roads
 - c) All buildings on the property (existing and proposed)
 - d) Scale(s) and scale house(s)
 - e) Fencing and gates
 - f) Paved areas
 - g) Vegetative buffer zones and berms
 - h) Bioswales, if present on site
 - i) Exterior storage areas or stockpiles of solid waste accepted by the facility as indicated in the application, including maximum pile height
 - j) Storage areas for the temporary containment of prohibited waste that the facility inadvertently receives, while awaiting proper removal or disposal of the prohibited waste. (The facility must cover and enclose the containment areas and construct them in a manner to prevent leaking and contamination.)
 - k) Water sources for fire suppression
 - l) All receiving, processing, reload and storage areas
 - m) Load checking areas (as applicable)
 - n) On-site traffic flow patterns
 - o) Facility signage
 - p) COMPOST FACILITY ONLY: Compost/curing piles/windrows, aeration systems including bio-filters, or enclosed structures to prevent odors from being detected offsite
 - q) COMPOST FACILITY ONLY: The prevailing wind direction, by season, identified on a map or aerial photograph
- 2) Internal operations. Identify the location of:
 - a) All receiving, processing and reload areas
 - b) Load checking areas
 - c) Storage areas for solid waste accepted by the facility as indicated in the application
 - d) Storage areas for the temporary containment of prohibited waste that the facility inadvertently receives, while awaiting proper removal or disposal of the prohibited waste. (The facility must cover and enclose the containment areas and construct them in a manner to prevent leaking and

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Appendix A: Description of required attachments



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contamination.)

- e) Traffic flow patterns within buildings
- f) Compactor or other processing equipment
- g) Fire suppression equipment

* Please see attached site plan

ATTACHMENT B: OPERATING PLAN

The applicant must submit an operating plan for review and approval by Metro, subject to any additional elements as required in the license - if one is approved and issued. The operating plan must describe the following, at a minimum:

- 1) Types of solid wastes the facility will accept
- 2) Procedures for material recovery including:
 - a) Procedures for segregating and managing loads of incoming source-separated recyclables from other materials
 - b) Procedures for recovering materials from solid waste, including equipment to be used on site (e.g. sorting lines, hand picking, magnets, etc.)
- 3) Procedures for managing waste and other materials; identify the type of equipment that will be used to process, reload and transport waste to a processing facility or disposal site
- 4) Description of the general markets for the material(s) recovered at the facility
- 5) Procedures for measuring and keeping records of the amount of materials received, recovered, and disposed. These procedures must comply with Metro's record keeping and reporting requirements as described in *Reporting Requirements and Data Standards for Metro Solid Waste Licensees, Franchisees, and Parties to Designated Facility Agreements*.
- 6) Procedures for inspecting loads, including:
 - a) Procedures for inspecting incoming loads for the presence of prohibited or unauthorized wastes
 - b) Objective criteria for accepting and rejecting loads
 - c) Protocol for identifying, isolating and testing material that may contain asbestos
- 7) Procedures for storage of waste and other materials including:
 - a) Description of waste types that will be stored on site
 - b) Procedures for managing stockpiles
 - c) Procedures for removing waste and other materials off site at sufficient frequency to avoid creating material degradation, nuisance conditions or safety hazards
- 8) Procedures for rejecting or managing prohibited wastes including:
 - a) Procedures for rejecting, managing, reloading and transporting any hazardous, prohibited or unauthorized wastes discovered at the facility to an appropriate facility or disposal site
 - b) Procedures and methods for notifying generators to not place hazardous waste or other prohibited waste in drop boxes or other collection containers destined for the facility
- 9) Procedures for odor mitigation, including:

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Appendix A: Description of required attachments



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- a) A management plan that the facility will use to control and minimize odors of any derivation from the facility including odorous loads
- b) Procedures for receiving and recording odor complaints, immediately investigating any odor complaints to determine the cause of odor emissions, and promptly correcting any odor problem at the facility
- 10) Procedures for controlling and minimizing nuisances and other offsite impacts including: noise, vectors, dust and litter. These procedures must include a description of the methods that the facility will use to encourage its customers to cover waste loads delivered to the facility.
- 11) Procedures the facility will follow in case of a fire or other emergency
- 12) Procedures for fire prevention, protection and control measures used at the facility.
- 13) Closure procedures and costs required to:
 - a) Properly close the facility and cease further solid waste activities; and
 - b) Restoring the site to its condition before the applicant engaged in the licensable activity. Closure may include, but is not limited to, removal of all on-site solid waste stockpiles accumulated after Metro issued a Metro Solid Waste Facility License.

& See attached plan

ATTACHMENT C: INSURANCE

The applicant must submit proof of the following types of insurance, covering the applicant, its employees, and agents:

- 1) The most recently approved ISO (Insurance Services Office) Commercial General Liability policy, or its equivalent, written on an occurrence basis. The policy must include coverage for bodily injury, property damage, personal injury, death, contractual liability, premises and products/completed operations. All insurance coverage must be a minimum of \$1,000,000 per occurrence.
- 2) Automobile insurance with coverage for bodily injury and property damage, and with limits not less than minimum of \$1,000,000 per accident or combined single limit.
- 3) The General Liability policy must name Metro, its elected officials, departments, employees, volunteers and agents as ADDITIONAL INSURED. The applicant must include the additional insured endorsement along with the certificate of insurance.
- 4) Certification of Workers' Compensation insurance that meets Oregon statutory requirements including employer's liability with limits not less than \$1,000,000 per accident or disease. If the applicant or licensee has no employees and will perform the work without the assistance of others, you may attach a certificate to that effect in lieu of the certificate showing current Workers' Compensation.

& see attached copy

ATTACHMENT D: LAND USE COMPATIBILITY STATEMENT (LUCS)

The applicant must submit the following information:

A copy of a completed Metro LUCS or DEQ LUCS. The Metro LUCS is available at www.oregonmetro.gov/solidwasteforms.

& please see attached LUCS

ATTACHMENT E: PROPERTY USE CONSENT FORM

The applicant must submit the following information if required in Part 1, section 9, of this application.

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A copy of a completed Property Use Consent Form, available at www.oregonmetro.gov/solidwasteforms.

ATTACHMENT F: REQUIRED PERMITS

The applicant must submit the following information:

- 1) A copy of any required permit, license or franchise that a governing body or agency (whether federal, state, county, city or other) has granted or issued to the applicant, including, but not limited to DEQ disposal site permit, DEQ 1200-Z stormwater permit (first page only) and Conditional Use Permits. If the governing body or agency has not yet issued the required permit, license or franchise, the applicant must provide a copy of the application it submitted. Metro may also request copies of correspondence pertaining to any required permit, license or franchise.
- 2) New facilities: A copy of all applications for necessary DEQ permits and any other information required by or submitted to DEQ.

** See attached copy of Solid Waste Disposal Site Permit*

ATTACHMENT G: FACILITY DESIGN PLAN (NEW CONSTRUCTION ONLY)

The applicant must submit a facility design plan that addresses the topics outlined below. Application submittals such as facility design plans, building plans, site plans and specifications must be prepared, as appropriate, by persons licensed in engineering, architecture, landscape design, traffic engineering, air quality control and design of structures.

- 1) Facility overview that includes a description of the following:
 - a) Facility design and technology
 - b) Buildings and major equipment (existing and proposed)
 - c) Construction timeline (as applicable)
 - d) Types of wastes to be processed
 - e) Residuals management procedures
- 2) Dust, odor, airborne debris and litter:
 - a) Submit a proposed design or existing design plan that identifies the location of all areas for load checking, receiving/tipping, mixing, processing, reloading and storage for all materials.
 - b) Compost facility only: provide locations for compost/curing piles/windrows, aeration systems including bio-filters, or enclosed structures to prevent odors from being detected offsite.
 - c) Describe control measures to prevent odors, fugitive dust, airborne debris and litter. Describe how the facility design will provide for shrouding and dust prevention for the receiving area, processing area, storage area, reload area, all waste processing equipment and all conveyor transfer points where dust is generated.
- 3) Fire prevention:

Submit proof of compliance with local and state fire codes.
- 4) Adequate vehicle accommodation:

Provide documentation to demonstrate that the facility will provide adequate on-site areas at the facility's entrance, scales, loading and unloading points and exit points to allow safe queuing off public roads and right-of-way given the number and types of vehicles expected to use the facility during peak times.

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Appendix A: Description of required attachments



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- 5) Stormwater and leachate:
Submit a DEQ (or equivalent) approved plan with pollution control measures to protect surface and ground waters, including runoff collection and discharge and equipment cleaning and washdown water.
- 6) A compost facility must submit a written description of the following (in addition to the items listed in subsection 1):
 - a) Feedstock receiving procedures
 - b) Feedstock pretreatment and contaminant removal procedures and equipment (as applicable)
 - c) Feedstock processing details and methods
 - d) Dewatering and liquids management (as applicable)
 - e) Pathogen reduction / control procedures (as applicable)
 - f) Monitoring, quality control and testing

* Please see attached Facility Design Plan-Aerial photo

GENERAL OPERATING PLAN (Revised 5-4-2020)

1. Describe your methods of measuring and keeping records of incoming yard debris.

We calculate the cubic feet of the vehicle & convert it to cubic yards. 27 cu. Ft. = 1 cubic yard. A standard size 8' long pickup box bed, water level full, is charged at 2.5 to 2.75 yards of yard debris. All records are kept on our P.O.S. software program.

2. How often are the facility grounds cleaned of litter?

Several times per day.

3. Describe how you encourage delivery of yard debris in covered loads.

We ask our customers to bring us covered loads. We also encourage it with signs.

4. Describe how you control the types of materials you receive, and methods for removing recovering and disposing of non-compostables.

We accept source separated yard debris for grinding and reloading to authorized composting facilities OR to facilities with industrial boilers for use as a hogged fuel. We also accept and grind leaves for leaf mulch production. (NOTE: Currently all of our yard debris and our untreated, clean wood waste is used for hogged fuel only)

We accept only clean wood-waste for grinding, screening and reloading to authorized composting facilities, paper production facilities or facilities with Industrial boilers for use as hogged fuel. We do not accept any painted, treated, or creosoted wood-waste. No painted, treated or stained wood allowed whatsoever.

Load Checking Program:

- A. We implement our inspection of incoming loads by initially going out and looking at the debris load to figure out if it's regular debris (branches, grass trimmings, etc), sod, fill dirt, clean wood waste, concrete, etc..
- B. Once the type of debris is established, we take a tape measurer out and measure the length of the truck or trailer, the width of the truck or trailer, and the height of the yard debris load in the truck or trailer (all of this is done in feet). We then multiply the length by the width and by the height and, finally, divide that total by 27 to calculate the correct cubic yardage of the yard debris load.

- C. After the cubic yardage is calculated, the transaction is recorded in our point of sale software and the customer pays and takes a copy of the receipt for the debris as he/she is directed to the upper yard / yard debris location by our staff and told what section to dump their particular material type in (i.e. grass trimmings with the green waste or concrete in the concrete section). They keep their receipt on hand as our upper yard attendant often checks for tickets to verify that the load was inspected

Three Exceptions:

1. Enclosed compactor trucks are viewed after dumping.
2. Enclosed landscaper type vehicles, trucks and larger trailers that can only be safely & clearly viewed after dumping. (We are trying to avoid climbing up on trucks / trailers to minimize safety hazards)
3. Regular / frequent customers that have an excellent history of bringing us “clean loads” free of garbage, etc. From a customer retention & customer service based approach, we can avoid offending our most honest and valued customers by viewing their loads after dumping.

Other Types of Debris Accepted:

We accept concrete, brick, asphalt & rock which is stored separately from the yard debris. We also accept clean fill dirt stored separate from the yard debris. All of these products are re-sold, re-processed, or reloaded and hauled to a recycler or landfill for recycling.

5. Where do you dispose of non-compostable wastes?

In our garbage dumpster.

Procedures for Emergencies:

In case of fire:

1. Call 911 first
2. Call Tim Perri - (503)-860-5150
3. Tim will dispatch help to move equipment and trucks and quickly extinguish the fire.

Procedures for nuisance complaints:

For every nuisance complaint we receive, we shall immediately log in our logbook (which is kept in our "metro" file):

1. The nature of the complaint
2. The date
3. The name, address & telephone # of the person making the complaint(s)
4. Any action taken by our facility operation in response to the complaint and discussion notes with Tim Perri.

All information will be logged and kept for one year for Metro's review.

6. What is the maximum length of time required to reload (for off-site transport) each day's receipt of:

- A. Yard debris: 1-7 business days.
- B. Grass clippings: 24-72 hours (with priority given to grass)

7. Describe how you control the following:

A. Noise (from machinery and equipment)

All equipment is muffled. The area is bermed on 2 sides (South & West) with a 9'-10' tall concrete wall with a barkdust pile (10'-25") in front of it on the East side. All sides are obscured and the front is obscured by the warehouse building and concrete walls & bins. The West Berm is planted with 15'-25' evergreen photinia and bamboo hedges.

B. Vectors (insects, birds, rodents):

The regular and constant pushing & reloading minimize any vector concern, with frequent rotation of material and emptying of the yard debris area as it is cleared and hauled away.

C. Dust

Dust is controlled with sprinklers as needed during the dry season and sweeping as needed during wet or damp periods. We enforce a "no dust speed limit: "walking speed only". If we receive a dust complaint, we record the date, time, wind direction, and name / phone # of the complaintant. Sweeping or irrigation sprinklers are initiated promptly. Tim Perri will speak to the complainant promptly.

D. Litter

Litter is regularly & **constantly** picked up and removed throughout each and every day. Clean, litter free compost is our goal.

8. Describe the fire prevention, protection and control measures used at the facility:

A water outlet - for hose hookups - is within 70' of the yard debris drop-off area. Another outlet is within 150'. Irrigation sprinklers can reach the area, also.

9. Does (or will) the facility have legible sign(s) at public entrances including:

Name of the facility? - YES

Name of the operator? - YES

Hours of operation? - YES

List of materials that will and will not be accepted? - YES

Schedule of charges? - YES

Phone number in case of emergency? - YES

ODOR MINIMIZATION PLAN

1. Generally describe how you handle loads of bad smelling yard debris and grass clippings:

When a load of bad smelling yard debris or grass is brought in, we reload it immediately if we are loading semi-trucks at that time. If we are not loading at that time, we temporarily cover the stinky load with fresh yard debris quickly, until the next semi-truck arrives for reloading at which time the bad smelling material is quickly reloaded & hauled away.

2. Describe your procedures for receiving, recording and remedying odor complaints or odor problems at the facility:

First, we attempt to listen and record the complaint with name, phone #, address, description of concerns, current wind direction, time and date. We direct any concerns to Tim Perri, President via phone @ (503)-860-5150, and request all written correspondence be mailed to: 4975 SW 65th ave, Portland, OR, 97221. We take appropriate action as soon as we are aware of a concern, within one business day or sooner, and retain all documentation of all attempts.

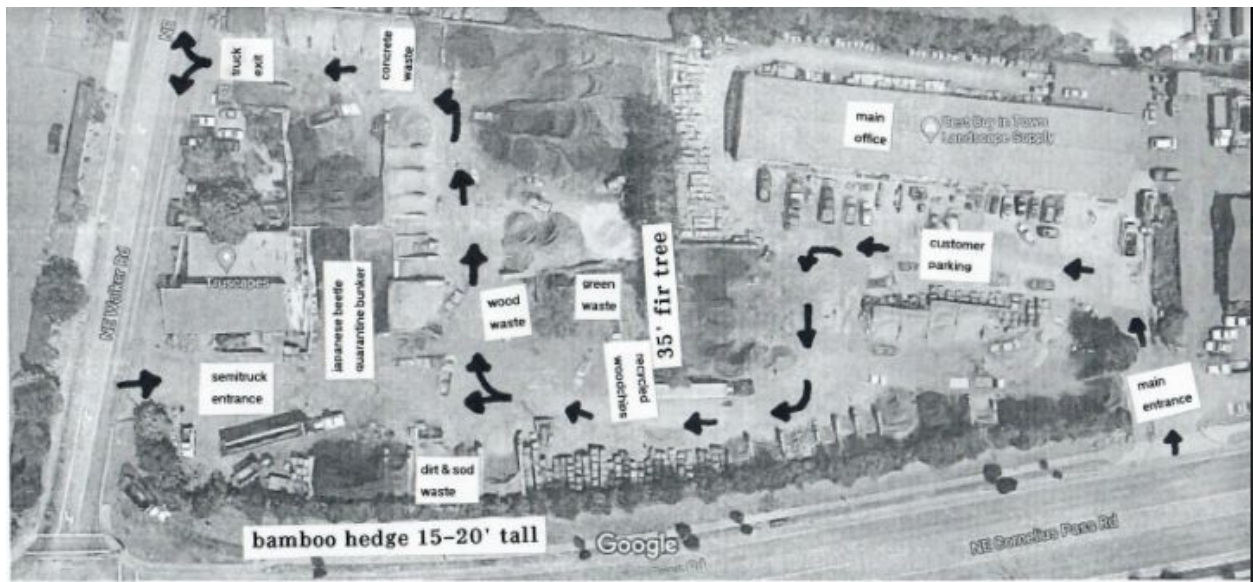
3. Describe your methods for minimizing and controlling odors at the facility:

Our best efforts are given toward reloading outbound yard-waste from our facility as rapidly as possible, which is key to avoiding all nuisance concerns involving odors. We have an excellent record and reputation with our community and customer base.

4. Describe your procedures for avoiding delay in reload and off-site transport of yard debris during all weather conditions:

We have our own fleet of semi-trucks to haul off yard debris, etc. and if our fleet is not available then: our contractor who hauls off our yard debris has a fleet of conveyor, "live floor" chip trucks and trailers.

Overhead Best Buy in Town Yard Map



ADDENDUM: JAPANESE BEETLE

Effective Dates: 6-1-2020 -- 10-1-2020

As the drop off location for the quarantined Japanese Beetle contaminated yard material, we will vet each load. We will use signs and yard staff pointing each customer to park their vehicle outside the main office and to check in at the counter. Upon inspection by our office staff, if the debris type is any of the following-- lawn clippings, plants with roots or soil attached, sod or removed turfgrass, growing media (such as potting soil from raised beds or potted plants),

compost, bulbs or tubers of ornamental plants, leaves, or mixed loads with any of the previously mentioned material type (not garbage loads or non-yard debris type loads)--we will ask where the debris is coming from (specifically if it's from the Bethany area or NW Portland--while pointing to the map and the marked area).

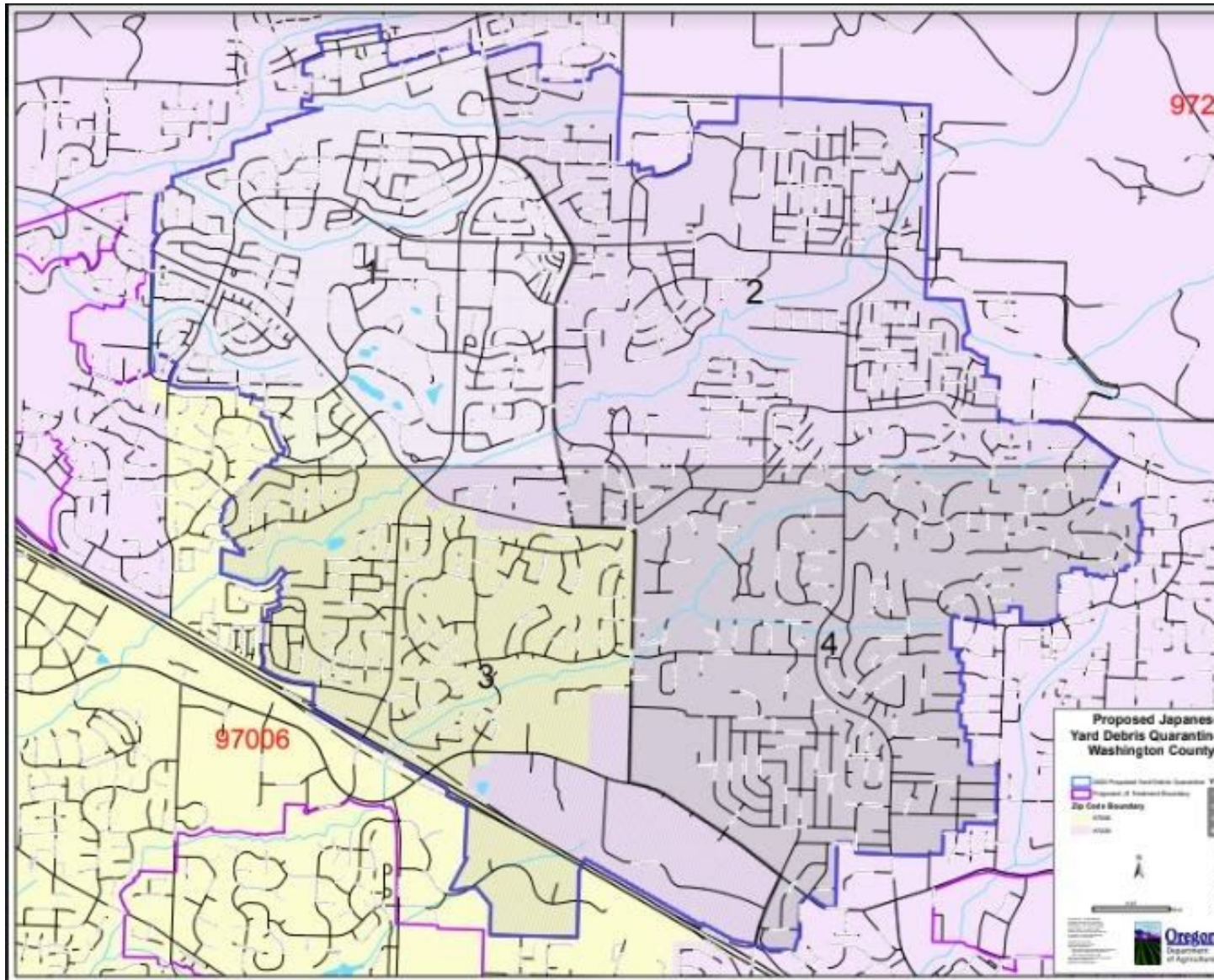
We will have the most updated quarantine map provided by the Oregon Department of Agriculture divided into 4 sections and have them on our retail counter for our customers to see--focused on the following zip codes: 97003, 97005, 97006, 97124, 97225, 97229. If it is not from anywhere inside the quarantined areas, the customer will pay as normal and unload in the regular yard debris drop off location.

If it is from one of the quarantined sections, we will indicate on the receipt in a note which section (1-4) from the quarantined area the load is from. Additionally, we will use a tape measure to measure the load to calculate the correct cubic yardage and record that on the receipt as well. The customer will sign the receipt, and we will explain to them specifically where they are to go to dump their quarantined material in the upper yard (dump inside the concrete blocks with the large "B" signs overhead). We will also request that the customer writes the name of his or her landscape company (or name of the residential customer) dropping off the material and the date of the drop off in a log sheet.

There will be signs in the yard to indicate the location for the offloading, which will be inside the concrete blocks in the upper yard on the end of the lot closest to NE Walker Rd.. The upper yard operators will also be trained to assist in directing traffic and in guiding these customers to dump in the specified location.

This is the same location that the three dropboxes will be located as well. We will use our loader to scoop up the Japanese Beetle material and to load into the dropboxes daily. The Oregon Department of Agriculture will determine the pick up schedule of the dropboxes by Waste Management based on volume received and in compliance with Metro and DEQ guidelines and coordinating with us.

Quartered Quarantine Map (provided by the Oregon Department of Agriculture)











CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/22/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown Northwest 601 SW 2nd Avenue, Suite 1200 Portland, OR 97204 www.bbnw.com	CONTACT NAME: Brown & Brown Northwest PHONE (A/C, No. Ext): 503-274-6511 FAX (A/C, No): 503-274-6524 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Employers Mutual Casualty Company INSURER B: SAIF Corp INSURER C: CM Vantage Specialty Insurance Company INSURER D: INSURER E: INSURER F:	NAIC # 21415 15872
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COVERAGES**CERTIFICATE NUMBER:** 70366168**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			5D 36589	9/23/2022	9/23/2023	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			5E 36589	9/23/2022	9/23/2023	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			5J 36589	9/23/2022	9/23/2023	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input type="checkbox"/>	N / A	775824	7/1/2022	7/1/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
C	Excess Liability			CMV-EXL-0022238-02	9/23/2022	9/23/2023	Each Occurrence - 5,000,000 Aggregate - 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Refer to forms: CG7578 02/19, CA7450 11/17
Subject to written contract, policy terms, conditions, and exclusions.

CERTIFICATE HOLDER

Oregon Metro
600 NE Grand Ave
Portland OR 97232-2736

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Ashton Smith

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ACORD 25 (2016/03)

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February / 2023

Land Use Compatibility Statement (LUCS)

Solid waste application supplemental form



Metro

600 NE Grand Ave.
Portland, OR 97232
503-797-1835

SUBMIT THIS FORM TO:

Metro
Solid Waste Compliance and Cleanup
600 NE Grand Avenue
Portland, OR 97232-2736
Tel: (503) 797-1835
Fax: (503) 813-7544
SWCC@oregonmetro.gov

Metro use only

DATE RECEIVED:

DATE DEEMED COMPLETE BY METRO:

METRO Land Use Compatibility Statement (LUCS)

WHAT IS A LUCS? A Land Use Compatibility Statement is the document that Metro relies on to determine that an application to Metro for a solid waste facility license or franchise is compatible with the applicant's local land use approval.

WHEN IS A LUCS REQUIRED? A completed LUCS should accompany each application for a new Metro solid waste facility license, or franchise and any application for a change of authorization to add new activities to an existing license or franchise.

HOW TO COMPLETE A LUCS: The applicant must fill out Section 1 of the form and then submit the form to the local city or county planning office where Section 2 is completed. The local planning office will determine if the facility meets local land use requirements concerning planning and zoning. The applicant then submits the LUCS to Metro as part of its license or franchise application.

WHERE TO GET HELP: Questions on the Metro LUCS can be directed to Metro Solid Waste Compliance and Cleanup Division staff responsible for processing the Metro license or franchise application at (503) 797-1835.

SECTION 1: To be completed by the applicant:

1. Applicant Information			
Facility Name:		Best Buy In Town	
Company Name:		Best Buy In Town (Landscape Supply)	
Location Address:		Mailing Address:	
2200 NE Cornelius Pass rd Hillsboro, Oregon 97124		4975 SW 65 AVE Portland OR 97221	
Contact Person: Tim Perri 503-8605150 or Joel Perri 503-6795514			
Phone Number: Tim 503-860-5150 Joel 503-6795514		Fax Number: E-mail: timperri@gmail.com Joelperribb@gmail.com	
2. Site Description			

Land Use Compatibility Statement (LUCS)

Solid waste application supplemental form



Metro

600 NE Grand Ave.
Portland, OR 97232
503-797-1835

Tax Lot(s): <u>Please see attached Washington County Property tax statements & aerial photo</u>	Section:	Township:	Range:
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3. Description of the type of facility, the solid wastes to be accepted and the activities to be undertaken

A. Check all the proposed solid wastes to be accepted in the left column "Proposed waste streams". In the "Activity code" column to the right, insert the letter(s) of all the proposed activities from the list of codes (a-g) corresponding to each waste stream:

Proposed waste streams	Activity code(s)	Proposed activities and codes:
<input type="checkbox"/> Putrescible mixed solid waste (i.e. residential garbage)	<input type="checkbox"/>	a) Material recovery (source separated)
<input type="checkbox"/> Food waste (source separated vegetative or non-vegetative)	<input type="checkbox"/>	b) Material recovery (mixed dry waste)
<input checked="" type="checkbox"/> Yard debris	<input checked="" type="checkbox"/>	c) Composting
<input checked="" type="checkbox"/> Wood waste (clean wood waste)	<input checked="" type="checkbox"/>	d) <u>Reload</u> / transfer
<input checked="" type="checkbox"/> Wood waste (painted or treated)	<input type="checkbox"/>	e) Chipping & grinding
<input type="checkbox"/> Non-putrescible mixed solid waste (dry mixed waste)	<input type="checkbox"/>	f) Other (explain in detail)
<input checked="" type="checkbox"/> Other (explain in detail)	<input type="checkbox"/>	g) NA (not applicable)

B. Description of proposed solid wastes to be accepted and proposed waste-related activities. Please describe in detail the activity you plan to perform on each waste you accept. Add additional pages if necessary. (since 1989)
We accept all materials listed above for recycling. We Reload & haul off all materials to the proper Recycler, such as Grimm's & R. yard debris and West Side Rock Quarry for "other" rock, concrete, fill dirt, etc...

4. This land use approval is being sought in conjunction with application to Metro for (check all that apply)

New <input type="checkbox"/>	Amended <input type="checkbox"/>	License <input checked="" type="checkbox"/> ^{Renewal}	Franchise <input type="checkbox"/>
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SECTION 2: To be completed by a city or county planning official:

1. Name of city or county that has land use jurisdiction

City of Hillsboro

2. The proposed facility is located (check all that apply)

<input checked="" type="checkbox"/>	Inside city limits	<input type="checkbox"/>	Inside UGB
<input type="checkbox"/>	Outside city limits	<input type="checkbox"/>	Outside UGB

Land Use Compatibility Statement (LUCS)

Solid waste application supplemental form



Metro

800 NE Grand Ave.
Portland, OR 97232
503-797-1835

3. Consistency with local comprehensive plan and zoning ordinance

- ☐ This facility is not regulated by the local comprehensive plan and zoning ordinance.
- ☒ This facility has been reviewed and is consistent with the local comprehensive plan and zoning ordinance.
- ☐ This facility has been reviewed and is not consistent with the local comprehensive plan and zoning ordinance.
- ☐ Consistency of this facility with the local comprehensive plan and zoning ordinance cannot be determined until the following local approval(s) are obtained:
- | | |
|---|---|
| <input type="checkbox"/> Conditional Use Approval | <input type="checkbox"/> Development Permit |
| <input type="checkbox"/> Plan Amendment | <input type="checkbox"/> Zone Change |
| <input type="checkbox"/> Other | |

An application has been made for the local approvals checked above:

Yes

☐

No

☐

Local Government Planning Official - Reviewer Information:

Signature:

Melinda Sue Gross

Print Name:

Melinda Sue Gross

Title:

Planning Technician

Date:

2/13/2018

Telephone Number:

503 681-6246

E-Mail:

melinda.gross@hillsboro-oregon.gov



DEQ
State of Oregon
Department of
Environmental
Quality

SOLID WASTE DISPOSAL SITE PERMIT: Transfer Station

Oregon Department of Environmental Quality
700 NE Multnomah St., Suite 600
Portland, OR 97232-4100
503-229-5353

Email: DEQNWR.SolidWastePermitCoordinator@deq.state.or.us

Issued as authorized by ORS 459.245 and in accordance with the provisions of Oregon Revised Statutes Chapter 459, 459A, Oregon Administrative Rules 340 Divisions 64, 90, 93, 95, 96 and 97 and subject to the Land Use Compatibility Statement referenced below.

Permittee:

Tim Perri
Best Buy In Town, Inc.
2200 NW Cornelius Pass Rd.
Hillsboro, OR 97124
503-860-5150

Facility name and location:

Best Buy In Town, Inc.
2200 NW Cornelius Pass Rd.
Hillsboro, OR 97124
503-645-6665

Property Owner:

Tim Perri
4975 SW 65 Ave
Portland, OR 97221

Operator:

Best Buy In Town, Inc.
4975 SW 65th Ave
Portland, OR 97221
timperri@gmail.com; 503-860-5150
joelperribbit@gmail.com ; 503-679-5514

ISSUED IN RESPONSE TO:

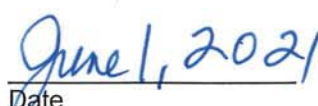
- A solid waste disposal site permit application received April 16, 2021.
- A Land Use Compatibility Statement from City of Hillsboro and dated April 21, 2021.

The determination to issue this permit is based on findings and technical information included in the solid waste disposal site permit application and permit record.

ISSUED BY THE OREGON DEPARTMENT OF ENVIRONMENTAL QUALITY



Audrey O'Brien, Manager
Environmental Partnerships
Northwest Region



Date

Permitted Activities

Until this permit expires or is modified or revoked, the permittee is authorized to establish, operate and maintain a solid waste disposal site in conformance with the requirements, limitations and conditions set forth in this document, including all attachments.

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5	Site Design and Construction	5
6	Site Operations	6
7	Special Conditions	9
8	Recordkeeping, Reporting and Fee Payment	9
9	Permit Modification	10
10	Administration	11

Allowable Activities

1 Waste Receipt and Disposal Authorizations

1.1 Waste Authorized for Receipt

This permit authorizes Best Buy In Town, Inc. (facility) to accept yard debris and land clearing wastes for transfer.

1.2 Authorization to Receive Other Waste

The permittee must not accept any waste excluded from the above authorization at the facility without first submitting the necessary information to DEQ for review, and obtaining DEQ approval in writing.

Reference: OAR 340-095-0020

1.3 Authorization of Activities

The permittee must conduct all facility activities in accordance with the provisions of this permit until permit termination. Once approved by DEQ, any permit-required plans become part of the permit by reference.

Reference: OAR 340-093-0110 and OAR 340-093-0113

1.4 Duration of Authorization

The authorization for the permittee to accept solid waste will end at the time of site closure or if the permit expires and DEQ has not received a timely permit renewal application. After that time, no solid waste may be accepted without written authorization by DEQ.

Reference: OAR 340-093-0115

2 Prohibitions

2.1 Prohibited Waste

The waste listed in this section is prohibited from being disposed with municipal solid waste or transferred to a landfill or other disposal site for disposal, and the permittee cannot accept this waste unless otherwise approved in writing by DEQ:

- Putrescible garbage
- Construction and demolition debris
- Hazardous waste – Reference: 40 CFR 258.20(b), OAR 340-101 and OAR 340-093-0040;
- Liquid waste – Reference: 40 CFR 258.28;
- Radioactive waste – Reference: ORS 469.525 and OAR 345-050-0006;
- Explosives
- PCB or PCB Items regulated for disposal under 40 CFR 761.60(a) through (c), 40 CFR 761.61, 40 CFR 761.63, 40 CFR 761.64, or OAR 340-110-0060.

2.2 Special Waste

The permittee is prohibited from accepting certain waste materials that, because of their nature, pose potential hazards to human health or the environment and require careful handling at transfer facilities without first obtaining a Special Waste Management Plan approval in writing from DEQ. This waste includes, but is not limited to:

- Infectious Wastes as defined in ORS 459.386;
- Asbestos-containing materials as defined in OAR 340-248-0010.
- Sewage sludge and grit;
- Septage;
- Covered Electronic Devices (CEDs) as defined in ORS 459A.305;
- Industrial solid waste and other materials that may be hazardous or difficult to manage by virtue of their character or large volume, unless special provisions for such disposal are otherwise approved by the DEQ.

Reference: OAR 340-093-0190 and OAR 340-095-0020

2.3 Waste Banned from Disposal

The permittee may collect the following waste for storage, management and recycling only; the permittee must not knowingly accept or mix this waste with solid waste or transfer it to a landfill for disposal:

- Discarded or abandoned vehicles;
- Large home or industrial appliances;
- Used oil;
- Whole Tires;
- Lead-acid batteries;
- Computer monitors having a viewable area greater than four inches diagonally;
- Televisions having a viewable area greater than four inches diagonally;
- Desktop computers;
- Portable computers;
- Source separated recyclable material as defined in OAR 340-090-0010.

Reference: ORS 459.247, OAR 340-093-0040, ORS 459A.080, and OAR 340-090-0090

2.4 Open Burning

The permittee must not conduct any open burning at the facility. Reference: OAR 340-264-0030 (defines open burning)

3 Recycling

Not applicable for this facility.

Operations and Design

4 Operations Plan

4.1 Initial Operations Plan

For new facilities, the permittee must submit, for DEQ review and approval, an update to the Operations Plan submitted with the permit application that incorporates any changes to operations or site conditions including those required in the final signed permit **within 90 days of permit issuance**.

4.2 Plan Compliance

The permittee must conduct all operations at the facility in accordance with the approved Operations Plan, including any DEQ-approved amendments. The DEQ-approved Operations Plan is incorporated into the permit by reference.

Reference: OAR 340-095-0020

4.3 Plan Content

The Operations Plan must describe the method of operation of the facility in accordance with all regulatory and permit requirements.

Reference: ORS 459.235 and OAR 340-096-0040

4.4 Plan Maintenance

Prior to commencing any change in operations, the permittee must submit revisions of the Operations Plan to DEQ for review and approval. Additionally, the permittee must revise the Operations Plan as necessary so that it reflects current facility conditions and procedures.

4.5 Special Waste Management Plan

After consultation with DEQ, and prior to accepting wastes listed in Section 2.2, the permittee must submit a SWMP for DEQ review and approval. DEQ approved SWMPs will be incorporated into the approved Operations Plan. The SWMP must address procedures for receipt, handling, storage, spill clean-up and transport for reuse, recovery or disposal at an appropriately permitted facility.

Reference: OAR 340-093-0190

5 Site Design and Construction

5.1 Facility Design and Construction Plan

The facility, including any modifications or additions, must be designed and constructed in accordance with plans and specifications approved by DEQ and any amendments approved in writing by DEQ. The permittee must consult with DEQ prior to any site modification. DEQ may require the permittee to prepare and submit a modified Facility Design and Construction Plan, stamped by a registered professional engineer. If a new Plan is required, the permittee must receive written approval of the modified Facility Design and Construction Plan from DEQ prior to commencing construction.

Reference: ORS 459.235, OAR 340-093-0140, and OAR 340-096-0040

5.2 Construction Requirements

The permittee must perform construction in accordance with DEQ-approved plans and specifications, including all conditions of approval by DEQ. Any significant amendments to those plans and specifications must be approved prior to construction in writing by DEQ.

Reference: OAR 340-093-0140

5.3 Construction Documents

Prior to initiating construction, the permittee must submit and receive written DEQ approval of complete construction documents for the project to be constructed. The construction documents submitted must include a Construction Quality Assurance plan describing the measures that will be taken to monitor and ensure that the quality of materials and the work performed complies with project specifications and contract requirements.

Reference: OAR 340-093-0150

5.4 Construction Certification Report Submittal

DEQ may require, upon completion of major or critical construction at the facility, that the permittee submit to DEQ a final project report signed by the project engineer or manager as appropriate. The report must certify that construction has been completed in accordance with the approved plans including any approved amendments thereto.

Reference: OAR 340-093-0150

5.5 Approval to Use

The permittee cannot accept waste in newly constructed facilities or areas until DEQ has approved the Construction Certification Report. If DEQ does not respond in writing to the Construction Certification Report within 30 days of its receipt, the permittee may accept waste at the facility in the newly constructed facilities or areas.

Reference: OAR 340-093-0150

6 Site Operations

6.1 General Site Operations

The permittee must at all times maintain and properly operate all waste collection and disposal facilities to prevent discharges, health hazards, and nuisance conditions and in accordance with the provisions of this permit.

6.2 Waste Removal

The permittee must remove all waste from the facility at least as often as necessary to prevent malodors, unsightliness, and attraction of vectors or other environmental concerns.

Reference: OAR 340-093-0210 and OAR 340-096-0040

6.3 Containers

The permittee must clean all containers on-site, as needed, to maintain a sanitary operating environment and to prevent malodors, unsightliness and attraction of vectors.

Reference: OAR 340-093-0210 and OAR 340-096-0040

6.4 Equipment

The permittee must have readily available equipment of adequate size and design to properly operate the facility at all times and maintain compliance with all permit conditions.

6.5 Roads

The permittee must construct and maintain all weather roads from the public highways or roads, to and within the facility. The roads must be constructed and maintained to prevent traffic congestion, traffic hazards, dust, mud, track out and noise pollution.

Reference: OAR 340-096-0040

6.6 Vehicles and Truck Covers

All vehicles and equipment operated by the permittee and using public roads, must be constructed, maintained and operated so as to prevent leaking, shifting or spilling of loads while in transit. The permittee must notify all incoming waste haulers that trucks containing loads must be covered or suitably cross-tied to prevent any load loss during shipment.

Reference: OAR 340-093-0220

6.7 Litter Control

The permittee must at all times minimize litter and collect it quickly and effectively such that the entire facility and adjacent lands are maintained virtually free of litter at all times. The permittee must retrieve and properly dispose of any debris from the facility as soon as possible the same operational day.

Reference: OAR 340-096-0040

6.8 Air Quality

The permittee must control dust and malodors resulting from facility construction, operation and other facility activities.

Reference: OAR 340-096-0040

6.9 Drainage

The permittee must divert surface and storm water drainage around or away from waste handling and storage areas. The permittee must maintain surface water diversion ditches or structures in a serviceable condition and free of obstructions and debris at all times.

Reference: OAR 340-096-0040

6.10 Wastewater Prevention and Management

The permittee must operate the facility in a manner that minimizes wastewater production to the maximum extent practicable; including providing roofs and covers over operating and recycling collection areas. The permittee must collect, remove and manage wastewater in a manner approved by DEQ to prevent malodors, public health hazards and discharge to public waters. Any wastewater or stormwater discharges must be conducted in accordance with applicable WPCF and/or NPDES permits.

Reference: OAR 340-093-0210

6.11 Unloading Area

The permittee must clearly identify the area(s) for unloading of solid waste by signs, fences, barriers or other devices.

Reference: OAR 340-095-0020

6.12 Public Access

The permittee must control public access to the facility, as necessary, to prevent unauthorized entry and dumping.

Reference: OAR 340-096-0040

6.13 Legal Control of Property

The permittee must maintain legal control of the property, including maintaining a current permit and contract, or agreement that allows the operation of the facility if the property is not owned by the permittee.

Reference: OAR 340-093-0050 and OAR 340-093-0070

6.14 Fire Protection

Fire protection must be provided in accordance with operations plans approved in writing by DEQ and in compliance with pertinent state and local fire regulations. The permittee must make arrangements with the local fire control agency to ensure the fire control services will be provided immediately when needed. Fires must be immediately and thoroughly extinguished and reported to DEQ within 24 hours.

Reference: OAR 340-096-0040

6.15 Signs

The permittee must post signs at the facility, which are clearly visible and legible, providing the following information:

- Facility name;
- Emergency telephone number;
- Days and hours of operation;
- Authorized and prohibited wastes;
- Solid waste disposal site permit number;
- Operator's address.

6.16 Vector Control

The permittee must provide rodent, insect, bird, and other vector control measures, as necessary, to prevent vector harborage.

Reference: OAR 340-096-0040

6.17 Complaints

The permittee must investigate and attempt to resolve all complaints it receives regarding facility operations by doing the following:

- Contact the complainant within 24 hours to discuss the problem;
- Keep a record of the complaint, name and contact information (when possible), date complaint was received, date of facility response, description of facility response;
- Immediately initiate procedures at the facility, when possible, to resolve the problem identified by the complainant;
- For odor, litter or dust complaints, the permittee must report to DEQ as soon as complaints are received from five different businesses and/or individuals within one week, or if an odor event lasts longer than 24 hours without resolution or mitigation.

6.18 Permit Display

The permittee must display this permit, or a photocopy of it, where operating personnel can readily refer to it.

7 Special Conditions

7.1 The permittee must meet all Oregon Department of Agriculture requirements for management of yard debris or land clearing debris that may contain Japanese Beetles or their eggs and larvae. All yard debris or land clearing debris from the quarantine area must be transferred to Hillsboro Landfill for disposal.

8 Recordkeeping, Reporting and Fee Payment

8.1 Records

The permittee must keep copies of all records and reports for a minimum of five years from date initially placed in the facility operating record.

Reference: OAR 340-096-0040 and OAR 340-095-0020

8.2 Access to Records

Upon request, the permittee must make all records and reports related to the permitted facility available to DEQ.

Reference: OAR 340-096-0040 and OAR 340-093-0050

8.3 Disposal and Recycling Data Collection

- Solid waste disposal - The permittee must collect information on a monthly basis on the number of tons or cubic yards of solid waste received from compactor, drop box and private vehicles. Data collected will represent a calendar year.

8.4 Data Reporting

- Solid waste disposal – Information collected on solid waste accepted for transfer to a disposal site must be recorded annually on the DEQ form titled: Solid Waste Transfer Report. This completed form must be submitted to DEQ at the address on the form each year.

8.5 Non-Compliance Reporting

In the event the permittee violates any condition of this permit or of DEQ's rules or statute, the permittee must immediately take action to correct the violation and notify DEQ within 24 hours at: DEQ's Northwest Region Materials Management Program Office at 503-229-5353.

8.6 Oil and Hazardous Material Spill Response and Reporting

The permittee must immediately clean up any spill of oil or hazardous material as described in the Operations Plan. If the spill is of a reportable quantity the permittee must immediately report the spill to the Oregon Emergency Response System at 1-800-452-0311 and DEQ.

Reportable quantities include:

- Any amount of oil spilled to waters of the state;
- Oil spills on land in excess of 42 gallons;
- 200 pounds (25 gallons) of pesticide residue;
- Hazardous materials that are equal to, or greater than, the quantity listed in the 40 CFR Part 302 (List of Hazardous Substances and Reportable Quantities), and amendments adopted before July 1, 2002. For a complete list of hazardous materials required to be reported, please refer to OAR 340-142-0050.

8.7 Fee Payment

The permittee must pay the solid waste permit compliance fee each year this permit is in effect. DEQ will send an invoice to the permittee indicating the amount of the fee and the due date for fee payment. Fees are based on the tons of solid waste received and transferred for disposal.

Reference: OAR 340-097-0110 and OAR 340-097-0120

9 Permit Modification

9.1 Modification

At any time during the life of the permit, DEQ or the permittee may propose changes to the permit.

Reference: OAR 340-093-0070 and OAR 340-093-0113

9.2 Modification and Revocation by DEQ

DEQ may, at any time before the expiration date, modify, suspend or revoke this permit in whole or in part in accordance with ORS 459.255 for reasons including, but not limited to the following:

- Violation of any terms or conditions of this permit or any applicable statute, rule, standard or order of the Environmental Quality Commission;
- Obtaining this permit by misrepresentation or failure to disclose fully all relevant facts;
- A significant change in the quantity or character of solid waste received or in the operation of the facility.

Reference: OAR 340-093-0113 and OAR 340-093-0115

9.3 Modification by Permittee

The permittee must apply for a modification to this permit if a significant change in facility operations is planned, there is a deviation from activities described in this permit, or there is a sale or exchange of the facility. The permittee cannot implement any change in operations that requires a permit modification prior to receiving approval from DEQ.

Reference: OAR 340-093-0070

9.4 Change in Name or Address

The permittee must report to DEQ in writing any name or address change of the owner or operator of the facility or property **within 10 days** of the change.

Reference: OAR 340-095-0020

9.5 Transfer, Sale or Exchange of Permit or Facility

The permittee must submit a permit modification application for any transfer, sale, or exchange of the permit or facility prior to completing the transaction.

All permit conditions will remain in effect until such time as a new or modified permit is issued by DEQ. The permittee will remain responsible for the failure by the new owner to abide by the terms of any permit conditions resulting in a violation until a new permit is issued by DEQ.

Reference: OAR 340-093-0070

9.6 Public Participation

Significant changes in the permit may be subject to the issuance of a public notice as set forth in DEQ rules for public notification.

Reference: OAR 340-093-0100

10 Administration

10.1 Definitions

Unless otherwise specified, all terms are as defined in OAR 340-090-0010 and OAR 340-093-0030.

10.2 Submittals

Unless otherwise specified on the forms provided by DEQ, all submittals required under this permit must be sent to:

Environmental Partnerships Manager
Oregon Department of Environmental Quality
700 NE Multnomah St., Suite 600
Portland, OR 97232-4100
503-229-5353

Email: DEQNWR.SolidWastePermitCoordinator@deq.state.or.us

10.3 Permit Term

The effective date of this permit is the date this document is signed by DEQ. The expiration date of the permit is indicated at the top right of this document. The authorization to accept solid waste at the facility will end when this permit expires, is terminated, or revoked. After that time, the permittee cannot accept solid waste at the facility.

Reference: OAR 340-093-0070 and OAR 340-093-0115

10.4 Permit Renewal

The permittee must submit an application for permit renewal if the permittee intends to continue operation beyond the expiration date of this permit. A complete solid waste disposal site permit renewal application must be submitted to DEQ **at least 180 days** before the existing permit expires. All permit conditions will remain in effect until such time as a new permit is issued by DEQ. Failure by a permittee to abide by the terms of any permit conditions will be a violation.

Reference: OAR 340-093-0070 and OAR 340-093-0115

10.5 Permittee Initiated Termination of Permit

After facility closure, the permittee must request, in writing, to DEQ that the permit be terminated. Permittee must demonstrate to DEQ that the facility no longer requires a permit under OAR 340-093-0050 before DEQ will terminate the permit.

Reference: OAR 340-093-0050 and OAR 340-093-0115

10.6 Property Rights

The issuance of this permit does not convey any property rights in either real or personal property, or any exclusive privileges, nor does it authorize any injury to private property or any invasion of personal rights.

10.7 DEQ Liability

DEQ, its officers, agents or employees do not sustain any liability because of the issuance of this permit or because of the construction, maintenance, or operation of facilities pursuant to this permit.

10.8 Documents Superseded

This document is the primary solid waste permit for the facility, superseding all other solid waste disposal site permits issued for this facility by DEQ.

Reference: OAR 340-093-0115

10.9 Binding Nature

Conditions of this permit are binding upon the permittee. The permittee is liable for all acts and omissions of the permittee's contractors and agents.

Reference: OAR 340-093-0050

10.10 Access to Facility

The permittee must allow representatives of DEQ access to the facility at all reasonable times, for the purpose of:

- Performing inspections;
- Surveys;
- Collecting samples;
- Obtaining data;
- Reviewing records;
- Carrying out other necessary functions related to this permit.

Reference: OAR 340-093-0050

10.11 Other Compliance

Issuance of this permit does not relieve the permittee from the responsibility to comply with any other applicable federal, state or local laws or regulations.

10.12 Penalties

Violation of any condition of this permit or any incorporated plan may subject the permittee to civil penalties for each day of each violation.

Reference: OAR 340-093-0050, OAR 340-012-0160 and ORS 459.995.

END PERMIT CONDITIONS