

**SUPPORTIVE HOUSING SERVICES QUARTERLY REPORT**

**SUBMITTED BY (COUNTY): CLACKAMAS**

**FISCAL YEAR: 2022-2023**

**QUARTER: SECOND**

*SUPPORTIVE HOUSING SERVICES*

*QUARTERLY REPORT*

## Section 1. Progress narrative

Clackamas County's Housing Services team continued to significantly expand Supportive Housing Services (SHS) funded programs in the second quarter. The county executed \$8.5 million in new and amended contracts, doubled its quarterly spending, launched the county's first outreach and safety on the streets program, and housed 124 people in permanent supportive housing this quarter. SHS funded programs will continue to expand throughout this fiscal year, as the county initiates new services.

### New Investments in Services and Capacity Building

#### **New and Expanded Services**

During the second quarter Clackamas County significantly expanded its continuum of housing and homeless services. The county executed and amended 16 contracts, a collective value of approximately \$8.5 million, with funding from the Supportive Housing Services measure. These contracts initiated or expanded the following services:

Permanent Supportive Housing: The county initiated supportive housing case management services contracts with two new culturally specific providers and expanded housing navigation and case management services with four existing providers, two of which are culturally specific. **Since SHS funded programs began in July 2021, SHS funding has placed 255 households (385 people) in permanent supportive housing.** This quarter, the county's Regional Long-term Rent Assistance (RLRA) team continued to implement innovative practices by successfully placing two households in assisted living facilities while utilizing RLRA vouchers.

Eviction Prevention: In December, the County added an additional SHS funded service provider to support the Housing Authority of Clackamas County's (HACC) eviction prevention program. There are now two organizations providing peer support and eviction preventions services for residents in programs and properties managed by HACC. Staff are assisting residents with housing retention through services such as food boxes, transportation assistance, resource referrals, and systems navigation.

Shelter and Safety off the Streets: Two new shelter contracts with Clackamas Women's Services and Northwest Housing Alternatives were executed in the second quarter. These contracts utilize a site-based village and non-congregate motel based shelter, respectively, to best serve the unique needs and challenges of households residing in shelters. All households residing in these shelters are connected with housing navigation and rental assistance to facilitate their transition into permanent housing. These new contracts bring the total number of shelter units receiving SHS funding and support to 139 units.

Outreach and Safety on the Streets: This quarter the county officially launched the first coordinated outreach and safety on the streets system in its history. Five service providers, including two grassroots and two culturally specific providers, began offering outreach and safety on the streets services in November and December. Services are being provided through a combination of site-based, in-reach, pop-up and mobile methods. These organizations are meeting and connecting with residents experiencing homelessness, providing essential survival supplies/gear, connecting people with shelter

and conducting the Coordinated Housing Access (CHA) assessment to move people to permanent housing. In December, these organizations provided life-saving supplies during severe weather and identified highly vulnerable individuals for emergency shelter placements.

All outreach staff are trained in CHA assessments, which feed into the by-name-list of individuals experiencing homelessness in Clackamas County. This list is discussed at weekly case conferencing meetings, where individuals and households are prioritized and moved into housing programs. In addition to making service connections, outreach providers host and participate in special events such as trash clean-up days. In October, outreach providers participated in a clean-up event at Camp Withycombe in collaboration with county and volunteer groups. This event cleaned up 100 cubic yards of debris, conducted CHA assessments, distributed survival supplies, and paid stipends to houseless workers supporting the clean-up effort.

### **Grassroots Providers**

This quarter, the county contracted with two grassroots providers: Up & Over and LoveOne. Collectively, they provide outreach and safety on the streets services, housing navigation and placement, and supportive housing case management. The Clackamas County LIP committed to supporting and growing grassroots providers who have been effectively serving our communities with little support and few resources. These new contracts provide an influx of funding, dedicated capacity-building funds, connections to the wider continuum of county funded services, and technical support via county staff.

Contracting with grassroots providers can require more up-front staff time/support and closer coordination. At the same time, these service providers have practice working with limited resources and achieving significant outcomes. The up-front effort is worth the system learning and the benefits that come from rewarding successful work. To help support these providers, staff are preparing a procurement for technical support dedicated to grassroots and smaller organizations who are expanding their services within the county.

This quarter, staff facilitated connections between grassroots providers and established organizations to leverage their expertise in facilitating the rapid expansion of these smaller providers. County staff worked with LoveOne and The Father's Heart Street Ministry to establish a new partnership which combines LoveOne's professional expertise and existing capacity in outreach and housing navigation services with The Father's Heart Street Ministry's experienced administrative infrastructure.

### **Internal Capacity Building**

Internal capacity has continued to be a challenge as SHS funded programs launch and significantly expand this year. However, the Housing Services team grew throughout the second quarter. The team added a new program coordinator specializing in the youth homelessness continuum and a program supervisor, to oversee the team of program coordinators. The addition of these new staff nearly completes the Housing Services program team and adds essential support for the upcoming youth services launching later this fiscal year. The new program supervisor will facilitate the creation and implementation of robust new policies, procedures, and monitoring mechanisms. This additional

guidance will assist service providers in implementing and delivering services, further developing anti-racist practices, and ensuring all services are gender-affirming.

### **Project Turnkey 2.0**

The second quarter saw continued progress towards the acquisition of a hotel for transitional housing expansion, as part of the County's efforts under Project Turnkey 2.0. The county has continued to conduct robust community engagement as potential sites were identified and evaluated. The county executed a purchase and sale agreement in December with one property, capable of supporting 110 units of transitional housing. Due diligence, funded by the State of Oregon through the Oregon Community Foundation, is underway. If the property acquisition is successful, ongoing operations, including comprehensive onsite services and connections to permanent housing, would be supported by SHS funding.

### **Continued Expansion of Services**

In December, the county opened three new procurements to further expand the continuum of housing and homeless services. These procurements will: expand case management capable of supporting approximately 100 additional tenant-based PSH units; initiate the first large-scale SHS funded rapid rehousing program; and launch several new housing services for unaccompanied youth and young adults between the ages of 16-24. Evaluation committees for these procurements will include the expertise and perspectives of those with lived experience. Services resulting from these procurements are anticipated to launch in the 4<sup>th</sup> quarter of this fiscal year.

## **Racial Equity**

### **Expansion of Culturally Specific Service Providers**

This quarter, the county continued to expand its network of culturally specific providers by adding two new organizations: Up & Over and the Immigrant & Refugee Community Organization (IRCO). Both agencies began providing outreach/safety on the streets as well as supportive housing case management services in the second quarter. Up & Over specializes in serving Black individuals experiencing homelessness and IRCO specializes in serving both BIPOC individuals and the county's immigrant and refugee communities.

Additionally, the county expanded services provided by culturally specific providers who began working with the housing services team during the SHS program's first year. Both El Programa Hispano Católico, which primarily serves Latinx individuals, and Greater New Hope Family Services, which primarily serves BIPOC individuals, received additional funding to expand their housing navigation/placement services this fiscal year.

With this quarter's addition of Up & Over and IRCO to the county's network of services providers, the county has met its FY 2022-2023 Annual Work Plan Goal of contracting with five culturally specific providers. County staff continue to further expand the number of culturally specific providers available

to participants. As housing and homeless services grow with new and expanded services later this fiscal year, culturally specific providers will be important partners.

### **Advancing Racial Equity within the Coordinated Entry System**

One of the primary goals of the county's Local Implementation Plan and Annual Work Plan is to continue advancing racial equity within Coordinated Housing Access (CHA) and throughout our service delivery. This continued to be a major focus of program staff during the quarter. In December, the Housing Services team contracted with the Coalition of Communities of Color to partner with Unite Oregon for assembling and conducting focus groups to review the CHA assessment tool to help identify racial inequities and ways in which the county can eliminate them. The resulting data will help create a more inclusive assessment and outreach process within CHA. Planning and outreach work has already begun and the first focus groups will be held in the third quarter.

Staff have continued to implement several recommendations made by the Coalition of Communities of Color and Unite Oregon in a previous report on racial inequities in the county. These include:

- Allocating additional long-term and short-term rental assistance funds
- Hiring additional CHA staff that are bilingual/bicultural and reclassifying temporary staff as permanent
- Investing in culturally and linguistically responsive mobile CHA assessments via new outreach services

### **Service System Coordination**

#### **Improved Case Conferencing Process**

In October, the Housing Services team, in collaboration with the CHA team, representatives from other county human services divisions, and our provider partners, implemented an improved case conferencing process. Case conferencing meetings are now held weekly and HMIS is updated in real-time to ensure the data is accurate and up-to-date. During these meetings the by-name-list is reviewed and cleaned up as necessary, people without contact for 90 days are identified for outreach, and those with a recently verified need for housing are moved on to be matched with a housing program. During the meetings, providers in the community have an opportunity to advocate for people who are both experiencing a housing crisis and are highly vulnerable, regardless of whether they are on that day's by-name-list.

This new process was one of the greatest opportunities and successes seen this quarter. It is connecting people experiencing homelessness with resources and services at a much faster rate than at any point previously seen in county history. It is also ensuring the County is responsive to individuals at the greatest risk of dying while experiencing unsheltered homelessness. Using the new by-name-list and case conferencing approach, 58 people were connected to service providers for placement into permanent supportive housing this quarter. While there is still a large backlog to process, this is a significant increase from the rate people entered permanent housing programs before the SHS measure passed.

### **Coordinated Housing Access**

This quarter, the Housing and Community Development Division partnered with the Social Services Division to support five staff members on the county's Coordinated Housing Access (CHA) team. The CHA team is closely collaborating with the county's Housing Services team to help facilitate referrals during case conferencing, construct the by-name-list, and host a new series of trainings called Housing First Aid. The first of these new Housing First Aid trainings were held in the second quarter and train housing navigators and case managers on topics such as client choice and empowerment, system and services mapping, conflict resolution, motivational interviewing, mental health first aid, and more. Over 20 community partners were also trained on conducting CHA assessments this quarter.

### **Behavioral Health Coordination and Support**

SHS funding was allocated this quarter to two new behavioral health housing case managers in the county's Health Centers Division. These newly created positions are supporting housing navigation, breaking down barriers for health clinic patients to access housing, administering eviction prevention, participating in case conferencing meetings, advocating for referrals to RLRA vouchers and housing programs, and providing comprehensive case management for participants who require significant behavioral health support.

While only one position was hired this quarter, in just the last two months they have already made significant strides in establishing new systems for housing, supporting people struggling with mental health challenges, and breaking down silos between county divisions. New processes, intake forms, and applications have been designed to facilitate the application and housing process. The new staff are closely coordinating with the Housing Services team to establish efficient workflows and coordinate system navigation as their caseload quickly grows. These new positions and the increased coordination between the Housing Services and Behavioral Health teams in Health Clinics is a significant step towards providing specialized support for program participants who require dedicated behavioral health support.

### **Coordination with Clackamas County Children, Family & Community Connections**

The Housing Services team began a partnership with the county's Children, Family & Community Connections (CFCC) Division this quarter to coordinate services and provide funding for a new position. Housing services and RLRA staff began hosting biweekly workshops in coordination with CFCC to provide housing navigation and rental assistance orientations for program participants. CFCC provides a space for participants to access computers for their housing search while receiving assistance from staff. Additional work to coordinate CFCC's job placement and expungement resources with housing programs is currently underway.

This quarter, CFCC hired a new youth engagement coordinator whose position is funded with SHS resources. This coordinator is responsible for maintaining an active, effective Youth Action Board (YAB) for Clackamas County by supporting YAB Members. The YAB advises the CFCC Prevention Unit, the Housing Services team and other Health, Housing and Human Services Divisions on the provision of housing and homeless services for youth.

## Section 2. Data and data disaggregation

Please use the following table to provide and disaggregate data on Population A, Population B housing placement outcomes and homelessness prevention outcomes. Please use your local methodologies for tracking and reporting on Populations A and B. You can provide context for the data you provided in the context narrative below.

### Data disclaimer:

HUD Universal Data Elements data categories will be used in this template for gender identity and race/ethnicity until county data teams develop regionally approved data categories that more accurately reflect the individual identities.

The below tables only report outcomes funded by supportive housing services and is not reflective of county-wide housing and homeless services outcomes.

## Section 2.A Housing Stability Outcomes: Placements & Preventions

### Housing Placements By Intervention Type: Supportive Housing

# housing placements – supportive housing*	This Quarter		Year to Date	
	#	%	#	%
<b>Total people</b>	124	--	204	--
<b>Total households</b>	75	--	124	--
<b>Race &amp; Ethnicity</b>				
Asian or Asian American	1	0.8	1	0.5
Black, African American or African	13	10.5	14	6.9
Hispanic or Latin(a)(o)(x)	12	9.7	16	7.8
American Indian, Alaska Native or Indigenous	12	9.7	17	8.3
Native Hawaiian or Pacific Islander	--	--	--	--
White	91	73.4	161	78.9
Non-Hispanic White (subset of White category)	86	69.4	149	73.0
Client Doesn't Know	--	--	--	--
Client Refused	--	--	--	--
Data Not Collected	1	0.8	1	0.5
<b>Disability status</b>				
	#	%	#	%
Persons with disabilities	61	49.2	108	52.9
Persons without disabilities	63	50.8	96	47.1
Disability unreported	--	--	--	--
<b>Gender identity</b>				
	#	%	#	%
Male	74	59.7	113	55.4
Female	50	40.3	91	44.6
A gender that is not singularly 'Male' or 'Female'	--	--	--	--
Transgender	--	--	--	--

Questioning	--	--	--	--
Client doesn't know	--	--	--	--
Client refused	--	--	--	--
Data not collected	--	--	--	--

*\*Supportive housing = permanent supportive housing and other service-enriched housing for Population A such as transitional recovery housing*

### **Housing Placements By Intervention Type: Rapid Re-Housing & Short-term Rent Assistance**

# housing placements – RRH**	This Quarter		Year to Date	
	#	%	#	%
<b>Total people</b>	3	--	3	--
<b>Total households</b>	3	--	3	--
<b>Race &amp; Ethnicity</b>				
Asian or Asian American	--	--	--	--
Black, African American or African	--	--	--	--
Hispanic or Latin(a)(o)(x)	1	33.3	1	33.3
American Indian, Alaska Native or Indigenous	2	66.6	2	66.6
Native Hawaiian or Pacific Islander	--	--	--	--
White	1	33.3	1	33.3
Non-Hispanic White (subset of White category)	1	33.3	1	33.3
Client Doesn't Know	--	--	--	--
Client Refused	--	--	--	--
Data Not Collected	--	--	--	--
<b>Disability status</b>				
	#	%	#	%
Persons with disabilities	3	100.0	3	100.0
Persons without disabilities	--	--	--	--
Disability unreported	--	--	--	--
<b>Gender identity</b>				
	#	%	#	%
Male	--	--	--	--
Female	3	100.0	3	100.0
A gender that is not singularly 'Male' or 'Female'	--	--	--	--
Transgender	--	--	--	--
Questioning	--	--	--	--
Client doesn't know	--	--	--	--
Client refused	--	--	--	--
Data not collected	--	--	--	--

**\*\* RRH = rapid re-housing or short-term rent assistance programs**

**Housing Placements By Intervention Type: Other Permanent Housing Programs (if applicable)**

If your county does not have Other Permanent Housing, please write N/A: N/A

# housing placements – OPH***	This Quarter		Year to Date	
	#	%	#	%
<b>Total people</b>	N/A		N/A	
<b>Total households</b>	N/A		N/A	
<b>Race &amp; Ethnicity</b>				
Asian or Asian American				
Black, African American or African				
Hispanic or Latin(a)(o)(x)				
American Indian, Alaska Native or Indigenous				
Native Hawaiian or Pacific Islander				
White				
Non-Hispanic White (subset of White category)				
Client Doesn't Know				
Client Refused				
Data Not Collected				
<b>Disability status</b>				
	#	%	#	%
Persons with disabilities				
Persons without disabilities				
Disability unreported				
<b>Gender identity</b>				
	#	%	#	%
Male				
Female				
A gender that is not singularly 'Male' or 'Female'				
Transgender				
Questioning				
Client doesn't know				
Client refused				
Data not collected				

\*\*\* OPH = other permanent housing programs (homeless preference units, rent assistance programs without services) that your system operates and SHS funds

Context narrative (optional): In no more than 500 words, please share any additional context about the data you provided above on Housing Placements.

Clackamas County does not currently utilize SHS funds for other permanent housing programs. All SHS funds allocated towards housing are dedicated towards supporting and expanding permanent supportive housing, rapid rehousing, and eviction prevention. Rapid rehousing data provided above is only reflective of SHS funded services. Additional rapid rehousing services were provided through other county programs this quarter. New SHS funded rapid rehousing services are currently being procured and are anticipated to launch in the fourth quarter.

Data for supportive housing placements include 16 households and 22 people at Clayton Mohr Commons who were already housed but are now receiving SHS funded supportive services to ensure residents have the stability needed to remain permanently housed. This data also includes only 14 households from Tukwila Springs which currently supports a total of 36 households in SHS funded permanent supportive housing. The service provider at Tukwila Springs experienced significant staff turnover during the first and second quarters and is working to complete their data entry on households served in the program. Full data from Tukwila Springs will be made available in subsequent quarterly reporting.

### ***Eviction and Homelessness Prevention***

# of preventions	This Quarter		Year to Date	
	#	%	#	%
<b>Total people</b>	14	--	30	--
<b>Total households</b>	14	--	30	--
<b>Race &amp; Ethnicity</b>				
Asian or Asian American	--	--	--	--
Black, African American or African	--	--	--	--
Hispanic or Latin(a)(o)(x)	1	7.1	2	6.7
American Indian, Alaska Native or Indigenous	--	--	--	--
Native Hawaiian or Pacific Islander	--	--	--	--
White	13	92.9	28	93.3
Non-Hispanic White (subset of White category)	13	92.9	28	93.3
Client Doesn't Know	--	--	--	--
Client Refused	--	--	--	--
Data Not Collected	--	--	--	--
<b>Disability status</b>				
	#	%	#	%
Persons with disabilities	14	100.0	30	100.0
Persons without disabilities	--	--	--	--
Disability unreported	--	--	--	--
<b>Gender identity</b>				
	#	%	#	%
Male	4	28.6	7	23.3
Female	10	71.4	23	76.7
A gender that is not singularly 'Male' or 'Female'	--	--	--	--
Transgender	--	--	--	--

Questioning	--	--	--	--
Client doesn't know	--	--	--	--
Client refused	--	--	--	--
Data not collected	--	--	--	--

## Section 2.B Regional Long-Term Rent Assistance Program

The following data represents a subset of the above Housing Placements data. The Regional Long-term Rent Assistance Program (RLRA) primarily provides permanent supportive housing to SHS priority Population A clients (though RLRA is not strictly limited to PSH or Population A).

RLRA data is not additive to the data above. Housing placements shown below are duplicates of the placements shown in the data above.

Please disaggregate data for the **number of people in housing using an RLRA voucher** during the quarter and year to date.

Regional Long-term Rent Assistance Quarterly Program Data	This Quarter		Year to Date	
	#	%	#	%
Number of RLRA vouchers issued during reporting period	73	--	89	--
Number of people newly leased up during reporting period	72	--	155	--
Number of households newly leased up during reporting period	42	--	92	--
Number of people in housing using an RLRA voucher during reporting period	325	--	328	--
Number of households in housing using an RLRA voucher during reporting period	211	--	214	--
<b>Race &amp; Ethnicity</b>				
Asian or Asian American	4	1.2	4	1.2
Black, African American or African	46	14.3	47	14.5
Hispanic or Latin(a)(o)(x)	29	9.0	30	9.3
American Indian, Alaska Native or Indigenous	26	8.1	27	8.3
Native Hawaiian or Pacific Islander	1	0.3	1	0.3
White	248	77.3	250	77.2
Non-Hispanic White (subset of White category)	217	67.6	218	67.3
Client Doesn't Know	--	--	--	--
Client Refused	--	--	--	--
Data Not Collected	--	--	--	--
<b>Disability status</b>				
	#	%	#	%
Persons with disabilities	191	59.5	194	59.9
Persons without disabilities	130	40.5	130	40.1
Disability unreported	--	--	--	--

Gender identity				
	#	%	#	%
Male	164	51.1	165	50.9
Female	157	48.9	159	49.1
A gender that is not singularly 'Male' or 'Female'	--	--	--	--
Transgender	--	--	--	--
Questioning	--	--	--	--
Client doesn't know	--	--	--	--
Client refused	--	--	--	--
Data not collected	--	--	--	--

**Definitions:**

**Number of RLRA vouchers issued during reporting period:** Number of households who were issued an RLRA voucher during the reporting period. (Includes households still shopping for a unit and not yet leased up.)

**Number of households/people newly leased up during reporting period:** Number of households/people who completed the lease up process and moved into their housing during the reporting period.

**Number of households/people in housing using an RLRA voucher during reporting period:** Number of households/people who were in housing using an RLRA voucher at any point during the reporting period. (Includes (a) everyone who has been housed to date with RLRA and is still housed, and (b) households who became newly housed during the reporting period.)

### Section 2.C Subset of Housing Placements and Preventions: Priority Population Disaggregation

The following is a **subset** of the above Housing Placements and Preventions data (all intervention types combined), which represents housing placements/preventions for SHS priority population A.

Population A Report	This Quarter		Year to Date	
	#	%	#	%
Population A: Total <b>people</b> placed into permanent housing/preventions	104	--	174	--
Population A: Total <b>households</b> placed into permanent housing/preventions	67	--	111	--
Race & Ethnicity				
Asian or Asian American	1	1.0	1	0.6
Black, African American or African	2	1.9	3	1.7
Hispanic or Latin(a)(o)(x)	13	12.5	17	9.8
American Indian, Alaska Native or Indigenous	13	12.5	18	10.3
Native Hawaiian or Pacific Islander	--	--	--	--
White	84	80.8	143	82.2
(Subset of White): Non-Hispanic White	73	70.2	128	73.6
Client Doesn't Know	--	--	--	--
Client Refused	--	--	--	--
Data Not Collected	1	1.0	1	0.6

Disability status				
	#	%	#	%
Persons with disabilities	59	56.7	102	58.6
Persons without disabilities	45	43.3	72	41.4
Disability unreported	--	--	--	--
Gender identity				
	#	%	#	%
Male	61	58.7	93	53.4
Female	43	41.3	81	46.6
A gender that is not singularly 'Male' or 'Female'	--	--	--	--
Transgender	--	--	--	--
Questioning	--	--	--	--
Client doesn't know	--	--	--	--
Client refused	--	--	--	--
Data not collected	--	--	--	--

The following is a **subset** of the above Housing Placements and Preventions data (all intervention types combined), which represents housing placements and preventions for SHS priority population B.

Population B Report	This Quarter		Year to Date	
	#	%	#	%
Population B: Total <b>people</b> placed into permanent housing/preventions	37	--	63	--
Population B: Total <b>households</b> placed into permanent housing/preventions	25	--	46	--
Race & Ethnicity				
Asian or Asian American	--	--	--	--
Black, African American or African	11	29.7	11	17.5
Hispanic or Latin(a)(o)(x)	1	2.7	2	3.2
American Indian, Alaska Native or Indigenous	--	--	--	--
Native Hawaiian or Pacific Islander	--	--	--	--
White	21	56.8	50	79.4
(Subset of White): Non-Hispanic White	15	40.5	42	66.7
Client Doesn't Know	--	--	--	--
Client Refused	--	--	--	--
Data Not Collected	--	--	--	--

Disability status				
	#	%	#	%
Persons with disabilities	21	56.8	41	65.1
Persons without disabilities	16	43.2	22	34.9
Disability unreported	--	--	--	--
Gender identity				
	#	%	#	%
Male	17	45.9	27	42.9
Female	20	54.1	36	57.1
A gender that is not singularly 'Male' or 'Female'	--	--	--	--
Transgender	--	--	--	--
Questioning	--	--	--	--
Client doesn't know	--	--	--	--
Client refused	--	--	--	--
Data not collected	--	--	--	--

*Context narrative (optional): In no more than 500 words, please share any additional context about the data you provided above on Population A/B.*

## Section 2.D Other Data: Non-Housing Numeric Goals

This section shows progress to quantitative goals set in county annual work plans. Housing placement and prevention progress are already included in the above tables. This section includes goals such as shelter beds and outreach contacts and other quantitative goals that should be reported on a quarterly basis. This data in this section may differ county to county, and will differ year to year, as it aligns with goals set in county annual work plans.

**Instructions: Please complete the tables below, as applicable to your annual work plans:**

**All counties please complete the table below:**

Goal Type	Your FY 22-23 Goal	Progress this Quarter	Progress YTD
Supported Shelter Units	140 Units	35 Units	139 Units

**If applicable for quarterly reporting, other goals from your work plan, if applicable (e.g. people served in outreach, other quantitative goals)**

Goal Type	Your FY 22-23 Goal	Progress this Quarter	Progress YTD
Outreach	700 Households	0 Households*	0 Households*

\* The county has executed contracts with six providers for outreach and safety on the streets services this fiscal year. These organizations began providing services in the second quarter and are finishing their training on HMIS data entry practices. Data on outreach statistics will be provided in future reporting, once staff at these organizations are fully licensed and trained in HMIS.

### Section 3. Financial reporting

*Please complete the quarterly financial report and include the completed financial report to this quarterly report, as an attachment.*

Section 3. Financial Reporting

Metro Supportive Housing Services

Financial Report for Quarterly Progress Report (IGA 7.1.2) and Annual Program Report (IGA 7.1.1)

Clackamas County

FY 2022-2023

Financial Report (by Program Category)

COMPLETE THE SECTION BELOW EVERY QUARTER. UPDATE AS NEEDED FOR THE ANNUAL REPORT.

	Annual Budget	Q1 Actuals	Q2 Actuals	Q3 Actuals	Q4 Actuals	Total YTD Actuals	Variance Under / (Over)	% of Budget	Comments
<b>Metro SHS Resources</b>									
Beginning Fund Balance	32,200,000	40,912,115				40,912,115	(8,712,115)	127%	The budget for Clackamas County's SHS program is based on the prior year carryover amount (ending fund balance). When constructing the FY 2022-23 budget, county staff estimated an ending fund balance for FY 2021-22 of \$32.2 million. The actual ending fund balance was \$40.9 million, a difference of \$8.7 million. Clackamas County will do a supplemental budget to appropriate these funds in FY 2022-23, if needed to ensure that program spending does not exceed the budgeted amount. Staff are currently working on FY 2022-23 year-end projections to determine the anticipated carryover amount to include in the FY 2023-24 budget.
Metro SHS Program Funds		9,618,954	10,235,195			19,854,149	(19,854,149)	N/A	
Interest Earnings								N/A	
Insert add'l lines as necessary								N/A	
<b>Total Metro SHS Resources</b>	<b>32,200,000</b>	<b>50,531,069</b>	<b>10,235,195</b>	<b>-</b>	<b>-</b>	<b>60,766,264</b>	<b>(28,566,264)</b>	<b>189%</b>	
<b>Metro SHS Requirements</b>									
<b>Program Costs</b>									
<b>Activity Costs</b>									
<b>Shelter, Outreach and Safety on/off the Street</b> (emergency shelter, outreach services and supplies, hygiene programs)									
	6,855,667	152,366	644,872			797,238	6,058,428	12%	Includes cost for RLRA staff conducting RLRA program operations in addition to direct rental assistance.
<b>Short-term Housing Assistance</b> (rent assistance and services, e.g. rapid rehousing, short-term rent assistance, housing retention)	1,670,262	-	9,951			9,951	1,660,311	1%	
<b>Permanent supportive housing services</b> (wrap-around services for PSH)	6,221,600	199,155	697,645			896,800	5,324,800	14%	
<b>Long-term Rent Assistance</b> (RLRA, the rent assistance portion of PSH)	7,400,271	615,916	955,663			1,571,578	5,828,693	21%	
<b>Other supportive services</b> (employment, benefits)	591,937	-	-			-	591,937	0%	
<b>SHS Program Operations</b>	1,741,379	306,814	131,670			438,484	1,302,895	25%	Operational expenditures for system support and capacity building funds for providers.
<b>System Support and Coordination</b>	538,858	-	94,733			94,733	444,124	18%	
<b>Subtotal Activity Costs</b>	<b>25,019,973</b>	<b>1,274,251</b>	<b>2,534,534</b>	<b>-</b>	<b>-</b>	<b>3,808,785</b>	<b>21,211,188</b>	<b>15%</b>	
<b>Administrative Costs<sup>(1)</sup></b>									
County Admin: Long-term Rent Assistance	740,027	28,390	88,157			116,547	623,480	16%	Service Provider Administrative Costs are reported as part of Program Costs above. Counties will provide details and context for Service Provider Administrative Costs within the narrative of their Annual Program Report. Administrative Costs for long-term rent assistance equals 7% of Partner's YTD expenses on long-term rent. Administrative Costs for Other Program Costs equals 11% of total YTD Other Program Costs.
County Admin: Other	1,610,000	73,641	200,984			274,624	1,335,375	17%	
<b>Subtotal Administrative Costs</b>	<b>2,350,027</b>	<b>102,031</b>	<b>289,141</b>	<b>-</b>	<b>-</b>	<b>391,171</b>	<b>1,958,855</b>	<b>17%</b>	
<b>Other Costs</b>									
<b>Debt Service</b>									
Regional Strategy Implementation Fund <sup>(2)</sup>	1,610,000	-	-			-	1,610,000	0%	Regional Strategy Implementation Fund equals 0% of Partner's total YTD expenses.
Insert add'l lines as necessary								N/A	
<b>Subtotal Other Costs</b>	<b>1,610,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,610,000</b>	<b>0%</b>	
<b>Total Program Costs</b>	<b>28,980,000</b>	<b>1,376,282</b>	<b>2,823,674</b>	<b>-</b>	<b>-</b>	<b>4,199,956</b>	<b>24,780,043</b>	<b>14%</b>	
<b>Contingency and Stabilization Reserve</b>									
Contingency <sup>(3)</sup>	1,610,000	1,610,000	-			1,610,000	-	100%	Contingency equals 22% of Partner's total YTD expenses.
Stabilization Reserve <sup>(4)</sup>	1,610,000	1,610,000	-			1,610,000	-	100%	Stabilization Reserve equals 22% of Partner's total YTD expenses.
<b>Subtotal Contingency and Stabilization Reserve</b>	<b>3,220,000</b>	<b>3,220,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,220,000</b>	<b>-</b>	<b>100%</b>	
<b>Total Metro SHS Requirements</b>	<b>32,200,000</b>	<b>4,596,282</b>	<b>2,823,674</b>	<b>-</b>	<b>-</b>	<b>7,419,956</b>	<b>24,780,043</b>	<b>23%</b>	
<b>Ending Fund Balance</b>	<b>0</b>	<b>45,934,787</b>	<b>7,411,521</b>	<b>-</b>	<b>-</b>	<b>53,346,308</b>	<b>(53,346,307)</b>	<b>124,061,181</b>	

<sup>(1)</sup> Per IGA Section 3.4.2 ADMINISTRATIVE COSTS, Metro recommends, but does not require, that in a given Fiscal Year Administrative Costs for SHS should not exceed 5% of annual Program Funds allocated to Partner; and that Administrative Costs for administering long-term rent assistance programs should not exceed 10% of annual Program Funds allocated by Partner for long-term rent assistance.

<sup>(2)</sup> Per IGA Section 8.3.3 REGIONAL STRATEGY IMPLEMENTATION FUND, each County must contribute not less than 5% of its share of Program Funds each Fiscal Year to a Regional Strategy Implementation Fund to achieve regional investment strategies.

<sup>(3)</sup> Per IGA Section 5.5.4 CONTINGENCY, partner may establish a contingency account in addition to a Stabilization Reserve. The contingency account will not exceed 5% of Budgeted Program Funds in a given Fiscal Year.

<sup>(4)</sup> Per IGA Section 5.5.3 PARTNER STABILIZATION RESERVE, partner will establish and hold a Stabilization Reserve to protect against financial instability within the SHS program with a target minimum reserve level will be equal to 10% of Partner's Budgeted Program Funds in a given Fiscal Year. The Stabilization Reserve for each County will be fully funded within the first three years.

Ramp-Up/Spend-Down Plan - IGA 5.5.2.1

INCLUDE THIS SECTION EVERY QUARTER AND IN THE ANNUAL REPORT.

	Expected % of Budget Spent	Actual % Spent <sup>(1)</sup>	Variance	Comments
per Quarter				
Quarter 1:	5%	0%	0%	Explain any material deviations from the Spend-Down Plan, or any changes that were made to the initial Spend-Down Plan. <sup>(2)</sup>
Quarter 2:	10%	10%	0%	
Quarter 3:	25%	0%	25%	
Quarter 4:	38%	0%	38%	
<b>Total</b>	<b>78%</b>	<b>14%</b>	<b>64%</b>	

<sup>(1)</sup> For the purpose of comparing "Actual % Spent," Partner should utilize the "% of Budget" figure from the "Total Program Costs" row in the above Financial Report (i.e. excluding Contingency and Ending Fund Balance), as indicated in the formula.

<sup>(2)</sup> A "material deviation" arises when the Program Funds spent in a given Fiscal Year cannot be reconciled against the spend-down plan to the degree that no reasonable person would conclude that Partner's spending was guided by or in conformance with the applicable spend-down plan.