

Classification Description



Title:	Arborist	Bargaining Unit:	LIUNA 483
Department:	Parks and Nature	Established:	1/1/94
Job Code:	0468/4468	Revised:	12/05; 9/3/2009; 1/12/2023
Pay Grades:	360/470	EEO Category:	Service/Maintenance
FLSA Status:	Non-exempt		

CLASSIFICATION DESCRIPTION

Function as Metro's Arborist; responsible for tree health and growth, safety, inventories, and horticulture in Metro's developed Parks Portfolio. Perform and coordinate advanced journey level responsibilities in the inspection, care, pruning, removal, and maintenance of trees on Metro properties. Duties include chemical formulations and applications; operate aerial lifts, pruners, sprayers, chain saws, and other equipment; sustainability and evaluation functions; and represent Metro with professional and community agencies.

DUTIES AND RESPONSIBILITIES

1. Inspects trees on Metro properties for disease, insect infestation, pruning or other requirements. Coordinates and performs inspections on own initiative and also in response to requests.
2. Arranges for the appropriate spraying and organic controls for insect and related disease problems. Oversees and performs chemical applications and trains other employees as needed. Arranges for the control of landscape or aquatic weeds by work crews.
3. Prunes, trims, and bolts trees at ground level and above ground level, using hand tools, power tools, safety climbing equipment, aerial truck, back hoes, grinders, bulldozers, dump trucks, sprayers, safety, or other equipment.
4. Identifies trees for removal. Sets up and coordinates removal plans. Removes trees as needed for safety or for disease and insect control.
5. Issues permits to utilities to operate equipment on Metro property and inspects area before and after permit is used.
6. Trains and schedules work of assigned crew of permanent, temporary, or volunteers who assist in performing above duties.
7. Performs preventive maintenance and minor repairs on equipment used on the job and arranges for major maintenance and repair as needed.
8. Responsible for tree inventories, plans, diagnostics, purchasing, hazard ratings, appraisals, and consultations; also represents Metro's arborist programs to other agencies, property owners, and other persons.
9. Performs administrative duties related to position including, for example, records of chemical usage as required by federal, state, and local laws and Metro policies and procedures; equipment orders; time sheets and activity reports.
10. Utilizes the computer maintenance management software Asset Essentials for record keeping, project tracking, and work order completion.
11. Coordinates and performs emergency service and safety functions such as storm damage

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surveys and removals in Parks, Cemeteries and other locations as needed.

12. Compiles data for a variety of narrative and statistical reports. Prepares technical reports.
13. Assists the public, public officials, and other employees in a professional and courteous manner.

It is the responsibility of all Metro employees to:

1. Actively participates on committees and/or attends meetings as assigned.
2. Fulfills Metro's core values of public service, excellence, teamwork, respect, innovation, and sustainability.
 - Builds and maintains positive relationships and contributes to a positive team atmosphere; engages others in ways that foster respect and trust.
 - Encourages and appreciates diversity in people and ideas – seeks to understand the perspectives of others.
 - Provides excellent customer service – assists the public, public officials and agency partners, and other employees in a professional and courteous manner with the goal of meeting or exceeding expectations.
 - Practices continuous improvement - researches new possibilities, contributes ideas and stays current in field of work.
 - Demonstrates sustainable practices in applicable field and generally for resource use and protection.
 - Works assigned schedule (if applicable) and exhibits regular and predictable attendance.
 - Works in a safe manner and follows safety policies, practices, and procedures.
 - Complies with Metro and Metro's visitor venues policies, procedures, and applicable work rules; applicable law and collective bargaining agreements as appropriate.
3. Performs assigned duties during an emergency situation.
4. Performs other duties as assigned.

JOB SPECIFICATIONS

Education/Licensing and Work Experience:

- Five years of experience or responsible arborist-related work involving tree planning, consultation, pruning, removals, and chemical applications and,
- Associate degree from an accredited college with major course work in arboriculture, horticulture, or forestry or equivalent or,
- Any combination of experience, education and training that provides the equivalent scope of knowledge, skills, and abilities necessary to perform the job duties.

Special Requirements

Upon hire:

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- Possession of a valid driver's license
- Oregon certified arborist license (ISA)
- Tree risk assessment qualification (TRAQ certification)

Within 6 months of hire:

- First aid/ CPR certification
- Class A commercial driver's license
- Oregon pesticide applicator license and other necessary endorsements
- Bucket truck certification
- Other certifications as necessary

Knowledge, Skills and Abilities

- Knowledge of techniques of arboriculture to include the identification of trees and shrubs, diagnosis of tree and shrub hazards and health, and development of remedial, restorative, and sustainability programs.
- Knowledge of chemicals, organic controls, and techniques used in disease treatment and care maintenance of trees and shrubs.
- Knowledge of and ability to apply Federal, State, and local policies, procedures, laws, and regulations for respective field.
- Skill in communicating effectively regarding complex arborist and park matters with the public, colleagues, other agencies, and management.
- Ability to safely operate hand tools, power tools, climbing equipment, sprayers, heavy equipment such as bulldozers and back hoes, and vehicles required to perform duties.
- Ability to operate a personal computer and associated software, radios, and cell phones.
- Ability to physically perform manual work indoors and outdoors under severe climate conditions and perform essential duties of the classification including lifting 100 pounds.
- Ability to instruct others, assign and monitor work, and act as a lead worker for a crew.
- Ability to communicate clearly and concisely and to understand, issue, and follow written and oral instructions.
- Ability to Prepare and maintain accurate and complete records and reports.
- Ability to multitask, organize, perform, and evaluate projects and management duties.
- Ability to use discretion with confidential and sensitive matters.
- Ability to obtain and maintain certifications and licenses.
- Ability to foster a workplace that supports equity and respect for all.
- Commitment to advancing racial equity.
- Ability to fulfill Parks and Nature's core values of integrity and respect, seeking the best way, creating connections and stewardship.

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- Ability to perform essential duties and responsibilities.
 - Ability to perform (with or without a reasonable accommodation) the physical demands in the work environment and operate the tools and equipment.
 - Ability to successfully pass the background check and screening requirements if required for the position.
 - Ability to possess a current driver's license and driving record sufficient to be insured by Metro insurance carrier if required for the position.

SUPERVISION RECEIVED

- Supervision is received from Park Maintenance Supervisor, Parks Superintendent or other Park Operations Managers as needed.

SUPERVISION EXERCISED

- Acts as lead over other park staff, contractors, or volunteers to provide functional and technical oversight in tree care maintenance projects.

TOOLS AND EQUIPMENT USED; PROTECTIVE CLOTHING

- All standard office equipment including but not limited to computer, printer, fax, and copy machines; computer software including MS based word-processing, spread sheets, GIS software and computer maintenance management software.
- Hand tools, power tools, climbing equipment, sprayers, heavy equipment such as tractors, bobcats, backhoes, bucket trucks, aerial lifts and other vehicles required to perform duties.

WORK ENVIRONMENT

- Duties may require prolonged strenuous efforts in hazardous locations in enclosed spaces and at heights and under inclement weather and other adverse conditions. May be required to lift up to 100 pounds.

The classification description indicates the general nature and level of work of positions grouped within this classification; it is not intended to be a comprehensive inventory of all duties and responsibilities, job specifications, work environment or other characteristics of a specific position. The classification description is not an employment agreement between the employee and Metro or Metro's visitor venues and is subject to change by Metro. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential duties.