

SUPPORTIVE HOUSING SERVICES QUARTERLY REPORT

SUBMITTED BY: MULTNOMAH COUNTY

FISCAL YEAR: **2023**

QUARTER: **QUARTER 1**

SUPPORTIVE HOUSING SERVICES

QUARTERLY REPORT

Quarterly Reporting Schedule

The following information should be submitted **45 calendar days after the end of each quarter**, per IGA requirements. When that day falls on a weekend, reports are due the following Monday.

	Q1	Q2	Q3	Q4
Report Due	Nov 15	Feb 15	May 15	Aug 15
Reporting Period	Jul 1 – Sep 30	Oct 1 – Dec 31	Jan 1 – Mar 31	Apr 1 – Jun 30

Please do not change the formatting of margins, fonts, alignment, or section titles.

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Section 1. Data and data disaggregation

Please use the following table to provide and disaggregate data on Population A, Population B housing placement outcomes and homelessness prevention outcomes. Please use your local methodologies for tracking and reporting on Populations A and B. You can provide context for the data you provided in the context narrative below.

Data Disclaimer

The US Department of Housing and Urban Development (HUD) Universal Data Elements data categories will be used in this template for gender identity and race/ethnicity until county data teams develop regionally approved data categories that more accurately reflect individual identities.

Section 1.A Housing Stability Outcomes: Placements & Preventions

Housing Placements By Intervention Type: Supportive Housing

# housing placements – supportive housing*	This Quarter		Year to Date	
	#	%	#	%
Total people	111	100%	111	100%
Total households	75	100%	75	100%
Race & Ethnicity				
Asian or Asian American	7	6%	7	6%
Black, African American or African	31	28%	31	28%
Hispanic or Latin(a)(o)(x)	7	6%	7	6%
American Indian, Alaska Native or Indigenous	24	22%	24	22%
Native Hawaiian or Pacific Islander	4	4%	4	4%
White	61	55%	61	55%
Non-Hispanic White (subset of White category)	40	36%	40	36%
Client Doesn't Know	0	0	0	0
Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Disability status				
	#	%	#	%
Persons with disabilities	71	64%	71	64%
Persons without disabilities	0	0	0	0
Disability unreported	40	36%	40	36%
Gender identity				
	#	%	#	%
Male	55	50%	55	50%
Female	53	48%	53	48%
A gender that is not singularly 'Male' or 'Female'	2	2%	2	2%
Transgender	0	0	0	0
Questioning	0	0	0	0
Client doesn't know	0	0	0	0
Client refused	1	1%	1	1%
Data not collected	0	0	0	0

**Supportive housing = permanent supportive housing and other service-enriched housing for Population A such as transitional recovery housing*

Housing Placements By Intervention Type: Rapid Re-Housing & Short-term Rent Assistance

# housing placements – RRH**	This Quarter		Year to Date	
	#	%	#	%
Total people	129	100%	129	100%
Total households	85	100%	85	100%
Race & Ethnicity				
Asian or Asian American	5	4%	5	4%
Black, African American or African	36	28%	36	28%
Hispanic or Latin(a)(o)(x)	21	16%	21	16%
American Indian, Alaska Native or Indigenous	14	11%	14	11%
Native Hawaiian or Pacific Islander	7	5%	7	5%
White	62	48%	62	48%
Non-Hispanic White (subset of White category)	45	35%	45	35%
Client Doesn't Know	0	0	0	0
Client Refused	10	8%	10	8%
Data Not Collected	0	0	0	0
Disability status				
	#	%	#	%
Persons with disabilities	51	40%	51	40%
Persons without disabilities	52	40%	52	40%
Disability unreported	26	20%	26	20%
Gender identity				
	#	%	#	%
Male	55	43%	55	43%
Female	67	52%	67	52%
A gender that is not singularly 'Male' or 'Female'	4	3%	4	3%
Transgender	1	1%	1	1%
Questioning	0	0	0	0
Client doesn't know	0	0	0	0
Client refused	2	2%	2	2%
Data not collected	0	0	0	0

** RRH = rapid re-housing or short-term rent assistance programs

Housing Placements By Intervention Type: Other Permanent Housing Programs (if applicable)

If your county does not have Other Permanent Housing, please write N/A: N/A

# housing placements – OPH***	This Quarter		Year to Date	
	#	%	#	%
Total people	N/A	N/A	N/A	N/A
Total households	N/A	N/A	N/A	N/A
Race & Ethnicity				
Asian or Asian American				
Black, African American or African				
Hispanic or Latin(a)(o)(x)				
American Indian, Alaska Native or Indigenous				
Native Hawaiian or Pacific Islander				
White				
Non-Hispanic White (subset of White category)				
Client Doesn't Know				
Client Refused				
Data Not Collected				
Disability status				
	#	%	#	%
Persons with disabilities				
Persons without disabilities				
Disability unreported				
Gender identity				
	#	%	#	%
Male				
Female				
A gender that is not singularly 'Male' or 'Female'				
Transgender				
Questioning				
Client doesn't know				
Client refused				
Data not collected				

*** OPH = other permanent housing programs (homeless preference units, rent assistance programs without services) that your system operates and SHS funds

Context narrative (optional): In no more than 500 words, please share any additional context about the data you provided above on Housing Placements.

Race and Ethnicity

All of the race and ethnicity data is presented in the above tables, and is collected from individuals, in the alone or in combination method, which means that individuals can select a single race and ethnicity or can select as many as represent their identity. As a result, the sum of the raw numbers can be higher than the unique number of individuals.

Disability Status

All of the disability status information is presented in the above tables, and is collected from individuals, in the mutually exclusive method, which means that individuals either have a disability or do not and therefore an individual cannot select both options.

Gender Identity

All of the gender identity information is presented in the above tables and is collected from individuals in the alone or in combination method, which means that individuals can select a single gender identity or can select as many as represent their identity. As a result, the sum of the raw numbers can be higher than the unique number of individuals.

***Alone or in combination method does not allow for an individual to select *Client doesn't know* or *Client refused* in combination with other identities.

Eviction and Homelessness Prevention

# of preventions	This Quarter		Year to Date	
	#	%	#	%
Total people	164	100%	164	100%
Total households	107	100%	107	100%
Race & Ethnicity				
Asian or Asian American	5	3%	5	3%
Black, African American or African	55	34%	55	34%
Hispanic or Latin(a)(o)(x)	32	20%	32	20%
American Indian, Alaska Native or Indigenous	7	4%	7	4%
Native Hawaiian or Pacific Islander	12	7%	12	7%
White	77	47%	77	47%
Non-Hispanic White (subset of White category)	56	34%	56	34%
Client Doesn't Know	0	0	0	0
Client Refused	5	3%	5	3%
Data Not Collected	0	0	0	0
Disability status				
	#	%	#	%
Persons with disabilities	53	32%	53	32%
Persons without disabilities	101	62%	101	62%

Disability unreported	4	2%	4	2%
Gender identity				
	#	%	#	%
Male	70	43%	70	43%
Female	84	51%	84	51%
A gender that is not singularly 'Male' or 'Female'	3	2%	3	2%
Transgender	0	0	0	0
Questioning	0	0	0	0
Client doesn't know	0	0	0	0
Client refused	1	1%	1	1%
Data not collected	0	0	0	0

Section 1.B Regional Long-Term Rent Assistance Program

The following data represents a **subset** of the above Housing Placements data. The Regional Long-term Rent Assistance Program (RLRA) primarily provides permanent supportive housing to Supportive Housing Services (SHS) priority Population A clients (though RLRA is not strictly limited to PSH or Population A).

RLRA data is not additive to the data above. Housing placements shown below are duplicates of the placements shown in the data above.

*Please disaggregate data for the **number of people leased up** during the quarter and year to date.*

Regional Long-term Rent Assistance Quarterly Program Data	This Quarter		Year to Date	
	#	%	#	%
Total people enrolled in the program	271	100%	271	100%
Total households enrolled in the program	224	100%	224	100%
Total people newly leased up	68	25%	68	25%
Total households newly leased up*	54	24%	54	24%
Total number of RLRA vouchers issued	52	23%	52	23%
Race & Ethnicity				
Asian or Asian American	N/A	1%	N/A	1%
Black, African American or African	N/A	30%	N/A	30%
Hispanic or Latin(a)(o)(x)	N/A	11%	N/A	11%
American Indian, Alaska Native or Indigenous	N/A	15%	N/A	15%
Native Hawaiian or Pacific Islander	N/A	6%	N/A	6%
White	N/A	57%	N/A	57%
Non-Hispanic White (subset of White category)	N/A	44%	N/A	44%
Client Doesn't Know	0	0	0	0
Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Disability status				
	#	%	#	%
Persons with disabilities	172	77%	172	77%
Persons without disabilities	52	23%	52	23%
Disability unreported	0	0	0	0
Gender identity				
	#	%	#	%
Male	137	61%	137	61%
Female	87	39%	87	39%

A gender that is not singularly 'Male' or 'Female'	0	0	0	0
Transgender	0	0	0	0
Questioning	0	0	0	0
Client doesn't know	0	0	0	0
Client refused	0	0	0	0
Data not collected	0	0	0	0

**Number of households leased up during reporting period: this is the households who leased up for the first time under the RLRA program during the reporting period.*

Context narrative (optional): In no more than 500 words, please share any additional context about the data you provided above on Housing Placements.

Regional Long-term Rent Assistance data is collected by Home Forward. Data points are aligned across Multnomah, Clackamas, and Washington Counties. At this time, the number of vouchers disaggregated by race and ethnicity is not a number that is being collected, so a N/A is used to indicate that we do not currently have access to that data. those boxes are blank.

Race and Ethnicity

All of the race and ethnicity data is presented in the above tables, and is collected from individuals, in the alone or in combination method, which means that individuals can select a single race and ethnicity or can select as many as represent their identity. As a result, the sum of the raw numbers can be higher than the unique number of individuals.

Disability Status

All of the disability status information is presented in the above tables, and is collected from individuals, in the mutually exclusive method, which means that individuals either have a disability or do not and therefore an individual cannot select both options.

Gender Identity

All of the gender identity information is presented in the above tables and is collected from individuals in the alone or in combination method, which means that individuals can select a single gender identity or can select as many as represent their identity. As a result, the sum of the raw numbers can be higher than the unique number of individuals.

***Alone or in combination method does not allow for an individual to select *Client doesn't know* or *Client refused* in combination with other identities.

Section 1.C Subset of Housing Placements and Preventions: Priority Population Disaggregation

The following is a **subset** of the above Housing Placements and Preventions data (all intervention types combined), which represents housing placements/preventions for SHS priority population A.

Population A Report	This Quarter		Year to Date	
	#	%	#	%
Population A: Total people placed into permanent housing/preventions	160	100%	160	100%
Population A: Total households placed into permanent housing/preventions	107	100%	107	100%
Race & Ethnicity				
Asian or Asian American	7	4%	7	4%
Black, African American or African	21	13%	21	13%
Hispanic or Latin(a)(o)(x)	19	12%	19	12%
American Indian, Alaska Native or Indigenous	31	19%	31	19%
Native Hawaiian or Pacific Islander	6	4%	6	4%
White	74	46%	74	46%
(Subset of White): Non-Hispanic White	44	28%	44	28%
Client Doesn't Know	0	0	0	0
Client Refused	6	4%	6	4%
Data Not Collected	0	0	0	0
Disability status				
	#	%	#	%
Persons with disabilities	128	80%	128	80%
Persons without disabilities	0	0	0	0
Disability unreported	32	20%	32	20%
Gender identity				
	#	%	#	%
Male	54	34%	54	34%
Female	50	31%	50	31%
A gender that is not singularly 'Male' or 'Female'	5	3%	5	3%
Transgender	1	1%	1	1%
Questioning	0	0	0	0
Client doesn't know	0	0	0	0
Client refused	2	1%	2	1%
Data not collected	0	0	0	0

The following is a **subset** of the above Housing Placements and Preventions data (all intervention types combined), which represents housing placements and preventions for SHS priority population B.

Population B Report	This Quarter		Year to Date	
	#	%	#	%
Population B: Total people placed into permanent housing/preventions	244	100%	244	100%
Population B: Total households placed into permanent housing/preventions	160	100%	160	100%
Race & Ethnicity				
Asian or Asian American	15	6%	15	6%
Black, African American or African	86	35%	86	35%
Hispanic or Latin(a)(o)(x)	32	13%	32	13%
American Indian, Alaska Native or Indigenous	23	9%	23	9%
Native Hawaiian or Pacific Islander	15	6%	15	6%
White	96	39%	96	39%
(Subset of White): Non-Hispanic White	55	23%	55	23%
Client Doesn't Know	0	0	0	0
Client Refused	12	5%	12	5%
Data Not Collected	0	0	0	0
Disability status				
	#	%	#	%
Persons with disabilities	88	36%	88	36%
Persons without disabilities	152	62%	152	62%
Disability unreported	4	2%	4	2%
Gender identity				
	#	%	#	%
Male	105	43%	105	43%
Female	131	54%	131	54%
A gender that is not singularly 'Male' or 'Female'	3	1%	3	1%
Transgender	1	<1%	1	<1%
Questioning	0	0	0	0
Client doesn't know	0	0	0	0
Client refused	4	2%	4	2%
Data not collected	0	0	0	0

Context narrative (optional): In no more than 500 words, please share any additional context about the data you provided above on Population A/B.

Race and Ethnicity

All of the race and ethnicity data is presented in the above tables, and is collected from individuals, in the alone or in combination method, which means that individuals can select a single race and

ethnicity or can select as many as represent their identity. As a result, the sum of the raw numbers can be higher than the unique number of individuals.

Disability Status

All of the disability status information is presented in the above tables, and is collected from individuals, in the mutually exclusive method, which means that individuals either have a disability or do not and therefore an individual cannot select both options.

Gender Identity

All of the gender identity information is presented in the above tables and is collected from individuals in the alone or in combination method, which means that individuals can select a single gender identity or can select as many as represent their identity. As a result, the sum of the raw numbers can be higher than the unique number of individuals.

***Alone or in combination method does not allow for an individual to select *Client doesn't know* or *Client refused* in combination with other identities.

Section 1.D Other Data: Non-Housing Numeric Goals

This section shows progress toward quantitative goals set in county annual work plans. Housing placement and prevention progress numbers are already included in the above tables. This section includes goals such as shelter beds and outreach contacts and other quantitative goals that should be reported on a quarterly basis. This data in this section may differ county to county, and will differ year to year, as it aligns with goals set in county annual work plans.

Instructions: Please complete the tables below, as applicable to your annual work plans:

All counties please complete the table below:

Goal Type	Your FY 22-23 Goal	Progress this Quarter	Progress YTD
Shelter Beds	400	248	248

If applicable for quarterly reporting, other goals from your work plan, if applicable (e.g. people served in outreach, other quantitative goals)

Goal Type	Your FY 22-23 Goal	Progress this Quarter	Progress YTD
N/A	N/A	N/A	N/A

Context narrative (optional): In no more than 500 words, please share any additional context about the data you provided in the above tables.

[enter narrative here]

Section 2. Progress narrative

In no more than 3-5 pages, please tell us about your investments and programming during the reporting period, focusing on at least one of the following topics per quarter: racial equity, capacity building, regional coordination and behavioral health, new investments, leverage, service systems coordination or any other topic connected to your local implementation plan. Please also provide updates and information (including numbers or data) to demonstrate progress towards your work plan goals. Note that each topic/work plan goal must be covered in at least one quarterly report during the year.

[Example, if you set an annual goal to increase culturally specific provider organizations by 15%, please tell us by quarter 2 how much progress you've made towards that goal (e.g. 5%)]

*Please also address these areas in **each quarter's** narrative.*

Overall Challenges and Barriers to Implementation

Across our system, community-based organizations are experiencing delays in implementing new and expanded programming while they work to hire staff members. One goal of the system-wide wage study that will be completed this year is to understand how to increase staff satisfaction and retention, and to address the ongoing barriers to hiring new staff members.

With the infusion of SHS funding, housing programs in the Homeless Youth Continuum (HYC) have grown exponentially. This includes an increase in long-term housing vouchers for youth with disabilities and an increase in housing case management. HYC community-based organizations have prioritized hiring staff members that have the skills and experience to support youth at the level they deserve. This quarter, community-based organizations have focused on adding elements of culturally specific programming to existing investments with an additional goal of increasing the number of bilingual staff members. Hiring has been a slow process, but all of the youth programs are now almost fully staffed up, with most of the new staff members identifying as individuals from Black, Indigenous, Latino/a/x, Asian, Native Hawaiian, Pacific Islander, and other Communities of Color.

In the Alternative Shelter system, there is work underway to support community-based organizations to develop and operate village-style shelters. These organizations are contending with the need to adjust staffing plans; to assess and fulfill both staff and client needs; and to grapple with unforeseen costs. A challenge in the first quarter has been delays caused by unforeseen site findings. While sites are being built, one success has been the commitment from agencies to implement new programming processes to create applications and intakes and to improve communication with applicants experiencing homelessness.

Opportunities in this Quarter

The Joint Office launched a new system-wide process to allocate Supportive Housing Services (SHS) funds. The SHS Notice of Funding Availability (NOFA) is an opportunity for all of our qualified providers to apply for SHS-funded contracts. This year, the Joint Office will release SHS NOFAs to contract for several

service types including alternative shelter, employment, rapid rehousing, outreach services, landlord incentives and master leasing, and permanent supportive housing services. Each NOFA will include outreach to qualified providers and a virtual information session. The purpose of this new process is to increase opportunities for community-based organizations to contract with the Joint Office. The SHS NOFA process will increase transparency about how SHS funds are allocated, align Joint Office staff under a standard process, and improve access to SHS funding for newly qualified community-based organizations.

Another accomplishment this quarter was the opening of Cathedral Village Apartments in October. Cathedral Village was funded by \$15.9 million from the Portland Housing Bond.¹ The project is a new 110-apartment family housing community in the St. Johns neighborhood; 37 apartments are dedicated to affordable apartments for extremely low-income families (0-30% area median income) and 8 apartments are dedicated to permanent supportive housing (PSH) for families that have experienced chronic homelessness and the head of household has a disability. SHS funds the regional long-term rent assistance for the 8 PSH apartments.

Families are being approved quickly for the PSH apartments, and a total of 50% of the families referred have already been approved and are connected with a PSH case manager to help them with the lease-up process. Cathedral Village RLRA program is a great example of when a rent subsidy is paired with a low-barrier housing process it can result in a quick move-in for households experiencing homelessness.

One example is a household that was referred by the Homeless Family Continuum and had been homeless since 2021. This household became homeless during a winter weather event and started to work with the Homeless Family System of Care. First, they were placed into a motel shelter and then referred to Path Home (formerly known as Portland Homeless Family Services) to receive rapid re-housing services. The household worked with Metropolitan Public Defenders (MPD) to resolve outstanding legal issues and in September 2022 they were approved for an apartment at Cathedral Village. This household utilized almost every available resource offered by the Homeless Family System of Care and is moving into an apartment supported by the Portland Housing Bond and SHS tax revenue.

Success in this Quarter

In the Homeless Youth Continuum (HYC), regional long-term rent assistance (RLRA) has had a profound impact on pregnant youth in need of housing stability. There are several families in the HYC composed of two adults under the age of 24 with a child under the age of 18, or expecting a child. One such family in the youth system recently received an RLRA voucher.

¹ Portland Housing Bond 2021 Progress Report. n.d. Retrieved from the official City of Portland Website on November 15, 2022 at:
https://www.portland.gov/sites/default/files/2022/2021_bondannualreport_final_040122-update.pdf.

They were working with a Homeless Youth Continuum case manager to find an apartment to care for their baby. One of the parents is under 18 and has a disability. After much searching, they were offered an RLRA voucher. The RLRA program provided this family the opportunity to get safely housed just days before the baby was born. The couple was each assigned a case manager and the family was connected with parenting support specialists and employment services.

Another success this quarter has been the use of RLRA vouchers to provide housing to households that are going through the U.S. residency process. These households do not hold citizenship -- though they are pursuing it -- and therefore are not eligible for federal housing vouchers. With the RLRA vouchers, culturally specific providers are now supporting several of these households with long-term housing stability. This is another example of the incredible power that the RLRA program can offer to our region's overall housing stability -- from supporting families pursuing citizenship to helping house young families just starting out.

Emerging Challenges and Opportunities with Service Providers

The most significant challenge service providers are facing this year is the projected rent increases across the region. The average rent for a 1-bedroom in Portland is currently around \$1,500 a month. In January of 2023, landlords across the state of Oregon will be legally allowed to increase rents by 14.6%, which could mean renters that currently pay \$1,500 a month may see a rent increase of up to \$219 a month beginning next year. This will have ripple effects for the households that currently receive a rent subsidy because service providers will need to work within their current budgets to potentially use more of their funds to cover the same number of households receiving rent assistance. This will also affect households that newly receive rental assistance because there may be less funding for new households, and households that receive assistance may contend with a more challenging rental market to obtain an affordable apartment.

This quarter, the Joint Office identified an exciting opportunity for the year ahead. Due to the overall increase in housing case management services across our system last year, there is now a new capacity to deliver housing retention services. This is in line with an SHS goal set in Multnomah County's annual work plan to increase by 10% the number of Black, Indigenous, Latino/a/x, Asian, Native Hawaiian, Pacific Islander, and other Communities of Color served by housing placement and retention services. Increasing the resources associated with the stability of households that receive long-term housing vouchers increased the ability of the Joint Office to expand supportive services and to address long-standing service gaps that have previously limited the county's ability to support households placed into housing.

Section 3. Financial reporting

Please complete the quarterly financial report and include the completed financial report to this quarterly report, as an attachment.

Financial Report (by Program Category)

	Annual Budget	Q1 Actuals	Q2 Actuals	Q3 Actuals	Q4 Actuals	Total YTD Actuals	Variance Under / (Over)	% of Budget	Comments
Metro SHS Resources									
Beginning Fund Balance	16,318,800	61,720,777				61,720,777	(45,401,977)	378%	
FY22 Revenues exceeding Forecast		17,623,588							
Diff FY22 Actual vs Budgeted Exp		15,740,920							
Prior Year Collections Budgeted in FY23		16,318,800							
July-August 22 collections recorded in FY22		11,766,772							Actuals tax receipts (cash basis): \$86m - Metro Forecast \$68.4m County FY22 Budget \$52,129,500 Metro adjusted FY22 forecast mid year from \$52.1m to \$68.4m mid year. The difference was budgeted in the FY23 Adopted Budget. Multnomah County accounting procedure is to accrue 60 days of tax receipts for the quarter ended June 30th.
Interest Earnings and Other Misc Revenues		271,307							
Metro SHS Program Funds	90,803,734	6,182,534				6,182,534	84,621,200	7%	
Interest Earnings		328,102				328,102	(328,102)	N/A	
Total Metro SHS Resources	107,122,534	68,231,764				68,231,764	38,890,770	64%	
Metro SHS Requirements									
Program Costs									
Activity Costs									
Shelter, Outreach and Safety on/off the Street	27,294,428	3,849,926				3,849,926	23,444,502	14%	
Short-term Housing Assistance	27,437,898	1,770,846				1,770,846	25,667,052	6%	
Permanent supportive housing services	20,844,853	1,141,061				1,141,061	19,703,792	5%	
Long-term Rent Assistance	11,197,000	1,127,513				1,127,513	10,069,487	10%	
Other supportive services	11,444,206	292,432				292,432	11,151,774	3%	
System Development and Capacity Building	6,264,815	698,454				698,454	5,566,361	11%	
System Support, Planning & Coordination	493,539	117,019				117,019	376,520	24%	
	1,634,756	238,081				238,081	1,396,675	15%	
Subtotal Activity Costs	99,534,523	8,107,819				8,107,819	91,426,704	8%	
Administrative Costs ⁽¹⁾									
Admin: Long-term Rent Assistance	258,960	16,864				16,864	242,096	7%	Administrative Costs for long-term rent assistance equals 5% of Partner's YTD expenses on long-term rent
Admin: Other	3,906,636	515,336				515,336	3,391,300	13%	Administrative Costs for Other Program Costs equals 7% of total YTD Other Program Costs.
Subtotal Administrative Costs	4,165,596	532,200				532,200	3,633,396	13%	
Other Costs									
Debt Service									N/A
Regional Strategy Implementation Fund ⁽²⁾	3,422,415						3,422,415	0%	Regional Strategy Implementation Fund equals 0% of Partner's total YTD expenses.
Subtotal Other Costs	3,422,415						3,422,415	0%	
Total Program Costs	107,122,534	8,640,019				8,640,019	98,482,515	8%	
Contingency and Ending Fund Balance									
Contingency ⁽³⁾									N/A
Ending Fund Balance (Stabilization Reserve) ⁽⁴⁾		59,591,745				59,591,745	(59,591,745)	N/A	Contingency equals 0% of Partner's total YTD expenses. Stabilization Reserve equals 89% of Partner's total YTD expenses.
Stabilization Reserve		5,000,000				5,000,000	(5,000,000)	N/A	
FYE 22 Fund Balance budgeted for use in FY23		28,085,572				28,085,572	(28,085,572)	N/A	This includes \$16.3m+\$11.7m reflected in cell D16 and D17
Available One-Time Only Fund Balance		28,635,155				28,635,155	(28,635,155)	N/A	
FY23 Activity (Revenue - Expense)		(2,128,983)				(2,128,983)	2,128,983	N/A	
Subtotal Contingency and Ending Fund Balance		59,591,745				59,591,745	(59,591,745)	N/A	
Total Metro SHS Requirements	107,122,534	68,231,764				68,231,764	26,077,660	64%	

⁽¹⁾ Per IGA Section 3.4.2 ADMINISTRATIVE COSTS, Metro recommends, but does not require, that in a given Fiscal Year Administrative Costs for SHS should not exceed 5% of annual Program Funds allocated to Partner; and that Administrative Costs for administering long-term rent assistance programs should not exceed 10% of annual Program Funds allocated by Partner for long-term rent assistance.

⁽²⁾ Per IGA Section 8.3.3 REGIONAL STRATEGY IMPLEMENTATION FUND, each County must contribute not less than 5% of its share of Program Funds each Fiscal Year to a Regional Strategy Implementation Fund to achieve regional investment strategies.

⁽³⁾ Per IGA Section 5.5.4 CONTINGENCY, partner may establish a contingency account in addition to a Stabilization Reserve. The contingency account will not exceed 5% of Budgeted Program Funds in a given Fiscal Year.

⁽⁴⁾ Per IGA Section 5.5.3 PARTNER STABILIZATION RESERVE, partner will establish and hold a Stabilization Reserve to protect against financial instability within the SHS program with a target minimum reserve level will be equal to 10% of Partner's Budgeted Program Funds in a given Fiscal Year. The Stabilization Reserve for each County will be fully funded within the first three years.

Spend-Down Plan (IGA 5.5.2.1)

	Expected % of Budget Spent per Quarter	Actual % Spent ^(B)	Variance	Comments
Quarter 1:	10%	8%	2%	Explain any material deviations from the Spend-Down Plan. ^(B)
Quarter 2:	30%	0%	30%	
Quarter 3:	30%	0%	30%	
Quarter 4:	30%	0%	30%	
Total	100%	8%	92%	

⁽¹⁾ For the purpose of comparing "Actual % Spent," Partner should utilize the "% of Budget" figure from the "Total Program Costs" row in the above Financial Report (i.e. excluding Contingency and Ending Fund Balance), as indicated in the formula.

^(B) A "material deviation" arises when the Program Funds spent in a given Fiscal Year cannot be reconciled against the spend-down plan to the degree that no reasonable person would conclude that Partner's spending was guided by or in conformance with the applicable spend-down plan.