

**LETTER OF AGREEMENT**

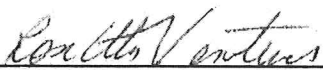
The parties to this Letter of Agreement are IATSE Local 28 (Union) and the Metropolitan Exposition-Recreation Commission/Metro (Employer).

WHEREAS, the Union and the Employer are parties to a collective bargaining agreement effective July 1, 2019 through June 30, 2022 that covers stagecraft work at the Portland 5 Centers for the Arts facilities and a Letter of Agreement that clarifies terms and conditions pertaining to “extra stage labor” as that term is used in the collective bargaining agreement; and

WHEREAS, those agreements do not address Crew Coordinators and the parties wish to set forth terms and conditions for that position;

THE PARTIES HEREBY AGREE to the following terms pertaining to “crew coordinators”:

1. When the Union refers extra stage labor to the Employer, if the Employer determines a Crew Coordinator is needed, the Union shall include among the employees referred for each call at least one individual qualified to perform the duties of Crew Coordinator. The Employer will have the final decision of who the Crew Coordinator will be for each attraction.
2. The Crew Coordinator shall be paid the Special Operator rate shown in Exhibit A of the parties' collective bargaining agreement.
3. The duties of the Crew Coordinator, shall be as follows:
  - a. Shall check the list of employees referred and keep a daily record, in the format provided by the Employer, of time worked by each employee on the job, and the rate and position occupied by each employee, and shall submit the payroll to the employer, on a daily basis.
  - b. Shall ensure that all employees have filled out appropriate employment forms for the Employer.
  - c. Shall keep the official “time” for the event, including call times, meals periods, overtime periods and the other coordination of time for the event.
  - d. When not engaged in the duties described above, shall be a part of the working crew, as assigned by the Employer.

  
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Rose Etta Venetucci  
Business Representative, IATSE Local 28

Dated: 7/23/19

  
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Ross Hume  
MERC/Metro

Dated: 8/28/19