



# Proposed budget

FY 2022-23

If you picnic at Blue Lake or take your kids to the Oregon Zoo, enjoy symphonies at the Schnitz or auto shows at the convention center, put out your trash or drive your car – we’ve already crossed paths.

**So, hello. We’re Metro – nice to meet you.**

In a metropolitan area as big as Portland, we can do a lot of things better together. Join us to help the region prepare for a happy, healthy future.

**Stay in touch with news, stories and things to do.**  
[oregonmetro.gov](https://oregonmetro.gov)

**Follow oregonmetro**



### **Metro Council President**

Lynn Peterson

### **Metro Councilors**

Shirley Craddick, District 1

Christine Lewis, District 2

Gerritt Rosenthal, District 3

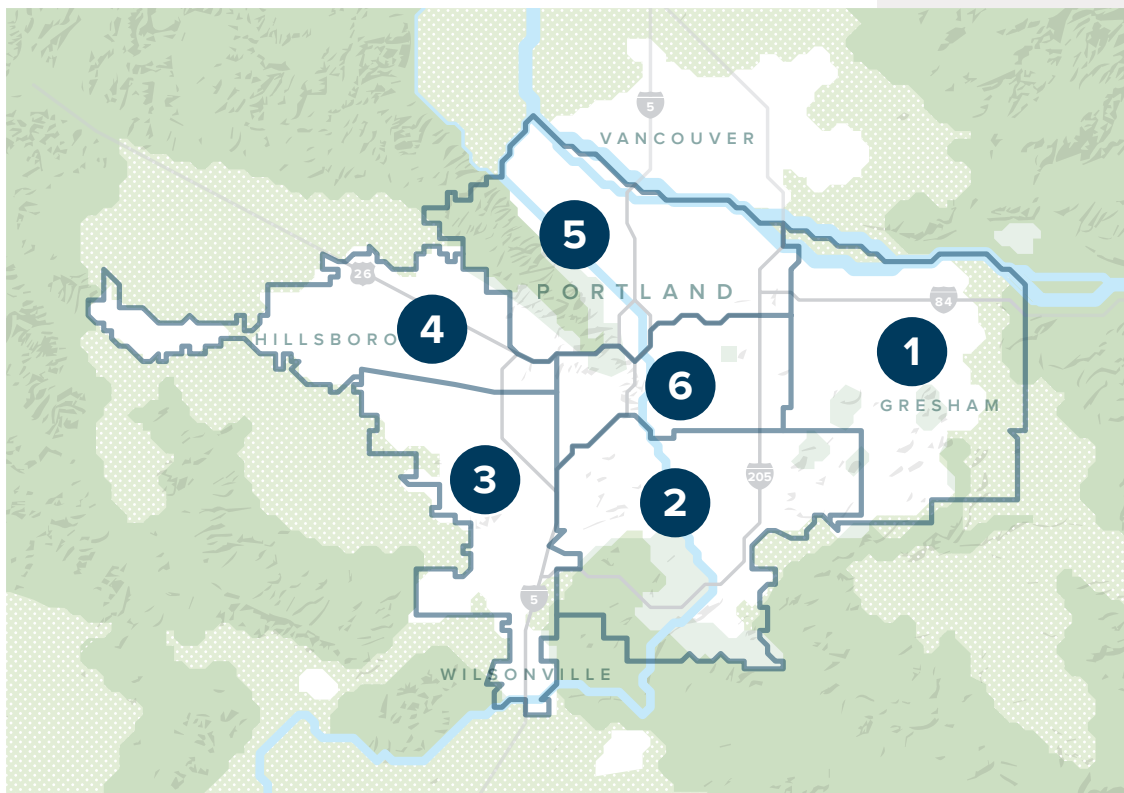
Juan Carlos González, District 4

Mary Nolan, District 5

Duncan Hwang, District 6

### **Auditor**

Brian Evans





## Proposed Budget

Fiscal Year 2022-23

---

### Prepared by

#### **Finance and Regulatory Services**

Brian Kennedy, Chief Financial Officer

#### **Financial Planning**

Cinnamon Williams, Financial Planning Director

Patrick Dennis, Budget Coordinator

Robin Briggs, Central Services Finance Manager

Susanne McGlothlin, Program Analyst

Joshua Burns, Financial Planning Analyst

#### **Council Office, Office of the Chief Operating Officer**

Marissa Madrigal, Andrew Scott, Val Galstad

#### **Office of the Auditor**

Brian Evans

#### **Office of Metro Attorney**

Carrie MacLaren

#### **Visitor Venues**

Steve Faulstick, Katie Shifley

#### **MERC Venues**

Matthew Rotchford, Craig Stroud, Robyn Williams, Katie Shifley

#### **The Oregon Zoo**

Heidi Rahn, Tom Rogers

#### **Parks and Nature**

Jon Blasher, Melissa Weber

#### **Planning and Development**

Elissa Gertler, Rachael Lembo

#### **Capital Asset Management**

John Lindenthal, Robin Briggs

#### **Communications**

Neil Simon, Robin Briggs

#### **Human Resources**

Julio Garcia, Robin Briggs

#### **Information Services**

Rachel Coe, Robin Briggs

#### **Waste Prevention and Environmental Services**

Roy Brower, Marta McGuire, Phillip McCreary





# FY 2022-23 Proposed Budget

---

## A. BUDGET MESSAGE

User's guide .....	A-1
Chief Operating Officer's budget message.....	A-3

## B. WHAT IS METRO

What is Metro .....	B-3
Metro charter .....	B-6
Organizational structure .....	B-8
Metro milestones.....	B-13

## C. BUDGET SUMMARY

Budget environment.....	C-3
Schedule of appropriations .....	C-7
Property tax levy .....	C-11
Budget summary.....	C-13
Where the money comes from .....	C-15
Where the money goes .....	C-19
Fund summary highlights .....	C-22
Salaries, wages and benefits.....	C-25
Staff levels .....	C-27

## D. ORGANIZATIONAL SUMMARY

Organizational Summary .....	D-2
------------------------------	-----

### Elected offices

Metro Council .....	D-6
Metro Auditor .....	D-12

### Metro external departments

Parks and Nature .....	D-16
Planning and Development .....	D-20
Visitor Venues .....	D-24
Oregon Convention Center .....	D-26
Portland's Centers for the Arts .....	D-32
Portland Expo Center .....	D-36
Oregon Zoo .....	D-40
Waste Prevention and Environmental Services .....	D-44

### Central services

Capital Asset Management .....	D-50
Communications.....	D-54
Finance and Regulatory Services.....	D-58
Human Resources.....	D-62
Information Services.....	D-66
Office of Metro Attorney .....	D-70
Non-Departmental Summary .....	D-74

# FY 2022-23 Proposed Budget

## E. FUND SUMMARY AND DETAIL

Summary of all funds .....	E-2
General Fund .....	E-5
Affordable Housing Bond Fund.....	E-35
Cemetery Perpetual Care Fund .....	E-41
Community Enhancement Fund.....	E-45
General Asset Management Fund.....	E-51
General Obligation Bond Debt Service Fund.....	E-59
General Revenue Bond Fund .....	E-63
Metropolitan Exposition Recreation Commission Fund .....	E-69
Natural Areas Fund .....	E-79
Open Spaces Fund .....	E-87
Oregon Zoo Asset Management Fund .....	E-91
Oregon Zoo Infrastructure and Animal Welfare Fund.....	E-97
Oregon Zoo Operating Fund.....	E-103
Parks and Nature Bond Fund.....	E-113
Parks and Nature Operating Fund .....	E-119
Risk Management Fund.....	E-127
Smith and Bybee Wetlands Fund .....	E-133
Solid Waste Revenue Fund .....	E-137
Supportive Housing Services Fund .....	E-147

## F. CAPITAL IMPROVEMENT PLAN DETAIL

Overview .....	F-2
Organizational unit summary and analysis.....	F-4
Capital Asset Management.....	F-5
Information Services.....	F-7
Parks and Nature.....	F-9
Visitor Venues .....	F-11
Oregon Convention Center.....	F-12
Portland’s Centers for the Arts .....	F-13
Portland Expo Center.....	F-14
Oregon Zoo .....	F-15
Waste Prevention and Environmental Services.....	F-17

## G. DEBT SCHEDULES

Debt summary .....	G-2
Outstanding debt issues .....	G-4
Debt ratios.....	G-6
Debt limitation comparison .....	G-6
Debt service payments .....	G-8

### Debt Schedules

Oregon Convention Hotel Project, Series 2017 .....	G-9
Affordable Housing, Series 2019 .....	G-10
Natural Areas Program, 2012 Series A .....	G-11

# FY 2022-23 Proposed Budget

---

Natural Areas Program, Series 2018 .....	G-12
Natural Areas Program, Series 2020 A .....	G-13
Natural Areas Program, Series 2020 B .....	G-14
Oregon Zoo Infrastructure and Animal Welfare, 2012 Series A .....	G-15
Oregon Zoo Infrastructure and Animal Welfare, 2018 Series.....	G-16
Full Faith and Credit Refunding Bonds, 2013 Series .....	G-17
Full Faith and Credit Refunding Bonds, 2016 Series .....	G-18
Full Faith and Credit Bonds, 2018 Series.....	G-19
Full Faith and Credit Bonds, 2021 Series.....	G-20
Limited Tax Pension Obligation Bonds, 2005 Series .....	G-21

## H. APPENDICES

### Financial

Charter limitation on expenditures .....	H-4
Excise tax.....	H-5
FY 2022-23 budget transfers .....	H-7
General Fund reserves detail .....	H-10
Interfund loans .....	H-11

### Salaries, wages, and positions

Fringe benefit calculation .....	H-14
Limited duration positions.....	H-18
Four-year FTE History .....	H-19

### General info

Budget process .....	H-36
Budget calendar.....	H-40
Fund structure .....	H-41
Glossary .....	H-44



Metro's Proposed budget for FY 2022-23 is provided in one volume. It is optimized to be read digitally. When printed double-sided, please be aware that some tables of contents or new sections may print on the back of a page, or on the left hand side of the document.

### **Budget message**

By law the budget message is given at the time the budget is proposed and identifies any significant changes from one year to the next. The Metro Chief Operating officer serves as Metro's Budget Officer.

### **What is Metro**

This section provides the reader with an overview of Metro's history, a timeline showing the development of the agency and information regarding Metro's charter.

### **Budget summary**

This section provides a comprehensive summary of the budget. It provides information on schedule of appropriations, property tax calculation, budget environment, revenues and expenditures, including trends and fund summary highlights, and summarizes staffing changes.

### **Organizational summary**

The organizational summary presents Metro's organizational units as required by Oregon budget law. Centers and services may be budgeted in a single fund or in several funds, but always by organizational unit. This section discusses the purpose and organization. It identifies service-level changes in the adopted budget.

### **Fund summaries and detail**

This section presents detailed financial information and analysis for each of Metro's 17 funds, the legal units by which the budget is appropriated. The detail after each fund description contains technical information used by Metro managers to manage their programs. This detail includes current as well as historical line item revenues and line item expenditures required by law.

### **Capital improvement plan detail**

Metro's capital budget for fiscal years 2022-23 through 2026-27 is included in the FY 2022-23 budget document. This section presents the overall summary and department specific project summaries and analyses.

### **Debt schedules**

This section contains summary information about Metro's outstanding debt obligations. It also provides detailed debt schedules for existing revenue bonds, pension obligation bonds, general obligation bonds, and full faith and credit bonds.

### **Appendices**

The appendices include several related documents that are legally required to be included with Metro's budget document or that provide additional policy background information. These appendices include the charter of limitations on expenditures, excise tax, budget transfers, General Fund reserves detail, limited duration positions and FTE history, and other general information. The glossary is also located in this section.



April 2022

## **To the Metro Council, residents, valued employees and community and regional partners:**

I am pleased to submit Metro's proposed Fiscal Year 2022-23 budget for your consideration. The proposed expenditures build on the current year's recovery from the worst impacts of the COVID-19 pandemic. While the Metro region was not spared from waves of new COVID-19 variants, people around the region, and world, showed resilience in the face of this turmoil. Cultural events are back in Portland's Centers for the Arts, visits are up at the Oregon Zoo and hotel occupancy is rising as tourists cautiously return. The impacts of the pandemic, climate change and racial reckoning continue to echo through Metro's community and work, but I am heartened to see the commitment to building back better through the guiding principles of racial justice, climate justice, resilience and shared prosperity at all levels of the Agency.

## **Where we have been**

With each unique challenge we overcome, we learn more as an institution about how to navigate change with key values: public service, safety, resilience and racial equity. Metro has proven to be resilient and flexible, while making significant investments focused on supporting the people and priorities of greater Portland.

Investments last year in the Waste Prevention and Environmental Services budget to expand the Regional Illegal Dumping (RID) program resulted in a total of eight crews that have removed 667 tons of waste on publicly-owned land between July 2021 and February 2022. The monthly average response time to clean up a reported dump site is down to four days from a high of 61 last year.

The Parks and Nature department leveraged 2019 bond funding to open two new nature parks, Newell Creek Canyon in Oregon City and Chehalem Ridge in Gaston. Planning and Development began sending funding for homeless services to our three county partners, an effort that will reach full steam this Spring as Supportive Housing tax revenues are collected on pace or better than projections. Thus far, the SHS measure has supported the creation of 1,031 supportive housing units and placement of 456 people into permanent housing.

Internally, we have made investments in key central services staffing and systems to improve employee experience in departments such as Information Technology and Record Management and Human Resources. These investments allowed us to rehire 151 employees back to Metro in fiscal year 2022 after the 2020 layoffs, while also performing 178 recruitments.

In last year's budget, Metro began to build back after a year of devastating cuts. In next year's budget, that recovery continues with strategic investment in core functions, Council priorities and equity initiatives.

## **Where we are going**

The fiscal year 2022-23 proposed budget before you represents a continuation of Metro's recovery from pandemic disruptions. Within the strategic framework, we continue to build back our services and staffing in a way that creates more equitable and accessible systems and services for our employees and the public. This budget reflects an increase in spending levels in critical areas for the Agency, particularly to address community needs and strengthen central services that support frontline services.

The FY 2022-23 budget contains resources to help our region recover. It includes supplemental funding to visitor venues to ensure they can balance staffing to meet the needs of clients without deepening their budget deficits. Public safety concerns and illegal dumping continue to damage Portland's reputation, softening our future event pipeline. While most of the dumpsite backlog has been addressed, we are including additional funding to mitigate both the causes of illegal dumping and to keep dumpsites clean. This budget contains funding to pilot a program for bulky waste disposal, as well as additional capacity in the RID program to build efficiencies through a deployment center.

Approaching its second year, the Supportive Housing Services program plans to add 4 FTE to improve regional coordination and support for the tri-county planning body within its 5% administrative cap. Finance and Regulatory Services projects that \$200.3 million will be distributed to Multnomah, Washington and Clackamas Counties in FY 2022-23.

This budget contains focused investment in central service department staffing and improvements to software systems. In the Capital Asset Management department, we are including additional FTE and M&S to support the sustainability, climate and emergency management programs. In Finance, you will see investments in staffing to improve our timekeeping and

# Chief Operating Officer’s budget message

payroll processes, returning to pre-pandemic levels, as well as funding to begin an assessment of our longstanding Enterprise Resource Planning system, PeopleSoft. This budget also includes FTE in Human Resources to support recruitment, data management and reporting.

We are also making investments in accessibility program development, including FTE for an ADA coordinator and funding for the formation and administration of a community advisory body. In the GAPD program and Parks and Nature departments, we are including additional staffing and funding in tribal affairs.

## How the budget proposal was developed

During the FY 2021-22 budget process, Metro Council directed staff to develop equity performance measures that can be used in future budget processes to guide Council decisions. The Equity Performance Metrics team worked with each department and venue to develop equity outcomes, goals and associated metrics specific to their work. The racial equity outcomes and goals for each department and venue, along with any associated performance metrics, were formally integrated into the annual budget process to support transparency and effective decision making.

The Chief Operating Officer provided direction about strategic priorities and key Council initiatives that would focus the Agency efforts through FY 2022-23. Based on this direction, department directors were instructed to prepare initial budget requests that emphasized Council goals and initiatives, advanced equity outcomes, maintained the existing portfolio of Metro’s programs and activities and added capacity under resourced areas that are critical to advancing Council-directed priorities.

The proposed budget is anchored by the strategic framework for decision making developed collaboratively between staff and Metro Council in spring 2021. This framework is intended to guide decision making at Metro through 2024 by upholding two main commitments: Keeping Our Promises and Building Back Better. How Metro keeps its promises and builds back better must be driven by guiding principles outlined in the framework: Racial Justice, Climate Justice and Resiliency, and Shared Prosperity.

COMMITMENTS

Keep our promises and build back better

GUIDING PRINCIPLES

Racial justice

Climate justice and resiliency

Shared prosperity

HOW AND WHERE

The roles we play

Employer

Investor

Policy maker

Service provider

Influencer

Regional convener

Our service areas

Garbage and recycling

Visitor venues

Oregon Zoo

Parks and nature

Land use and transportation

Our programs

Affordable housing

Supportive housing

Parks and nature investments

Economic development

Diversity, equity and inclusion





## SUMMARY OF CHANGES BY DEPARTMENT

The proposed budget includes the following service level changes:

### **Metro Council**

This department includes the functions performed by the Metro Council elected officials and their support staff, and offices of the Chief Operating Officer (COO) and Deputy COO (DCOO). The Council leads Metro towards developing climate mitigation and resiliency strategy, continued regional transportation planning, congestion pricing efforts, and partnerships with community based organizations to advance diversity, equity, and inclusion at a regional level. These, and other Council-directed programs, are outlined in department budgets. The COO manages Metro's day-to-day operations to implement the Metro Council's vision and policies. The office of the COO includes the Government Affairs Policy Development (GAPD) program and Metro's Diversity, Equity and Inclusion (DEI) program. The proposed FY 2022-23 budget includes funding for the GAPD team to support the Council's various regional investments strategies and resources for the DEI program to support civic and community engagement capacity among community based organizations who serve communities of color. The DCOO leads Metro's internal support departments and is instrumental in innovation, process improvement, and performance management.

### **Office of Metro Auditor**

The Office of the Metro Auditor ensures that Metro and its activities are transparent and accountable to the public. Auditors objectively analyze Metro programs to determine areas where service quality can be improved and efficiencies can be gained. The Metro Auditor selects an external financial auditing firm to audit Metro's annual financial statements and administers the contract. There are no significant service level changes proposed for FY 2022-23.

### **Parks and Nature**

Parks and Nature's mission is to protect water quality, fish and wildlife habitat and create opportunities to enjoy nature close to home through a connected system of parks, trails and natural areas.

The department's basic operations and on-going activities are funded by the Parks and Nature Operating Fund. This fund includes resources from the Parks and Natural Areas local option levy, which was renewed by the voters in November 2016 and is therefore in its tenth year. 5.5 FTE are being added to the fund in FY 2022-23 to support the Park Operations program and provide more education programming and community engagement support. The department budget also includes capital expenditures from the Parks and Natural areas bond recently approved by voters in November 2019. 1.5 FTE are being added to the fund in FY 2022-23 to support the Capital Grants program area as well as to provide more community engagement support.

### **Planning and Development**

Planning and Development provides a broad scope of transportation, land use, equitable development, housing and research services that support Metro's desired outcomes in the region.

In FY 2022-23 Planning and Development will be focused on implementation of the voter-approved Supportive Housing Services program, development of the 2023 Regional Transportation Plan, integration of the Research Center into the Planning and Development department, and transportation investments including Better Bus, 82nd Ave improvements and Climate Smart.

### **Waste Prevention and Environmental Services**

Waste Prevention and Environmental Services contributes directly to the preservation of the region's livability and supports the goals and objectives developed by the Metro Council by providing for the safe, efficient, and effective reuse, recycling, and disposal of solid and household hazardous waste and by promoting sustainable resource management through waste reduction initiatives, technical assistance and youth and adult education.

The FY22-23 budget includes continued investments in cleaning up dumped garbage in the region as well as safe, reliable, and well maintained public operations. This budget also includes funding for a facility system plan, disaster resilience planning and response, and continuation of the Innovation and Investment grant program. Additionally, the budget includes funding for local government support for food scraps requirement implementation and the Master Recycler program.

# Chief Operating Officer's budget message

---

## Visitor Venues

Metro's Visitor Venues include the Oregon Convention Center (OCC), Portland's Centers for the Arts (Portland's), Portland Expo Center (Expo) and the Oregon Zoo. Formed in July 2010 to enhance collaboration on operational issues, the venues team actively works toward a common mission of maintaining world-class gathering and entertainment spaces for residents and visitors and creating significant economic impact throughout the region.

The COVID-19 crisis substantially affected each of the visitor venues, and the path toward recovery has progressed differently across the Visitor Venues. Each of the venues reopened successfully during the last fiscal year, and the venues will continue to carefully navigate the restoration of staffing levels and the safe return of events over the next fiscal year. The FY 2022-23 Proposed Budget includes investments in staffing to meet event and operational needs, as well as resources to address critical capital and maintenance needs over the next year. The longer term financial impacts of the pandemic – especially the ability to fund capital needs – will be addressed over a multi-year horizon.

## Capital Asset Management

This department supports the management of over \$600 million in agency-wide capital assets and manages the operations of the Metro Regional Center. Additionally, this department provides construction project management and planning for future capital investments. The FY 2022-23 budget continues to invest in Metro's Construction Careers Pathway Program to ensure that Metro's capital investments also build opportunities for women and people of color to have access to the construction trades.

## Communications

Metro's Communications supports the Metro Council and departments in providing public involvement in key agency decisions. Audiences include other government partners, specific advocacy groups, media outlets and the general public. There are no significant service level changes proposed for FY 2022-23.

## Finance and Regulatory Services

Finance and Regulatory Services (FRS) provides financial management, administrative, regulatory and operational services to Metro's elected officials, operating centers and services, employees and the public. In addition, Finance and Regulatory Services licenses small contractors and sets rates for public solid waste disposal facilities. For FY 2022-23 FRS added 6.0 FTE to better support growing departments in successfully achieving Strategic Frameworks and Equity Outcomes.

## Human Resources

Human Resources (HR) is a full service department providing benefits, classification and compensation, employee and labor relations, organization development and training, department-specific recruitment and selection, and systems administration for the agency.

The FY 2022-23 budget includes the addition of 1.0 FTE to support recruitment, classification and compensation, and employee engagement as Metro builds back from the impact of the COVID-19 crisis.

## Information Services

Information Services supports Metro's goals and business processes through the development implementation, support and management of its information systems.

The FY 2022-23 budget includes the addition of 3.0 FTE to continue working on moving away from outdated software systems that are no longer supported, and into cloud-hosted applications that allow for better business-continuity, collaboration, and mobile and teleworking arrangements.

## Office of Metro Attorney

The Office of Metro Attorney has full charge and control of all legal business for the agency. The Office of Metro Attorney provides legal representation to Metro, both formally and informally, in a manner consistent with Metro's goals and policies, and that fully complies with the highest professional and ethical standards of the Oregon State Bar, the Oregon Supreme Court and the legal profession. There are no significant service level changes proposed for FY 2022-23.

## Special Appropriations and Non-Departmental

This category includes non-program revenues such as property tax, excise tax and interest earnings as resources. On the expenditure side, it includes non-operating expenses such as general obligation debt service, transfers and, in the General Fund, special appropriations that are not tied to an individual program, service or center. The greatest interest centers on the General Fund, which is discussed in detail below.

## Revenues

The General Fund includes three important discretionary revenues: property tax, excise tax and interest earnings. These are the resources that the Council can direct by choice to any general purpose. Interest earnings from investments are used to fund general operations. The excise tax on solid waste disposal is established in Metro Code to generate a defined yield and may increase annually based on a specific consumer price index. The rate is calculated based on tonnage of the prior two years, which is expected to generate \$20.2 million for the General Fund. Construction excise tax (CET) collections are expected to decrease in FY 2022-23 and are estimated at \$3.6 million. CET funds are used to fund grants to local jurisdictions for concept planning such as revitalized town centers, housing and shopping opportunities, and growth planning in new neighborhoods.

Property taxes are levied for both operations (discretionary) and general obligation debt service (dedicated). The permanent operating levy has a permanent rate of \$0.0966 per thousand, about ten cents, and raises \$18.3 million for discretionary purposes. The Parks and Natural Areas Local Option Levy at \$0.096 per thousand, raises about \$17.5 million a year. The levy for general obligation debt will be \$78.2 million, based on debt schedules and cash flow requirements for existing debt. The estimated schedule is based on a not-to-exceed maximum for each issue, consistent with promises made to Metro taxpayers. Combined, the estimated tax rate for an urban Metro resident is 58 cents per thousand, or about \$146 for owners of property assessed at \$250,000.

## Expenditures

The General Expense spending includes general agency payments for elections, the outside annual audit and, in accordance with the financial policies, the appropriated contingency for the General Fund and the annual contribution to renewal and replacement. The General Expense category also includes special appropriations. These include payments for specific organizational dues and sponsorships such as Rail~Volution and the Regional Arts and Culture Council. The proposed FY 2022-23 budget maintains \$50,000 for Reimagine Safety organizational support and \$50,000 cost-sharing for Levee Ready Columbia.

## CAPITAL IMPROVEMENT PLAN

The five-year Capital Improvement Plan (CIP) identifies all capital projects that exceed \$100,000 and meet the State of Oregon's definition for public improvements and should have a focus on safety, conservation, sustainability, and resilience. The \$218.2 million CIP plan includes 163 planned projects across six different organizational units. These are a mix of new capital projects and scheduled renewal and replacement projects. Funding comes from planned capital reserves (fund balance), local option levy, general obligation and full faith and credit bonds, as well as transient lodging tax pooled capital and grants and donations.

## New Capital projects

The Oregon Zoo Asset Management Fund will pursue three new capital projects: animal camera upgrades, black bear structure improvements and condor conservation improvements. The Solid Waste Fund CIP includes upgrades for organics processing and facility renovations. Parks and Nature has significant capital projects planned, largely funded by the Natural Areas General Obligation Bond proceeds. In FY 2022-23 Parks and Nature has also budgeted new land acquisitions within the Bond program.

## Renewal and replacement

Renewal and replacement projects are scheduled according to the expected useful life of the asset and its condition. All operating funds make annual contributions for renewal and replacement. This accumulating strategy is intended to smooth out the funding in years when higher cost projects are scheduled. Various organizational units throughout the agency have planned significant renewal and replacement projects for FY 2022-23. Information Services is budgeting for upgrades to

## Chief Operating Officer's budget message

---

technology infrastructure to ensure security of data and operational success. Solid Waste Fund's CIP includes replacement of equipment and rehabilitation of facilities to realize optimal lifespan of capital components. Many of the Parks and Nature Bond initial investments include major infrastructure and improvement work across the Metro parks and natural areas portfolio.

### CHARTER LIMITATION ON EXPENDITURES

Metro's charter includes a limitation on expenditures of certain tax revenues imposed and collected by Metro, specifically the general excise tax and the construction excise tax. The general excise tax is a yield-base tax which may increase annually only by the consumer price index. The majority of the excise tax is collected on solid waste activities and is calculated as a per-ton tax. Metro assesses an excise tax on construction permits throughout the region to fund land use planning to make land ready for development. The expenditure limit for FY 2022-23 is \$26.7 million; budgeted expenditures are \$20.8 million. The proposed budget does not exceed this limitation.

### FORWARD PROGRESS

In closing, this budget reflects the work of many months of deliberation and planning by people across the organization. The investments proposed within are designed to build back our organization and make good on the promises we have made to greater Portland: to maintain and improve our solid waste system, with a key focus on resilience; implement Parks and Nature bond initiatives in collaboration with community; provide world class events, influencing cultural development and tourism in the region; invest in regional housing services, build affordable housing and plan for responsible growth; deliver the aforementioned initiatives with appropriate technology, systems and staffing. Thank you for your consideration.

Sincerely,



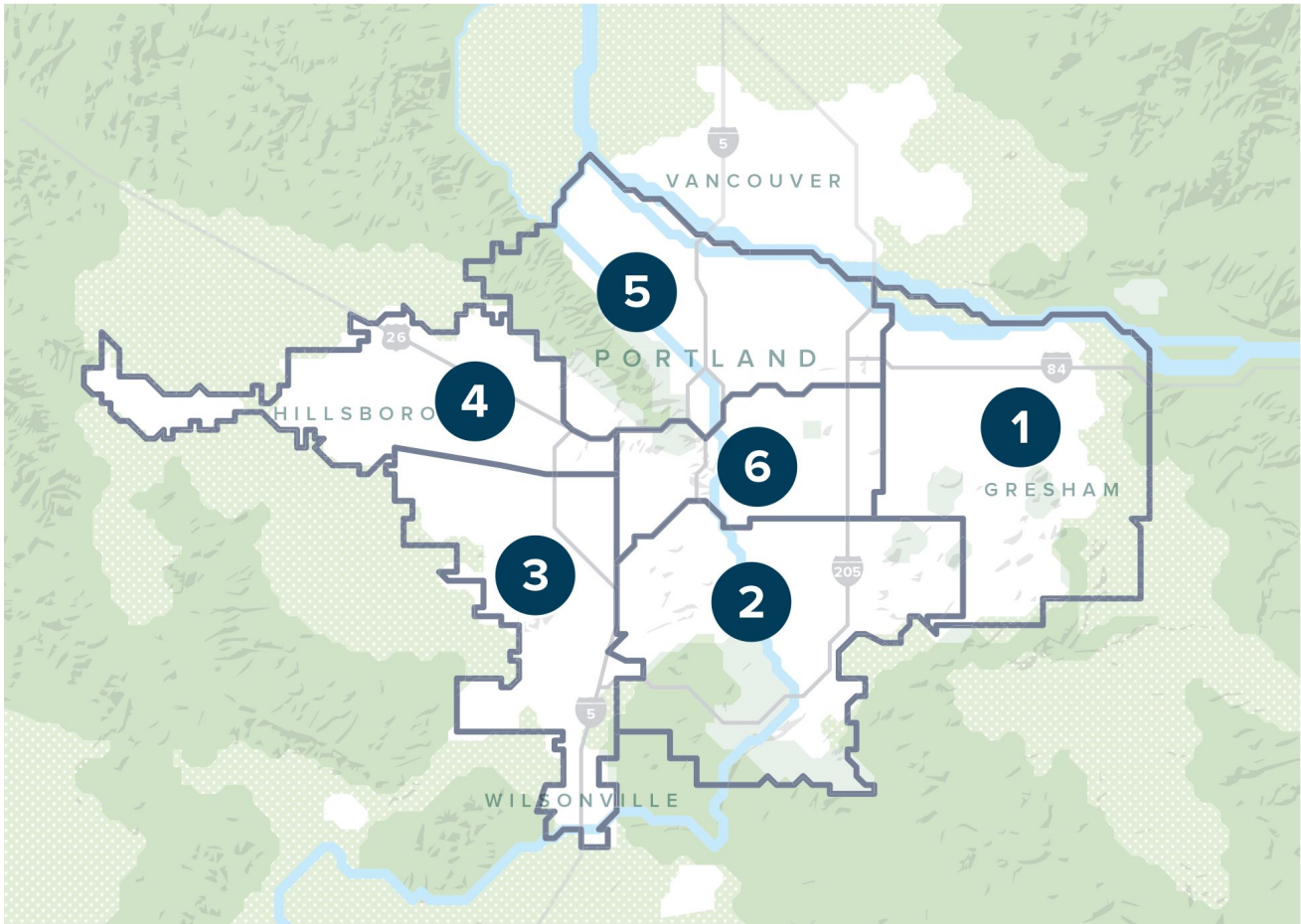
Marissa Madrigal  
Chief Operating Officer

What is Metro .....B-3

Metro charter .....B-6

Organizational structure .....B-8

Metro milestones.....B-13



With its thriving communities, cultural amenities, economic vitality, scenic beauty and healthy natural ecosystems, the Portland region has advantages found in few other parts of the world, advantages that make this a great place. For the Portland-area's leaders and residents alike, nurturing this livability is a constant quest. Metro plays a unique and leading role in that effort.

Metro crosses city limits and county lines to make a better, brighter and wilder tomorrow. From protecting our region's air, water and natural beauty to supporting neighborhoods, businesses and farms that thrive, Metro makes this a great place. Metro serves more than 1.8 million residents in Clackamas, Multnomah and Washington counties, and the 24 cities in the Portland metropolitan area. Metro, the only directly elected regional body in the United States, is governed by a president, elected region-wide, and six councilors elected by district. Metro's home rule charter, approved by voters in 1992 and amended in 2000, assigns Metro responsibilities for engaging people in regional land use and transportation planning, and for other issues of metropolitan concern. The charter also reflects Oregon's strong commitment to participatory democracy by requiring that Metro councilors be elected by the people, visible and accountable.

Metro embodies the people of the Portland-area's commitment to maintain and enhance the livability and sustainability of the region. Working together across city and county lines simply makes sense when it comes to protecting natural areas, caring for parks, planning for the future of our neighborhoods, managing garbage disposal and increasing recycling. Metro manages world-class facilities such as the Oregon Zoo, which contributes to conservation and education, and the Oregon Convention Center, which benefits the region's economy.

### **HISTORY**

Metro was first formed in 1979 when voters approved the merger of the Columbia Region Association of Governments with the Metropolitan Service District. Columbia Region Association of Governments was responsible for land use and transportation planning, and the Metropolitan Service District provided regional services that included management of the solid waste and operation of the region's zoo. An elected council and an elected executive officer governed the new Metropolitan Service District. The Metro Council had the combined authorities of the two merging agencies and additional powers.

Since then, the Oregon Legislature, with the concurrence of the cities, counties and other agencies in the region, assigned additional responsibilities to Metro. In 1980 Metro became responsible for regional solid waste disposal when it took over operation of one existing, publicly owned regional landfill and began construction of a solid waste transfer station. In 1986 voters approved general obligation bond funding for the Oregon Convention Center, to be built and operated by Metro. In 1990 Metro assumed management responsibility for the Portland Center for the Performing Arts, Portland Civic Stadium and Portland Memorial Coliseum (Metro no longer manages the stadium or the coliseum. Both are now managed by the City of Portland). Metro assumed management responsibility for the Multnomah County parks system and the Portland Expo Center in 1994. Ownership of these facilities was officially transferred to Metro in 1996.

### **CHARTER APPROVAL**

Metro's home rule charter was approved by voters in 1992. Prior to that, Metro was organized under a grant of authority by the Oregon Legislature and the Oregon Revised Statutes. Metro's powers were limited to those expressly granted by the Legislature, and any extension of that authority first had to be approved by the Legislature.

With the growth of the Portland region, voters were asked whether Metro's power and authority should be controlled directly by the voters of the region and not the state legislature. In 1990 the Legislature referred a constitutional amendment to the voters to allow the creation of a home rule regional government in the Portland metropolitan area. Voters approved the amendment and a charter committee was formed shortly thereafter. In 1992 Metro's charter was referred to and approved by the voters. Metro thereby achieved the distinction not only of being the nation's only elected regional government (as it had been since 1979), but also the only regional government organized under a home rule charter approved by voters.

In 2000 voters in the region approved an amendment to the Metro Charter abolishing the position of an elected executive officer. On Jan. 6, 2003, a new regionally elected Metro Council President absorbed or delegated the authorities and functions previously vested in the executive officer.



# What is Metro

---

## REGIONAL LEADERSHIP AND SERVICE

### Self-sufficiency

About half of Metro's operating revenues come from fees paid by customers who use Metro's facilities or services such as recycling and solid waste disposal. Other revenues include grants, intergovernmental funds, income taxes approved by the voters to fund supportive housing services, property taxes for voter-approved bond issues and a small permanent property tax base (\$18.0 million), which is allocated annually through the budget process.

### Projects and programs

Metro has emerged as a leader of regional initiatives – a collaborative partner, facilitator, technical assistance provider, process manager and advocate. Metro has involved regional homebuilders in the Nature in Neighborhoods program, teaching them how to develop projects that minimize water runoff and negative impacts on natural areas. Metro and its county partners reached an historic collaborative agreement to guide the future growth of the region for the next 50 years, setting aside 28,000 acres for future development if needed and protecting 270,000 acres of farms, forests and natural areas. The Metro-planned Orange Line of the regional light rail system opened in September 2015, and includes the nation's first transit, pedestrian and transit-only bridge built in decades. Most recently, Metro has received approval from voters to issue bonds to build affordable housing for approximately 12,000 people and to provide supportive housing services to those experiencing or at risk of homelessness through a new local income tax.

Metro provides a rich mix of the region's public places where people are invited to gather to enjoy recreation, education and entertainment. The Metro Council appoints the Metro Exposition Recreation Commission to advise the Council and oversee public assembly facilities including the Oregon Convention Center, Portland's 5 Centers for the Arts and Portland Expo Center. These venues host hundreds of events each year, drawing millions of people and creating hundreds of millions of dollars of local economic benefit.

### Metro every day

Metro policies, programs and services are woven into the fabric of the Portland region's life. They are the common threads that connect neighborhood wetlands, the Portland Expo Center antique shows, penguins at the Oregon Zoo, recycled paint, extensive bike paths and live symphony performances at the Arlene Schnitzer Concert Hall.

Additionally, Metro is a leading player in preserving and expanding the natural areas available to the people of the region. This includes an interconnected system of parks, trails and greenways. Metro's inviting system of regional parks and natural areas includes Smith and Bybee Wetlands Natural Area, a 2,000-acre freshwater wetland in North Portland, and Oxbow Regional Park, a 1,200-acre forested natural area on the Sandy River east of Gresham. Voters passed a property tax levy that provides approximately \$17 million a year through 2023 to take care of the more than 17,000 acres of parks and natural areas Metro acquired with voter-approved bonds. The levy supports projects that will protect clean air and water and better access to nature for everyone.

### Regional planning and stewardship

Metro has a primary responsibility for regional land use and transportation planning. The centerpiece of this responsibility is the 2040 Growth Concept. It ensures the region makes the most of its cities and towns and the roads, bridges, sewers, parks and other public structures and systems needed to create a community.

Metro also collaborates with local cities and counties to fund and create new affordable housing and to provide supportive housing services. When people have ample, truly affordable housing options to choose from in each neighborhood across the region, everyone benefits.

### Green choices

Metro's commitment to sustainability goes beyond its conservation, recycling and regional planning programs. Metro also teaches the community about safe and healthy choices in building and street design and natural gardening and recycling as ways to improve quality of life and leave a legacy for future generations. This is done through partnerships, seminars, publications, demonstration projects, clinics, tours and in-school presentations for teachers and students.



### **Waste management and recycling**

Metro manages the region's solid waste system, which includes a renowned curbside residential recycling program. The agency owns and operates two solid waste and recycling transfer stations, which have household hazardous waste facilities. Metro also offers a toll-free recycling hotline, which helps people learn to recycle everything from yard debris to old paint. Additionally, Metro plays a significant role in community clean up, graffiti abatement and bulky waste collection events through the Regional Illegal Dumping (RID) clean-up program.

## Metro charter

---

A home rule charter defines Metro's structure, assigns its working priorities and grants the power necessary to achieve its priorities. A home rule charter is a grant of power directly from the citizens of the jurisdiction rather than a grant of power from a legislature or some other body.

The voters of the region approved a home rule charter for Metro in 1992 and a charter amendment in 2000. Prior to the amendment, Metro was governed by a seven-member Council that was responsible for the policy direction of the organization and for legislative oversight of management activities. A regionally elected Executive Officer was responsible for carrying out the policy directives of the Council, day-to-day management of the organization and recommending policy initiatives to the Council. As a result of the charter amendment, effective Jan. 6, 2003, the Council and Executive offices were consolidated. Under the new structure, the number of districts and the number of Councilors were reduced to six. A regionally elected Council President presides over the Council, sets the policy agenda for the Council and has the authority to appoint all members of Metro committees, commissions and boards. A Chief Operating Officer is appointed by the Council President with Council consent and is responsible for day-to-day management of Metro.

The Metro charter also created the elected position of Metro Auditor. The Metro Auditor is responsible for engaging Metro's independent, outside financial auditor and for conducting performance and management audits of Metro operations and functions.

The home rule charter sets Metro's working priorities. Metro's primary responsibility under the charter is regional land use planning. To this end, Metro was required to adopt a future vision for the region. The Metro Council adopted the future vision document on June 15, 1995.

State law requires Metro to develop regional land-use goals and objectives. The Metro Council adopted Regional Urban Growth Goals and Objectives (RUGGO) in 1991. RUGGO provided a policy framework for guiding Metro's regional planning program and established a process for coordinating local planning in the region to maintain the region's livability.

In December 1995 the Metro Council adopted the 2040 Growth Concept which encourages compact development near existing or future transit centers to reduce land consumption. The concept encourages preservation of existing neighborhoods and identifies rural reserves as areas not subject to urban growth boundary expansion to serve as buffers between urban areas. The growth concept sets goals for providing permanent open space areas inside the urban growth boundary and recognizes that neighboring cities will grow and that cooperation is necessary to address common issues. On Dec. 11, 1997, the Council adopted the more detailed Regional Framework Plan (incorporating RUGGO), which specifies how the region will implement the 2040 Growth Concept.

In June 2010 elected leaders from Clackamas, Multnomah and Washington counties and Metro worked together to identify the best places for future growth in the region and the most important lands to protect from development for the next half century. Because of the collaborative work, 266,954 acres of farms, forests and natural areas were set aside as rural reserves and 28,615 acres of land best suited for future urban development were designated as urban. This unprecedented agreement provides certainty for people on both sides of the urban growth boundary.

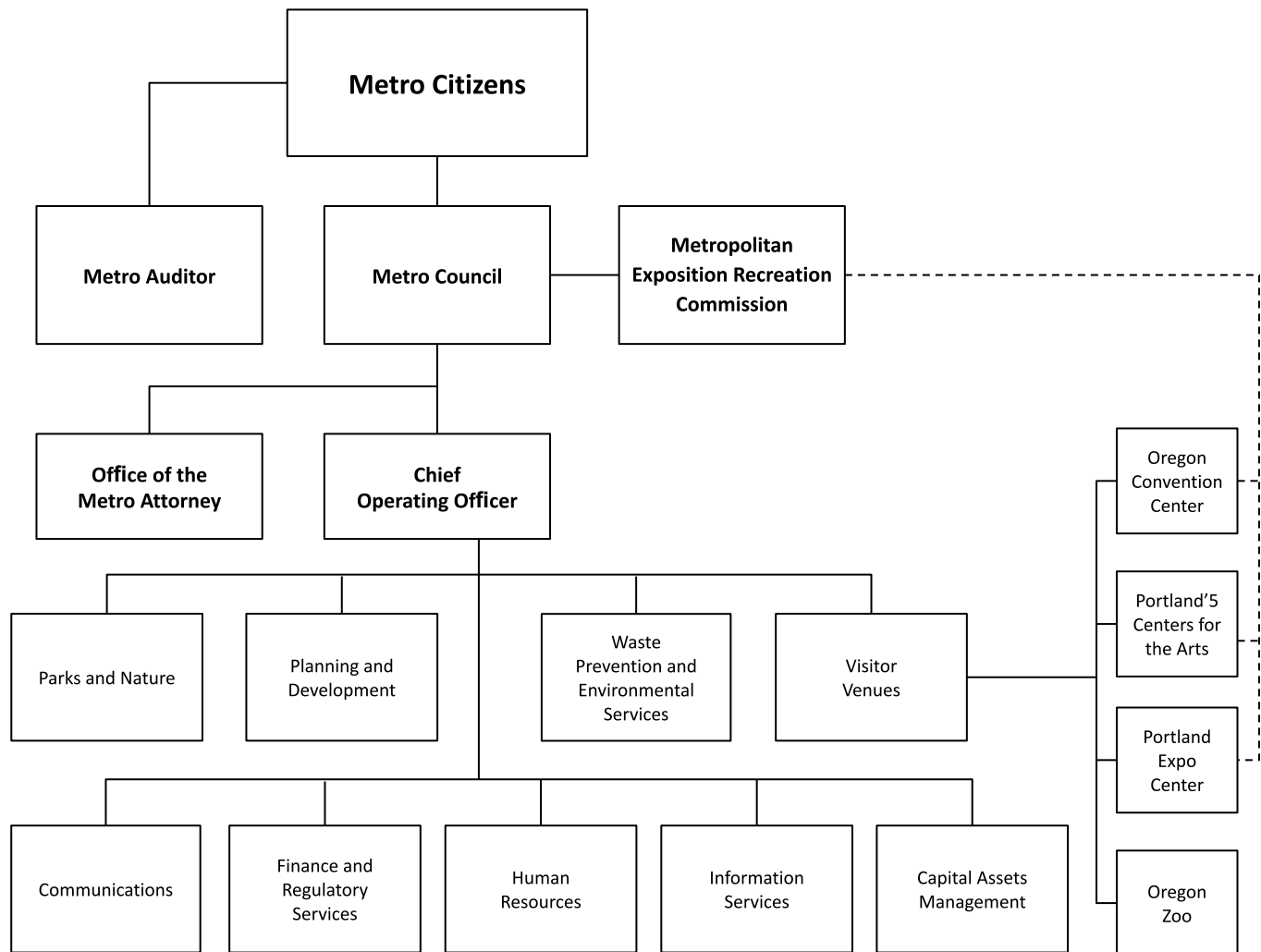
Although the charter makes regional land use planning Metro's primary responsibility, it also recognizes the significant role Metro has in other regional issues such as solid waste disposal, and the operation and development of regional recreation and visitor facilities such as the Oregon Zoo, the Oregon Convention Center and regional parks and open spaces.

Finally, the charter recognizes that regional government and regional issues evolve over time. The charter grants Metro authority to assume responsibility for issues of metropolitan concern. This allows Metro to work with local jurisdictions as needed to develop common solutions to problems that may exceed local boundaries and may be more difficult to address at the local level.

In addition to defining Metro's structure and priorities, the charter gives Metro the tools necessary to meet its financial resource needs. The charter gives Metro authority to ask voter approval for broad-based revenue sources. These sources include traditional revenues such as property tax, sales tax or income tax. The charter grants Council authority to adopt taxes of limited applicability without a vote of the people. The charter requires the Council to appoint a citizen review committee when it is considering the adoption of a new limited tax. These niche taxes could include a broad list of revenue sources levied on limited activities such as cigarette sales, real estate transfers, hotel/motel occupancy, etc. Expenditures from non-voter approved revenue sources are limited by charter to no more than \$12.5 million per year (in 1992 dollars). This expenditure limitation increases in each subsequent fiscal year by a percentage equal to the rate of increase in the Consumer Price Index (additional information on this charter limitation is available in the Appendix of this budget). The charter grants Metro the authority for levying fees and charges for services it provides on an enterprise basis.



## Organizational structure



Elected officials	Position	Service began	Current term expires
Lynn Peterson	Metro Council President	January 2019	January 2023
Shirley Craddick	Councilor- District 1	January 2011	January 2023
Christine Lewis	Councilor- District 2	January 2019	January 2023
Gerritt Rosenthal	Councilor- District 3	January 2021	January 2025
Juan Carlos González	Councilor- District 4	January 2019	January 2023
Mary Nolan	Councilor- District 5	January 2021	January 2025
Duncan Hwang	Councilor- District 6	January 2022	January 2023
Brian Evans	Metro Auditor	January 2015	January 2023

Metro's organizational structure includes three offices (Metro Council, Metro Auditor and Metro Attorney), Visitor Venues (Oregon Convention Center, Portland Expo Center, Portland's Centers for the Arts and Oregon Zoo) and eight departments (Parks and Nature, Waste Prevention and Environmental Services, Planning and Development, Capital Asset Management, Communications, Finance and Regulatory Services, Human Resources and Information Services).

### **Office of the Council**

The Metro Council is the governing body of Metro. It provides leadership from a "common good" perspective, reflects an ongoing, innovative planning orientation, and focuses on issues that cross local boundaries and require collaborative solutions.

The Office of the Council consists of the Council President and six Councilors; the Chief Operating Officer (COO); the Deputy Chief Operating Officer (DCOO); Government Affairs and Policy Development; and, the Diversity, Equity and Inclusion program. The Council sets overall policy direction and provides legislative oversight of management activities for the agency. The Council President presides over the Council, sets the policy agenda and has the authority to appoint all members of Metro committees, commissions and boards. The Chief Operating Officer, appointed by the Council President with Council consent, is responsible for the day-to-day management of the organization. The Council Office also provides staffing for the Metro Policy Advisory Committee.

### **Metro Auditor**

The elected Auditor and staff make up the Office of the Metro Auditor. The Auditor is responsible for engaging the external financial auditing firm while focusing staff efforts on performance audits.

### **Office of Metro Attorney**

The Office of Metro Attorney provides legal services to the Council, Chief Operating Officer, Auditor and Metro departments. This office includes the due diligence portion of the regional Natural Areas acquisition programs.

### **Visitor Venues**

A visitor venues group, including the Oregon Convention Center, the Portland's Centers for the Arts, the Portland Expo Center and the Oregon Zoo, reports to the General Manager of Visitor Venues. Nearly half of the permanent and part time staff at Metro are in the business of providing direct service to venue customers, and the four visitor venues are similar in the enterprise activities, services, customers and skills needed for success. An executive management team consisting of the four venue directors focuses on how best to apply strategies, resources and staff strengths to benefit all Metro's enterprise venues. The General Manager plays a leadership role in maintaining and improving Metro's relationships with the City of Portland and Multnomah County; non-profit conservation and education groups; and private sector partners in the lodging and rental car industries.

### **MERC Venues**

The Metropolitan Exposition Recreation Commission (MERC) was established in 1987 and provides citizen oversight for the Oregon Convention Center, the Portland's Centers for the Arts (Portland's) and the Portland Expo Center (Expo). The management of the Portland's Centers for the Arts was transferred to Metro from the City of Portland in 1990 when the convention center opened. Management of Expo was transferred to Metro from Multnomah County in January 1994, with ownership of the facility transferred in July 1996. The seven-member MERC advises the General Manager and Metro's COO. The commissioners are appointed by Metro to serve four-year terms. The Metropolitan Exposition Recreation Commission does not oversee the Oregon Zoo.

### **Oregon Zoo**

The Oregon Zoo provides important conservation learning opportunities to people of all ages. The zoo strives to motivate people to care and act on behalf of wildlife by offering opportunities for observation, discovery and engagement. The zoo also contributes cutting edge science and research about species conservation and breeding. The zoo supports economic development as a tourist attraction and community asset. As the state's top paid attraction, the zoo draws approximately 1.5 million visitors annually.

# Organizational structure

---

## **Parks and Nature**

Parks and Nature focuses on the provision of accessible regional natural areas, parks and trails, including Metro's cemeteries, golf course and marine facilities. The mission of Parks and Nature is to demonstrate and inspire sustainable stewardship of the region's natural resources. The department also focuses on restoring natural areas and on planning, building and maintaining parks and trails.

## **Planning and Development**

Planning and Development facilitates the creation of great places in centers and corridors and throughout the region. It manages the regional urban growth boundary, the primary urban growth management tool mandated by state land-use planning laws. Planning and Development is also responsible for regional transportation planning, which includes preparing the Regional Transportation Plan, securing and allocating federal highway and transit funds for the region and conducting all regional transit and light rail planning under contract with TriMet, the regional transit agency. This department manages the expenditures for the Affordable Housing and the Supportive Housing Services programs, which were approved by voters in 2018 and 2020.

This department is responsible for coordinating data and research activities with government partners, academic institutions and the private sector. This division supports the Metro Council, Metro staff, external clients and the public by providing information, mapping and technical services to support public policy and regulatory compliance.

## **Waste Prevention and Environmental Services**

Waste Prevention and Environmental Services manages the region's solid waste in an effective, economical and environmentally sound manner, overseeing the operation of two Metro-owned regional solid waste transfer stations, operating two household hazardous waste facilities, managing contracts for the transport and disposal of waste brought to the regional transfer stations and developing the Regional Solid Waste Management Plan. Waste Prevention and Environmental Services also promotes sustainable management of resources through waste reduction initiatives, youth and adult education and volunteer opportunities, grants and demonstration projects.

## **Capital Asset Management**

Capital Asset Management supports planning and management of more than \$600 million in capital assets throughout the agency. This department is tasked with facility sustainability, emergency planning, and construction project management. It manages the Metro Regional Center (MRC) building operations, which is Metro's headquarters location.

## **Communications**

Communications provides public involvement, media relations, marketing, writing, web and design services to advance Metro Council policy initiatives and Metro department-led planning and stewardship efforts, public education campaigns, facilities and services. The disciplines represented range from media relations, journalism, marketing, graphic design and web design through event planning and issue management. It also provides support to the Metro Public Engagement Review Committee.

## **Finance and Regulatory Services**

Finance and Regulatory Services provides financial management services for Metro's elected officials, operating departments, employees and the public. FRS includes Accounting, Budget and Financial Management, Payroll, Procurement, and Risk Management. It provides accounting services for the agency; coordinates the preparation, monitoring, and implementation of the agency's annual budget and five-year capital budget; manages debt; performs long-range financial planning; administers Metro's risk management program; coordinates the agency's decentralized purchasing system; manages the Equity in Contracting program; processes the agency payroll; and directs solid waste rate setting and tax compliance.

## **Human Resources**

Human Resources is dedicated to attracting and retaining an effective, engaged workforce that reflects the community Metro serves. It provides key services like recruitment and staff development, classification and compensation, labor and employee relations, benefits administration. Human Resources also manages the agency's Human Resource Information System and works directly with the labor unions that represent many Metro employees.

### Information Services

Information Services supports Metro's vision, goals and business processes by providing technology based leadership, consulting and direct services. This is accomplished through the support and development of enterprise, operational and custom applications, records management and management of Metro's network infrastructure, as well as development of policies and procedures for access to information within the agency.

### METRO ADVISORY COMMITTEES

Metro's charter requires three advisory committees:

**Metro Policy Advisory Committee:** A committee consisting of representatives of local government and citizens to provide advice and consultation to the Metro Council on the Regional Framework Plan and approval or disapproval of Metro's provision or regulation of a local government service.

**Metro Committee for Citizen Involvement:** A citizen committee assisting in the development, implementation and evaluation of Metro's citizen involvement activities and advising on ways to involve citizens in regional planning activities.

**Metropolitan Exposition Recreation Commission:** Made up of business and civic leaders committed to the region's cultural and economic vitality, the Metro Exposition and Recreation Commission works to protect the public investment in Metro's visitor venues.

### METRO OVERSIGHT COMMITTEES

Both the 2006 and 2019 Natural Areas Bond programs include an oversight committee requirement. The Natural Areas Capital Program Performance Oversight Committee includes citizens from throughout the region representing the fields of finance, auditing, accounting, real estate, banking, grant making and law. The 15-member committee is charged with providing the Metro Council and the citizens of the region an independent, outside review of the program in order to help Metro achieve the best results for clean water, fish, wildlife and future generations.

The 2018 Affordable Housing bond program includes an oversight committee requirement. The 13 member committee will review the plans for housing development from the seven jurisdictional partners and also review bond expenditures. The Committee brings great diversity of experience from varied backgrounds and provides an independent outside review of the program.

The 2020 Supportive Housing Services voter approved initiative includes a regional oversight committee of volunteer public officials to provide independent and transparent oversight of the regional program. The committee includes individuals with diverse personal and professional experience and expertise, including people with lived experience of housing instability and homelessness. The committee will evaluate implementation, provide advice and produce reporting and presentation to Metro Council and the board of commissioners of Clackamas, Multnomah and Washington counties regarding the program's challenges, successes and outcomes.





1979	<p>Columbia Region Association of Governments combines with the Metropolitan Service District to form Metro. Functions include solid waste and transportation planning, zoo operations and management of the urban growth boundary.</p> <p>Joint Policy Advisory Committee on Transportation formed and staffed by Metro's Transportation Planning Department.</p> <p>Transfer of the ownership and operation of the Washington Park Zoo to Metro.</p>
1980	<p>Solid waste operations (including the management of the St. Johns Landfill) added to Metro's functions.</p>
1983	<p>Clackamas Transfer and Recycling Center (now named Metro South Transfer Station) opens.</p>
1986	<p>Voters approve \$65 million general obligation bond issue to build the Oregon Convention Center.</p>
1987	<p>Metropolitan Exposition Recreation Commission established.</p>
1988	<p>Metro assumes responsibility of appointing members of the Portland Metropolitan Area Local Government Boundary Commission.</p>
1989	<p>Attendance at the Metro Washington Park Zoo breaks the one million mark.</p>
1990	<p>Metro assumes management responsibility for the Portland Center for the Performing Arts, Civic Stadium and Memorial Coliseum.</p> <p>Columbia Ridge Landfill opens near Arlington to replace the St. Johns Landfill and serve the Portland metropolitan region.</p> <p>Voters approve tax base for the Metro Washington Park Zoo.</p> <p>Metro issues \$28.5 million in solid waste revenue bonds to construct the Metro East Transfer Station (now named Metro Central Transfer Station).</p> <p>Metro initiates an excise tax on its own enterprise operations.</p> <p>Oregon Convention Center opens for business and exceeds projected use and economic projections.</p> <p>Voters approve amendment to the Oregon Constitution allowing creation of a home-rule regional government in the Portland metropolitan region and the creation of a charter committee.</p>
1991	<p>Metro Central Transfer Station opens.</p>
1992	<p>Voters approve a new home-rule charter for Metro, identifying Metro's primary mission, revising Metro's structure, and formally changing the name of the organization from Metropolitan Service District to Metro.</p>
1993	<p>Management of the Memorial Coliseum is returned to the City of Portland and subsequently transferred to the management of the Oregon Arena Corporation.</p>
1994	<p>Metro assumes management responsibility for the Multnomah County parks system and the Portland Expo Center.</p> <p>Region 2040 Concept Plan adopted.</p>

## Metro milestones

---

- 
- 1995
- New seven-member Metro Council, Executive Officer and Auditor take office under home rule charter.
  - Voters approve a \$135.6 million general obligation bond measure to acquire and protect open spaces, parks and streams.
  - 2040 Growth Concept and Future Vision adopted.
- 1996
- Transfer of ownership of the Multnomah County Parks and Portland Expo Center to Metro.
  - Voters approve \$28.8 million general obligation bond measure to fund construction of the Great Northwest Project at the Metro Washington Park Zoo.
  - Urban Growth Management Functional Plan adopted.
- 1997
- Open Spaces bond acquisition: 2,323 acres.
- 1998
- Metro Washington Park Zoo renamed the Oregon Zoo.
  - The Washington Park light rail station serving the Oregon Zoo opens.
  - Great Northwest Phase II opens at Oregon Zoo, including a new entrance designed with mountain goat exhibit, catering and restaurant facilities and new gift shop.
- 1999
- Open Spaces bond acquisition: 4,400 acres.
- 2000
- Voters approve charter amendment eliminating the Executive Officer position, establishing a regionally elected Council President and reducing council districts from seven to six.
  - Steller Cove opens at the Oregon Zoo, setting a new attendance record of 1.2 million visitors.
- 2001
- The reconstructed Expo Hall D opens, adding 72,000 feet of modern exhibit space, new meeting rooms and a full service commercial kitchen. Expo now offers 330,000 square feet of exhibition space and 3,000 parking spaces on a 60-acre campus.
  - Work on the Oregon Convention Center expansion project begins. The expansion will provide an additional 105,000 square feet of exhibit space, 35,000 square feet of ballroom space and 30,000 square feet of meeting room space.
- 2002
- Election of new Council President reflecting changes to the Charter adopted by the voters in November 2000.
- 2003
- On Jan. 6, 2003, a new regionally elected Council President absorbs or delegates the authorities and functions previously vested in the Executive Officer.
  - Work on the Oregon Convention Center expansion was completed, opening to the public in April 2003.
  - The first endangered California Condors arrive at the Oregon Zoo's Condor Creek Conservation Facility.
- 2004
- Oregon Zoo opens Eagle Canyon Exhibit and the Trillium Creek Family Farm, completing Phase IV of the Great Northwest Project.
- 2005
- Tusko, a 13,500-pound, 33-year-old male Asian elephant arrives to join Packy and Rama in the Oregon Zoo's bull elephant group.
- 2006
- Construction Excise Tax collections began on July 1, 2006.
  - Voters approve a \$227.4 million bond measure directing Metro to purchase natural areas, parks and streams.

2007	<p>Metro achieves a bond rating of Aaa from Moody's Investors Service as well as a reaffirmation of its AAA rating from Standard &amp; Poor's.</p> <p>The Oregon Legislature approves Senate Bill 1011, enabling Metro and the counties of the region to establish urban and rural reserves that provide greater predictability regarding where future growth may be accommodated and what valuable farm and forestland will be protected.</p>
2008	<p>Metro opens Mt. Talbert nature park, which stretches from Portland's Rocky Butte southward to the Clackamas River. Mt. Talbert is the largest of the undeveloped buttes in northern Clackamas County.</p>
2009	<p>Cooper Mountain, a restored 231-acre nature park complete with a nature house and three and a half miles of trails, opens to the public.</p> <p>Metro Council extends the construction excise tax for an additional five years, to provide funding for planning of future expansion areas, future urban reserves and planning that enables redevelopment of centers, corridors and employment areas within the existing Urban Growth Boundary.</p> <p>The zoo opens the Predators of the Serengeti exhibit, bringing lions back to the zoo.</p>
2010	<p>Metro collaborates with counties, cities and a wide variety of stakeholders to reach agreements on the Urban and Rural Reserves that protect 270,000 acres of farms, forests and natural areas and provide up to 28,000 land for growth if needed.</p> <p>Zoo Red Ape Reserve exhibit opens.</p> <p>Metro opens Graham Oaks nature park which contains three miles of trails traversing 250 acres of restored oak woodland habitat, a conifer forest, wetlands, five creeks, interpretative plazas and scenic overlooks, a picnic area and the beginning of the regional Tonquin Trail, which will eventually connect Wilsonville, Tualatin and Sherwood.</p>
2011	<p>Metro Council adopts Community Investment Strategy and capacity ordinance to set the stage for meeting the region's 20-year growth needs.</p> <p>The Portland Expo Center opens West Delta Bar and Grill, providing needed onsite food services to visitors.</p>
2012	<p>Oregon Zoo opens a new Veterinary Medical Center in January. The center is the first major new facility to be completed with funding from the community-supported Oregon Zoo Bond.</p> <p>The Oregon Convention Center's outdoor plaza opens between Grand Avenue and Martin Luther King Jr. Boulevard, providing an open space for outdoor events in the Lloyd District.</p> <p>The Oregon Zoo was granted a conditional use approval for its elephant habitat, releasing \$58 million in bonds for construction activity.</p> <p>Metro's AAA bond rating was reaffirmed and the regional government was issued \$140 million of general obligation bonds, receiving a \$25 million premium.</p>
2013	<p>Flamingo Aviary opens at the Oregon Zoo.</p> <p>Voters in the Metro region approve the five-year Parks and Natural Areas Local Option Levy. This levy is directed toward operating and maintaining regional parks and more than 16,000 acres of natural areas held by Metro, including streams, river frontages, wetlands, prairies, forests and more.</p>

## Metro milestones

---

2014	<p>Condors of the Columbia exhibit opens at the Oregon Zoo.</p> <p>Metro Council approves the Development and Financing Agreement on the planned Oregon Convention Center Headquarters Hotel.</p> <p>The Oregon Convention Center achieves LEED Platinum Certification. It is the first convention center in the US to reach that level.</p> <p>Metro implements the Unclaimed Burial Spaces strategy to clarify ownership, eliminate risks, improve customer service, and create available inventory in Metro's historic cemeteries.</p>
2015	<p>Elephant Lands opens, a major project of the voter-approved 2008 Oregon Zoo bond measure, dramatically increasing the elephant habitat from 1.5 to 6 acres. The LEED Gold facility features a 160,000-gallon pool, hilly corridors, shady areas, an expansive indoor space, and automatic feeders to promote natural behavior.</p>
2016	<p>Metro's AAA bond rating was reaffirmed and received \$30 million from the 200 Oregon Zoo voter-approved bond measure.</p> <p>Metro Council adopted the Parks and Nature System Plan which lays out Metro's mission and role, the state of the portfolio today, trends that will shape this work and a slate of strategies to guide the future of Metro's park and natural areas system.</p>
2017	<p>Metro received an Aa3 rating for its dedicated tax revenue bonds from Moody's Investor Services. These bonds will be used for the OCC Hotel project.</p>
2018	<p>Metro's AAA bond rating was reaffirmed by Standard &amp; Poor's.</p> <p>\$38.1 million of General Obligation Bonds were issued; \$10 million for the Oregon Zoo and \$28.1 million for the Natural Areas voter approved bond measures.</p> <p>Metro issued \$13.3 million in full faith and credit bonds for renovations and repairs at the Metro Regional Center and Lone Fir Cemetery.</p> <p>Metro received a \$5.9 million premium on the bond issuances in 2018.</p>
2019	<p>Metro's AAA bond rating was reaffirmed by Standard &amp; Poor's and Moody's rating agencies.</p> <p>\$652.8 million of Affordable Housing Bonds were issued.</p> <p>Metro voters approved a \$475 million measure to protect natural areas and connect people to nature.</p>
2020	<p>Metro issued the first \$200 million in bonds related to the 2019 Natural Areas measure approved by voters in 2019.</p> <p>In May 2020, voters approved the Supportive Housing Services measure.</p>
2021	<p>Metro started collecting Business and Personal Income Taxes to fund Supportive Housing Services.</p>

Budget environment .....	C-3
Schedule of appropriations .....	C-7
Property tax levy .....	C-11
Budget summary.....	C-13
Where the money comes from .....	C-15
Where the money goes .....	C-19
Fund summary highlights .....	C-22
Salaries, wages and benefits.....	C-25
Staff levels .....	C-27



Metro uses many important tools in building the budget, but one of the most important is the five-year forecast, which is done for all operating funds. This includes the General Fund, Oregon Zoo Operating Fund, the Solid Waste Revenue Fund, the Metropolitan Exposition Recreation Commission (MERC) Fund, and the Parks and Nature Operating Fund. Each budget cycle begins with a review of how the funds are performing, what factors affect the funds in the same way and become the global assumptions, and what factors are related to the nature of the operations and need individual assumptions.

### **COVID-19 pandemic economic impact on FY 2022-23 budget**

Metro has considered the economic impacts throughout the budget and departments have applied a fiscally prudent financial policy for the next five years while still pushing forward with Agency's Strategic Plan. The most impacted activity is at MERC Venues due to the recovering business travel industry and possible pandemic restrictions that can be applied to mass gatherings if additional variants impact our communities.

Metro leadership will continue to closely monitor the economic environment of the region, important economic and financial indicators, and overall health of the Agency.

### **Global labor assumptions**

Most labor costs affect the primary funds in the same way. There are some differences in individual collective bargaining agreements which are implemented and carried throughout the forecast period; benefit costs follow the same assumptions.

The Public Employee Retirement System (PERS) sets the employer contribution rate for a two-year period, with the current beginning on July 1, 2021. Employees at Metro are eligible for two different levels of PERS membership, either Tier 1/Tier 2 or OPSRP based on eligibility as of August 28, 2003. The employer contribution rate is different for the two memberships, however, for budgeting purposes, the Agency estimates and uses a single blended rate to determine annual contribution amounts. The blended rate used in the FY 2022-23 budget is 18.7% which is the same blended rate used in the FY 2021-22 budget. Due to changes in legislation affecting how PERS is calculated, it is anticipated that the next change in PERS rate, effective July 1, 2023, will be about a 4% increase.

For health insurance programs, Metro has also implemented a specific cost sharing formula in which all employees, regardless of bargaining group, pay an 8 percent share. This is intended to influence the design of future benefit plans where cost savings can be shared. Health insurance costs are projected to rise over the forecast period.

### **Global operating assumptions**

The principles of Metro's financial policies are followed throughout the five-year forecasts. Each department's operational activity assumes a growth rate based on objectives and outcomes determined by their leadership. In the absence of contractual escalators tied to specific indices, general inflationary increases are allowed and are modest and uniform. Each operating fund must budget for conservative revenue projections, prudent contingency and operational fund reserves. Each department's capital improvement plan costs are included and their annual renewal and replacement contributions.

### **Unique operating assumptions**

Each fund also has assumptions unique to its operations. Factors such as general and specialized taxes, federal and state grant funding, tonnage or attendance-driven enterprise activity impact the funds differently. Interest earnings calculations remain historically low and are applied uniformly. The visitor venues are more sensitive to utility costs, food and beverage margins or per capita spending. Planning and Development is experiencing constraints tied to uncertainties in funding at the national level. The unique assumptions are addressed in the individual forecasts.

### **Understanding the importance of the five-year forecasts**

The Agency directs staff to prepare a five-year forecast for the general fund and each major operating fund before departmental budgeting begins. The purpose of the forecasts is to accomplish a balanced budget in all future years and evaluate the ending fund balance. This evaluation identifies vulnerabilities, highlights trends and provides a line of sight to help guide decision making. Metro evaluates each forecast to see if there are early warnings and any strategic decisions that have to be made. The five-year forecast keeps Metro focused on how decisions today set the path for future choices.

# Budget environment

---

## General Fund

The Agency prepares a complicated five-year forecast for the General Fund. It has more complex challenges because of its mix of enterprise, grant and general governance activities. The parks system has become less dependent on general support, as voters have renewed the Parks and Natural Areas Local Option Levy for a second five-year period effective July 1, 2018 through June 30, 2023. Planning and Development is heavily reliant on federal transportation funding for general transportation system planning and for specific project planning, both areas where federal support has flattened or modestly increased.

The General Fund includes three important discretionary revenues for FY 2022-23 property tax (\$18.3 million), general excise tax (\$20.2 million) and interest earnings. Throughout the forecast period property taxes maintain their solid collection rate and continue to grow at a modest rate. Excise tax is established in Metro code and grows at the rate of the Consumer Price Index. Over the forecast period excise tax does grow modestly. The General Fund also includes the construction excise tax, which is expected to only slightly increase over the forecast period. The construction excise tax is a dedicated tax used to provide funding for planning of future expansion areas, future urban reserves and planning that enables redevelopment of centers, corridors and employment areas within the existing Urban Growth Boundary.

Enterprise revenues in the General Fund are generated by parking, golf activity, professional services delivered by the Research Center (within Planning and Development), and other small activities. Discretionary federal funding for general system planning, the Regional Transportation Plan and the Metropolitan Transportation Improvement Program, is expected to increase slightly, however the increased revenues are not expected to keep pace with the rise in expenses necessary to run the programs.

The forecast illustrates the application of one-time resources accumulated in one year to one-time spending, usually in a later year. Earlier multi-year special allocations were committed to urban and rural reserves and climate change start up; current multi-year allocations include programs such as Levee Ready Columbia. For the General Fund the five-year forecast reminds the Agency of the need to be proactive, not reactive, to challenges that are seen in the future years. Combined, the steps taken over the last several years have helped make the five-year gap manageable. However, the forecast does suggest that additional adjustments will be required in future years. Unique to the General Fund is Metro's charter limitation, a limit on excise tax spending, adjusted annually by the Consumer Price Index. This limit includes spending of general excise tax and any portion of construction excise tax spent directly by Metro. Construction excise tax granted to other agencies is considered passed through and does not fall under the charter limitation on excise tax spending. The budget and the forecast years do not exceed the spending limit.

## Metropolitan Exposition Recreation Commission Fund

MERC Fund continues to face challenges and has been exceptionally prudent due to the financial implications of the pandemic. General expectations are that event based revenue will have slow growth over the next five years, even with vaccines, due to fear of large gatherings and travel. Therefore, Transient Lodging Tax is expected to be modest but will start to return to healthy numbers within three years.

Revenues throughout the forecast reflect confirmed bookings. Food and beverage margins are based on current performance and maintained throughout. Revenues and expenditures directly related to event activity rise and fall with bookings. Fixed costs, facility maintenance and capital improvements require operational support from public resources, primarily Transient Lodging Tax revenue. The Portland Expo Center continues to face challenges on the expenditure side over the long-term. Current projects include a detailed review to develop options for the future.

## Solid Waste Revenue Fund

The Council sets fees to fund the current expenditures of the Solid Waste Revenue Fund, balancing the public's interest in its facilities with the pocketbook issues of its fee payers. Fees are expected to rise over the next five year period, as waste system costs continue to have additional regional cost pressures (increased customer counts, pay equity goals and global inflationary factors), required investments, and support sustainability and environmental policy as directed from the adopted Regional Waste Plan 2030. Metro has been able to accumulate sufficient resources to help fund current capital improvements that helped fees stay stable in past years. In FY 2021-22, the disposal fees had its first significant fee increase in years due to important programmatic initiatives such as the previously mentioned Regional Waste Plan 2030 and equity goals. Solid Waste Fees have not been adopted for FY 2022-23 at the time the proposed budget has been presented to Council but revenue estimates have been assumed because the Agency does expect fee increases to be adopted by May



2022. The Agency is still using reserves to help subsidize commercial and residential organics and to fund capital purchases to keep fees stable and predictable. Reserves are meeting the financial policy goals and should be able to provide some assistance in the event of an economic disruption and/or unforeseen environmental events.

### **Parks and Nature Operating Fund**

The Parks and Nature Operating Fund includes funding from the Parks and Natural Areas Local Option Levy, revenue from charges for services, and a transfer from the General Fund. These funding sources are expected to stay relatively flat over the next five years, while operating costs continue to climb due to personnel costs and an expanding portfolio of properties. Reserves are meeting financial policy goals but the department is strategically looking at new permanent funding resources.

### **Oregon Zoo Operating Fund**

The Zoo is expecting to get to pre-pandemic attendance by the end of summer 2022 which is allowing the Zoo to build back better and expects revenues to increase in FY 2022-23. The Zoo increased admission fees in FY 2021-22 that aligned with the openings of new habitats for the Polar Passage and Primates and improved habitat for rhinos. Additionally, the department has eliminated concerts for the next five years but is evaluating visitor interest.



## Schedule of appropriations

	Adopted Budget
<b>GENERAL FUND</b>	
Council	\$10,950,238
Office of the Auditor	1,030,373
Office of Metro Attorney	3,517,770
Information Services	7,326,100
Communications	5,505,801
Finance and Regulatory Services	10,457,510
Human Resources	5,403,662
Capital Asset Management	4,959,645
Planning and Development	37,664,053
Parks and Nature	3,227,423
Special Appropriations	1,961,161
Non-Departmental	
Debt Service	14,482,097
Interfund Transfers	25,759,836
Contingency	25,863,707
<b>Total Appropriations</b>	<b>158,109,376</b>
Unappropriated Balance	27,288,839
<b>Total Fund Requirements</b>	<b>\$185,398,215</b>
<b>AFFORDABLE HOUSING FUND</b>	
Planning and Development	\$276,867,864
Non-Departmental	
Interfund Transfers	2,548,164
Contingency	50,000,000
<b>Total Appropriations</b>	<b>329,416,028</b>
Unappropriated Balance	205,797,961
<b>Total Fund Requirements</b>	<b>\$535,213,989</b>
<b>CEMETERY PERPETUAL CARE FUND</b>	
Interfund Transfers	\$40,000
<b>Total Appropriations</b>	<b>40,000</b>
Unappropriated Balance	747,747
<b>Total Fund Requirements</b>	<b>\$787,747</b>
<b>COMMUNITY ENHANCEMENT FUND</b>	
Waste Prevention and Environmental Services	\$1,524,594
Non-Departmental	
Interfund Transfers	50,000
Contingency	69,500
<b>Total Appropriations</b>	<b>1,644,094</b>
Unappropriated Balance	105,427
<b>Total Fund Requirements</b>	<b>\$1,749,521</b>
<b>GENERAL ASSET MANAGEMENT FUND</b>	
Asset Management Program	\$24,047,761
Non-Departmental	
Interfund Transfers	-
Contingency	9,644,345
<b>Total Appropriations</b>	<b>33,692,106</b>
Unappropriated Balance	3,476,440
<b>Total Fund Requirements</b>	<b>\$37,168,546</b>

# Schedule of appropriations

	Adopted Budget
<b>GENERAL OBLIGATION DEBT SERVICE FUND</b>	
Non-Departmental	
Debt Service	\$76,584,398
<b>Total Appropriations</b>	<b>76,584,398</b>
<b>Total Fund Requirements</b>	<b>\$76,584,398</b>
<b>GENERAL REVENUE BOND FUND</b>	
Bond Account	
Debt Service	\$6,396,395
Interfund Transfers	-
<b>Total Appropriations</b>	<b>6,396,395</b>
Unappropriated Balance	4,105,138
<b>Total Fund Requirements</b>	<b>\$10,501,533</b>
<b>MERC FUND</b>	
MERC	\$60,215,821
Non-Departmental	
Interfund Transfers	9,750,358
Contingency	17,825,381
<b>Total Appropriations</b>	<b>87,791,560</b>
<b>Total Fund Requirements</b>	<b>\$87,791,560</b>
<b>NATURAL AREAS FUND</b>	
Parks and Nature	\$3,016,379
Non-Departmental	
Interfund Transfers	782,864
Contingency	730,757
<b>Total Appropriations</b>	<b>4,530,000</b>
<b>Total Fund Requirements</b>	<b>\$4,530,000</b>
<b>OREGON ZOO ASSET MANAGEMENT FUND</b>	
Visitor Venues - Oregon Zoo	\$8,725,712
Non-Departmental	
Interfund Transfers	865,889
Contingency	-
<b>Total Appropriations</b>	<b>9,591,601</b>
<b>Total Fund Requirements</b>	<b>\$9,591,601</b>
<b>OREGON ZOO OPERATING FUND</b>	
Visitor Venues - Oregon Zoo	\$38,835,130
Non-Departmental	
Interfund Transfers	7,253,918
Contingency	13,232,408
<b>Total Appropriations</b>	<b>59,321,456</b>
<b>Total Fund Requirements</b>	<b>\$59,321,456</b>
<b>PARKS AND NATURE BOND FUND</b>	
Parks and Nature	\$64,148,912
Non-Departmental	
Interfund Transfers	2,784,172
Contingency	9,000,000
<b>Total Appropriations</b>	<b>75,933,084</b>
Unappropriated Balance	106,291,916
<b>Total Fund Requirements</b>	<b>\$182,225,000</b>

## Schedule of appropriations

	Adopted Budget
<b>PARKS AND NATURE OPERATING FUND</b>	
Parks and Nature	\$23,029,414
Non-Departmental	
Interfund Transfers	3,929,938
Contingency	9,669,553
<b>Total Appropriations</b>	<b>36,628,905</b>
<b>Total Fund Requirements</b>	<b>\$36,628,905</b>
<b>RISK MANAGEMENT</b>	
Finance and Regulatory Services	\$4,174,988
Non-Departmental	
Interfund Transfers	-
Contingency	400,000
<b>Total Appropriations</b>	<b>4,574,988</b>
Unappropriated Balance	-
<b>Total Fund Requirements</b>	<b>\$4,574,988</b>
<b>SMITH AND BYBEE WETLANDS FUND</b>	
Parks and Nature	\$175,000
Non-Departmental	
Interfund Transfers	89,295
Contingency	500,000
<b>Total Appropriations</b>	<b>764,295</b>
Unappropriated Balance	604,205
<b>Total Fund Requirements</b>	<b>\$1,368,500</b>
<b>SOLID WASTE FUND</b>	
Waste Prevention and Environmental Services	\$105,862,537
Non-Departmental	
Interfund Transfers	10,875,126
Contingency	15,516,819
<b>Total Appropriations</b>	<b>132,254,482</b>
Unappropriated Balance	10,782,285
<b>Total Fund Requirements</b>	<b>\$143,036,767</b>
<b>Supportive Housing Services Fund</b>	
Supportive Housing Services Fund	\$217,336,486
Non-Departmental	
Interfund Transfers	13,861,913
Contingency	9,475,852
<b>Total Appropriations</b>	<b>240,674,251</b>
Unappropriated Balance	-
<b>Total Fund Requirements</b>	<b>\$240,674,251</b>
<b>Total Appropriations</b>	<b>\$1,257,947,019</b>
<b>Total Unappropriated Balance</b>	<b>359,199,958</b>
<b>TOTAL BUDGET</b>	<b>\$1,617,146,977</b>



## Property tax calculations

### Permanent tax rate levy calculation

FY 2021-22 Assessed Value	\$193,112,531,952
Assessed Value Increase:	
Within 3% Statutory allowable	5,793,375,959
Estimate for new construction @ 1.00%	1,931,125,320
<b>ESTIMATED FY 2022-23 ASSESSED VALUE</b>	<b>\$200,837,033,230</b>
Tax Rate=	\$0.0966 /\$1000
<b>FY 2022-23 TAX RATE LEVY</b>	<b>\$19,400,857</b>
(estimated assessed value x tax rate)	
Less: Loss due to Measure 5 compression @ 1.70%	(329,815)
Estimated uncollectable @ 5.5%	(1,048,907)
<b>ESTIMATED CURRENT YEAR TAXES TO BE RECEIVED</b>	<b>\$18,022,135</b>
Previously levied taxes estimated to be received	\$270,000
<b>ESTIMATED TOTAL TAXES TO BE RECEIVED</b>	<b>\$18,292,135</b>

### Local option rate levy calculation

FY 2021-22 Assessed Value	\$203,819,569,151
Assessed Value Increase:	
Within 3% Statutory allowable	6,114,587,075
Estimate for new construction @ 0.75%	1,528,646,769
<b>ESTIMATED FY 2022-23 ASSESSED VALUE</b>	<b>\$211,462,802,994</b>
Tax Rate=	\$0.0960 /\$1000
<b>FY 2022-23 TAX RATE LEVY</b>	<b>\$20,300,429</b>
(estimated assessed value x tax rate)	
Less: Loss due to Measure 5 compression @ 10.10%	(2,050,343)
Estimated uncollectable @ 5.5%	(1,003,755)
<b>ESTIMATED CURRENT YEAR TAXES TO BE RECEIVED</b>	<b>\$17,246,331</b>
Previously levied taxes estimated to be received	\$216,000
<b>ESTIMATED TOTAL TAXES TO BE RECEIVED</b>	<b>\$17,462,331</b>

# Property tax calculations

## General obligation bond debt service tax levy calculation

### FY 2022-23 REQUIREMENTS

Natural Areas (2012A Series)	\$8,378,200
Zoo Infrastructure (2012A Series)	5,288,075
Natural Areas (2018 Series)	2,416,500
Zoo Infrastructure (2018 Series)	1,224,000
Affordable Housing (2019 Series)	38,043,129
Natural Areas (2020A Series)	3,526,179
Natural Areas (2020B Series)	17,708,315

<b>TOTAL REQUIREMENTS</b>	<b>\$76,584,398</b>
---------------------------	---------------------

Sources available for cash flow:

Fund balance	\$1,848,000
Previously levied taxes estimated to be received	700,000
Interest earned, FY 2022-23	150,000

<b>Total non-tax sources available in FY 2022-23</b>	<b>2,698,000</b>
--	------------------

Tax resources required to balance	73,886,398
Levy (assume 94.5% collectable rate)	78,186,664

Estimated FY 2022-23 Assessed Value	200,837,033,230
Levy rate per \$1,000 of assessed value	0.3893
On \$100,000 of assessed property value	38.93

<b>FY 2022-23 GO DEBT TAX LEVY AMOUNT</b>	<b>\$78,186,664</b>
---	---------------------

## Property tax rates history

Fiscal Year	Permanent Rate	Local Option Levy Rate	General Obligation Bond Levy Rate	Total Rate
FY 2013-14	\$0.0966	\$0.0960	\$0.2768	\$0.4694
FY 2014-15	\$0.0966	\$0.0960	\$0.2683	\$0.4609
FY 2015-16	\$0.0966	\$0.0960	\$0.1982	\$0.3908
FY 2016-17	\$0.0966	\$0.0960	\$0.2057	\$0.3983
FY 2017-18	\$0.0966	\$0.0960	\$0.2203	\$0.4129
FY 2018-19	\$0.0966	\$0.0960	\$0.2827	\$0.4753
FY 2019-20	\$0.0966	\$0.0960	\$0.4806	\$0.6732
FY 2020-21	\$0.0966	\$0.0960	\$0.4071	\$0.5997
FY 2021-22	\$0.0966	\$0.0960	\$0.3917	\$0.5843
FY 2022-23	\$0.0966	\$0.0960	\$0.3893	\$0.5819



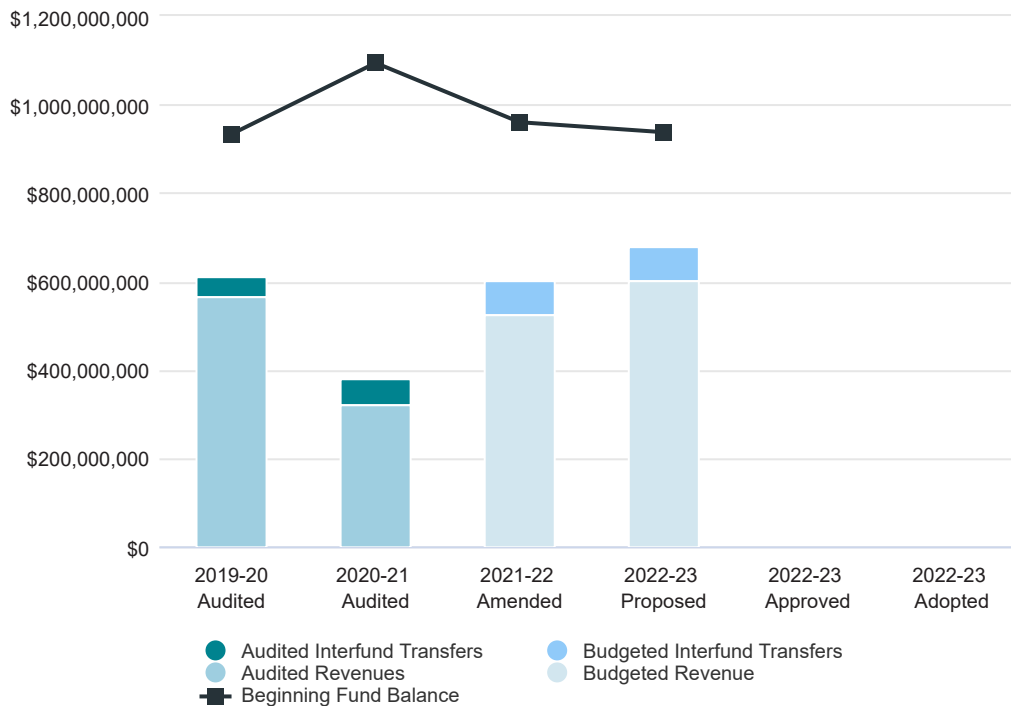
## Budget summary by year

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	Change from FY 2021-22
<b>RESOURCES</b>							
Beginning Fund Balance	\$ 932,803,889	\$ 1,093,855,868	\$ 959,703,533	\$ 937,086,781			(2.36%)
<b>Current Revenues</b>							
Personal Income Tax	-	173,875	125,812,500	112,500,000			(10.58%)
Business Income Tax	-	1,350,598	54,468,750	112,500,000			106.54%
Excise Tax	16,916,905	18,704,633	19,785,395	20,245,727			2.33%
Construction Excise Tax	3,627,232	3,318,783	3,700,000	3,595,000			(2.84%)
Real Property Taxes	114,101,431	106,520,166	105,896,640	110,340,864			4.20%
Other Tax Revenues	45,533	55,301	45,000	57,000			26.67%
Interest Earnings	22,544,401	13,562,956	19,871,347	9,744,121			(50.96%)
Grants	12,846,463	16,454,377	13,581,042	13,386,061			(1.44%)
Local Government Shared Revenues	24,817,118	11,924,157	15,807,033	22,077,074			39.67%
Contributions from Governments	12,400,115	4,429,583	6,750,345	4,803,957			(28.83%)
Licenses and Permits	583,115	587,595	565,824	589,200			4.13%
Charges for Services	140,129,094	106,534,915	141,984,579	180,087,554			26.84%
Contributions from Private Sources	4,553,546	9,374,515	6,050,350	3,252,313			(46.25%)
Internal Charges for Services	1,846,073	180,637	199,457	1,865,705			835.39%
Miscellaneous Revenue	1,728,026	2,083,783	9,897,368	6,424,147			(35.09%)
Other Financing Sources	32,987	44,310	350,000	-			(100.00%)
Bond Proceeds	210,922,405	27,500,000	-	-			0.00%
<b>Subtotal Current Revenues</b>	<b>567,094,443</b>	<b>322,800,183</b>	<b>524,765,630</b>	<b>601,468,723</b>			<b>14.62%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	5,665,131	6,633,325	15,661,055	318,845			(97.96%)
Interfund Reimbursements	18,108,741	21,627,644	34,454,714	37,905,623			10.02%
Interfund Loans	988,096	-	436,857	438,590			0.40%
Fund Equity Transfers	20,114,127	29,818,105	28,735,577	39,928,415			38.95%
<b>Subtotal Interfund Transfers</b>	<b>44,876,096</b>	<b>58,079,074</b>	<b>79,288,203</b>	<b>78,591,473</b>			<b>(0.88%)</b>
<b>TOTAL RESOURCES</b>	<b>\$ 1,544,774,428</b>	<b>\$ 1,474,735,125</b>	<b>\$ 1,563,757,366</b>	<b>\$ 1,617,146,977</b>			<b>3.41%</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$ 110,599,511	\$ 94,148,995	\$ 128,196,037	\$ 151,116,523			17.88%
Materials and Services	165,103,688	170,412,320	658,594,019	711,595,706			8.05%
Capital Outlay	39,516,477	26,533,413	50,569,101	57,252,105			13.22%
Debt Service	90,822,787	85,104,103	95,242,966	97,462,890			2.33%
<b>Subtotal Current Expenditures</b>	<b>406,042,463</b>	<b>376,198,831</b>	<b>932,602,123</b>	<b>1,017,427,224</b>			<b>9.10%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	5,665,131	6,633,325	15,685,448	318,845			(97.97%)
Interfund Reimbursements	18,108,741	21,627,644	34,454,714	37,905,623			10.02%
Fund Equity Transfers	20,114,127	29,818,105	28,735,577	39,928,415			38.95%
Interfund Loans	988,096	-	436,857	438,590			0.40%
<b>Subtotal Interfund Transfers</b>	<b>44,876,095</b>	<b>58,079,074</b>	<b>79,312,596</b>	<b>78,591,473</b>			<b>(0.91%)</b>
Contingency	-	-	112,095,630	161,928,322			44.46%
Unappropriated Fund Balance	1,093,855,869	1,040,457,219	439,747,017	359,199,958			(18.32%)
<b>Subtotal Contingency/Ending Balance</b>	<b>1,093,855,869</b>	<b>1,040,457,219</b>	<b>551,842,647</b>	<b>521,128,280</b>			<b>(5.57%)</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$ 1,544,774,427</b>	<b>\$ 1,474,735,125</b>	<b>\$ 1,563,757,366</b>	<b>\$ 1,617,146,977</b>			<b>3.41%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>999.56</b>	<b>966.86</b>	<b>1,027.20</b>	<b>1,070.90</b>			<b>4.25%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>43.70</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

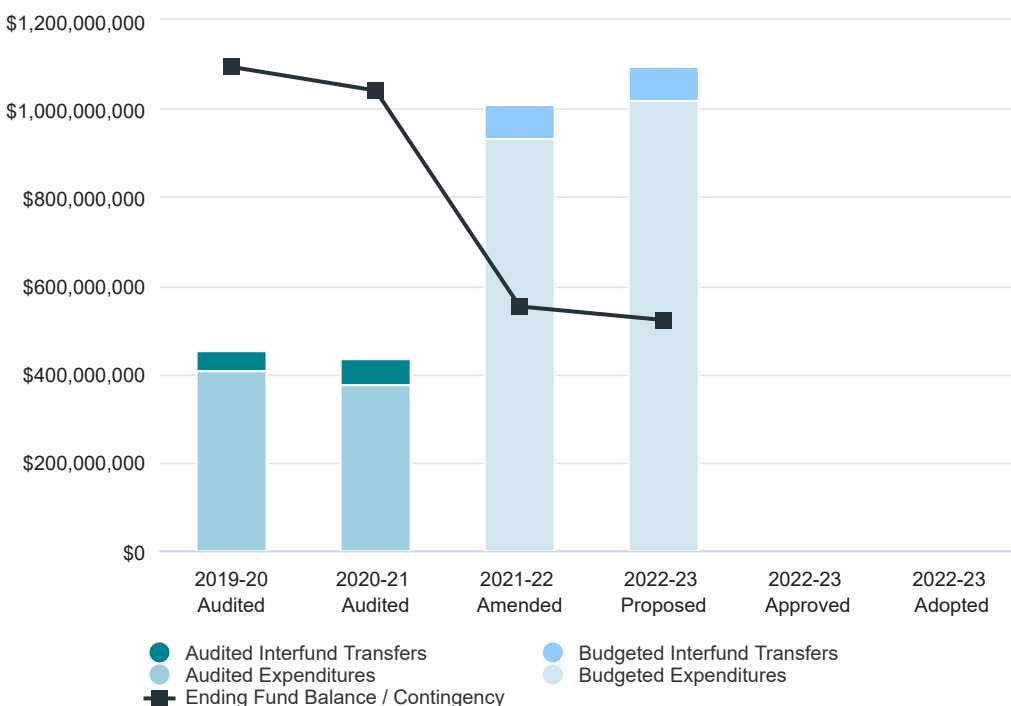
## Budget summary by year

### Revenues and fund balance



FY 2019-20 current revenues include proceeds from the \$652.8 million of Affordable Housing and \$200 million of Natural Areas bond issuances, respectively. Each subsequent year's beginning fund balance includes unspent proceeds from those bonds. FY2021-22 includes \$23 million in beginning fund balance for tax revenue for Supportive Housing Services, as well as, \$126 million in current revenue for Supportive Housing Services tax revenue earnings. FY2022-23 includes \$225 million in current revenue for Supportive Housing Services tax revenue earnings.

### Expenditures and fund balance



FY2019-20 ending fund balance includes unspent Affordable Housing and Natural Areas bond funds. FY2020-21, FY2021-22, and FY2022-23 include unspent Affordable Housing and Natural Areas bond funds, as well as, Supportive Housing Services tax revenue.

## Where the money comes from

Resources to meet Metro's obligations and needs are derived from three primary sources: beginning fund balance, current revenues and interfund transfers. Beginning fund balance consists of resources carried forward from previous fiscal years, including proceeds from voter-approved bonds (e.g., Natural Areas and Affordable Housing), reserves for specific purposes (e.g. debt reserves, renewal and replacement, specific projects or programs) and monies used for cash flow. Current revenues are those earned from Metro operations or taxes levied during the fiscal year. The principal sources of current revenues are user fees and charges from individuals and organizations that pay to use Metro facilities or buy its services. Interfund transfers are payments from one fund to another fund usually for services rendered.

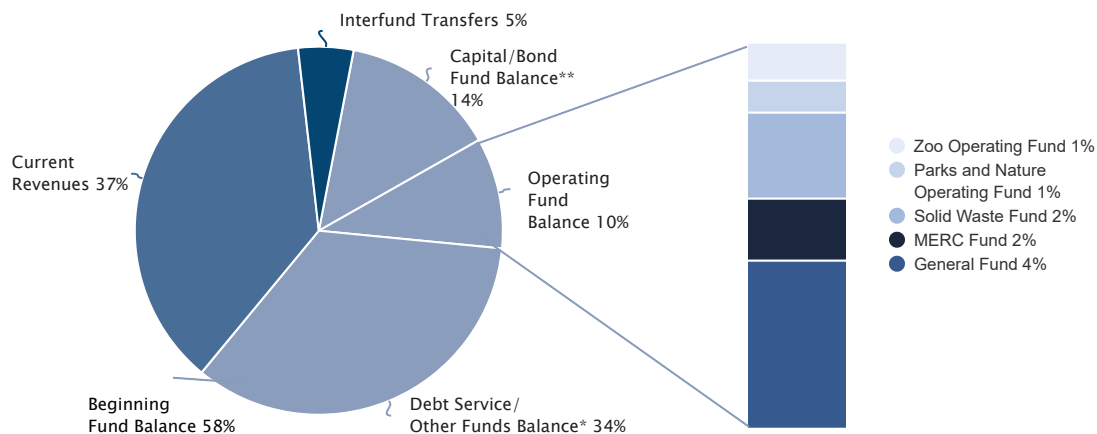
### BEGINNING FUND BALANCE

Metro's beginning fund balance constitutes 58 percent of its total resources.

The beginning fund balance for each fund consists of unspent resources carried forward from the previous fiscal year. Primary among these are unspent bond proceeds for the Oregon Zoo, Parks and Natural Areas, and Affordable Housing, as well as fees collected in prior years in the Solid Waste Revenue Fund and MERC Fund for operations, capital projects and other dedicated accounts. Another element of the beginning fund balance includes reserves for specific purposes (e.g. future capital reserves, debt reserves and specific projects or programs), which are generally required by law, policy or operating agreements. The beginning fund balance also provides cash flow for specific operations until current year revenues are received.

The General Fund's \$68.5 million beginning fund balance accounts for 7 percent of the total beginning balances (4% of total resources) and is a combination of externally restricted grant funds and other internally identified balances. The internally identified balances include amounts committed for construction excise tax, future debt service, and funds designated for future uses. In addition, as part of its financial policies, the Council also directed that undesignated balances be maintained for contingency, available for any lawful purpose in the event of sudden and unforeseen revenue drops or unplanned expenditures. For FY 2022-23 about \$22.6 million of the General Fund's beginning fund balance is unassigned.

#### FY 2022-23 Total resources



\*\*Includes the Affordable Housing Fund and the Supportive Housing Services beginning fund balance.

\*Includes the Parks and Nature Bond Fund beginning fund balance.

**Total resources \$1,617,146,977**

## Where the money comes from

### CURRENT REVENUES

Current revenues account for 37 percent of Metro's total resources. The major elements of current revenues and the percentage of total current revenues they represent include the following:

#### Income tax – 37 percent

Metro expects to receive \$225 million in income tax revenues in FY 2022-23. This revenue consists of two separate taxes: a 1% personal income tax on taxable income above \$125,000 for individuals and \$200,000 for those filing jointly, and a 1% business income tax on net income for businesses with gross receipts above \$5 million. Both taxes became effective January 1, 2021. Some businesses and individuals are expected to make estimated payments in calendar year 2021, either through payroll withholding or directly to the tax administrator. In April 2022 tax returns and payments are due for calendar year 2021 tax filers.

#### FY 2022-23 Current revenues

##### RESOURCES

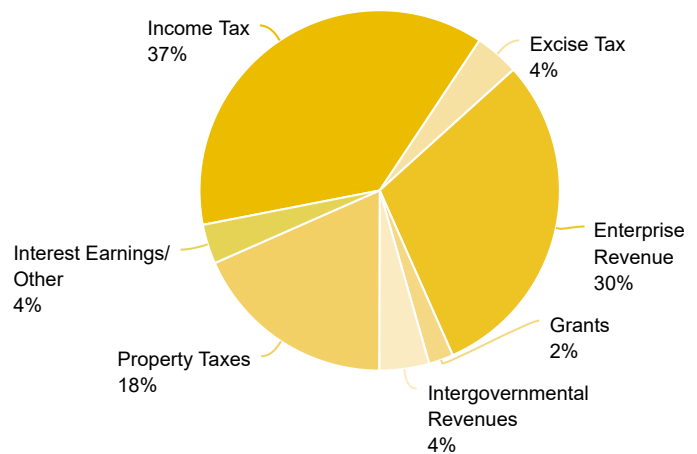
Beginning Fund Balance \$937,086,781

##### Current Revenues

Income Tax	225,000,000
Real Property Taxes	110,340,864
Excise Tax	20,245,727
Construction Excise Tax	3,595,000
Other Derived Tax Revenue	57,000
Grants	13,386,061
Local Gov't Shared Revenues	22,077,074
Contributions from other Gov'ts	4,803,957
Internal Charges for Services	1,865,705
Enterprise Revenue	180,676,754
Interest Earnings	9,744,121
Donations	3,252,313
Other Misc. Revenue	6,424,147
<b>Subtotal Current Revenues</b>	<b>601,468,723</b>

##### Interfund Transfers

Interfund Reimbursements	37,905,623
Internal Service Transfers	318,845
Interfund Loans	438,590
Fund Equity Transfers	39,928,415
<b>Subtotal Interfund Transfers</b>	<b>78,591,473</b>
<b>TOTAL RESOURCES</b>	<b>\$1,617,146,977</b>



**Total Current revenues \$601,468,723**

#### Enterprise revenues – 30 percent

Enterprise activities are expected to generate \$180.7 million in current revenues in FY 2022-23. Metro's largest enterprise activity is solid waste disposal, generating \$107.3 million, which comes from fees charged on solid waste deposited at Metro's transfer stations or several other designated solid waste facilities. This is approximately a 15.4 percent increase from FY 2021-22. Forecasts estimate a slight increase in solid waste generation while Metro's tip fee will increase during FY 2022-23, resulting in the overall increase in enterprise revenue for the Solid Waste Revenue Fund. The various fees charged within Metro's solid waste system, including fees based on tonnage, are discussed in the Solid Waste Revenue Fund summary later in this document.

The Visitor Venues include the Oregon Zoo along with the MERC Venues (OCC, Portland's and Expo) which together produce \$64.7 million in enterprise revenues, about 55.4 percent more than the prior year. The Oregon Zoo is showing an enterprise revenue increase of about 64.7 percent that includes admissions fees, membership revenues, food and beverage sales, and other fees, rentals, and sales. The budget assumes attendance of 1.2 million in FY 2022-23. Enterprise revenues are the largest revenue source for all MERC venues, and consist of all charges related to event rentals and food and beverage sales. At OCC, enterprise revenues are 57.7 percent of current revenues, and are driven by convention bookings and regional

events. At Portland'5, enterprise revenues make up 81.6 percent of current revenues, and include commercial rentals and rentals to resident companies and local non-profits. Expo also relies on enterprise revenues, which generate 82.3 percent of current revenues. These revenues are from consumer public shows, tradeshow and special feature events.

The Parks and Nature department charges for various services including parking at some of the park and boat ramp sites, cemetery sales, camping, nature education programming, and rental space. These amounts fluctuate annually based on demand in the region but are estimated at \$3.2 million for FY 2022-23. The remainder of the enterprise revenues come from parking fees, business license fees, community enhancement fees and data resource center charges for services.

### **Property taxes – 18 percent**

Metro expects to receive \$110.3 million in property tax revenues in FY 2022-23. This includes current year tax receipts to the General Fund directed toward operations of \$18 million; \$74 million related to debt service levies for general obligation bond issues for the Natural Areas program and on Affordable Housing bonds (see Debt Schedules, section G for additional detail); and \$17.2 million from the local option levy for natural areas operations, which was extended for a second five-year period through FY 2022-23. The remainder, approximately \$1.2 million, will be received in the form of delinquent property taxes, levied in prior years but received in the current year, and interest and penalties on those late payments.

### **Other miscellaneous revenues/interest earnings – 4 percent**

In FY 2022-23 other revenues include \$3.3 million in donations and \$9.7 million in projected interest earnings, with a large portion of interest earnings coming from the Affordable Housing bond issuance in May 2019 and the Parks and Nature Bond approved by voters in 2019 and issued in April 2020. Additionally, about \$6.4 million is expected from a variety of other miscellaneous revenue categories.

### **Intergovernmental revenues – 4 percent**

Metro receives revenue from both state and local agencies. Among these are transient lodging tax receipts from Multnomah County, funds from the City of Portland to support the Portland'5, state marine fuel tax revenues and a portion of the recreational vehicle registration fees passed through Multnomah County from the State of Oregon to support the regional parks. It also receives an allocation from the Visitor Facilities Trust Account (VFTA) created as a cooperative agreement between Metro, Multnomah County, the City of Portland and the hotel and car rental industries to cooperatively support and market various visitor facilities and amenities in the region. Transient Lodging Tax receipts are projected to be \$15.4 million in FY 2022-23.

Also included is \$3.4 million from the VFTA for debt service on the OCC Hotel revenue bonds.

### **Excise taxes – 4 percent**

Excise tax is recorded as revenue in the General Fund. It supports the costs of general government activities, such as the Council Office and elections expenses. The tax also supports various planning, parks and venue activities.

The Metro excise tax is levied as a flat-rate per-ton tax on solid waste disposal and as a percentage of all other authorized sales and services. The Metro excise tax is estimated to raise \$20.2 million in FY 2022-23. By Metro Code, the amount of the per-ton tax may be increased annually based on the Consumer Price Index. The flat-rate per-ton tax was consolidated into a single yield-based tax in FY 2010-11, folding in a number of individual per-ton rates which had been imposed at different times. The single rate approach increases predictability and moderates revenue swings in times of either increasing or decreasing tonnage. The consolidation did not change the charter limitation on expenditures. The rate for all other authorized revenues, currently 7.5 percent, does not change unless amended by the Metro Council. The Council has exempted the Oregon Zoo, OCC, Expo, and the revenue generating functions resident in the General Fund – Parks and Nature, Metro Regional Center, and the Research Center – from excise tax; the intergovernmental agreement between Metro and the City of Portland exempts Portland'5 from the tax.

In 2006 Metro also enacted a construction excise tax to fund land use planning projects to make land ready for development throughout the region. A 0.12 percent tax is assessed on construction permits issued by local cities and counties in the Metro region to provide funding for planning of future expansion areas, future urban reserves and planning that enables redevelopment of centers, corridors and employment areas within the existing Urban Growth Boundary. In 2018 the Council issued an ordinance to make CET a permanent source of revenue for the General Fund. The tax is expected to generate \$3.6 million in FY 2022-23.

## Where the money comes from

---

### **Grants – 2 percent**

Grants are anticipated to provide \$13.4 million to the revenue mix in FY 2022-23. The primary planning functions of the agency—Planning and Development and the Research Center—receive approximately \$12.2 million in grant funds. These functions rely on federal, state and local grants to fund most of the transportation planning and modeling programs. Metro also receives grants for projects planned at regional parks and natural areas and the Oregon Zoo, and periodically for projects at MERC venues. Non-planning grant funds are project specific and will vary from year to year.

### **INTERFUND TRANSFERS**

The remaining 5 percent of total resources comes from interfund transfers. Metro budgets its resources in separate and distinct funds. Transfers between funds pay for internal services provided directly by one department to another or indirectly on a cost-share basis as determined through the indirect cost allocation plan. Interfund reimbursements (indirect services) and internal service transfers (direct services) total \$38.7 million in FY 2022-23. The transfer classification also includes \$40 million in fund equity transfers (revenue sharing between funds). This includes transfers such as discretionary revenues from the General Fund to provide for Oregon Zoo operations and transfers to assist in capital development and renewal and replacement of General Fund assets.

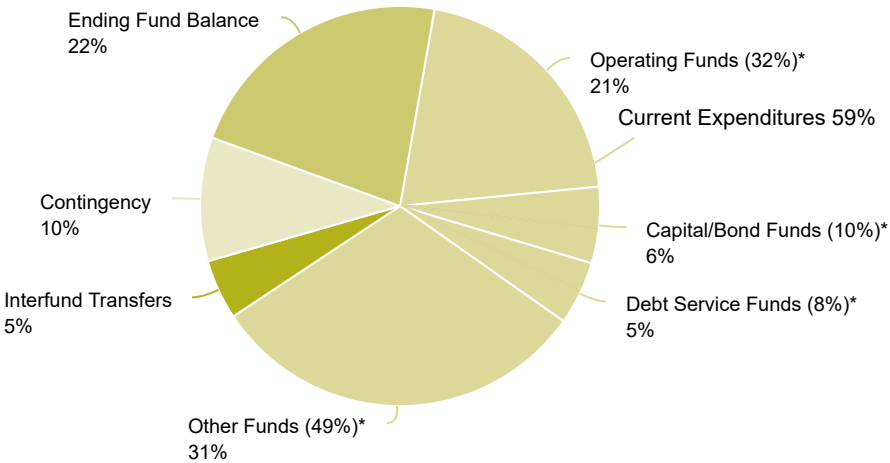
# Where the money goes

Metro uses its resources for a variety of purposes prescribed by state law and Metro Charter. Ending fund balances are resources that are not spent during the year but carried over to subsequent year(s). They include reserves, monies for cash flow purposes and bond proceeds that will be spent in ensuing years for capital projects. Resources to be spent during the year can be categorized in one of several current expenditure categories.

Metro's total current expenditures are allocated for the specific programs and functions described in the Organizational Summary section contained in the body of this budget document. 32 percent of current expenditures support the operations of Metro facilities such as the Oregon Zoo, OCC, Expo, Portland's, regional park facilities and solid waste disposal facilities, as well as programs such as waste reduction, recycling information and regional transportation and growth management planning. Another 49 percent is allocated for specific requirements, which is predominantly related to Affordable Housing and Supportive Housing Services, but also includes cemetery perpetual care, risk management, community enhancement and the Smith and Bybee Wetlands. 8 percent is dedicated to debt service on outstanding general obligation, revenue and full faith and credit bonds. And the remaining 10 percent is allocated for capital outlay and improvements to various facilities and acquisition of new natural areas.

Interfund transfers between funds and contingencies for unforeseen needs, such as unexpected increases in costs or drops in revenue, make up the balance of Metro expenditure requirements.

## FY 2022-23 Total requirements



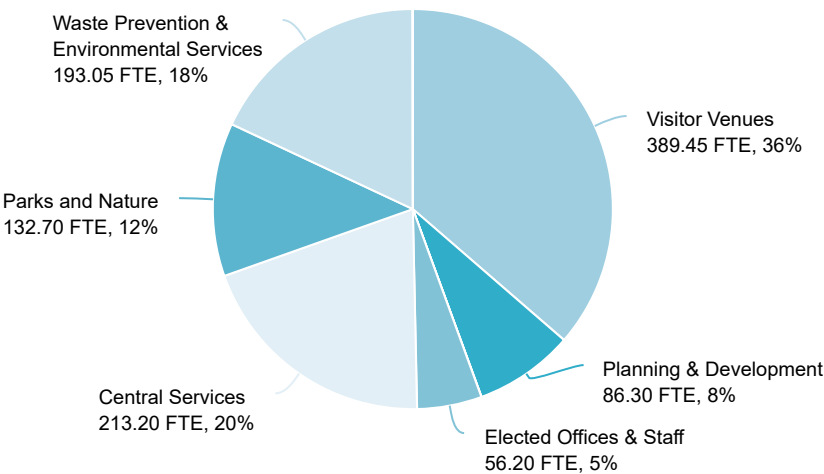
## Total requirements \$1,617,146,977

### CURRENT EXPENDITURES

Current expenditures consist of amounts to be paid out in the current fiscal year by categories defined in budget law. This includes payments for operations, debt service, grants, capital improvements and acquisitions. The major elements of current expenditures and the percentage of total current expenditures they represent include the following:

# Where the money goes

## FY 2022-23 FTE positions by function



**Total FTE 1,070.90**

### Personnel services – 15 percent

Metro plans to spend approximately \$151.1 million for salaries and wages and related expenditures for its employees in FY 2022-23. Personnel services include employee-related benefit costs such as health and welfare and pension contributions. Fringe benefits are about 52.4 percent of salaries and wages and 34.4 percent of total personnel services costs. For a more detailed discussion of fringe benefits refer to the appendix “Fringe benefit rate calculation.” A 10-year comparison of salaries, wages and benefits is provided later in this section.

The FY 2022-23 budget includes 1070.9 full-time equivalent positions, an increase of 43.70 FTE from the prior year. “FTE” means regular, benefit-eligible full or part-time positions. While temporary, seasonal and event-related labor costs are reflected in the total personnel services expenditures, these employees are not considered FTE. A discussion of staff levels is provided later in this section.

### Materials and services – 70 percent

Metro plans to spend approximately \$711.6 million on materials and services in FY 2022-23, which is an 8 percent increase from the prior fiscal year. Metro plans on distributing \$250 million in FY 2022-23 to local jurisdictions for land acquisition, acquisition and rehabilitation of existing residential properties, and new construction of affordable housing. The Supporting Housing Services program passed by voters in May 2020 is anticipated to disburse \$214.7 million for payments to other jurisdictions implementing programs and the related tax collection costs. The Parks and Nature Bond that was approved by Oregon voters in 2019 is anticipated to spend \$27 million in materials and services in support of payments to other jurisdictions and community grants. Other significant materials and services expenditures include \$70 million for solid waste transfer station operations and the transport of solid waste to the Columbia Ridge Landfill in Gilliam County, program costs for Resource Conservation Recycling and Solid Waste Compliance and Cleanup. In addition, materials and services at the Visitor Venues (OCC, Oregon Zoo, Expo and Portland’s), which account for spending necessary to operate and market the facilities, are estimated to be \$50.7 million for FY 2022-23.

### Capital outlay – 6 percent

Approximately \$57.3 million is provided for capital expenditures. These funds provide for land acquisitions and major capital improvement projects at various facilities. The largest uses of capital funds are \$1.8 million for capital expenditures related to the Natural Areas program, \$17.7 million for capital expenditures in the Parks and Nature Bond Fund, \$5 million for capital improvements at MERC facilities, and \$9.7 million for solid waste facility capital projects of which \$3 million is allocated for upgrades to organics processing at Central Station. Another \$20.3 million is provided for various capital or renewal and replacement projects at the regional parks or Metro Regional Center, including information technology



infrastructure. Capital expenditures include purchases of land and equipment, improvements to facilities and other capital related expenditures. Projects costing \$100,000 or more are included in Metro's capital improvement plan, which is updated and adopted annually and can be viewed in the Capital Improvement Plan section of this document.

### Debt service - 10 percent

Debt service provides for payments on limited tax pension bonds, general obligation and full faith and credit bonds sold for Affordable Housing, OCC, Metro Regional Center, the Natural Areas program, Expo and the Oregon Zoo, and dedicated tax revenue bonds for the OCC Hotel Project. A more detailed discussion of outstanding debt, including new debt, is provided in the Debt Summary section of this document.

### INTERFUND TRANSFERS

Metro budgets its resources in separate and distinct funds. Transfers between funds are made to pay for the cost of services provided in one fund for the benefit of another (e.g., payroll, fleet, etc.) or to share resources between funds. Interfund transfers in FY 2022-23 total \$78.6 million. Interfund transfers appear as both a resource to the receiving fund and a requirement for the transferring fund in the budget. An explanation of all transfers is provided in the appendices.

### CONTINGENCY

Contingencies in each fund are created to provide for unforeseen requirements such as unexpected increases in costs or drops in revenue. These funds may be spent only after an action of the Metro Council authorizes transferring appropriations from contingency to an expenditure line item.

#### FY 2022-23 Current expenditures by budget category

##### REQUIREMENTS

##### Current Expenditures

Personnel Services	\$151,116,523
Materials and Services	711,595,706
Capital Outlay	57,252,105
Debt Service	97,462,890

**Subtotal Current Expenditures 1,017,427,224**

##### Interfund Transfers

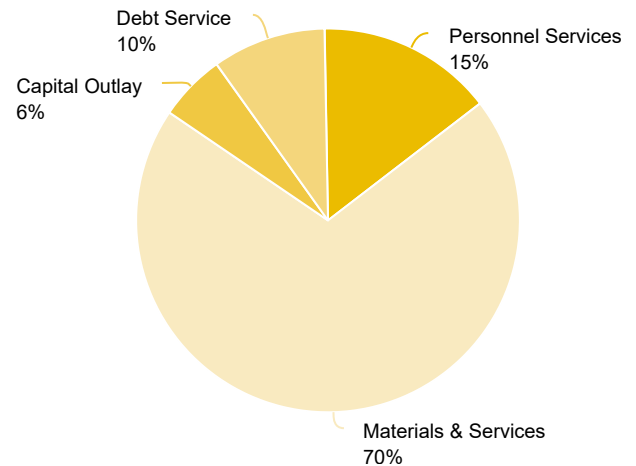
Internal Service Transfers	318,845
Interfund Reimbursements	37,905,623
Fund Equity Transfers	39,928,415
Interfund Loans	438,590

**Subtotal Interfund Transfers 78,591,473**

Contingency 161,928,322

Ending Fund Balance 359,199,958

**TOTAL REQUIREMENTS \$1,617,146,977**



**Total current expenditures \$1,017,427,224**

## Fund summary highlights

FY 2022-23 Fund Summary by Category					
	Operating Funds	Capital / Bond Funds	Debt Service Funds	Other Funds	Total
<b>RESOURCES</b>					
Beginning Fund Balance	\$157,332,039	\$222,394,251	\$5,946,722	\$551,413,769	\$937,086,781
<b>Current Revenues</b>					
Income Tax	-	-	-	225,000,000	225,000,000
Excise Tax	20,245,727	-	-	-	20,245,727
Construction Excise Tax	3,595,000	-	-	-	3,595,000
Real Property Taxes	35,754,466	-	74,586,398	-	110,340,864
Other Tax Revenues	-	57,000	-	-	57,000
Interest Earnings	1,960,020	2,517,000	156,416	5,110,685	9,744,121
Grants	12,851,061	500,000	-	35,000	13,386,061
Local Government Shared Revenues	18,678,074	-	3,399,000	-	22,077,074
Contributions from Governments	4,803,957	-	-	-	4,803,957
Licenses and Permits	589,200	-	-	-	589,200
Charges for Services	178,998,000	-	-	1,089,554	180,087,554
Contributions from Private Sources	1,997,313	1,255,000	-	-	3,252,313
Internal Charges for Services	1,865,705	-	-	-	1,865,705
Miscellaneous Revenue	6,349,147	-	-	75,000	6,424,147
Other Financing Sources	-	-	-	-	-
<b>Subtotal Current Revenues</b>	<b>287,687,670</b>	<b>4,329,000</b>	<b>78,141,814</b>	<b>231,310,239</b>	<b>601,468,723</b>
<b>Interfund Transfers</b>					
Internal Service Transfers	318,845	-	-	-	318,845
Interfund Reimbursements	36,260,635	-	-	1,644,988	37,905,623
Interfund Loans	438,590	-	-	-	438,590
Fund Equity Transfers	30,139,124	6,791,896	2,997,395	-	39,928,415
<b>Subtotal Interfund Transfers</b>	<b>67,157,194</b>	<b>6,791,896</b>	<b>2,997,395</b>	<b>1,644,988</b>	<b>78,591,473</b>
<b>TOTAL RESOURCES</b>	<b>\$512,176,903</b>	<b>\$233,515,147</b>	<b>\$87,085,931</b>	<b>\$784,368,996</b>	<b>\$1,617,146,977</b>
<b>REQUIREMENTS</b>					
<b>Current Expenditures</b>					
Personnel Services	\$141,718,291	\$6,816,975	\$-	\$2,581,257	\$151,116,523
Materials and Services	163,396,847	50,701,184	-	497,497,675	711,595,706
Capital Outlay	14,831,500	42,420,605	-	-	57,252,105
Debt Service	14,482,097	-	82,980,793	-	97,462,890
<b>Subtotal Current Expenditures</b>	<b>334,428,735</b>	<b>99,938,764</b>	<b>82,980,793</b>	<b>500,078,932</b>	<b>1,017,427,224</b>
<b>Interfund Transfers</b>					
Internal Service Transfers	-	179,550	-	139,295	318,845
Interfund Reimbursements	29,277,016	4,253,375	-	4,375,232	37,905,623
Fund Equity Transfers	27,853,570	-	-	12,074,845	39,928,415
Interfund Loans	438,590	-	-	-	438,590
<b>Subtotal Interfund Transfers</b>	<b>57,569,176</b>	<b>4,432,925</b>	<b>-</b>	<b>16,589,372</b>	<b>78,591,473</b>
Contingency	82,107,868	19,375,102	-	60,445,352	161,928,322
Unappropriated Fund Balance	38,071,124	109,768,356	4,105,138	207,255,340	359,199,958
<b>Subtotal Contingency/Ending Balance</b>	<b>120,178,992</b>	<b>129,143,458</b>	<b>4,105,138</b>	<b>267,700,692</b>	<b>521,128,280</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$512,176,903</b>	<b>\$233,515,147</b>	<b>\$87,085,931</b>	<b>\$784,368,996</b>	<b>\$1,617,146,977</b>
<b>Full-Time Equivalents (FTE)</b>	<b>1,007.95</b>	<b>45.55</b>	<b>0.00</b>	<b>17.40</b>	<b>1,070.90</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

### Operating funds

The operating funds include the General Fund, MERC Fund, Oregon Zoo Operating Fund, Solid Waste Revenue Fund and the Parks and Nature Operating Fund. A more detailed presentation of the operating funds is found in the Fund Summary section.

- Property taxes reflect Metro's permanent operating rate of \$0.0966/\$1,000 of assessed value; and the local option levy rate of \$0.0960/\$1,000 of assessed value. FY 2022-23 is the fifth year of the second five-year local option levy approved for renewal approved by voters in 2016. Both levies assume a 4.0 percent increase in assessed value and a 94.5 percent collectible rate.
- Local government revenues include the Transient Lodging Tax (TLT) collected by Multnomah County to support operations of OCC and Portland's and capital funding for OCC and Expo, and the Visitor Facilities Trust Account (VFTA) allocations to OCC and Portland's. Those revenues are expected to increase as the region continues to recover from the COVID-19 pandemic.
- Enterprise revenues include a 173 percent increase at MERC, a 7.6 percent decrease at the Oregon Zoo and a 17.3 percent increase in solid waste revenues.
- Personnel services costs increased by 24 percent. The increase is mainly related to staff additions needed to provide quality services for internal and external stakeholders. A large percentage of Metro staff are represented and salary increases are based on specific collective bargaining agreements, contributing to the personnel services cost increase. A detailed chart of FTE changes is provided later in this section.
- Contingencies are replenished following Council approved financial policies.

### Capital/bond funds

The capital/bond funds include the General Asset Management Fund, Oregon Zoo Asset Management Fund, Natural Areas Fund, and Parks and Nature Bond Fund.

The General Asset Management Fund and the Oregon Zoo Capital Asset Management Fund are funded through resource transfers from other funds and the issuance of Full Faith and Credit Bonds in FY 2017-18.

The Natural Areas Fund and Parks and Nature Bond Fund are funded through the sale of general obligation bonds following voter authorization in 2006 and 2019, respectively.

Significant project expenditures in FY 2022-23 include:

- \$250 million to local partners for approved affordable housing projects and \$24 million for Metro's site acquisition program
- \$27 million in payments to grantees and other governmental agencies for parks and natural area projects
- \$14.6 million for infrastructure related work at Metro parks and natural areas
- \$7 million for land acquisition to protect and restore natural areas
- \$3 million for organics processing upgrades at Central Station
- \$2 million for the renovations of the office building at South Station

### Debt service funds

The debt service funds include the General Revenue Bond Fund and the General Obligation Bond Debt Service Fund.

## Fund summary highlights

---

### Other funds

Other funds include the Supportive Housing Services Fund, Cemetery Perpetual Care, Community Enhancement, Risk Management and the Smith and Bybee Wetlands Funds.

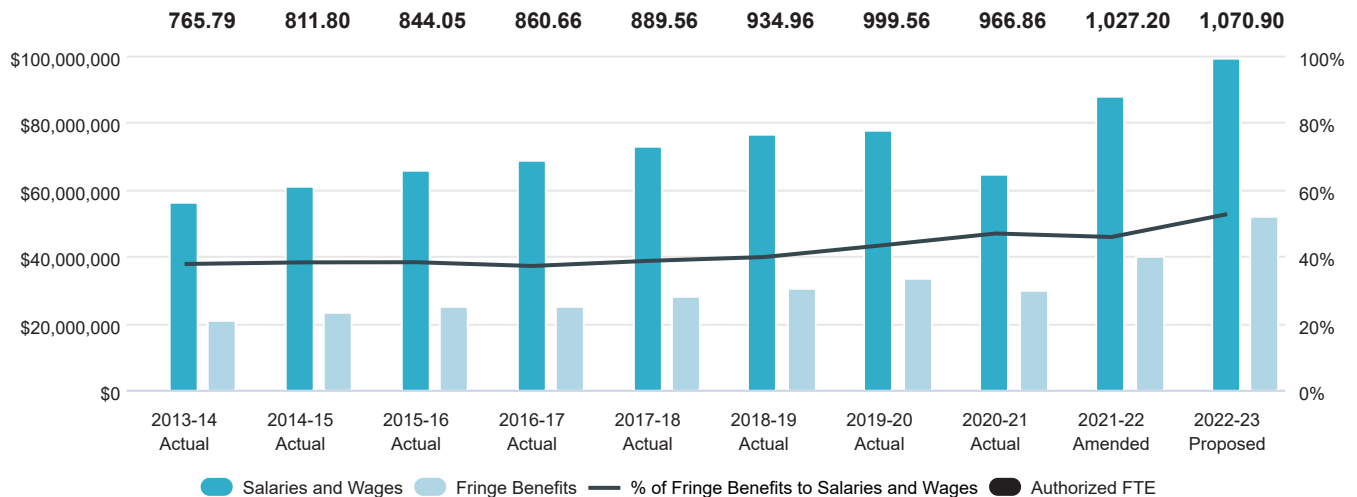
Current FY 2022-23 revenues include:

- \$225 million in business and personal income tax revenue

Significant FY 2022-23 expenditures include:

- \$216.1 million in payments to other governmental agencies for the implementation of the supportive housing services program, related tax collection, and program administration and oversight

## FY 2022-23 Comparison of salaries and wages



Over the 10-year period authorized FTE has risen by approximately 330.4 FTE. Impacts have come from a variety of different programs within the agency. The Parks and Nature programs have seen increases in FTE related to bond-funded programs as well as programs funded by the Parks and Natural Areas Local Option Levy. The Solid Waste Fund has had significant programmatic and operating changes which has resulted in additional FTE. Over the past 10 year period, the Visitor Venues (Oregon Zoo, OCC, Expo Center and Portland's) have also increased staffing to improve service levels and better manage the animal collection and exhibit structure. The Planning and Development department has added new staff to support the new Affordable Housing and Supporting Housing Services programs. Other increases over time have been due to reclassifying temporary staff that were being used on a consistent basis to regular positions, and including all regular part-time, non-event driven positions in FTE. These changes have impacted the number of FTE without a significant change in operations. The positions are a combination of limited duration and regular status. Council approves the addition of each FTE.

Salaries are a reflection of authorized FTE and are adjusted based on cost of living, step increase or merit awards and other collective bargaining factors. Metro has eight collective bargaining units. AFSCME 3580 and LIUNA 483, the two largest collective bargaining units representing approximately 63 percent of all regular positions and 91 percent of represented regular positions. AFSCME 3580 has an agreement in place through June 30, 2023. LIUNA 483's current agreement ends June, 30, 2023. In addition, LIUNA 483 represents all temporary and seasonal employees at the Oregon Zoo. The budget provides for a cost of living adjustment for represented regular employees, ranging from 2.0 percent to 3.1 percent, depending on the agreement. Represented employees are also eligible for step increases based on longevity as determined by each collective bargaining agreement. Non-represented employees received a combined cost of living and merit increase of 5.1 percent in FY 2022-23. Metro's salary plan remains competitive in the market although there may be slight adjustments to salary ranges for specific classifications.

Fringe benefits include components such as payroll taxes, pension contributions, and health and welfare premiums. Overall costs are driven primarily by two factors: pension contributions and health and welfare premiums. Effective July 1, 2021, the PERS rate increased from an average 16.4 percent of total salary to 18.7 percent. This rate is set for a two-year period. Metro issued limited tax pension bonds to fund its share of the Oregon Public Employee Retirement System (PERS) in 2005. Therefore, departments are charged 3.4 percent of salaries to pay for debt service on the PERS pension bonds.

The PERS rate is divided into two components – the employer rate and the employee contribution. The employer rate is determined through actuarial studies performed every two years. For years, Metro paid the employee contribution on behalf of the employee, except for one collective bargaining group, which opted to receive the salary increase. As of July 1, 2021, Metro began paying the 6.00 percent pick-up rate for almost all Metro employees. Based on some collective bargaining agreements, there may be some employees that continue to pay the 6.00 percent PERS employee contribution.

Metro provides medical, dental and vision coverage on behalf of its employees. Metro picks up a set percentage amount of the premium based on an employee's health and welfare elections, with the employee paying the remaining portion. All regular eligible employees receive a 92 percent employer share and 8 percent employee share.

## Salaries, wages and benefits

---

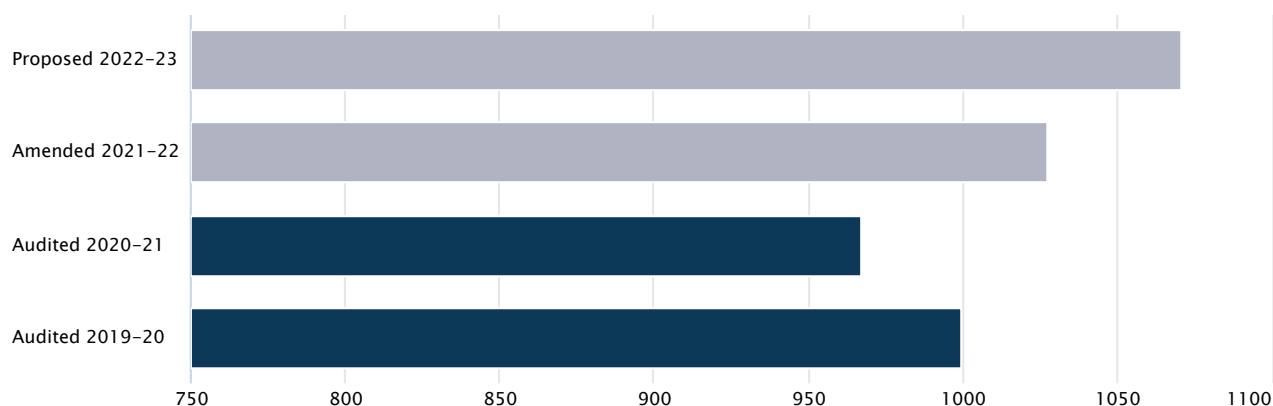
The FY 2022-23 budget assumes only minimal increases in health care premiums effective upon renewal in January. Actual costs will depend on provider proposals, which are reviewed by the agency's Joint Labor Management Committee on health care, and the enrollment choices made by Metro employees.

The Appendices section of this document provides more discussion on fringe benefit components.

Metro counts regular, benefit-eligible staff positions by FTE. One FTE equals one person working full time for one year (2,080 hours). One FTE most often means one person working full-time, but it may also be two people each working half-time, or some other combination of people whose total work time does not exceed 2,080 hours. Temporary, seasonal and MERC event-related positions are not included in the FTE chart.

Historically, staffing levels gradually increased within the Agency from FY 2012-13 through FY 2019-20. Between FY 2019-20 and FY 2020-21 the budget shows a reduction by nearly 33 FTE, mainly from the impacts that COVID-19 had at our Venues and the need to reduce staffing due to budget constraints. The FY 2022-23 budget shows an increase of net 43.7 FTE, increasing capacity across the Agency as a result of operational and programmatic requirements, including an additional 6.0 FTE to Finance and Regulatory Services, 4.0 FTE to the Council and COO's Office, and 2.0 FTE to Capital Asset Management. The Supportive Housing Services fund, which is dedicated to the program that provides funding for housing assistance and wraparound services, with the goal of ending chronic homelessness in the region, has added 3.9 FTE in FY 2022-23. Voters have renewed the commitment to the Parks and Natural Areas Local Option Levy through FY 2022-23, adding 7.4 FTE within the Parks and Nature Operating Fund. In 2019 voters approved the issuance of up to \$475 million in Natural Areas bonds. These funding sources have allowed Parks and Nature to budget 38.9 FTE to the Parks and Nature Bond Fund in FY 2022-23. FTE increases within the Solid Waste Fund are in response to the region's continued growth. Approximately 193.05 FTE are budgeted within the Solid Waste fund, performing a variety of functions within operations; educational support; conservation and recycling; and compliance and cleanup. Additionally, the Oregon Zoo added 9.5FTE in FY2022-23 as visitor attendance increases and additional assistance is needed to provide customer-facing services and high-level care for the animals.

## Historic staffing levels - overall



## Historic Staffing Levels by service

<i>Total Agency</i>	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Change from FY 2021-22	Change from FY 2019-20
Capital Asset Management	-	22.00	19.90	26.40	6.50	26.40
Communications	14.00	12.00	32.20	34.20	2.00	20.20
Council	46.20	36.20	44.20	49.20	5.00	3.00
Finance and Regulatory Services	38.50	34.80	65.10	71.60	6.50	33.10
Human Resources	23.00	21.00	29.00	30.00	1.00	7.00
Information Services	33.00	28.00	31.00	34.00	3.00	1.00
Office of Metro Attorney	16.00	16.00	17.00	17.00	-	1.00
Office of the Auditor	6.00	6.00	7.00	7.00	-	1.00
Parks and Nature	121.90	135.90	127.20	132.70	5.50	10.80
Planning and Development Department	62.80	65.25	80.10	86.30	6.20	23.50
Waste Prevention and Environmental Services	195.46	181.96	192.80	193.05	0.25	(2.41)
Research Center	31.00	25.25	-	-	-	(31.00)
Visitor Venues	410.70	381.50	380.70	389.45	8.75	(21.25)
Non-Departmental	1.00	1.00	1.00	-	(1.00)	(1.00)
<b>TOTAL BUDGET</b>	<b>999.56</b>	<b>966.86</b>	<b>1,027.20</b>	<b>1,070.90</b>	<b>43.70</b>	<b>71.34</b>

## Staff levels

<i>Visitor Venues</i>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>Change from FY 2021-22</b>	<b>Change from FY 2019-20</b>
Expo Center	17.30	16.80	17.80	16.80	(1.00)	(0.50)
MERC Administration	4.35	4.10	-	-	-	(4.35)
Oregon Convention Center	117.70	113.30	113.30	113.30	-	(4.40)
Oregon Zoo	209.00	186.55	182.85	192.35	9.50	(16.65)
Portland's Centers for the Arts	62.35	60.75	66.75	67.00	0.25	4.65
<b>Total Visitor Venue FTE</b>	<b>410.70</b>	<b>381.50</b>	<b>380.70</b>	<b>389.45</b>	<b>8.75</b>	<b>(21.25)</b>

The General Fund has added new FTE and transferred FTE from other funds to meet the ongoing operational needs of the agency, providing support in such areas as capital asset management; communications; leadership and policy development; diversity, equity and inclusion; financial and information services, and human resources. The Visitor Venues have increased FTE for FY 2022-23 in response to growing service level requirements, security, and educational support, and exhibit management due to operations recovering from the effects of COVID-19 pandemic.

### Staffing changes for FY 2022-23

The FY2022-23 budget includes a net increase of 43.7 FTE, with 50.2 new FTE positions, a net reduction of 6.5 Limited-Duration positions, or positions that were converted to Regular status, and 8.0 FTE transferred between departments for better operational efficiency.

The largest FTE change came from an increase in 13.0 FTE to Central Services in a variety of different areas, including 6.0 FTE to Finance and Regulatory Services, 3.0 FTE to Information Services, and 2.0 FTE to Capital Asset Management to support Metro's departments in building back better and successfully achieving their strategic framework goals.

The Visitor Venues added 13.0 FTE, while reducing 3.5 FTE related to Limited-Duration positions, providing more permanent positions, as operations continue to grow back.

Planning and Development added 7.2 FTE, while reducing 2.0 FTE related to Limited-Duration positions, to support delivering on equitable transportation planning goals and regional affordable housing and supportive housing services administration.

Waste Prevention and Environmental Services (WPES) transferred 4.75 FTE to Capital Asset Management, for efficiency and to align with best practices, and 2.0 FTE related to limited-duration positions were eliminated. 2.0 FTE were added to support maintenance and project management for the RID Patrol Program, 4.0 FTE were added to support administration, maintenance, systems, and supervision to maintain the current level of services and protect the health and safety of customers and workers, and 1.0 FTE was added to support the transition of the City of Portland's Master Recyclers program to Metro. Resulting in a net increase of 0.25 FTE.

Parks and Nature increased by a net 5.5 FTE from the FY 2021-22 amended budget, increasing operational capacities in many areas including: operating and maintaining Metro properties, supporting the Community Engagement and Stewardship program, and supporting Tribal Government planning initiatives.

A four-year FTE history detail is provided in the Appendices.



## Full-Time equivalent changes by organizational unit

	FY 2021-22 Amended FTE	FY 2022-23 Changes						FY 2022-23 Adopted FTE
		Other Transferred Positions	Eliminated LD Positions*	Eliminated Regular Positions	New LD Positions	New Regular Positions**	Total FTE Change	
Capital Asset Management	19.90	4.50				2.00	6.50	26.40
Communications	32.20	1.00				1.00	2.00	34.20
Council	44.20	1.00			1.00	3.00	5.00	49.20
Finance and Regulatory Services	65.10	0.50				6.00	6.50	71.60
Human Resources	29.00					1.00	1.00	30.00
Information Services	31.00					3.00	3.00	34.00
Office of Metro Attorney	17.00						0.00	17.00
Office of the Auditor	7.00						0.00	7.00
Parks and Nature	127.20	(1.50)				7.00	5.50	132.70
Planning and Development Department	80.10	1.00	(2.00)			7.20	6.20	86.30
Waste Prevention and Environmental Services	192.80	(4.75)	(2.00)			7.00	0.25	193.05
Visitor Venues	380.70	(0.75)	(3.50)			13.00	8.75	389.45
Non-Departmental	1.00	(1.00)					(1.00)	0.00
<b>TOTAL</b>	<b>1027.20</b>	<b>0.00</b>	<b>(7.50)</b>	<b>-</b>	<b>1.00</b>	<b>50.20</b>	<b>43.70</b>	<b>1,070.90</b>

\*Includes positions converted to regular status

\*\*Includes positions converted from limited duration



# Organization summary

---

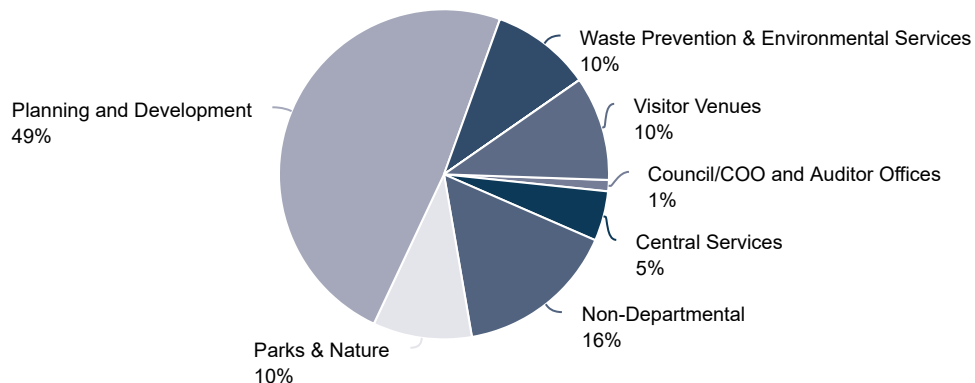
Organizational Summary .....	D-2
<b>Elected offices</b>	
Metro Council .....	D-6
Metro Auditor .....	D-12
<b>Metro external departments</b>	
Parks and Nature .....	D-16
Planning and Development .....	D-20
Visitor Venues .....	D-24
Oregon Convention Center .....	D-26
Portland’s Centers for the Arts .....	D-32
Portland Expo Center .....	D-36
Oregon Zoo .....	D-40
Waste Prevention and Environmental Services .....	D-44
<b>Central services</b>	
Capital Asset Management .....	D-50
Communications .....	D-54
Finance and Regulatory Services .....	D-58
Human Resources .....	D-62
Information Services .....	D-66
Office of Metro Attorney .....	D-70
Non-Departmental Summary .....	D-74

# Organizational summary

## Organizational Summary

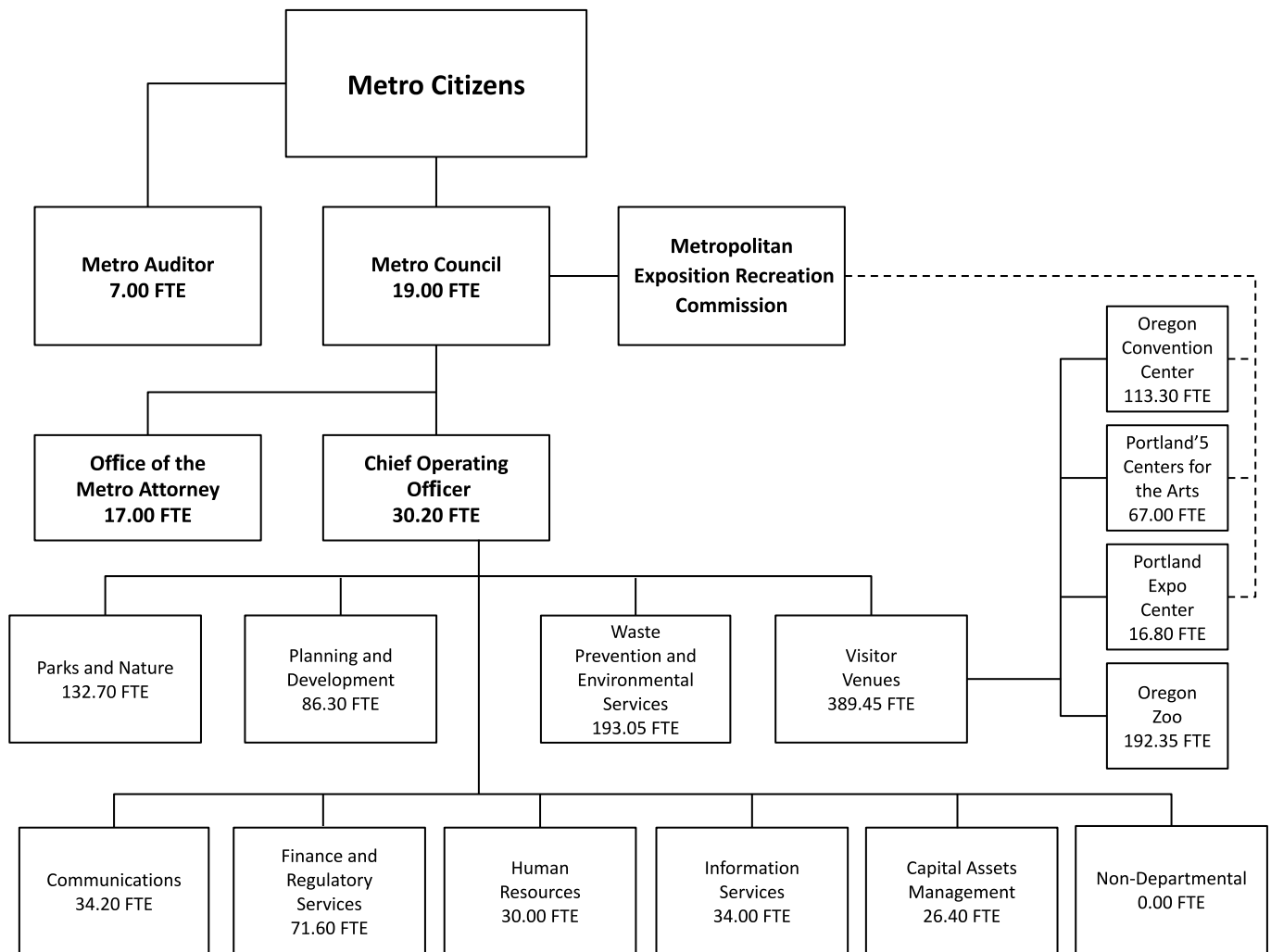
	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended 2021-22
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$110,599,511	\$94,148,995	\$128,196,037	\$151,116,523			17.88%
Materials and Services	\$165,103,688	170,412,320	658,594,019	711,595,706			8.05%
Capital Outlay	\$39,516,477	26,533,413	50,569,101	57,252,105			13.22%
Debt Service	\$90,822,787	85,104,103	95,242,966	97,462,890			2.33%
Internal Service Transfers	\$5,665,131	6,633,325	15,685,448	318,845			(97.97%)
Interfund Reimbursements	\$18,108,741	21,627,644	34,454,714	37,905,623			10.02%
Fund Equity Transfers	\$20,114,127	29,818,105	28,735,577	39,928,415			38.95%
Interfund Loans	\$988,096	-	436,857	438,590			0.40%
<b>TOTAL</b>	<b>\$450,918,558</b>	<b>\$434,277,905</b>	<b>\$1,011,914,719</b>	<b>\$1,096,018,697</b>			<b>8.31%</b>
<b>BUDGET BY ORGANIZATION</b>							
Capital Asset Management	\$-	\$5,943,570	\$13,601,214	\$14,009,191			3.00%
Communications	2,346,643	1,806,259	4,750,816	5,505,801			15.89%
Council	6,667,864	5,636,977	9,106,278	10,950,238			20.25%
Finance and Regulatory Services	8,130,234	7,897,491	12,924,386	15,150,498			17.22%
Human Resources	3,139,426	3,368,680	4,854,692	5,403,662			11.31%
Information Services	6,181,082	5,760,355	10,190,454	10,085,900			(1.03%)
Non-Departmental	133,930,950	139,767,502	170,745,398	172,704,129			1.15%
Office of Metro Attorney	2,691,662	2,754,246	3,329,962	3,517,770			5.64%
Office of the Auditor	712,991	732,013	952,576	1,030,373			8.17%
Parks and Nature	30,582,214	33,673,600	88,979,280	106,204,063			19.36%
Planning and Development							
Department	24,358,762	71,911,673	494,139,695	531,868,403			7.64%
Research Center	5,192,259	3,964,813	-	-			-
Visitor Venues - Expo Center	5,986,837	3,386,720	5,019,888	5,822,428			15.99%
Visitor Venues - MERC							
Administration	969,889	845,379	-	-			-
Visitor Venues - Oregon							
Convention Center	49,093,912	12,906,765	27,759,381	39,128,160			40.95%
Visitor Venues - Oregon Zoo	62,124,347	37,630,356	43,809,273	47,560,842			8.56%
Visitor Venues - Portland's							
Centers for the Arts	24,422,752	10,222,770	14,780,780	19,690,108			33.21%
Waste Prevention and							
Environmental Services	84,386,733	86,068,735	106,970,646	107,387,131			0.39%
<b>TOTAL</b>	<b>\$450,918,558</b>	<b>\$434,277,905</b>	<b>\$1,011,914,719</b>	<b>\$1,096,018,697</b>			<b>8.31%</b>
Contingency	\$-	\$-	\$112,095,630	\$161,928,322			44.46%
Unappropriated Fund Balance	1,093,855,869	1,040,457,219	439,747,017	359,199,958			(18.32%)
<b>TOTAL BUDGET</b>	<b>\$1,544,774,427</b>	<b>\$1,474,735,125</b>	<b>\$1,563,757,366</b>	<b>\$1,617,146,977</b>			<b>3.41%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>999.56</b>	<b>966.86</b>	<b>1,027.20</b>	<b>1,070.90</b>			<b>4.25%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>43.70</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



**Total expenditures \$1,096,018,697**

## Organizational chart



**FY 2021-22 Total FTE – 1027.2**

**FY 2022-23 Total FTE – 1070.9**



Metro Council and Office of the Chief Operating Officer.....D-6

Metro Auditor .....D-12

# Metro Council and Office of the Chief Operating Officer

## Summary of Metro Council and Office of the Chief Operating Officer

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended 2021-22
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$5,649,664	\$5,237,934	\$7,199,048	\$8,213,288			14.09%
Materials and Services	997,285	399,043	1,907,230	2,736,950			43.50%
Capital Outlay	20,915	-	-	-			-
<b>TOTAL</b>	<b>\$6,667,864</b>	<b>\$5,636,977</b>	<b>\$9,106,278</b>	<b>\$10,950,238</b>			<b>20.25%</b>
<b>BUDGET BY FUND</b>							
General Fund	\$6,667,864	\$5,636,977	\$9,106,278	\$10,950,238			20.25%
<b>TOTAL</b>	<b>\$6,667,864</b>	<b>\$5,636,977</b>	<b>\$9,106,278</b>	<b>\$10,950,238</b>			<b>20.25%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>46.20</b>	<b>36.20</b>	<b>44.20</b>	<b>49.20</b>			<b>11.31%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>5.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



# Metro Council and Office of the Chief Operating Officer

---

This organization contains budget for several important bodies of work within the agency including:

- Metro Council
- Office of the Chief Operating Officer (and office of the Deputy COO)
- Diversity, Equity, and Inclusion (DEI)
- Government Affairs and Policy Development (GAPD)

## **Metro Council**

The Metro Council provides regional governance and leadership by fulfilling Metro's mission of crossing city limits and county lines to work with communities to create a vibrant and sustainable region for all. As the governing body of Metro, the Council develops long range plans for existing and future Metro activities, and assures the financial integrity of the agency. The Council Office supports the Councilors as individuals as well as the Council as a whole in its role as a legislative body. Professional staff acts as a liaison between the Councilors and Metro staff and external partners and stakeholders.

## **Office of the Chief Operating Officer (COO)**

The Office of the Chief Operating Officer (COO) leads staff in implementing the Council's policy directives, goals and objectives. The COO and Deputy COO (DCOO) enforce Metro ordinances, provide day-to-day management of Metro's resources, programs, enterprise businesses, facilities and workforce, and prepare the proposed budget for Council consideration. Recently, the office has created more capacity for strategic project management, revamped the Hatfield Fellow program and hired a new General Manager of Visitor Venues to lead recovery of Metro's MERC venues. The employee communications program has grown, and now leads a number of culture change initiatives across the organization. In addition, scoping of an agency-wide accessibility program has concluded and work to implement that program continues.

## **Diversity, Equity, and Inclusion (DEI)**

The Diversity, Equity and Inclusion (DEI) program coordinates and leads efforts to cultivate diversity, advance equity and practice inclusion across the agency. Metro Council adopted the Strategic Plan to Advance Racial Equity, Diversity and Inclusion (Strategic Plan) in June 2016 and adopted an updated version of the Diversity Action Plan in May 2017. The DEI program has focused on implementing action items identified in Agency plans and has been working collaboratively with Metro departments and venues to ensure Metro staff and leaders feel empowered and able to successfully accomplish the goals and action items outlined in these plans. The Committee on Racial Equity (CORE) is in its fifth year with a new recruitment occurring on a yearly basis.

The DEI program continues to anchor its work in key action items of the Strategic Plan that deepen our commitment to systems change. Recent work included the creation and adoption of a Metro-wide Racial Equity Framework to guide decision making and deliver on racial equity outcomes; the launch of a new Budget Equity Tool to align our budget investments with equity goals; the launch of a new agency-wide table bringing together Racial Equity Leaders to catalyze efforts across the agency and build a community of practice; the launch of Metro's Impact Evaluation project and the centralization and coordination of equity metrics and tracking across departments and venues; and the adoption of the first of its kind regional workforce agreement to embed equity goals and practices in the delivery of large scale construction projects. And the agency's Committee on Racial Equity (CORE) continues to be an active leader in providing guidance on Metro's investment measures and programmatic work.

## **Government Affairs and Policy Development (GAPD)**

Government Affairs and Policy Development (GAPD) represents Metro's interests before local, state and federal governments, and coordinates with the Metro Council and agency departments to develop policy concepts, initiatives, and strategies, and to carry out special projects and partnerships.

## **STRATEGIC FRAMEWORK**

To align with the Strategic Framework goals of Keeping Our Promises and Building Back Better, the Council Office, Office of the COO, DEI, and GAPD will be guided by the values of public service, safety and resilience. The following key focus areas have been identified for the FY 2022-23 budget:

# Metro Council and Office of the Chief Operating Officer

---

## KEEPING OUR PROMISES

### Council Office

- The Council office will partner with GAPD to support Metro Council in providing policy direction for successful implementation of major agency objectives including the Supportive Housing Services program, the Affordable Housing bond, the Parks and Natural Areas bond, and increased support for Metro's role in addressing solid waste challenges in the region.

### COO Office

- COO is investing in employee communications resources to build on employee engagement and internal communications gains.
- COO will be further developing and resourcing the accessibility program to ensure Metro is advancing ADA work and creating inclusive experiences for people with disabilities. This program will work closely with DEI, department representatives and community partners to embed a disability justice lens into programs and practices around the organization.

### DEI

- DEI will develop standard equity metrics that monitor progress towards racial equity goals across departments and programmatic areas and inform decision-making and resource allocation. We will deliver one ongoing evaluation system that aligns efforts through Equity Metrics agency-wide reporting and tracking that will ensure cohesive vision and strategy for assessing progress and holding the agency (departments and venues) accountable for deliverables.
- DEI, Office of DCOO and FRS will partner to deliver the second iteration of the Budget Equity Tool that integrates the outcomes and tools of the 2022 Impact evaluation process.
- DEI will also provide funding and strategic guidance to HR Training team to offer a suite of essential and mandatory trainings for Metro managers and supervisors to increase learning competencies regarding DEI.
- DEI will continue to provide staff and consultant expertise to HR to advance policy innovations and best practices in employee recruitment, hiring and retention. This strategic support will include DEI staff time in coordinating with ERG leaders and members to improve employee engagement to address areas for improvement identified in the 2021 Employee Engagement Survey.
- Strategic support from DEI program to external departments will continue to develop, implement, and evaluate racial equity strategies in regional investments and programs.

### GAPD

- GAPD Tribal Affairs program will support development of new agency-wide guidelines on the provision of land acknowledgments at events and meetings, policies regarding resource and archeological permitting, and staff training and development opportunities to deepen cultural competency in working with tribal governments.
- GAPD will support departments and Council in advancing climate and racial equity goals, in addition to Metro's six desired outcomes, in the development of the next Regional Transportation Plan (RTP) and urban growth management decision, supporting engagement with business, community, and other stakeholders.

## BUILDING BACK BETTER

### Council Office

- With racial justice and climate justice as touchstones, Council Office staff will support Metro councilors in consideration and decision-making on transportation projects throughout the region where Metro works in concert with other jurisdictions, partners and community stakeholders.
- To advance goals of shared prosperity across the region, Council Office staff will support the Metro Council at the local, regional, state and federal levels in identifying opportunities for Metro to increase economic mobility for all residents, and continually focus on job creation and building communities where the benefits of economic growth are distributed equitably across gender and racial groups.

# Metro Council and Office of the Chief Operating Officer

---

## COO Office

- Investing in strategic project management resources and the Hatfield Fellows program to help advance organizational priorities in alignment with the strategic framework.
- Broadening employee engagement activities by adding staff capacity to the employee communications team.
- Using dedicated “Build Back Better” materials and services funding, continue to invest in priority projects that align with Metro Council priorities, advance equity, contribute to organizational development, and support measurement and reporting.

## DEI

- To continue to development Metro’s agency-wide racial equity journey, the DEI program will launch an update to the Strategic Plan to Advance Racial Equity, Diversity and including in FY 22/23.
- The DEI program will continue to invest in community-based organizations serving BIPOC communities to grow civic engagement efforts that support the development of new civic leaders, deepen civic participation throughout the region, and shape decisions towards more equitable outcomes.
- The Construction Careers Pathways project will continue to work with regional and national partners to advance and implement the Construction Career Pathways Regional Framework in major infrastructure projects throughout the region. In FY 22/23 DEI program will also begin to assess the applicability of Construction Careers Pathways model to green jobs in Metro related sectors.

## GAPD

- GAPD will continue to support implementation of the Regional Investment Strategy, coordinating with Planning and Development staff on housing, affordable housing, and transportation investments, and with Parks and Nature on implementation of the parks bond measure, and support departments in regional, state, and federal engagement on successful implementation of Metro’s investments initiatives.
- GAPD staff will seek increased state and federal investment to support regional efforts to invest in affordable housing, transportation projects, parks, and land development and redevelopment

## EQUITY OUTCOMES

FY 2022-23 budget for Council Office, Office of the COO, DEI and GAPD includes resources to help achieve critical equity outcomes. Both existing resources and new FTE and program resources were allocated in the budget to more fully address:

- Equity metrics and progress tracking
- Accessibility program development
- Investments in employee communications to frontline staff
- Tribal Affairs policy development and training
- Funding for continued public opinion research regarding Council priorities, especially among BIPOC communities

## Metro Council and Office of the Chief Operating Officer

Equity Outcomes		Activities and efforts	Metrics
<b>Employee experience and belonging:</b> Employees have equitable access to information and resources regardless of employment status, work site. BIPOC, LGBTQ+, variable hour and on-site employees feel included, accepted, respected.	Central COO	New channels and dedicated change management practices and more focused efforts on managers/at sites.	Employee Engagement results, vimeo metrics, Town Hall attendance.
		Employee Engagement Survey initiatives to learn how to better engage and communicate with employees (targeted universalism).	Employee Engagement results.
<b>Accessibility:</b> People with disabilities enjoy full access to Metro's sites and services. Development of a disability program that promotes agency-wide cultural and structural change.		Administer and support Community Accessibility Advisory Committee. Development and implementation of Venue and Department Accessibility Plans.	Metrics under development. Metrics under development.
<b>Leading with racial equity:</b> Councilors acquire the information, understanding, and tools needed to lead with racial equity.	Council Office	Engagement with Oregon Tribes, including Annual City of Portland Tribal Nations Summit.	Councilor trainings and engagements completed. Metrics under development.
<b>Centering BIPOC in decision-making:</b> Councilors receive opportunities to engage with BIPOC leaders and center their feedback in Council decision-making process.		Planned engagement opportunities for councilors individually and as a group with CBOs and leaders in the BIPOC community when Council has key decisions before them (see e.g. redistricting in 2020).	Demographics listed by project or district; continual engagement of BIPOC leaders and CBOs.
<b>Budget management:</b> Councilors have the information and analysis they need to advance racial equity in the budget process.		Department budget briefings and presentations with racial equity components.	Successful implementation of councilors' 2021-22 budget note by departments (likely 2-3 year trajectory).
<b>Decisionmaking:</b> Racial equity is prioritized in decisionmaking, resource allocation and across Metro's efforts and activities.	Diversity, Equity, and Inclusion	Support the implementation of the Budget Equity Tool during the FY2022/23 budget process: implement and support the use of the Racial Equity Framework	Equity Metrics Project; Utilization of the Budget Equity Tool.
<b>Equity-informed employee policy creation:</b> Support the co-creation and development of new Metro employee policies by centering the most marginalized staff in design and implementation.		Strategic collaboration with HR around policy development and innovation and best practice implementation.	Q12 and Employee engagement DEI medium scores, Demographic data on existing employees; More diverse staff hired at Metro.
<b>DEI training:</b> Develop a DEI training framework to increase equity literacy across the agency.		Implement DEI training program.	Number/hours of staff attending trainings, Post training survey.
<b>Employee Resource Groups:</b> Improve retention rates and overall employee experience for marginalized staff through coordinated management of the People of Color, PRIDE and Black ERG's as well as the expansion of new groups.		Coordinate monthly gatherings of Black, POC and PRIDE Employee Resource Groups. Identify and develop opportunities for collaboration between ERG leaders, HR and senior leadership to impact employee policies and retention efforts.	Future metric: Number of BIPOC, LGBTQ and staff with Disabilities promoted or hired into management or leadership positions reflective of the region's existing workforce (build from Employee census and demographic baseline)

## Metro Council and Office of the Chief Operating Officer

Equity Outcomes		Activities and efforts	Metrics
<b>Civic engagement capacity building:</b> Invest in community-based organizations serving BIPOC communities to grow civic engagement efforts that support the development of new civic leaders, deepen civic participation throughout the region, and shape decisions towards more equitable outcomes.	Diversity, Equity, and Inclusion	Administer civic engagement capacity building grant program.	Amount granted per year to BIPOC community-based organizations for civic engagement.
<b>Construction Careers:</b> Coordinate regional jurisdictional partners and industry stakeholders to advance and implement the Construction Career Pathways Regional Framework in order to create career pathways for women and BIPOC workers into the construction industry.		Support partner jurisdictions in adoption and implementation of framework.	Grow the number of jurisdictions adopting the framework; publish regional workforce diversity data and reports to assess progress.
<b>Impact evaluation:</b> Develop standard equity metrics that monitor progress towards racial equity goals across departments and programmatic areas to inform decision-making and resource allocation.		Implement the Impact Evaluation project in 2022-23.	Number of departments with equity goals and performance metrics.

# Metro Auditor

## Summary of Metro Auditor

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended 2021-22
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$694,104	\$713,664	\$928,823	\$1,000,323			7.70%
Materials and Services	18,888	18,349	23,753	30,050			26.51%
<b>TOTAL</b>	<b>\$712,991</b>	<b>\$732,013</b>	<b>\$952,576</b>	<b>\$1,030,373</b>			<b>8.17%</b>
<b>BUDGET BY FUND</b>							
General Fund	\$712,991	\$732,013	\$952,576	\$1,030,373			8.17%
<b>TOTAL</b>	<b>\$712,991</b>	<b>\$732,013</b>	<b>\$952,576</b>	<b>\$1,030,373</b>			<b>8.17%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>6.00</b>	<b>6.00</b>	<b>7.00</b>	<b>7.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

The Office of the Metro Auditor ensures that Metro and its activities are transparent and accountable to the public. The office has three core functions:

**Performance Audits** – Audit reports provide recommendations to improve the efficiency and effectiveness of Metro’s programs and services. Audits are conducted following Government Auditing Standards. The results are presented publicly to the Metro Council and published on the Auditor’s website. The office tracks the implementation of audit recommendations and conducts follow-up audits after the original audit work is completed.

**Metro Accountability Hotline** – The office administers a phone and online system that allows employees and the public to anonymously report concerns related to fraud, waste, abuse and inefficiency. The Auditor oversees investigations conducted in response to reports and can initiate an audit if needed.

**Financial Statement Audit** – The Auditor appoints the external auditor and administers the contract for the annual audit of Metro’s financial statements.

## SIGNIFICANT CHANGES FOR THE BUDGET

The FY 2022-23 budget maintains the additional auditor position approved by Metro Council in a budget amendment in November 2021. While both the size and scope of Metro programs and services had expanded, the Office of the Metro Auditor had not added any staff to the office since 2008. Benchmark data from the Association of Local Government Auditors and a recent survey of audit offices in Oregon and Washington, showed funding for Metro’s audit function had not kept pace. This year’s budget also includes funding for an intern to build awareness of performance auditing careers at Metro, and assist the Auditor’s Office with important projects.

There were no other significant changes for the FY 2022-23 budget.

## KEEPING METRO’S PROMISES TO RESIDENTS

The Auditor’s Office will continue to prioritize resources for early implementation audits of voter-approved measures to ensure Metro’s promises to area residents are progressing. In recent years, the Auditor’s Office completed audits of the Affordable Housing Bond and Supportive Housing Services funding. An audit of the 2019 Natural Areas Bond measure will be published in FY2022-23. The performance audits conducted by the Auditor’s Office also provide information about Metro’s progress in achieving the region’s six desired outcomes.

## METRO’S EQUITY STRATEGY

Performance audits and the Accountability Hotline provide opportunities to evaluate progress Metro’s Equity Strategy. The mission of the Auditor’s Office is to ensure accountability and transparency to the public, which is consistent with the equity goals. A point of emphasis this year will be developing strategies to broaden the pool of candidates who are aware of performance auditing careers at Metro with an emphasis with engaging potential applicants from diverse backgrounds.

## PERFORMANCE MEASURES

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
Percent of recommendations implemented by five years after audit issued	43%	57%	93%	75%	75%	75%	75%
Average hours per audit completed.	1,242	924	2,218	1,200	1,200	1,200	1,200
Reports issued per FTE	1.10	1.40	0.80	1.50	1.50	1.50	1.50





Parks and Nature .....	D-16
Planning and Development .....	D-20
Visitor Venues .....	D-24
Oregon Convention Center .....	D-26
Portland's Centers for the Arts .....	D-32
Portland Expo Center .....	D-36
Oregon Zoo .....	D-40
Waste Prevention and Environmental Services .....	D-44

# Parks and Nature

## Summary of Parks and Nature

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended 2021-22
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$12,722,118	\$14,059,449	\$17,714,235	\$19,595,916			10.62%
Materials and Services	12,013,215	11,201,588	53,583,348	56,637,147			5.70%
Capital Outlay	5,846,881	8,412,563	17,681,697	29,971,000			69.50%
<b>TOTAL</b>	<b>\$30,582,214</b>	<b>\$33,673,600</b>	<b>\$88,979,280</b>	<b>\$106,204,063</b>			<b>19.36%</b>
<b>BUDGET BY FUND</b>							
General Fund	\$10,565,179	\$3,126,181	\$3,262,559	\$3,227,423			(1.08%)
General Asset Management Fund	1,260,322	2,178,053	8,064,236	12,606,935			56.33%
Natural Areas Fund	8,248,429	5,177,303	2,585,566	3,016,379			16.66%
Open Spaces Fund	-	23,652	-	-			-%
Parks and Nature Bond Fund	1,226,790	7,194,438	54,300,185	64,148,912			18.14%
Parks and Nature Operating Fund	9,184,744	15,758,779	20,516,734	23,029,414			12.25%
Smith and Bybee Wetlands Fund	96,750	215,194	250,000	175,000			(30.00%)
<b>TOTAL</b>	<b>\$30,582,214</b>	<b>\$33,673,600</b>	<b>\$88,979,280</b>	<b>\$106,204,063</b>			<b>19.36%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>121.90</b>	<b>135.90</b>	<b>127.20</b>	<b>132.70</b>			<b>4.32%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>5.50</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

Parks and Nature protects water quality, fish and wildlife habitat and connects people to nature through a connected system of parks, trails and natural areas. With 17,000 acres, the department manages parks and natural areas across every community in the region – from Chehalem Ridge on the west to the Sandy River Gorge on the east, from Blue Lake and Broughton Beach on the north to Graham Oaks on the south. Our flourishing network of parks, trails, natural areas, nature programs and cemeteries supports Metro’s broader mission: making a great place.

The work of the Parks and Nature Department is primarily focused on ensuring that current and future generations enjoy clean air, clean water and healthy ecosystems. This work is organized into five program areas:

- Protect and Conserve Nature
- Create and Maintain Great Places
- Connect People to Nature
- Support Community Aspirations
- Convene, Plan and Build a Regional Trail System

The FY 2022-23 budget advances this work through a continuation of important efforts such as natural area land acquisition and habitat stabilization that is funded by the voter-approved 2006 and 2019 bond measures and the implementation of work plans funded by the 2018 Parks and Natural Areas levy renewal. The levy, along with Metro’s general fund, support Parks and Nature operations and maintenance.

### STRATEGIC FRAMEWORK

To align with the Strategic Framework goals of Keeping Our Promises and Building Back Better, there are four key focus areas in the FY 2022-23 budget:

#### KEEPING OUR PROMISES

- Bond Implementation: The department is working to implement the voter-approved 2019 Parks and Nature Bond measure. The past several years of work have been comprised of refining program areas, developing capital execution plans, and conducting thorough community engagement. During FY 2022-23 many program areas will be exiting the refinement stage and entering the execution phase where the department will deliver the promises to voters made within the ballot measure. An additional 1.5 FTE is being added to this funding source in FY 2022-23 to ensure effective and timely program delivery.
- Clarify Outcomes for Bond Work: The 2019 Parks and Nature Bond measure contained aspirational criteria related to racial equity, community engagement and climate resiliency. In order to authentically deliver programming that meets the aspirational criteria, the department needed to develop an updated framework to monitor and measure the impact of bond investments across the region over the life of the bond. The work to develop that framework and related outcomes is scheduled to be completed by the end of FY 2021-22, meaning FY 2022-23 will be the first year the department has updated metrics and data collection tools for the bond that will aid in measuring relative effectiveness and alignment with voter promises. Progress will be reported in the Parks and Nature Annual Report.

#### BUILD BACK BETTER

- Increase Community Engagement Capacity: Racial justice, climate justice and shared prosperity require authentic and consistent engagement. Ensuring we have capacity to engage effectively is crucial. In FY 2022-23, the department will work to expand both internal and external capacity in the area of community engagement to ensure the work of Parks and Nature accurately reflects the values of the communities we serve. In FY 2022-23, an additional 1.0 FTE is being added to ensure the department authentically carries out engagement work with sovereign Tribal Governments and 2.0 FTE is being added to support the Community Education & Stewardship program.
- Reinforce Basic Operations: The department will spend time in FY 2022-23 redefining what it looks like to deliver the Parks and Nature mission post-pandemic. The region has changed substantially over the past several years and intentional efforts must be put forth to adapt and innovate to continue providing excellence in service delivery. Efforts will include ensuring staffing levels to allow for the department to carry out core functions through an equity lens, incorporating recommendations from the Agency’s Reimagining Policing, Security and Incarcerated Labor Action Plan, and integrating the lessons learned from two years of remote work and modified operations to increase

## Parks and Nature

the department's efficacy. To continue providing safe and welcoming spaces and improve working conditions for staff, 3.0 FTE are being added in FY 2022-23 to support operating and maintaining Metro's parks, cemeteries and natural areas.

### EQUITY OUTCOMES

Commitment to diversity, equity, and inclusion is woven through all Parks and Nature investments and programs. This budget supports implementation of Metro's Strategic Plan to Advance Racial Equity, Diversity and Inclusion and Parks and Nature's individual Racial Equity, Diversity and Inclusion Action Plan by continuing investments in staff training and development to complete the strategies and actions included in the plan. Funding for programs like Partners in Nature and Access to Nature continues in this budget. These programs are specifically designed to connect communities of color to Metro's parks, trails, and natural areas, and improve Metro's park design to make our natural areas more welcoming to diverse communities.

The following table indicates the 5 focus areas of the department's equity work in FY 2022-23 as well as preliminary metrics the department will use to measure progress:

Equity Outcomes	Activities and efforts	Metrics
<b>BIPOC Wellness:</b> BIPOC staff feel a sense of wellness, connection and safety and have the tools and support they need to heal, restore and advocate for their needs.	Wellness series for BIPOC staff that focuses on mitigating micro-aggressions in the workplace, identifying past racial-based trauma from the workplace and how triggers show up, being strategic and learning how to conserve energy, know when and how energy should be utilized, tools for preparation of challenging meetings and projects, empowerment in one's position, safety, how to advocate for oneself, and other methods.	Employee engagement survey results
<b>Accountability to anti-racism:</b> White staff have advanced racial equity competencies and actively participate in disrupting racism and demolishing White Supremacy	Through a series of workshops, cohort members will distill an understanding of their Whiteness, how Whiteness shows up within their work, and how White Supremacy and its culture currently plague our systems, policies, and the world of work.	Metrics under development
<b>Hiring and Retention:</b> Parks and Nature hires more BIPOC staff, improves retention of BIPOC staff, and hires staff with advanced racial equity competencies	Develop robust racial equity competency requirements for applicants	Metrics under development
	Develop tools to streamline recruitment process that is utilized by all hiring managers	Metrics under development
	Establish required training to remove bias throughout the recruitment and hiring process	Professional development tracker project
	Establish a system of accountability and evaluation for hiring processes	Self-reported department demographics
<b>Internal Capacity and Training:</b> Bring all Parks and Nature staff to a high level of racial equity comprehension	This project will evaluate the level of staff's racial equity comprehension as well as identify gaps in comprehension, literacy and the overall understanding of enacting racial equity within one's role.	Metrics under development
	From information, a department wide racial equity training and development series will be created.	Metrics under development
<b>Parks and Nature will advance racial equity through its funding investments:</b> Through economic, environmental, and cultural equity	Meaningful engagement	Bond outcomes and performance metrics will be delivered to Metro Council in FY 2021-22 for implementation in FY 2022-23
	Workforce development	
	Supporting COBID forms	
	Prioritizing the needs of marginalized communities	
	Improving access to nature	



## Planning and Development

### Summary of Planning and Development

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended 2021-22
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$8,314,533	\$7,932,816	\$12,772,693	\$13,988,192			9.52%
Materials and Services	16,044,229	63,978,857	481,367,002	517,880,211			7.59%
Capital Outlay	-	-	-	-			-
<b>TOTAL</b>	<b>\$24,358,762</b>	<b>\$71,911,673</b>	<b>\$494,139,695</b>	<b>\$531,868,403</b>			<b>7.64%</b>
<b>BUDGET BY FUND</b>							
General Fund	\$21,988,157	\$20,202,591	\$34,070,599	\$37,664,053			10.55%
Affordable Housing Fund	2,370,605	44,460,162	285,811,650	276,867,864			(3.13%)
Supportive Housing Services	-	7,248,921	174,257,446	217,336,486			24.72%
<b>TOTAL</b>	<b>\$24,358,762</b>	<b>\$71,911,673</b>	<b>\$494,139,695</b>	<b>\$531,868,403</b>			<b>7.64%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>62.80</b>	<b>65.25</b>	<b>80.10</b>	<b>86.30</b>			<b>7.74%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>6.20</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

### Summary of Research Center

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended 2021-22
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$3,787,113	\$3,429,195	\$-	\$-			-
Materials and Services	1,405,146	535,618	-	-			-
<b>TOTAL</b>	<b>\$5,192,259</b>	<b>\$3,964,813</b>	<b>\$-</b>	<b>\$-</b>			<b>-</b>
<b>BUDGET BY FUND</b>							
General Fund	5,192,259	3,964,813	-	\$-			-
<b>TOTAL</b>	<b>\$5,192,259</b>	<b>\$3,964,813</b>	<b>\$-</b>	<b>\$-</b>			<b>-</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>31.00</b>	<b>25.25</b>	<b>-</b>	<b>0.00</b>			<b>0.00%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>-</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

Metro was founded on planning for the future. As a region, we developed the 2040 Growth Concept, reflecting the shared values of the time of protecting Oregon’s farm and forest land, and doing so by promoting compact urban development along corridors and in town centers, protecting our air and water and nature. We developed land use, transportation, parks and nature policies that conveyed a 50-year path toward implementing our vision for how our region would change over time.

While the policies have been updated and refreshed over the years, the core of what Metro stands for remains unchanged: equity and justice for all, preservation of nature, clean air and water, vocal leadership to protect and restore our climate, safe homes and neighborhoods for everyone to live, economic opportunities for all the people of this region, equitable choices about how to get around that don’t require a car, and a belief that we are stronger when we work together as a region toward common goals.

The work of the Planning and Development department has changed over time as our region has changed over time. The core of our work continues to focus on fulfilling our federal transportation planning and policy responsibilities as a Metropolitan Planning Organization (MPO) and as stewards of our region’s Urban Growth Boundary (UGB) according to Oregon State Law. Our region’s ability to accomplish these federal, state, and Metro charter requirements is directly linked to the programs and investments we deliver to our government and community partners, so these programs are an equally fundamental part of the department’s work. We are also now responsible for implementation and oversight of the voter-approved Affordable Housing Bond (2018) and Supportive Housing Services measure (2020). In addition, the department’s Research section provides data, analysis, mapping, forecasting and modeling to clients both within and outside Metro.

In addition to planning and policy functions, the Planning and Development department makes investments in active transportation and road development, high-capacity transit corridor planning, safe routes to schools, regional travel options, transportation systems management and operations, and transit-oriented development. We also offer grant programs for community placemaking, brownfields redevelopment, equitable development and economic development, all with a strong emphasis on racial equity. These investments allow us to build and maintain relationships with government, community, and business partners who work alongside Metro to effectively accomplish our shared regional goals.

### **STRATEGIC FRAMEWORK**

To align with the Strategic Framework goals of Keeping Our Promises and Building Back Better, there are four key focus areas in the FY 2022-23 budgets.

#### **KEEPING OUR PROMISES**

- The Supportive Housing Services program is quickly developing to support those experiencing or at risk of experiencing homelessness. Multnomah, Clackamas and Washington counties adopted local implementation plans in FY 2021-22, and the new Tri-County Advisory Body will guide the implementation of a regional structure for this work.

#### **BUILDING BACK BETTER**

- The Regional Transportation Plan is a vision of transportation for the region. Updated every five years, the department is now working on a plan that will be presented to Council for adoption in November 2023. Significant investments have been included in the budget for a robust engagement plan, especially with BIPOC communities, and integration of equity and climate throughout the plan.
- In FY 2021-22 the Research Center was moved into Planning and Development, and the FY 2022-23 budget reflects a full integration of that team. Data analytics, modeling and reporting are key components in planning work across the department’s programs.
- Planning and Development received funding from the Oregon Department of Transportation to support recovery from the COVID-19 pandemic. In FY 2022-23, \$5 million of these funds will support staffing and project work including Better Bus, Regional Transportation Plan update, 82nd Ave improvements and Climate Smart.

### **EQUITY OUTCOMES**

In 2018, after significant engagement with staff, agency colleagues, and community partners, the department completed its own strategy to advance racial equity, aligned with Metro’s agency-wide strategy to achieve racial equity. Our vision states: “Metro’s Planning and Development Department will work together to ensure that all facets of our work actively advance

## Planning and Development

or support the advancement of racial equity. We will actively dismantle structures of racial inequality, both internally and throughout the region. We will use Metro’s unique position as a leader in the discipline of urban planning to normalize racial equity work in contemporary planning practice and we will remain committed to this endeavor until racial equity is achieved.”

Our equity goals are organized around five key principles of power, influence, innovation, culture and accountability. All projects work to improve equity outcomes around these key principles; major projects in FY 2022-23 are identified below:

Equity Outcomes		Activities and efforts	Metrics
<b>Power:</b> Establish avenues of power for people of color by creating pathways to decision-making, including committees, workgroups and other organized bodies. Create engagement and participation structures that empower people of color.	All	Increased financial investments in committee stipends and accessible community engagement to remove barriers to participation.	Participation by individuals from under-represented communities
	Transportation	Engagement of BIPOC communities on the Regional Transportation Plan, including but not limited to community forums, interviews of people who represent BIPOC organizations, translation of technical materials into lay-person speak, translation of materials into different languages	Participation by individuals from under-represented communities
	Housing	Supportive housing services is guided by regional goals. The Tri-County Advisory Body will create those goals, and will be comprised of elected officials and individuals who have experienced homelessness; are part of BIPOC or other marginalized communities; provide culturally responsive, housing and homeless, and health and behavioral health services; or represent business, faith and philanthropic areas.	Participation by individuals from under-represented communities
<b>Influence:</b> We will use our influence to direct decision-making, resources and planning processes to ensure that people of color in the region have access to and benefit from quality jobs, affordable housing, safe and reliable transportation, clean and a health environment.	Transportation	Continue work on the Regional Congestion Pricing Study focusing on equitable implementation of road pricing.	Identification of benefits, impacts, and mitigations in low-income and BIPOC communities
		Invest in Climate Smart, including modeling, expert panel reviews and policy development. This will look at greenhouse gas emissions across the region, which have a disproportionate impact on communities of color.	Updated Climate Smart Strategy; Climate Smart analytical toolkit
		Invest in Better Bus, improving transit service across the region	Improvement of transit service within and to equity focus areas
		Apply an equity lens in the Household Travel Survey, with specific outreach efforts to survey BIPOC communities.	Number of completed surveys from under-represented communities
		Title 1 schools get priority for Safe Routes to School funding, both program and capital.	Percentage of funding directed to Title 1 schools



Equity Outcomes		Activities and efforts	Metrics
	Housing	The Affordable Housing Bond program has an intentional focus on deep affordability, family size homes, low barriers to access, culturally specific and responsive programming, and locations near public transit and opportunities.	Production goals for family-sized homes and very affordable homes (income level at 30% AMI or less); number of culturally-specific partnerships
		The Supportive Housing Services program will serve people of color at higher rates than the general population, show equal or better outcomes for people of color, and increase the availability of culturally specific services.	Percentage of BIPOC individuals served; regional availability of culturally-specific services
<b>Innovation:</b> We remain committed to innovation by devoting resources and time to reflection and experimentation in urban planning. We recognize that work aimed at achieving racial equity is inherently innovative, and considering this, we will explore new ideas, practices and approaches.	Research	Included funding for review of data, methods and tools by community based organizations.	Formation of review team; regular reporting of feedback received and implemented
		Eliminated the user fee for the Regional Land Information System (RLIS), making it accessible to all users, regardless of income or resources.	Number of RLIS downloads and/or service usage
		Continuing development of equity analysis tools, such as Equity Focus Areas and the Social Vulnerability Tool, which provide data-driven ways to include equity in transportation, housing, equitable development and land use project work.	Number of Planning and Development projects that utilize equity analysis tools
<b>Culture:</b> We will shift culture by normalizing conversations about race and racial equity, both internally and with our partner agencies. We will break down barriers in the field of urban planning for people of color, engage organizations that provide training for people of color and hire people of color.	All	Added internship funding in four areas: Modeling, Transportation Planning, Resource Development and Data Analytics & Applications.	Job placement of interns within or outside Metro

## Visitor Venues

### Summary of Visitor Venues

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended 2021-22
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$42,990,128	\$24,376,833	\$36,623,499	\$49,321,522			34.67%
Materials and Services	63,897,914	23,726,254	44,555,323	50,673,641			13.73%
Capital Outlay	31,289,320	12,472,628	5,771,500	7,781,500			34.83%
Debt Service	4,420,375	4,416,275	4,419,000	4,424,875			0.13%
<b>TOTAL</b>	<b>\$142,597,738</b>	<b>\$64,991,990</b>	<b>\$91,369,322</b>	<b>\$112,201,538</b>			<b>22.80%</b>
<b>BUDGET BY FUND</b>							
General Revenue Bond Fund	\$4,420,375	\$4,416,275	\$4,419,000	\$4,424,875			0.13%
MERC Fund	76,053,016	22,945,359	43,141,049	60,215,821			39.58%
Oregon Zoo Asset Management Fund	995,116	1,813,995	7,775,147	8,725,712			12.23%
Oregon Zoo Infrastructure/Animal Welfare Fund	23,803,503	11,478,189	1,000,000	-			(100.00%)
Oregon Zoo Operating Fund	37,325,728	24,338,172	35,034,126	38,835,130			10.85%
<b>TOTAL</b>	<b>\$142,597,738</b>	<b>\$64,991,990</b>	<b>\$91,369,322</b>	<b>\$112,201,538</b>			<b>22.80%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>410.70</b>	<b>381.50</b>	<b>380.70</b>	<b>389.45</b>			<b>2.30%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>8.75</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

### Summary of MERC Administration

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended 2021-22
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$653,557	\$515,904	\$0	\$-			-
Materials and Services	316,332	329,475	-	-			-
Capital Outlay	-	-	-	-			0.00%
<b>TOTAL</b>	<b>\$969,889</b>	<b>\$845,379</b>	<b>\$0</b>	<b>\$-</b>			<b>-</b>
<b>BUDGET BY FUND</b>							
MERC Fund	\$969,889	\$845,379	\$	\$-			-
<b>TOTAL</b>	<b>\$969,889</b>	<b>\$845,379</b>	<b>\$0</b>	<b>\$-</b>			<b>-</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>4.35</b>	<b>4.10</b>	<b>-</b>	<b>0.00</b>			<b>0.00%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

Metro's visitor venues group includes the Oregon Convention Center (OCC), Portland's Centers for the Arts (Portland's), Portland Expo Center (Expo) and the Oregon Zoo. Formed in July 2010 to enhance collaboration on operational issues, the Metro team actively works towards a common mission of maintaining world-class gathering and entertainment spaces for residents and visitors.

Through its Metropolitan Exposition Recreation Commission (MERC), Metro benefits from business and community leaders whose expertise and guidance set the strategic business direction for three of the venues: OCC, Portland's and Expo. Commissioners are appointed by the Metro Council upon recommendation from local area governments. The commission includes seven members; two each representing the city of Portland and Metro, and one each for Clackamas, Multnomah and Washington counties. The commissioners serve four-year terms.

The Oregon Zoo also benefits from a key public/private partnership through the Oregon Zoo Foundation (OZF) which is comprised of business and community leaders. The OZF's mission is to foster community pride and involvement in the Oregon Zoo and to secure financial support for the zoo's conservation, education and animal welfare programs.

The Metro Visitor Venues are varied in building type, history, business focus and client mix:

- OCC is designed to maximize economic benefit for the state and region by attracting out-of-town visitors to conventions and local residents to special events and trade shows
- Portland's is the cultural hub for the metropolitan region hosting a variety of performances and entertainment events in its multiple theatres
- Expo is the region's primary destination for public events and consumer shows, some of which have been held there for 50 years
- The Oregon Zoo is the state's most popular paid attraction, whose mission is to create a better future for wildlife by inspiring visitors to respect animals and learn about endangered species protection and take action on behalf of the natural world

The individual and aggregate contributions each makes towards the region's economy is powerful and significant: more than \$875 million in direct and indirect regional spending which supports more than 8,000 total jobs, based on the economic report from FY 2018-19. Combined, the venues hosted approximately 1,500 events/performances in FY 2018-19 that attracted 3.4 million people and offered a wide range of experiences for visitors and residents – contributing to the quality of life for the region and beyond.

However, the venues have experienced severe financial impacts due to the COVID-19 pandemic. The venues bring people together, and without large gatherings the doors had been mostly closed since March 2020 until early in FY 2021-22. During that time, Metro visitor venues have met our tremendous community challenges by making sites available for distanced shelters for individuals experiencing homelessness, wildfire evacuee sheltering, COVID-19 testing and mass vaccination centers. While recovery from pandemic impacts is still ongoing – and likely on a multi-year path to full recovery – each of the venues has fully reopened and is focused on rebuilding in FY 2022-23.

See individual visitor venue summaries for additional information on how the venues are meeting Metro Council priorities of Keeping Our Promises and Building Back Better, as well as the Equity Outcomes the venues are focused on in the coming year.

# Oregon Convention Center

## Summary of the Oregon Convention Center

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended 2021-22
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$11,341,858	\$4,814,747	\$9,380,055	\$13,313,901			41.94%
Materials and Services	29,646,082	4,687,769	14,981,726	20,300,259			35.50%
Capital Outlay	4,705,372	4,449	-	2,115,000			-
Debt Service	3,400,600	3,399,800	3,397,600	3,399,000			0.04%
<b>TOTAL</b>	<b>\$49,093,912</b>	<b>\$12,906,765</b>	<b>\$27,759,381</b>	<b>\$39,128,160</b>			<b>40.95%</b>
<b>BUDGET BY FUND</b>							
General Revenue Bond Fund	\$3,400,600	\$3,399,800	\$3,397,600	\$3,399,000			0.04%
MERC Fund	45,693,312	9,506,965	24,361,781	35,729,160			46.66%
<b>TOTAL</b>	<b>\$49,093,912</b>	<b>\$12,906,765</b>	<b>\$27,759,381</b>	<b>\$39,128,160</b>			<b>40.95%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>117.70</b>	<b>113.30</b>	<b>113.30</b>	<b>113.30</b>			<b>0.00%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

OCC is unparalleled in showcasing the genuine Portland experience and contributing to the regional economy. As the largest event venue in the Pacific Northwest, the center attracts hundreds of thousands of visitors annually from the region and worldwide to exchange ideas, sparking innovation and business connections.

The Venue continues to lead the charge within our industry for environmental responsibility and sustainability. Its forward-thinking waste diversion program is changing the way event organizers select materials while dramatically reducing the waste produced at events. On top of industry leading certifications of LEED Platinum, Salmon-Safe, and APEX/ASTM Green Venue, the 6,500 solar panels on the center's roof produce 25 percent of the building's annual energy use.

OCC catalyzes Oregon's economy. In addition to more than 5,000 jobs supported by the facility in the local region, direct and induced spending totaled more than \$650 million in FY 2018-19, the last full year prior to COVID-19. However, when the pandemic struck, all events and conventions were canceled. During the pandemic, OCC became a critical part of the region's COVID recovery efforts by providing the largest vaccination site in Oregon, supporting the delivery of over 550,000 vaccinations; as well as supporting emergency and homeless shelters and COVID-19 testing.

During FY 2021-22, OCC reopened for event and convention business. OCC has successfully hosted safe events for clients, expertly pivoting to address public health guidance and successive COVID-19 variants. Heading into FY 2022-23, OCC is focused on rebuilding teams and systems to deliver more meetings and events, particularly national conventions, to generate regional economic prosperity, tax revenues, and jobs.

## STRATEGIC FRAMEWORK

There are several key focus areas in the FY 2022-23 budget to align with the Strategic Framework goals of Keeping Our Promises and Building Back Better.

### KEEPING OUR PROMISES

- Supporting contracted and prospective clients with excellent customer support, providing solutions, and building confidence so they can achieve a successful event for their business needs.
- Scaling up the OCC team to successfully service existing license agreements and commitments. OCC plans to restore several positions in FY 2022-23 budget to meet event and organizational needs, and utilize the First Opportunity Target Area process for hiring.
- Supporting marketing and sales efforts through OCC sales and via the National Marketing contract with Travel Portland to drive business and generate economic activity in the region.
- Executing against commitments in the Economic Development Agency grant for convention marketing and support, partnering with Travel Portland to attract convention and event business to the region.

### BUILDING BACK BETTER

- OCC used the pandemic as an opportunity to rethink and reimagine itself and is scaling back staffing in a thoughtful way through the Reimagine OCC initiative to provide stellar service in an evolving environment.
- Continue phased implementation of the OCC Racial Equity Action Plan, including establishing a stand-alone program budget for Equity & Belonging, and hiring key staff members to advance the Racial Equity Plan over the next five years.
- Embracing technology, including providing mobile devices and training to frontline staff to improve service, internal communication and information sharing.
- Boosting investments in staff development and improving onboarding efforts to give staff the tools they need to be successful.
- Identifying opportunities to work better with other venues, from shared staffing to shared technology.
- Enhancing COVID safety by retaining the GBAC STAR certification and enhancing livability in the OCC neighborhood through collaboration with Lloyd EcoDistrict and SOLVE cleanups.

# Oregon Convention Center

## EQUITY OUTCOMES

OCC's budget works to advance the goals of Metro's adopted Strategic Plan to Advance Racial Equity, Diversity and Inclusion (SPARED!) through the leadership of the Equity & Belonging Program Manager. After several years of development, the OCC Racial Equity Action Plan was presented to the MERC Commission in August 2021. This document serves as the guidepost for OCC's phased implementation plan for internal and external racial equity work over the next five years.

The selected OCC Equity Outcomes below, developed in partnership with the DEI team as part of the FY 2022-23 budget process, tie back to the OCC Five-Year Racial Equity Plan:

Equity Outcomes	Activities and efforts	Metrics
The Oregon Convention Center utilizes its sphere of influence to advance racial equity.	<ol style="list-style-type: none"> <li>Develop meaningful opportunities to advance racial equity.               <ol style="list-style-type: none"> <li>Engage industry partners on equity best practices; co-create and share policies and procedures.</li> <li>Publish an annual Equity Report, inclusive of progress updates, to be shared with internal and external stakeholders.</li> </ol> </li> <li>Support Metro-wide efforts in the Northwest Region cohort of the Government Alliance on Race and Equity (GARE).               <ol style="list-style-type: none"> <li>Participate in regular meetings and workshops to strengthen the role of government in the advancement of racial equity.</li> <li>Partner with the Metro DEI Team to create a Racial Equity Lens tool for the OCC.</li> </ol> </li> </ol>	<p>Track the overall partnership engagements.</p> <p>Track staff attendance in DEI workshops and trainings.</p>
The Oregon Convention Center has strong relationships with, and fosters opportunities for, clients hosting diverse group events.	<ol style="list-style-type: none"> <li>Track the business of events that bring attendees of color to the venue.               <ol style="list-style-type: none"> <li>Develop an historic baseline trend and target goal for diverse group events.</li> <li>Design and administer a survey for event planners to identify opportunities for improvement.</li> </ol> </li> <li>Provide the outreach and support necessary to increase the number of diverse group events.               <ol style="list-style-type: none"> <li>Design a pilot grant program, including target goals and an implementation strategy, to support events with a focus on communities of color.</li> </ol> </li> <li>Strengthen relationships with organizations that support communities of color in the region, with a focus on restoration and reduction of historical harms.               <ol style="list-style-type: none"> <li>Leverage the existing relationships of other Metro departments to help foster authentic partnerships.</li> <li>Expand avenues of community outreach, to broadcast meaningful job opportunities, upcoming events of interest and opportunities for learning.</li> <li>Investigate how OCC management can better support the needs of local community groups of color.</li> </ol> </li> </ol>	<p>1. In the last 10 years 2% of our overall bookings were made up of diverse groups*.</p> <p>* Diverse groups are defined as - Black or African American, Asian or Asian American, South Asian, Hispanic, Latino/ a/x, Middle Eastern or North African, American Indian, Indigenous or Alaska Native, Pacific Islander or Native Hawaiian, Multiracial, LGBTQ+, People with Disabilities or other (culture or ethnicity not listed above)</p> <p>2. OCC is working to increase and accelerate the growth rate of these events in a phased approach with initial increase between 2022 and 2025 by 1%, a 2% growth from 2025 to 2027 with a goal of 5% by 2030.</p> <p>3. Track grant program return rates and collect feedback.</p>

Equity Outcomes	Activities and efforts	Metrics
The Oregon Convention Center is equitable in its hiring practices.	<ol style="list-style-type: none"> <li>Assess current recruitment practices. <ol style="list-style-type: none"> <li>With support from Metro HR, develop a racial diversity baseline for all OCC work teams. Identify areas of opportunity to increase equitable practices.</li> <li>With Metro HR (Class/Comp) and OCC hiring managers, revisit job duties, minimum qualifications and prerequisites to eliminate equity gaps.</li> </ol> </li> <li>Provide hiring managers additional support to increase equitable hiring outcomes. <ol style="list-style-type: none"> <li>Work with Metro HR to develop additional resources that increase equitable recruitment outcomes, including sample questions and interviewing best practices documents, for each OCC hiring manager.</li> <li>Formalize measures of accountability by creating standing meetings between OCC hiring managers and Metro HR.</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>Examine job announcement posting locations outcomes for efficacy.</li> <li>Audit past and track future outcomes of FOTA.</li> <li>Survey hiring managers to prioritize where additional support is most needed.</li> </ol>
The Oregon Convention Center has formal onboarding, training, professional development, and performance review programs that support and improve retention of a racially diverse workforce.	<ol style="list-style-type: none"> <li>Update the OCC onboarding program so that it exemplifies the brand, culture and inclusive values of the OCC, with a focus on employees of color. <ol style="list-style-type: none"> <li>Create a system for effectively tracking employee onboarding.</li> <li>With hiring managers, tailor onboarding content to meet the needs of specific work teams and positions.</li> </ol> </li> <li>Revisit the program for ongoing training and professional development of all OCC employees. <ol style="list-style-type: none"> <li>Close the equity gap in training opportunities, with a focus on employees of color and variable-hour staff.</li> <li>With Metro HR, design a training program that supports professional growth, and that keeps employees knowledgeable and engaged.</li> </ol> </li> <li>Incorporate equity into regular interactions and touch points employees have with the OCC and Metro. <ol style="list-style-type: none"> <li>Design a phased approach to increase the focus on racial equity in employee performance reviews.</li> <li>Spotlight potential career pathways and opportunities for employees' professional advancement, with a priority on employees of color.</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>OCC has created a Microsoft 365 dashboard which automates and notes all administrative tasks of onboarding</li> <li>OCC utilizes Microsoft 365 to house equity-focused hiring documents and materials for ease of access.</li> <li>Metro Learning tracking</li> <li>For all post-pandemic hiring, employees will be surveyed 3-months past start date to gain insight into the effectiveness of their experience and for opportunities to provide opportunities for improvement.</li> <li>Looking forward, OCC should identify and implement a more robust training software to better capture employee training as a complete picture unique to each employee by categorically highlighting deficiencies, areas of improvement and career pathways.</li> </ol>

## Oregon Convention Center

Equity Outcomes	Activities and efforts	Metrics
The Oregon Convention Center is a welcoming space for all guests.	<ol style="list-style-type: none"> <li>1. Provide annual equity and inclusion-focused trainings for all staff.               <ol style="list-style-type: none"> <li>(a) Assess needs and opportunities for equity-focused professional development within specific work teams.</li> <li>(b) Partner with Metro HR and Metro DEI Teams to pilot equity-focused trainings tailored to managers and specific work teams (ex - trauma-informed care, cultural sensitivity)</li> </ol> </li> <li>2. Authentically address the historical harms related to OCC's location and status as a government entity.               <ol style="list-style-type: none"> <li>(a) Develop a communication plan for the OCC Land Acknowledgment Statement so that it can be shared with all clients, staff and guests.</li> <li>(b) Create a public-facing educational display on the history of the Albina neighborhood.</li> </ol> </li> </ol>	Metrics under development
All employees of color at the Oregon Convention Center feel included, valued and empowered while at work.	<ol style="list-style-type: none"> <li>1. Advance equity by identifying opportunities to standardize regular work processes.               <ol style="list-style-type: none"> <li>(a) Use an equity lens to assess and improve scheduling processes and work assignments, with a focus on employees of color.</li> <li>(b) Update and formalize shift coverage practices to ensure equitable work assignments.</li> </ol> </li> <li>2. Create methods of authentic staff recognition and employee engagement events.               <ol style="list-style-type: none"> <li>(a) Survey staff to determine preferred types of recognition and engagement.</li> <li>(b) Compose a team of employees to advise and oversee events designed for all-staff engagement and work recognition.</li> </ol> </li> </ol>	Metrics under development
The Oregon Convention Center advances racial equity with its procurement policy and processes.	<ol style="list-style-type: none"> <li>1. Create goals for, and work to increase, COBID contracting and spending.               <ol style="list-style-type: none"> <li>(a) Determine a current baseline of COBID contracting, by percent of contracts, amount awarded and amount spent.</li> <li>(b) Create parity between the percentage of money awarded and the percentage of money spent on COBID contracts.</li> </ol> </li> <li>2. Review the current solicitation process for opportunities to increase equitable outcomes.               <ol style="list-style-type: none"> <li>(a) Revisit the checklist for Equity Strategy Meetings held for formal contract solicitations.</li> <li>(b) Attend outreach events to broaden the network of local COBID businesses.</li> </ol> </li> </ol>	Metrics under development





# Portland Centers for the Arts

## Summary of Portland's Centers for the Arts

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended 2021-22
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$8,017,832	\$2,594,432	\$7,526,833	\$10,599,613			40.82%
Materials and Services	13,599,840	7,628,338	6,453,947	6,995,495			8.39%
Capital Outlay	2,805,081	-	800,000	2,095,000			161.88%
<b>TOTAL</b>	<b>\$24,422,752</b>	<b>\$10,222,770</b>	<b>\$14,780,780</b>	<b>\$19,690,108</b>			<b>33.21%</b>
<b>BUDGET BY FUND</b>							
MERC Fund	\$24,422,752	\$10,222,770	\$14,780,780	\$19,690,108			33.21%
<b>TOTAL</b>	<b>\$24,422,752</b>	<b>\$10,222,770</b>	<b>\$14,780,780</b>	<b>\$19,690,108</b>			<b>33.21%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>62.35</b>	<b>60.75</b>	<b>66.75</b>	<b>67.00</b>			<b>0.37%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>0.25</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

Portland's brings nearly 1,000 music, theater, dance, and lecture performances to Portland each year. Its mission "Saving the world through the arts" is the backstop to P5's education and community engagement programs as it strives to be EVERYONE's performing arts center.

Among the largest performing arts centers in the country, Portland's is a national leader in keeping art and culture thriving in the region. The five theaters draw close to one million patrons to downtown Portland's Cultural District and generate \$85 million in regional spending every year.

Portland's provides subsidized use of its venues for local arts organizations so they may grow and flourish. The resident companies are the Oregon Symphony, Portland Opera, Portland Ballet Theatre, Oregon Children's Theatre and Portland Youth Philharmonic. It is a gathering place for citizens to come together to experience a variety of art forms.

Portland's Presents offers free summer performances with our Music on Main and Summer Arts on Main series, and the education program typically brings in 10,000 students from regional Title 1 schools at no cost to the schools.

The Portland's theaters were closed down when the COVID-19 pandemic hit, and remained closed until early FY 2021-22 with the exception of some virtual educational programming. However, upon re-opening, Portland's theatres have successfully met public health guidance while welcoming back hit shows and enthusiastic guests.

Heading into FY 2022-23, Portland's has a robust event schedule, including 9 weeks of Broadway. From an organizational perspective, Portland's is focused on restoring critical positions, rebuilding its Education & Outreach Program, and continuing its mission shift to better align with DEI goals.

### STRATEGIC FRAMEWORK

To align with the Strategic Framework goals of Keeping Our Promises and Building Back Better, there are several key focus areas in the FY 2022-23 budget:

#### KEEPING OUR PROMISES

- Restoring critical positions necessary to meet event needs and address workload issues. Portland's plans to restore funding to six positions in FY 2022-23, which will ensure the ability to meet the needs of staff and clients during the year.
- Maintaining Portland's assets and infrastructure. The FY 2022-23 Capital Improvement Plan includes resources to address life-safety issues at the Portland's theaters and make progress on needed building systems investments.
- Addressing public health guidelines and public safety needs. The FY 2022-23 budget includes sufficient resources to meet the evolving challenges of the pandemic, and makes investments in public safety for attendees.

#### BUILDING BACK BETTER

- The Portland's staffing plan intentionally restores existing positions with a renewed focus on advancing equity goals. The restoration of the Director of Education and Community Engagement is a critical step in rebuilding Portland's flagship program to remove access barriers and provide a diverse selection of world-class lectures and performing arts.
- Similarly, a newly restored Sales and Booking position will emphasize developing relationships with the BIPOC community and enhancing booking with communities who are not currently likely to produce shows at Portland's theaters.
- Evaluating the current subsidization model at Portland's. In order to address ongoing financial concerns and enable a mission shift toward supporting a more diverse cross-section of programming, Portland's is assessing its current approach toward tiered financial subsidization across its client base

### EQUITY OUTCOMES

The education program has historically been Portland's leading equity-focused program. The education program seeks to remove barriers and provide access, offering free performances in the venues and in the community, career shadow opportunities, summer internships, and curriculum support. The education program intentionally seeks and supports teachers and students in Title-I schools.

## Portland Centers for the Arts

As part of FY 2022-23 budget development, the Portland'5 collaborated with the DEI team to identify organization-wide Equity Outcomes and related activities and metrics:

Equity Outcomes	Activities and efforts	Metrics
P5 has strong relationship with, and supports, community arts organization with a particular focus on BIPOC, LGBTQIA and people with disabilities.	Relationship development through community meetings and involvement	Number of community meetings held per year
	Sponsor local arts and culture events in diverse communities	Total and percentage of sponsorship dollars tracked across
	Incubator program for BIPOC/LGBTQI users in Brunish Theater	Metric under development
P5 has strong relationships with culturally-specific producers and organizations offering culturally-relevant programming	Use industry relationships to identify and reach out to diverse producers, presenter and artist agents.	Metrics pending recruitment and hiring of key staff
	Equitably subsidize diverse producers/organizations (multi-year project)	Metrics pending recruitment and hiring of key staff
	Portland'5 Presents showcases local/regional/national BIPOC/LGBTQI/People with disabilities	% of Portland'5 Presents acts that showcase diverse voices
P5 recruits, hires, retains and promote a diverse workforce	Create career path opportunities for BIPOC/LGBTQI/People with disabilities	Metrics reporting on staff diversity
Audiences, clients and staff of color and people with disabilities feel safe and welcome in P5 spaces.	Multi-lingual signage	Metric under development
	Assess overall look and feel of security team uniforms to ensure a welcoming atmosphere is promoted	No metric at this time
Communities of color in greater Portland can access affordable, culturally relevant programming at P5.	Education program in Title I or equivalent schools.	Estimated number of students served Number of Tier I schools served
	Portland'5 Presents to evaluate attendance at promoted shows, and introduce ticket subsidies or donation to promote accessibility as recovery allows	Number of RLIS downloads and/or service usage



# Portland Expo Center

## Summary of Portland Expo Center

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended 2021-22
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$1,907,159	\$701,008	\$1,858,270	\$ 2,215,020			19.20%
Materials and Services	3,090,693	1,669,237	1,790,218	2,131,533			19.07%
Capital Outlay	(30,789)	-	350,000	450,000			28.57%
Debt Service	1,019,775	1,016,475	1,021,400	1,025,875			0.44%
<b>TOTAL</b>	<b>\$5,986,837</b>	<b>\$3,386,720</b>	<b>\$5,019,888</b>	<b>\$ 5,822,428</b>			<b>15.99%</b>
<b>BUDGET BY FUND</b>							
General Revenue Bond Fund	\$1,019,775	\$1,016,475	\$1,021,400	\$1,025,875			0.44%
MERC Fund	4,967,062	2,370,245	3,998,488	4,796,553			19.96%
<b>TOTAL</b>	<b>\$5,986,837</b>	<b>\$3,386,720</b>	<b>\$5,019,888</b>	<b>\$ 5,822,428</b>			<b>15.99%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>17.30</b>	<b>16.80</b>	<b>17.80</b>	<b>16.80</b>			<b>(5.62%)</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>(1.00)</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

The Portland Expo Center – a community gathering place for more than a century – continues to attract hundreds of thousands of visitors to more than 100 varied trade shows and events every year, driving \$47 million in annual economic activity and providing a boost to state and local tax revenues as well. The site offers a rich history, located on the shores of the Columbia Slough that served our area’s first peoples. As early as 1921, the site operated as a hub for area trade as the Portland International Livestock Association. In 1944, FDR’s Executive Order changed the lives of Japanese Americans forever as part of the Portland Assembly Center and in 1948 the site and the lives of African Americans were impacted by the tragic Vanport Flood. Since that time, and especially when MERC began management in 1994, the area has become Portland’s Gathering Place, serving a broad array of successful trade shows, concerts, trainings, and even hosting Cirque du Soleil.

The Expo department’s core function as part of the Visitor Venue suite is to run a vibrant and historic venue that meets our strategic goals of fiscal responsibility, staff engagement and leadership, facility stewardship and customer and community relations. Our dedicated team of professionals meet those core functions every day.

When the COVID-19 pandemic hit in spring 2020, Expo’s operations were largely closed down and many staff were let go. However, throughout the pandemic, Expo has supported regional healthcare efforts by serving as COVID-19 testing site in collaboration with the Oregon Health & Science University and the Oregon Health Authority.

Expo re-opened for events and trade shows during FY 2021-22 and has been successful in hosting safe, healthy events for its clients, expertly pivoting to address public health guidance and successive COVID-19 variants. Heading into FY 2022-23, Expo will welcome back Cirque du Soleil, continue its focus on rebuilding event business and reviving the local economy, and provide support to the Expo Development Opportunity Study (DOS) project.

### **STRATEGIC FRAMEWORK**

To align with the Strategic Framework goals of Keeping Our Promises and Building Back Better, there are several key focus areas in the FY 2022-23 budget:

#### **KEEPING OUR PROMISES**

- Scaling staffing up to meet event coverage needs for contracted events and new business. Expo plans to restore several positions in the FY 2022-23 budget – including an Event Manager I and an Assistant Operations Manager - in order to ensure clients receive excellent customer support for their events and that events can continue to meet evolving public health guidance.
- Addressing deferred maintenance challenges as effectively as possible. The Expo property has significant deferred maintenance challenges, but given the overall impact of the pandemic on travel and tourism, does not anticipate receiving Transient Lodging Tax support for capital work in FY 2022-23. The Expo team has identified a handful of critical capital projects to focus on in FY 2022-23, and will make progress on those projects with General Fund support.

#### **BUILDING BACK BETTER**

- Restoring positions to support business and sales generation. Expo plans to restore a Sales Manager I position in order to support the existing Sales Manager II in lead generation and business development.
- Emphasizing First Opportunity Target Area (FOTA) outreach for hiring efforts and identifying supportive career pathways for incoming staff. Expo will utilize the FOTA process for all new hires in FY 2022-23.
- Focusing new signage investments on creating welcoming spaces. Expo plans to revamp some signage and wayfinding materials at the property, and will focus these efforts on creating welcoming spaces for all.
- Continued support of the Expo DOS project to identify new community partnerships and ways to honor the cultural legacies intertwined with the Expo property history. Expo leadership and staff will continue to support the DOS project, providing staff time and expertise with regard to the Expo property and its potential.

# Portland Expo Center

## EQUITY STRATEGY

Expo continues to focus on partnerships with the Japanese American Museum of Oregon, Vanport Mosaic and other community groups that help us grow and learn as a department and in turn share that knowledge with our clients and patrons.

Expo supports Metro's Equity strategy by hosting events, community gatherings and cultural events that celebrate our history and allow affordable access to all. The Expo also hosts numerous diverse career fairs that link community with job opportunities. Finally the staff are committed to education and growth in all areas of DEI as well as reimagining our campus team in a new way as we begin the work to bring back staff to support our COVID recovery.

Our Equity Outcomes are organized around five outcomes, with associated programs and activities, as outlined below:

Equity Outcomes	Activities and efforts	Metrics
Strategic partnership development that creates and provides key cultural, community and financial impacts to our region.	Community-focused programming through partnerships with groups such as Vanport Mosaic, Japanese American Museum of Oregon and Hollywood Theatre. In addition, focus on high-revenue generating events such as Cirque du Soleil that drive economic impact that benefit all Expo partners.	Active Sales Incentive Goals and Targets to not only increase revenue but broadly enhance culturally-specific programming.
Hold space for Black and Japanese Americans to grieve, honor, and remember their collective histories at the Expo site.	Culturally-specific and detailed accounting of past events through memorial events, interpretive exhibits and educational opportunities through partnerships described above.	Number of events and attendees, plus dollar value of donated space and grant funding.
The Portland Expo Center is a community gathering place for People of color, marginalized communities and people of all religions. They feel safe and welcomed at Expo and can see themselves and their interests represented in programming.	In addition to the culturally-specific events, Expo hosts multiple religious gatherings throughout the year (Islamic Society of Oregon, Jehovah Witness Conventions and the Hindu Educational & Cultural Society), concerts/dances produced by and for the Latinx community. Expo also dedicate space at our PDX Drive-in Movie Spectacular curated by People of Color and members of the LGBTQIA+ (Portland Black Film Festival, Latino Network and Queer Horror).	Number of events and/or attendees, plus tracking special projects such as completion of translation projects for signage and website copy.
Communities of color throughout the region benefit from the economic activity catalyzed by the Expo Center by hiring, promoting and supporting communities of color.	The Portland Expo Center provides meaningful career paths through the utilization of the First Opportunity Target Area (FOTA) hiring process. Expo leverages our partnerships with contractors such as Edlen Electric and Levy Restaurants to provide training and advancement opportunities in the trades and hospitality industry.	Outreach and progress metrics provided by Metro HR. Specific reporting related to First Opportunity Target Area (FOTA) hiring efforts.
Expo advances equity through resource allocation by contracting with businesses owned by people of color and women.	The Portland Expo Center advances opportunities for POC and women through competitive contracting processes whenever possible. Expo partners with procurement to ensure a fair and equitable process for COBID contractors. To date, Expo has hired multiple COBID contractors for projects ranging from construction to film and video production.	Outreach and progress metrics provided by Metro Procurement. Specific detail in regards to COBID utilization reports.





# Oregon Zoo

## Summary of the Oregon Zoo

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended 2021-22
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$21,069,722	\$15,750,743	\$17,858,341	\$23,192,988			29.87%
Materials and Services	17,244,968	9,411,435	21,329,432	21,246,354			(0.39%)
Capital Outlay	23,809,656	12,468,179	4,621,500	3,121,500			(32.46%)
<b>TOTAL</b>	<b>\$62,124,347</b>	<b>\$37,630,356</b>	<b>\$43,809,273</b>	<b>\$47,560,842</b>			<b>8.56%</b>
<b>BUDGET BY FUND</b>							
Oregon Zoo Asset Management Fund	\$995,116	\$1,813,995	\$7,775,147	\$8,725,712			12.23%
Oregon Zoo Infrastructure/Animal Welfare Fund	23,803,503	11,478,189	1,000,000	-			(100.00%)
Oregon Zoo Operating Fund	37,325,728	24,338,172	35,034,126	38,835,130			10.85%
<b>TOTAL</b>	<b>\$62,124,347</b>	<b>\$37,630,356</b>	<b>\$43,809,273</b>	<b>\$47,560,842</b>			<b>8.56%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>209.00</b>	<b>186.55</b>	<b>182.85</b>	<b>192.35</b>			<b>5.20%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>9.50</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

The Oregon Zoo's mission is to create a better future for wildlife. We inspire the community to respect animals and take action on behalf of the natural world. We do this by advancing the highest levels of animal care and welfare, environmental literacy, and conservation science as we create engaging and educational experiences accessible to all. As the region's most-visited cultural institution, the zoo is also a venue for events, a place for families to create lasting memories, and a popular tourist destination.

The zoo has a long history of community support and — since its humble beginnings in 1888 — has evolved into a world leader among zoos and conservation organizations. Since 2008, thanks to a voter-approved bond measure and additional support provided through grants and private donations, the zoo has undergone a major transformation aimed at advancing animal welfare, increasing educational opportunities and improving environmental sustainability. All told, improvements made possible by the bond measure transformed nearly 40% of the zoo's 64-acre campus. Between day-to-day operations and capital projects, the zoo has a positive economic impact on the region, with direct and indirect impacts estimated at more than \$92 million annually.

### STRATEGIC FRAMEWORK

To align with the Strategic Framework goals of Keeping Our Promises and Building Back Better, there are four key focus areas in the zoo's FY 2022-23 budget:

1. Develop a financially sustainable funding model:
  - Build and maintain funding reserves
  - Evaluate programs to rebuild for financial sustainability
2. Rebuild the team:
  - Successfully recruit and onboard new staff
  - Improve employee engagement
3. Enhance the guest experience:
  - Rebuild education and event programming
  - Maximize positive impact with new habitats
  - Identify new event opportunities
4. Continue to meet AZA standards:
  - Develop capital funding model to support needed investments
  - Hire and support successful onboarding of key leadership positions
  - Advance the rebuild of the education programming
  - Continue to focus on employee engagement and experience

### EQUITY OUTCOMES

The zoo began implementing its action plan for advancing Metro's agency-wide strategy to achieve racial equity as a pilot venue in FY2018. In FY2023, we will continue to improve accessibility for lower-income community members through a 50% discount for qualifying individuals; targeted distribution of free admission to local organizations working with communities of color; and a continuation of free/discount days for the general public. We know these accessibility programs are important for our community, and we have estimated their value to be more than \$700,000. Additional engagement will occur with program development — e.g., new education programming, community events, community partnerships, campus plan. We are in the process of hiring an equity and engagement coordinator to support equity outcomes in our external and internal efforts. And we will be refining the charter and role of our Community Advocacy Committee.

Our equity goals are organized around six key outcomes identified in the table below:

## Oregon Zoo

Equity Outcomes	Activities and efforts	Metrics
Cultivate workforce development for communities of color and support inclusive and equitable hiring practices.	Hire and on-board DEI coordinator to work with Metro's DEI team and community groups for input and outreach	<b>Existing:</b> Recruitment template from other Metro DEI coordinator recruitments <b>Potential:</b> Recruitment evaluation to determine successful results
	Develop recruitment equity pre-assessment for all recruitments	<b>Existing:</b> HR demographics <b>Potential:</b> Pre-recruitment equity report using assessment evaluation of community outreach success with data from NEOGOV
	Hiring manager expectation for racial equity and bias awareness in recruitment and interviews	<b>Existing:</b> Recruiters join the beginning of interview panels to review best practices including interview bias, but currently not tracked <b>Potential:</b> 90% recruitments using HR recruiter partnership in compliance with HR recruitment equity and bias awareness standards
	Setting up employees who are persons of color for success	<b>Potential:</b> Establish milestones for new staff and set check-in timelines
	Recruitment for teens in the ZAP program	<b>Existing:</b> Outreach to 20 local high schools and 40 organizations like SEI, Latino Network, and IRCO. <b>Potential:</b> Annual report on outreach success
Provide access to the zoo, its services and programs equitably with a priority on communities of color, and ensure zoo experiences are welcoming and inclusive.	Free ticket program for community-based organizations	<b>Existing:</b> Annual report of ticket distribution of 4,500 tickets over the run of ZooLights. Outreach to 70 organizations like SEI and IRCO. <b>Potential:</b> Expanded impact report of tickets given vs. tickets used; expanded list of participating groups
	ADA assessment of zoo grounds	<b>Existing:</b> Completed assessment report <b>Potential:</b> Report of ADA work orders completed
	Invest in Better Bus, improving transit service across the region	<b>Existing:</b> Basic demographic assessment report noting that 80% of guests surveyed identify as white. Only 20% non-white guests. <b>Potential:</b> Comprehensive analysis of attendance demographics; evaluate to assess barriers and plans for greater access
	"Zoo for All" discounted ticket program	<b>Existing:</b> Annual report with limited information noting 66% guests identify as white and 33% non-white <b>Potential:</b> Analysis of program with comparison of other area venues
	Assess exhibits, interpretive displays, food and merchandise for appropriateness and sensitivity	<b>Potential:</b> Create evaluation strategy for baseline and tracking changes

Equity Outcomes	Activities and efforts	Metrics
Meaningfully engage communities of color and partner with community-based organizations to advance racial equity.	Engage the zoo's Community Advocacy Committee	<b>Existing:</b> Charter created and meetings held <b>Potential:</b> Establish committee goals and solidify the role of the committee
	ZAP-to-Zoo visits this summer serving over 300 folks from community-based organizations	<b>Existing:</b> Informal feedback <b>Potential:</b> Formalize program evaluation
	Identify a community outreach strategy and budget	
	Integrate community-based organizations in campus planning	<b>Existing:</b> Using the Strategic Plan as a guide for engagement <b>Potential:</b> Report of input and engagement
	Provide rooms for community-based organizations for free or discounted. (Action: Identify zoo contact for community groups who wish to use rooms)	<b>Potential:</b> Number of discounted rentals for community-based organizations
Meaningfully engage and educate employees on racial equity, diversity and inclusion.	Establish DEI specific training budget	<b>Existing:</b> Report of funding previously spent <b>Potential:</b> Develop line-item specific budget and goals
	Establish DEI training requirements for all staff	<b>Existing:</b> Participation tracking in Metro-wide training <b>Potential:</b> Develop annual DEI-related training report
	DEI awareness campaigns	<b>Existing:</b> In 2019, the zoo's overall DEI score was 3.42. In 2021, it grew to 3.49 <b>Potential:</b> Develop analysis from survey results to improve awareness and comprehension
	Support Metro ERGs	<b>Existing:</b> Metro DEI team participation data <b>Potential:</b> Analysis of general zoo participation
	Incorporate DEI awareness in frontline customer service training	<b>Existing:</b> After-class survey results
Prioritize diversity and equity in contracting and procurement processes.	Support Metro's COBID and local vendor prioritization	<b>Existing:</b> Procurement reports on COBID utilization <b>Potential:</b> Procurement reports
	Purchasing from local businesses who are owned by people of color	
Ensure sustainable, long-term integration of diversity, equity and inclusion into the zoo's operations.	Require participation from every zoo department in the DEI team	<b>Existing:</b> 67% of departments represented on the DEI team <b>Potential:</b> Annual report of DEI achievements
	Increase participation in AZA's DEI work	<b>Existing:</b> Full compliance with 7.9 AZA DEI standards which states the institution must follow a written diversity, equity, access, and inclusion program. Programs must be proactive and transparent, with measurable goals for assessing programs, and must have a paid staff member(s) or committee responsible for oversight. <b>Potential:</b> Annual AZA compliance report

# Waste Prevention and Environmental Services

## Summary of Waste Prevention and Environmental Services

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended 2021-22
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$20,166,421	\$20,044,792	\$24,740,961	\$26,250,204			6.10%
Materials and Services	60,605,806	58,818,246	65,635,284	71,476,927			8.90%
Capital Outlay	1,640,215	5,228,652	16,594,401	9,660,000			(41.79%)
Debt Service	1,974,291	1,977,045	-	-			-
<b>TOTAL</b>	<b>\$84,386,733</b>	<b>\$86,068,735</b>	<b>\$106,970,646</b>	<b>\$107,387,131</b>			<b>0.39%</b>
<b>BUDGET BY FUND</b>							
General Fund	\$2,019,012	\$-	\$-	\$-			-
Community Enhancement Fund	986,952	1,113,520	1,484,912	1,524,594			2.67%
General Asset Management Fund	4,900,741	-	-	-			-
General Revenue Bond Fund	1,974,291	1,977,045	-	-			-
Solid Waste Fund	74,505,738	82,978,171	105,485,734	105,862,537			0.36%
<b>TOTAL</b>	<b>\$84,386,733</b>	<b>\$86,068,735</b>	<b>\$106,970,646</b>	<b>\$107,387,131</b>			<b>0.39%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>179.76</b>	<b>181.96</b>	<b>192.80</b>	<b>193.05</b>			<b>0.13%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>0.25</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

## DEPARTMENT OVERVIEW

The Waste Prevention and Environmental Services (WPES) department is responsible for ensuring that all solid waste generated in the region is managed in a manner that protects public health and safeguards the environment. This work is guided by the 2030 Regional Waste Plan that serves as the greater Portland area's blueprint for investing in our garbage and recycling system, reducing the environmental and health impacts of materials that end up in this system, and advancing progress towards Metro's racial equity goals. To fulfill this responsibility and implement the plan direction, the department's core functions include:

- **Reducing impacts of products and waste through policy and regulation.** This includes development of state legislation, regional policy and programs and regulation of the solid waste system.
- **Reducing the impacts of products and waste through education, technical assistance and partnerships.** This includes supporting the development of youth leadership; providing education, technical and information services to the public; and providing waste-related community services such as paint recycling and cleanup of illegal disposal sites.
- **Providing safe, economic and environmentally sound operation of Metro facilities that provide garbage transfer and disposal, recycling and recovery of certain materials, and hazardous waste collection services.** This includes operations and operational resilience of Metro South and Central transfer stations and hazardous waste facilities, and management of the St. John's landfill.
- **Planning for long term system adaptability, sustainability and resilience.** This includes long range system planning, making strategic system investments, planning new facilities and public services, disaster debris planning, and ongoing performance monitoring, improvement and evaluation.

## STRATEGIC FRAMEWORK

To align with the Strategic Framework goals of Keeping Our Promises and Building Back Better and advancing goals within the 2030 Regional Waste Plan, there are seven key focus areas in the FY 2022-23 budget:

### KEEPING OUR PROMISES

- **Cleaning up dumped garbage:** Maintaining and expanding efforts in community clean up and graffiti abatement, services, sponsorship programs and collection events for bulky waste remains a top priority for the department. The FY 2022-23 budget includes increased investment in community cleanup services including additional RID clean-up crews, maintenance and operation of the new RID deployment facility, and expanding bulky waste collection events.
- **Safe, reliable and well maintained public operations:** Management of our garbage and recycling operation facilities and public services requires continued investment to make the repairs and improvements necessary to maintain the current level of services and protect the health and safety of customers and workers. The department's portfolio includes eight different operational sites across the region including: Cornelius transfer station property, St. Johns Landfill, Metro Paint and Metro Paint annex, Metro Central, Metro South and Abernethy Road Office, and the RID deployment center. Facility systems, such as electrical, fire suppression, sanitary sewer, storm water, point-of-sale require continued care and maintenance and have experienced increased demands from record usage at the transfer stations, which is up 60% over the past decade. The FY 2022-23 budget includes 4.0 FTE to support operation and maintenance of these systems including capital projects, maintenance and environmental specialist support.
- **Improving transparency of solid waste fee setting:** WPES is committed to remaining accountable to the Regional Waste Plan and to the values of equity, collaboration and partnership. A top priority includes more, transparent and consistent communication about the department's budgeting process, explaining how solid waste fees are set and how they connect to the department's budget. During FY 2022-23, the department will continue to provide increased opportunity for engagement in budget development and continuing our efforts to improve transparency around solid waste fee setting.
- **Local government support in food scraps requirement implementation:** Metro adopted the food scraps separation requirement policy in 2018 to provide a region-wide standard for the separation and collection of food waste from food-waste-generating businesses. The program was to be phased in across multiple years with funding for local government technical assistance programs. Metro delayed implementation of the requirement due to COVID-19

# Waste Prevention and Environmental Services

impacts on many food generating businesses and removed the funding as a part of budget reductions. The FY 2022-23 budget includes restoring this funding to fulfill our commitment to local governments and support the program as implementation begins in 2022.

## BUILDING BACK BETTER

- **Disaster resilience planning and response:** This year the department established a solid waste disaster preparedness group and is working with solid waste and emergency management staff to advance Regional Waste Plan disaster resilience goals. This includes updates to the region’s disaster debris management plan and developing a funding approach to help support local disaster debris management response. In FY 2022-23, the department will continue work to solidify state, Metro, and local government’s roles in debris management and initiate resilience planning with authorized solid waste facilities.
- **Planning for future facilities:** Work is underway to develop the Garbage and Recycling Facilities System Plan that will outline and direct future infrastructure investments and services needed to fulfill the goals in the 2030 Regional Waste Plan and to replace aging infrastructure. The planning process will assess the region’s current public, private and non-profit garbage, recycling and reuse infrastructure, identify service gaps, and present potential approaches and a plan for future system investments. Completion of the plan is anticipated in summer 2023.
- **Local government support in recycling:** The department delivers educational programming across the region to advance goals within the Regional Waste Plan and help fulfill state waste reduction requirements. The Master Recycler program is a civic engagement program in the Metro region whose participants provide thousands of hours of volunteer service annually to Metro, local governments and community based organizations focusing on waste prevention and recycling. It is highly integrated into other Metro community based programming such as Environmental Promoters and Toxics Reduction Education. The City of Portland is discontinuing this program and local governments are requesting Metro house the program and manage regional coordination. This will provide for an integrated approach for regional programming that centers multicultural education and strengthens partnerships with local governments and the community. Transitioning this program to Metro will strengthen its role as a regional program and ensure racial equity is centered in the program’s continued evolution. The FY 2022-23 budget includes 1.0 FTE to manage this program.

## EQUITY OUTCOMES

The Regional Waste Plan not only sets the programmatic and policy direction for Waste Prevention and Environmental Services, but also establishes a blueprint for evaluating success both across the region and at Metro. Racial equity serves as the foundation of the plan. Across the Regional Waste Plan goals, eleven have been identified as having high potential for equity impacts, and metrics for six of these are already collected and reported as part of the annual Regional Waste Plan Progress Report. Metrics for the remaining five are currently under development. The following table includes the four focus areas for FY 2022-23.

Equity Outcomes	Activities and efforts	Metrics
<b>Regional Waste Plan Goal 10:</b> Provide regionally consistent services for garbage, recyclables and other priority materials that meet the needs of all users.	Provide community clean-up services for public properties and community collection events with focus on underserved communities.	Tons of illegally dumped waste overall and in the most impacted communities. (For Metro, this indicator includes the waste cleaned up by the WPES RID program.)
	Work with local government to implement the updated regional service standards requiring minimum service levels at multifamily properties.	Share of multifamily communities with adequate collection services



## Waste Prevention and Environmental Services

Equity Outcomes	Activities and efforts	Metrics
<b>Regional Waste Plan Goal 11:</b> Address and resolve community concerns and service issues.	Continue to expand crews in the region to clean up dumped garbage. RID is expanding from two to eight crews and leased a new deployment center.	Tons of illegally dumped waste overall and in the most impacted communities. (For Metro, this indicator includes the waste cleaned up by the WPES RID program.)
	Administer new flexible, low-barrier sponsorship program to provide direct funding to local jurisdictions and community organizations for clean-up efforts.	Program level metrics. Program level metrics.
<b>Regional Waste Plan Goal 14:</b> Adopt rates for all services that are reasonable, responsive to user economic needs, regionally consistent and well understood.	Improve transparency and understanding of annual solid waste fee setting process including a series of public engagements and Council discussions to identify policy considerations and best practices for fee setting.	Share of jurisdictions that offer a low income rate assistance program for residential collection services  Program and project level metrics.
<b>Regional Waste Plan Goal 16:</b> Maintain a system of facilities, from smaller recycling drop-off depots to larger full-service stations, to ensure equitable distribution of, and access to, services.	Develop the Regional Garbage and Recycling System Facilities Plan to assess the region's current public, private and nonprofit garbage, recycling and reuse infrastructure, identify services gaps, and present approaches and a plan for future system investments.	Proximity of the population, by demographic characteristics and geographic area, to services for household hazardous waste and other prioritized, non-curbside materials.

In addition to these focus areas, WPES continues to advance progress within the department's equity program, now in its eighth year. The program includes a multi-year work plan designed to help Metro meet the goals of its Strategic Plan to Advance Racial Equity, Diversity and Inclusion. The department's work on racial equity is focused on several key outcomes: creating economic opportunities through employment and contracts; providing services and programs more equitably across the region; minimizing negative impacts from the regional garbage and recycling system; and generating positive benefits for the community, including communities of color and communities historically impacted by the garbage and recycling waste system. To this end, the department's efforts for FY 2022-23 include continued investments in staff training and development, implementing workforce priorities on career pathways and wrap-around support services, and improving culture and communications across the department.



Capital Asset Management.....	D-50
Communications.....	D-54
Finance and Regulatory Services.....	D-58
Human Resources.....	D-62
Information Services.....	D-66
Office of Metro Attorney.....	D-70
Non-Departmental Summary.....	D-74

# Capital Asset Management

## Summary of Capital Asset Management

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended 2021-22
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$-	\$2,264,731	\$2,600,949	\$3,909,488			50.31%
Materials and Services	-	3,518,017	2,049,552	2,425,157			18.33%
Capital Outlay	-	160,822	6,975,000	5,703,026			(18.24%)
Debt Service	-	-	1,975,713	1,971,520			(0.21%)
<b>TOTAL</b>	<b>\$-</b>	<b>\$5,943,570</b>	<b>\$13,601,214</b>	<b>\$14,009,191</b>			<b>3.00%</b>
<b>BUDGET BY FUND</b>							
General Asset Management Fund	\$-	\$3,068,449	\$8,191,478	\$7,078,026			(13.59%)
General Revenue Bond Fund	-	-	1,975,713	1,971,520			(0.21%)
General Fund	-	2,875,121	3,434,023	4,959,645			44.43%
<b>TOTAL</b>	<b>\$-</b>	<b>\$5,943,570</b>	<b>\$13,601,214</b>	<b>\$14,009,191</b>			<b>3.00%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>0.00</b>	<b>22.00</b>	<b>19.90</b>	<b>26.40</b>			<b>32.66%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>6.50</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

Metro currently manages more than \$600 million in capital assets and has plans for significant new investments in Parks & Nature, Waste Prevention and Environmental Services (WPES), and Oregon Zoo facilities. These facilities and properties are essential to delivering community programs and services that align with Metro’s vision for the region. The Capital Asset Management (CAM) department was formed to bring together programs that could better align resources with Metro’s strategic goals. Although CAM is a newer department the FY 2022-23 budget demonstrates the effectiveness of this alignment. CAM supports planning and management of those capital assets, including facility sustainability, emergency planning, construction project management and Metro Regional Center (MRC) operations. CAM department funding also includes continued support for Metro’s involvement in the regional Construction Careers Pathway program.

## STRATEGIC FRAMEWORK

All of CAM’s Budget requests align with the Strategic Framework, Equity, and Build Back Better. These outcomes have been identified over the past two years and are our highest priorities. CAM is focused on effectively implementing these changes and has identified the resources necessary. As a part of the Central Services funding realignment, the Capital Asset Management (CAM) department transferred 6.0 FTE to the CAM department budget from other departments or funding sources.

Capital Asset Management budgets funding within the General Asset Management Fund for capital upgrades and capital maintenance. The majority of this budget is for renewal and replacement and new capital projects that will take place at the MRC building. Additionally, Council requested that \$1 million in funding be placed in a capital reserve account to be used within the Build Back Better framework with a focus on safety, climate justice, and resilience on Metro property. More information on CAM capital projects can be found within the Capital Improvement Plan section of this document.

## EQUITY OUTCOMES

Capital Asset Management’s FY 2022-23 budget includes resources that will be deployed to help achieve the equity outcomes below, including new FTE and programmatic resources that focus on creating safe and welcoming spacing within the MRC, emergency management and resilience, and sustainability and climate justice.

Equity Outcomes		Activities and efforts	Metrics
<b>Safe and welcoming spaces:</b> Staff and community members of color, and other vulnerable persons, feel safe and welcomed in the Metro Regional Center, and can access the spaces and assistance they need.	MRC Operations	Redesigned lobby and created new ‘welcome window’ with removal of security desk making Campus Operations supervisors more present where staff and visitors enter.	Regular feedback survey established through the Metro Together Workplace Project for staff using the building.
		Translation services available and Concierge position designed to specifically help staff and visitors.	
		Creating new version of security work with development of Navigator positions.	
		Adding more multicultural elements to the building in the form of signage, art and interpretives.	
<b>Workforce equity:</b> Metro’s capital projects create career pathways for women and BIPOC workers into the construction industry through full implementation of the Construction Careers Pathways policy.	CAM & DEI Collaboration	Updating the ADA transition plan to see how changes since COVID have affected our compliance.	
		Acquiring, training and utilizing software to track workforce diversity.	Disaggregated workforce diversity on Metro capital projects.
		Building systems and capacity to fully implement policy.	Total budget for projects on which policy is implemented.
		Policy incorporated in procurement process/ language	Periodic updates to procurement process/ language.

## Capital Asset Management

Equity Outcomes		Activities and efforts	Metrics
<b>Workforce development:</b> Grow capacity for culturally-responsive and culturally-specific strategies within the construction workforce development system.	CAM & DEI Collaboration	Finalizing contract with workforce board.	Contract finalization.
		Implement grant program to grow capacity of workforce development system.	Metrics under development.
<b>Emergency management and resilience:</b> BIPOC staff and communities are centered in Metro's planning for, response to, and recovery from emergencies, Metro's emergency-related policies, programming and investments advance equitable outcomes, and marginalized communities are prioritized in Metro's regional coordination.	Emergency Management	IMT responder program. Recruit and train Metro employees to serve in emergency response roles. Incorporate culturally and additional need specific information into the training. Incorporate culturally and additional need specific injects into responder exercises.	Equity criteria are scored to help determine which projects are funded through the Urban Area Securities Initiative grant (UASI).
		Metro's facilities and investments become more resilient to natural and manmade hazards over time. Natural areas strategically reduce the community's natural hazard risks.	Percent of Metro's large, occupiable buildings or campuses that have high natural or manmade hazard risk. Percentage of bond funds that advance climate and natural hazards resilience.
<b>Climate justice:</b> Metro minimizes the climate and environmental impacts of our capital projects and operations, and advances climate justice through our policies, programs and investments.	Sustainability	Update Green Building Policy to achieve racial equity and climate justice and resilience outcomes.	Annual summary of projects subject to the policy and their climate and sustainability outcomes.
		Implement Clean Air Construction Standard to reduce pollution impacts to marginalized populations and support COBID firms with compliance.	Number of projects subject to the Standard. Estimated reduction in particulate matter pollution as a result of the Standard
		Lead climate task force to coordinate agency-wide climate justice and resilience work.	Urban heat island data with equity focus areas. Tree canopy with equity focus areas GHG emissions from internal operations and transportation every 4-5 years Consumption-based GHG emissions for the region: every 1-3 years (WPES)



# Communications

## Summary of Communications

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended 2021-22
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$1,911,514	\$1,759,900	\$4,510,661	\$5,151,001			14.20%
Materials and Services	435,129	46,359	240,155	354,800			47.74%
<b>TOTAL</b>	<b>\$2,346,643</b>	<b>\$1,806,259</b>	<b>\$4,750,816</b>	<b>\$5,505,801</b>			<b>15.89%</b>
<b>BUDGET BY FUND</b>							
General Fund	\$2,346,643	\$1,806,259	\$4,750,816	\$5,505,801			15.89%
<b>TOTAL</b>	<b>\$2,346,643</b>	<b>\$1,806,259</b>	<b>\$4,750,816</b>	<b>\$5,505,801</b>			<b>15.89%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>14.00</b>	<b>12.00</b>	<b>32.20</b>	<b>34.20</b>			<b>6.21%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>2.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



The Department of Communications and Community Engagement is responsible for communicating to the media, stakeholders and the general public at large about Metro policies and programs. The Metro Charter charges this department (as the office of community involvement), to fulfill Metro's mandated work to engage the public for decision making primarily in Metro's capacity as the Metropolitan Planning Organization. The department carries out this work prioritizing engaging historically marginalized communities in line with Metro's Strategic Plan to Advance Racial Equity, Diversity and Inclusion. The work of the communications department is presently structured in four teams: one manages Metro's website platforms, central brand design and marketing functions; the other three support external service departments of planning, development and research; waste prevention and environmental services; and parks and nature. The department centers communities of color in its storytelling while being responsive to Council priorities of supportive housing services, waste management (RID Patrol), and venues.

### **STRATEGIC FRAMEWORK**

To align with the Strategic Framework goals of Keeping Our Promises and Building Back Better, the Department of Communications and Community Engagement is allocating current and new resources in the FY 2022-23 budget towards the following focus areas.

#### **KEEPING OUR PROMISES**

Increase awareness of and meaningful engagement with Metro's services, opportunities and policies among communities of color (SPAREDI Goal B)

- Respond to Council and COO priorities that Metro leadership and departments better coordinate outreach to community organizations to raise awareness of Metro programs and policies and engage CBOs on new initiatives;
- Utilize outreach staff to engage in culturally specific community festivals and at parks and natural areas to provide information about water safety, parks, and other issues.

#### **BUILDING BACK BETTER**

Create more accessible and inclusive content, spaces and decision-making.

- Increase accessibility through translation services, meet latest audience research findings and reach target audiences;
- Answer demand for increased content and promotion of that content produced in conjunction with community partners and independently;
- Unify approaches to earned and owned media channels and coordinate Metro-wide community engagement practices through strategic planning and alignment of department staff structure, roles, and talent with overall Metro priorities;
- Re-establish a basic social media content management system, intended to improve social listening as well as provide real-time measurement and analytics of all Metro's social channels.

# Communications

## EQUITY OUTCOMES

FY 2022-23 budget for the Department of Communications includes resources to help achieve critical equity outcomes below Both existing and new resources were allocated in the budget to more fully address:

	Equity Outcomes	Activities and efforts	Metrics
Communications	Recruit, train and retain diverse communications staff and elevate BIPOC staff in department decision-making.	Strengthen inclusive hiring practices. Working with HR, standardize hiring practices for Comms. Partner with CBOs to recruit BIPOC candidates.	Workforce demographics, data on applicant pool, interview panel pool.
	Equip staff with the knowledge and skills they need to actively work to dismantle systemic and structural racism in communications and engagement.	Fund training for and consultation on trauma-informed approaches to communications work. Develop a training and professional development calendar/tracker	Training survey from 2021 Current course material on MetroLearning
	Meaningfully engage communities of color and develop systems for ongoing engagement	Develop for Council adoption community engagement principles Work with communities on priority projects to co-create long-term community-specific public engagement plans Further develop public engagement guide and supporting tools and resources, including for more inclusive (and funded) advisory board appointments.	Quantitative and qualitative metrics available for priority projects
	Co-create and evaluate communications practices to ensure they build trust and engagement, especially among people of color, people with disabilities, and others who face systemic oppression and barriers to access.	Periodic audience research reports, focus groups and analysis, most recently in PN and WPES communications teams. Current Metro website and new Metro and venues websites are designed to be accessible to individuals with disabilities	Results of audience research Community discussion groups with people who speak limited English-number of community discussions and attendees; qualitative feedback



## Finance and Regulatory Services

### Summary of Finance and Regulatory Services

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended 2021-22
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$4,720,579	\$4,658,792	\$8,979,843	\$10,308,642			14.80%
Materials and Services	3,291,300	3,238,699	3,944,543	4,523,856			14.69%
Capital Outlay	118,354	-	-	318,000			-%
<b>TOTAL</b>	<b>\$8,130,234</b>	<b>\$7,897,491</b>	<b>\$12,924,386</b>	<b>\$15,150,498</b>			<b>17.22%</b>
<b>BUDGET BY FUND</b>							
General Fund	\$5,576,420	\$5,007,302	\$9,058,695	\$10,457,510			15.44%
General Asset Management Fund	127,257	78,442	30,000	518,000			1626.67%
Risk Management	2,426,556	2,811,747	3,835,691	4,174,988			8.85%
<b>TOTAL</b>	<b>\$8,130,234</b>	<b>\$7,897,491</b>	<b>\$12,924,386</b>	<b>\$15,150,498</b>			<b>17.22%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>38.50</b>	<b>34.80</b>	<b>65.10</b>	<b>71.60</b>			<b>9.98%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>6.50</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

Finance and Regulatory Services (FRS) provides financial management, administrative, regulatory and operational services to Metro's elected officials, operating centers and services, employees and the public. Key functions include: Budget and Financial Management, Accounting, Payroll, Risk Management, and Procurement. In addition, Finance and Regulatory Services licenses small contractors and sets fees for public solid waste disposal facilities.

### STRATEGIC FRAMEWORK

To align with the Strategic Framework goals of Keeping Our Promises and Building Back Better, FRS has identified three primary goals that are key focus areas in the FY 2022-23 budget. The significant changes in the FY 2022-23 budget are intended to directly support those three goals.

- **Ensure Metro's systems can support linking expenditure of public funds to policy outcomes.**

The budget includes funding for a project to evaluate Metro's enterprise business systems and develop a roadmap for future improvements. Those improvements include both increasing the efficiency of the systems as well as providing better functionality for linking expenditure of public funds to policy outcomes.

- **Increase the maturity of the finance function by moving from a transactional and regulatory focus to a partnership model.**

A key element of moving towards a partnership model with other Metro departments is providing accurate, timely and strategic financial advice to staff and the Metro Council. The budget includes three new positions to add that capacity to the finance teams in Waste Prevention and Environmental Services, the Oregon Zoo and the three Visitor Venues.

- **Ensure that the department is prepared to support the venues, supportive housing services, Waste Prevention and Environmental Services (WPES) and the Parks and Nature bond program as activity increases after the pandemic.**

As Metro's lines of business return to pre-pandemic activity levels, it became clear that FRS was not able to support departments with that level of activity. The budget includes two positions to restore capacity in Procurement Services and one position to add capacity to the finance team in WPES. Adding these positions restores Procurement Services to their pre-pandemic staffing levels. The budget also restores the department's materials and services budget to pre-pandemic levels. That will allow additional investment in staff development and community engagement, training and outreach to contractors by Procurement Services.

### EQUITY OUTCOMES

FY 2022-23 budget for Finance and Regulatory Services includes resources to help achieve critical equity outcomes below. The department has prioritized two outcomes as focus areas in FY 2022-23:

- **Communities of color benefit from, are involved in, and have access to financial opportunities at Metro.**

Restoration of the positions in Procurement Services and the materials and services budget are critical to the ability of FRS to administer the Equity in Contracting program and improve results for communities of color and other disadvantaged communities.

- **Metro allocates its resources in ways that advance racial equity and meet the needs of the region's communities of color.**

The development and implementation of Metro's budget equity tool is the primary way this outcome has been prioritized. However, the additional staff capacity in the embedded finance teams in WPES, the Oregon Zoo and the Visitor Venues will help ensure that the use of the tool continues and that department staff and the Metro Council have access to accurate, timely and relevant financial analysis to guide decision-making.

Equity Outcomes		Activities and efforts	Metrics
Communities of color benefit from, are involved in, and have access to financial opportunities at Metro	Procurement Services	Disadvantaged business community outreach (e.g. Attend OAME meetings, Small Business Meet and Greet, Small Business Open House, relationship and trust building)	Contract award to COBID firms
		Equity strategy meetings for all formal procurements	

## Finance and Regulatory Services

Equity Outcomes		Activities and efforts	Metrics
Advance equity in financial planning and decision-making by providing high-quality and equity-informed advising and services.	Budget and Financial Management	Dedicated staff development budget	Metric under development
Metro allocates its resources in ways that advance racial equity and meet the needs of the region's communities of color.		Budget Equity Tool incorporated into budget submission.	Submission of Budget Equity Tool and qualitative information about its use
All employees can work safely and avoid harm through proper training, certification and the creation of safe work environments.	Risk Management	Existing health and safety program (In-person and video training, safety policies and committees, incident reporting, accident investigations)	Workers compensation statistics, not linked to demographics
BIPOC employees, contractors, and communities benefit from, and are not disproportionately burdened by, Metro's financial policies and procedures.	Office of CFO, Financial Policies	Planned comprehensive review of FRS policies, including using stakeholder reviews to identify disparate impacts	Metric under development



# Human Resources

## Summary of Human Resources

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended 2021-22
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$2,800,777	\$2,977,140	\$4,194,039	\$4,752,626			13.32%
Materials and Services	338,649	391,540	660,653	651,036			(1.46%)
Capital Outlay	-	-	-	-			-
<b>TOTAL</b>	<b>\$3,139,426</b>	<b>\$3,368,680</b>	<b>\$4,854,692</b>	<b>\$5,403,662</b>			<b>11.31%</b>
<b>BUDGET BY FUND</b>							
General Fund	\$3,139,426	\$3,368,680	\$4,854,692	\$5,403,662			11.31%
<b>TOTAL</b>	<b>\$3,139,426</b>	<b>\$3,368,680</b>	<b>\$4,854,692</b>	<b>\$5,403,662</b>			<b>11.31%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>23.00</b>	<b>21.00</b>	<b>29.00</b>	<b>30.00</b>			<b>3.45%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>1.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



Human Resources (HR) serves as a business partner to all departments to provide strategic and sustainable human resources practices and systems. Human Resources is a full-service HR department providing benefits, classification and compensation, employee and labor relations, organizational development and training, recruitment and selection, and systems administration for the agency.

HR leads the work of Metro's agency goal related to employing a highly engaged workforce that reflects or exceeds the diversity of the region.

### STRATEGIC FRAMEWORK

Metro's Strategic Framework goals of Keeping Our Promises and Building Back Better is embodied through the organization-wide guiding principles of racial justice and shared prosperity. Human Resources plays a critical role in driving these equity-led values and policies and in creating a safe and inclusive workplace. Metro's Strategic Plan to Advance Racial Equity, Diversity, and Inclusion (SPAREDI) was developed through meaningful employee engagement led by our DEI team. This effort resulted in approximately 15 agency-wide goals that require HR activity and effort.

In 2021 Metro's People of Color and Black Employee Resource Groups (ERG's) issued 13 demands for Metro to address system racism. Five of those 13 demands are HR driven initiatives.

HR took the SPAREDI goals and the ERG demands and established four HR Goals and Equity Outcomes (noted in the table below). Each of the goals and outcomes has a number of actions we are committed to – and all of which have been incorporated into a detailed "HR Action Plan". This HR Action Plan will guide all HR work and priorities in FY 2022-23.

### EQUITY OUTCOMES

Our equity outcomes are organized around four key goals of recruitment, training, workplace culture, and compensation. The project work to improve equity outcomes through these efforts is highlighted below with more detailed efforts and activities reflected in the HR Action Plan referenced above. FY 2022-23 budget for HR includes both existing and new FTE and programmatic resources to help achieve the equity outcomes.

	Equity Outcomes	Activities and efforts	Metrics
Human Resources	<b>Recruitment, Hiring and Retention:</b> To attract and retain a skilled and diverse workforce.	<ul style="list-style-type: none"> <li>• Reduce pre-employment criminal background check screens and other practices that disproportionately disqualify candidates of color.</li> <li>• Train and support hiring managers and interview panels to support more equitable hiring processes and outcomes</li> <li>• Improve HR's data driven approach by utilizing a data management dashboard to better understand trends in hiring, retention and promotion</li> </ul>	Phase 1 of HR Dashboard, Race/Gender workforce demographics, Race/Gender/Dept turnover, Race/Gender new hires, Race/Gender management vs represented workforce
	<b>Training and Development:</b> Promote equitable opportunities for growth and development.	<ul style="list-style-type: none"> <li>• Expand access to professional training to all employees.</li> <li>• Implement Mandatory Training Plan that includes focused training for Supervisors and agency-wide training requirements around equity, safety and inclusion.</li> </ul>	Total number of training hours attended
	<b>Safety and belonging:</b> To create and maintain a safe and inclusive workplace (culture).	<ul style="list-style-type: none"> <li>• Create a safer environment for POC and build better systems of accountability through practices that help reduce incidences of harassment.</li> <li>• Implement a case management tracking tool that tracks the number, status and outcomes of worksite complaints filed related to safety, harassment, discrimination, or protected class status.</li> <li>• Document the investigations process (which includes a summary of investigatory procedures, decision points, and communication tools or techniques - both with involved parties and more broadly within the workforce.</li> </ul>	Employee Engagement Survey findings

## Human Resources

Equity Outcomes	Activities and efforts	Metrics
	<ul style="list-style-type: none"> <li>Roll-out a policy learning series to focus on workplace inclusivity priorities including discrimination and harassment, anti-bullying, non-retaliation, gender inclusion and whistleblowing.</li> </ul>	
<b>Equitable Compensation:</b> To provide competitive compensation and benefits to all employees.	<ul style="list-style-type: none"> <li>Reinstitute the universal transit pass program to be available to variable-hour employees and to support Metro's guiding principle of climate justice and resilience.</li> <li>Continuation of ongoing Pay Equity analysis.</li> <li>Implementation of the Oregon Paid Family and Medical Leave Insurance Program to expand paid-time off for new parents, victims of domestic violence and the care of ill family members.</li> </ul>	<b>Benchmark:</b> July 2, 2022 all AFSCME represented employees will have a minimum wage of \$20.



# Information Services

## Summary of Information Services

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended 2021-22
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$4,010,872	\$3,861,395	\$4,538,937	\$5,195,670			14.47%
Materials and Services	1,569,418	1,640,212	2,575,760	2,156,651			(16.27%)
Capital Outlay	600,791	258,748	3,075,757	2,733,579			(11.13%)
<b>TOTAL</b>	<b>\$6,181,082</b>	<b>\$5,760,355</b>	<b>\$10,190,454</b>	<b>\$10,085,900</b>			<b>(1.03%)</b>
<b>BUDGET BY FUND</b>							
General Fund	\$5,537,394	\$5,415,419	\$6,728,141	\$7,326,100			8.89%
General Asset Management Fund	643,688	344,936	3,462,313	2,759,800			(20.29%)
<b>TOTAL</b>	<b>\$6,181,082</b>	<b>\$5,760,355</b>	<b>\$10,190,454</b>	<b>\$10,085,900</b>			<b>(1.03%)</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>33.00</b>	<b>28.00</b>	<b>31.00</b>	<b>34.00</b>			<b>9.68%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>3.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

Information Technology and Records Management is the backbone for all other services of Metro. The Information Services (IS) departments provides the core business systems and equipment needed to run the internal workings of the agency as well as business software, communication channels and critical services required to inform and provide services to the public.

The work of the IS department only increased in importance and complexity in the last two years. The post-pandemic workplace accelerated the need for advanced systems, security and data integrity and workers and the public alike have new expectations for a move away from in-person to on-line activities. A flexible, well-appointed work environment has become a strategic advantage for employers wishing to attract and retain talent. Customers and constituents alike wish to have access to services and information from anywhere. Along with these major cultural shifts is the opportunity to accelerate business process capabilities and employ digital solutions to allow more automation, synchronous and asynchronous work.

Metro has embraced this new paradigm. Office staff now have choices in their work location, communication and collaboration is more integrated and services are designed with accessibility and flexibility in mind. As the world moves towards normalization of a new work and public service environment, greater flexibility, new technologies and use of technology will be key.

While we adapt to new technologies, an increasing number of threats to technology are emerging. Ransomware and other malicious attacks are a reality. State sponsored cyber-attacks aimed at government institutions are aimed at disrupting services to the public and creating instability. Protecting Metro's technology and information assets is a challenge, but one that must take priority.

To remain viable, Metro must embrace these changes and work to provide modern workspaces that optimize hybrid workspaces and give everyone an equal footing in meetings. Using Metro's guiding principles of Racial Justice, Climate Justice, Resiliency and Shared Prosperity, Information System's projects are organized around 4 themes: business improvement, Shared services, strengthening core systems, and workplace modernization.

### **STRATEGIC FRAMEWORK**

Using the guiding principles of racial justice, climate justice, resiliency, and shared prosperity, Information Technology and Records Management aligned its 2022-2023 goals with Metro's strategic framework.

### **BUILDING BACK BETTER**

Information Technology and Records Management is dedicated to bringing Metro back stronger and more resilient than it was in 2020, before the effects of the COVID-19 pandemic on the agency. The department is committed to rebuilding in a way that improves the agency's commitment to the public and its services to the rest of the agency.

### **EQUITY OUTCOMES**

Information services is instrumental in ensuring that all Metro staff have equal access to technology and applications as well as access to high-quality and timely IS assistance so that employees can effectively perform their duties and feel welcomed, supported, and safe. The department also supports inclusive experiences for community members that use Metro's websites and provides equitable access and opportunity for attending virtual or hybrid Council meetings.

## Information Services

	Activities and efforts	Equity Outcomes	Metrics
Business Improvement	Transfer Station Software Review	Shared Prosperity	Metrics under development
	Venue Business Process Improvements	Racial Justice	
	Full Agency Website Refresh	Resiliency	
	Expanded IT Governance		
Shared Services	Kronos Scheduling	Shared Prosperity	Number of staff with email accounts
	Variable Hour Employee Email	Racial Justice	
	HR Self-Service	Resiliency	
	Council Hybrid Meetings	Climate Justice	
Strengthening Core	Technology Best Practices and Standards	Resiliency	Number of staff trained Help Desk Ratings
	Cyber Security Training	Climate Justice	
	Core Infrastructure Refresh		
	Cloud Strategy		
	Stewardship of Metro's Information Assets		
Workplace Modernization	Office 365	Shared Prosperity	Metrics under development
	Teams Full Rollout	Racial Justice	
	Expanded Remote Work Support	Resiliency	
	Video Conferencing	Climate Justice	
	Paperless Office		
	MRC Hybrid Office Environment		



# Office of Metro Attorney

## Summary of Office of Metro Attorney

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended 2021-22
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$2,632,485	\$2,712,840	\$3,244,410	\$3,429,651			5.71%
Materials and Services	59,178	41,406	85,552	88,119			3.00%
<b>TOTAL</b>	<b>\$2,691,662</b>	<b>\$2,754,246</b>	<b>\$3,329,962</b>	<b>\$3,517,770</b>			<b>5.64%</b>
<b>BUDGET BY FUND</b>							
General Fund	\$2,691,662	\$2,754,246	\$3,329,962	\$3,517,770			5.64%
<b>TOTAL</b>	<b>\$2,691,662</b>	<b>\$2,754,246</b>	<b>\$3,329,962</b>	<b>\$3,517,770</b>			<b>5.64%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>16.00</b>	<b>16.00</b>	<b>17.00</b>	<b>17.00</b>			<b>0.00%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



The Office of Metro Attorney (OMA) is required by the Metro Charter and created by the Metro Code. The core function of OMA is to provide legal advice and legal services to the Metro Council, Metro COO, Metro departments, and the Auditor. The Metro Attorney has general control and supervision of all civil actions and legal proceedings in which Metro is a party, and full charge and control of all the legal business of all departments and commissions of Metro.

OMA provides legal services to Metro and its elected officials, commissions, and employees in court and in administrative and quasi-judicial proceedings. Attorneys in OMA draft and review local legislation, contracts, real estate leases, intergovernmental agreements, and other documents and legal instruments, and represent Metro in court and in administrative and quasi-judicial proceedings. OMA advises on policy development and program implementation. Attorneys advocate and negotiate on behalf of Metro, and provide legal advice and training to elected officials, the Office of the COO, and Metro departments on a broad spectrum of legal topics. OMA also contracts with and manages outside legal counsel.

The Office of Metro Attorney is staffed with 11 attorneys and 6 support professionals. OMA is led by the Metro Attorney, who is appointed by, and serves at the pleasure of, the Metro Council.

### **STRATEGIC FRAMEWORK**

To align with the Strategic Framework goals of Keeping Our Promises and Building Back Better, OMA will:

#### **KEEPING OUR PROMISES**

- Support Metro by providing legal advice for major agency objectives, including the Supportive Housing Services Program, the Parks and Natural Areas bond, the Affordable Housing bond, and solid waste challenges in the region.

#### **BUILDING BACK BETTER**

- Provide legal services to Metro, its departments, venues, and elected officials with Metro's goals for racial equity, shared prosperity, and climate resilience as touchstones.

## EQUITY OUTCOMES

OMA's equity goals are organized to align with Metro's Strategic Plan to Advance Racial Equity, Diversity and Inclusion. Specific efforts include legal advice to the Diversity, Equity and Inclusion program and related efforts, including the Construction Careers Pathways program, the Metro COBID contracting program, and negotiations for the Workforce Development Agreement, as well as Title VI compliance for Planning and Development and ADA compliance. OMA staff also support the Metro Tribal Liaison position and Tribal engagement strategy, and provides legal advice to the Committee on Racial Equity. The Deputy Metro Attorney has been designated as the ADA Coordinator for Metro. Finally, more generally, OMA's programmatic advice seeks to support Metro's efforts to achieve equity in its programs, services, and activities. Specific equity outcomes are identified below:

Equity Outcomes		Activities and efforts	Metrics
Office of the Metro Attorney	<b>DEI Capacity:</b> OMA builds and maintains expertise in DEI-related legal issues.	Staff participate in DEI trainings	Metro learning center data on staff participation
		Professional development opportunities	Oregon State Bar CLE tracking
	<b>Equity-informed legal services:</b> OMA staff apply an equity lens to their work.	Increase understanding of legal issues surrounding DEI efforts	<i>Metrics under development</i>
		Advise on programmatic areas including ADA and Title VI, fair contracting, hiring practices, grant programs and service delivery to advance equity and accessibility to Metro services and programs	
	<b>Prioritizing DEI-related efforts:</b> OMA prioritizes work with clear DEI-related impacts.	OMA staff advise on agency and department efforts to advance equity	
	<b>Workforce development:</b> OMA advances opportunities for marginalized communities in the legal profession	Internship program for law students, prioritize applicants from marginalized communities and communities of color	
		Participation in Oregon State Bar executive committees	



## Non-Departmental Summary

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended 2021-22
<b>BUDGET BY CLASSIFICATION</b>							
Personnel Services	\$199,205	\$119,514	\$147,939	\$			(100.00%)
Materials and Services	4,427,529	2,858,130	1,965,864	1,961,161			(0.24%)
Capital Outlay	-	-	470,746	1,085,000			130.49%
Debt Service	84,428,120	78,710,783	88,848,253	91,066,495			2.50%
Internal Service Transfers	5,665,131	6,633,325	15,685,448	318,845			(97.97%)
Interfund Reimbursements	18,108,741	21,627,644	34,454,714	37,905,623			10.02%
Fund Equity Transfers	20,114,127	29,818,105	28,735,577	39,928,415			38.95%
Interfund Loans	988,096	-	436,857	438,590			0.40%
<b>TOTAL</b>	<b>\$133,930,950</b>	<b>\$139,767,502</b>	<b>\$170,745,398</b>	<b>\$172,704,129</b>			<b>1.15%</b>
<b>BUDGET BY FUND</b>							
General Fund	\$25,098,836	\$36,801,476	\$43,353,168	\$42,203,094			-2.65%
Affordable Housing Fund	-	253,871	2,744,101	2,548,164			(7.14%)
Cemetery Perpetual Care Fund	-	-	64,284	40,000			(37.78%)
Community Enhancement Fund	18,394	19,235	20,764	50,000			140.80%
General Asset Management Fund	50,000	305,000	1,470,746	1,085,000			(26.23%)
General Obligation Debt Service Fund	82,255,112	72,701,412	74,459,598	76,584,398			2.85%
MERC Fund	6,755,507	8,093,095	9,701,091	9,750,358			0.51%
Natural Areas Fund	2,724,478	1,177,348	910,627	782,864			(14.03%)
Oregon Zoo Asset Management Fund	938,096	-	595,352	865,889			45.44%
Oregon Zoo Infrastructure/Animal Welfare Fund	243,709	462,377	-	-			0.00%
Oregon Zoo Operating Fund	4,059,737	4,401,529	6,782,919	7,253,918			6.94%
Parks and Nature Bond Fund	-	593,810	3,000,967	2,784,172			(7.22%)
Parks and Nature Operating Fund	4,898,643	3,905,319	4,009,074	3,929,938			(1.97%)
Risk Management	-	-	318,572	-			(100.00%)
Smith and Bybee Wetlands Fund	84,853	69,907	81,240	89,295			9.92%
Solid Waste Fund	6,803,585	7,237,378	9,263,844	10,875,126			17.39%
Supportive Housing Services	-	3,745,745	13,969,051	13,861,913			(0.77%)
<b>TOTAL</b>	<b>\$133,930,950</b>	<b>\$139,767,502</b>	<b>\$170,745,398</b>	<b>\$172,704,129</b>			<b>1.15%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>			<b>(100.00%)</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

The expenditures listed in the non-departmental summary are primarily non-operating expenses such as interfund transfers, general obligation bonds, short-term financing within the General Fund, and pension bonds debt service. Expenditures also include items such as special appropriations that cannot be easily tied to a single program, center or service and costs such as election expenses that do not occur every year.

### **Highlights of the FY 2022-23 non-departmental budget are:**

#### **Capital Outlay**

\$1.1 million for Capital Outlay is budgeted for ongoing renewal and replacement of General Fund assets or new capital purchases. The specific projects for FY 2022-23 have not been identified. When projects are identified, the funds will be spent out of the organizational unit (Capital Asset Management, Parks & Nature, etc) that manages the project.

#### **Debt Service: \$91.0 million**

- Debt service on general obligation bonds totaling \$76.5 million, which includes Affordable Housing bonds, outstanding Oregon Zoo Infrastructure bonds, and Natural Areas Program bonds
- Debt service on pension obligation bonds of \$2.4 million
- Debt service on Supportive Housing Services, full faith and credit short-term financing for \$12 million

**Transfers** - a detail of FY 2022-23 budget transfers can be found in the appendices; below are some highlights:

- Interfund reimbursements of \$34.5 million for agency-wide central service functions such as accounting, legal services, communications, risk management and Metro Regional Center management
- Internal Service Transfers are payments for services provided to a funding source by another funding source, for specific identifiable services. The Agency has narrowed the definition for transactions that are eligible for this type of transfer, and in most cases items that used to be budgeted here will now be budgeted in Fund Equity transfers.
- Fund Equity Transfers of \$39.9 million are transfers of resources from one Fund to another. In most cases, resources are being transferred from the General Fund to other organizational units for operating support, to meet capital reserve requirements, or to provide for the renewal and replacement of capital assets.

#### **General Fund special appropriations: \$1.9 million**

#### **Materials and Services:**

- \$1.5 million is budgeted for necessary Agency-wide operations that don't fall within the purview of a single department, such as:
  - payments to local jurisdictions from Contractor Business License fees;
  - TriMet passport program, Metro's primary employee commute option strategy;
  - election expenses
  - outside financial audit
- \$38,000 and \$45,000 for IFA loan #1 and IFA loan #2, respectively. Payments are for Metro's share of the commitment to the Columbia Corridor Drainage Districts Joint Contracting Authority for the Infrastructure Finance Authority loans
- \$50,000 for cost sharing of the proposed Levee Ready Columbia project (year 4 of 5-year contribution)
- \$50,000 for share match for the pre-construction engineering and design phase for the levee system

The following designated contributions are also included:

- \$41,000 for General Sponsorships
- \$15,000 for Rail~Volution
- \$10,000 for Intelligent Transportation Society of America, Mobility on Demand
- \$2,580 for Clackamas County Business Alliance
- \$2,580 for East Metro Business Alliance
- \$2,580 for Westside Economic Alliance

## Non-Departmental Summary

---

- \$2,580 for Columbia Corridor Association
- \$2,580 for Business for a Better Portland
- \$1,030 Oregon Transportation Forum
- \$4,640 for Neighborhood Partnerships-Housing Alliance
- \$25,000 to the Regional Arts and Culture Council
- \$50,000 for Greater Portland, Inc.
- \$10,000 for the Skanner News Martin Luther King, Jr. breakfast sponsorship
- \$7,500 for First Stop Portland
- \$4,840 for Transportation for America
- \$50,000 for Reimagine Safety
- \$40,000 Willamette Falls Locks
- \$5,000 for Willamette Falls Heritage Coalition

## Fund summary and detail

---

Summary of all funds.....	E-2
General Fund .....	E-5
Affordable Housing Bond Fund.....	E-35
Cemetery Perpetual Care Fund .....	E-41
Community Enhancement Fund.....	E-45
General Asset Management Fund.....	E-51
General Obligation Bond Debt Service Fund.....	E-59
General Revenue Bond Fund .....	E-63
Metropolitan Exposition Recreation Commission Fund .....	E-69
Natural Areas Fund .....	E-79
Open Spaces Fund .....	E-87
Oregon Zoo Asset Management Fund .....	E-91
Oregon Zoo Infrastructure and Animal Welfare Fund.....	E-97
Oregon Zoo Operating Fund .....	E-103
Parks and Nature Bond Fund.....	E-113
Parks and Nature Operating Fund .....	E-119
Risk Management Fund .....	E-127
Smith and Bybee Wetlands Fund .....	E-133
Solid Waste Revenue Fund .....	E-137
Supportive Housing Services Fund .....	E-147

# Summary of all funds

	General Fund	Affordable Housing Fund	Cemetery Perpetual Care Fund	Community Enhancement Fund	General Asset Management Fund	General Obligation Debt Service Fund	General Revenue Bond Fund	MERC Fund	Natural Areas Fund
<b>RESOURCES</b>									
Beginning Fund Balance	\$68,476,182	\$530,440,000	\$776,247	\$654,521	\$31,194,251	\$1,848,000	\$4,098,722	\$25,358,025	\$4,500,000
<b>Current Revenues</b>									
Personal Income Tax	-	-	-	-	-	-	-	-	-
Business Income Tax	-	-	-	-	-	-	-	-	-
Excise Tax	20,245,727	-	-	-	-	-	-	-	-
Construction Excise Tax	3,595,000	-	-	-	-	-	-	-	-
Real Property Taxes	18,292,135	-	-	-	-	74,586,398	-	-	-
Other Tax Revenues	-	-	-	-	57,000	-	-	-	-
Interest Earnings	615,000	4,773,989	11,500	5,446	262,000	150,000	6,416	342,000	30,000
Grants	12,152,861	-	-	-	-	-	-	-	-
Local Government Shared Revenues	220,450	-	-	-	-	-	3,399,000	17,852,624	-
Contributions from Governments	3,600,373	-	-	-	-	-	-	1,053,584	-
Licenses and Permits	589,200	-	-	-	-	-	-	-	-
Charges for Services	4,722,850	-	-	1,089,554	-	-	-	42,139,477	-
Contributions from Private Sources	-	-	-	-	-	-	-	230,955	-
Internal Charges for Services	1,865,705	-	-	-	-	-	-	-	-
Miscellaneous Revenue	2,477,252	-	-	-	-	-	-	134,895	-
Other Financing Sources	-	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-	-
<b>Subtotal Current Revenues</b>	<b>68,376,553</b>	<b>4,773,989</b>	<b>11,500</b>	<b>1,095,000</b>	<b>319,000</b>	<b>74,736,398</b>	<b>3,405,416</b>	<b>61,753,535</b>	<b>30,000</b>
<b>Interfund Transfers:</b>									
Internal Service Transfers	-	-	-	-	-	-	-	-	-
Interfund Reimbursements	36,260,635	-	-	-	-	-	-	-	-
Interfund Loans	-	-	-	-	-	-	-	-	-
Fund Equity Transfers	12,284,845	-	-	-	5,655,295	-	2,997,395	680,000	-
<b>Subtotal Interfund Transfers</b>	<b>48,545,480</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,655,295</b>	<b>-</b>	<b>2,997,395</b>	<b>680,000</b>	<b>-</b>
<b>TOTAL RESOURCES</b>	<b>\$185,398,215</b>	<b>\$535,213,989</b>	<b>\$787,747</b>	<b>\$1,749,521</b>	<b>\$37,168,546</b>	<b>\$76,584,398</b>	<b>\$10,501,533</b>	<b>\$87,791,560</b>	<b>\$4,530,000</b>
<b>REQUIREMENTS</b>									
<b>Current Expenditures:</b>									
Personnel Services	\$53,232,624	\$962,247	\$-	\$-	\$695,935	\$-	\$-	\$26,128,534	\$26,379
Materials and Services	38,721,112	275,905,617	-	1,524,594	3,512,221	-	-	29,427,287	1,240,000
Capital Outlay	50,000	-	-	-	19,839,605	-	-	4,660,000	1,750,000
Debt Service	14,482,097	-	-	-	-	76,584,398	6,396,395	-	-
<b>Subtotal Current Expenditures</b>	<b>106,485,833</b>	<b>276,867,864</b>	<b>-</b>	<b>1,524,594</b>	<b>24,047,761</b>	<b>76,584,398</b>	<b>6,396,395</b>	<b>60,215,821</b>	<b>3,016,379</b>
<b>Interfund Transfers:</b>									
Internal Service Transfers	-	-	-	50,000	-	-	-	-	-
Interfund Reimbursements	27,141	2,548,164	-	-	-	-	-	8,724,483	782,864
Fund Equity Transfers	25,732,695	-	40,000	-	-	-	-	1,025,875	-
Interfund Loans	-	-	-	-	-	-	-	-	-
<b>Subtotal Interfund Transfers</b>	<b>25,759,836</b>	<b>2,548,164</b>	<b>40,000</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,750,358</b>	<b>782,864</b>
Contingency	25,863,707	50,000,000	-	69,500	9,644,345	-	-	17,825,381	730,757
Unappropriated Fund Balance	27,288,839	205,797,961	747,747	105,427	3,476,440	-	4,105,138	-	-
<b>Subtotal Designated Ending Balance</b>	<b>53,152,546</b>	<b>255,797,961</b>	<b>747,747</b>	<b>174,927</b>	<b>13,120,785</b>	<b>-</b>	<b>4,105,138</b>	<b>17,825,381</b>	<b>730,757</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$185,398,215</b>	<b>\$535,213,989</b>	<b>\$787,747</b>	<b>\$1,749,521</b>	<b>\$37,168,546</b>	<b>\$76,584,398</b>	<b>\$10,501,533</b>	<b>\$87,791,560</b>	<b>\$4,530,000</b>
<b>Full Time Equivalents (FTE)</b>	<b>338.30</b>	<b>5.70</b>	<b>0.00</b>	<b>0.00</b>	<b>3.50</b>	<b>0.00</b>	<b>0.00</b>	<b>197.10</b>	<b>0.15</b>



## Summary of all funds

Oregon Zoo Asset Management Fund	Oregon Zoo Operating Fund	Parks and Nature Bond Fund	Parks and Nature Operating Fund	Risk Management	Smith and Bybee Wetlands Fund	Solid Waste Fund	Supportive Housing Services Fund	Total
\$6,700,000	\$16,000,000	\$180,000,000	\$13,000,000	\$2,800,000	\$1,350,000	\$34,497,832	\$15,393,001	\$937,086,781
-	-	-	-	-	-	-	112,500,000	112,500,000
-	-	-	-	-	-	-	112,500,000	112,500,000
-	-	-	-	-	-	-	-	20,245,727
-	-	-	-	-	-	-	-	3,595,000
-	-	-	17,462,331	-	-	-	-	110,340,864
-	-	-	-	-	-	-	-	57,000
-	150,000	2,225,000	180,000	20,000	18,500	673,020	281,250	9,744,121
500,000	683,000	-	15,200	35,000	-	-	-	13,386,061
-	-	-	605,000	-	-	-	-	22,077,074
-	-	-	150,000	-	-	-	-	4,803,957
-	-	-	-	-	-	-	-	589,200
-	22,603,819	-	2,281,529	-	-	107,250,325	-	180,087,554
1,255,000	1,766,358	-	-	-	-	-	-	3,252,313
-	-	-	-	-	-	-	-	1,865,705
-	3,550,000	-	60,000	75,000	-	127,000	-	6,424,147
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
<b>1,755,000</b>	<b>28,753,177</b>	<b>2,225,000</b>	<b>20,754,060</b>	<b>130,000</b>	<b>18,500</b>	<b>108,050,345</b>	<b>225,281,250</b>	<b>601,468,723</b>
-	-	-	268,845	-	-	50,000	-	318,845
-	-	-	-	1,644,988	-	-	-	37,905,623
-	-	-	-	-	-	438,590	-	438,590
1,136,601	14,568,279	-	2,606,000	-	-	-	-	39,928,415
<b>1,136,601</b>	<b>14,568,279</b>	<b>-</b>	<b>2,874,845</b>	<b>1,644,988</b>	<b>-</b>	<b>488,590</b>	<b>-</b>	<b>78,591,473</b>
<b>\$9,591,601</b>	<b>\$59,321,456</b>	<b>\$182,225,000</b>	<b>\$36,628,905</b>	<b>\$4,574,988</b>	<b>\$1,368,500</b>	<b>\$143,036,767</b>	<b>\$240,674,251</b>	<b>\$1,617,146,977</b>
\$309,435	\$22,883,553	\$5,785,226	\$13,223,376	\$457,785	\$-	\$26,250,204	\$1,161,225	\$151,116,523
5,356,277	15,890,077	40,592,686	9,406,038	3,717,203	175,000	69,952,333	216,175,261	711,595,706
3,060,000	61,500	17,771,000	400,000	-	-	9,660,000	-	57,252,105
-	-	-	-	-	-	-	-	97,462,890
<b>8,725,712</b>	<b>38,835,130</b>	<b>64,148,912</b>	<b>23,029,414</b>	<b>4,174,988</b>	<b>175,000</b>	<b>105,862,537</b>	<b>217,336,486</b>	<b>1,017,427,224</b>
-	-	179,550	-	-	89,295	-	-	318,845
865,889	6,415,328	2,604,622	3,434,938	-	-	10,675,126	1,827,068	37,905,623
-	400,000	-	495,000	-	-	200,000	12,034,845	39,928,415
-	438,590	-	-	-	-	-	-	438,590
<b>865,889</b>	<b>7,253,918</b>	<b>2,784,172</b>	<b>3,929,938</b>	<b>-</b>	<b>89,295</b>	<b>10,875,126</b>	<b>13,861,913</b>	<b>78,591,473</b>
-	13,232,408	9,000,000	9,669,553	400,000	500,000	15,516,819	9,475,852	161,928,322
-	-	106,291,916	-	-	604,205	10,782,285	-	359,199,958
<b>-</b>	<b>13,232,408</b>	<b>115,291,916</b>	<b>9,669,553</b>	<b>400,000</b>	<b>1,104,205</b>	<b>26,299,104</b>	<b>9,475,852</b>	<b>521,128,280</b>
<b>\$9,591,601</b>	<b>\$59,321,456</b>	<b>\$182,225,000</b>	<b>\$36,628,905</b>	<b>\$4,574,988</b>	<b>\$1,368,500</b>	<b>\$143,036,767</b>	<b>\$240,674,251</b>	<b>\$1,617,146,977</b>
<b>3.00</b>	<b>189.35</b>	<b>38.90</b>	<b>90.15</b>	<b>3.00</b>	<b>0.00</b>	<b>193.05</b>	<b>8.70</b>	<b>1070.90</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



# General Fund

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended 2021-22
<b>RESOURCES</b>							
Beginning Fund Balance	\$57,091,918	\$57,526,276	\$50,648,237	\$68,476,182			35.20%
<b>Current Revenues</b>							
Excise Tax	16,916,905	18,704,633	19,785,395	20,245,727			2.33%
Construction Excise Tax	3,627,232	3,318,783	3,700,000	3,595,000			(2.84%)
Real Property Taxes	16,359,682	17,243,849	17,452,596	18,292,135			4.81%
Interest Earnings	1,155,018	823,693	1,277,460	615,000			(51.86%)
Grants	11,422,362	10,455,129	12,874,842	12,152,861			(5.61%)
Local Government Shared Revenues	798,729	221,053	224,342	220,450			(1.73%)
Contributions from Governments	9,877,442	-	5,543,518	3,600,373			(35.05%)
Licenses and Permits	583,115	587,595	565,824	589,200			4.13%
Charges for Services	6,929,420	4,108,427	4,111,622	4,722,850			14.87%
Internal Charges for Services	1,681,570	-	-	1,865,705			-
Miscellaneous Revenue	892,936	1,667,966	2,354,568	2,477,252			5.21%
Other Financing Sources	23,046	-	-	-			-
<b>Subtotal Current Revenues</b>	<b>70,267,456</b>	<b>57,131,128</b>	<b>67,890,167</b>	<b>68,376,553</b>			<b>0.72%</b>
<b>Interfund Transfer</b>							
Internal Service Transfers	5,271,537	6,026,892	14,301,946	-			(100.00%)
Interfund Reimbursements	16,431,208	20,380,241	33,846,488	48,545,480			43.43%
<b>Subtotal Interfund Transfers</b>	<b>21,702,745</b>	<b>26,407,133</b>	<b>48,148,434</b>	<b>48,545,480</b>			<b>0.82%</b>
<b>TOTAL RESOURCES</b>	<b>\$149,062,119</b>	<b>\$141,064,537</b>	<b>\$166,686,838</b>	<b>\$185,398,215</b>			<b>11.23%</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$40,505,793	\$33,907,966	\$46,822,765	\$53,232,624			13.69%
Materials and Services	29,856,968	23,710,308	34,789,379	38,721,112			11.30%
Capital Outlay	99,543	248,972	50,000	50,000			-
Debt Service	2,173,008	6,009,371	14,388,655	14,482,097			0.65%
<b>Subtotal Current Expenditures</b>	<b>72,635,312</b>	<b>63,876,618</b>	<b>96,050,799</b>	<b>106,485,833</b>			<b>10.86%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	350,200	-	1,042,924	-			(100.00%)
Interfund Reimbursements	465,979	19,040	4,893	27,141			454.69%
Fund Equity Transfers	18,084,352	27,795,420	25,802,893	25,732,695			(0.27%)
<b>Subtotal Interfund Transfers</b>	<b>18,900,531</b>	<b>27,814,460</b>	<b>26,850,710</b>	<b>25,759,836</b>			<b>(4.06%)</b>
Contingency	-	-	16,119,847	25,863,707			60.45%
Unappropriated Fund Balance	57,526,276	49,373,459	27,665,482	27,288,839			(1.36%)
<b>Subtotal Contingency/Ending Balance</b>	<b>57,526,276</b>	<b>49,373,459</b>	<b>43,785,329</b>	<b>53,152,546</b>			<b>21.39%</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$149,062,119</b>	<b>\$141,064,537</b>	<b>\$166,686,838</b>	<b>\$185,398,215</b>			<b>11.23%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>326.80</b>	<b>247.60</b>	<b>310.80</b>	<b>338.30</b>			<b>8.85%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>27.50</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

## General Fund

---

The General Fund accounts for the operating costs of all general government and central service functions including Metro Council, Office of the Auditor, Metro Attorney, Capital Asset Management, Communications, Finance and Regulatory Services, Human Resources and Information Services. It also accounts for operating costs of Planning and Development, as well as for the Glendoveer Golf Course.

### BEGINNING FUND BALANCE

This is the combined balance for the operating areas described above. It includes several components related to Planning and Development including \$13 million in restricted Transit Oriented Development program balance, \$17.5 million in restricted or committed funds for major projects and programs and \$15.3 million in restricted Construction Excise Tax program balance. This fund also has \$850,000 in fund balance for the operation of Glendoveer Golf Course. Approximately \$17.5 million of fund balance is maintained for debt service and for General Fund reserves, which helps meet current and future cash flow needs and helps protect against financial instability. The remaining \$4 million is available for general government.

Please refer to the appendices for a complete listing of specific reserves.

### CURRENT REVENUES

#### Property Taxes

Metro receives property tax revenues from a tax levy originally approved by voters in May 1990. Ballot Measure 50, approved by the voters in May 1997, converted the tax levy to a general operating permanent rate levy. Metro's permanent rate is \$0.0966 per \$1,000 of assessed value and cannot be increased even by the voters of the region. Assessed value is expected to increase 4.0 percent next year; the maximum 3 percent growth allowed under Ballot Measure 50 plus a 1.0 percent allowance for new construction. Metro expects to receive 94.5 percent of the property tax levied (\$18.0 million) and approximately \$270,000 in delinquent taxes.

#### Excise Tax

The Metro excise tax is levied as a per-ton flat rate tax on solid waste disposal and as a percentage of all other authorized sales and services. The Metro excise tax is budgeted at \$20.4 million in FY 2022-23. The per-ton tax was consolidated into a single yield-based tax in FY 2010-11, folding in a number of individual per-ton rates which had been imposed at different times. The single rate approach increases predictability and moderates revenue swings in times of either increasing or decreasing tonnage. The consolidation did not change the charter limitation on expenditures. The consolidated rate for FY 2022-23 is \$12.80 per ton, an decrease of \$1.00, effective July 1.

In 2006 Metro enacted a construction excise tax (CET) to fund land use planning to make land ready for development throughout the region. In 2018 the Council issued an ordinance to make CET a permanent source of revenue for the General Fund. A 0.12 percent tax is assessed on construction permits issued by local cities and counties in the Metro region for construction projects costing more than \$100,000. The tax is capped at \$12,000 per project. Revenues are used to fund the 2040 grant program, which offers grants for planning of future expansion areas, future urban reserves and planning that enables redevelopment of centers, corridors and employment areas within the existing Urban Growth Boundary. The tax is expected to generate \$3.4 million in FY 2022-23.

#### Interest Earnings

This is interest earning on investments and can be used for programmatic needs within the General Fund. Interest earnings are expected to be approximately \$615,000 in FY 2022-23.

#### Grants

All of the General Fund's \$12.2 million of anticipated grants are received by the primary planning functions of the agency within Planning and Development. This function relies on federal, state and local grants to fund most of the transportation planning and modeling programs.

#### Contribution From Other Governments and Local Government Shared Revenues

This category includes government contributions to Metro programs and projects. In FY 2022-23 TriMet is expected to contribute approximately \$3.6 million toward the Transit Oriented Development (TOD) program. Metro is also expected to receive \$210,000 through Oregon's Gain Share program.

### **Charges for Services**

These are revenues derived from the income producing activities of the General Fund. They include parking fees, greens fees at Glendoveer Golf Course, rental fees, and sales and contracted services generated through the Planning and Development department's data resource center. Approximately 81 percent of all General Fund enterprise revenue is generated at Glendoveer Golf and Tennis Center. Another 8 percent is generated through parking fees at Metro Regional Center and the adjoining parking structure, with the remaining 10 percent generated by contracts and sales through the Planning and Development department.

### **Licenses and Permits**

These are revenues generated from the regional contractor's business license program, which allows commercial and residential contractors to procure a single license from Metro that allows them to conduct business in 20 local cities. Metro retains a portion of this revenue for administrative processing of the program and then passes the remaining collections through to the local jurisdictions.

### **Internal Charges for Services**

These revenues are derived from services performed by one Metro department for the benefit of another Metro department. Primarily, this accounts for the research and data services provided by the Planning and Development department to other internal departments, such as Waste Prevention and Environmental Services (WPES) and Parks and Nature.

### **Miscellaneous Revenues**

The primary revenue for FY 2022-23 is charges to departments to pay for the debt service on the pension obligation bonds of \$2.4 million.

### **Interfund Transfers**

Costs of Metro's central services are allocated to operating units through a cost allocation plan. Operating units (departments) that are budgeted outside the General Fund transfer approximately \$36.2 million in reimbursements. Additionally, another \$12.2 million is transferred from departments to the General fund to cover debt service payments and specific program costs.

## **CURRENT EXPENDITURES**

### **Personnel Services**

This category includes salary, wage and fringe benefits for the 338.3 Full-Time Equivalents (FTE) resident in various departments of the General Fund. Overall General Fund FTE increased by 27.5 FTE from the FY 2021-22 amended budget. As the COVID-19 pandemic subsides within the region, the agency is able to build back some of the FTE capacity that was reduced which will allow the central function to meet the increased service level needs as the agency. With this increase in FTE, the General Fund has a corresponding increase to personnel services costs, which reflect salary and wages, payroll taxes, pension and health and welfare costs.

Please refer to the budget summary for a ten-year comparison of Metro's salary and benefit costs as well as a general discussion of staff changes. The appendices also include detailed information on the history of FTE by fund and department and fringe benefits.

### **Materials and Services**

Expenditures in this category increased by \$3.9 million FY 2021-22, mostly to support Planning and Development grant-funded activities and projects; however central service functions are also expected to increase spending as the agency rebuilds.

### **Capital Outlay**

Most major capital projects and renewal and replacement projects are budgeted in the General Asset Management Fund. The capital outlay budget within the General Fund in FY 2022-23 is mostly related to minor projects for the Glendoveer Golf Course.

# General Fund

---

## Debt Service

The General Fund pays for debt service expenses related to pension bonds and short-term financing which supports the Supporting Housing Services program. Departments reimburse the General Fund through a PERS Bond Recovery Charge to pay for pension bonds debt service. The Supportive Housing Services fund makes a transfer to the General Fund to pay for debt service on the short-term financing. Additional explanation is provided in the Debt Schedules section G of this budget document.

## Interfund Transfers

Nearly 100% of the transfers are considered Fund Equity Transfers, which are generally The General Fund is scheduled to transfer a combined \$17.2 million in ongoing operational support to the Oregon Zoo and Parks & Nature program. Approximately \$5.5 million will be transferred out to the General Asset Management Fund, Expo Center, and Oregon Zoo to establish capital reserves, fund new capital projects and to support the on-going renewal and replacement of Metro-owned assets. The General Fund will also transfer approximately \$2.0 million to the General Revenue Bond Fund for debt service on outstanding full faith and credit obligations.

## Contingency

A contingency provides for unforeseen needs throughout the year. Expenditures from contingency may be made only through Council adoption of a resolution amending the budget. Any transfer from contingency that exceeds a cumulative amount greater than 15 percent of expenditures requires a full supplemental budget amendment.

The FY 2022-23 contingency includes Planning and Development TOD Program and IGA related contingencies, and CET contingency of \$14.4 million. It also includes an Opportunity Account provided to the Council who choose to fund certain FTE, project and program costs. The General Fund reserve policy directs that a minimum of 10% of operating revenues be set aside in an operating contingency balance, to provide for stability. For FY 2022-23 the general operating contingency is \$11.2 million, which exceeds the minimum requirements of the policy.

## ENDING FUND BALANCE

The ending fund balance of the General Fund is the combined balance for the major operating units. It includes \$2.8 million in restricted TOD program balance, \$2.2 million in committed funding from federal COVID-19 relief resources, and \$13.6 million in restricted Construction Excise Tax grants program balance. Additionally, there is \$1.1 million set aside for the future debt service on certain full faith and credit bonds issuances. The General Fund reserve policy directs that a minimum of 6.5% of operating revenues be maintained in a reserve, which is \$6.4 million for FY 2022-23. This reserve, when coupled with the General Fund operating contingency discussed above, is a critical component of the agency's financial stability. Please refer to the appendices for a more detailed listing of all General Fund contingency and reserves.

## General Fund - Total Resources

FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 <u>Amended</u> Amount	ACCT	DESCRIPTION	FY 2022-23 <u>Proposed</u> Amount	FY 2022-23 <u>Approved</u> Amount	FY 2022-23 <u>Adopted</u> Amount
<b>REVENUES</b>							
				<u><b>Beginning Fund Balance</b></u>			
\$-	\$-	\$5,417,296	310000	Net Assets-Restricted	\$-		
9,430,045	11,373,026	-	326000	Fund Bal-Restr by IGA	7,787,000		
17,117,088	15,198,495	15,509,484	326100	Fund Bal-Restr by TOD IGA	13,000,000		
-	-	-	330000	Fund Balance-Committed	9,763,993		
12,369,621	14,404,051	16,274,066	330300	Fund Bal-Comm for CET	15,315,487		
10,463,677	12,807,963	11,568,688	340000	Fund Bal-Unassigned/Undesignated	21,288,229		
2,046,447	1,499,740	1,379,103	340300	Fund Bal-Dsg Debt Service	1,321,473		
1,938,030	775,475	-	341500	Fund Bal-Dsg PERS	-		
3,727,010	1,467,526	499,600	349000	Fund Balance-Unassigned/Reserved	-		
<b>57,091,918</b>	<b>57,526,276</b>	<b>50,648,237</b>		<b>Total Beginning Fund Balance</b>	<b>68,476,182</b>		
				<u><b>Current Revenue</b></u>			
16,141,771	16,863,440	17,245,596	401000	Real Property Taxes-Current Yr	18,022,135		
178,769	192,525	207,000	401500	Real Property Taxes-Prior Yrs	270,000		
17,103	175,589	-	401800	Payment in Lieu of R Prop Tax	-		
22,038	12,295	-	401900	Interest and Penalty-R Prop Tax	-		
16,916,905	18,704,633	19,785,395	405000	Excise Taxes	20,245,727		
3,446,183	3,152,814	3,515,000	405500	Construction Excise Tax	3,425,000		
181,049	165,969	185,000	405600	CET Administration Fee	170,000		
2,767,566	3,353,792	4,846,098	410000	Federal Grants - Direct	4,538,054		
5,079,949	5,197,231	7,769,360	410500	Federal Grants - Indirect	7,614,807		
499,225	484,487	-	411000	State Grants - Direct	-		
3,075,621	1,419,619	259,384	412000	Local Grants - Direct	-		
35,112	-	-	413500	Marine Board Fuel Tax	-		
211,468	210,773	210,000	413700	Gain Share-OR Str Invest Prog	210,000		
539,129	-	-	413900	Other Local Govt Shared Rev.	-		
13,020	10,280	14,342	414000	Local Government Service Fee	10,450		
3,820	1,024	-	414200	Intergovernmental Misc Revenue	-		
9,848,792	-	5,543,518	414500	Government Contributions	3,600,373		
583,115	587,595	565,824	415000	Contractor's Business License	589,200		
385,181	-	-	416500	Boat Launch Fees	-		
22,642	-	-	417000	Fines and Forfeits	-		
794,108	175,233	471,265	418000	Contract and Professional Serv	1,308,067		
-	-	-	421000	Documents and Publications	-		
6,067	3,109	-	421100	Public Record Request Fees	-		
79,625	64,215	9,883	423000	Product Sales	-		
138,857	-	-	428000	Cemetery Service Sales	-		
218,403	-	-	428500	Cemetery Property Sales	-		
94,935	-	-	428800	Cemetery Merchandise Sales	-		
355,184	-	-	450000	Admission Fees	-		
6,489	-	-	451000	Rentals - Equipment	-		
-	-	-	451090	Rentals - Liquidated Damages	-		
(27,755)	-	-	451110	Comp Services (Contra)	-		
214,794	-	80,000	452000	Rentals - Space	72,423		
-	-	-	452100	Rentals - Building	-		
3,125,843	3,702,010	3,207,559	453000	Golf Course Revenues	3,300,000		

## General Fund

### General Fund - Total Resources

FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 <u>Amended</u> Amount	ACCT	DESCRIPTION	FY 2022-23 <u>Proposed</u> Amount	FY 2022-23 <u>Approved</u> Amount	FY 2022-23 <u>Adopted</u> Amount
821,491	75,734	18,360	454000	Lease Revenue/Lease Rev	18,360		
6,833	-	-	459000	Commissions	-		
-	-	-	459200	Commissions - Outside Catering	-		
697,094	83,625	324,555	462000	Parking Fees	24,000		
5,065	-	-	463000	Tuition and Lectures	-		
7,205	4,500	-	465000	Miscellaneous Charges for Svc	-		
1,681,570	-	-	467000	Internal Charges for Services	1,865,705		
1,155,018	823,693	1,277,460	470000	Interest on Investments	615,000		
28,650	-	-	475000	Donations and Bequests - Oper	-		
(969)	40	-	480000	Cash Over and Short	-		
23,046	-	-	481000	Sale of Capital Assets	-		
-	-	-	481200	Gain (Loss) net - Asset Transf	-		
13,000	13,000	-	482000	Program Income	-		
44,466	14,787	-	489000	Miscellaneous Revenue	-		
809,977	1,639,114	2,354,568	489100	Refunds/Reimbursements	2,477,252		
<b>70,267,456</b>	<b>57,131,128</b>	<b>67,890,167</b>		<b>Total Current Revenues</b>	<b>68,376,553</b>		
				<b><u>Interfund Transfers</u></b>			
-	-	1,000,000	497000	Transfer of Resources	12,284,845		
16,431,208	20,380,241	32,846,488	497500	Transfer for Indirect Costs	36,260,635		
5,271,537	6,026,892	14,301,946	498000	Transfer for Direct Costs	-		
<b>21,702,745</b>	<b>26,407,133</b>	<b>48,148,434</b>		<b>Total Interfund Transfers</b>	<b>48,545,480</b>		
<b>\$149,062,119</b>	<b>\$141,064,537</b>	<b>\$166,686,838</b>		<b>TOTAL RESOURCES</b>	<b>\$185,398,215</b>		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



## General Fund - Capital Asset Management

		FY 2021-22				FY 2022-23	FY 2022-23	FY 2022-23
FY 2019-20	FY 2020-21	<u>Amended</u>				<u>Proposed</u>	<u>Approved</u>	<u>Adopted</u>
Actual	Actual	Amount	ACCT	DESCRIPTION		Amount	Amount	Amount
EXPENDITURES								
				<u>Personnel Services</u>				
\$-	\$885,637	\$929,150	501000	Reg Employees-Full Time-Exempt		\$1,738,153		
-	436,780	501,170	501500	Reg Empl-Full Time-Non-Exempt		570,315		
-	20,943	42,907	502500	Reg Empl-Part Time-Non-Exempt		40,570		
-	20,375	15,500	503000	Temporary Employees		35,692		
-	1,408	19,500	508000	Overtime		19,500		
-	5,643	-	508600	Mobile Comm Allowance		-		
-	110,690	117,685	511000	Fringe - Payroll Taxes		195,083		
-	265,360	379,547	512000	Fringe - Retirement PERS		580,211		
-	198,006	310,608	513000	Fringe - Health and Welfare		465,912		
-	12,015	-	513305	Health Savings - Metro Contrib/HSA Contrb		-		
-	-	3,259	514000	Fringe - Unemployment		-		
-	4,709	5,777	515000	Fringe - Other Benefits		9,182		
-	34,294	47,696	519000	Pension Oblig Bonds Contrib		79,870		
-	8,036	-	519500	Fringe - Insurance - Opt Out		-		
-	2,003,896	2,372,799		Total Personnel Services		3,734,488		
				<u>Materials and Services</u>				
-	756	4,500	520100	Office Supplies		4,536		
-	7,797	10,200	520110	Computer Equipment		12,200		
-	-	1,500	520120	Meeting Expenditures		1,500		
-	15,700	35,000	520130	Postage and Shipping		25,000		
-	20,068	71,500	520500	Operating Supplies		102,000		
-	383	5,000	520510	Tools and Equipment		5,000		
-	3,953	11,750	520580	Uniforms and PPE		15,750		
-	1,607	2,000	521100	Membership and Professional Dues		4,000		
-	1,245	-	521200	Publications and Subscriptions		-		
-	441	10,500	521300	Fuel		10,500		
-	6,339	20,000	521500	Maintenance and Repairs Supplies		30,000		
-	9,561	-	521520	Maintenance and Repairs Supplies - Building		-		
-	69	-	521540	Maintenance and Repairs Supplies - Electrical		-		
-	2,710	-	521560	Maintenance and Repairs Supplies - Equipment		-		
-	21,928	52,440	524000	Contracted Professional Svcs		71,457		
-	1,742	-	524050	Contracted Prof Svcs - Advertising		-		
-	-	1,000	524600	Sponsorship Expenditures		1,000		
-	52,166	35,174	525000	Contracted Property Services		50,000		
-	7,060	-	525100	Utility Services		-		
-	17,403	34,000	525120	Utility Services - Telecommunications		34,000		
-	88,535	155,000	525130	Utility Services - Electricity		159,964		
-	7,415	6,000	525140	Utility Services - Natural Gas		10,000		
-	11,408	16,800	525150	Utility Services - Sanitation and Refuse Removal		25,000		
-	30,487	54,000	525160	Utility Services - Water and Sewer		60,000		
-	6,061	-	526000	Maintenance and Repair Services		-		
-	305,631	66,400	526010	Maintenance and Repair Services - Building		79,400		
-	-	5,000	526011	Maintenance and Repair Services - Painting		5,000		
-	2,502	25,000	526012	Maintenance and Repair Services - Electricity		25,000		

## General Fund

### General Fund - Capital Asset Management

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
-	8,932	19,000	526013	Maintenance and Repair Services - Elevator and Escalator	19,000		
-	56,796	39,000	526014	Maintenance and Repair Services - HVAC	39,000		
-	2,476	31,000	526020	Maintenance and Repair Services - Equipment	34,000		
-	29,576	28,000	526030	Maintenance and Repair Services - Grounds	40,500		
-	3,022	7,500	526040	Maintenance and Repair Services - Technology	10,500		
-	-	3,500	526050	Maintenance and Repair Services - Vehicles	10,500		
-	36,887	51,700	526300	Software Licensing	51,850		
-	10,779	-	526400	Vehicles/Vehicles	-		
-	1,260	2,500	526500	Rentals	2,500		
-	-	2,000	528000	Other Purchased Services	2,000		
-	40,000	51,000	530000	Payments to Other Agencies	46,000		
-	2,727	-	530010	License and Permit Fees	-		
-	-	170,000	544500	Grants and Loans	170,000		
-	5,025	10,000	544600	Intra-Metro Grants	10,000		
-	-	4,000	545100	Travel and Lodging	4,000		
-	2,450	-	545200	Mileage, Taxi and Parking	-		
-	6,989	19,260	545500	Staff Development	54,000		
-	11,341	-	549010	Tri-Met Transit Pass	-		
-	<b>841,228</b>	<b>1,061,224</b>		<b>Total Materials and Services</b>	<b>1,225,157</b>		
				<b><u>Capital Outlay</u></b>			
-	29,997	-	579000	Capital Outlay	-		
-	<b>29,997</b>	-		<b>Total Capital Outlay</b>	-		
				<b><u>Interfund Transfers</u></b>			
-	2,176,503	-	581000	Transfer of Resources	-		
-	<b>2,176,503</b>	-		<b>Total Interfund Transfers</b>	-		
<b>\$-</b>	<b>\$5,051,624</b>	<b>\$3,434,023</b>		<b>TOTAL REQUIREMENTS</b>	<b>\$4,959,645</b>		
<b>0.00</b>	<b>19.50</b>	<b>18.40</b>		<b>FULL-TIME EQUIVALENTS</b>	<b>26.40</b>		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

## General Fund - Communications

FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22		ACCT	DESCRIPTION	FY 2022-23	FY 2022-23	FY 2022-23
		Amended Amount				Proposed Amount	Approved Amount	Adopted Amount
EXPENDITURES								
<u>Personnel Services</u>								
\$1,236,062	\$1,141,585	\$2,826,676	501000	Reg Employees-Full Time-Exempt		\$3,202,401		
40,189	36,048	42,474	502000	Reg Employees-Part Time-Exempt		43,212		
25,628	23,620	38,335	502500	Reg Empl-Part Time-Non-Exempt		45,121		
37,149	7,189	31,179	503000	Temporary Employees		56,100		
666	35	-	508000	Overtime		-		
363	537	600	508600	Mobile Comm Allowance		600		
108,588	98,016	242,818	511000	Fringe - Payroll Taxes		275,197		
259,231	240,533	675,031	512000	Fringe - Retirement PERS		812,810		
179,831	173,406	535,480	513000	Fringe - Health and Welfare		591,012		
6,000	3,000	-	513305	Health Savings - Metro Contrib/HSA Contrb		-		
-	1,144	11,100	514000	Fringe - Unemployment		-		
3,576	3,474	11,153	515000	Fringe - Other Benefits		12,661		
12,415	29,731	95,815	519000	Pension Oblig Bonds Contrib		111,887		
1,815	1,583	-	519500	Fringe - Insurance - Opt Out		-		
1,911,514	1,759,900	4,510,661	Total Personnel Services			5,151,001		
<u>Materials and Services</u>								
2,168	750	-	520100	Office Supplies		-		
11,770	6,813	40,500	520110	Computer Equipment		40,500		
3,941	-	500	520120	Meeting Expenditures		500		
1,304	-	-	520140	Promotional Supplies		-		
10,704	-	-	520500	Operating Supplies		-		
7,737	4,800	8,200	521100	Membership and Professional Dues		8,200		
-	(141)	7,000	521200	Publications and Subscriptions		7,000		
(476)	-	-	521500	Maintenance and Repairs Supplies		-		
343,079	22,028	59,570	524000	Contracted Professional Svcs		165,275		
4,882	1,690	3,000	524050	Contracted Prof Svcs - Advertising		3,000		
1,874	924	2,400	525120	Utility Services - Telecommunications		2,400		
18,702	6,038	19,985	526300	Software Licensing		28,925		
424	-	-	526520	Rentals - Equipment		-		
2,420	2,900	5,000	528000	Other Purchased Services		5,000		
9,680	-	15,000	528090	Event/Production Services		15,000		
3,041	75	5,000	528400	Printing and Graphics		5,000		
5,840	-	-	545100	Travel and Lodging		-		
345	99	-	545200	Mileage, Taxi and Parking		-		
1,401	-	-	545300	Meals and Entertainment		-		
5,613	383	66,000	545500	Staff Development		66,000		
-	-	8,000	549000	Miscellaneous Expenditures		8,000		
682	-	-	549010	Tri-Met Transit Pass		-		
435,129	46,359	240,155	Total Materials and Services			354,800		
\$2,346,643	\$1,806,259	\$4,750,816	TOTAL REQUIREMENTS			\$5,505,801		
14.00	12.00	32.20	FULL-TIME EQUIVALENTS			34.20		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# General Fund

## General Fund - Council

		FY 2021-22				FY 2022-23	FY 2022-23	FY 2022-23
FY 2019-20	FY 2020-21	Amended				Proposed	Approved	Adopted
Actual	Actual	Amount	ACCT		DESCRIPTION	Amount	Amount	Amount
EXPENDITURES								
\$432,661	\$455,914	\$475,676	500000		Elected Official Salaries	\$489,926		
2,930,690	2,875,823	3,947,854	501000		Reg Employees-Full Time-Exempt	4,538,774		
175,509	203,630	148,101	501500		Reg Empl-Full Time-Non-Exempt	203,906		
239,085	22,761	64,436	502000		Reg Employees-Part Time-Exempt	74,183		
-	-	-	502500		Reg Empl-Part Time-Non-Exempt	-		
273,629	129,790	81,265	503000		Temporary Employees	95,711		
10,012	4,014	5,383	508000		Overtime	5,383		
11,203	11,758	10,800	508600		Mobile Comm Allowance	10,800		
318,045	287,722	367,374	511000		Fringe - Payroll Taxes	430,313		
654,929	589,445	1,160,711	512000		Fringe - Retirement PERS	1,314,872		
533,738	540,479	752,649	513000		Fringe - Health and Welfare	848,995		
15,000	12,000	-	513305		Health Savings - Metro Contrib/HSA Contrib	-		
-	1,872	14,446	514000		Fringe - Unemployment	-		
9,727	8,891	17,488	515000		Fringe - Other Benefits	19,994		
37,188	87,341	152,865	519000		Pension Oblig Bonds Contrib	180,431		
8,250	6,495	-	519500		Fringe - Insurance - Opt Out	-		
5,649,664	5,237,934	7,199,048			Total Personnel Services	8,213,288		
<u>Materials and Services</u>								
20,235	3,014	36,537	520100		Office Supplies	8,504		
30,349	14,427	10,075	520110		Computer Equipment	21,408		
94,482	33,094	79,326	520120		Meeting Expenditures	82,419		
399	666	-	520130		Postage and Shipping	-		
2,283	850	-	520140		Promotional Supplies	-		
158	2,280	1,020	520500		Operating Supplies	1,250		
258	-	-	520510		Tools and Equipment	-		
1,133	750	-	520580		Uniforms and PPE	-		
5,966	15,046	6,000	521100		Membership and Professional Dues	7,000		
3,947	(496)	4,683	521200		Publications and Subscriptions	4,688		
104	-	-	521300		Fuel	-		
1,935	7,368	-	521500		Maintenance and Repairs Supplies	-		
579,476	262,080	881,456	524000		Contracted Professional Svcs	1,695,041		
27,323	6,578	-	524020		Contracted Prof Svcs - Attorney and Legal	-		
					Contracted Prof Svcs - Promotion and Public			
1,320	257	-	524040		Relations	-		
823	-	-	524050		Contracted Prof Svcs - Advertising	-		
					Contracted Prof Svcs - Information Technology			
133	-	-	524060		Services	-		
					Contracted Prof Svcs - Management, Consulting and			
7,995	10,030	100,000	524070		Communication Services	100,000		
-	381	-	524500		Marketing Expenditures	-		
37,900	9,750	24,818	524600		Sponsorship Expenditures	24,818		
13,479	11,822	-	525120		Utility Services - Telecommunications	11,100		
25	-	-	526040		Maintenance and Repair Services - Technology	-		
2,503	2,797	-	526300		Software Licensing	3,000		
3,336	1,260	1,230	526500		Rentals	1,230		
600	-	-	526510		Rentals - Building	-		
-	-	-	526540		Rentals - Vehicle	-		

## General Fund - Council

FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22		ACCT	DESCRIPTION	FY 2022-23	FY 2022-23	FY 2022-23
		Amended Amount				Proposed Amount	Approved Amount	Adopted Amount
-	-	-	526560	Rentals - Parking Space		-		
1,226	3,710	6,420	528000	Other Purchased Services		95,950		
7,753	39	-	528090	Event/Production Services		-		
1,142	-	-	528300	Temp Agency Services		-		
39,817	1,174	208	528400	Printing and Graphics		2,708		
-	-	16,108	540000	Charges for Services		-		
-	-	600,000	544500	Grants and Loans		450,000		
-	-	-	545000	Travel		-		
55,502	(841)	58,074	545100	Travel and Lodging		72,073		
4,134	186	-	545200	Mileage, Taxi and Parking		-		
6,034	(156)	-	545300	Meals and Entertainment		-		
39,064	12,977	46,963	545500	Staff Development		120,491		
6,500	-	-	545510	Tuition Reimbursement		-		
-	-	-	545520	Conference Fees		-		
(47)	-	34,312	549000	Miscellaneous Expenditures		35,270		
<b>997,285</b>	<b>399,043</b>	<b>1,907,230</b>		<b>Total Materials and Services</b>		<b>2,736,950</b>		
				<b><u>Capital Outlay</u></b>				
20,915	-	-	574500	Vehicles		-		
<b>20,915</b>	<b>-</b>	<b>-</b>		<b>Total Capital Outlay</b>		<b>-</b>		
<b>\$6,667,864</b>	<b>\$5,636,977</b>	<b>\$9,106,278</b>	<b>TOTAL REQUIREMENTS</b>			<b>\$10,950,238</b>		
<b>46.20</b>	<b>36.20</b>	<b>44.20</b>	<b>FULL-TIME EQUIVALENTS</b>			<b>49.20</b>		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# General Fund

## General Fund - Finance and Regulatory Services

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended	ACCT	DESCRIPTION	Proposed	Approved	Adopted
Amount	Amount	Amount			Amount	Amount	Amount
<b>EXPENDITURES</b>							
\$2,567,898	\$2,122,561	\$4,087,049	501000	Reg Employees-Full Time-Exempt	\$4,669,762		
529,187	564,641	1,215,646	501500	Reg Empl-Full Time-Non-Exempt	1,447,595		
53,612	53,970	133,438	502000	Reg Employees-Part Time-Exempt	142,089		
58,133	57,738	58,673	502500	Reg Empl-Part Time-Non-Exempt	59,688		
7,103	-	-	503000	Temporary Employees	7,488		
4,483	1,624	-	508000	Overtime	-		
2,583	4,388	2,400	508600	Mobile Comm Allowance	2,400		
263,074	219,930	454,402	511000	Fringe - Payroll Taxes	530,474		
573,367	493,993	1,374,937	512000	Fringe - Retirement PERS	1,561,265		
586,816	572,402	1,048,300	513000	Fringe - Health and Welfare	1,190,664		
18,000	19,500	-	513305	Health Savings - Metro Contrib/HSA Contrb	-		
-	-	7,488	514000	Fringe - Unemployment	-		
9,690	8,619	21,224	515000	Fringe - Other Benefits	24,517		
30,798	69,323	179,747	519000	Pension Oblig Bonds Contrib	214,915		
2,730	2,618	-	519500	Fringe - Insurance - Opt Out	-		
<b>4,707,474</b>	<b>4,191,306</b>	<b>8,583,304</b>		<b>Total Personnel Services</b>	<b>9,850,857</b>		
				<b><u>Materials and Services</u></b>			
9,203	4,347	14,000	520100	Office Supplies	10,000		
27,906	21,345	23,500	520110	Computer Equipment	30,000		
5,221	219	2,100	520120	Meeting Expenditures	2,100		
52	186	-	520130	Postage and Shipping	-		
2,016	-	-	520140	Promotional Supplies	-		
10,170	9,013	13,360	521100	Membership and Professional Dues	15,360		
4,036	5,467	1,500	521200	Publications and Subscriptions	5,000		
250	3,144	-	521500	Maintenance and Repairs Supplies	-		
60,614	140,750	174,445	524000	Contracted Professional Svcs	224,445		
9,000	1,160	-	524010	Contracted Prof Svcs - Accounting and Auditing	-		
1,120	-	-	524020	Contracted Prof Svcs - Attorney and Legal	2,000		
7,834	7,206	1,500	524050	Contracted Prof Svcs - Advertising	7,750		
				Contracted Prof Svcs - Information Technology			
37	-	-	524060	Services	-		
13,975	-	-	524600	Sponsorship Expenditures	24,000		
211	1,170	-	525120	Utility Services - Telecommunications	1,000		
250	-	-	526000	Maintenance and Repair Services	-		
32	-	-	526010	Maintenance and Repair Services - Building	-		
12,751	32,417	32,500	526300	Software Licensing	34,500		
118,042	8,604	7,100	528000	Other Purchased Services	17,000		
125	-	-	528090	Event/Production Services	-		
71,939	67,350	80,000	528200	Banking Services	75,000		
20,545	23,922	20,000	528210	Credit Card Fees	24,000		
18,461	10,552	15,450	528400	Printing and Graphics	13,050		
445,157	448,899	5,000	530000	Payments to Other Agencies	5,000		
8,916	-	-	545100	Travel and Lodging	5,500		
1,463	4,707	-	545200	Mileage, Taxi and Parking	4,750		
2,880	-	-	545300	Meals and Entertainment	-		
13,335	25,332	84,770	545500	Staff Development	103,125		
1,887	200	-	545510	Tuition Reimbursement	-		
1,518	8	166	549000	Miscellaneous Expenditures	3,073		
<b>868,946</b>	<b>815,996</b>	<b>475,391</b>		<b>Total Materials and Services</b>	<b>606,653</b>		
<b>\$5,576,420</b>	<b>\$5,007,302</b>	<b>\$9,058,695</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$10,457,510</b>		
<b>38.50</b>	<b>32.80</b>	<b>62.10</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>68.60</b>		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

## General Fund - Human Resources

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
<b>EXPENDITURES</b>							
<i><b>Personnel Services</b></i>							
\$1,206,746	\$1,379,688	\$2,044,445	501000	Reg Employees-Full Time-Exempt	\$2,390,815		
672,542	602,611	594,153	501500	Reg Empl-Full Time-Non-Exempt	626,018		
46,389	58,312	59,933	502500	Reg Empl-Part Time-Non-Exempt	66,020		
39,786	21,081	18,000	503000	Temporary Employees	18,000		
5,695	7,147	-	508000	Overtime	-		
1,125	786	-	508600	Mobile Comm Allowance	-		
159,146	164,419	222,332	511000	Fringe - Payroll Taxes	256,089		
278,506	272,660	684,345	512000	Fringe - Retirement PERS	761,465		
333,983	382,010	471,664	513000	Fringe - Health and Welfare	517,680		
28,125	19,500	-	513305	Health Savings - Metro Contrib/HSA Contrib	-		
4,149	18,156	-	514000	Fringe - Unemployment	-		
5,479	5,406	10,313	515000	Fringe - Other Benefits	11,718		
17,290	43,556	88,854	519000	Pension Oblig Bonds Contrib	104,821		
1,815	1,808	-	519500	Fringe - Insurance - Opt Out	-		
<b>2,800,777</b>	<b>2,977,140</b>	<b>4,194,039</b>		<b>Total Personnel Services</b>	<b>4,752,626</b>		
<i><b>Materials and Services</b></i>							
1,891	1,276	16,680	520100	Office Supplies	16,680		
11,752	31,883	20,200	520110	Computer Equipment	23,200		
52	105	-	520120	Meeting Expenditures	-		
60	208	-	520130	Postage and Shipping	-		
1,690	1,090	8,050	520500	Operating Supplies	8,050		
-	269	-	520540	Medical and Veterinary Supplies	-		
5,490	5,835	9,200	521100	Membership and Professional Dues	9,200		
3,680	2,690	2,100	521200	Publications and Subscriptions	2,100		
375	731	-	521500	Maintenance and Repairs Supplies	-		
252,876	274,288	412,612	524000	Contracted Professional Svcs	411,495		
-	18,635	40,000	524020	Contracted Prof Svcs - Attorney and Legal	50,350		
13,230	995	17,000	524050	Contracted Prof Svcs - Advertising	39,500		
75	414	-	524060	Contracted Prof Svcs - Information Technology Services	-		
4,595	9,516	-	525120	Utility Services - Telecommunications	-		
883	396	24,000	526300	Software Licensing	24,000		
22,344	5,535	73,300	528000	Other Purchased Services	28,950		
10,321	342	3,000	528400	Printing and Graphics	3,000		
1,748	-	6,500	545100	Travel and Lodging	6,500		
226	2,541	650	545200	Mileage, Taxi and Parking	650		
228	-	160	545300	Meals and Entertainment	160		
7,133	34,789	27,201	545500	Staff Development	27,201		
<b>338,649</b>	<b>391,540</b>	<b>660,653</b>		<b>Total Materials and Services</b>	<b>651,036</b>		
<b>\$3,139,426</b>	<b>\$3,368,680</b>	<b>\$4,854,692</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$5,403,662</b>		
<b>23.00</b>	<b>21.00</b>	<b>29.00</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>30.00</b>		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# General Fund

## General Fund - Information Services

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
<b>EXPENDITURES</b>							
				<b><u>Personnel Services</u></b>			
\$2,379,909	\$2,233,964	\$2,492,112	501000	Reg Employees-Full Time-Exempt	\$2,777,990		
310,473	312,462	412,465	501500	Reg Empl-Full Time-Non-Exempt	519,753		
46,903	57,953	64,691	502000	Reg Employees-Part Time-Exempt	69,111		
7,227	-	-	502500	Reg Empl-Part Time-Non-Exempt	-		
21,766	-	-	503000	Temporary Employees	1,470		
581	997	-	508000	Overtime	-		
4,598	4,579	-	508600	Mobile Comm Allowance	-		
224,768	213,060	244,646	511000	Fringe - Payroll Taxes	281,672		
566,980	531,903	700,516	512000	Fringe - Retirement PERS	831,611		
398,113	408,139	514,804	513000	Fringe - Health and Welfare	586,704		
6,000	3,000	-	513305	Health Savings - Metro Contrib/HSA Contrib	-		
3,020	15,834	1,470	514000	Fringe - Unemployment	-		
8,006	7,544	11,260	515000	Fringe - Other Benefits	12,886		
26,618	64,355	96,973	519000	Pension Oblig Bonds Contrib	114,473		
5,910	7,605	-	519500	Fringe - Insurance - Opt Out	-		
<b>4,010,872</b>	<b>3,861,395</b>	<b>4,538,937</b>		<b>Total Personnel Services</b>	<b>5,195,670</b>		
				<b><u>Materials and Services</u></b>			
33,225	9,951	45,181	520100	Office Supplies	45,181		
16,704	4,375	4,000	520110	Computer Equipment	4,000		
-	-	100	520130	Postage and Shipping	200		
2,947	2,826	-	520500	Operating Supplies	-		
599	988	1,900	521100	Membership and Professional Dues	1,900		
733	-	250	521200	Publications and Subscriptions	250		
67,176	3,750	5,000	521500	Maintenance and Repairs Supplies	5,000		
355,508	422,388	449,903	524000	Contracted Professional Svcs	301,903		
67,559	68,682	101,000	525100	Utility Services	106,000		
2,020	3,768	-	525120	Utility Services - Telecommunications	-		
17,671	10,768	-	525130	Utility Services - Electricity	-		
928,339	1,023,496	1,503,620	526000	Maintenance and Repair Services	1,610,246		
40	139	-	526040	Maintenance and Repair Services - Technology	-		
8,650	699	78,000	526300	Software Licensing	40,000		
6,691	735	-	528000	Other Purchased Services	-		
27	-	-	528400	Printing and Graphics	-		
4,034	-	250	545100	Travel and Lodging	250		
614	1,360	-	545200	Mileage, Taxi and Parking	-		
97	-	-	545300	Meals and Entertainment	-		
13,689	100	-	545500	Staff Development	15,500		
200	-	-	545510	Tuition Reimbursement	-		
<b>1,526,522</b>	<b>1,554,024</b>	<b>2,189,204</b>		<b>Total Materials and Services</b>	<b>2,130,430</b>		
<b>\$5,537,394</b>	<b>\$5,415,419</b>	<b>\$6,728,141</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$7,326,100</b>		
<b>33.00</b>	<b>28.00</b>	<b>31.00</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>34.00</b>		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



## General Fund - Office of Metro Attorney

FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22		ACCT	DESCRIPTION	FY 2022-23	FY 2022-23	FY 2022-23
		Amended Amount				Proposed Amount	Approved Amount	Adopted Amount
EXPENDITURES								
						<u>Personnel Services</u>		
\$1,308,027	\$1,352,394	\$1,526,237	501000	Reg Employees-Full Time-Exempt		\$1,796,941		
287,997	297,055	345,154	501500	Reg Empl-Full Time-Non-Exempt		354,559		
249,964	253,254	281,401	502000	Reg Employees-Part Time-Exempt		126,749		
21,320	1,710	18,000	503000	Temporary Employees		18,000		
1,508	1,035	5,037	508000	Overtime		1,515		
5,163	5,885	6,000	508600	Mobile Comm Allowance		9,600		
145,236	145,821	165,472	511000	Fringe - Payroll Taxes		178,830		
336,910	331,112	533,288	512000	Fringe - Retirement PERS		564,242		
238,575	257,838	284,724	513000	Fringe - Health and Welfare		293,352		
10,500	10,500	-	513305	Health Savings - Metro Contrib/HSA Contrb		-		
1,489	1,489	78	514000	Fringe - Unemployment		-		
4,046	4,185	7,878	515000	Fringe - Other Benefits		8,304		
18,120	45,424	71,141	519000	Pension Oblig Bonds Contrib		77,559		
3,630	5,138	-	519500	Fringe - Insurance - Opt Out		-		
2,632,485	2,712,840	3,244,410	Total Personnel Services			3,429,651		
						<u>Materials and Services</u>		
3,616	2,807	6,000	520100	Office Supplies		6,000		
18,363	10,791	4,500	520110	Computer Equipment		7,500		
1,246	-	1,500	520120	Meeting Expenditures		2,319		
37	95	-	520130	Postage and Shipping		-		
6,705	8,195	11,000	521100	Membership and Professional Dues		11,000		
11,447	9,801	17,332	521200	Publications and Subscriptions		12,500		
-	792	-	521500	Maintenance and Repairs Supplies		-		
2,210	2,500	3,500	524000	Contracted Professional Svcs		3,500		
38	-	-	524010	Contracted Prof Svcs - Accounting and Auditing		-		
854	1,269	800	525120	Utility Services - Telecommunications		800		
-	1,772	-	526300	Software Licensing		2,000		
1,297	271	7,000	528000	Other Purchased Services		7,000		
232	108	-	528400	Printing and Graphics		-		
4,808	-	5,000	545100	Travel and Lodging		5,000		
336	66	900	545200	Mileage, Taxi and Parking		1,500		
422	-	1,000	545300	Meals and Entertainment		2,000		
7,085	2,933	24,520	545500	Staff Development		24,500		
483	5	2,500	549000	Miscellaneous Expenditures		2,500		
59,178	41,406	85,552	Total Materials and Services			88,119		
\$2,691,662	\$2,754,246	\$3,329,962	TOTAL REQUIREMENTS			\$3,517,770		
16.00	16.00	17.00	FULL-TIME EQUIVALENTS			17.00		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# General Fund

## General Fund - Office of the Auditor

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
<b>EXPENDITURES</b>							
				<b><u>Personnel Services</u></b>			
\$116,150	\$122,854	\$126,859	500000	Elected Official Salaries	\$130,770		
376,988	376,478	495,429	501000	Reg Employees-Full Time-Exempt	460,230		
-	-	-	502000	Reg Employees-Part Time-Exempt	51,161		
39,683	40,728	50,517	511000	Fringe - Payroll Taxes	54,441		
77,486	79,464	121,844	512000	Fringe - Retirement PERS	158,615		
69,496	72,147	112,164	513000	Fringe - Health and Welfare	120,792		
6,000	6,000	-	513305	Health Savings - Metro Contrib/HSA Contrib	-		
1,536	1,615	2,318	515000	Fringe - Other Benefits	2,481		
4,949	12,570	19,692	519000	Pension Oblig Bonds Contrib	21,833		
1,815	1,808	-	519500	Fringe - Insurance - Opt Out	-		
<b>694,104</b>	<b>713,664</b>	<b>928,823</b>		<b>Total Personnel Services</b>	<b>1,000,323</b>		
				<b><u>Materials and Services</u></b>			
2,199	-	3,503	520100	Office Supplies	3,500		
2,209	8,677	1,500	520110	Computer Equipment	1,500		
40	180	-	520120	Meeting Expenditures	-		
1,058	876	1,000	520500	Operating Supplies	1,000		
1,640	1,185	500	521100	Membership and Professional Dues	500		
341	134	2,000	521200	Publications and Subscriptions	2,000		
6,171	6,031	8,000	524000	Contracted Professional Svcs	14,500		
104	-	-	524050	Contracted Prof Svcs - Advertising	-		
-	-	-	524075	Contracted Prof Svcs - Recruiting Services	-		
51	-	1,000	528000	Other Purchased Services	1,000		
90	-	-	528400	Printing and Graphics	-		
964	-	750	545100	Travel and Lodging	750		
6	-	-	545200	Mileage, Taxi and Parking	-		
4,017	1,266	5,500	545500	Staff Development	5,300		
<b>18,888</b>	<b>18,349</b>	<b>23,753</b>		<b>Total Materials and Services</b>	<b>30,050</b>		
<b>\$712,991</b>	<b>\$732,013</b>	<b>\$952,576</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$1,030,373</b>		
<b>6.00</b>	<b>6.00</b>	<b>7.00</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>7.00</b>		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

## General Fund - Parks and Nature

FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 <u>Amended</u> Amount	ACCT	DESCRIPTION	FY 2022-23 <u>Proposed</u> Amount	FY 2022-23 <u>Approved</u> Amount	FY 2022-23 <u>Adopted</u> Amount
<b>EXPENDITURES</b>							
				<b><u>Personnel Services</u></b>			
\$1,958,911	\$26,339	\$-	501000	Reg Employees-Full Time-Exempt	\$-		
1,229,027	-	-	501500	Reg Empl-Full Time-Non-Exempt	-		
63,891	-	-	502000	Reg Employees-Part Time-Exempt	-		
-	-	-	502500	Reg Empl-Part Time-Non-Exempt	-		
321,059	-	-	503000	Temporary Employees	-		
302	-	-	504000	Seasonal Employees	-		
38,555	-	-	508000	Overtime	-		
14,178	180	-	508600	Mobile Comm Allowance	-		
-	-	-	508912	Other Salary Adjustments (Budgetary)	40,000		
306,876	2,239	-	511000	Fringe - Payroll Taxes	-		
603,990	3,824	-	512000	Fringe - Retirement PERS	-		
658,177	3,262	-	513000	Fringe - Health and Welfare	-		
14,386	750	-	513305	Health Savings - Metro Contrib/HSA Contrib	-		
5,056	-	-	514000	Fringe - Unemployment	-		
10,056	85	-	515000	Fringe - Other Benefits	-		
33,357	676	-	519000	Pension Oblig Bonds Contrib	-		
2,565	90	-	519500	Fringe - Insurance - Opt Out	-		
<b>5,260,384</b>	<b>37,445</b>	<b>-</b>		<b>Total Personnel Services</b>	<b>40,000</b>		
				<b><u>Materials and Services</u></b>			
17,748	-	-	520100	Office Supplies	-		
76,121	-	-	520110	Computer Equipment	-		
27,609	-	-	520120	Meeting Expenditures	-		
181	-	-	520130	Postage and Shipping	-		
107,868	-	43,439	520500	Operating Supplies	-		
33,806	8,065	-	520510	Tools and Equipment	-		
90	-	-	520540	Medical and Veterinary Supplies	-		
2,020	-	-	520570	Operating Supplies - Production	-		
25,757	-	-	520580	Uniforms and PPE	-		
11,047	-	-	521100	Membership and Professional Dues	-		
3,024	-	-	521200	Publications and Subscriptions	-		
73,457	-	-	521300	Fuel	-		
723	-	-	521400	Fuels and Lubricants - General	-		
88,513	-	-	521500	Maintenance and Repairs Supplies	-		
6,791	-	-	521520	Maintenance and Repairs Supplies - Building	-		
976	-	-	521521	Maintenance and Repairs Supplies - HVAC	-		
1,133	-	-	521540	Maintenance and Repairs Supplies - Electrical	-		
				Maintenance and Repairs Supplies -			
31,081	-	-	521560	Equipment	-		
963	-	-	521570	Maintenance and Repairs Supplies - Vehicles	-		
41	-	-	522100	Cost of Food and Beverage	-		
130,249	-	-	522500	Retail	-		
353,527	2,467	-	524000	Contracted Professional Svcs	-		
				Contracted Prof Svcs - Accounting and			
150	-	-	524010	Auditing	-		
2,392	-	-	524020	Contracted Prof Svcs - Attorney and Legal	-		
51,105	-	-	524050	Contracted Prof Svcs - Advertising	-		
				Contracted Prof Svcs - Information			
3,509	-	-	524060	Technology Services	-		
48,949	-	-	524500	Marketing Expenditures	-		

## General Fund

### General Fund - Parks and Nature

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
27,355	-	-	524600	Sponsorship Expenditures	-		
109,364	-	75,000	525000	Contracted Property Services	75,000		
15,702	-	-	525100	Utility Services	-		
-	-	-	525110	Utility Services - Internet	-		
31,871	96	-	525120	Utility Services - Telecommunications	-		
55,303	-	-	525130	Utility Services - Electricity	-		
1,020	-	-	525140	Utility Services - Natural Gas	-		
				Utility Services - Sanitation and Refuse			
121,936	-	-	525150	Removal	-		
100,159	(96)	-	525160	Utility Services - Water and Sewer	-		
25,658	-	-	525500	Cleaning Services	-		
34,347	-	-	526000	Maintenance and Repair Services	-		
99,843	-	-	526010	Maintenance and Repair Services - Building	-		
3,888	-	-	526012	Maintenance and Repair Services - Electricity	-		
70,596	-	-	526020	Maintenance and Repair Services - Equipment	-		
38,462	7,967	-	526030	Maintenance and Repair Services - Grounds	-		
				Maintenance and Repair Services -			
696	-	-	526040	Technology	-		
21,510	-	-	526050	Maintenance and Repair Services - Vehicles	-		
31,289	49,250	312,712	526100	Capital Maintenance - CIP	-		
43,800	-	-	526300	Software Licensing	-		
22,016	-	-	526500	Rentals	-		
2,016	-	-	526520	Rentals - Equipment	-		
-	-	-	526540	Rentals - Vehicle	-		
-	-	-	526560	Rentals - Parking Space	-		
21,202	-	-	528000	Other Purchased Services	-		
100	-	-	528080	Agency Fees	-		
75	-	-	528090	Event/Production Services	-		
86,702	60,622	57,736	528210	Credit Card Fees	66,000		
136,469	-	-	528400	Printing and Graphics	-		
42,115	-	-	528500	Burial Services	-		
-	2,740,962	2,723,672	529000	Operations Contracts	2,996,423		
2,582,420	-	-	529800	Glendoveer Golf Ops Contract	-		
124,311	-	-	530000	Payments to Other Agencies	-		
6,026	428	-	530010	License and Permit Fees	-		
205,101	-	-	531000	Taxes (Non-Payroll)	-		
3,582	-	-	540000	Charges for Services	-		
2,000	-	-	544500	Grants and Loans	-		
17,592	-	-	545100	Travel and Lodging	-		
5,960	-	-	545200	Mileage, Taxi and Parking	-		
2,968	-	-	545300	Meals and Entertainment	-		
47,956	-	-	545500	Staff Development	-		
3,138	-	-	545510	Tuition Reimbursement	-		
2,000	-	-	548000	Fee Reimbursements	-		
402	-	-	549000	Miscellaneous Expenditures	-		
275	-	-	549010	Tri-Met Transit Pass	-		
(19,887)	-	-	552000	Bad Debt Expense	-		
<b>5,226,167</b>	<b>2,869,761</b>	<b>3,212,559</b>	<b>Total Materials and Services</b>		<b>3,137,423</b>		

## General Fund - Parks and Nature

FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Amended Amount	ACCT	DESCRIPTION	FY 2022-23 Proposed Amount	FY 2022-23 Approved Amount	FY 2022-23 Adopted Amount
<b><u>Capital Outlay</u></b>							
-	151,993	-	571000	Improve-Other than Bldg	-		
25,628	66,982	50,000	574000	Equipment and Vehicles	-		
53,000	-	-	579000	Capital Outlay	50,000		
<b>78,628</b>	<b>218,975</b>	<b>50,000</b>		<b>Total Capital Outlay</b>	<b>50,000</b>		
<b><u>Interfund Transfers</u></b>							
446,289	-	-	580000	Transfer for Indirect Costs	-		
230,183	25,000	716,526	581000	Transfer of Resources	1,025,000		
<b>676,472</b>	<b>25,000</b>	<b>716,526</b>		<b>Total Interfund Transfers</b>	<b>1,025,000</b>		
<b>\$11,241,651</b>	<b>\$3,151,181</b>	<b>\$3,979,085</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$4,252,423</b>		
<b>46.75</b>	<b>0.00</b>	<b>0.00</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>0.00</b>		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

## General Fund

### General Fund - Planning and Development Department

FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Amended Amount	ACCT	DESCRIPTION	FY 2022-23 Proposed Amount	FY 2022-23 Approved Amount	FY 2022-23 Adopted Amount
<b>EXPENDITURES</b>							
				<u><b>Personnel Services</b></u>			
\$4,785,727	\$4,252,492	\$6,230,524	501000	Reg Employees-Full Time-Exempt	\$6,547,208		
278,295	238,165	306,457	501500	Reg Empl-Full Time-Non-Exempt	337,544		
9,723	46,106	309,322	502000	Reg Employees-Part Time-Exempt	723,700		
77,926	65,453	55,006	502500	Reg Empl-Part Time-Non-Exempt	78,374		
43,198	22,159	160,000	503000	Temporary Employees	100,000		
1,904	1,416	-	508000	Overtime	-		
4,060	5,810	5,600	508600	Mobile Comm Allowance	5,600		
-	-	371,261	508912	Other Salary Adjustments (Budgetary)	-		
415,047	380,135	574,308	511000	Fringe - Payroll Taxes	645,192		
1,006,339	910,168	1,685,326	512000	Fringe - Retirement PERS	1,898,633		
785,854	778,260	1,146,450	513000	Fringe - Health and Welfare	1,238,121		
				Health Savings - Metro Contrib/HSA			
19,880	17,971	-	513305	Contrib	-		
24,993	7,364	5,947	514000	Fringe - Unemployment	-		
14,036	13,222	26,013	515000	Fringe - Other Benefits	28,990		
48,359	115,233	226,591	519000	Pension Oblig Bonds Contrib	261,358		
8,550	9,788	-	519500	Fringe - Insurance - Opt Out	-		
<b>7,523,890</b>	<b>6,863,738</b>	<b>11,102,805</b>		<b>Total Personnel Services</b>	<b>11,864,720</b>		
				<u><b>Materials and Services</b></u>			
3,791	10,408	98,094	520100	Office Supplies	21,363		
76,085	62,301	43,000	520110	Computer Equipment	87,950		
14,110	11,302	13,500	520120	Meeting Expenditures	30,650		
100	182	-	520130	Postage and Shipping	-		
24	-	16,750	520500	Operating Supplies	8,000		
23,149	18,846	31,100	521100	Membership and Professional Dues	19,750		
10,000	750	64,700	521200	Publications and Subscriptions	52,100		
411	-	-	521500	Maintenance and Repairs Supplies	-		
4,565,803	3,079,158	2,138,790	524000	Contracted Professional Svcs	3,707,500		
355	1,468	-	524050	Contracted Prof Svcs - Advertising	-		
145,761	96,829	250,300	524500	Marketing Expenditures	250,300		
23,308	34,932	66,000	524600	Sponsorship Expenditures	65,000		
353	360	20,400	525100	Utility Services	20,400		
1,549	2,048	700	525120	Utility Services - Telecommunications	1,500		
-	-	70,000	526000	Maintenance and Repair Services	70,000		
17,026	-	383,794	526300	Software Licensing	540,120		
600	-	1,500	526500	Rentals	1,000		
102,313	27,493	71,866	528000	Other Purchased Services	86,250		
10,325	27	-	528400	Printing and Graphics	4,000		
2,992,320	4,739,806	6,965,800	530000	Payments to Other Agencies	7,815,000		
-	0	-	531000	Taxes (Non-Payroll)	-		
422,300	1,101,813	1,125,000	531500	Grants to Other Governments	1,125,000		
4,605,108	487,500	10,000,000	544000	Program Purchases	10,000,000		
1,374,020	3,625,439	1,425,000	544500	Grants and Loans	1,675,000		
43,088	(340)	96,000	545100	Travel and Lodging	131,000		
254	662	-	545200	Mileage, Taxi and Parking	1,200		
7,550	-	-	545300	Meals and Entertainment	-		

## General Fund - Planning and Development Department

FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Amended Amount	ACCT	DESCRIPTION	FY 2022-23 Proposed Amount	FY 2022-23 Approved Amount	FY 2022-23 Adopted Amount
24,268	37,870	85,500	545500	Staff Development	86,250		
295	-	-	545510	Tuition Reimbursement	-		
<b>14,464,267</b>	<b>13,338,853</b>	<b>22,967,794</b>		<b>Total Materials and Services</b>	<b>25,799,333</b>		
				<u><b>Interfund Transfers</b></u>			
6,307	10,715	4,893	580000	Transfer for Indirect Costs	27,141		
<b>6,307</b>	<b>10,715</b>	<b>4,893</b>		<b>Total Interfund Transfers</b>	<b>27,141</b>		
<b>\$21,994,464</b>	<b>\$20,213,306</b>	<b>\$34,075,492</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$37,691,194</b>		
<b>56.65</b>	<b>49.85</b>	<b>68.90</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>71.90</b>		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

## General Fund

### General Fund - Property and Environmental Services

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
<b>EXPENDITURES</b>							
				<b><u>Personnel Services</u></b>			
\$374,725	\$	\$-	501000	Reg Employees-Full Time-Exempt	\$-		
444,020	-	-	501500	Reg Empl-Full Time-Non-Exempt	-		
56,767	-	-	502500	Reg Empl-Part Time-Non-Exempt	-		
20,791	-	-	503000	Temporary Employees	-		
7,753	-	-	508000	Overtime	-		
3,930	-	-	508600	Mobile Comm Allowance	-		
75,849	-	-	511000	Fringe - Payroll Taxes	-		
177,439	-	-	512000	Fringe - Retirement PERS	-		
141,432	-	-	513000	Fringe - Health and Welfare	-		
7,500	-	-	513305	Health Savings - Metro Contrib/HSA Contrib	-		
3,971	-	-	515000	Fringe - Other Benefits	-		
8,397	-	-	519000	Pension Oblig Bonds Contrib	-		
5,738	-	-	519500	Fringe - Insurance - Opt Out	-		
<b>1,328,312</b>	-	-		<b>Total Personnel Services</b>	-		
				<b><u>Materials and Services</u></b>			
17,982	-	-	520100	Office Supplies	-		
12,337	-	-	520110	Computer Equipment	-		
381	-	-	520120	Meeting Expenditures	-		
25,465	-	-	520130	Postage and Shipping	-		
124	-	-	520140	Promotional Supplies	-		
43,514	-	-	520500	Operating Supplies	-		
13,697	-	-	520510	Tools and Equipment	-		
12,357	-	-	520580	Uniforms and PPE	-		
4,168	-	-	521000	Subscriptions and Dues	-		
1,157	-	-	521100	Membership and Professional Dues	-		
7,155	-	-	521300	Fuel	-		
1,558	-	-	521500	Maintenance and Repairs Supplies	-		
1,590	-	-	521520	Maintenance and Repairs Supplies - Building	-		
-	-	-	521530	Maintenance and Repairs Supplies - Custodial	-		
606	-	-	521540	Maintenance and Repairs Supplies - Electrical	-		
2,726	-	-	521560	Maintenance and Repairs Supplies - Equipment	-		
220	-	-	521570	Maintenance and Repairs Supplies - Vehicles	-		
34,270	-	-	524000	Contracted Professional Svcs	-		
15,000	-	-	524020	Contracted Prof Svcs - Attorney and Legal	-		
945	-	-	524050	Contracted Prof Svcs - Advertising	-		
90,282	-	-	525000	Contracted Property Services	-		
31,457	-	-	525120	Utility Services - Telecommunications	-		
138,797	-	-	525130	Utility Services - Electricity	-		
4,534	-	-	525140	Utility Services - Natural Gas	-		
12,478	-	-	525150	Utility Services - Sanitation and Refuse Removal	-		
43,630	-	-	525160	Utility Services - Water and Sewer	-		
8,759	-	-	526000	Maintenance and Repair Services	-		
43,769	-	-	526010	Maintenance and Repair Services - Building	-		
723	-	-	526012	Maintenance and Repair Services - Electricity	-		



## General Fund - Property and Environmental Services

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
5,867	-	-	526013	Maintenance and Repair Services - Elevator and Escalator	-		
16,803	-	-	526014	Maintenance and Repair Services - HVAC	-		
41,424	-	-	526020	Maintenance and Repair Services - Equipment	-		
44,882	-	-	526030	Maintenance and Repair Services - Grounds	-		
3,232	-	-	526040	Maintenance and Repair Services - Technology	-		
1,273	-	-	526050	Maintenance and Repair Services - Vehicles	-		
7,273	-	-	528000	Other Purchased Services	-		
				Other Purchased Services - Delivery, Shipping and Courier	-		
-	-	-	528030		-		
296	-	-	528400	Printing and Graphics	-		
1,321	-	-	530000	Payments to Other Agencies	-		
(2,563)	-	-	530010	License and Permit Fees	-		
19	-	-	545200	Mileage, Taxi and Parking	-		
1,195	-	-	545500	Staff Development	-		
<b>690,700</b>	-	-		<b>Total Materials and Services</b>	-		
				<b><u>Interfund Transfers</u></b>			
4,451	-	-	580000	Transfer for Indirect Costs	-		
2,166,500	-	-	581000	Transfer of Resources	-		
<b>2,170,951</b>	-	-		<b>Total Interfund Transfers</b>	-		
				<b><u>Unappropriated Fund Balance</u></b>			
936,116	-	-	805400	Unapp FB - Reserve for Future Debt Service	-		
<b>936,116</b>	-	-		<b>Total Unappropriated Fund Balance</b>	-		
<b>\$5,126,079</b>	<b>\$-</b>	<b>\$-</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$-</b>		
<b>14.70</b>	<b>0.00</b>	<b>0.00</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>0.00</b>		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# General Fund

## General Fund - Research Center

		FY 2021-22				FY 2022-23	FY 2022-23	FY 2022-23
FY 2019-20	FY 2020-21	Amended				Proposed	Approved	Adopted
Actual	Actual	Amount	ACCT		DESCRIPTION	Amount	Amount	Amount
EXPENDITURES								
<u>Personnel Services</u>								
\$2,368,994	\$2,053,691		\$501,000	Reg Employees-Full Time-Exempt		\$-		
6,470	-		501,500	Reg Empl-Full Time-Non-Exempt		-		
273,171	273,535		502,000	Reg Employees-Part Time-Exempt		-		
10,412	2,957		503,000	Temporary Employees		-		
796	104		508,000	Overtime		-		
212,972	186,697		511,000	Fringe - Payroll Taxes		-		
485,627	455,424		512,000	Fringe - Retirement PERS		-		
347,083	354,945		513,000	Fringe - Health and Welfare		-		
43,500	34,500		513,305	Health Savings - Metro Contrib/HSA Contrb		-		
7,241	6,441		515,000	Fringe - Other Benefits		-		
23,948	57,257		519,000	Pension Oblig Bonds Contrib		-		
6,900	3,645		519,500	Fringe - Insurance - Opt Out		-		
3,787,113	3,429,195		Total Personnel Services			-		
<u>Materials and Services</u>								
3,501	7,365		520,100	Office Supplies		-		
3,872	86,044		520,110	Computer Equipment		-		
356	-		520,120	Meeting Expenditures		-		
2,257	-		520,500	Operating Supplies		-		
18,548	2,415		521,100	Membership and Professional Dues		-		
6,318	648		521,200	Publications and Subscriptions		-		
1,051,361	196,100		524,000	Contracted Professional Svcs		-		
1,125	550		524,600	Sponsorship Expenditures		-		
274,810	181,934		526,000	Maintenance and Repair Services		-		
1,907	-		526,020	Maintenance and Repair Services - Equipment		-		
864	33,679		526,040	Maintenance and Repair Services - Technology		-		
3,533	4,123		526,300	Software Licensing		-		
683	22		528,000	Other Purchased Services		-		
135	-		528,400	Printing and Graphics		-		
24,091	-		545,100	Travel and Lodging		-		
13	338		545,200	Mileage, Taxi and Parking		-		
3,123	-		545,300	Meals and Entertainment		-		
8,648	22,400		545,500	Staff Development		-		
1,405,146	535,618		Total Materials and Services			-		
<u>Interfund Transfers</u>								
4,904	3,360	-	580000	Transfer for Indirect Costs		-		
70,922	737,716	-	589100	Intrafund Clearing - Resources		-		
1,102,591	1,140,062	-	589200	Intrafund Clearing Indirect		-		
289,274	-	-	805900	Unapp FB - Other Reserves and Designations		-		
1,467,691	1,881,138	-	Total Interfund Transfers			-		
\$6,659,950	\$5,845,951	\$-	TOTAL REQUIREMENTS			\$-		
31.00	25.25		FULL-TIME EQUIVALENTS			0.00		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

## General Fund - Special Appropriations and Non-Departmental

FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 <u>Amended</u> Amount	ACCT	DESCRIPTION	FY 2022-23 <u>Proposed</u> Amount	FY 2022-23 <u>Approved</u> Amount	FY 2022-23 <u>Adopted</u> Amount
<b>EXPENDITURES</b>							
				<b><u>Personnel Services</u></b>			
\$137,468	\$90,746	\$99,875	501000	Reg Employees-Full Time-Exempt	\$-		
-	-	-	501500	Reg Empl-Full Time-Non-Exempt	-		
-	-	-	502000	Reg Employees-Part Time-Exempt	-		
-	-	-	502500	Reg Empl-Part Time-Non-Exempt	-		
-	-	-	503000	Temporary Employees	-		
-	-	-	504000	Seasonal Employees	-		
-	-	-	508000	Overtime	-		
605	(5)	-	508600	Mobile Comm Allowance	-		
-	-	-	508912	Other Salary Adjustments (Budgetary)	-		
11,226	7,540	8,453	511000	Fringe - Payroll Taxes	-		
22,113	12,232	18,677	512000	Fringe - Retirement PERS	-		
25,985	6,672	17,256	513000	Fringe - Health and Welfare	-		
-	-	-	513305	Health Savings - Metro Contrib/HSA Contrb	-		
-	-	-	514000	Fringe - Unemployment	-		
428	217	382	515000	Fringe - Other Benefits	-		
1,381	2,112	3,296	519000	Pension Oblig Bonds Contrib	-		
-	-	-	519500	Fringe - Insurance - Opt Out	-		
<b>199,205</b>	<b>119,514</b>	<b>147,939</b>		<b>Total Personnel Services</b>	-		
				<b><u>Materials and Services</u></b>			
36	-	-	520100	Office Supplies	-		
-	-	-	520110	Computer Equipment	-		
63,092	473	-	520120	Meeting Expenditures	-		
-	69,545	-	520130	Postage and Shipping	-		
-	-	-	520140	Promotional Supplies	-		
-	-	-	520500	Operating Supplies	-		
131	-	-	520510	Tools and Equipment	-		
-	-	-	520540	Medical and Veterinary Supplies	-		
-	-	-	520570	Operating Supplies - Production	-		
-	-	-	520580	Uniforms and PPE	-		
-	-	-	521000	Subscriptions and Dues	-		
142,078	127,978	126,700	521100	Membership and Professional Dues	128,410		
25	-	-	521200	Publications and Subscriptions	-		
-	-	-	521300	Fuel	-		
-	-	-	521400	Fuels and Lubricants - General	-		
25	-	-	521500	Maintenance and Repairs Supplies	-		
-	-	-	521520	Maintenance and Repairs Supplies - Building	-		
-	-	-	521521	Maintenance and Repairs Supplies - HVAC	-		
-	-	-	521530	Maintenance and Repairs Supplies - Custodial	-		
-	-	-	521540	Maintenance and Repairs Supplies - Electrical	-		
-	-	-	521560	Maintenance and Repairs Supplies - Equipment	-		
-	-	-	521570	Maintenance and Repairs Supplies - Vehicles	-		
-	-	-	522100	Cost of Food and Beverage	-		
-	-	-	522500	Retail	-		
814,304	141,753	359,471	524000	Contracted Professional Svcs	7,500		

## General Fund

### General Fund - Special Appropriations and Non-Departmental

FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22		DESCRIPTION	FY 2022-23	FY 2022-23	FY 2022-23
		<u>Amended</u> Amount	ACCT		<u>Proposed</u> Amount	<u>Approved</u> Amount	<u>Adopted</u> Amount
155,685	157,800	224,000	524010	Contracted Prof Svcs - Accounting and Auditing	224,000		
2,108	3,800	-	524020	Contracted Prof Svcs - Attorney and Legal	-		
				Contracted Prof Svcs - Promotion and Public Relations			
3,400	-	-	524040		-		
2,155	-	-	524050	Contracted Prof Svcs - Advertising	-		
				Contracted Prof Svcs - Information Technology Services			
			524060		-		
167,958	1,438	-	524070	Contracted Prof Svcs - Management, Consulting and Communication Services	-		
-	-	-	524500	Marketing Expenditures	-		
48,250	53,000	44,900	524600	Sponsorship Expenditures	51,093		
-	-	85,000	525000	Contracted Property Services	85,000		
-	211	-	525100	Utility Services	-		
-	-	-	525110	Utility Services - Internet	-		
-	-	-	525120	Utility Services - Telecommunications	-		
-	-	-	525130	Utility Services - Electricity	-		
-	-	-	525140	Utility Services - Natural Gas	-		
				Utility Services - Sanitation and Refuse Removal			
-	-	-	525150		-		
-	(290)	-	525160	Utility Services - Water and Sewer	-		
-	-	-	525500	Cleaning Services	-		
-	-	-	526000	Maintenance and Repair Services	-		
-	-	-	526010	Maintenance and Repair Services - Building	-		
-	-	-	526011	Maintenance and Repair Services - Painting	-		
-	-	-	526012	Maintenance and Repair Services - Electricity	-		
				Maintenance and Repair Services - Elevator and Escalator			
-	-	-	526013		-		
-	-	-	526014	Maintenance and Repair Services - HVAC	-		
-	-	-	526020	Maintenance and Repair Services - Equipment	-		
-	-	-	526030	Maintenance and Repair Services - Grounds	-		
				Maintenance and Repair Services - Technology			
-	-	-	526040		-		
-	-	-	526050	Maintenance and Repair Services - Vehicles	-		
-	-	-	526100	Capital Maintenance - CIP	-		
-	-	-	526300	Software Licensing	-		
-	-	-	526400	Vehicles/Vehicles	-		
-	-	-	526500	Rentals	-		
-	-	-	526520	Rentals - Equipment	-		
-	-	-	526540	Rentals - Vehicle	-		
-	-	-	526560	Rentals - Parking Space	-		
644	-	-	528000	Other Purchased Services	-		
				Other Purchased Services - Delivery, Shipping and Courier			
-	-	-	528030		-		
-	-	-	528080	Agency Fees	-		
-	-	-	528090	Event/Production Services	-		
-	-	-	528210	Credit Card Fees	-		
-	-	-	528400	Printing and Graphics	-		
-	-	-	528500	Burial Services	-		
-	-	-	529000	Operations Contracts	-		
-	-	-	529800	Glendoveer Golf Ops Contract	-		

## General Fund - Special Appropriations and Non-Departmental

FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 <u>Amended</u> Amount	ACCT	DESCRIPTION	FY 2022-23 <u>Proposed</u> Amount	FY 2022-23 <u>Approved</u> Amount	FY 2022-23 <u>Adopted</u> Amount
1,174,913	1,262,670	427,197	530000	Payments to Other Agencies	529,331		
8,152	-	50,000	530010	License and Permit Fees	50,000		
765,332	235,675	200,000	530500	Election Expenses	375,000		
-	-	-	531000	Taxes (Non-Payroll)	-		
-	-	-	531500	Grants to Other Governments	-		
85,166	96,747	148,596	532000	Government Assessments	198,327		
22,345	-	-	540000	Charges for Services	-		
-	-	-	544000	Program Purchases	-		
125,000	706,550	50,000	544500	Grants and Loans	50,000		
-	-	-	544600	Intra-Metro Grants	-		
634	-	-	545100	Travel and Lodging	-		
30	-	-	545200	Mileage, Taxi and Parking	-		
171	-	-	545300	Meals and Entertainment	-		
-	-	-	545500	Staff Development	-		
-	-	-	545510	Tuition Reimbursement	-		
-	-	-	548000	Fee Reimbursements	-		
(0)	780	-	549000	Miscellaneous Expenditures	5,000		
244,457	-	250,000	549010	Tri-Met Transit Pass	257,500		
<b>3,826,091</b>	<b>2,858,130</b>	<b>1,965,864</b>		<b>Total Materials and Services</b>	<b>1,961,161</b>		
				<u><b>Debt Service</b></u>			
-	-	11,865,000	561000	Loan Payments - Principal	11,950,000		
-	-	169,087	561500	Loan Payments - Interest	84,845		
1,325,000	5,165,000	1,645,000	563000	Revenue Bond Pmts-Principal	1,820,000		
848,008	844,371	709,568	563500	Revenue Bond Payments-Interest	627,252		
<b>2,173,008</b>	<b>6,009,371</b>	<b>14,388,655</b>		<b>Total Debt Service</b>	<b>14,482,097</b>		
				<u><b>Interfund Transfers</b></u>			
465,979	19,040	4,893	580000	Transfer for Indirect Costs	27,141		
18,084,352	27,795,420	25,802,893	581000	Transfer of Resources	25,732,695		
350,200	-	1,042,924	582000	Transfer for Direct Costs	-		
<b>18,900,531</b>	<b>27,814,460</b>	<b>26,850,710</b>		<b>Total Interfund Transfers</b>	<b>25,759,836</b>		
				<u><b>Contingency</b></u>			
-	-	9,778,495	700000	Contingency	14,428,801		
-	-	-	701001	Contingency - Opportunity Account	192,101		
-	-	6,341,352	701002	Contingency - Operating	11,242,805		
-	-	-	709000	Contingency - All Other	-		
-	-	<b>16,119,847</b>		<b>Total Contingency</b>	<b>25,863,707</b>		
				<u><b>Unappropriated Fund Balance</b></u>			
11,373,026	-	3,781,593	801000	Unapp FB - Restricted	-		
-	-	11,820,466	801002	Unapp FB - Restricted CET	13,610,487		
15,198,495	-	4,817,003	801003	Unapp FB - Restricted TOD	-		
-	-	5,942,195	805000	Unapp FB - Reserves	-		

## General Fund

### General Fund - Special Appropriations and Non-Departmental

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
1,499,740	-	1,304,225	805400	Unapp FB - Reserve for Future Debt Service	-		
775,475	-	-	805450	Unapp FB - PERS Reserve	-		
28,679,540	-	-	805900	Unapp FB - Other Reserves and Designations	-		
-	7,231,411	-	826000	Ending Fund Bal-Restr by IGA	-		
-	11,301,698	-	826100	Ending Fund Bal-Restr by TOD IGA	2,852,855		
-	-	-	830000	Ending Fund Balance-Committed	2,272,987		
-	14,173,188	-	830300	Ending Fund Bal-Committed for CET	-		
-	14,981,298	-	840000	Ending Fund Balance-Unassigned	7,382,000		
-	1,379,103	-	840300	Ending Fund Bal-Dsg Debt Service	1,170,510		
-	306,762	-	850000	Ending Fund Balance-Assigned	-		
<b>57,526,276</b>	<b>49,373,459</b>	<b>27,665,482</b>	<b>Total Unappropriated Fund Balance</b>		<b>27,288,839</b>		
<b>\$82,625,112</b>	<b>\$86,174,935</b>	<b>\$87,138,497</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$95,355,640</b>		
<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>0.00</b>		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.







# Affordable Housing Fund

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended FY 2021-22
<b>RESOURCES</b>							
Beginning Fund Balance	\$650,917,896	\$664,356,858	\$560,000,000	\$530,440,000			(5.28%)
<b>Current Revenues</b>							
Interest Earnings	15,809,567	9,096,466	13,500,000	4,773,989			(64.64%)
Grants	-	2,700	-	-			-
<b>Subtotal Current Revenues</b>	<b>15,809,567</b>	<b>9,099,166</b>	<b>13,500,000</b>	<b>4,773,989</b>			<b>(64.64)%</b>
<b>TOTAL RESOURCES</b>	<b>\$666,727,463</b>	<b>\$673,456,024</b>	<b>\$573,500,000</b>	<b>\$535,213,989</b>			<b>(6.68%)</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$790,643	\$771,527	\$991,743	\$962,247			(2.97%)
Materials and Services	1,579,962	43,688,635	284,819,907	275,905,617			(3.13%)
<b>Subtotal Current Expenditures</b>	<b>2,370,605</b>	<b>44,460,162</b>	<b>285,811,650</b>	<b>276,867,864</b>			<b>(3.13)%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	-	-	24,393	-			(100.00%)
Interfund Reimbursements	-	253,871	2,719,708	2,548,164			-6.31%
<b>Subtotal Interfund Transfers</b>	<b>-</b>	<b>253,871</b>	<b>2,744,101</b>	<b>2,548,164</b>			<b>-7.14%</b>
<b>Contingency</b>							
Unappropriated Fund Balance	664,356,858	628,741,991	249,978,295	205,797,961			(17.67%)
<b>Subtotal Contingency/Ending Balance</b>	<b>664,356,858</b>	<b>628,741,991</b>	<b>284,944,249</b>	<b>255,797,961</b>			<b>(10.23)%</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$666,727,463</b>	<b>\$673,456,024</b>	<b>\$573,500,000</b>	<b>\$535,213,989</b>			<b>(6.68%)</b>
<b>FULL TIME EQUIVALENTS</b>	<b>6.15</b>	<b>9.50</b>	<b>6.40</b>	<b>5.70</b>			<b>(10.94)%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>(0.70)</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

## Affordable Housing Fund

---

In 2018, voters approved a \$652.8 million affordable housing bond measure to create permanently affordable homes across greater Portland. The Affordable Housing Fund was created to account for bond proceeds and expenditures related to working with local partners and communities to bring affordable homes to 12,000 people, including seniors, working families, veterans and others who need them.

### **BEGINNING FUND BALANCE**

The balance includes unspent bond proceeds received from the issuance in spring 2019.

### **CURRENT REVENUES**

#### **Miscellaneous Revenues**

This category includes \$4.8 million of interest earnings.

### **CURRENT EXPENDITURES**

#### **Personnel Services**

This category includes salaries, wages and fringe benefits for the 5.7 FTE resident in the fund. This includes a net change of (0.7) FTE due to reallocation.

#### **Materials and Services**

Expenditures in this category include \$250.0 million to local partners for approved affordable housing projects, \$1.0 million to local partners for administrative costs, \$24.3 million for Metro's site acquisition program and \$0.5 million for Metro's administrative costs.

#### **Interfund Transfers**

This category includes payments to Metro's cost allocation plan in the amount of \$2.5 million.

#### **Contingency**

A contingency provides for unforeseen needs throughout the year. Expenditures from contingency may be made only through Council adoption of a resolution amending the budget. Any transfer from contingency that would exceed a cumulative amount greater than 15 percent of appropriations requires a full supplemental budget amendment. The FY 2022-23 contingency is reserved for future acquisitions and payments to local partners.

### **ENDING FUND BALANCE**

The ending fund balance of \$205.8 million is reserved for future acquisitions and payments to local partners.

## Affordable Housing Fund

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
REVENUES							
<u>Beginning Fund Balance</u>							
\$650,917,896	\$664,356,858	\$560,000,000	323500	Fund Bal-Restr Affordable Hsg/FBR-AffHsg	\$530,440,000		
650,917,896	664,356,858	560,000,000		Total Beginning Fund Balance	530,440,000		
<u>Current Revenue</u>							
-	2,700	-	410500	Federal Grants - Indirect	-		
15,809,567	9,096,466	13,500,000	470000	Interest on Investments	4,773,989		
15,809,567	9,099,166	13,500,000		Total Current Revenue	4,773,989		
<u>Interfund Transfers</u>							
-	-	-	498000	Transfer for Direct Costs	-		
\$666,727,463	\$673,456,024	\$573,500,000	TOTAL RESOURCES			\$535,213,989	
EXPENDITURES							
<u>Personnel Services</u>							
\$571,101	\$541,170	\$581,841	501000	Reg Employees-Full Time-Exempt	\$508,080		
3,034	8,045	59,273	501500	Reg Empl-Full Time-Non-Exempt	39,550		
-	620	-	502000	Reg Employees-Part Time-Exempt	84,019		
-	-	3,667	502500	Reg Empl-Part Time-Non-Exempt	-		
14	54	-	508000	Overtime	-		
1,520	1,030	-	508600	Mobile Comm Allowance	-		
57,665	45,619	53,314	511000	Fringe - Payroll Taxes	52,374		
57,478	84,554	159,258	512000	Fringe - Retirement PERS	156,020		
82,380	69,820	110,651	513000	Fringe - Health and Welfare	98,357		
7,120	3,029	-	513305	Health Savings - Metro Contrib/HSA Contrib	-		
1,960	1,747	2,462	515000	Fringe - Other Benefits	2,371		
6,271	13,867	21,277	519000	Pension Oblig Bonds Contrib	21,476		
2,100	1,973	-	519500	Fringe - Insurance - Opt Out	-		
790,643	771,527	991,743		Total Personnel Services	962,247		
<u>Materials and Services</u>							
-	-	142,000	520100	Office Supplies	1,500		
-	7,205	-	520110	Computer Equipment	1,800		
1,355	9,860	-	520120	Meeting Expenditures	5,000		
-	-	1,000	520500	Operating Supplies	-		
-	-	500	521200	Publications and Subscriptions	500		
61,896	293,310	720,607	524000	Contracted Professional Svcs	573,000		
12,552	9,143	-	524020	Contracted Prof Svcs - Attorney and Legal	15,000		
-	337	3,300	524500	Marketing Expenditures	400		
-	-	20,000	525100	Utility Services	-		
-	649	-	525120	Utility Services - Telecommunications	2,880		
-	-	100,000	526000	Maintenance and Repair Services	1,164,000		
-	-	-	526300	Software Licensing	3,500		
193,573	672	-	528000	Other Purchased Services	-		
32,912	24,250	-	528200	Banking Services	30,000		

## Affordable Housing Fund

### Affordable Housing Fund

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
1,264,299	38,833,817	263,815,000	530000	Payments to Other Agencies	266,028,755		
-	-	-	540000	Charges for Services	65,782		
10,000	4,508,393	20,000,000	544000	Program Purchases	8,000,000		
1,890	-	8,000	545100	Travel and Lodging	9,000		
54	-	-	545200	Mileage, Taxi and Parking	-		
560	-	-	545300	Meals and Entertainment	-		
873	-	9,500	545500	Staff Development	4,500		
-	1,000	-	545510	Tuition Reimbursement	-		
<b>1,579,962</b>	<b>43,688,635</b>	<b>284,819,907</b>		<b>Total Materials and Services</b>	<b>275,905,617</b>		
				<u><b>Interfund Transfers</b></u>			
-	253,871	2,719,708	580000	Transfer for Indirect Costs	2,548,164		
-	-	24,393	582000	Transfer for Direct Costs	-		
<b>-</b>	<b>253,871</b>	<b>2,744,101</b>		<b>Total Interfund Transfers</b>	<b>2,548,164</b>		
				<u><b>Contingency</b></u>			
-	-	34,965,954	700000	Contingency	50,000,000		
<b>-</b>	<b>-</b>	<b>34,965,954</b>		<b>Total Contingency</b>	<b>50,000,000</b>		
				<u><b>Unappropriated Fund Balance</b></u>			
664,356,858	-	249,978,295	801000	Unapp FB - Restricted	-		
-	628,741,991	-	823500	Ending Fund Bal-Restr Affordable Hsg	205,797,961		
<b>664,356,858</b>	<b>628,741,991</b>	<b>249,978,295</b>		<b>Total Unappropriated Fund Balance</b>	<b>205,797,961</b>		
<b>\$666,727,463</b>	<b>\$673,456,024</b>	<b>\$573,500,000</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$535,213,989</b>		
<b>6.15</b>	<b>9.50</b>	<b>6.40</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>5.70</b>		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.





## Cemetery Perpetual Care Fund

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended FY 2021-22
<b>RESOURCES</b>							
Beginning Fund Balance	\$680,203	\$741,893	\$741,893	\$776,247			4.63%
<b>Current Revenues</b>							
Other Tax Revenues	45,533	55,301	-	-			-%
Interest Earnings	16,157	12,039	14,838	11,500			(22.50%)
<b>Subtotal Current Revenues</b>	<b>61,690</b>	<b>67,340</b>	<b>14,838</b>	<b>11,500</b>			<b>(22.50%)</b>
<b>TOTAL RESOURCES</b>	<b>\$741,893</b>	<b>\$809,233</b>	<b>\$756,731</b>	<b>\$787,747</b>			<b>4.10%</b>
<b>REQUIREMENTS</b>							
<b>Interfund Transfers</b>							
Fund Equity Transfers	\$-	\$-	\$64,284	\$40,000			(37.78%)
<b>Subtotal Interfund Transfers</b>	<b>-</b>	<b>-</b>	<b>64,284</b>	<b>40,000</b>			<b>(37.78%)</b>
Unappropriated Fund Balance	741,893	809,233	692,447	747,747			7.99%
<b>Subtotal Contingency/Ending Balance</b>	<b>741,893</b>	<b>809,233</b>	<b>692,447</b>	<b>747,747</b>			<b>7.99%</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$741,893</b>	<b>\$809,233</b>	<b>\$756,731</b>	<b>\$787,747</b>			<b>4.10%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>			<b>0.00</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

## Cemetery Perpetual Care Fund

---

The Cemetery Perpetual Care Fund was created in FY 2003–04 to provide financial support for the long-term maintenance of the Metro cemeteries after the cemeteries are no longer receiving revenue from grave sales and burial services. The fund was seeded with a transfer of the Willamina Farmer Family account from the Regional Parks Specials Accounts Fund. This account was a bequest from the family to provide for the long-term maintenance and upkeep of the Farmer Family plot and Metro's cemeteries.

Resolution 08-3943, adopted in 2008, clarified the fund as a permanent fund, restricting the use of the principal.

The fund has historically received revenue from a 25 percent surcharge on grave sales, increased on November 1, 2011, from the previous rate of 15 percent. At that time Metro increased fees for grave sales and services as well, bringing Metro's rates more in line with industry norms; this will also result in increased revenues to the fund.

With about 20 years of casket plot inventories remaining and a finite amount of land to be developed, long term revenue options are limited but necessary to ensure that funds are set aside for the perpetual care of the properties. Recognizing this, Metro stopped contributing the 25 percent surcharge to the Cemetery Perpetual Care Fund beginning in FY 2021-22 and began contributing the surcharge to a cemeteries specific Renewal and Replacement fund instead. Additionally, Metro began sweeping the interest from the Perpetual Care Fund to the cemeteries Renewal and Replacement fund. These two changes will provide a larger fund for future cemetery capital and maintenance projects as the surcharge will no longer be restricted as principal in the permanent fund.

### CURRENT REVENUES

#### Other Derived Tax Revenue

Historically, revenue consisted of a 25 percent surcharge added to every grave sale to provide a contribution to the long-term perpetual care of the plot. Moving forward, these surcharges will be held in a different fund and the Perpetual Care Fund will have no revenue.

### FUND BALANCE

The fund balance will remain restricted and will not grow in future years as all interest earnings will be transferred from the Perpetual Care Fund to the Renewal and Replacement Fund to fund future capital and maintenance projects at the cemeteries.



## Cemetery Perpetual Care Fund

		FY 2021-22				FY 2022-23	FY 2022-23	FY 2022-23
FY 2019-20	FY 2020-21	Amended				Proposed	Approved	Adopted
Actual	Actual	Amount	ACCT	DESCRIPTION		Amount	Amount	Amount
REVENUES								
				<u>Beginning Fund Balance</u>				
\$646,913	\$692,447	\$692,447	302000	Fund Bal-Nonspend-Intact		\$747,747		
33,290	49,446	49,446	350000	Fund Balance-Assigned		28,500		
680,203	741,893	741,893	Total Beginning Fund Balance		776,247			
				<u>Current Revenue</u>				
45,533	55,301	-	406000	Cemetery Revenue Surcharge		-		
16,157	12,039	14,838	470000	Interest on Investments		11,500		
61,690	67,340	14,838	Total Current Revenue		11,500			
741,893	809,233	756,731	TOTAL RESOURCES		787,747			
EXPENDITURES								
				<u>Interfund Transfers</u>				
\$-	\$-	\$64,284	581000	Transfer of Resources		\$40,000		
-	-	64,284	Total Interfund Transfers		40,000			
				<u>Unappropriated Fund Balance</u>				
692,447	-	692,447	801000	Unapp FB - Restricted		-		
-	747,747	-	802000	Ending Fund Bal-Nonspend-Intact		747,747		
49,446	-	-	805900	Unapp FB - Other Reserves and Designations		-		
-	61,485	-	850000	Ending Fund Balance-Assigned		-		
741,893	809,233	692,447	Total Unappropriated Fund Balance		747,747			
741,893	809,233	756,731	TOTAL REQUIREMENTS		787,747			
0.00	0.00	0.00	FULL-TIME EQUIVALENTS		0.00			

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



## Community Enhancement Fund

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended FY 2021-22
<b>RESOURCES</b>							
Beginning Fund Balance	\$582,316	\$681,507	\$654,521	\$654,521			-
<b>Current Revenues</b>							
Interest Earnings	18,069	13,253	8,169	5,446			(33.33%)
Charges for Services	1,086,468	1,126,753	1,017,913	1,089,554			7.04%
<b>Subtotal Current Revenues</b>	<b>1,104,537</b>	<b>1,140,006</b>	<b>1,026,082</b>	<b>1,095,000</b>			<b>6.72%</b>
<b>TOTAL RESOURCES</b>	<b>\$1,686,853</b>	<b>\$1,821,513</b>	<b>\$1,680,603</b>	<b>\$1,749,521</b>			<b>4.10%</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Materials and Services	\$986,952	\$1,113,520	\$1,484,912	\$1,524,594			2.67%
<b>Subtotal Current Expenditures</b>	<b>986,952</b>	<b>1,113,520</b>	<b>1,484,912</b>	<b>1,524,594</b>			<b>2.67%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	18,394	19,235	20,764	50,000			140.80%
Fund Equity Transfers	-	-	-	-			-
<b>Subtotal Interfund Transfers</b>	<b>18,394</b>	<b>19,235</b>	<b>20,764</b>	<b>50,000</b>			<b>140.80%</b>
Contingency	-	-	69,500	69,500			-
Unappropriated Fund Balance	681,507	688,758	105,427	105,427			-
<b>Subtotal Contingency/Ending Balance</b>	<b>681,507</b>	<b>688,758</b>	<b>174,927</b>	<b>174,927</b>			<b>-</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$1,686,853</b>	<b>\$1,821,513</b>	<b>\$1,680,603</b>	<b>\$1,749,521</b>			<b>4.10%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>			<b>0.00%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

## Community Enhancement Fund

---

The Community Enhancement Fund was established to comply with Senate Bill 662, enacted by the Oregon Legislature in 1985. The Community Enhancement Program was initially established by Metro in the Regional Solid Waste Management Plan in 1988 (Metro Ordinance No. 88-273). On October 30, 2014, the Metro Council adopted Ordinance No. 14-1344 that amended Metro Code Chapter 5.06 updating the Community Enhancement Program. The fund accounts for enhancement fees (currently \$1.00 per ton of putrescible solid waste processed or transferred) collected at all transfer stations. This fee will remain unchanged in FY 2022-23. Funds are used for community enhancement projects in the vicinity of each of these communities hosting solid waste facilities:

**North Portland Community Enhancement Program:** For nearly three decades, Metro's North Portland community enhancement grants have helped improve neighborhoods near the now-closed St. Johns Landfill. In 2013 the Metro Council unanimously approved the committee's recommendation to distribute the remaining \$1.6 million in the enhancement grant fund by 2018. The remaining fund balance of \$110K will be reviewed by the committee to contribute to projects in North Portland.

**Oregon City Community Enhancement Program:** Funds from community enhancement fees at Metro South Station are paid to Oregon City on a quarterly basis and are used for local community enhancement projects as determined by the city council through an intergovernmental agreement (IGA) with Metro. It is expected that about \$306,107 will be collected in FY 2022-23 from Metro South.

**Metro Central Community Enhancement Program:** Funds from community enhancement fees at Metro Central Station are used for community enhancement projects in the vicinity of Metro Central Station in Northwest Portland, as recommended by a seven-member citizen committee appointed by Metro. It is expected that about \$261,957 will be collected in FY 2022-23 from Metro Central.

**Forest Grove Community Enhancement Program:** Fees collected at a privately owned transfer station in Forest Grove are paid to the City of Forest Grove on a quarterly basis and are used for local community enhancement projects as determined by the city council through an IGA with Metro. It is expected that about \$77,558 will be collected in FY 2022-23 from Forest Grove Transfer Station (owned by Waste Management).

**Troutdale Community Enhancement Program:** Fees will be collected at a privately owned transfer station in Troutdale and will be paid to the City of Troutdale on a quarterly basis and will be used for local community enhancement projects as determined by the city council through an IGA with Metro which expires June 30, 2022. The committee and agreement are under development. It is expected that about \$95,126 will be collected in FY 2022-23 from Troutdale Transfer Station (owned by Waste Management).

**Sherwood Community Enhancement Program:** Fees will be collected at a privately owned transfer station in Sherwood and will be paid to the City of Sherwood on a quarterly basis and will be used for local community enhancement projects as determined by the city council through an IGA with Metro. It is expected that about \$76,200 will be collected in FY 2022-23 from Pride Recycling (owned by Pride Disposal).

**Wilsonville Community Enhancement Program:** Fees will be collected at a privately owned transfer station in Wilsonville and will be paid to the City of Wilsonville on a quarterly basis and will be used for local community enhancement projects as determined by the city council through an IGA with Metro. It is expected that about \$87,742 will be collected in FY 2022-23 from Willamette Resources, Inc. (owned by Republic Waste).

**Suttle Road Community Enhancement Program:** Fees will be collected at a privately owned food waste reload facility in Portland and will be used for local community enhancement projects as determined by a local committee working through an IGA with Metro. The committee and agreement are under development. It is expected that about \$34,312 will be collected in FY 2022-23 from the Suttle Road Recovery Facility (owned by Recology, Inc.).

**Gresham Community Enhancement Program:** Fees will be collected by the privately-owned transfer station in Gresham and be remitted to the City of Gresham by Metro to be used for local community enhancement projects as determined by a local committee working through an IGA with Metro. It is expected that about \$76,485 will be collected in FY 2022-23.

**City of Roses Enhancement Program:** Fees will be collected at a privately owned transfer station in Portland and will be used for local community enhancement projects as determined by a local committee working in partnership with Metro. The committee is under development. It is expected that about \$74,067 will be collected in FY 2022-23 from COR Transfer Station (owned by City of Roses Disposal and Recycling).

### **BEGINNING FUND BALANCE**

The beginning fund balance represents the amounts remaining in the North Portland and Metro Central enhancement accounts. In the past, the practice was to retain the principal of the reserves. This remains the practice for Metro Central but the North Portland Enhancement Committee will continue the spend-down of funds in that reserve.

### **CURRENT REVENUES**

#### **Enterprise Revenues**

Community enhancement fees received by Metro are recorded as enterprise revenue in the Community Enhancement Fund. It is expected that the total revenue collected for community enhancement programs in FY 2022-23 will increase by \$71,641 (7.0 percent) compared to FY 2021-22 budgeted revenue based on the tonnage forecast.

### **CURRENT EXPENDITURES**

#### **Materials and Services**

91.9 percent of the materials and services expenditures in this fund represents grants and payments to other agencies. The North Portland and Metro Central Community Enhancement Committees administer programs through grants and contracts with community organizations and others including direct payments to Oregon City, Troutdale, Sherwood, Wilsonville, Gresham, Portland and Forest Grove.

#### **Ending Fund Balance**

The ending fund balance represents the designated grant funds for the Metro Central Community Enhancement Program that have been awarded but not yet paid, and undesignated funds for grants yet to be awarded.

# Community Enhancement Fund

## Community Enhancement Fund

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended	ACCT	DESCRIPTION	Proposed	Approved	Adopted
Amount	Amount	Amount			Amount	Amount	Amount
REVENUES							
<u>Beginning Fund Balance</u>							
\$103,313	\$106,927	\$109,927	325100	Fund Bal-Restr for N Portland	\$109,927		
443,667	457,009	270,400	325200	Fund Bal-Restr for Metro Centr	270,400		
35,336	68,439	-	325300	Fund Bal-Restr for Suttle Road/FBR-SRd	-		
-	43,604	-	325400	Fund Bal-Restr for GreshamTS/FBR-GrshTS	-		
-	5,528	-	326200	Fund Bal - Restricted by Contract	-		
-	-	274,194	340000	Fund Bal-Unassigned/Undesignated	274,194		
582,316	681,507	654,521		Total Beginning Fund Balance	654,521		
<u>Current Revenue</u>							
281,578	299,665	259,685	432500	Rehabilitation and Enhance Fee	261,957		
804,891	827,087	758,228	433500	Host Fees	827,597		
18,069	13,253	8,169	470000	Interest on Investments	5,446		
1,104,537	1,140,006	1,026,082		Total Current Revenue	1,095,000		
\$1,686,853	\$1,821,513	\$1,680,603	TOTAL RESOURCES			\$1,749,521	
EXPENDITURES							
<u>Materials and Services</u>							
\$400	\$200	\$250	520100	Office Supplies	\$250		
977	284	2,000	520120	Meeting Expenditures	2,000		
3,413	2,588	105,700	524000	Contracted Professional Svcs	105,700		
600	57	-	524050	Contracted Prof Svcs - Advertising	-		
2,700	693	4,000	528000	Other Purchased Services	5,000		
722,656	802,983	758,228	530000	Payments to Other Agencies	827,597		
256,207	306,714	613,984	544500	Grants and Loans	583,297		
-	-	250	545100	Travel and Lodging	250		
-	-	500	545500	Staff Development	500		
986,952	1,113,520	1,484,912		Total Materials and Services	1,524,594		
<u>Interfund Transfers</u>							
18,394	19,235	20,764	582000	Transfer for Direct Costs	50,000		
18,394	19,235	20,764		Total Interfund Transfers	50,000		
<u>Contingency</u>							
-	-	69,500	700000	Contingency	69,500		
-	-	69,500		Total Contingency	69,500		
<u>Unappropriated Fund Balance</u>							
681,507	-	105,427	805000	Unapp FB - Reserves	105,427		
-	63,326	-	810000	Ending Net Position-Restricted	-		
-	109,783	-	825100	Ending Fund Bal-Restr for N Portland	-		
-	436,598	-	825200	Ending Fund Bal-Restr for Metro Centr	-		
-	40,798	-	825300	Ending Fund Bal-Restr for Suttle Road	-		
-	38,253	-	825400	Ending Fund Bal-Restr for GreshamTS	-		
681,507	688,758	105,427		Total Unappropriated Fund Balance	105,427		
\$1,686,853	\$1,821,513	\$1,680,603	TOTAL REQUIREMENTS			\$1,749,521	
0.00	0.00	0.00	FULL-TIME EQUIVALENTS			0.00	

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.







# General Asset Management Fund

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended FY 2021-22
<b>RESOURCES</b>							
Beginning Fund Balance	\$35,331,309	\$32,093,784	\$27,927,776	\$31,194,251			11.70%
<b>Current Revenues</b>							
Other Tax Revenues	-	-	45,000	57,000			26.67%
Interest Earnings	778,045	477,705	398,080	262,000			(34.18%)
Grants	-	942,911	-	-			-
Contributions from Governments	68,868	320,419	-	-			-
Contributions from Private Sources	269,560	-	-	-			-
Miscellaneous Revenue	60,864	9,006	-	-			-
Other Financing Sources	550	7,000	350,000	-			(100.00%)
<b>Subtotal Current Revenues</b>	<b>1,177,887</b>	<b>1,757,042</b>	<b>793,080</b>	<b>319,000</b>			<b>(59.78%)</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	126,000	-	822,924	-			(100.00%)
Fund Equity Transfers	2,440,596	2,224,986	4,683,830	5,655,295			20.74%
<b>Subtotal Interfund Transfers</b>	<b>2,566,596</b>	<b>2,224,986</b>	<b>5,506,754</b>	<b>5,655,295</b>			<b>2.70%</b>
<b>TOTAL RESOURCES</b>	<b>\$39,075,792</b>	<b>\$36,075,812</b>	<b>\$34,227,610</b>	<b>\$37,168,546</b>			<b>8.59%</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$568,249	\$701,099	\$884,860	\$695,935			(21.35%)
Materials and Services	\$4,417,636	2,970,955	2,970,884	3,512,221			18.22%
Capital Outlay	\$1,946,123	1,997,826	16,363,029	19,839,605			21.25%
<b>Subtotal Current Expenditures</b>	<b>6,932,008</b>	<b>5,669,880</b>	<b>20,218,773</b>	<b>24,047,761</b>			<b>18.94%</b>
<b>Interfund Transfers</b>							
Fund Equity Transfers	-	-	1,000,000	-			(100.00%)
Internal Service Transfers	-	305,000	-	-			-
Interfund Loans	50,000	-	-	-			-
<b>Subtotal Interfund Transfers</b>	<b>50,000</b>	<b>305,000</b>	<b>1,000,000</b>	<b>-</b>			<b>(100.00%)</b>
<b>Contingency</b>							
Unappropriated Fund Balance	32,093,784	30,100,932	8,131,775	3,476,440			(57.25%)
<b>Subtotal Contingency/Ending Balance</b>	<b>32,093,784</b>	<b>30,100,932</b>	<b>13,008,837</b>	<b>13,120,785</b>			<b>0.86%</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$39,075,792</b>	<b>\$36,075,812</b>	<b>\$34,227,610</b>	<b>\$37,168,546</b>			<b>8.59%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>4.80</b>	<b>6.70</b>	<b>6.00</b>	<b>3.50</b>			<b>(41.67%)</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>(2.50)</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# General Asset Management Fund

---

The General Asset Management Fund accounts for new capital acquisition and construction projects as well as for ongoing and future renewal and replacement, capital upgrades and maintenance of Metro's General Fund assets. Within this fund, there are various departments that manage the funding sources and projects: Capital Asset Management, Parks & Nature, Finance and Regulatory Services, and Information Services. This fund does not account for General Obligation Bond-Funded capital projects as those are managed through separate bond funds. Therefore, capital projects may also be funded by and budgeted in other department funds (e.g. Parks and Nature Bond Fund).

Separate accounts are maintained in order to track spending by purpose and department. All projects greater than \$100,000 are listed individually in the capital improvement plan. Additional information on these department planned capital projects and their funding sources can be found in the Capital Improvement Plan section of this document.

## BEGINNING FUND BALANCE

The General Asset Management Fund is a combination of specific capital projects and renewal and replacement reserves. About \$22.3 million of the beginning fund balance is dedicated funding for capital projects related to Parks and Nature, including \$15.3 million reserved for the Willamette Falls Legacy Project.

A capital reserve of \$1.2 million has been established for unexpected critical or emergency expenditures related to Information Services and the Metro Regional Center (MRC). These funds are maintained in contingency and can be accessed during the year by Council action in the event of an emergency.

In addition to the capital reserve, Information Services has budgeted approximately \$2 million in fund balance and Capital Asset Management has budgeted approximately \$5.6 million in fund balance, which will be used for planned capital projects and maintenance related to technology infrastructure, towards the MRC building and for projects related to Safety, Sustainability, and Resilience.

## CURRENT REVENUES

### Interest Earnings

This fund expects to earn \$262,000 in interest revenues. These earnings are added to each funds' resources and are used towards project budgets.

### Interfund Transfers

Interfund transfers are received for a variety of purposes. The General Fund will contribute approximately \$3.7 million in FY 2022-23 for annual ongoing and one-time contributions. These contributions support the current and future needs of existing assets in addition to being earmarked for projects related to the Build Back Better framework with a focus on safety, climate justice, and resilience on Metro property. Parks & Nature transfers funding from various other sources (local option levy and Glendoveer).

## CURRENT EXPENDITURES

### Personnel Services

The General Asset Management Fund budgets for 3.5 FTE related to project and contract management for the various construction and renewal and replacement projects being implemented in FY 2022-23.

### Materials and Services

Expenditures in this category reflect potential renewal and replacement projects that are considered capital maintenance or non-capitalizable equipment. These projects or purchases are reflected in each department's Capital Improvement Plan if the project cost is expected to exceed \$100,000.

### Capital Outlay

This category represents capital projects approved in Metro's capital budget that will be capitalized and depreciated over the useful life of the asset. Approximately \$19.8 million is budgeted towards various departmental projects, including Willamette Falls Legacy Project, MRC building renovations and upgrades, and critical technology infrastructure. For additional information see the Capital Improvement Plan in this budget document.

### Contingency

A contingency provides for unforeseen needs throughout the year. Expenditures from contingency may be made only when Council adopts a resolution amending the budget. Any transfer from contingency throughout the year that would exceed a cumulative amount greater than 15 percent of expenditures requires a full supplemental budget amendment. A large contingency is maintained for renewal and replacement in the event that a planned project is accelerated or a future project becomes necessary earlier due to a failing component. In FY 2022-23 the contingency includes portions of the Willamette Falls Legacy Project (\$1.5 million), other regional parks contingency (\$6.6 million), and emergency reserves for Information Services and Capital Asset Management (\$1.2 million).

### ENDING FUND BALANCE

This represents the balance of a variety of dedicated reserves associated with new capital projects and the general renewal and replacement reserve. The reserve amount will fluctuate from year to year based on project needs. The majority of the ending fund balance for FY 2022-23 is related to Willamette Falls Legacy Project (\$3.2 million).

# General Asset Management Fund

## General Asset Management Fund

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
<b>REVENUES</b>							
				<u><b>Beginning Fund Balance</b></u>			
\$133,421	\$969,284	\$75,000	320500	Fund Bal-Restr for Capital	\$462,251		
12,997,910	8,420,380	5,902,917	324000	Fund Bal-Restr for Bond Cap	3,595,000		
14,474,342	15,196,518	13,762,466	326000	Fund Bal-Restr by IGA	14,690,747		
-	158,421	183,421	326200	Fund Bal - Restricted by Contract	696,200		
7,373,661	-	32	330000	Fund Balance-Committed	-		
-	7,349,181	7,173,940	340000	Fund Bal-Unassigned/Undesignated	10,895,053		
-	-	830,000	350000	Fund Balance-Assigned	855,000		
351,975	-	-	-	-	-		
<b>35,331,309</b>	<b>32,093,784</b>	<b>27,927,776</b>		<b>Total Beginning Fund Balance</b>	<b>31,194,251</b>		
				<u><b>Current Revenue</b></u>			
-	-	45,000	406000	Cemetery Revenue Surcharge	57,000		
-	862,460	-	410500	Federal Grants - Indirect	-		
-	80,451	-	411000	State Grants - Direct	-		
-	320,419	-	414500	Government Contributions	-		
-	477,705	398,080	470000	Interest on Investments	262,000		
68,868	-	-	475500	Capital Contrib and Donations	-		
778,045	7,973	-	480800	Loan Principal Receipts	-		
269,560	733	-	480900	Loan Interest Receipts	-		
7,695	7,000	350,000	481000	Sale of Capital Assets	-		
1,011	-	-	481100	Gain (Loss) - Sale of Cap Asst	-		
550	-	-	481200	Gain (Loss) net - Asset Transf	-		
-	-	-	489000	Miscellaneous Revenue	-		
-	300	-	489100	Refunds/Reimbursements	-		
52,159	-	-	-	-	-		
<b>1,177,887</b>	<b>1,757,042</b>	<b>793,080</b>		<b>Total Current Revenue</b>	<b>319,000</b>		
				<u><b>Interfund Transfers</b></u>			
2,440,596	2,224,986	4,683,830	497000	Transfer of Resources	5,655,295		
126,000	-	822,924	498000	Transfer for Direct Costs	-		
<b>2,566,596</b>	<b>2,224,986</b>	<b>5,506,754</b>		<b>Total Interfund Transfers</b>	<b>5,655,295</b>		
<b>\$39,075,792</b>	<b>\$36,075,812</b>	<b>\$34,227,610</b>	<b>TOTAL RESOURCES</b>		<b>\$37,168,546</b>		

### EXPENDITURES

				<u><b>Personnel Services</b></u>			
\$250,002	\$339,879	\$382,937	501000	Reg Employees-Full Time-Exempt	\$387,267		
58,556	62,610	97,416	501500	Reg Empl-Full Time-Non-Exempt	64,731		
102,751	96,869	108,430	502000	Reg Employees-Part Time-Exempt	-		
440	30	1,500	508000	Overtime	-		
938	1,343	1,200	508600	Mobile Comm Allowance	-		
34,241	41,758	49,838	511000	Fringe - Payroll Taxes	38,503		
66,008	78,317	118,315	512000	Fringe - Retirement PERS	111,054		
47,392	60,848	103,536	513000	Fringe - Health and Welfare	77,652		
1,500	4,813	-	513305	Health Savings - Metro Contrib/HSA Contrib	-		
1,244	1,457	2,258	515000	Fringe - Other Benefits	1,295		
4,086	12,151	19,430	519000	Pension Oblig Bonds Contrib	15,433		
1,089	1,026	-	519500	Fringe - Insurance - Opt Out	-		
<b>568,249</b>	<b>701,099</b>	<b>884,860</b>		<b>Total Personnel Services</b>	<b>695,935</b>		
				<u><b>Materials and Services</b></u>			
-	-	6,000	520100	Office Supplies	6,000		
27,991	50,185	100,000	520110	Computer Equipment	1,221		

General Asset Management Fund

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
(173)	-	-	520120	Meeting Expenditures	-		
32	-	-	520130	Postage and Shipping	-		
836	162	-	520500	Operating Supplies	-		
17,245	152	-	520510	Tools and Equipment	-		
240	-	-	521100	Membership and Professional Dues	-		
76	-	-	521200	Publications and Subscriptions	-		
211	-	-	521500	Maintenance and Repairs Supplies	-		
2,996	1,749	-	521520	Maintenance and Repairs Supplies - Building	-		
				Maintenance and Repairs Supplies -			
30,118	(1,000)	-	521560	Equipment	-		
820,593	98,781	1,235,000	524000	Contracted Professional Svcs	2,470,000		
2,700	8,475	-	524020	Contracted Prof Svcs - Attorney and Legal	-		
4,012	3,099	10,000	524050	Contracted Prof Svcs - Advertising	10,000		
				Contracted Prof Svcs - Architectural and			
614,917	6,442	-	524080	Design (non-cap)	-		
1,212	28,867	278,328	525000	Contracted Property Services	100,000		
-	256	-	525100	Utility Services	-		
-	49	-	525120	Utility Services - Telecommunications	-		
516,755	-	286,556	526000	Maintenance and Repair Services	-		
2,290,536	2,580,856	-	526010	Maintenance and Repair Services - Building	-		
				Maintenance and Repair Services - Elevator			
-	115	-	526013	and Escalator	-		
-	406	-	526014	Maintenance and Repair Services - HVAC	-		
-	31,106	-	526020	Maintenance and Repair Services - Equipment	-		
-	625	-	526030	Maintenance and Repair Services - Grounds	-		
-	366	-	526040	Maintenance and Repair Services - Technology	25,000		
27,465	28,715	755,000	526100	Capital Maintenance - CIP	600,000		
13,561	13,361	-	526300	Software Licensing	-		
-	-	300,000	526400	Vehicles/Vehicles	300,000		
104,250	29,000	-	526450	Leases/Leases	-		
25,347	1,632	-	526520	Rentals - Equipment	-		
57,588	11,390	-	528000	Other Purchased Services	-		
300	300	-	528200	Banking Services	-		
314	2,530	-	528400	Printing and Graphics	-		
6,539	23,045	-	530010	License and Permit Fees	-		
50,000	50,000	-	544500	Grants and Loans	-		
100	-	-	545100	Travel and Lodging	-		
514	288	-	545200	Mileage, Taxi and Parking	-		
83	-	-	545300	Meals and Entertainment	-		
694	-	-	545500	Staff Development	-		
585	-	-	549000	Miscellaneous Expenditures	-		
(200,000)	-	-	552000	Bad Debt Expense	-		
<b>4,417,636</b>	<b>2,970,955</b>	<b>2,970,884</b>		<b>Total Materials and Services</b>	<b>3,512,221</b>		
				<b><u>Capital Outlay</u></b>			
60,261	1,506,033	5,750,000	571000	Improve-Other than Bldg	-		
159,554	29,716	6,335,000	572000	Buildings and Related	-		
1,058,742	102,597	-	574000	Equipment and Vehicles	-		
56,362	26,739	-	574500	Vehicles	-		
131,815	55,271	2,977,653	575000	Furniture, Fixtures & Equipment	-		
479,389	277,471	1,300,376	579000	Capital Outlay	19,839,605		
<b>1,946,123</b>	<b>1,997,826</b>	<b>16,363,029</b>		<b>Total Capital Outlay</b>	<b>19,839,605</b>		

# General Asset Management Fund

## General Asset Management Fund

		FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
FY 2019-20	FY 2020-21	Amended			Proposed	Approved	Adopted
Actual	Actual	Amount	ACCT	DESCRIPTION	Amount	Amount	Amount
<u>Interfund Transfers</u>							
-	-	1,000,000	581000	Transfer of Resources	-		
-	305,000	-	582000	Transfer for Direct Costs	-		
50,000	-	-	586000	Interfund Loan - Principal	-		
50,000	305,000	1,000,000		Total Interfund Transfers	-		
<u>Contingency</u>							
-	-	4,527,062	700000	Contingency	8,826,345		
-	-	350,000	709000	Contingency - All Other	818,000		
-	-	4,877,062		Total Contingency	9,644,345		
<u>Unappropriated Fund Balance</u>							
-	-	-	800000	Unappropriated Fund Balance	-		
32,093,784	-	7,150,411	801000	Unapp FB - Restricted	-		
-	-	981,364	805900	Unapp FB - Other Reserves and Designations	-		
-	823,963	-	820500	Ending Fund Bal-Restr for Capital	-		
-	5,506,412	-	824000	Ending Fund Bal-Restr for Bond Cap	-		
-	15,233,137	-	826000	Ending Fund Bal-Restr by IGA	3,221,440		
-	183,421	-	826200	Ending Fund Bal-Restr by Contract	-		
-	8,353,998	-	840000	Ending Fund Balance-Unassigned	-		
-	-	-	850000	Ending Fund Balance-Assigned	255,000		
32,093,784	30,100,932	8,131,775		Total Unappropriated Fund Balance	3,476,440		
\$39,075,792	\$36,075,812	\$34,227,610	TOTAL REQUIREMENTS		\$37,168,546		
4.80	6.70	6.00	FULL-TIME EQUIVALENTS		3.50		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.







# General Obligation Bond Debt Service Fund

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended FY 2021-22
<b>RESOURCES</b>							
Beginning Fund Balance	\$3,151,443	\$3,466,965	\$2,466,000	\$1,848,000			(25.06%)
<b>Current Revenues</b>							
Real Property Taxes	81,867,403	72,792,363	71,593,598	74,586,398			4.18%
Interest Earnings	703,231	350,037	400,000	150,000			(62.50%)
<b>Subtotal Current Revenues</b>	<b>82,570,634</b>	<b>73,142,400</b>	<b>71,993,598</b>	<b>74,736,398</b>			<b>3.81%</b>
<b>TOTAL RESOURCES</b>	<b>\$85,722,077</b>	<b>\$76,609,365</b>	<b>\$74,459,598</b>	<b>\$76,584,398</b>			<b>2.85%</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Debt Service	\$82,255,112	\$72,701,412	\$74,459,598	\$76,584,398			2.85%
<b>Subtotal Current Expenditures</b>	<b>82,255,112</b>	<b>72,701,412</b>	<b>74,459,598</b>	<b>76,584,398</b>			<b>2.85%</b>
Unappropriated Fund Balance	3,466,965	3,907,953	-	-			-
<b>Subtotal Contingency/Ending Balance</b>	<b>3,466,965</b>	<b>3,907,953</b>	<b>-</b>	<b>-</b>			<b>-</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$85,722,077</b>	<b>\$76,609,365</b>	<b>\$74,459,598</b>	<b>\$76,584,398</b>			<b>2.85%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>			<b>0.00%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

## General Obligation Bond Debt Service Fund

The General Obligation Bond Debt Service Fund receives property tax revenue from voter-approved levies and pays principal and interest due to holders of Metro's outstanding general obligation bonds. The fund contains debt service payments for each of Metro's existing outstanding general obligation bond series.

- Natural Areas Program, 2012A Series
- Natural Areas Program 2018 Series
- Natural Areas Program 2020A Series
- Natural Areas Program 2020B Series
- Oregon Zoo Infrastructure and Animal Welfare 2012A Series
- Oregon Zoo Infrastructure and Animal Welfare 2018 Series
- Affordable Housing 2019 Series

More information on Metro's outstanding debt as well as detailed debt service schedules for each of the issues may be found in the debt summary section.

### BEGINNING FUND BALANCE

The residual balance remaining from the previous year after all debt service is paid, which will be used to offset the FY 2022-23 property tax levy.

### CURRENT REVENUES

#### Property Taxes

Property taxes are levied to meet the outstanding requirements of the general obligation bonds. The levy amount is the amount needed to pay debt obligations assuming a 94.5 percent collection rate. In May 2012 and 2018, respectively, Metro issued \$75 million and \$28.1 million for the 2006 Natural Areas Program voter-approved measure. In November 2019, the region's voters approved a \$475 million Natural Areas Program. Under this authorization, Metro issued the first \$200 million in bonds in May 2020. Under the 2008 Oregon Zoo Infrastructure and Animal Welfare voter-approved measure, there are two outstanding bonds issued: \$65 million issued in May 2012 and \$10 million issued in May 2018, which is the final issuance under that authorization. In May 2019 \$652.8 million was issued for the Affordable Housing program, approved by voters in November 2018.

### CURRENT EXPENDITURES

#### Debt Service

Principal and interest payments on the outstanding general obligation bonds are based on the actual debt service schedules for each issue. Debt service payments are made semi-annually. In FY 2022-23 the following debt service payments will be made:

<b>General Obligation Bond Fund</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<i>General Obligation Bonds</i>			
Natural Areas 2012A Series	\$6,840,000	\$1,538,200	\$8,378,200
Natural Areas 2018 Series	1,975,000	441,500	2,416,500
Natural Areas, Series 2020A	-	3,526,179	3,526,179
Natural Areas, Series 2020B	16,945,000	763,315	17,708,315
Oregon Zoo Infrastructure 2012A Series	4,000,000	1,288,075	5,288,075
Oregon Zoo Infrastructure 2018 Series	890,000	334,000	1,224,000
Affordable Housing 2019 Series	17,835,000	20,208,129	38,043,129
	<b>\$48,485,000</b>	<b>\$28,099,398</b>	<b>\$76,584,398</b>

# General Obligation Bond Debt Service Fund

## General Obligation Bond Debt Service Fund

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
REVENUES							
				<u>Beginning Fund Balance</u>			
\$3,151,443	\$3,466,965	\$2,466,000	320000	Fund Bal-Restr for Debt Svc	\$1,848,000		
3,151,443	3,466,965	2,466,000		Total Beginning Fund Balance	1,848,000		
				<u>Current Revenue</u>			
81,207,921	71,894,629	71,143,598	401000	Real Property Taxes-Current Yr	73,886,398		
480,834	765,536	450,000	401500	Real Property Taxes-Prior Yrs	700,000		
85,649	79,352	-	401800	Payment in Lieu of R Prop Tax	-		
92,999	52,846	-	401900	Interest and Penalty-R Prop Tax	-		
703,231	350,037	400,000	470000	Interest on Investments	150,000		
82,570,634	73,142,400	71,993,598		Total Current Revenue	74,736,398		
\$85,722,077	\$76,609,365	\$74,459,598	TOTAL RESOURCES		\$76,584,398		
EXPENDITURES							
				<u>Debt Service</u>			
\$52,775,000	\$41,290,000	\$44,850,000	562000	GO Bond Payments-Principal	\$48,485,000		
29,480,112	31,411,412	29,609,598	562500	GO Bond Payments-Interest	28,099,398		
82,255,112	72,701,412	74,459,598		Total Debt Service	76,584,398		
				<u>Unappropriated Fund Balance</u>			
3,466,965	-	-	801000	Unapp FB - Restricted	-		
-	3,907,953	-	820000	Ending Fund Bal-Restr For Debt Svc	-		
3,466,965	3,907,953	-		Total Unappropriated Fund Balance	-		
\$85,722,077	\$76,609,365	\$74,459,598	TOTAL REQUIREMENTS		\$76,584,398		
0.00	0.00	0.00	FULL-TIME EQUIVALENTS		0.00		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



## General Revenue Bond Fund

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended FY 2021-22
<b>RESOURCES</b>							
Beginning Fund Balance	\$4,082,643	\$4,091,417	\$4,099,230	\$4,098,722			(0.01%)
<b>Current Revenues</b>							
Interest Earnings	22,129	11,254	8,872	6,416			(27.68%)
Local Government Shared Revenues	3,387,244	3,394,047	3,396,100	3,399,000			0.09%
<b>Subtotal Current Revenues</b>	<b>3,409,373</b>	<b>3,405,300</b>	<b>3,404,972</b>	<b>3,405,416</b>			<b>0.01%</b>
<b>Interfund Transfers</b>							
Fund Equity Transfers	2,994,067	2,993,520	2,997,113	2,997,395			0.01%
<b>Subtotal Interfund Transfers</b>	<b>2,994,067</b>	<b>2,993,520</b>	<b>2,997,113</b>	<b>2,997,395</b>			<b>0.01%</b>
<b>TOTAL RESOURCES</b>	<b>\$10,486,083</b>	<b>\$10,490,237</b>	<b>\$10,501,315</b>	<b>\$10,501,533</b>			<b>0.00%</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Debt Service	6,394,666	6,393,320	6,394,713	6,396,395			0.03%
<b>Subtotal Current Expenditures</b>	<b>6,394,666</b>	<b>6,393,320</b>	<b>6,394,713</b>	<b>6,396,395</b>			<b>0.03%</b>
Unappropriated Fund Balance	4,091,417	4,096,917	4,106,602	4,105,138			(0.04%)
<b>Subtotal Contingency/Ending Balance</b>	<b>4,091,417</b>	<b>4,096,917</b>	<b>4,106,602</b>	<b>4,105,138</b>			<b>(0.04%)</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$10,486,083</b>	<b>\$10,490,237</b>	<b>\$10,501,315</b>	<b>\$10,501,533</b>			<b>0.00%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>			<b>0.00%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

## General Revenue Bond Fund

The General Revenue Bond Fund accounts for bond proceeds that Metro uses for a variety of construction, renovation, and upgrade projects throughout the agency. The fund currently contains debt service payments for four of Metro's existing outstanding full faith and credit bond series and dedicated tax revenue bond series.

- **Full Faith & Credit (FFC) Refunding, 2013 Series:** In 2013, Metro issued bonds to refund previously issued obligations for MRC acquisition and construction and loans from the Oregon Economic and Community Development Department for light rail station construction and Washington Park parking lot improvements.
- **Full Faith & Credit (FFC) Refunding, 2016 Series:** In 2016, Metro issued bonds which refunded outstanding loans that paid for construction to replace Hall D at the Portland Expo Center (Expo).
- **Revenue Bonds, 2017 OCC Hotel Project:** In August 2017, Metro issued bond proceeds to fund the Oregon Convention Center (OCC) hotel project.
- **Full Faith & Credit (FFC) 2018 Series:** In May 2018, bonds were issued to fund renovations, upgrades, and repairs to the MRC building.

### BEGINNING FUND BALANCE

The majority of beginning fund balance, \$3.4 million, is restricted for debt service associated with the OCC hotel project.

### CURRENT REVENUES

#### Local Government Shared Revenues

The OCC hotel project debt service is funded by transient lodging taxes received from the Visitor Facilities Trust Account managed under the Visitor Development Fund agreement with Multnomah County and the City of Portland, which is budgeted at \$3.4 million for FY 2022-23.

#### Interest Earnings

Interest earnings are anticipated primarily on the debt reserves associated with the OCC hotel project.

#### Interfund Transfers

Debt service on the FFC 2013 refunding and FFC 2018 is paid from assessments paid from assessments on the various Metro departments for their shared use of the MRC building. These assessments are collected within the General Fund and are transferred to the General Revenue Bond Fund for payment of debt service. The FFC 2016 debt service on the obligations for Hall D is repaid by Expo revenues transferred from the MERC Fund.

### CURRENT EXPENDITURES

#### Debt Service

This category contains principal and interest due on the outstanding bonds. Debt service payments are made semi-annually and are tied to the debt service schedules. The FFC 2013 series bonds will be fully repaid in August. The FFC 2016 series bonds will mature in 2024. The 2018 series full faith and credit bonds mature in 2033. Metro is responsible for debt service payments on the OCC hotel project revenue bonds until maturity in 2047; the funding for the debt service comes from the Visitor Facilities Trust Account managed under the Visitor Development Fund agreement. The following debt service payments by issue will be made in FY 2022-23:

General Revenue Bond Fund	Principal	Interest	Debt Service
<i>Full Faith &amp; Credit Refunding Bonds</i>			
2013 Series	\$1,370,000	\$15,070	\$1,385,070
2016 Series	950,000	75,875	1,025,875
<i>Full Faith &amp; Credit</i>			
2018 Series	-	586,450	586,450
<i>Revenue Bonds</i>			
OCC Hotel Project, Series 2017	1,005,000	2,394,000	3,399,000
	<b>\$3,325,000</b>	<b>\$3,071,395</b>	<b>\$6,396,395</b>

### ENDING FUND BALANCE

A debt service reserve of approximately \$3.4 million is maintained on the OCC hotel project until the loan balance is paid in full. The remaining balance is residual interest earnings which will be used for future debt service payments.

## General Revenue Bond Fund

### General Revenue Bond Fund

		FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
FY 2019-20	FY 2020-21	<u>Amended</u>			<u>Proposed</u>	<u>Approved</u>	<u>Adopted</u>
Actual	Actual	Amount	ACCT	DESCRIPTION	Amount	Amount	Amount
REVENUE							
				<u>Beginning Fund Balance</u>			
\$3,395,523	\$3,388,407	\$-	320000	Fund Bal-Restr for Debt Svc	\$3,378,923		
686,243	702,090	717,090	340000	Fund Bal-Unassigned/Undesignated	719,301		
877	920	3,382,140	340300	Fund Bal-Dsg Debt Service	498		
4,082,643	4,091,417	4,099,230	Total Beginning Fund Balance		4,098,722		
				<u>Current Revenue</u>			
3,387,244	3,394,047	3,396,100	413300	Visitor Development Fund Alloc	3,399,000		
22,129	11,254	8,872	470000	Interest on Investments	6,416		
3,409,373	3,405,300	3,404,972	Total Current Revenue		3,405,416		
				<u>Interfund Transfers</u>			
2,994,067	2,993,520	2,997,113	497000	Transfer of Resources	2,997,395		
2,994,067	2,993,520	2,997,113	Total Interfund Transfers		2,997,395		
\$10,486,083	\$10,490,237	\$10,501,315	TOTAL RESOURCES		\$10,501,533		
EXPENDITURES							
				<u>Debt Service</u>			
\$3,055,000	\$3,140,000	\$3,230,000	563000	Revenue Bond Pmts-Principal	\$3,325,000		
3,339,666	3,253,320	3,164,713	563500	Revenue Bond Payments-Interest	3,071,395		
6,394,666	6,393,320	6,394,713	Total Debt Service		6,396,395		
				<u>Unappropriated Fund Balance</u>			
3,388,407	-	3,379,962	801000	Unapp FB - Restricted	-		
703,010	-	726,640	805000	Unapp FB - Reserves	-		
-	3,382,881	-	820000	Ending Fund Bal-Restr For Debt Svc	3,379,637		
-	713,101	-	840000	Ending Fund Balance-Unassigned	725,501		
-	935	-	840300	Ending Fund Bal-Dsg Debt Service	-		
4,091,417	4,096,917	4,106,602	Total Unappropriated Fund Balance		4,105,138		
\$10,486,083	\$10,490,237	\$10,501,315	TOTAL REQUIREMENTS		\$10,501,533		
0.00	0.00	0.00	FULL-TIME EQUIVALENTS		0.00		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.







# Metropolitan Exposition Recreation Commission Fund

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended FY 2021-22
<b>RESOURCES</b>							
Beginning Fund Balance	\$43,323,263	\$24,423,628	\$14,251,170	\$25,358,025			77.94%
<b>Current Revenues</b>							
Interest Earnings	924,311	358,209	241,000	342,000			41.91%
Grants	518,887	2,146,745	-	-			-
Local Government Shared Revenues	20,631,145	7,660,868	11,611,591	17,852,624			53.75%
Contributions from Governments	2,457,379	4,084,664	1,006,827	1,053,584			4.64%
Charges for Services	37,474,838	4,464,342	27,930,614	42,139,477			50.87%
Contributions from Private Sources	1,040,000	3,041,000	3,429,350	230,955			(93.27%)
Internal Charges for Services	18,011	-	-	-			-
Miscellaneous Revenue	444,317	130,116	55,800	134,895			141.75%
Sale of Capital Assets	-	610	-	-			-
<b>Subtotal Current Revenues</b>	<b>63,508,889</b>	<b>21,886,554</b>	<b>44,275,182</b>	<b>61,753,535</b>			<b>39.48%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	-	-	170,000	-			(100.00%)
Fund Equity Transfers	400,000	7,075,610	940,000	680,000			(27.66%)
<b>Subtotal Interfund Transfers</b>	<b>400,000</b>	<b>7,075,610</b>	<b>1,110,000</b>	<b>680,000</b>			<b>(38.74%)</b>
<b>TOTAL RESOURCES</b>	<b>\$107,232,152</b>	<b>\$53,385,792</b>	<b>\$59,636,352</b>	<b>\$87,791,560</b>			<b>47.21%</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$21,920,406	\$8,626,091	\$18,765,158	\$26,128,534			39.24%
Materials and Services	46,652,946	14,314,819	23,225,891	29,427,287			26.70%
Capital Outlay	7,479,664	4,449	1,150,000	4,660,000			305.22%
<b>Subtotal Current Expenditures</b>	<b>76,053,016</b>	<b>22,945,359</b>	<b>43,141,049</b>	<b>60,215,821</b>			<b>39.58%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	150,672	-	-	-			-
Interfund Reimbursements	5,584,560	7,076,620	8,679,691	8,724,483			0.52%
Fund Equity Transfers	1,020,275	1,016,475	1,021,400	1,025,875			0.44%
<b>Subtotal Interfund Transfers</b>	<b>6,755,507</b>	<b>8,093,095</b>	<b>9,701,091</b>	<b>9,750,358</b>			<b>0.51%</b>
Contingency	-	-	6,794,212	17,825,381			162.36%
Unappropriated Fund Balance	24,423,629	22,347,338	-	-			-
<b>Subtotal Contingency/Ending Balance</b>	<b>24,423,629</b>	<b>22,347,338</b>	<b>6,794,212</b>	<b>17,825,381</b>			<b>162.36%</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$107,232,152</b>	<b>\$53,385,792</b>	<b>\$59,636,352</b>	<b>\$87,791,560</b>			<b>47.21%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>201.70</b>	<b>194.95</b>	<b>197.85</b>	<b>197.10</b>			<b>(0.38%)</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>(0.75)</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# Metropolitan Exposition Recreation Commission Fund

---

The Metropolitan Exposition Recreation Commission (MERC) Fund includes the operating, capital and fund balance resources and requirements of three visitor venues: Oregon Convention Center (OCC) and the Portland Expo Center (Expo), both of which are owned by Metro, and Portland's Centers for the Arts (Portland's) owned by the City of Portland and operated by Metro through an intergovernmental agreement. The venues are overseen by the Metropolitan Exposition Recreation Commission, whose members are appointed by the Metro Council, Multnomah County and the City of Portland.

## BEGINNING FUND BALANCE

The beginning fund balance, projected to be \$24.7 million, represents funds carried over from the previous year.

## CURRENT REVENUES

### Local Government Shared Revenues

Local government revenues include the Transient Lodging Tax (TLT) collected by Multnomah County to support operations of OCC and Portland's and capital funding for OCC and Expo, and the Visitor Facilities Trust Account (VFTA) allocations to OCC, Portland's and Expo. Those revenues are expected to see an increase from FY 2021-22 as the travel and tourism industry begins to recover from the COVID-19 pandemic, however they will remain significantly below historical collection levels.

### Contributions from Other Governments

The only contribution included in this category is from the City of Portland to support the operations of Portland's. The contribution is based on the prior year's contribution increased or decreased by the West Class Size A Consumer Price Index.

### Enterprise Revenues

MERC charges various fees for the use of its facilities, including rent, concessions and catering, parking and other enterprise activities. The venues have experienced severe financial impacts due to the COVID-19 pandemic. The proposed budget assumes a return to more typical levels of enterprise activity, though the recovery is expected to take multiple years. Overall annual event revenues are expected to be 75% of FY 2018-19, the last full year of activity at the venues.

### Contributions from Private Sources

This category includes contributions from the Portland's Foundation for support of the educational program and from TriMet for capital improvements at the Expo Center.

### Interfund Transfers

In FY 2022-23 the General Fund will provide support of \$680,000 to Expo to provide operational support as overall recovery from pandemic impacts continues, and ensure progress on two critical capital projects.

## CURRENT EXPENDITURES

### Personnel Services

The 39% increase in personnel services expenses in FY 2022-23 over the FY 2021-22 budget includes the restoration of funding to multiple positions across the venues. After laying-off a substantial number of employees during the pandemic, each venue is implementing a scaled plan to return to more typical levels of staffing. In addition to the restoration of funding to these vacant positions, the FY 2022-23 budget includes cost-of-living adjustments and PERS cost increases.

### Materials and Services

Materials and Services include spending to operate and market the facilities. The major expenditures in this category are for food service contracts, utilities, marketing services and facility maintenance expenses, including capital projects that do not create or extend the life of a capital asset. Materials and services are expected to increase as events return to the venues.

# Metropolitan Exposition Recreation Commission Fund

---

## Capital Outlay

Capital outlay includes capital projects that create or extend the life of a capital asset. Only health and safety projects, projects addressing critical building needs, and projects with external funding were approved for inclusion in FY 2022-23.

## Interfund Transfers

Transfers from the MERC Fund are for central service charges and debt service. Transfers to the General Fund are for central service charges as allocated through the cost allocation plan. Transfers to the Risk Management Fund represent MERC's costs associated with property, liability and workers' compensation insurance and claims. The transfer to the General Revenue Bond Fund is for principal and interest payments for debt service and for Expo Hall D replacement.

## Contingency and Ending Fund Balance

The venues budget the entire estimated ending fund balance in contingency, to provide the most flexibility during the year. Expenditures from contingency may be made only when Council adopts a resolution amending the budget. Any transfer from contingency throughout the year that would exceed a cumulative amount greater than 15 percent of expenditures requires a full supplemental budget amendment.

# Metropolitan Exposition Recreation Commission Fund

## Metropolitan Exposition Recreation Commission Fund

FY 2021-22				FY 2022-23	FY 2022-23	FY 2022-23	
FY 2019-20	FY 2020-21	Amended			Proposed	Approved	Adopted
Actual	Actual	Amount	ACCT	DESCRIPTION	Amount	Amount	Amount
REVENUES							
Beginning Fund Balance							
\$17,467,824	\$	\$	320530	Fund Bal-Restr for Capital TLT	\$-		
15,571,126	168,473	-	326200	Fund Bal - Restricted by Contract	3,370,000		
5,976,918	20,377,940	12,311,170	340000	Fund Bal-Unassigned/Undesignated	21,988,025		
195,080	-	80,000	345200	Fund Bal-Dsg Renewal Expo	-		
1,742,416	3,877,215	1,860,000	345400	Fun Bal-DsgG Renewal P'5	-		
1,098,079	-	-	345800	Fund Bal-Dsg Renewal MERC Adm/FB RR M Ad	-		
54,430	-	-	346200	Fund Bal - Dsg Expo Bus Str-Cap/FB OCC B C	-		
936,253	-	-	346300	Fund Bal - Dsg OCC Bus Str-Cap/FB OCC B C	-		
281,137	-	-	346400	Fund Bal - Dsg P'5 Bus St-Cap/FB PCPA BC	-		
43,323,263	24,423,628	14,251,170	Total Beginning Fund Balance		25,358,025		
Current Revenue							
399,107	(399,107)	-	410000	Federal Grants - Direct	-		
-	2,543,452	-	410500	Federal Grants - Indirect	-		
103,245	2,400	-	411000	State Grants - Direct	-		
16,535	-	-	412000	Local Grants - Direct	-		
16,841,145	6,902,868	9,716,591	413000	Hotel/Motel Tax	15,389,124		
3,790,000	758,000	1,895,000	413300	Visitor Development Fund Alloc	2,463,500		
2,457,379	4,084,664	1,006,827	414500	Government Contributions	1,053,584		
5,478	265	2,457	417000	Fines and Forfeits	500		
2,100,223	54,106	1,974,631	450000	Admission Fees	2,397,375		
829,148	114,041	983,148	450300	Admission - Special Concerts	1,295,000		
1,633,766	73,878	1,100,987	451000	Rentals - Equipment	1,260,650		
-	-	-	451090	Rentals - Liquidated Damages	-		
(2,110,049)	(774,030)	(284,959)	451110	Comp Services (Contra)	-		
(964,542)	(5,549)	-	451120	Rentals - Less Paid by VDF/POVA	-		
7,647,850	2,018,482	4,995,202	452000	Rentals - Space	8,243,692		
964,542	5,549	-	452190	Rentals - Paid by VDF/POVA	-		
34,704	38,029	70,087	454000	Lease Revenue/Lease Rev	69,423		
-	-	-	455000	Food and Beverage Service Revenue	93,756		
763,579	7,399	151,748	455110	Food Service Revenue - Liquor	370,840		
1,086,985	35,026	209,895	455120	Food Service Revenue - Beer	448,745		
934,316	3,245	140,957	455130	Food Service Revenue - Wine	233,687		
1,734,268	528	819,501	455200	Food Service Revenue - Beverage	1,210,681		
7,425,183	361,902	4,845,396	455500	Food Service Revenue - Food	6,679,786		
248,723	(285,174)	73,090	455900	Miscellaneous Food and Beverage Revenue	57,727		
1,600,415	73,778	1,259,837	455920	Recovery - Billed Gratuity	648,987		
149,093	3,115	86,457	455930	Recovery - Billed Labor	142,963		
433,114	8,381	74,278	455950	Subcontractor Revenue	50,604		
850	-	-	457100	Gift Shop Sales	-		
79,506	-	52,676	457500	Advertising Revenue	49,500		
2,269,625	1,114,168	1,404,417	458000	Utility Services	2,951,628		
-	-	-	458300	Utility Services - Electricity and Hookup	-		
-	-	-	458600	Utility Services - Refuse Removal	-		
-	-	-	458800	Utility Services - WiFi - Internet Network	-		
-	-	18,000	458920	Utility Services - Water and Sewer	18,000		
2,378,083	(108,732)	3,331,806	459000	Commissions	4,223,814		

# Metropolitan Exposition Recreation Commission Fund

## Metropolitan Exposition Recreation Commission Fund

FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22		DESCRIPTION	FY 2022-23	FY 2022-23	FY 2022-23
		Amended Amount	ACCT		Proposed Amount	Approved Amount	Adopted Amount
-	-	-	45922	Commissions - Ticket Service Charge	-		
2,667,839	142,720	2,262,358	462000	Parking Fees	3,382,030		
-	-	-	462120	Parking Fees - Employee	-		
1,979,663	164,992	972,914	464500	Reimbursed Services	1,792,969		
-	-	-	464593	Reimbursed Services - Coat Check Revenue	-		
3,021,070	1,180,157	2,978,360	464900	Reimbursed Labor	5,980,760		
437,931	114,710	284,716	465000	Miscellaneous Charges for Svc	394,360		
18,011	-	-	467000	Internal Charges for Services	-		
847,522	353,089	200,000	470000	Interest on Investments	301,000		
76,790	5,119	41,000	472000	Interest Revenue - Licensee	41,000		
1,000,000	3,001,000	139,350	475000	Donations and Bequests - Oper	190,955		
40,000	40,000	3,290,000	475500	Capital Contrib and Donations	40,000		
128,951	123,622	125,112	476000	Sponsorship Revenue	142,500		
150,180	48	(30,000)	480000	Cash Over and Short	-		
182,512	52,363	48,920	480010	Credit Card Machine Fees Billed	79,000		
26,754	782	6,558	480020	Finance Charges	11,022		
-	610	-	481000	Sale of Capital Assets	-		
53,027	31,575	19,559	489000	Miscellaneous Revenue	32,873		
26,365	45,083	8,306	489100	Refunds/Reimbursements	11,500		
<b>63,508,889</b>	<b>21,886,554</b>	<b>44,275,182</b>		<b>Total Current Revenue</b>	<b>61,753,535</b>		
				<u><b>Interfund Transfers</b></u>			
400,000	7,075,610	940,000	497000	Transfer of Resources	680,000		
-	-	170,000	498000	Transfer for Direct Costs	-		
<b>400,000</b>	<b>7,075,610</b>	<b>1,110,000</b>		<b>Total Interfund Transfers</b>	<b>680,000</b>		
<b>\$107,232,152</b>	<b>\$53,385,792</b>	<b>\$59,636,352</b>	<b>TOTAL RESOURCES</b>		<b>\$87,791,560</b>		

### EXPENDITURES

				<u><b>Personnel Services</b></u>	
\$6,372,829	\$3,411,955	\$3,377,698	501000	Reg Employees-Full Time-Exempt	\$6,520,904
4,503,369	1,908,264	2,032,182	501500	Reg Empl-Full Time-Non-Exempt	4,618,341
-	-	60	502000	Reg Employees-Part Time-Exempt	61,381
100,045	-	144	502500	Reg Empl-Part Time-Non-Exempt	139,448
95,301	10,554	3,500	503000	Temporary Employees	-
1,002,590	112,270	-	504300	Non-Reimbursable Labor	1,992,791
2,519,235	162,973	10,239,588	504500	Reimbursable Labor	3,367,555
564,974	19,793	(13,352)	508000	Overtime	746,083
20,274	12,051	23,280	508600	Mobile Comm Allowance	20,760
1,253,565	461,945	463,219	511000	Fringe - Payroll Taxes	1,358,883
2,594,350	1,044,373	1,201,153	512000	Fringe - Retirement PERS	3,395,269
2,558,600	1,212,754	1,213,672	513000	Fringe - Health and Welfare	2,975,405
93,995	21,327	-	513305	Health Savings - Metro Contrib/HSA Contrb	-
35,534	88,881	24,123	514000	Fringe - Unemployment	195,216
48,225	16,739	21,779	515000	Fringe - Other Benefits	187,710

# Metropolitan Exposition Recreation Commission Fund

## Metropolitan Exposition Recreation Commission Fund

FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22		DESCRIPTION	FY 2022-23	FY 2022-23	FY 2022-23
		<u>Amended</u> Amount	ACCT		<u>Proposed</u> Amount	<u>Approved</u> Amount	<u>Adopted</u> Amount
135,534	133,760	178,112	519000	Pension Oblig Bonds Contrib	548,788		
21,986	8,453	-	519500	Fringe - Insurance - Opt Out	-		
<b>21,920,406</b>	<b>8,626,091</b>	<b>18,765,158</b>		<b>Total Personnel Services</b>	<b>26,128,534</b>		
				<b><u>Materials and Services</u></b>			
59,081	6,360	34,357	520100	Office Supplies	43,367		
148,611	13,585	32,014	520110	Computer Equipment	93,200		
18,904	955	36,595	520120	Meeting Expenditures	39,400		
29,968	2,259	8,430	520130	Postage and Shipping	21,800		
20,617	9,121	34,543	520140	Promotional Supplies	71,000		
543,061	128,412	357,811	520500	Operating Supplies	548,512		
185,670	143,396	164,569	520510	Tools and Equipment	115,600		
1,171	-	4,557	520535	Operating Supplies - Food for Prg Part	4,500		
5,466	1,159	2,439	520540	Medical and Veterinary Supplies	6,000		
3,514	-	-	520550	Operating Supplies - Telecommunications	-		
82,631	1,364	42,341	520570	Operating Supplies - Production	70,650		
261,722	27,447	136,902	520580	Uniforms and PPE	200,041		
48,583	20,071	56,994	521100	Membership and Professional Dues	62,166		
2,987	813	1,600	521200	Publications and Subscriptions	1,600		
8,260	2,975	11,985	521300	Fuel	14,700		
-	-	-	521400	Fuels and Lubricants - General	-		
14,249	18,367	33,918	521500	Maintenance and Repairs Supplies	67,400		
75,934	42,489	62,662	521520	Maintenance and Repairs Supplies - Building	118,600		
59,694	96,189	63,751	521521	Maintenance and Repairs Supplies - HVAC	86,445		
-	-	-	521530	Maintenance and Repairs Supplies - Custodial	-		
84,213	64,231	74,742	521540	Maintenance and Repairs Supplies - Electrical	110,500		
55,055	20,856	54,288	521560	Maintenance and Repairs Supplies - Equipment	71,350		
-	1,995	-	521570	Maintenance and Repairs Supplies - Vehicles	-		
237,159	46,611	339,910	524000	Contracted Professional Svcs	218,757		
35,700	31,050	-	524010	Contracted Prof Svcs - Accounting and Auditing	-		
39,581	9,098	-	524020	Contracted Prof Svcs - Attorney and Legal	500		
				Contracted Prof Svcs - Promotion and Public Relations	20,000		
17,703	5,010	12,987	524040				
19,339	488	-	524050	Contracted Prof Svcs - Advertising	5,200		
				Contracted Prof Svcs - Information Technology Services	10,000		
				Contracted Prof Svcs - Management, Consulting and Communication Services	314,200		
377,495	116,053	222,745	524070				
-	-	-	524075	Contracted Prof Svcs - Recruiting Services	-		
				Contracted Prof Svcs - Architectural and Design (non-cap)	-		
10,408	156,392	-	524080				
276,282	20,612	208,068	524500	Marketing Expenditures	443,000		
4,124,500	1,402,602	1,180,070	524510	Sales and Marketing Contract	4,986,618		
53,204	5,000	6,510	524600	Sponsorship Expenditures	15,000		
-	-	-	525100	Utility Services	993,850		
-	-	-	525110	Utility Services - Internet	-		
247,846	199,007	182,617	525120	Utility Services - Telecommunications	235,715		
1,230,899	828,027	1,500,000	525130	Utility Services - Electricity	1,623,000		
176,489	116,960	232,700	525140	Utility Services - Natural Gas	239,700		
105,001	39,378	128,000	525150	Utility Services - Sanitation and Refuse Removal	111,000		



# Metropolitan Exposition Recreation Commission Fund

## Metropolitan Exposition Recreation Commission Fund

FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22		DESCRIPTION	FY 2022-23	FY 2022-23	FY 2022-23
		<u>Amended</u> Amount	ACCT		<u>Proposed</u> Amount	<u>Approved</u> Amount	<u>Adopted</u> Amount
569,008	393,960	662,750	525160	Utility Services - Water and Sewer	687,750		
26,936	-	-	525165	Utility Services - Stormwater	-		
73,935	20,637	60,912	525500	Cleaning Services	118,658		
228,137	183,186	137,236	526000	Maintenance and Repair Services	261,163		
612,771	304,019	456,267	526010	Maintenance and Repair Services - Building	763,300		
100,769	-	86,040	526011	Maintenance and Repair Services - Painting	125,000		
5,829	15,208	-	526012	Maintenance and Repair Services - Electricity	-		
				Maintenance and Repair Services - Elevator and			
577,101	100,487	228,580	526013	Escalator	273,000		
174,912	162,092	128,909	526014	Maintenance and Repair Services - HVAC	151,500		
83,522	80,260	76,604	526020	Maintenance and Repair Services - Equipment	135,058		
124,433	105,979	112,435	526030	Maintenance and Repair Services - Grounds	193,250		
98,546	19,206	55,761	526040	Maintenance and Repair Services - Technology	87,600		
63	992	-	526050	Maintenance and Repair Services - Vehicles	-		
-	-	-	526060	Maintenance and Repair Services - Safety	-		
15,258,911	5,938,622	2,221,516	526100	Capital Maintenance - CIP	132,000		
268,934	258,773	376,880	526300	Software Licensing	352,103		
420,121	454,788	336,691	526450	Leases/Leases	501,350		
14,313	23,666	128,870	526500	Rentals	18,980		
45,774	3,255	85,237	526510	Rentals - Building	99,021		
325,896	30,059	234,926	526520	Rentals - Equipment	314,625		
-	-	-	526530	Rentals - Office Equipment	-		
-	-	-	526550	Rentals - Production	-		
-	-	-	526580	Rentals - Audio Visual	-		
298,524	27,216	133,590	527000	Insurance	178,218		
197,511	49,375	49,038	528000	Other Purchased Services	679,067		
				Other Purchased Services - Delivery, Shipping			
-	-	-	528030	and Courier	-		
743,971	23,027	675,916	528080	Agency Fees	937,076		
52,508	7,444	86,150	528090	Event/Production Services	280,800		
-	-	-	528091	Other Purchased Services - City Police	-		
-	-	-	528092	Other Purchased Services - Traffic Control	-		
459,648	367,194	348,624	528120	Event Services - Security	407,534		
548,190	5,714	359,733	528130	Event Services - Stagehand	604,594		
4,736	5,150	6,017	528200	Banking Services	10,282		
822,231	95,687	603,037	528210	Credit Card Fees	826,533		
311,156	6,639	202,880	528300	Temp Agency Services	224,806		
31,732	13,280	23,844	528400	Printing and Graphics	36,100		
473,027	19,254	525,353	528600	Other Purchased Services - Artist and Talent	535,705		
60,360	2,200	32,045	528610	Artist Hospitality	49,500		
17,039	1,924	15,703	528620	Music License and Royalties	24,344		
12,270	-	-	529100	Food and Beverage Services	-		
1,480,668	84,458	982,883	529120	Food and Beverage Services - Food Cost	1,798,165		
403,427	3,150	182,565	529121	Food and Beverage Services - Beverage Cost	341,994		
142,777	1,314	22,599	529122	Food and Bev Svcs-Liquor Cost	54,830		
196,056	(4,018)	26,755	529123	Food and Beverage Services - Wine Cost	60,350		
213,747	1,744	38,147	529124	Food and Beverage Services - Beer Cost	82,936		
				Food and Beverage Services - National Vendor			
(252,091)	11,766	(101,396)	529127	Rebate (contra)	(175,000)		
				Food and Beverage Services - Direct Salary and			
1,606,089	327,190	671,219	529130	Wage - Mgmt	1,183,860		

# Metropolitan Exposition Recreation Commission Fund

## Metropolitan Exposition Recreation Commission Fund

FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22		DESCRIPTION	FY 2022-23	FY 2022-23	FY 2022-23
		Amended Amount	ACCT		Proposed Amount	Approved Amount	Adopted Amount
2,915,105	52,492	1,264,644	529131	Food and Beverage Services - Direct Salary and Wage - Hourly	2,743,206		
252,414	(227)	40,837	529133	Food and Beverage Services - Subcontractor Payout	-		
2,099,825	819,809	907,998	529139	Food and Beverage Services - Other Labor and Related	1,177,760		
952,610	1,477	759,052	529141	Food and Beverage Services - Gratuity Paid To Employee	-		
165,125	7,286	63,061	529186	Food and Bev Svcs Spent Mktg Res/FandB S M R	-		
-	-	-	529190	Food and Beverage Services - Reserve Capital 2%	-		
300,127	21,165	126,122	529191	Food and Beverage Services - Spent Capital Reserve 2%	339,856		
79,739	31,613	63,061	529193	Food and Beverage Services - Spent Maintenance Reserve 1%	-		
-	-	-	529194	Food and Beverage Services - Reserve Utilities 1%	-		
80,092	81,895	63,061	529195	Food and Beverage Services - Spent Utility Reserve 1%	147,660		
28,282	-	27,925	529197	Food and Beverage Services - Qualitative Incentive	-		
409,541	14,035	204,948	529198	Food and Beverage Services - Net Gross Receipts Percent	-		
134,340	(148,691)	121,413	529199	Food and Beverage Services - Percent of Net Profit	-		
146,923	29,805	188,110	529200	Parking Services	401,000		
146,523	62,843	71,302	530010	License and Permit Fees	143,300		
39,039	42,846	22,500	531000	Taxes (Non-Payroll)	30,000		
1,799,047	20,963	174,517	540000	Charges for Services	281,000		
-	-	-	545000	Travel	-		
144,909	556	76,592	545100	Travel and Lodging	236,299		
25,713	446	-	545200	Mileage, Taxi and Parking	1,450		
22,852	1,735	28,203	545300	Meals and Entertainment	49,550		
97,802	2,355	89,962	545500	Staff Development	157,333		
365,154	761,203	-	547500	Claims Paid	3,000		
30,110	4,365	2,933,504	549000	Miscellaneous Expenditures	63,950		
569,257	109,363	447,929	549010	Tri-Met Transit Pass	296,500		
308,995	(328,319)	35,000	552000	Bad Debt Expense	36,000		
<b>46,652,946</b>	<b>14,314,819</b>	<b>23,225,891</b>		<b>Total Materials and Services</b>	<b>29,427,287</b>		
<b><u>Capital Outlay</u></b>							
4,144,989	-	-	571000	Improve-Other than Bldg	-		
212,824	-	350,000	572000	Buildings and Related	-		
3,045,448	4,449	800,000	574000	Equipment and Vehicles	-		
76,403	-	-	579000	Capital Outlay	4,660,000		
<b>7,479,664</b>	<b>4,449</b>	<b>1,150,000</b>		<b>Total Capital Outlay</b>	<b>4,660,000</b>		
<b><u>Interfund Transfers</u></b>							
5,584,560	7,076,620	8,679,691	580000	Transfer for Indirect Costs	8,724,483		
1,020,275	1,016,475	1,021,400	581000	Transfer of Resources	1,025,875		

# Metropolitan Exposition Recreation Commission Fund

## Metropolitan Exposition Recreation Commission Fund

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended	ACCT	DESCRIPTION	Proposed	Approved	Adopted
Amount		Amount			Amount	Amount	Amount
150,672	-	-	582000	Transfer for Direct Costs	-		
<b>6,755,507</b>	<b>8,093,095</b>	<b>9,701,091</b>		<b>Total Interfund Transfers</b>	<b>9,750,358</b>		
				<b><u>Contingency</u></b>			
-	-	4,167,962	701002	Contingency - Operating	15,065,381		
-	-	2,626,250	706000	Contingency - Renew and Replacement	2,760,000		
-	-	<b>6,794,212</b>		<b>Total Contingency</b>	<b>17,825,381</b>		
				<b><u>Unappropriated Fund Balance</u></b>			
-	-	-	801001	Unapp FB - Restricted by TLT Agreement	-		
20,377,941	-	-	805000	Unapp FB - Reserves	-		
3,877,215	-	-	805200	Unapp FB - Renew and Replace Reserve	-		
168,473	-	-	805900	Unapp FB - Other Reserves and Designations	-		
-	80,000	-	820500	Ending Fund Bal-Restr for Capital	-		
-	-	-	820530	Ending Fund Bal-Restr for Capital TLT	-		
-	18,390,123	-	840000	Ending Fund Balance-Unassigned	-		
-	3,877,215	-	845400	Ending Fund Bal-Dsg Renewal P'5	-		
<b>24,423,629</b>	<b>22,347,338</b>	-		<b>Total Unappropriated Fund Balance</b>	-		
<b>\$107,232,152</b>	<b>\$53,385,792</b>	<b>\$59,636,352</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$87,791,560</b>		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



# Natural Areas Fund

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended FY 2021-22
<b>RESOURCES</b>							
Beginning Fund Balance	\$22,478,870	\$12,021,650	\$6,230,000	\$4,500,000			(27.77%)
<b>Current Revenues</b>							
Interest Earnings	414,429	143,933	70,000	30,000			(57.14%)
Grants	44,334	524,489	35,000	-			(100.00%)
Contributions from Governments	-	-	-	-			-
Contributions from Private Sources	25,000	-	-	-			-
Charges for Services	20,000	-	-	-			-
Miscellaneous Revenue	11,864	3,370	-	-			-
Bond Proceeds	-	-	-	-			-
Other Financing Sources	59	-	-	-			-
<b>Subtotal Current Revenues</b>	<b>515,687</b>	<b>671,792</b>	<b>105,000</b>	<b>30,000</b>			<b>(71.43%)</b>
<b>TOTAL RESOURCES</b>	<b>\$22,994,557</b>	<b>\$12,693,442</b>	<b>\$6,335,000</b>	<b>\$4,530,000</b>			<b>(28.49%)</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$2,003,768	\$1,006,338	\$429,566	\$26,379			(93.86%)
Materials and Services	2,189,626	1,276,916	1,775,000	1,240,000			(30.14%)
Capital Outlay	4,055,035	2,894,049	381,000	1,750,000			359.32%
<b>Subtotal Current Expenditures</b>	<b>8,248,429</b>	<b>5,177,303</b>	<b>2,585,566</b>	<b>3,016,379</b>			<b>16.66%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	803,244	260,299	-	-			-
Interfund Reimbursements	921,234	917,049	910,627	782,864			(14.03%)
Fund Equity Transfers	1,000,000	-	-	-			-
<b>Subtotal Interfund Transfers</b>	<b>2,724,478</b>	<b>1,177,348</b>	<b>910,627</b>	<b>782,864</b>			<b>(14.03%)</b>
Contingency	-	-	2,838,807	730,757			(74.26%)
Unappropriated Fund Balance	12,021,650	6,338,791	-	-			-
<b>Subtotal Contingency/Ending Balance</b>	<b>12,021,650</b>	<b>6,338,791</b>	<b>2,838,807</b>	<b>730,757</b>			<b>(74.26%)</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$22,994,557</b>	<b>\$12,693,442</b>	<b>\$6,335,000</b>	<b>\$4,530,000</b>			<b>(28.49%)</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>15.75</b>	<b>7.20</b>	<b>2.90</b>	<b>0.15</b>			<b>(94.83%)</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>(2.75)</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

## Natural Areas Fund

---

In November 2006 the voters of the Metro region authorized the sale of \$227.4 million in general obligation bonds for the purpose of preserving natural areas and stream frontages, maintaining and improving water quality and protecting fish and wildlife habitat. The \$227.4 million total voter authorization included three elements:

- \$168.4 million regional component to purchase regionally significant natural areas in 27 target areas.
- \$44 million local share component to be provided directly to local cities, counties and park providers to allow flexibility for each community to meet its own needs and offer citizens improved access to nature in neighborhoods.
- \$15 million Nature in Neighborhoods Capital Grant program to complement the regional and local share portions of the 2006 bond measure by providing opportunities for the community to actively protect fish and wildlife habitat and water quality near where people live and work.

The first series of bonds under the 2006 authorization was issued in April 2007 for \$124,295,000. The agency issued \$75 million in additional bonds in May 2012 and will issue the remaining \$28 million in May 2018. Metro's AAA bond rating and strong financial position resulted in a \$15 million premium to the fund. The Natural Areas Fund is used to account for proceeds and expenditures related to the Natural Areas general obligation bonds.

### BEGINNING FUND BALANCE

The Natural Areas Fund's estimated beginning fund balance for FY 2022-23 is \$4.5 million.

### CURRENT REVENUES

#### Interest Earnings

Interest is budgeted at \$30,000 for FY 2022-23. Bond proceeds are invested in compliance with bond and arbitrage requirements.

### CURRENT EXPENDITURES

#### Personnel Services

Salaries and benefits are included for acquisition, stabilization, grants and capital projects of Metro's parks and natural areas. Legal, due diligence, finance and communications staff associated with the program are budgeted in the General Fund. Due to the sunset of the Bond activities, 1.7 FTE were reallocated to the new Parks and Nature Bond Fund and 1.05 FTE were reallocated to the Parks and Nature Operating Fund. This leaves 0.15 FTE budgeted in the Natural Areas Bond Fund for FY 2022-23.

#### Materials and Services

Funds are budgeted for payments to other jurisdictions. Professional and property services related to capital construction are budgeted under capital outlay.

#### Capital Outlay

The capital outlay budget provides for the acquisition of land and the capital improvements of existing properties as authorized under the bond measure. The Natural Areas program is a willing seller program, with actual expenditures dependent on available property. For FY 2022-23 \$1.75 million for capital expenditures projects has been budgeted to increase access to natural areas acquired through the 2006 Natural Areas Bond Program.

#### Interfund Transfers

Expenditures in this category include transfers to the General and Risk Management funds for central services, insurance, and costs for the use of offices and shared meeting spaces, which are incurred on behalf of the Natural Areas program. These charges are allocated based on an approved central services cost allocation plan.

### **Contingency**

Contingency funds are provided to meet unforeseen needs throughout the year. The Metro Council may, through budget amendment, move up to 15 percent of the value of the fund's appropriations from contingency. Any greater amount requires a full supplemental budget action. Because of the willing seller nature of the program, the Natural Areas Fund includes a contingency level that is significantly higher than would normally be budgeted. Most of the balance of bond proceeds carried over from previous years and not needed to fund current year expenditures is placed in contingency.

### **ENDING FUND BALANCE**

The fund balance represents unexpended bond proceeds plus interest earned. The balance will decrease as the program goals are achieved.

# Natural Areas Fund

## Natural Areas Fund

		FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
FY 2019-20	FY 2020-21	<u>Amended</u>				<u>Approved</u>	<u>Adopted</u>
Actual	Actual	Amount	ACCT	DESCRIPTION	Proposed	Amount	Amount
					Amount		
REVENUES							
				<u>Beginning Fund Balance</u>			
\$22,449,870	\$11,992,650	\$6,230,000	324000	Fund Bal-Restr for Bond Cap	\$4,500,000		
29,000	29,000	-	341500	Fund Bal-Dsg PERS	-		
22,478,870	12,021,650	6,230,000		Total Beginning Fund Balance	4,500,000		
				<u>Current Revenue</u>			
-	256,033	-	410500	Federal Grants - Indirect	-		
-	-	35,000	411000	State Grants - Direct	-		
44,334	268,456	-	411800	State Capital Grants	-		
20,000	-	-	465000	Miscellaneous Charges for Svc	-		
414,429	143,933	70,000	470000	Interest on Investments	30,000		
25,000	-	-	475500	Capital Contrib and Donations	-		
59	-	-	481000	Sale of Capital Assets	-		
-	-	-	481200	Gain (Loss) net - Asset Transf	-		
11,864	-	-	489000	Miscellaneous Revenue	-		
-	3,370	-	489100	Refunds/Reimbursements	-		
515,687	671,792	105,000		Total Current Revenue	30,000		
\$22,994,557	\$12,693,442	\$6,335,000	TOTAL RESOURCES		\$4,530,000		
EXPENDITURES							
				<u>Personnel Services</u>			
\$1,222,359	\$523,809	\$100,021	501000	Reg Employees-Full Time-Exempt	\$17,372		
88,872	83,258	76,627	501500	Reg Empl-Full Time-Non-Exempt	-		
92,838	92,056	108,430	502000	Reg Employees-Part Time-Exempt	-		
2,118	84	-	508000	Overtime	-		
4,590	1,880	-	508600	Mobile Comm Allowance	-		
114,551	57,193	24,130	511000	Fringe - Payroll Taxes	1,472		
250,224	116,579	59,815	512000	Fringe - Retirement PERS	4,291		
194,163	98,775	50,042	513000	Fringe - Health and Welfare	2,588		
3,000	4,869	-	513305	Health Savings - Metro Contrib/HSA Contrib	-		
9,664	6,040	-	514000	Fringe - Unemployment	-		
3,947	2,143	1,094	515000	Fringe - Other Benefits	65		
13,812	17,717	9,407	519000	Pension Oblig Bonds Contrib	591		
3,630	1,935	-	519500	Fringe - Insurance - Opt Out	-		
2,003,768	1,006,338	429,566		Total Personnel Services	26,379		
				<u>Materials and Services</u>			
109	76	-	520100	Office Supplies	-		
1,878	-	-	520120	Meeting Expenditures	-		
-	6	-	520130	Postage and Shipping	-		
1,596	-	5,000	520500	Operating Supplies	10,000		
-	-	-	520510	Tools and Equipment	-		
-	-	-	520580	Uniforms and PPE	-		
2,099	-	-	521100	Membership and Professional Dues	-		
140	12	-	521200	Publications and Subscriptions	-		
181	167	-	521500	Maintenance and Repairs Supplies	-		
813	-	-	521520	Maintenance and Repairs Supplies - Building	-		



Natural Areas Fund

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
56	-	-	521560	Maintenance and Repairs Supplies - Equipment	-		
485,501	3,020	750,000	524000	Contracted Professional Svcs	-		
4,861	4,800	-	524010	Contracted Prof Svcs - Accounting and Auditing	-		
45	742	-	524050	Contracted Prof Svcs - Advertising	-		
4,010	49,479	-	525000	Contracted Property Services	-		
1,563	1,247	-	525120	Utility Services - Telecommunications	-		
248	-	-	525130	Utility Services - Electricity	-		
-	-	-	525150	Utility Services - Sanitation and Refuse Removal	-		
1,635	206	-	526000	Maintenance and Repair Services	-		
556	-	-	526010	Maintenance and Repair Services - Building	-		
8	35	-	526050	Maintenance and Repair Services - Vehicles	-		
4,417	2,707	-	526300	Software Licensing	-		
2,520	-	-	526500	Rentals	-		
-	-	-	526560	Rentals - Parking Space	-		
436	3,402	-	528000	Other Purchased Services	-		
-	300	-	528200	Banking Services	-		
941	-	-	528400	Printing and Graphics	-		
2,375	8,073	270,000	530000	Payments to Other Agencies	230,000		
5,397	9,368	-	530010	License and Permit Fees	-		
-	-	-	531000	Taxes (Non-Payroll)	-		
1,441,125	1,109,784	-	531500	Grants to Other Governments	-		
-	48,022	-	531800	Contributions to Other Govt	1,000,000		
219,882	29,675	750,000	544500	Grants and Loans	-		
1,723	-	-	545100	Travel and Lodging	-		
1,845	4,809	-	545200	Mileage, Taxi and Parking	-		
127	-	-	545300	Meals and Entertainment	-		
3,539	986	-	545500	Staff Development	-		
<b>2,189,626</b>	<b>1,276,916</b>	<b>1,775,000</b>		<b>Total Materials and Services</b>	<b>1,240,000</b>		
				<b><u>Capital Outlay</u></b>			
2,879,156	599,093	31,000	570000	Land	-		
1,082,026	2,294,956	350,000	571000	Improve-Other than Bldg	-		
37,692	-	-	571500	Easements	-		
39,371	-	-	574000	Equipment and Vehicles	-		
16,789	-	-	579000	Capital Outlay	1,750,000		
<b>4,055,035</b>	<b>2,894,049</b>	<b>381,000</b>		<b>Total Capital Outlay</b>	<b>1,750,000</b>		
				<b><u>Interfund Transfers</u></b>			
921,234	917,049	910,627	580000	Transfer for Indirect Costs	782,864		
1,000,000	-	-	581000	Transfer of Resources	-		
803,244	260,299	-	582000	Transfer for Direct Costs	-		
<b>2,724,478</b>	<b>1,177,348</b>	<b>910,627</b>		<b>Total Interfund Transfers</b>	<b>782,864</b>		

## Natural Areas Fund

Natural Areas Fund							
FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 <u>Amended</u> Amount	ACCT	DESCRIPTION	FY 2022-23 Proposed Amount	FY 2022-23 <u>Approved</u> Amount	FY 2022-23 <u>Adopted</u> Amount
-	-	2,838,807	700000	<u>Contingency</u>			
				Contingency	730,757		
-	-	<b>2,838,807</b>		<b>Total Contingency</b>	<b>730,757</b>		
				<u>Unappropriated Fund Balance</u>			
11,992,650	-	-	801000	Unapp FB - Restricted	-		
29,000	-	-	805450	Unapp FB - PERS Reserve	-		
-	6,338,791	-	824000	Ending Fund Bal-Restr for Bond Cap	-		
<b>12,021,650</b>	<b>6,338,791</b>	-		<b>Total Unappropriated Fund Balance</b>	-		
<b>\$22,994,557</b>	<b>\$12,693,442</b>	<b>\$6,335,000</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$4,530,000</b>		
<b>15.75</b>	<b>7.20</b>	<b>2.90</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>0.15</b>		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.





# Open Spaces Fund

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended FY 2021-22
<b>RESOURCES</b>							
Beginning Fund Balance	\$23,118	\$23,652	\$-	\$-			-%
<b>Current Revenues</b>							
Interest Earnings	534	-	-	-			-
<b>Subtotal Current Revenues</b>	<b>534</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>
<b>TOTAL RESOURCES</b>	<b>\$23,652</b>	<b>\$23,652</b>	<b>\$-</b>	<b>\$-</b>			<b>-%</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Capital Outlay	-	23,652	-	-			-%
<b>Subtotal Current Expenditures</b>	<b>-</b>	<b>23,652</b>	<b>-</b>	<b>-</b>			<b>-%</b>
Unappropriated Fund Balance	23,652	-	-	-			-
<b>Subtotal Contingency/Ending Balance</b>	<b>23,652</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$23,652</b>	<b>\$23,652</b>	<b>\$-</b>	<b>\$-</b>			<b>-%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>			<b>0.00%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

## Open Spaces Fund

---

In July 1992 Metro adopted the Metropolitan Greenspaces Master Plan. Among other strategies, the master plan called for the acquisition of regionally significant open spaces. The Open Spaces Fund has been used to account for bond proceeds and expenditures related to the Open Spaces, Parks and Streams 1995 general obligation bonds.

The funds have been used to purchase regionally significant open spaces in 14 target areas and six regional trails and greenway areas, construct two regional trails and fund approximately 90 local government parks projects through the local greenspaces project element of the bond measure.

### **BEGINNING FUND BALANCE**

In May 1995 the voters of the Metro region approved a \$135.6 million general obligation bond measure for Open Spaces, Parks and Streams. The final funds were dispersed in FY 2020-21, meaning the beginning fund balance for the fund in FY 2022-23 is \$0. The fund has been closed but will continue to be presented in the budget document in FY 2021-22, FY 2022-23, and FY 2023-24 to appropriately present comparative budget data.

### **ENDING FUND BALANCE**

The fund balance represents zero holdings as the fund was closed in FY 2020-21.

## Open Spaces Fund

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
REVENUES							
				<u>Beginning Fund Balance</u>			
\$23,118	\$23,652	\$	324000	Fund Bal-Restr for Bond Cap	\$-		
23,118	23,652	-		Total Beginning Fund Balance	-		
				<u>Current Revenue</u>			
534	-	-	470000	Interest on Investments	-		
534	-	-		Total Current Revenue	-		
\$23,652	\$23,652	\$-	TOTAL RESOURCES			\$-	
EXPENDITURES							
				<u>Capital Outlay</u>			
-	23,652	-	570000	Land	-		
-	23,652	-		Total Capital Outlay	-		
				<u>Unappropriated Fund Balance</u>			
23,652	-	-	801000	Unapp FB - Restricted	-		
23,652	-	-		Total Unappropriated Fund Balance	-		
\$23,652	\$23,652	\$-	TOTAL REQUIREMENTS			\$-	
0.00	0.00	0.00	FULL-TIME EQUIVALENTS			0.00	

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.





# Oregon Zoo Asset Management Fund

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended FY 2021-22
<b>RESOURCES</b>							
Beginning Fund Balance	\$5,627,497	\$5,292,745	\$6,450,000	\$6,700,000			3.88%
<b>Current Revenues</b>							
Interest Earnings	129,774	82,181	-	-			-
Contributions from Private Sources	748,333	2,292,852	960,000	1,255,000			30.73%
Miscellaneous Revenue	34,689	25,339	-	-			-
Grants	-	-	-	500,000			-
Other Financing Sources	8,282	9,100	-	-			-
<b>Subtotal Current Revenues</b>	<b>921,078</b>	<b>2,409,472</b>	<b>960,000</b>	<b>1,755,000</b>			<b>82.81%</b>
<b>Interfund Transfers</b>							
Fund Equity Transfers	677,382	694,317	1,115,147	1,136,601			1.92%
<b>Subtotal Interfund Transfers</b>	<b>677,382</b>	<b>694,317</b>	<b>1,115,147</b>	<b>1,136,601</b>			<b>1.92%</b>
<b>TOTAL RESOURCES</b>	<b>\$7,225,957</b>	<b>\$8,396,534</b>	<b>\$8,525,147</b>	<b>\$9,591,601</b>			<b>12.51%</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$-	\$32,593	\$390,684	\$309,435			(20.80%)
Materials and Services	291,182	241,829	3,824,463	5,356,277			40.05%
Capital Outlay	703,934	1,539,574	3,560,000	3,060,000			(14.04%)
<b>Subtotal Current Expenditures</b>	<b>995,116</b>	<b>1,813,995</b>	<b>7,775,147</b>	<b>8,725,712</b>			<b>12.23%</b>
<b>Interfund Transfers</b>							
Fund Equity Transfers	-	-	595,352	865,889			45.44%
Interfund Loans	938,096	-	-	-			-
<b>Subtotal Interfund Transfers</b>	<b>938,096</b>	<b>-</b>	<b>595,352</b>	<b>865,889</b>			<b>45.44%</b>
Contingency	-	-	154,648	-			(100.00%)
Unappropriated Fund Balance	5,292,745	6,582,539	-	-			-
<b>Subtotal Contingency/Ending Balance</b>	<b>5,292,745</b>	<b>6,582,539</b>	<b>154,648</b>	<b>-</b>			<b>(100.00%)</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$7,225,957</b>	<b>\$8,396,534</b>	<b>\$8,525,147</b>	<b>\$9,591,601</b>			<b>12.51%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>4.00</b>	<b>3.00</b>			<b>(25.00%)</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>(1.00)</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# Oregon Zoo Asset Management Fund

---

The Oregon Zoo Asset Management Fund was established in FY 2015-16 and was created by segregating the zoo-designated resources in the General Asset Management Fund. This fund accounts for major non-bond capital acquisition and construction projects and provides for the ongoing and future renewal and replacement of the Oregon Zoo's assets.

## **BEGINNING FUND BALANCE**

This amount is fund balance from the Oregon Zoo Capital Projects Account, previously a part of the General Asset Management Fund, and is a designated resource for non-bond funded capital projects as well as supplementing any bond activities, and unassigned resources available for renewal and replacement projects.

## **CURRENT REVENUES**

### **Donations**

Anticipated capital contributions from Oregon Zoo Foundation for miscellaneous capital projects.

### **Interfund Transfers**

Two transfers are budgeted to occur in FY 2022-23: from the Metro General Fund in the amount of about \$866K and the Oregon Zoo Operating Fund in the amount of \$400K to support renewal and replacement projects.

## **CURRENT EXPENDITURES**

### **Personnel Services**

This category includes staff salaries and benefits for capital project management and administration.

### **Materials and Services**

Expenditures in this category reflect potential renewal and replacement projects that do not meet the threshold of major capital improvement and which, by definition, are considered capital maintenance. Capital maintenance projects exceeding \$100,000 are called out separately in the capital improvement plan in this budget document.

### **Capital Outlay**

This category represents capital and renewal and replacement projects approved in Metro's capital budget. For additional information, see the capital improvement plan in this budget document.

### **Interfund Transfers**

This category is primarily transfers for central service charges as allocated through the cost allocation plan and some for risk management services.

### **Contingency**

A contingency provides for unforeseen needs throughout the year. Expenditures from contingency may be made only through Council adoption of a resolution amending the budget. Any transfer from contingency that would exceed a cumulative amount greater than 15 percent of appropriations requires a full supplemental budget amendment. The FY 2022-23 contingency is comprised of a general contingency and reserve to provide for unforeseen events and a specific contingency for renewal and replacement projects in case a planned project is accelerated or becomes necessary due to failure.

## Oregon Zoo Asset Management Fund

FY 2019-20	FY 2020-21	FY 2021-22		ACCT	DESCRIPTION	FY 2022-23	FY 2022-23	FY 2022-23
		<u>Amended</u>				<u>Proposed</u>	<u>Approved</u>	<u>Adopted</u>
Actual	Actual	Amount				Amount	Amount	Amount
REVENUES								
					<u>Beginning Fund Balance</u>			
\$5,627,497	\$5,292,745	\$3,350,000	320500		Fund Bal-Restr for Capital	\$6,700,000		
-	-	3,100,000	340000		Fund Bal-Unassigned/Undesignated	-		
<b>5,627,497</b>	<b>5,292,745</b>	<b>6,450,000</b>			<b>Total Beginning Fund Balance</b>	<b>6,700,000</b>		
					<u>Current Revenue</u>			
-	-	-	410000		Federal Grants - Direct	500,000		
129,774	82,181	-	470000		Interest on Investments	-		
-	826,185	250,000	475000		Donations and Bequests - Oper	350,000		
748,333	1,466,667	710,000	475500		Capital Contrib and Donations	905,000		
8,282	9,100	-	481000		Sale of Capital Assets	-		
-	-	-	481200		Gain (Loss) net - Asset Transf	-		
34,689	25,339	-	489000		Miscellaneous Revenue	-		
-	-	-	489100		Refunds/Reimbursements	-		
<b>921,078</b>	<b>2,409,472</b>	<b>960,000</b>			<b>Total Current Revenue</b>	<b>1,755,000</b>		
					<u>Interfund Transfers</u>			
677,382	694,317	1,115,147	497000		Transfer of Resources	1,136,601		
<b>677,382</b>	<b>694,317</b>	<b>1,115,147</b>			<b>Total Interfund Transfers</b>	<b>1,136,601</b>		
<b>\$7,225,957</b>	<b>\$8,396,534</b>	<b>\$8,525,147</b>	<b>TOTAL RESOURCES</b>			<b>\$9,591,601</b>		
EXPENDITURES								
					<u>Personnel Services</u>			
\$-	\$21,997	\$233,504	501000		Reg Employees-Full Time-Exempt	\$200,738		
-	-	-	501500		Reg Empl-Full Time-Non-Exempt	-		
-	3,069	25,846	502500		Reg Empl-Part Time-Non-Exempt	-		
-	33	-	508600		Mobile Comm Allowance	-		
-	2,078	21,729	511000		Fringe - Payroll Taxes	17,013		
-	4,661	56,923	512000		Fringe - Retirement PERS	49,581		
-	-	43,140	513000		Fringe - Health and Welfare	34,512		
-	-	983	515000		Fringe - Other Benefits	766		
-	631	8,559	519000		Pension Oblig Bonds Contrib	6,825		
-	124	-	519500		Fringe - Insurance - Opt Out	-		
-	<b>32,593</b>	<b>390,684</b>			<b>Total Personnel Services</b>	<b>309,435</b>		
					<u>Materials and Services</u>			
119	14,335	-	520500		Operating Supplies	-		
-	1,286	-	520510		Tools and Equipment	-		
-	-	-	520545		Exhibit Materials - Habitat/Exh Mat H	-		
-	2,121	-	521520		Maintenance and Repairs Supplies - Building	-		
-	1,094	-	524000		Contracted Professional Svcs	-		
-	1,282	-	524060		Contracted Prof Svcs - Information Technology Services	-		
(149)	-	-	525000		Contracted Property Services	-		
-	120,887	-	526010		Maintenance and Repair Services - Building	-		
118,431	7,550	-	526030		Maintenance and Repair Services - Grounds	-		
12,236	14,384	-	526040		Maintenance and Repair Services - Technology	-		
160,545	77,760	3,824,463	526100		Capital Maintenance - CIP	5,356,277		

# Oregon Zoo Asset Management Fund

## Oregon Zoo Asset Management Fund

		FY 2021-22				FY 2022-23	FY 2022-23	FY 2022-23
FY 2019-20	FY 2020-21	Amended				Proposed	Approved	Adopted
Actual	Actual	Amount	ACCT	DESCRIPTION		Amount	Amount	Amount
-	-	-	528000	Other Purchased Services		-		
-	4	-	528400	Printing and Graphics		-		
-	1,123	-	530010	License and Permit Fees		-		
-	2	-	545200	Mileage, Taxi and Parking		-		
<b>291,182</b>	<b>241,829</b>	<b>3,824,463</b>		<b>Total Materials and Services</b>		<b>5,356,277</b>		
				<b><u>Capital Outlay</u></b>				
-	602,991	-	571000	Improve-Other than Bldg		-		
100,966	-	600,000	572000	Buildings and Related		600,000		
408,761	668,989	2,960,000	573000	Exhibits and Related		2,460,000		
173,989	217,645	-	574000	Equipment and Vehicles		-		
-	13,343	-	575000	Furniture, Fixtures & Equipment		-		
20,218	36,605	-	579000	Capital Outlay		-		
<b>703,934</b>	<b>1,539,574</b>	<b>3,560,000</b>		<b>Total Capital Outlay</b>		<b>3,060,000</b>		
				<b><u>Interfund Transfers</u></b>				
-	-	595,352	580000	Transfer for Indirect Costs		865,889		
843,161	-	-	586000	Interfund Loan - Principal		-		
94,935	-	-	586500	Interfund Loan - Interest		-		
<b>938,096</b>	<b>-</b>	<b>595,352</b>		<b>Total Interfund Transfers</b>		<b>865,889</b>		
				<b><u>Contingency</u></b>				
-	-	154,648	700000	Contingency		-		
<b>-</b>	<b>-</b>	<b>154,648</b>		<b>Total Contingency</b>		<b>-</b>		
				<b><u>Unappropriated Fund Balance</u></b>				
5,292,745	-	-	801000	Unapp FB - Restricted		-		
-	6,582,539	-	820500	Ending Fund Bal-Restr for Capital		-		
<b>5,292,745</b>	<b>6,582,539</b>	<b>-</b>		<b>Total Unappropriated Fund Balance</b>		<b>-</b>		
<b>\$7,225,957</b>	<b>\$8,396,534</b>	<b>\$8,525,147</b>	<b>TOTAL REQUIREMENTS</b>			<b>\$9,591,601</b>		
<b>0.00</b>	<b>0.00</b>	<b>4.00</b>	<b>FULL-TIME EQUIVALENTS</b>			<b>3.00</b>		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.





# Oregon Zoo Infrastructure and Animal Welfare Fund

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended FY 2021-22
<b>RESOURCES</b>							
Beginning Fund Balance	\$35,292,243	\$11,871,115	\$1,000,000	\$-			(100.00%)
<b>Current Revenues</b>							
Interest Earnings	626,084	69,451	-	-			-%
<b>Subtotal Current Revenues</b>	<b>626,084</b>	<b>69,451</b>	<b>-</b>	<b>-</b>			<b>-%</b>
<b>TOTAL RESOURCES</b>	<b>\$35,918,327</b>	<b>\$11,940,566</b>	<b>\$1,000,000</b>	<b>\$-</b>			<b>(100.00%)</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$502,823	\$460,918	\$-	\$-			-%
Materials and Services	685,460	105,257	-	-			-%
Capital Outlay	22,615,220	10,912,014	1,000,000	-			(100.00%)
<b>Subtotal Current Expenditures</b>	<b>23,803,503</b>	<b>11,478,189</b>	<b>1,000,000</b>	<b>-</b>			<b>(100.00%)</b>
<b>Interfund Transfers</b>							
Interfund Reimbursements	243,709	462,377	-	-			-%
<b>Subtotal Interfund Transfers</b>	<b>243,709</b>	<b>462,377</b>	<b>-</b>	<b>-</b>			<b>-%</b>
Unappropriated Fund Balance	11,871,115	-	-	-			-
<b>Subtotal Contingency/Ending Balance</b>	<b>11,871,115</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-%</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$35,918,327</b>	<b>\$11,940,566</b>	<b>\$1,000,000</b>	<b>\$-</b>			<b>(100.00%)</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>4.65</b>	<b>4.70</b>	<b>-</b>	<b>0.00</b>			<b>-%</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# Oregon Zoo Infrastructure and Animal Welfare Fund

---

This fund was created in November 2008 following voter approval of the general obligation bond measure. Its purpose was to account for the proceeds and expenditures of all bonds issued under this authorization.

The funds were used for various capital projects across the zoo campus. This included habitat construction such as Elephant Lands, Condors of the Columbia, Polar Passage, Primate Forest, and the Rhino Habitat. It also included the construction of the Veterinary Medical Center and the Education Center. In addition, the capital outlay budget provided for features funded under the Oregon Percent for Art legislation and the design of interpretive displays for the bond projects.

## BEGINNING FUND BALANCE

The final funds were disbursed in FY 2021-22, meaning the beginning fund balance for the fund in FY 2022-23 is \$0. The fund has been closed but will continue to be presented in the budget document in FY 2022-23, FY 2023-24, and FY 2024-25 to appropriately present comparative budget data.

## ENDING FUND BALANCE

The fund balance represents zero holdings as the fund was closed in FY 2021-22.



# Oregon Zoo Infrastructure and Animal Welfare Fund

## Oregon Zoo Infrastructure and Animal Welfare Fund

		FY 2021-22				FY 2022-23	FY 2022-23	FY 2022-23
FY 2019-20	FY 2020-21	Amended	ACCT	DESCRIPTION		Proposed	Approved	Adopted
Actual	Actual	Amount				Amount	Amount	Amount
REVENUES								
				<u>Beginning Fund Balance</u>				
\$35,283,243	\$11,862,115	\$1,000,000	324000	Fund Bal-Restr for Bond Cap		\$		
9,000	9,000	-	341500	Fund Bal-Dsg PERS		-		
35,292,243	11,871,115	1,000,000		Total Beginning Fund Balance		-		
				<u>Current Revenue</u>				
626,084	69,451	-	470000	Interest on Investments		-		
-	-	-	475000	Donations and Bequests - Oper		-		
626,084	69,451	-		Total Current Revenue		-		
\$35,918,327	\$11,940,566	\$1,000,000	TOTAL RESOURCES			\$-		
EXPENDITURES								
				<u>Personnel Services</u>				
\$352,825	\$318,905	\$	501000	Reg Employees-Full Time-Exempt		\$-		
15,432	-	-	501500	Reg Empl-Full Time-Non-Exempt		-		
-	17,044	-	502500	Reg Empl-Part Time-Non-Exempt		-		
313	97	-	508000	Overtime		-		
847	728	-	508600	Mobile Comm Allowance		-		
29,923	27,908	-	511000	Fringe - Payroll Taxes		-		
62,196	53,062	-	512000	Fringe - Retirement PERS		-		
33,594	30,648	-	513000	Fringe - Health and Welfare		-		
3,000	3,000	-	513305	Health Savings - Metro Contrib/HSA Contrb		-		
999	861	-	515000	Fringe - Other Benefits		-		
3,695	8,027	-	519000	Pension Oblig Bonds Contrib		-		
-	638	-	519500	Fringe - Insurance - Opt Out		-		
502,823	460,918	-		Total Personnel Services		-		
				<u>Materials and Services</u>				
1,065	2,677	-	520100	Office Supplies		-		
-	20,949	-	520110	Computer Equipment		-		
640	468	-	520120	Meeting Expenditures		-		
-	23,250	-	520500	Operating Supplies		-		
786	40,621	-	520510	Tools and Equipment		-		
77	-	-	520580	Uniforms and PPE		-		
-	242	-	521100	Membership and Professional Dues		-		
242	-	-	521200	Publications and Subscriptions		-		
-	102	-	521500	Maintenance and Repairs Supplies		-		
8,845	4,800	-	524000	Contracted Professional Svcs		-		
15,270	484	-	524080	Contracted Prof Svcs - Architectural and Design (non-cap)		-		
628	610	-	525120	Utility Services - Telecommunications		-		
-	-	-	525140	Utility Services - Natural Gas		-		
19,234	-	-	526012	Maintenance and Repair Services - Electricity		-		
-	395	-	526300	Software Licensing		-		
6,975	-	-	528000	Other Purchased Services		-		

## Oregon Zoo Infrastructure and Animal Welfare Fund

### Oregon Zoo Infrastructure and Animal Welfare Fund

FY 2019-20	FY 2020-21	FY 2021-22				FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended	ACCT	DESCRIPTION		Proposed	Approved	Adopted
Amount	Amount	Amount				Amount	Amount	Amount
1,307	597	-	528400	Printing and Graphics		-		
6,325	10,062	-	530010	License and Permit Fees		-		
623,779	-	-	531000	Taxes (Non-Payroll)		-		
105	-	-	545200	Mileage, Taxi and Parking		-		
183	-	-	545300	Meals and Entertainment		-		
<b>685,460</b>	<b>105,257</b>	-		<b>Total Materials and Services</b>		-		
				<b><u>Capital Outlay</u></b>				
6,257	559	-	572000	Buildings and Related		-		
22,583,962	10,807,315	1,000,000	573000	Exhibits and Related		-		
-	30,532	-	574000	Equipment and Vehicles		-		
25,000	11,259	-	578800	Art and Collections		-		
-	62,350	-	579000	Capital Outlay		-		
<b>22,615,220</b>	<b>10,912,014</b>	<b>1,000,000</b>		<b>Total Capital Outlay</b>		-		
				<b><u>Interfund Transfers</u></b>				
243,709	462,377	-	580000	Transfer for Indirect Costs		-		
<b>243,709</b>	<b>462,377</b>	-		<b>Total Interfund Transfers</b>		-		
				<b><u>Contingency</u></b>				
-	-	-	700000	Contingency		-		
				<b><u>Unappropriated Fund Balance</u></b>				
11,862,115	-	-	801000	Unapp FB - Restricted		-		
9,000	-	-	805450	Unapp FB - PERS Reserve		-		
<b>11,871,115</b>	-	-		<b>Total Unappropriated Fund Balance</b>		-		
<b>\$35,918,327</b>	<b>\$11,940,566</b>	<b>\$1,000,000</b>	<b>TOTAL REQUIREMENTS</b>			<b>\$-</b>		
<b>4.65</b>	<b>4.70</b>	<b>0.00</b>	<b>FULL-TIME EQUIVALENTS</b>			<b>0.00</b>		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.





# Oregon Zoo Operating Fund

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended FY 2021-22
<b>RESOURCES</b>							
Beginning Fund Balance	\$4,763,090	\$3,086,185	\$6,000,000	\$16,000,000			166.67%
<b>Current Revenues</b>							
Interest Earnings	183,922	116,215	15,000	150,000			900.00%
Grants	706,637	1,232,395	621,000	683,000			9.98%
Charges for Services	22,812,478	17,538,049	13,723,303	22,603,819			64.71%
Contributions from Private Sources	2,442,003	4,040,663	1,661,000	1,766,358			6.34%
Miscellaneous Revenue	141,520	55,928	7,025,000	3,550,000			(49.47%)
<b>Subtotal Current Revenues</b>	<b>26,286,560</b>	<b>22,983,249</b>	<b>23,045,303</b>	<b>28,753,177</b>			<b>24.77%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	25,000	25,000	25,000	-			(100.00%)
Fund Equity Transfers	13,397,000	15,052,459	15,780,459	14,568,279			(7.68%)
<b>Subtotal Interfund Transfers</b>	<b>13,422,000</b>	<b>15,077,459</b>	<b>15,805,459</b>	<b>14,568,279</b>			<b>(7.83%)</b>
<b>TOTAL RESOURCES</b>	<b>\$44,471,650</b>	<b>\$41,146,893</b>	<b>\$44,850,762</b>	<b>\$59,321,456</b>			<b>32.26%</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$20,566,899	\$15,257,232	\$17,467,657	\$22,883,553			31.01%
Materials and Services	16,268,326	9,064,349	17,504,969	15,890,077			(9.23%)
Capital Outlay	490,502	16,591	61,500	61,500			-%
<b>Subtotal Current Expenditures</b>	<b>37,325,728</b>	<b>24,338,172</b>	<b>35,034,126</b>	<b>38,835,130</b>			<b>10.85%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	38,600	-	-	-			-
Interfund Reimbursements	4,021,137	4,401,529	5,946,062	6,415,328			7.89%
Fund Equity Transfers	-	-	400,000	400,000			-
Interfund Loans	-	-	436,857	438,590			0.40%
<b>Subtotal Interfund Transfers</b>	<b>4,059,737</b>	<b>4,401,529</b>	<b>6,782,919</b>	<b>7,253,918</b>			<b>6.94%</b>
Contingency	-	-	3,033,717	13,232,408			336.18%
Unappropriated Fund Balance	3,086,185	12,407,192	-	-			-
<b>Subtotal Contingency/Ending Balance</b>	<b>3,086,185</b>	<b>12,407,192</b>	<b>3,033,717</b>	<b>13,232,408</b>			<b>336.18%</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$44,471,650</b>	<b>\$41,146,893</b>	<b>\$44,850,762</b>	<b>\$59,321,456</b>			<b>32.26%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>204.35</b>	<b>181.85</b>	<b>178.85</b>	<b>189.35</b>			<b>5.87%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>10.50</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# Oregon Zoo Operating Fund

---

The Oregon Zoo Operating Fund is an enterprise fund that was established in FY 2015-2016. Previously it had been recorded in a sub-fund of the Metro General Fund.

## BEGINNING FUND BALANCE

The Oregon Zoo Operating Fund's beginning fund balance for budget is \$16.0 million for FY 2022-23.

## CURRENT REVENUES

### Grants

The Oregon Zoo anticipates receiving about \$683,000 in grants to support conservation projects from various government agencies at the state and federal level. Grant funding fluctuates annually based on project need and available funding.

### Enterprise Revenue

These are revenues derived from the income producing activities of the Oregon Zoo, and include admissions fees, membership revenue, food and beverage sales commissions, gift shop commissions, train and carousel rides, education fees and space rentals. Most revenue estimates are based upon per capita revenue projections combined with estimated attendance figures. As a seasonal attraction, zoo revenues are heavily dependent on weather conditions. The COVID-19 pandemic had a significant impact financially with zoo closure at the end of FY 2019-20 and some closure and limited attendance capacity for FY 2020-21 due to health restrictions. FY 2021-22 has had some recovery from the financial impacts of COVID-19 that affected enterprise revenue, and it is anticipated that FY 2022-23 will continue to do so, but with the assumption that it will not quite recover to pre-pandemic levels yet.

The Oregon Zoo is anticipating attendance of 1.2 million, about 80% of historical figures, with the assumption of continued impact from the pandemic.

### Donations

This category includes contributions from individuals and organizations in support of general operations or specific projects. The amount budgeted in this area is primarily, but not exclusively, support from the Oregon Zoo Foundation, and is not comprehensive of the support the zoo receives from the Oregon Zoo Foundation.

### Miscellaneous Revenue

The zoo receives a minor amount of revenue that cannot be classified in any other category. It is expected that these types of inflows will not exceed \$55,000 in FY 2022-23. There is an additional \$3.5 million in estimated revenue (offset with the same amount in Miscellaneous Expenditures) to account for the possibility of any actual increase in revenue and expenses from the adjusted down budget due to the uncertainty with the continued impacts of COVID-19.

### Interfund Transfers

For FY 2022-23, the Oregon Zoo Operating Fund will receive support from the Metro General Fund. The General Fund transfer will be \$14.6 million to the Oregon Zoo Operating Fund in support of its operations.

## CURRENT EXPENDITURES

### Personnel Services

This category includes salary, wage and fringe benefits for the 189.35 Full-Time Equivalents (FTE) in the Oregon Zoo Operating Fund. Personnel layoffs had occurred FY 2019-20 through FY 2020-21 due to the negative financial impacts from the pandemic. But the zoo has been in a recovery hiring position for FY 2021-22 and expects that to continue in FY 2022-23. With that said, the overall budgeted personnel expenses is 35% higher compared to FY 2021-22, at about \$20.6 million. A detailed explanation of fringe benefits is included in the appendices. A 10-year comparison of Metro's salary and benefit costs is included in the budget summary.

As stated above, the zoo has now been re-hiring as part of its re-build and reorganization process and will continue to do so in FY 2022-23 year. The zoo expects to fill 18 vacant positions during the remainder of FY22, including an equity and engagement coordinator and a new education director. Twelve additional positions were unfunded in prior fiscal years due to layoffs caused by the pandemic. After re-evaluating and prioritizing as part of our Building Back Better effort, our FY23 budget includes the following new positions (13 FTE):

- admissions supervisor
- safety program assistant
- lead safety and security officer
- public safety officers (2)
- guest services workers (5 x 0.8 FTE)
- custodial lead
- custodians (2)
- veterinary technician

In addition, the zoo has requested that two limited-duration positions (condor keeper and lead-outreach coordinator) be made permanent, each at 1.0 FTE. This would give zoo management the flexibility to continue hiring these positions as limited duration or as permanent staff. Historically, these positions have had additional funding from grants, and the expectation is that it will continue.

### **Materials and Services**

Expenditures shown in this category appear to have decreased by 12%; however, this is primarily due to a decrease in the additional expenditures offset with revenue to account for possible faster than expected growth from the impacts of COVID-19 compared to prior fiscal year. All other expenditures combined in this category have increased by about 16 percent from FY 2021-22, primarily due to some expected recovery from COVID-19 factors. There is an additional \$3.5 million in estimated Miscellaneous Expenditures (offset with the same amount in Miscellaneous Revenue as noted above) to account for the possibility of any actual increase in revenue and expenses from the adjusted down budget due to COVID-19.

### **Capital Outlay**

Most major capital projects and renewal and replacement projects are budgeted in the Oregon Zoo Asset Management Fund. Budgeted expenditures in this category are for capital equipment purchases that do not meet the threshold for projects in the Capital Improvement Plan.

### **Interfund Transfers**

There are three types of transfers from the Oregon Zoo Operating Fund: (1) interfund reimbursements for risk management services, (2) transfers for central service charges as allocated through the cost allocation plan, and (3) transfer to the Oregon Zoo Asset Management Fund for renewal and replacement projects.

### **Contingency**

A contingency provides for unforeseen needs throughout the year. Expenditures from contingency may be made only through Council adoption of a resolution amending the budget. Any transfer from contingency that would exceed a cumulative amount greater than 15 percent of appropriations requires a full supplemental budget amendment. The FY 2022-23 contingency is currently only a general contingency and reserve to provide for unforeseen events.

### **ENDING FUND BALANCE**

All fund balances have been budgeted in contingency reserves to provide the most flexibility to the zoo in FY 2022-23 to respond to any material reduction in enterprise revenues or unforeseen needs. The contingency amount represents contingencies and fund balances combined.

## Oregon Zoo Operating Fund

---

### **ADDITIONAL PANDEMIC RECOVERY INFORMATION**

The zoo's FY23 budget has made the following assumptions for continued recovery from the COVID-19 pandemic:

- Attendance is projected at around 1.2 million visits, about 80% of our typical yearly attendance.
- Train and carousel will operate as demand and capacity allow. Carousel will continue at 75% revenue share.
- The zoo is launching a revamped music series in lieu of summer concerts, with five evening events tentatively planned for FY23.
- Food concessions and catering are now fully operated by Levy Restaurants and based on a revenue-share model. We estimate they will achieve 75% of pre-pandemic gross sales with the zoo netting 20%.
- The education program is being evaluated to reflect a more unified, equitable and financially sustainable approach. Assumption of no revenue being generated from education programs this fiscal year.



## Oregon Zoo Operating Fund

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	<u>Amended</u>	ACCT	DESCRIPTION	<u>Proposed</u>	<u>Approved</u>	<u>Adopted</u>
		Amount			Amount	Amount	Amount
<b>REVENUES</b>							
				<u><i>Beginning Fund Balance</i></u>			
\$4,763,090	\$3,086,185	\$6,000,000	340000	Fund Bal-Unassigned/Undesignated	\$16,000,000		
<b>4,763,090</b>	<b>3,086,185</b>	<b>6,000,000</b>		<b>Total Beginning Fund Balance</b>	<b>16,000,000</b>		
				<u><i>Current Revenue</i></u>			
446,459	11,139	561,000	410000	Federal Grants - Direct	393,000		
257,401	1,221,256	60,000	410500	Federal Grants - Indirect	290,000		
2,777	-	-	412000	Local Grants - Direct	-		
259	-	-	417000	Fines and Forfeits	-		
7,214,259	9,099,979	9,256,517	450000	Admission Fees	16,035,000		
73,494	102,763	73,643	450100	Conservation Surcharge	150,000		
2,488,089	3,033,579	2,320,758	450200	Admission - Memberships	2,147,773		
3,004,774	-	-	450300	Admission - Special Concerts	225,000		
106,383	1,690	89,000	451000	Rentals - Equipment	128,756		
(129,003)	(2,811)	(42,000)	451110	Comp Services (Contra)	-		
176,095	1,300	112,750	452000	Rentals - Space	249,990		
292,295	17,800	64,000	455000	Food and Beverage Service Revenue	110,417		
1,138,946	302,307	-	455100	Food Service Revenue - Alcohol	-		
3,947,583	2,136,400	552,780	455500	Food Service Revenue - Food	926,300		
(100,670)	-	-	455510	Food Revenue Discounts(Contra)/Food Disc	-		
292,813	-	-	455930	Recovery - Billed Labor	-		
388,003	244,484	79,147	456000	Retail Sales	212,239		
1,781,767	2,315,245	383,130	457100	Gift Shop Sales	1,004,300		
551	-	-	459000	Commissions	-		
44,382	-	5,625	462000	Parking Fees	-		
-	-	-	462120	Parking Fees - Employee	-		
951,664	10,105	340,000	463000	Tuition and Lectures	-		
253,922	141,218	129,087	463500	Exhibit Shows	275,191		
781,328	1,685	303,866	464000	Railroad Rides	1,083,853		
11,180	-	-	464500	Reimbursed Services	-		
4,967	-	-	464900	Reimbursed Labor	-		
12,062	34,434	5,000	465000	Miscellaneous Charges for Svc	5,000		
183,922	116,215	15,000	470000	Interest on Investments	150,000		
2,442,003	4,040,663	1,661,000	475000	Donations and Bequests - Oper	1,766,358		
77,595	97,869	50,000	476000	Sponsorship Revenue	50,000		
(1,776)	(59)	-	480000	Cash Over and Short	-		
-	-	-	481000	Sale of Capital Assets	-		
-	-	-	481200	Gain (Loss) net - Asset Transf	-		
142,853	26,839	7,025,000	489000	Miscellaneous Revenue	3,550,000		
184	29,148	-	489100	Refunds/Reimbursements	-		
<b>26,286,560</b>	<b>22,983,249</b>	<b>23,045,303</b>		<b>Total Current Revenue</b>	<b>28,753,177</b>		
				<u><i>Interfund Transfers</i></u>			
13,397,000	15,052,459	15,780,459	497000	Transfer of Resources	14,568,279		
25,000	25,000	25,000	498000	Transfer for Direct Costs	-		
<b>13,422,000</b>	<b>15,077,459</b>	<b>15,805,459</b>		<b>Total Interfund Transfers</b>	<b>14,568,279</b>		
<b>\$44,471,650</b>	<b>\$41,146,893</b>	<b>\$44,850,762</b>	<b>TOTAL RESOURCES</b>		<b>\$59,321,456</b>		

# Oregon Zoo Operating Fund

## Oregon Zoo Operating Fund

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	<u>Amended</u>	ACCT	DESCRIPTION	<u>Proposed</u>	<u>Approved</u>	<u>Adopted</u>
Amount	Amount	Amount			Amount	Amount	Amount
<b>EXPENDITURES</b>							
<i><b>Personnel Services</b></i>							
\$5,871,272	\$3,555,675	\$3,869,994	501000	Reg Employees-Full Time-Exempt	\$5,260,671		
5,446,996	5,023,777	4,929,184	501500	Reg Empl-Full Time-Non-Exempt	6,845,674		
64,701	190,919	106,654	502000	Reg Employees-Part Time-Exempt	159,525		
886,194	601,626	1,048,383	502500	Reg Empl-Part Time-Non-Exempt	943,728		
1,994,024	882,609	1,609,000	503000	Temporary Employees	1,404,000		
391	-	-	504000	Seasonal Employees	-		
181,925	229,298	4,000	508000	Overtime	162,954		
26,355	15,640	26,915	508600	Mobile Comm Allowance	26,915		
1,187,466	856,883	963,160	511000	Fringe - Payroll Taxes	1,244,999		
2,251,329	1,604,452	2,177,172	512000	Fringe - Retirement PERS	3,130,092		
2,373,195	1,981,684	2,286,410	513000	Fringe - Health and Welfare	3,123,336		
33,000	22,500	-	513305	Health Savings - Metro Contrib/HSA Contrb	-		
47,605	-	78,653	514000	Fringe - Unemployment	78,653		
38,445	29,899	40,262	515000	Fringe - Other Benefits	53,888		
129,479	234,989	327,870	519000	Pension Oblig Bonds Contrib	449,118		
34,523	27,281	-	519500	Fringe - Insurance - Opt Out	-		
<b>20,566,899</b>	<b>15,257,232</b>	<b>17,467,657</b>		<b>Total Personnel Services</b>	<b>22,883,553</b>		
<i><b>Materials and Services</b></i>							
38,482	3,515	87,123	520100	Office Supplies	91,044		
55,870	47,944	42,000	520110	Computer Equipment	62,004		
50,595	11,356	47,795	520120	Meeting Expenditures	52,681		
38,534	14,523	4,213	520130	Postage and Shipping	4,402		
16,348	-	10,899	520140	Promotional Supplies	13,897		
1,032,974	754,438	1,932,897	520500	Operating Supplies	2,355,162		
115,311	94,013	116,229	520510	Tools and Equipment	121,476		
61,485	-	39,973	520535	Operating Supplies - Food for Prg Part	53,626		
203,662	100,768	296,800	520540	Medical and Veterinary Supplies	310,152		
-	-	-	520545	Exhibit Materials - Habitat/Exh Mat H	-		
-	-	-	520546	Enrichment Materials - Zoo An/Enrich Mat	-		
-	-	-	520550	Operating Supplies - Telecommunications	-		
152,406	43,392	93,596	520580	Uniforms and PPE	104,140		
524,599	440,978	746,494	520600	Animal Food	995,100		
-	-	-	521000	Subscriptions and Dues	-		
101,369	68,878	67,456	521100	Membership and Professional Dues	74,008		
1,711	302	14,033	521200	Publications and Subscriptions	15,741		
33,028	16,346	53,250	521300	Fuel	55,644		
-	-	-	521400	Fuels and Lubricants - General	-		
37,581	22,765	21,500	521500	Maintenance and Repairs Supplies	22,464		
131,301	58,756	136,535	521520	Maintenance and Repairs Supplies - Building	142,680		
65,509	29,901	187,199	521521	Maintenance and Repairs Supplies - HVAC	195,612		
49,402	27,775	44,212	521540	Maintenance and Repairs Supplies - Electrical	46,200		
-	-	-	521550	Maintenance and Repairs Supplies - Grounds/ Landscape	-		
236,483	80,311	140,771	521560	Maintenance and Repairs Supplies - Equipment	147,830		
31,811	12,484	47,900	521570	Maintenance and Repairs Supplies - Vehicles	50,052		
1,569,770	578,858	16,800	522100	Cost of Food and Beverage	17,700		

## Oregon Zoo Operating Fund

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	<u>Amended</u>	ACCT	DESCRIPTION	<u>Proposed</u>	<u>Approved</u>	<u>Adopted</u>
Amount	Amount	Amount			Amount	Amount	Amount
(15,010)	1,516	-	522500	Retail	-		
2,529,794	138,092	518,145	524000	Contracted Professional Svcs	850,332		
3,665	-	-	524020	Contracted Prof Svcs - Attorney and Legal	-		
				Contracted Prof Svcs - Promotion and Public			
9,970	5,097	-	524040	Relations	-		
205,074	77,592	435,508	524050	Contracted Prof Svcs - Advertising	455,112		
				Contracted Prof Svcs - Information			
93,525	37,304	19,204	524060	Technology Services	20,071		
				Contracted Prof Svcs - Management,			
6,575	3,140	195,050	524070	Consulting and Communication Services	197,400		
				Contracted Prof Svcs - Architectural and			
22,613	-	-	524080	Design (non-cap)	-		
16,930	70	-	524500	Marketing Expenditures	-		
5,500	-	5,000	524600	Sponsorship Expenditures	5,220		
231	-	-	525000	Contracted Property Services	-		
16,600	17,112	-	525100	Utility Services	-		
-	-	-	525110	Utility Services - Internet	-		
58,863	54,530	51,466	525120	Utility Services - Telecommunications	54,492		
584,044	645,115	746,478	525130	Utility Services - Electricity	830,076		
130,708	133,041	202,170	525140	Utility Services - Natural Gas	231,264		
				Utility Services - Sanitation and Refuse			
129,442	80,524	234,639	525150	Removal	245,196		
653,307	636,621	1,129,400	525160	Utility Services - Water and Sewer	1,180,224		
32,052	18,828	56,015	525500	Cleaning Services	58,524		
65,882	6,570	79,775	526000	Maintenance and Repair Services	84,376		
263,008	159,336	398,107	526010	Maintenance and Repair Services - Building	416,028		
21,398	-	-	526011	Maintenance and Repair Services - Painting	-		
57,640	-	21,054	526012	Maintenance and Repair Services - Electricity	21,996		
				Maintenance and Repair Services - Elevator			
12,159	11,370	-	526013	and Escalator	-		
261,553	164,177	31,580	526014	Maintenance and Repair Services - HVAC	33,000		
436,510	250,850	331,053	526020	Maintenance and Repair Services - Equipment	331,744		
333,228	119,041	108,947	526030	Maintenance and Repair Services - Grounds	113,858		
				Maintenance and Repair Services -			
45,340	4,565	10,000	526040	Technology	10,000		
1,680	10,395	-	526050	Maintenance and Repair Services - Vehicles	-		
23,385	-	26,317	526100	Capital Maintenance - CIP	27,504		
1,479	11,920	45,567	526300	Software Licensing	45,904		
30,981	200	51,000	526500	Rentals	51,000		
37,329	9,282	38,684	526510	Rentals - Building	40,984		
102,536	30,026	180,778	526520	Rentals - Equipment	217,732		
101,923	37,863	20,000	527000	Insurance	48,331		
190,504	106,965	308,617	528000	Other Purchased Services	367,796		
-	-	-	528010	Other Purchased Services - Commissions	-		
-	-	-	528020	Other Purchased Services - Audio Visual	-		
				Other Purchased Services - Delivery, Shipping			
-	-	-	528030	and Courier	-		
42,504	-	40,200	528090	Event/Production Services	57,200		
317,963	290,979	303,094	528210	Credit Card Fees	400,351		
9,852	-	-	528300	Temp Agency Services	-		
68,425	13,188	158,190	528400	Printing and Graphics	179,164		

# Oregon Zoo Operating Fund

## Oregon Zoo Operating Fund

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	<u>Amended</u>	ACCT	DESCRIPTION	<u>Proposed</u>	<u>Approved</u>	<u>Adopted</u>
Amount		Amount			Amount	Amount	Amount
-	4,500	-	528600	Other Purchased Services - Artist and Talent	-		
42,344	51	-	528620	Music License and Royalties	-		
1,430,276	1,761,979	29,755	529000	Operations Contracts	91,732		
431	1,804	-	529100	Food and Beverage Services	-		
2,364,053	1,053,615	-	529139	Food and Beverage Services - Other Labor and Related	-		
109,053	63,518	-	529191	Food and Beverage Services - Spent Capital Reserve 2%	-		
160,677	77,812	-	529198	Food and Beverage Services - Net Gross Receipts Percent	-		
34,124	33,763	-	529199	Food and Beverage Services - Percent of Net Profit	-		
24	-	-	530000	Payments to Other Agencies	5,400		
23,584	19,829	37,618	530010	License and Permit Fees	39,908		
35	-	-	531000	Taxes (Non-Payroll)	-		
15,000	15,000	-	531500	Grants to Other Governments	-		
133,780	71,186	62,200	544500	Grants and Loans	63,875		
-	-	-	545000	Travel	-		
139,636	7,818	91,986	545100	Travel and Lodging	255,136		
9,301	2,757	380	545200	Mileage, Taxi and Parking	1,012		
31,343	3,680	150	545300	Meals and Entertainment	2,248		
69,499	6,487	73,108	545500	Staff Development	86,340		
18	-	-	545510	Tuition Reimbursement	-		
-	-	-	545520	Conference Fees	-		
178,961	335,146	-	547500	Claims Paid	-		
26,995	5,500	7,095,559	549000	Miscellaneous Expenditures	3,667,932		
15,756	90,760	120,000	549010	Tri-Met Transit Pass	120,000		
21,167	23,733	100,500	549020	Misc. Exp - Animal Purchases	50,000		
4,875	2,800	-	552000	Bad Debt Expense	-		
<b>16,268,326</b>	<b>9,064,349</b>	<b>17,504,969</b>		<b>Total Materials and Services</b>	<b>15,890,077</b>		
				<b><u>Capital Outlay</u></b>			
-	3,253	-	571000	Improve-Other than Bldg	-		
45,975	-	-	572000	Buildings and Related	-		
391,624	13,338	-	574000	Equipment and Vehicles	-		
52,904	-	61,500	574500	Vehicles	61,500		
-	-	-	579000	Capital Outlay	-		
<b>490,502</b>	<b>16,591</b>	<b>61,500</b>		<b>Total Capital Outlay</b>	<b>61,500</b>		
				<b><u>Interfund Transfers</u></b>			
4,021,137	4,401,529	5,946,062	580000	Transfer for Indirect Costs	6,415,328		
-	-	400,000	581000	Transfer of Resources	400,000		
38,600	-	-	582000	Transfer for Direct Costs	-		
-	-	410,000	586000	Interfund Loan - Principal	419,000		
-	-	26,857	586500	Interfund Loan - Interest	19,590		
<b>4,059,737</b>	<b>4,401,529</b>	<b>6,782,919</b>		<b>Total Interfund Transfers</b>	<b>7,253,918</b>		
				<b><u>Contingency</u></b>			
-	-	3,033,717	701002	Contingency - Operating	13,232,408		
<b>-</b>	<b>-</b>	<b>3,033,717</b>		<b>Total Contingency</b>	<b>13,232,408</b>		

## Oregon Zoo Operating Fund

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	<u>Amended</u> Amount	ACCT	DESCRIPTION	<u>Proposed</u> Amount	<u>Approved</u> Amount	<u>Adopted</u> Amount
<b><u>Unappropriated Fund Balance</u></b>							
3,086,185	-	-	801000	Unapp FB - Restricted	-		
-	12,407,192	-	840000	Ending Fund Balance-Unassigned	-		
<b>3,086,185</b>	<b>12,407,192</b>	<b>-</b>		<b>Total Unappropriated Fund Balance</b>	<b>-</b>		
<b>\$44,471,650</b>	<b>\$41,146,893</b>	<b>\$44,850,762</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$59,321,456</b>		
<b>204.35</b>	<b>181.85</b>	<b>178.85</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>189.35</b>		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



## Parks and Nature Bond Fund

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended FY 2021-22
<b>RESOURCES</b>							
Beginning Fund Balance	\$-	\$209,850,443	\$199,857,590	\$180,000,000			(9.94%)
<b>Current Revenues</b>							
Interest Earnings	154,828	965,826	3,215,000	2,225,000			(30.79%)
Grants	-	11,550	-	-			
Miscellaneous Revenue	-	2,274	-	-			
Bond Proceeds	210,922,405	-	-	-			-
<b>Subtotal Current Revenues</b>	<b>211,077,233</b>	<b>979,650</b>	<b>3,215,000</b>	<b>2,225,000</b>			<b>(30.79%)</b>
<b>TOTAL RESOURCES</b>	<b>\$211,077,233</b>	<b>\$210,830,093</b>	<b>\$203,072,590</b>	<b>\$182,225,000</b>			<b>(10.27%)</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$169,229	\$2,870,583	\$5,311,061	\$5,785,226			8.93%
Materials and Services	833,020	857,529	37,714,953	40,592,686			7.63%
Capital Outlay	224,540	3,466,325	11,274,171	17,771,000			57.63%
<b>Subtotal Current Expenditures</b>	<b>1,226,790</b>	<b>7,194,438</b>	<b>54,300,185</b>	<b>64,148,912</b>			<b>18.14%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	-	593,810	3,000,967	2,784,172			(7.22%)
<b>Subtotal Interfund Transfers</b>	<b>-</b>	<b>593,810</b>	<b>3,000,967</b>	<b>2,784,172</b>			<b>(7.22%)</b>
Contingency	-	-	8,500,000	9,000,000			5.88%
Unappropriated Fund Balance	209,850,443	203,041,845	137,271,438	106,291,916			(22.57%)
<b>Subtotal Contingency/Ending Balance</b>	<b>209,850,443</b>	<b>203,041,845</b>	<b>145,771,438</b>	<b>115,291,916</b>			<b>(20.91%)</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$211,077,233</b>	<b>\$210,830,093</b>	<b>\$203,072,590</b>	<b>\$182,225,000</b>			<b>(10.27%)</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>6.00</b>	<b>33.20</b>	<b>37.05</b>	<b>38.90</b>			<b>4.99%</b>
<b>FTE CHANGE FROM FY 2022-23 AMENDED BUDGET</b>							<b>1.85</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

## Parks and Nature Bond Fund

---

In November 2019 the voters of the Metro region authorized the sale of \$475 million in general obligation bonds for the purpose of protecting natural areas, water quality and fish and wildlife habitat and connecting people to nature. The \$475 million total voter authorization included the following elements:

- \$155 million to purchase land from willing sellers and restore it to improve water quality, fish and wildlife habitat. Projects would be selected from 24 distinct geographic areas based on attributes such as the potential to restore stream banks, oak and prairie habitat, or their cultural significance.
- \$98 million to complete nature parks such as Chehalem Ridge in Washington County, increase access for people with disabilities and maintain water systems, trails, bathrooms and other amenities at parks such as Oxbow and Blue Lake.
- \$40 million to award grants for capital projects to purchase land, restore fish and wildlife habitat, or provide access to nature. Priority would be given to projects that reduce the impacts of climate change and implement Metro's Strategic Plan to Advance Racial Equity, Diversity and Inclusion.
- \$92 million to distribute money to cities, counties and park providers across greater Portland to purchase land, restore fish and wildlife habitat, and build and maintain parks in local communities.
- \$40 million to secure rights to build new trails and construct missing sections, completing projects identified in a regional plan for a network of walking and biking paths.
- \$50 million to provide funding for public projects that also address other community issues such as jobs, housing and transportation. This program area would include \$20 million to help provide public access to Willamette Falls in downtown Oregon City.

The first series of bonds under the 2019 authorization was issued in April 2020 for \$200,000,000. Metro's AAA bond rating and strong financial position resulted in a \$10.6 million premium to the fund. The Parks and Nature Bond Fund is used to account for proceeds and expenditures related to the general obligation bonds.

### BEGINNING FUND BALANCE

The Parks and Nature Bond Fund's estimated beginning fund balance for FY 2022-23 is \$180 million. \$10 million of the beginning fund balance has been reserved for potential allocation by the Metro Council to the Willamette Cove project in the future (See Budget Note 3: Willamette Cove Future Funding).

### CURRENT REVENUES

#### Interest Earnings

Interest is budgeted at \$2.2 million for FY 2022-23. Bond proceeds are invested in compliance with bond and arbitrage requirements.

### CURRENT EXPENDITURES

#### Personnel Services

Salaries and benefits are included for that staff supporting the 6 program areas. New positions in FY 2022-23 include 1.5 FTE to support the Capital Grants program area and 0.5 FTE to support the entire bond. Due to the sunset of the Natural Areas Bond activities, 1.7 FTE were added to the Parks and Nature Bond Fund. Due to re-evaluation of duties and work plans, 1.35 FTE were allocated to the Parks and Nature Operating Fund from the Parks and Nature Bond Fund. Total FTE budgeted to the Parks and Nature Bond Fund is 38.9 for FY 2022-23.

#### Materials and Services

Funds are budgeted for local share payments to other jurisdictions, community grants and other administrative and program spending. Professional and property services related to land acquisition and capital construction are budgeted under capital outlay.



### **Capital Outlay**

The capital outlay budget provides for the acquisition and stabilization of land purchased, capital projects at existing park and natural area sites, and acquisition and construction costs related to building new trails.

### **Contingency**

Contingency funds are provided to meet unforeseen needs throughout the year. The Metro Council may, through budget amendment, move up to 15 percent of the value of the fund's appropriations from contingency. Any greater amount requires a full supplemental budget action. Because of the willing seller nature of the program, the Parks and Nature Bond Fund includes a contingency level that is significantly higher than would normally be budgeted. Most of the balance of bond proceeds carried over from previous years and not needed to fund current year expenditures is placed in contingency.

### **ENDING FUND BALANCE**

The fund balance represents unexpended bond proceeds plus interest earned. The balance will decrease as the program goals are achieved.

## Parks and Nature Bond Fund

### Parks and Nature Bond Fund

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
REVENUES							
				<u>Beginning Fund Balance</u>			
\$-	\$209,850,443	\$199,857,590	324000	Fund Bal-Restr for Bond Cap	\$180,000,000		
-	209,850,443	199,857,590		Total Beginning Fund Balance	180,000,000		
				<u>Current Revenue</u>			
-	11,550	-	410500	Federal Grants - Indirect	-		
154,828	965,826	3,215,000	470000	Interest on Investments	2,225,000		
-	-	-	481200	Gain (Loss) net - Asset Transf	-		
-	2,274	-	489000	Miscellaneous Revenue	-		
200,000,000	-	-	490000	Gen Obligation Bond Proceeds	-		
10,922,405	-	-	491500	Premium on Bonds Sold	-		
211,077,233	979,650	3,215,000		Total Current Revenue	2,225,000		
\$211,077,233	\$210,830,093	\$203,072,590	TOTAL RESOURCES		\$182,225,000		
EXPENDITURES							
				<u>Personnel Services</u>			
\$100,097	\$1,708,539	\$3,124,876	501000	Reg Employees-Full Time-Exempt	\$3,129,455		
17,227	264,836	403,024	501500	Reg Empl-Full Time-Non-Exempt	492,635		
-	-	-	502000	Reg Employees-Part Time-Exempt	128,929		
-	400	-	508000	Overtime	-		
-	6,438	600	508600	Mobile Comm Allowance	600		
9,725	163,843	294,885	511000	Fringe - Payroll Taxes	314,535		
18,510	347,950	720,559	512000	Fringe - Retirement PERS	905,846		
22,117	308,756	637,178	513000	Fringe - Health and Welfare	671,257		
-	12,751	-	513305	Health Savings - Metro Contrib/HSA Contrib	-		
398	5,672	13,585	515000	Fringe - Other Benefits	14,430		
1,155	47,928	116,354	519000	Pension Oblig Bonds Contrib	127,539		
-	3,471	-	519500	Fringe - Insurance - Opt Out	-		
169,229	2,870,583	5,311,061		Total Personnel Services	5,785,226		
				<u>Materials and Services</u>			
109	166	-	520100	Office Supplies	-		
1,725	8,682	-	520110	Computer Equipment	-		
-	-	500,000	520500	Operating Supplies	250,000		
-	40	-	520510	Tools and Equipment	-		
-	535	-	521100	Membership and Professional Dues	-		
-	456	-	521200	Publications and Subscriptions	-		
-	613	-	521500	Maintenance and Repairs Supplies	-		
-	8,454	-	521520	Maintenance and Repairs Supplies - Building	-		
429,060	255,382	11,868,953	524000	Contracted Professional Svcs	11,725,000		
435	2,638	-	524020	Contracted Prof Svcs - Attorney and Legal	-		
537	1,138	-	524050	Contracted Prof Svcs - Advertising	-		
-	61,466	-	524080	Contracted Prof Svcs - Architectural and Design (non-cap)	-		
-	425	-	524500	Marketing Expenditures	-		
-	3,886	-	526010	Maintenance and Repair Services - Building	-		

# Parks and Nature Bond Fund

FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Amended Amount	ACCT	DESCRIPTION	FY 2022-23 Proposed Amount	FY 2022-23 Approved Amount	FY 2022-23 Adopted Amount
-	3,785	-	526020	Maintenance and Repair Services - Equipment	-		
-	276	-	526050	Maintenance and Repair Services - Vehicles	-		
-	304	200,000	526100	Capital Maintenance - CIP	1,279,534		
-	9,164	21,000	526300	Software Licensing	22,000		
1,800	88,023	125,000	526450	Leases/Leases	115,000		
-	2,520	-	526500	Rentals	-		
284,340	7,095	-	528000	Other Purchased Services	-		
-	9,662	-	528400	Printing and Graphics	-		
-	50	20,000,000	530000	Payments to Other Agencies	25,000,000		
-	6,041	-	530010	License and Permit Fees	-		
-	384,802	-	531500	Grants to Other Governments	-		
115,015	(24)	-	531800	Contributions to Other Govt	-		
-	-	-	540000	Charges for Services	201,152		
-	-	5,000,000	544500	Grants and Loans	2,000,000		
-	1,692	-	545200	Mileage, Taxi and Parking	-		
-	256	-	545500	Staff Development	-		
<b>833,020</b>	<b>857,529</b>	<b>37,714,953</b>		<b>Total Materials and Services</b>	<b>40,592,686</b>		
				<b><u>Capital Outlay</u></b>			
3,230	806,327	6,500,000	570000	Land	-		
221,310	2,328,012	2,373,651	571000	Improve-Other than Bldg	-		
-	-	-	571500	Easements	-		
0	61,712	742,000	572000	Buildings and Related	-		
-	-	-	578800	Art and Collections	-		
-	270,274	1,658,520	579000	Capital Outlay	17,771,000		
<b>224,540</b>	<b>3,466,325</b>	<b>11,274,171</b>		<b>Total Capital Outlay</b>	<b>17,771,000</b>		
				<b><u>Interfund Transfers</u></b>			
-	-	2,549,356	580000	Transfer for Indirect Costs	2,604,622		
-	593,810	451,611	582000	Transfer for Direct Costs	179,550		
<b>-</b>	<b>593,810</b>	<b>3,000,967</b>		<b>Total Interfund Transfers</b>	<b>2,784,172</b>		
				<b><u>Contingency</u></b>			
-	-	8,500,000	700000	Contingency	9,000,000		
<b>-</b>	<b>-</b>	<b>8,500,000</b>		<b>Total Contingency</b>	<b>9,000,000</b>		
				<b><u>Unappropriated Fund Balance</u></b>			
209,850,443	-	137,271,438	801000	Unapp FB - Restricted	-		
-	203,041,845	-	824000	Ending Fund Bal-Restr for Bond Cap	106,291,916		
<b>209,850,443</b>	<b>203,041,845</b>	<b>137,271,438</b>		<b>Total Unappropriated Fund Balance</b>	<b>106,291,916</b>		
<b>\$211,077,233</b>	<b>\$210,830,093</b>	<b>\$203,072,590</b>		<b>TOTAL REQUIREMENTS</b>	<b>\$182,225,000</b>		
<b>6.00</b>	<b>33.20</b>	<b>37.05</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>38.90</b>		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



## Parks and Nature Operating Fund

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended FY 2021-22
<b>RESOURCES</b>							
Beginning Fund Balance	\$7,000,721	\$9,138,914	\$9,073,640	\$13,000,000			43.27%
<b>Current Revenues</b>							
Real Property Taxes	15,874,346	16,483,954	16,850,446	17,462,331			3.63%
Interest Earnings	227,176	191,983	170,000	180,000			5.88%
Grants	116,738	498,109	15,200	15,200			-
Local Government Shared Revenues	-	648,189	575,000	605,000			5.22%
Contributions from Governments	-	14,500	200,000	150,000			(25.00%)
Charges for Services	-	2,037,957	2,244,487	2,281,529			1.65%
Miscellaneous Revenue	3,320	22,330	360,000	60,000			(83.33%)
Other Financing Sources	-	2,800	-	-			-
<b>Subtotal Current Revenues</b>	<b>16,221,580</b>	<b>19,899,822</b>	<b>20,415,133</b>	<b>20,754,060</b>			<b>1.66%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	-	562,198	320,421	268,845			(16.10%)
Fund Equity Transfers	-	1,777,213	2,105,939	2,606,000			23.75%
<b>Subtotal Interfund Transfers</b>	<b>-</b>	<b>2,339,411</b>	<b>2,426,360</b>	<b>2,874,845</b>			<b>18.48%</b>
<b>TOTAL RESOURCES</b>	<b>\$23,222,301</b>	<b>\$31,378,147</b>	<b>\$31,915,133</b>	<b>\$36,628,905</b>			<b>14.77%</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$4,818,097	\$9,704,817	\$11,316,898	\$13,223,376			16.85%
Materials and Services	\$3,617,436	5,927,652	9,064,836	9,406,038			3.76%
Capital Outlay	\$1,350,649	126,310	135,000	400,000			196.30%
<b>Subtotal Current Expenditures</b>	<b>9,786,182</b>	<b>15,758,779</b>	<b>20,516,734</b>	<b>23,029,414</b>			<b>12.25%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	3,198,163	492,629	417,363	-			(100.00%)
Interfund Reimbursements	1,095,042	2,406,480	3,144,711	3,434,938			9.23%
Fund Equity Transfers	4,000	1,006,210	447,000	495,000			10.74%
<b>Subtotal Interfund Transfers</b>	<b>4,297,205</b>	<b>3,905,319</b>	<b>4,009,074</b>	<b>3,929,938</b>			<b>(1.97%)</b>
Contingency	-	-	7,389,325	9,669,553			30.86%
Unappropriated Fund Balance	9,138,914	11,714,049	-	-			-
<b>Subtotal Contingency/Ending Balance</b>	<b>9,138,914</b>	<b>11,714,049</b>	<b>7,389,325</b>	<b>9,669,553</b>			<b>30.86%</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$23,222,301</b>	<b>\$31,378,147</b>	<b>\$31,915,133</b>	<b>\$36,628,905</b>			<b>14.77%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>49.60</b>	<b>91.30</b>	<b>82.75</b>	<b>90.15</b>			<b>8.94%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>7.40</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

## Parks and Nature Operating Fund

---

The Parks and Nature Operating Fund includes funding from the Parks and Natural Areas Local Option Levy, revenue from charges for services, and a transfer from the General Fund. The Parks and Natural Areas Local Option Levy was approved by the region's voters in May 2013. It is directed toward operating and maintaining 17,000 acres of regional parks and natural areas held by Metro, including streams, river frontages, wetlands, prairies, forests and more. Specifically, levy funds will improve water quality and restore wildlife habitat, wetlands, and floodplains in the region. The levy will also fund needed upkeep to parks, nature education and community partnerships throughout the region.

### BEGINNING FUND BALANCE

The Parks and Nature Operating Fund's beginning fund balance is estimated to be \$13 million for FY 2022-23.

### CURRENT REVENUES

#### Charges for Services

The Parks and Nature department charges for various services including parking at some of the park and boat ramp sites, cemetery sales, camping, nature education programming, and rental space. These amounts fluctuate annually based on demand in the region but are estimated at \$2.3 million for FY 2022-23.

#### Property Taxes

Property tax revenues from the tax levy will stay in effect for five years, and will be assessed at a rate of \$0.096 per \$1,000 of assessed value for each of those years. The levy was renewed in November 2016 for another five years, through FY 2022-23, at the same rate. After losses from property tax compression, Metro expects to receive \$17.5 million in property tax revenues from the tax levy in FY 2022-23.

#### Revenue Transfers

The Parks and Nature department receives an annual transfer from the General Fund. This amount approximates \$2.6 million for FY 2022-23.

### CURRENT EXPENDITURES

#### Personnel Services

Personnel service costs are a reflection of wages, payroll taxes, pension and health and welfare costs for staff that operate and maintain Metro's parks and natural areas. Budgeted FTE for FY 2022-23 total 90.15, which is a net increase of 7.4 FTE from the FY 2021-22 amended budgeted FTE of 82.75. 5.5 new FTE were added to the fund in FY 2022-23: 3.0 to assist in operating and maintaining Metro properties, 2.0 to support the Community Engagement and Stewardship program, and 0.5 to support Tribal Government planning initiatives. Due to revaluation of work plans and job duties, 1.35 FTE were moved to the Parks and Nature Operating Fund from the Parks and Nature Bond Fund. Due to the sunset of the Natural Areas bond, 1.05 FTE were moved from the Natural Areas Bond Fund to the Parks and Nature Operating Fund. Lastly, due to the centralization of finance, communications, and capital asset management staff, 0.5 FTE were moved from the Parks and Nature Operating Fund to the General Fund.

#### Materials and Services

Spending on materials and services required to deliver the department's mission approximate \$9.5 million and account for 41 percent of the proposed expenditures for FY 2022-23. These expenditures go toward property and professional services at Metro's parks and natural areas.

#### Capital Outlay

Capital improvements will account for \$400,000 in spending. Due to cuts to the Parks and Nature department's General Fund resources, most of the previously operating funded capital has been shifted to other funding sources, leaving little remaining capital work on the Parks and Nature Operating Fund.

### **Interfund Transfers**

\$3.9 million will be spent on transfers to other funds to support and maintain existing parks and natural area programs.

### **Contingency**

Contingency funds are provided to meet unforeseen needs or other emergencies throughout the fiscal year. The Metro Council must authorize the appropriation and expenditure of contingency by resolution.

### **ENDING FUND BALANCE**

The fund balance represents unexpended operating funds plus interest earned. The balance will decrease as the program goals are achieved. All anticipated unexpended funds for FY 2022-23 have been included in the Contingency category.

## Parks and Nature Operating Fund

### Parks and Nature Operating Fund

		FY 2021-22				FY 2022-23	FY 2022-23	FY 2022-23
FY 2019-20	FY 2020-21	Amended				Proposed	Approved	Adopted
Actual	Actual	Amount	ACCT	DESCRIPTION		Amount	Amount	Amount
REVENUES								
					<u>Beginning Fund Balance</u>			
\$6,984,721	\$9,122,914	\$-	323000	Funs Bal-Restricted for Parks Oper Levy	\$13,000,000			
-	-	9,073,640	340000	Fund Bal-Unassigned/Undesignated	-			
16,000	16,000	-	341500	Fund Bal-Dsg PERS	-			
7,000,721	9,138,914	9,073,640		Total Beginning Fund Balance	13,000,000			
					<u>Current Revenue</u>			
15,669,149	16,269,649	16,650,446	401000	Real Property Taxes-Current Yr	17,246,331			
167,242	184,288	200,000	401500	Real Property Taxes-Prior Yrs	216,000			
16,503	17,897	-	401800	Payment in Lieu of R Prop Tax	-			
21,452	12,120	-	401900	Interest and Penalty-R Prop Tax	-			
116,738	473,052	1,800	410500	Federal Grants - Indirect	1,800			
-	25,057	13,400	411000	State Grants - Direct	13,400			
-	28,544	40,000	413500	Marine Board Fuel Tax	30,000			
-	619,645	535,000	413900	Other Local Govt Shared Rev.	575,000			
-	14,500	200,000	414500	Government Contributions	150,000			
-	338,350	230,000	416500	Boat Launch Fees	250,000			
-	18,015	10,000	417000	Fines and Forfeits	10,000			
-	4,550	13,000	423000	Product Sales	13,000			
-	192,423	137,500	428000	Cemetery Service Sales	155,000			
-	154,555	236,100	428500	Cemetery Property Sales	225,000			
-	253,286	89,690	428800	Cemetery Merchandise Sales	130,000			
-	13,000	40,000	433100	Transaction Fee - Automation	-			
-	411,656	525,000	450000	Admission Fees	495,000			
-	505	9,000	451000	Rentals - Equipment	-			
-	(1,750)	(50,250)	451110	Comp Services (Contra)	-			
-	67,019	375,000	452000	Rentals - Space	380,000			
-	602,827	612,447	454000	Lease Revenue/Lease Rev	629,779			
-	-	8,000	459000	Commissions	-			
-	-	9,000	463000	Tuition and Lectures	3,750			
-	1,536	10,000	465000	Miscellaneous Charges for Svc	-			
227,176	191,983	170,000	470000	Interest on Investments	180,000			
-	707	-	480000	Cash Over and Short	-			
-	2,800	-	481000	Sale of Capital Assets	-			
-	-	-	481200	Gain (Loss) net - Asset Transf	-			
-	(19)	350,000	489000	Miscellaneous Revenue	50,000			
3,320	3,627	-	489100	Refunds/Reimbursements	-			
16,221,580	19,899,822	20,415,133		Total Current Revenue	20,754,060			
					<u>Interfund Transfers</u>			
-	1,777,213	2,105,939	497000	Transfer of Resources	2,606,000			
-	562,198	320,421	498000	Transfer for Direct Costs	268,845			
-	2,339,411	2,426,360		Total Interfund Transfers	2,874,845			
\$23,222,301	\$31,378,147	\$31,915,133	TOTAL RESOURCES		\$36,628,905			



# Parks and Nature Operating Fund

## Parks and Nature Operating Fund

		FY 2021-22				FY 2022-23	FY 2022-23	FY 2022-23
FY 2019-20	FY 2020-21	Amended				Proposed	Approved	Adopted
Actual	Actual	Amount	ACCT	DESCRIPTION		Amount	Amount	Amount
EXPENDITURES								
Personnel Services								
\$1,593,128	\$3,727,005	\$3,455,506	501000	Reg Employees-Full Time-Exempt		\$3,872,533		
1,085,422	2,252,449	2,966,711	501500	Reg Empl-Full Time-Non-Exempt		3,411,919		
149,323	85,375	185,068	502000	Reg Employees-Part Time-Exempt		149,032		
423	-	-	502500	Reg Empl-Part Time-Non-Exempt		-		
542,183	449,354	994,474	503000	Temporary Employees		1,434,000		
19,805	-	-	503100	Temporary Employees - Salaried		-		
21,098	14,616	110,000	504000	Seasonal Employees		110,000		
33,195	84,620	51,000	508000	Overtime		81,000		
11,877	24,551	-	508600	Mobile Comm Allowance		-		
288,586	559,523	554,167	511000	Fringe - Payroll Taxes		625,286		
455,324	1,051,530	1,308,271	512000	Fringe - Retirement PERS		1,701,704		
548,478	1,195,620	1,414,273	513000	Fringe - Health and Welfare		1,555,630		
17,114	39,818	-	513305	Health Savings - Metro Contrib/HSA Contrb		-		
6,052	31,853	33,070	514000	Fringe - Unemployment		-		
9,209	18,825	26,383	515000	Fringe - Other Benefits		29,531		
29,180	156,335	217,975	519000	Pension Oblig Bonds Contrib		252,741		
7,700	13,343	-	519500	Fringe - Insurance - Opt Out		-		
4,818,097	9,704,817	11,316,898		Total Personnel Services		13,223,376		
Materials and Services								
9,949	25,232	48,625	520100	Office Supplies		51,000		
5,341	110,682	75,000	520110	Computer Equipment		55,000		
6,452	2,325	15,150	520120	Meeting Expenditures		17,500		
490	21,574	250	520130	Postage and Shipping		250		
-	121	-	520140	Promotional Supplies		-		
93,669	165,689	186,660	520500	Operating Supplies		241,000		
24,410	61,739	200,510	520510	Tools and Equipment		107,500		
-	-	5,500	520535	Operating Supplies - Food for Prg Part		7,000		
34	160	-	520540	Medical and Veterinary Supplies		-		
818	23,775	39,800	520580	Uniforms and PPE		40,800		
6,456	14,158	9,750	521100	Membership and Professional Dues		15,900		
798	3,460	2,250	521200	Publications and Subscriptions		2,750		
1,310	60,593	108,807	521300	Fuel		117,600		
11,344	66,696	197,775	521500	Maintenance and Repairs Supplies		232,775		
38	11,039	500	521520	Maintenance and Repairs Supplies - Building		500		
-	216	-	521521	Maintenance and Repairs Supplies - HVAC		-		
92	338	-	521540	Maintenance and Repairs Supplies - Electrical		-		
10,302	35,016	1,500	521560	Maintenance and Repairs Supplies - Equipment		1,500		
1,061	9,408	1,900	521570	Maintenance and Repairs Supplies - Vehicles		1,900		
91	-	-	522100	Cost of Food and Beverage		-		
-	27,430	20,540	522500	Retail		20,000		
300,301	278,792	1,242,840	524000	Contracted Professional Svcs		1,168,800		
-	10,006	3,500	524020	Contracted Prof Svcs - Attorney and Legal		3,500		
-	83	-	524040	Contracted Prof Svcs - Promotion and Public Relations		-		
981	22,148	70,000	524050	Contracted Prof Svcs - Advertising		52,000		

## Parks and Nature Operating Fund

### Parks and Nature Operating Fund

FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22		DESCRIPTION	FY 2022-23	FY 2022-23	FY 2022-23
		<u>Amended</u> Amount	ACCT		<u>Proposed</u> Amount	<u>Approved</u> Amount	<u>Adopted</u> Amount
-	2,773	-	524060	Contracted Prof Svcs - Information Technology Services	-		
3,023	108	-	524070	Contracted Prof Svcs - Management, Consulting and Communication Services	-		
-	24,584	30,000	524500	Marketing Expenditures	50,000		
97,424	162,575	288,000	524600	Sponsorship Expenditures	288,000		
2,277,259	2,139,241	3,716,293	525000	Contracted Property Services	3,763,280		
-	3,720	20,550	525100	Utility Services	54,450		
4,994	45,820	41,650	525120	Utility Services - Telecommunications	41,650		
24	57,294	61,850	525130	Utility Services - Electricity	62,000		
-	1,513	800	525140	Utility Services - Natural Gas	800		
6,581	408,160	119,075	525150	Utility Services - Sanitation and Refuse Removal	294,500		
44	66,891	108,850	525160	Utility Services - Water and Sewer	101,500		
-	26,685	-	525500	Cleaning Services	-		
(19,758)	24,653	268,400	526000	Maintenance and Repair Services	244,750		
13,595	126,574	84,651	526010	Maintenance and Repair Services - Building	98,117		
-	1,699	-	526012	Maintenance and Repair Services - Electricity	-		
37,832	76,251	10,000	526020	Maintenance and Repair Services - Equipment	10,000		
8,680	87,355	-	526030	Maintenance and Repair Services - Grounds	-		
-	4,883	-	526040	Maintenance and Repair Services - Technology	-		
486	30,967	10,000	526050	Maintenance and Repair Services - Vehicles	11,000		
-	30,368	-	526100	Capital Maintenance - CIP	-		
3,533	73,048	58,500	526300	Software Licensing	74,500		
1,800	88,023	360,000	526450	Leases/Leases	175,000		
761	17,934	15,960	526500	Rentals	17,460		
3,606	6,153	4,250	526520	Rentals - Equipment	4,250		
39,473	78,571	128,350	528000	Other Purchased Services	137,150		
300	-	-	528200	Banking Services	-		
-	34,226	33,000	528210	Credit Card Fees	35,000		
-	601	-	528300	Temp Agency Services	-		
2,203	78,916	212,150	528400	Printing and Graphics	279,150		
-	160,154	112,500	528500	Burial Services	112,500		
9,679	40,001	86,050	530000	Payments to Other Agencies	64,050		
651	54,457	7,000	530010	License and Permit Fees	17,000		
-	214,760	223,000	531000	Taxes (Non-Payroll)	245,507		
(16,312)	-	-	531500	Grants to Other Governments	-		
-	-	-	540000	Charges for Services	289,889		
626,458	750,183	500,000	544500	Grants and Loans	500,000		
4,141	8	63,900	545100	Travel and Lodging	46,480		
4,573	21,619	5,000	545200	Mileage, Taxi and Parking	6,500		
593	220	2,000	545300	Meals and Entertainment	1,580		
22,019	28,189	237,200	545500	Staff Development	217,700		
9,576	-	-	545510	Tuition Reimbursement	-		
261	7,139	25,000	548000	Fee Reimbursements	25,000		
-	299	-	549000	Miscellaneous Expenditures	-		

# Parks and Nature Operating Fund

## Parks and Nature Operating Fund

FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22		DESCRIPTION	FY 2022-23	FY 2022-23	FY 2022-23
		Amended Amount	ACCT		Proposed Amount	Approved Amount	Adopted Amount
-	400	-	549010	Tri-Met Transit Pass	-		
-	(40)	-	552000	Bad Debt Expense	-		
<b>3,617,436</b>	<b>5,927,652</b>	<b>9,064,836</b>		<b>Total Materials and Services</b>	<b>9,406,038</b>		
<b><u>Capital Outlay</u></b>							
1,221,553	80,960	-	571000	Improve-Other than Bldg	-		
10,400	6,800	-	572000	Buildings and Related	-		
14,159	-	-	574000	Equipment and Vehicles	-		
38,263	-	-	574500	Vehicles	-		
66,275	38,550	135,000	579000	Capital Outlay	400,000		
<b>1,350,649</b>	<b>126,310</b>	<b>135,000</b>		<b>Total Capital Outlay</b>	<b>400,000</b>		
<b><u>Interfund Transfers</u></b>							
1,095,042	2,406,480	3,144,711	580000	Transfer for Indirect Costs	3,434,938		
4,000	1,006,210	447,000	581000	Transfer of Resources	495,000		
3,198,163	492,629	417,363	582000	Transfer for Direct Costs	-		
<b>4,297,205</b>	<b>3,905,319</b>	<b>4,009,074</b>		<b>Total Interfund Transfers</b>	<b>3,929,938</b>		
<b><u>Contingency</u></b>							
-	-	7,389,325	701002	Contingency - Operating	9,669,553		
-	-	<b>7,389,325</b>		<b>Total Contingency</b>	<b>9,669,553</b>		
<b><u>Unappropriated Fund Balance</u></b>							
9,122,914	-	-	801000	Unapp FB - Restricted	-		
16,000	-	-	805450	Unapp FB - PERS Reserve	-		
-	11,714,049	-	823000	Ending Fund Bal-Restr Pks&NA Op Levy	-		
<b>9,138,914</b>	<b>11,714,049</b>	-		<b>Total Unappropriated Fund Balance</b>	-		
<b>\$23,222,301</b>	<b>\$31,378,147</b>	<b>\$31,915,133</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$36,628,905</b>		
<b>49.60</b>	<b>91.30</b>	<b>82.75</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>90.15</b>		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended FY 2021-22
<b>RESOURCES</b>							
Beginning Fund Balance	\$5,012,025	\$4,660,100	\$2,602,424	\$2,800,000			7.59%
<b>Current Revenues</b>							
Interest Earnings	110,887	98,284	75,000	20,000			(73.333%)
Grants	32,165	344,935	35,000	35,000			-%
Charges for Services	5,738	232,787	-	-			-
Internal Charges for Services	146,492	180,637	199,457	-			(100.00%)
Miscellaneous Revenue	101,816	-	10,000	75,000			650.00%
<b>Subtotal Current Revenues</b>	<b>397,098</b>	<b>856,644</b>	<b>319,457</b>	<b>130,000</b>			<b>(59.31%)</b>
<b>Interfund Transfers</b>							
Interfund Reimbursements	1,677,533	1,247,403	1,608,226	1,644,988			2.29%
<b>Subtotal Interfund Transfers</b>	<b>1,677,533</b>	<b>1,247,403</b>	<b>1,608,226</b>	<b>1,644,988</b>			<b>2.29%</b>
<b>TOTAL RESOURCES</b>	<b>\$7,086,656</b>	<b>\$6,764,147</b>	<b>\$4,530,107</b>	<b>\$4,574,988</b>			<b>0.99%</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$13,105	\$467,486	\$396,539	\$457,785			15.445%
Materials and Services	2,413,451	2,344,261	3,439,152	3,717,203			8.08%
<b>Subtotal Current Expenditures</b>	<b>2,426,556</b>	<b>2,811,747</b>	<b>3,835,691</b>	<b>4,174,988</b>			<b>8.85%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	-	-	318,572	-			(100.00%)
<b>Subtotal Interfund Transfers</b>	<b>-</b>	<b>-</b>	<b>318,572</b>	<b>-</b>			<b>(100.00%)</b>
Contingency	-	-	175,000	400,000			128.57%
Unappropriated Fund Balance	4,660,100	3,952,400	200,844	-			(100.00%)
<b>Subtotal Contingency/Ending Balance</b>	<b>4,660,100</b>	<b>3,952,400</b>	<b>375,844</b>	<b>400,000</b>			<b>6.43%</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$7,086,656</b>	<b>\$6,764,147</b>	<b>\$4,530,107</b>	<b>\$4,574,988</b>			<b>0.99%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>0.00</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>			<b>0.00%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

## Risk Management

---

This fund accounts for the revenues and expenditures related to administration of Metro's Risk Management program. Claims costs are assessed to all programs based on past experience and exposure. The fund is managed by Finance and Regulatory Services.

### **BEGINNING FUND BALANCE**

The beginning fund balance in the Risk Management Fund primarily represents reserves set aside for the liability, property and workers' compensation programs. The reserves are determined through an actuarial study updated every year. The study also identifies future contingent claims that require accrual (recognition of expense) under generally accepted accounting rules and as a result, Metro recognizes the required expense each fiscal year.

### **CURRENT REVENUES**

#### **Grants**

Grant reimbursement is available from the State of Oregon Workers' Compensation Division for wage subsidies and work site modification. The amount of grant revenue depends on the number of qualifying injured workers.

#### **Interfund Transfers**

These transfers represent payments from other Metro programs for their assessed costs of the Risk Management program. These costs include insurance premiums, risk claims for property/liability and workers' compensation, as well as programmatic expenses and cost of personnel.

### **CURRENT EXPENDITURES**

#### **Personnel Services**

This fund has 3.0 FTE that manage the risk program.

#### **Materials and Services**

This classification includes the costs for the liability/property, workers' compensation and unemployment programs, including insurance premiums and claims costs.

#### **Contingency**

A contingency provides for unforeseen needs throughout the year. Expenditures from contingency may be made only through Council adoption of a resolution amending the budget.

### **ENDING FUND BALANCE**

As noted above, Metro receives an annual actuarial report. The report is used to evaluate interfund transfers, expected claims costs and recommended reserves. Metro recognizes the contingent liabilities and related expenses outlined in the annual actuarial study and includes those factors in its assessment of the required amounts of interfund transfers. The transfer amounts and year end accruals impact fund balance.

## Risk Management Fund

FY 2021-22				FY 2022-23	FY 2022-23	FY 2022-23	
FY 2019-20	FY 2020-21	Amended			Proposed	Approved	Adopted
Actual	Actual	Amount	ACCT	DESCRIPTION	Amount	Amount	Amount
REVENUES							
				Beginning Fund Balance			
\$3,181,508	\$3,733,822	\$1,676,146	340000	Fund Bal-Unassigned/Undesignated	\$2,800,000		
62,170	62,170	62,170	344000	Fund Bal-Dsg Health Non-Rep	-		
18,347	18,347	18,347	344200	Fund Bal-Dsg Health Othr Rep	-		
1,750,000	845,761	845,761	349000	Fund Balance-Unassigned/Reserved	-		
5,012,025	4,660,100	2,602,424		Total Beginning Fund Balance	2,800,000		
				Current Revenue			
-	344,935	-	410500	Federal Grants - Indirect	-		
30,841	-	35,000	411500	State Grants - Indirect	35,000		
1,324	-	-	412000	Local Grants - Direct	-		
5,738	232,787	-	445000	Insurance Recovery Revenue	-		
146,492	180,637	199,457	445500	Insurance Premiums-Unemploymnt	-		
110,887	98,284	75,000	470000	Interest on Investments	20,000		
21	-	10,000	489000	Miscellaneous Revenue	75,000		
101,795	-	-	489100	Refunds/Reimbursements	-		
397,098	856,644	319,457		Total Current Revenue	130,000		
				Interfund Transfers			
1,677,533	1,247,403	1,608,226	497500	Transfer for Indirect Costs	1,644,988		
1,677,533	1,247,403	1,608,226		Total Interfund Transfers	1,644,988		
\$7,086,656	\$6,764,147	\$4,530,107	TOTAL RESOURCES		\$4,574,988		
EXPENDITURES							
				Personnel Services			
\$8,969	\$215,830	\$220,621	501000	Reg Employees-Full Time-Exempt	\$227,586		
-	-	38,223	501500	Reg Empl-Full Time-Non-Exempt	68,867		
750	17,581	21,916	511000	Fringe - Payroll Taxes	25,127		
1,519	48,277	61,667	512000	Fringe - Retirement PERS	73,224		
1,740	136,854	44,578	513000	Fringe - Health and Welfare	51,768		
38	43,543	989	515000	Fringe - Other Benefits	1,134		
90	5,402	8,545	519000	Pension Oblig Bonds Contrib	10,079		
13,105	467,486	396,539		Total Personnel Services	457,785		
				Materials and Services			
6,858	-	-	520100	Office Supplies	-		
30	-	-	520130	Postage and Shipping	-		
328	-	2,000	520500	Operating Supplies	500		
200	200	-	521100	Membership and Professional Dues	-		
-	308	-	521200	Publications and Subscriptions	-		
475	-	-	521500	Maintenance and Repairs Supplies	-		
38,108	27,772	70,000	524000	Contracted Professional Svcs	20,000		
-	14,000	-	524020	Contracted Prof Svcs - Attorney and Legal	-		

## Risk Management

### Risk Management Fund

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
-	-	91,000	526300	Software Licensing	91,000		
1,318,838	1,366,181	1,819,800	527000	Insurance	2,391,857		
8,081	35,968	6,352	528000	Other Purchased Services	10,000		
16	1,367	-	545200	Mileage, Taxi and Parking	2,500		
2,590	2,060	-	545500	Staff Development	4,000		
892,996	584,472	1,225,000	547500	Claims Paid	1,037,346		
89,000	304,000	150,000	547600	Actuarial Claims Expense	150,000		
55,932	7,933	75,000	549000	Miscellaneous Expenditures	10,000		
<b>2,413,451</b>	<b>2,344,261</b>	<b>3,439,152</b>		<b>Total Materials and Services</b>	<b>3,717,203</b>		
<b><u>Interfund Transfers</u></b>							
-	-	318,572	582000	Transfer for Direct Costs	-		
-	-	<b>318,572</b>		<b>Total Interfund Transfers</b>	-		
<b><u>Contingency</u></b>							
-	-	175,000	700000	Contingency	400,000		
-	-	<b>175,000</b>		<b>Total Contingency</b>	<b>400,000</b>		
<b><u>Unappropriated Fund Balance</u></b>							
4,579,583	-	200,844	805000	Unapp FB - Reserves	-		
80,517	-	-	805900	Unapp FB - Other Reserves and Designations	-		
-	3,952,400	-	840000	Ending Fund Balance-Unassigned	-		
<b>4,660,100</b>	<b>3,952,400</b>	<b>200,844</b>		<b>Total Unappropriated Fund Balance</b>	-		
<b>\$7,086,656</b>	<b>\$6,764,147</b>	<b>\$4,530,107</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$4,574,988</b>		
<b>0.00</b>	<b>2.00</b>	<b>3.00</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>3.00</b>		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.







## Smith and Bybee Wetlands Fund

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended FY 2021-22
<b>RESOURCES</b>							
Beginning Fund Balance	\$2,068,442	\$1,933,855	\$1,600,000	\$1,350,000			(15.63%)
<b>Current Revenues</b>							
Interest Earnings	47,016	29,176	29,000	18,500			(36.21%)
<b>Subtotal Current Revenues</b>	<b>47,016</b>	<b>29,176</b>	<b>29,000</b>	<b>18,500</b>			<b>(36.21%)</b>
<b>TOTAL RESOURCES</b>	<b>\$2,115,458</b>	<b>\$1,963,031</b>	<b>\$1,629,000</b>	<b>\$1,368,500</b>			<b>(15.99%)</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Materials and Services	\$96,750	\$140,194	\$250,000	\$175,000			(30.00%)
Capital Outlay	-	75,000	-	-			-
<b>Subtotal Current Expenditures</b>	<b>96,750</b>	<b>215,194</b>	<b>250,000</b>	<b>175,000</b>			<b>(30.00%)</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	84,853	69,907	81,240	89,295			9.92%
<b>Subtotal Interfund Transfers</b>	<b>84,853</b>	<b>69,907</b>	<b>81,240</b>	<b>89,295</b>			<b>9.92%</b>
Contingency	-	-	500,000	500,000			-
Unappropriated Fund Balance	1,933,855	1,677,930	797,760	604,205			(24.26%)
<b>Subtotal Contingency/Ending Balance</b>	<b>1,933,855</b>	<b>1,677,930</b>	<b>1,297,760</b>	<b>1,104,205</b>			<b>(14.91%)</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$2,115,458</b>	<b>\$1,963,031</b>	<b>\$1,629,000</b>	<b>\$1,368,500</b>			<b>(15.99%)</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>			<b>0.00%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>0.00</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

## Smith and Bybee Wetlands Fund

---

This fund was established as a dedicated endowment fund for development and management of the Smith and Bybee Wetlands Natural Area as required by the Smith and Bybee Wetlands Natural Resource Management Plan. The plan was adopted by the City of Portland, Port of Portland and Metro Council in 1990. The plan, along with the St. Johns Landfill closure and purchase assurance agreement, designated Metro as the lead agency establishing and managing the fund and implementing the plan.

The plan calls for Smith and Bybee Wetlands to be managed as environmental and recreational resources for the region. The wetlands are to be preserved in a manner faithful to their original condition as historical remnants of the Columbia River riparian and wetland system.

The fund is managed by Parks and Nature.

### **BEGINNING FUND BALANCE**

The beginning fund balance represents the balance remaining of the original reserve created many years ago to enable the development and management of the wetlands as a natural area. The fund balance had remained reasonably stable when interest earnings were higher. More recently interest earnings have not kept pace with expenditures and the fund balance has been declining.

### **CURRENT EXPENDITURES**

#### **Materials and Services**

Expenditures in this category depend on the nature of projects to be completed under the management plan.

#### **Interfund Transfers**

The fund reimburses Parks and Nature for costs associated with management and oversight of the natural area.

#### **Contingency**

Contingency funds are provided to meet unforeseen needs throughout the year. The Metro Council must authorize the appropriation and expenditure of contingency by resolution.

### **ENDING FUND BALANCE**

Other than interest earnings, the fund has no continuous source of funding. The fund was established as an endowment fund to enable the development and management of the Smith and Bybee Wetlands Natural Area. However, when the management plan was developed, it was known that the existing fund balance would be insufficient to fund fully all current and long-term needs. The fund balance will show fluctuations depending on specific program needs.

# Smith and Bybee Wetlands Fund

		FY 2021-22				FY 2022-23	FY 2022-23	FY 2022-23
FY 2019-20	FY 2020-21	Amended				Proposed	Approved	Adopted
Actual	Actual	Amount	ACCT	DESCRIPTION		Amount	Amount	Amount
REVENUES								
				<u>Beginning Fund Balance</u>				
\$2,068,442	\$1,933,855	\$1,600,000	326000	Fund Bal-Restr by IGA		\$1,350,000		
2,068,442	1,933,855	1,600,000		Total Beginning Fund Balance		1,350,000		
				<u>Current Revenue</u>				
47,016	29,176	29,000	470000	Interest on Investments		18,500		
47,016	29,176	29,000		Total Current Revenue		18,500		
\$2,115,458	\$1,963,031	\$1,629,000	TOTAL RESOURCES			\$1,368,500		
EXPENDITURES								
				<u>Materials and Services</u>				
\$601	\$	\$-	520120	Meeting Expenditures		\$-		
-	3,290	-	520500	Operating Supplies		-		
-	5,070	250,000	524000	Contracted Professional Svcs		175,000		
95,084	131,833	-	525000	Contracted Property Services		-		
1,065	-	-	530000	Payments to Other Agencies		-		
96,750	140,194	250,000		Total Materials and Services		175,000		
				<u>Capital Outlay</u>				
-	75,000	-	571000	Improve-Other than Bldg		-		
-	75,000	-		Total Capital Outlay		-		
				<u>Interfund Transfers</u>				
84,853	69,907	81,240	582000	Transfer for Direct Costs		89,295		
84,853	69,907	81,240		Total Interfund Transfers		89,295		
				<u>Contingency</u>				
-	-	500,000	700000	Contingency		500,000		
-	-	500,000		Total Contingency		500,000		
				<u>Unappropriated Fund Balance</u>				
1,933,855	-	797,760	805000	Unapp FB - Reserves		-		
-	1,677,930	-	826000	Ending Fund Bal-Restr by IGA		604,205		
1,933,855	1,677,930	797,760		Total Unappropriated Fund Balance		604,205		
\$2,115,458	\$1,963,031	\$1,629,000	TOTAL REQUIREMENTS			\$1,368,500		
0.00	0.00	0.00	FULL-TIME EQUIVALENTS			0.00		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.



# Solid Waste Revenue Fund

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended FY 2021-22
<b>RESOURCES</b>							
Beginning Fund Balance	\$55,376,892	\$48,594,881	\$42,523,822	\$34,497,832			(18.87%)
<b>Current Revenues</b>							
Interest Earnings	1,223,224	723,252	448,928	673,020			49.92%
Grants	5,339	294,513	-	-			-
Contributions from Governments	25,076	10,000	-	-			-
Charges for Services	71,800,151	77,026,599	92,956,640	107,250,325			15.38%
Miscellaneous Revenue	36,699	167,454	92,000	127,000			38.04%
Other Financing Sources	1,050	24,800	-	-			-
<b>Subtotal Current Revenues</b>	<b>73,091,540</b>	<b>78,246,618</b>	<b>93,497,568</b>	<b>108,050,345</b>			<b>15.56%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	242,594	19,235	20,764	50,000			140.80%
Interfund Loans	988,096	-	436,857	438,590			0.40%
Fund Equity Transfers	205,082	-	113,089	-			(100.00%)
<b>Subtotal Interfund Transfers</b>	<b>1,435,772</b>	<b>19,235</b>	<b>570,710</b>	<b>488,590</b>			<b>(14.39%)</b>
<b>TOTAL RESOURCES</b>	<b>\$129,904,204</b>	<b>\$126,860,734</b>	<b>\$136,592,100</b>	<b>\$143,036,767</b>			<b>4.72%</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$18,740,500	\$20,044,792	\$24,740,961	\$26,250,204			6.10%
Materials and Services	55,213,972	57,704,726	64,150,372	69,952,333			9.04%
Capital Outlay	551,266	5,228,652	16,594,401	9,660,000			(41.79%)
<b>Subtotal Current Expenditures</b>	<b>74,505,738</b>	<b>82,978,171</b>	<b>105,485,734</b>	<b>105,862,537</b>			<b>0.36%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	1,021,005	1,146,700	1,199,259	-			(100.00%)
Interfund Reimbursements	5,777,080	6,090,678	8,064,585	10,675,126			32.37%
Fund Equity Transfers	5,500	-	-	200,000			-
<b>Subtotal Interfund Transfers</b>	<b>6,803,585</b>	<b>7,237,378</b>	<b>9,263,844</b>	<b>10,875,126</b>			<b>17.39%</b>
Contingency	-	-	11,045,575	15,516,819			40.48%
Unappropriated Fund Balance	48,594,881	36,645,186	10,796,947	10,782,285			(0.14%)
<b>Subtotal Contingency/Ending Balance</b>	<b>48,594,881</b>	<b>36,645,186</b>	<b>21,842,522</b>	<b>26,299,104</b>			<b>20.40%</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$129,904,204</b>	<b>\$126,860,734</b>	<b>\$136,592,100</b>	<b>\$143,036,767</b>			<b>4.72%</b>
<b>FULL-TIME EQUIVALENTS</b>	<b>179.76</b>	<b>181.96</b>	<b>192.80</b>	<b>193.05</b>			<b>0.13%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>0.25</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

## Solid Waste Revenue Fund

---

The Solid Waste Revenue Fund is an enterprise fund accounting for revenues and expenses related to the operation and management of the region's solid waste system.

Metro Ordinance No. 89-319, established the following accounts within the fund facilitating compliance with bond covenants: operating, debt service, debt service reserve, landfill closure, construction, renewal and replacement and general account. Metro continues to use the account system established in the Ordinance for its budget.

### BEGINNING FUND BALANCE

The Solid Waste Fund's beginning fund balance of \$34.5 million includes several dedicated reserves for specific purposes. The reserves were initially required to meet bond covenants on the revenue bonds issued to fund the Metro transfer stations. The reserve practices were maintained after the bonds were paid in full as a matter of Council policy and good business practice. The beginning fund balance includes restricted funds of \$5.6 million in reserves for landfill closure, and \$5.2 million for environmental impairment. The unrestricted reserves include undesignated fund balances of \$13.7 million for operations and capital as well as \$9.9 million for rate stabilization. The unrestricted reserves are designed to hold, at a minimum, the equivalent of 45 days of operating expenses.

### CURRENT REVENUES

#### Enterprise Revenues

Metro's solid waste system is funded largely by user fees: the Regional System Fee, the Metro Tip Fee, transaction fees, and organics fees. As of drafting the proposed budget, solid waste fees have not been adopted by Metro Council. The tonnage based revenue is an estimate and will be updated upon Metro Council's adoption of the fees. The budget includes miscellaneous revenue of \$2.9 million collected from various sources such as product sales at MetroPaint, PaintCare revenue, and other miscellaneous sources of program revenue.

### CURRENT EXPENDITURES

#### Personnel Services

Budgeted FTE for FY 2022-23 totals 193.05, which is a net increase of 0.25 FTE from the FY 2021-22 amended budgeted FTE of 192.8 FTE. Significant changes to the Department's FTE in the Solid Waste Fund include centralizing support staff as well as the addition of positions to address Metro Council priorities and the goals of the 2030 Regional Waste Plan. For efficiency and to align with best practices, Metro made a decision to centralize the Capital Asset Management staff. This resulted in transferring 4.75 FTE previously directly charged to its funding. The outcome of this decision is to pay for these services through the Agency's Cost Allocation Plan by method of interfund transfer, rather than directly charge the funding sources of the Department. Therefore, the Department's costs are materially the same for the support service. 2.0 FTE limited duration positions are not carried forward into the FY 2022-23 budget. Other changes impacting the FY 2022-23 budget include the addition of 2.0 FTE to the FY2022-23 budget to support maintenance and project management for the RID Patrol Program. To continue providing safe, reliable and well maintained public operations, 4.0 FTE were added to support administration, maintenance, systems, and supervision to maintain the current level of services and protect the health and safety of customers and workers. As proposed by local governments, 1.0 FTE is being added to support the transition of the City of Portland's Master Recyclers program to Metro.

The budgeted FTE are substantial enough to meet the goals prioritized from the 2030 Regional Waste Plan and Metro Council priorities for the fiscal year. The department is organized under five divisions: Office of the Director (16.8 FTE), Assets & Environmental Stewardship (20.95 FTE), Policy & Compliance (17.0 FTE), Community Services & Education (60.9 FTE), and Garbage & Recycling Operations (77.7 FTE).

#### Materials and Services

As the economy is returning to more favorable conditions, the department continues to evaluate priorities and programmatic needs as part of the budget process. Materials and services are budgeted to increase by 9 percent (\$5.8 million) from the FY 2021-22 amended budget. The majority of the increase is due to unit based operational expenses including contract expenses for transfer station operations, transport and disposal of waste materials, fuel costs and increases in direct



materials and contracts. This increase also includes funding for facility and system master planning, the continuation of the Investment and Innovation Grant Program (\$2 million), and additional resources to support the RID Patrol Program and community cleanup efforts throughout the Metro region.

### **Capital Outlay**

Capital expenditures are segregated into three categories. The Solid Waste General Account expenditures are typically new capital assets intended to improve the efficiency and effectiveness of Metro's two transfer stations. Projects in the Renewal and Replacement Account are undertaken to realize the optimal life span of capital assets. The projects funded or identified in the Landfill Closure Account are limited to projects needed to close St. Johns Landfill or implement post-closure monitoring.

About \$9.9 million of total current expenditures will be spent on capital projects, as scheduled in Metro's FY 2022-23 capital budget. The largest items in this fiscal year's capital expenditures are the dollars budgeted for construction of office building at South Station (\$2 million), Central Station upgrades for organics processing (\$3 million), additional large equipment purchases (\$1.1 million) and investments in upgrading the point of sale system (\$500,000). All other projects under \$500,000 are for various software developments and infrastructure replacements and improvements. There have been no planned projects for Landfill Closure.

### **Transfers**

Transfers to other funds include internal service charges for central service charges.

### **Contingency**

The operating contingency is funded to cover unanticipated cost spikes or tonnage (revenue) losses, and any capital cost overages. The required 45 day operating reserve is \$12.9 million based on budget estimates. A restricted reserve of \$5.2 million for probable Environmental Impairment Liability is maintained as well as the landfill closure reserve of \$5.6 million.

### **ENDING FUND BALANCE**

The unappropriated ending fund balance of \$34.5 million consists of designated and restricted funds, including funds reserved for rate stabilization and available as working capital to meet cash flow needs, a capital reserve account and a reserve for probable Environmental Impairment Liability.

## Solid Waste Revenue Fund

### Solid Waste Revenue Fund

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
<b>REVENUES</b>							
<u><b>Beginning Fund Balance</b></u>							
\$49,252,645	\$42,616,205	\$36,901,875	340000	Fund Bal-Unassigned/Undesignated	\$28,840,547		
5,974,747	5,829,176	5,621,947	340600	Fund Bal-Dsg Closure	5,657,285		
149,500	149,500	-	341500	Fund Bal-Dsg PERS	-		
<b>55,376,892</b>	<b>48,594,881</b>	<b>42,523,822</b>		<b>Total Beginning Fund Balance</b>	<b>34,497,832</b>		
<u><b>Current Revenue</b></u>							
-	-	-	405000	Excise Taxes	-		
-	294,513	-	410500	Federal Grants - Indirect	-		
5,339	-	-	412000	Local Grants - Direct	-		
-	90,500	75,000	414200	Intergovernmental Misc Revenue	75,000		
25,076	10,000	-	414500	Government Contributions	-		
2,161	1,316	3,500	417000	Fines and Forfeits	3,500		
919,299	863,498	1,500,000	423000	Product Sales	1,204,000		
32,282,335	35,673,602	39,536,565	430000	Disposal Fees	44,344,779		
-	-	-	430200	Disposal Fees - Unspecified	-		
26,797,641	27,459,567	37,083,576	430500	Regional System Fee	45,597,204		
3	6	-	432500	Rehabilitation and Enhance Fee	-		
3,169,181	3,801,481	4,897,290	433000	Transaction Fee - Manual	7,285,355		
211,236	225,504	320,949	433100	Transaction Fee - Automation	394,958		
-	-	-	433300	Uncovered Surcharge	-		
-	-	-	433500	Host Fees	-		
-	-	-	434000	Tire Disposal Fee	-		
975,590	774,140	1,271,107	434200	Organics Fee - Commercial	1,035,869		
3,859,719	3,931,416	3,731,604	434300	Organics Fee - Residential	3,857,658		
870,729	1,167,835	1,147,106	434500	Yard Debris Disposal Fee	1,218,698		
202,546	173,271	-	434700	Woode Waste Disposal Fee	-		
63,523	70,881	70,506	435000	Orphan Site Account Fee	33,759		
884,434	975,981	954,537	435500	DEQ Promotion Fee	457,045		
-	(28)	-	436000	RefrigerationUnit Disposal Fee	-		
97,276	838	150,000	436500	H2W Disposal Fee	150,000		
-	-	-	436800	Paint Recycling Fees	-		
1,348,769	1,589,297	1,940,000	436900	Paint Care Revenue	1,576,000		
90,571	60,191	80,000	437000	Conditionally Exempt Gen. Fees	80,000		
19,400	12,750	15,000	441000	Franchise Fees	15,000		
-	-	12,000	451000	Rentals - Equipment	-		
-	238,369	220,000	452000	Rentals - Space	-		
-	-	26,400	458000	Utility Services	-		
-	-	-	460000	Administrative Fees	-		
-	-	-	463500	Exhibit Shows	-		
7,774	7,774	-	464500	Reimbursed Services	-		
125	225	-	465000	Miscellaneous Charges for Svc	-		
1,223,224	723,252	448,928	470000	Interest on Investments	673,020		
(826)	12,001	-	480000	Cash Over and Short	-		
13,972	25,164	-	480020	Finance Charges	20,000		
1,050	24,800	-	481000	Sale of Capital Assets	-		
(13,945)	32,062	13,500	489000	Miscellaneous Revenue	28,500		
35,338	6,412	-	489100	Refunds/Reimbursements	-		
<b>73,091,540</b>	<b>78,246,618</b>	<b>93,497,568</b>		<b>Total Current Revenue</b>	<b>108,050,345</b>		

## Solid Waste Revenue Fund

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended	ACCT	DESCRIPTION	Proposed	Approved	Adopted
		Amount			Amount	Amount	Amount
<b>Interfund Transfers</b>							
893,161	-	410,000	496000	Interfund Loan - Principal	419,000		
94,935	-	26,857	496500	Interfund Loan - Interest	19,590		
205,082	-	113,089	497000	Transfer of Resources	-		
242,594	19,235	20,764	498000	Transfer for Direct Costs	50,000		
<b>1,435,772</b>	<b>19,235</b>	<b>570,710</b>		<b>Total Interfund Transfers</b>	<b>488,590</b>		
<b>\$129,904,204</b>	<b>\$126,860,734</b>	<b>\$136,592,100</b>	<b>TOTAL RESOURCES</b>		<b>\$143,036,767</b>		

## EXPENDITURES

<b>Personnel Services</b>							
\$7,200,603	\$8,048,188	\$9,196,306	501000	Reg Employees-Full Time-Exempt	\$9,261,027		
3,943,223	4,166,598	5,684,633	501500	Reg Empl-Full Time-Non-Exempt	6,148,604		
211,018	200,276	223,554	502000	Reg Employees-Part Time-Exempt	308,905		
548,523	361,820	483,626	502500	Reg Empl-Part Time-Non-Exempt	421,234		
980,982	759,503	573,793	503000	Temporary Employees	684,954		
146,282	95,759	157,110	508000	Overtime	154,110		
12,949	15,072	3,175	508600	Mobile Comm Allowance	2,500		
1,079,978	1,130,387	1,293,753	511000	Fringe - Payroll Taxes	1,359,115		
2,409,653	2,557,537	3,253,206	512000	Fringe - Retirement PERS	3,986,507		
1,940,611	2,248,903	3,281,804	513000	Fringe - Health and Welfare	3,310,564		
63,000	54,255	-	513305	Health Savings - Metro Contrib/HSA Contrb	-		
8,930	8,004	19,767	514000	Fringe - Unemployment	-		
47,265	47,753	61,434	515000	Fringe - Other Benefits	63,927		
120,605	325,824	508,800	519000	Pension Oblig Bonds Contrib	548,757		
26,876	24,916	-	519500	Fringe - Insurance - Opt Out	-		
<b>18,740,500</b>	<b>20,044,792</b>	<b>24,740,961</b>		<b>Total Personnel Services</b>	<b>26,250,204</b>		
<b>Materials and Services</b>							
91,387	27,966	89,349	520100	Office Supplies	80,849		
170,723	146,191	813,780	520110	Computer Equipment	182,780		
30,830	16,264	31,765	520120	Meeting Expenditures	31,515		
20,341	22,302	29,200	520130	Postage and Shipping	30,500		
558	162	-	520140	Promotional Supplies	-		
999,840	995,253	516,991	520500	Operating Supplies	1,341,703		
295,769	110,648	36,632	520510	Tools and Equipment	156,000		
1,757	2,690	-	520540	Medical and Veterinary Supplies	-		
-	-	-	520550	Operating Supplies - Telecommunications	-		
389	-	-	520570	Operating Supplies - Production	-		
47,528	79,906	189,634	520580	Uniforms and PPE	268,294		
44,927	23,136	24,400	521100	Membership and Professional Dues	18,900		
33,389	55,746	57,194	521200	Publications and Subscriptions	57,284		
1,701,325	1,996,162	2,889,676	521300	Fuel	4,419,714		
-	-	-	521400	Fuels and Lubricants - General	-		
22,857	33,144	252,008	521500	Maintenance and Repairs Supplies	284,850		
22,713	5,448	530	521520	Maintenance and Repairs Supplies - Building	530		
382	3,814	-	521521	Maintenance and Repairs Supplies - HVAC	-		

## Solid Waste Revenue Fund

### Solid Waste Revenue Fund

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
30,286	5,366	-	521540	Maintenance and Repairs Supplies - Electrical	-		
66,393	210,117	1,058	521560	Maintenance and Repairs Supplies - Equipment	1,058		
8,985	5,211	2,200	521570	Maintenance and Repairs Supplies - Vehicles	4,500		
77,391	(206,439)	10,000	522500	Retail	10,000		
4,104,889	3,408,640	7,416,163	524000	Contracted Professional Svcs	6,542,238		
1,505	2,263	-	524010	Contracted Prof Svcs - Accounting and Auditing	-		
7,721	4,750	-	524020	Contracted Prof Svcs - Attorney and Legal	-		
40,007	2,025	-	524040	Contracted Prof Svcs - Promotion and Public Relations	5,000		
15,050	4,781	-	524050	Contracted Prof Svcs - Advertising	-		
1,337	22,072	20,700	524060	Contracted Prof Svcs - Information Technology Services	20,700		
2,159	38,673	5,000	524070	Contracted Prof Svcs - Management, Consulting and Communication Services	5,000		
386,568	204,974	2,000	524080	Contracted Prof Svcs - Architectural and Design (non-cap)	2,000		
150,517	1,845	20,000	524500	Marketing Expenditures	49,300		
51,547	13,800	-	524510	Sales and Marketing Contract	-		
128,194	98,229	362,888	524600	Sponsorship Expenditures	131,500		
29,460	17,455	-	525000	Contracted Property Services	-		
6,754	104,863	239,703	525100	Utility Services	119,703		
-	-	-	525110	Utility Services - Internet	-		
55,378	56,691	30,075	525120	Utility Services - Telecommunications	43,075		
51,378	56,122	-	525130	Utility Services - Electricity	30,000		
11,819	12,075	-	525140	Utility Services - Natural Gas	10,000		
109,046	16,646	173,600	525150	Utility Services - Sanitation and Refuse Removal	160,000		
12,758	32,173	-	525160	Utility Services - Water and Sewer	24,000		
16,662	94,695	105,392	525500	Cleaning Services	195,829		
67,995	242,453	362,656	526000	Maintenance and Repair Services	607,787		
1,279,216	172,011	18,000	526010	Maintenance and Repair Services - Building	53,031		
205	5,659	-	526012	Maintenance and Repair Services - Electricity	-		
7,299	4,730	-	526014	Maintenance and Repair Services - HVAC	-		
332,078	706,458	150,000	526020	Maintenance and Repair Services - Equipment	160,000		
45,436	74,740	77,500	526030	Maintenance and Repair Services - Grounds	80,620		
11,263	32,179	-	526040	Maintenance and Repair Services - Technology	-		
12,552	33,372	10,000	526050	Maintenance and Repair Services - Vehicles	15,000		
261,768	242,319	1,130,000	526100	Capital Maintenance - CIP	220,000		
41,644	30,387	176,300	526300	Software Licensing	113,500		
197,054	522,453	-	526450	Leases/Leases	230,000		
43,377	141,093	495,073	526500	Rentals	543,165		
40,658	69,952	-	526510	Rentals - Building	20,000		
4,804	20,963	-	526520	Rentals - Equipment	-		
-	-	-	526560	Rentals - Parking Space	-		
293,779	388,539	221,431	528000	Other Purchased Services	1,238,099		
-	-	-	528030	Other Purchased Services - Delivery, Shipping and Courier	-		

## Solid Waste Revenue Fund

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
65	-	-	528080	Agency Fees	-		
10	-	-	528090	Event/Production Services	-		
1,209	1,509	2,000	528200	Banking Services	3,000		
382,851	425,017	408,600	528210	Credit Card Fees	573,500		
426,687	715,666	-	528300	Temp Agency Services	-		
68,551	158,603	171,500	528400	Printing and Graphics	25,591		
10	-	-	529000	Operations Contracts	-		
9,206,015	9,893,466	9,737,733	529300	Disposal Fees - Landfill	10,837,646		
1,048,563	1,103,259	1,293,079	529400	Special Waste Disposal Fees	1,335,706		
10,089,383	10,800,100	10,808,352	529500	Waste Transport	11,721,967		
12,076,312	14,619,921	14,625,568	529600	Transfer Station Operations	16,521,241		
3,331,961	2,989,802	5,051,880	529700	Organics Processing Fees	3,787,028		
261,579	130,882	54,743	530000	Payments to Other Agencies	55,243		
795,147	1,065,660	1,025,505	530010	License and Permit Fees	1,195,135		
2,800,704	2,498,415	2,514,950	531500	Grants to Other Governments	2,959,460		
18,011	-	-	540000	Charges for Services	934,842		
2,928,680	2,776,066	2,000,000	544500	Grants and Loans	2,000,000		
12,466	-	-	544600	Intra-Metro Grants	-		
-	-	-	545000	Travel	-		
54,707	2,660	40,500	545100	Travel and Lodging	25,000		
4,798	12,762	1,100	545200	Mileage, Taxi and Parking	9,600		
12,968	446	500	545300	Meals and Entertainment	500		
200,344	64,271	444,314	545500	Staff Development	453,850		
7,188	-	3,250	545510	Tuition Reimbursement	5,000		
5,275	2,681	-	549000	Miscellaneous Expenditures	-		
5,965	56,145	5,900	549010	Tri-Met Transit Pass	-		
(15,125)	(25,771)	-	552000	Bad Debt Expense	-		
<b>55,213,972</b>	<b>57,704,726</b>	<b>64,150,372</b>		<b>Total Materials and Services</b>	<b>69,952,333</b>		
				<u><b>Capital Outlay</b></u>			
-	3,110,440	7,288,401	570000	Land	-		
23,929	494,863	5,920,000	571000	Improve-Other than Bldg	-		
-	-	500,000	572000	Buildings and Related	-		
451,033	1,321,163	2,450,000	574000	Equipment and Vehicles	-		
76,305	-	111,000	574500	Vehicles	-		
-	302,186	325,000	579000	Capital Outlay	9,660,000		
<b>551,266</b>	<b>5,228,652</b>	<b>16,594,401</b>		<b>Total Capital Outlay</b>	<b>9,660,000</b>		
				<u><b>Interfund Transfers</b></u>			
5,777,080	6,090,678	8,064,585	580000	Transfer for Indirect Costs	10,675,126		
5,500	-	-	581000	Transfer of Resources	200,000		
1,021,005	1,146,700	1,199,259	582000	Transfer for Direct Costs	-		
<b>6,803,585</b>	<b>7,237,378</b>	<b>9,263,844</b>		<b>Total Interfund Transfers</b>	<b>10,875,126</b>		
				<u><b>Contingency</b></u>			
-	-	11,045,575	701002	Contingency - Operating	13,978,254		
-	-	-	706000	Contingency - Renew and Replacement	1,538,565		
<b>-</b>	<b>-</b>	<b>11,045,575</b>		<b>Total Contingency</b>	<b>15,516,819</b>		

## Solid Waste Revenue Fund

Solid Waste Revenue Fund								
FY 2019-20	FY 2020-21	FY 2021-22				FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended	ACCT	DESCRIPTION		Proposed	Approved	Adopted
		Amount				Amount	Amount	Amount
<b><u>Unappropriated Fund Balance</u></b>								
3,710,365	-	-	805000	Unapp FB - Reserves		-		
4,513,447	-	-	805200	Unapp FB - Renew and Replace Reserve		-		
149,500	-	-	805450	Unapp FB - PERS Reserve		-		
5,829,176	-	-	805539	Unapp FB - Landfill Closure Reserve		-		
34,392,393	-	10,796,947	805900	Unapp FB - Other Reserves and Designations		-		
-	30,795,214	-	840000	Ending Fund Balance-Unassigned		5,225,000		
-	5,700,471	-	840600	Ending Fund Bal-Dsg Closure		5,557,285		
-	149,500	-	841500	Ending Fund Bal-Dsg PERS		-		
<b>48,594,881</b>	<b>36,645,186</b>	<b>10,796,947</b>		<b>Total Unappropriated Fund Balance</b>		<b>10,782,285</b>		
<b>\$129,904,204</b>	<b>\$126,860,734</b>	<b>\$136,592,100</b>	<b>TOTAL REQUIREMENTS</b>			<b>\$143,036,767</b>		
<b>179.76</b>	<b>181.96</b>	<b>192.80</b>	<b>FULL-TIME EQUIVALENTS</b>			<b>193.05</b>		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.







# Supportive Housing Services Fund

	Audited FY 2019-20	Audited FY 2020-21	Amended FY 2021-22	Proposed FY 2022-23	Approved FY 2022-23	Adopted FY 2022-23	% Change from Amended FY 2021-22
<b>RESOURCES</b>							
Beginning Fund Balance	\$-	\$-	\$23,577,230	\$15,393,001			(34.71%)
<b>Current Revenues</b>							
Personal Income Tax	-	173,875	125,812,500	112,500,000			(10.58%)
Business Income Tax	-	1,350,598	54,468,750	112,500,000			106.54%
Interest Earnings	-	-	-	281,250			-
Grants	-	900	-	-			-
Bond Proceeds	-	27,500,000	-	-			-
<b>Subtotal Current Revenues</b>	-	<b>29,025,373</b>	<b>180,281,250</b>	<b>225,281,250</b>			<b>24.96%</b>
<b>TOTAL RESOURCES</b>	<b>\$-</b>	<b>\$29,025,373</b>	<b>\$203,858,480</b>	<b>\$240,674,251</b>			<b>18.06%</b>
<b>REQUIREMENTS</b>							
<b>Current Expenditures</b>							
Personnel Services	\$-	\$297,551	\$678,145	\$1,161,225			71.24%
Materials and Services	-	6,951,369	173,579,301	216,175,261			24.54%
<b>Subtotal Current Expenditures</b>	-	<b>7,248,921</b>	<b>174,257,446</b>	<b>217,336,486</b>			<b>24.72%</b>
<b>Interfund Transfers</b>							
Internal Service Transfers	-	3,745,745	12,129,322	-			-100.00%
Interfund Reimbursements	-	-	1,839,729	1,827,068			-0.69%
Fund Equity Transfers	-	-	-	12,034,845			-
<b>Subtotal Interfund Transfers</b>	-	<b>3,745,745</b>	<b>13,969,051</b>	<b>13,861,913</b>			<b>-0.77%</b>
Contingency	-	-	15,631,983	9,475,852			-39.38%
Unappropriated Fund Balance	-	18,030,707	-	-			-
<b>Subtotal Contingency/Ending Balance</b>	-	<b>18,030,707</b>	<b>15,631,983</b>	<b>9,475,852</b>			<b>(39.38)%</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$-</b>	<b>\$29,025,373</b>	<b>\$203,858,480</b>	<b>\$240,674,251</b>			<b>18.06%</b>
<b>FULL TIME EQUIVALENTS</b>	<b>0.00</b>	<b>5.90</b>	<b>4.80</b>	<b>8.70</b>			<b>81.25%</b>
<b>FTE CHANGE FROM FY 2021-22 AMENDED BUDGET</b>							<b>3.90</b>

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

## Supportive Housing Services Fund

---

In May 2020 voters in greater Portland approved a measure to fund supportive housing services for people experiencing or at risk of experiencing homelessness. This program will provide funding for housing assistance and wraparound services, with the goal of ending chronic homelessness in the region. The program is funded by two separate taxes: a 1% personal income tax on taxable income above \$125,000 for individuals and \$200,000 for those filing jointly, and a 1% business income tax on net income for businesses with gross receipts above \$5 million.

### BEGINNING FUND BALANCE

The balance is comprised of full faith and credit bond proceeds issued to fund the initial tax system implementation costs and tax collections received in prior years.

### CURRENT REVENUES

#### Business and Personal Income Taxes

Both taxes became effective January 1, 2021, with initial returns due April 2022. FY 2022-23 will be the first full year of tax collections, including return due dates for both calendar and fiscal year filers, and the first full year of required employer withholding of personal income tax. Tax revenue collections are projected to be \$225.0 million.

#### Interest Earnings

This category includes \$281,250 of interest earnings.

### CURRENT EXPENDITURES

#### Personnel Services

This category includes salaries, wages and fringe benefits for the 8.7 FTE in the fund. This includes 4.0 new FTE this fiscal year due to the expanding program, and a net change of (0.1) FTE due to reallocation.

#### Materials and Services

Major expenditures in this category include \$200.3 million to Clackamas, Multnomah and Washington counties for their local implementation plans, \$14.4 million in tax collection costs and \$1.4 million in costs related to Metro's oversight and administration of the program.

#### Interfund Transfers

This category includes transfers to Metro's General Fund of \$12.0 million for debt service on the full faith and credit bonds as well as payments to Metro's cost allocation plan in the amount of \$1.8 million.

#### Contingency

A contingency provides for unforeseen needs throughout the year. Expenditures from contingency may be made only through Council adoption of a resolution amending the budget. Any transfer from contingency that would exceed a cumulative amount greater than 15 percent of appropriations requires a full supplemental budget amendment. The FY 2022-23 contingency is reserved for future payments to local implementation partners and Metro oversight and administrative costs.

# Supportive Housing Services Fund

## Supportive Housing Services Fund

FY 2019-20	FY 2020-21	FY 2021-22			FY 2022-23	FY 2022-23	FY 2022-23
Actual	Actual	Amended Amount	ACCT	DESCRIPTION	Proposed Amount	Approved Amount	Adopted Amount
REVENUES							
<u>Beginning Fund Balance</u>							
\$-	\$-	\$23,577,230	310000	Net Assets-Restricted	\$		
-	-	-	323500	Fund Bal-Restr Affordable Hsg/FBR-AffHsg	15,393,001		
-	-	23,577,230		Total Beginning Fund Balance	15,393,001		
<u>Current Revenue</u>							
-	173,875	125,812,500	402000	Personal Income Tax-Current Yr	112,500,000		
-	1,350,598	54,468,750	403000	Business Income Tax-Current Yr	112,500,000		
-	900	-	410500	Federal Grants - Indirect	-		
-	-	-	470000	Interest on Investments	281,250		
-	27,500,000	-	490500	Revenue Bond Proceeds	-		
-	29,025,373	180,281,250		Total Current Revenue	225,281,250		
\$-	\$29,025,373	\$203,858,480	TOTAL RESOURCES		\$240,674,251		
EXPENDITURES							
<u>Personnel Services</u>							
\$-	\$161,486	\$354,329	501000	Reg Employees-Full Time-Exempt	\$576,389		
-	51,822	83,411	501500	Reg Empl-Full Time-Non-Exempt	164,472		
-	-	-	502000	Reg Employees-Part Time-Exempt	-		
-	692	-	508000	Overtime	-		
-	113	-	508600	Mobile Comm Allowance	-		
-	17,466	35,910	511000	Fringe - Payroll Taxes	61,720		
-	27,472	108,119	512000	Fringe - Retirement PERS	182,993		
-	30,170	80,239	513000	Fringe - Health and Welfare	147,538		
-	2,975	-	513305	Health Savings - Metro Contrib/HSA Contrib	-		
-	664	1,692	515000	Fringe - Other Benefits	2,924		
-	4,617	14,445	519000	Pension Oblig Bonds Contrib	25,189		
-	75	-	519500	Fringe - Insurance - Opt Out	-		
-	297,551	678,145		Total Personnel Services	1,161,225		
<u>Materials and Services</u>							
-	-	26,000	520100	Office Supplies	7,000		
-	75	-	520110	Computer Equipment	12,200		
-	-	500	521200	Publications and Subscriptions	500		
-	5,867,209	22,221,228	524000	Contracted Professional Svcs	15,341,666		
-	96,538	-	524020	Contracted Prof Svcs - Attorney and Legal	100,000		
-	237	3,000	524500	Marketing Expenditures	10,000		
-	5,537	-	528000	Other Purchased Services	-		
-	981,699	151,314,473	530000	Payments to Other Agencies	200,302,355		
-	-	-	540000	Charges for Services	374,040		
-	-	5,600	545100	Travel and Lodging	11,000		
-	75	8,500	545500	Staff Development	16,500		
-	6,951,369	173,579,301		Total Materials and Services	216,175,261		
<u>Interfund Transfers</u>							
-	-	1,839,729	580000	Transfer for Indirect Costs	1,827,068		

## Supportive Housing Services Fund

### Supportive Housing Services Fund

FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 <u>Amended</u> Amount	ACCT	DESCRIPTION	FY 2022-23 <u>Proposed</u> Amount	FY 2022-23 <u>Approved</u> Amount	FY 2022-23 <u>Adopted</u> Amount
-	-	-	581000	Transfer of Resources	12,034,845		
-	3,745,745	12,129,322	582000	Transfer for Direct Costs	-		
-	<b>3,745,745</b>	<b>13,969,051</b>		<b>Total Interfund Transfers</b>	<b>13,861,913</b>		
				<u><b>Contingency</b></u>			
-	-	15,631,983	700000	Contingency	9,475,852		
-	-	<b>15,631,983</b>		<b>Total Contingency</b>	<b>9,475,852</b>		
-	18,030,707	-	823,500	Ending Fund Bal-Restr Affordable Hsg	-		
-	<b>18,030,707</b>	-		<b>Total Unappropriated Fund Balance</b>	-		
<b>\$-</b>	<b>\$29,025,373</b>	<b>\$203,858,480</b>	<b>TOTAL REQUIREMENTS</b>		<b>\$240,674,251</b>		
<b>0.00</b>	<b>5.90</b>	<b>4.80</b>	<b>FULL-TIME EQUIVALENTS</b>		<b>8.70</b>		

\*Due to rounding, numbers presented in the above schedule may not add up precisely to the totals provided.

# Capital Improvement Plan Summary

---

Overview .....	F-2
Organizational unit summary and analysis.....	F-4
Capital Asset Management.....	F-5
Information Services .....	F-7
Parks and Nature.....	F-9
Visitor Venues .....	F-11
Oregon Convention Center.....	F-12
Portland's Centers for the Arts .....	F-13
Portland Expo Center.....	F-14
Oregon Zoo .....	F-15
Waste Prevention and Environmental Services.....	F-17

## Overview

A capital project is defined in Metro's capital improvement plan (CIP) as any asset acquired or constructed by Metro with a total capital cost of \$100,000 or more and a useful life of at least five years. Significant capital maintenance and renewal and replacement projects are also included in Metro's CIP. The CIP for the next five years, FY 2022-23 through FY 2026-27, includes 163 projects with anticipated new spending of \$218.2 million.

Each year, departments assess the condition of existing capital assets, the status of current capital projects and future capital needs. The Chief Operating Officer reviews budget requests and includes selected projects in the proposed budget. The Metro Council reviews and acts on the proposed CIP following a public hearing. The Council adopts the five-year plan in its entirety and makes appropriations for the first year through budget adoption. Changes to the plan require Council action by resolution.

### Five-Year CIP Summary: FY 2022-23 Through FY 2026-27

The summary table below presents the capital costs of projects by fiscal year, by operating unit. As in previous years, this year's CIP projects are primarily funded by capital reserves (48 percent). In 2022-23 the Capital Asset Management department is planning significant upgrades to the MRC building with the use of bond financing issued in 2018. Both interior and exterior upgrades are planned such as drainage and concrete repair, space reconfiguration, and ADA (American Disability Act) upgrades. Waste Prevention and Environmental Services spending includes Solid Waste renewal and replacement at existing facilities including ADA facility improvements. Parks and Nature includes spending for regional parks projects from a variety of resources, including both bond funded and local option levy funded projects for land purchases and natural area projects. Projects at the Oregon Zoo reflect capital and renewal and replacement projects in animal habitats and a new Campus Planning and Land Use plan. MERC includes capital projects for the OCC, Portland's Centers for Arts (Portland's) and the Portland Expo Center (Expo). Most Information Services projects fund network infrastructure and agency software.

#### Total Projects Costs by Organization Unit

	Total Projects	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	5 YR Total
Capital Asset Management	16	\$4,245,000	\$1,750,000	\$2,725,000	\$1,600,000	\$1,000,000	\$11,320,000
Information Services	19	2,333,579	813,421	1,329,532	456,265	1,054,724	5,987,521
Parks and Nature	28	30,755,024	18,045,658	17,363,000	20,970,000	21,600,000	108,733,682
Visitor Venues - MERC	42	4,775,000	6,455,000	9,175,000	8,530,000	3,925,000	32,860,000
Visitor Venues - Oregon Zoo	14	4,960,000	3,047,000	838,000	-	-	8,845,000
Waste Prevention and Environmental Services	44	9,880,000	14,534,000	6,047,000	8,320,000	11,720,000	50,501,000
<b>Total</b>	<b>163</b>	<b>\$56,948,603</b>	<b>\$44,645,079</b>	<b>\$37,477,532</b>	<b>\$39,876,265</b>	<b>\$39,299,724</b>	<b>\$218,247,203</b>

## SOURCES OF FUNDS

Expected spending for the next five years is \$218.2 million, funded as follows:

### General Obligation Bonds

The General Obligation bonds for the 2006 and 2019 voter-approved Natural Areas program bonds are funding 44 percent of the CIP projects in the five-year period.

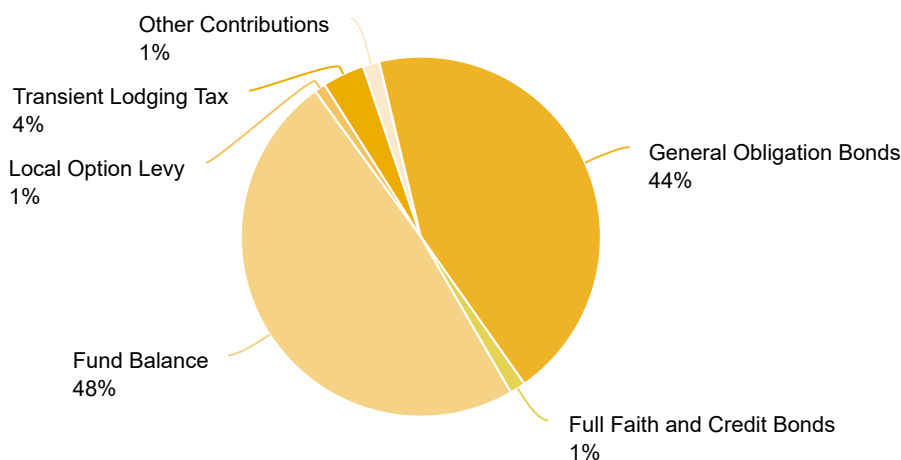
### Fund Balance

Fund balance provides 48 percent of funding for CIP projects. Metro uses an accumulating strategy for its renewal and replacement funding, resulting in a more predictable and level annual contribution, no matter what projects start in any given year. The Solid Waste Revenue Fund employed this technique as a condition of its now retired bond financing for the transfer stations and continues to do so.

The General Fund established its General Renewal and Replacement Fund (now housed in the General Asset Management Fund) in 2008, fueled by a \$5.7 million initial contribution. A portion of this reserve was split out in 2015 with the creation of a dedicated Oregon Zoo Asset Management Fund. The remaining balance consists of dedicated reserves for the Metro

Regional Center, Information Services and Regional Parks. In 2011 the MERC Fund also designated dedicated renewal and replacement funding for each of its venues. This financing technique is particularly well suited for small- to medium-sized projects. Fund Balance also supports new capital projects.

## Major funding sources



### Other Contributions

The MERC fund has received an initial capital investment from the new contract with their food and beverage vendor, Levy. These other contributions provide 1 percent of CIP project funding.

### Transient Lodging Tax

The MERC Fund maintains a capital reserve funded by transient lodging tax for capital refurbishment and replacement at all three visitor venues. This reserve provides 4 percent of CIP project funding.

### Full Faith and Credit Bonds

Proceeds from full faith and credit bonds represent 1 percent of CIP project funding. The funding will be dedicated to projects at the Metro Regional Center.

### Local Option Levy

The Parks and Nature Operating Fund will make up about 1 percent of funding for CIP projects from local option levy sources. All local option levy funding in the CIP will support capital and renewal and replacement projects at Metro's parks and natural areas.

This section contains capital improvement plan project summaries for each department, including the funding source for each project.

## Organizational unit summary and analysis

---

### **Total projects summary by year**

Each section begins with a complete listing of the projects contained in the current capital budget. The chart shows the expected expenditures by year and the five-year total.

### **Overview of projects**

The narrative addresses significant issues regarding each unit's capital budget. The overview includes information about new projects that are in the capital budget proposal and may address changes in timing and scope of projects previously listed.

### **Project funding**

This section of the narrative discusses the sources of funding for the various projects within each organizational unit and any significant funding issues. The types of funding within each organizational unit may vary from year to year and some projects may even have several funding sources.



## Capital Asset Management

### Total Projects Summary by Year

Department: CAPITAL ASSET MANAGEMENT	ID	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	Total
<b>METRO REG CENTER R&amp;R SUBFUND</b>							
MRC Plaza & Parking Areas	MRC018	2,720,000	-	-	-	-	2,720,000
MRC Office Suites Remodel	MRC017	375,000	-	-	-	-	375,000
MRC Fire & Security Upgrades	MRC024	300,000	-	-	-	-	300,000
MRC Interior & Exterior Coatings	MRC015	200,000	-	-	-	-	200,000
MRC Window Coverings R&R	MRC025	150,000	150,000	150,000	-	-	450,000
MRC Campus ADA Upgrades	MRC000	100,000	250,000	250,000	250,000	250,000	1,100,000
MRC Wayfinding & Interpretive	MRC020	100,000	-	-	-	-	100,000
MRC Seismic Retrofit	PSTBD042	-	750,000	750,000	750,000	-	2,250,000
Fleet Motorpool Electric Vehicles and Chargers	MRC027	-	250,000	250,000	250,000	-	750,000
MRC Conference Chairs	PSTBD043	-	200,000	-	-	-	200,000
MRC Main Electrical Switch	PSTBD035	-	150,000	1,250,000	-	-	1,400,000
MRC PV System for Electric Cars	PSTBD038	-	-	75,000	350,000	-	425,000
MRC Security Camera R&R	PSTBD047	-	-	-	-	500,000	500,000
MRC Irving Street Garage 4th Floor Deck Coating	PSTBD049	-	-	-	-	250,000	250,000
<b>TOTAL CAPITAL ASSET MANAGEMENT - METRO REG CENTER R&amp;R SUBFUND</b>		<b>\$3,945,000</b>	<b>\$1,750,000</b>	<b>\$2,725,000</b>	<b>\$1,600,000</b>	<b>\$1,000,000</b>	<b>\$11,020,000</b>
<b>NEW CAPITAL SUB-FUND</b>							
MRC Seismic Assessment	MRC0026	\$200,000	\$0	\$0	\$0	\$0	\$200,000
Fleet Motorpool Electric Vehicles and Chargers	MRC0027	100,000	-	-	-	-	100,000
<b>TOTAL CAPITAL ASSET MANAGEMENT - NEW CAPITAL SUB-FUND</b>		<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>
<b>TOTAL CAPITAL ASSET MANAGEMENT (16 Projects)</b>		<b>\$4,245,000</b>	<b>\$1,750,000</b>	<b>\$2,725,000</b>	<b>\$1,600,000</b>	<b>\$1,000,000</b>	<b>\$11,320,000</b>

### Major Funding Sources

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	Total
Full Faith and Credit Bond - MRC Bond	\$3,095,000	\$-	\$-	\$-	\$-	\$3,095,000
Fund Balance - Renewal & Replacement	850,000	1,750,000	2,725,000	1,600,000	1,000,000	\$7,925,000
Fund Balance - New Capital Sub-Fund - safety, sustainability, resilience	300,000	-	-	-	-	\$300,000
<b>CAPITAL ASSET MANAGEMENT DEPARTMENT TOTAL:</b>	<b>\$4,245,000</b>	<b>\$1,750,000</b>	<b>\$2,725,000</b>	<b>\$1,600,000</b>	<b>\$1,000,000</b>	<b>\$11,320,000</b>

# Capital Asset Management

---

Capital Asset Management includes improvements at the Metro Regional Center (MRC).

## OVERVIEW OF PROJECTS

Capital Asset Management currently has 16 projects planned in FY 2022-23 through FY 2026-27. The projects include large-scale building infrastructure upgrades such as electrical and a seismic retrofit, as well as continued building maintenance, ADA compliance, and replacement of worn fixtures and furniture.

In response to Metro's guiding principle of Climate Justice, CAM is preparing to refresh the fleet of motor-pool vehicles with more electric vehicle options and charging stations within the parking garage.

In FY 2022-23, major projects that will take place at MRC include finalizing the plaza and parking areas repairs, completing the office suites remodels and installing new wayfinding and interpretive signage as the MRC prepares to re-open to staff and community members after being closed since March of 2020 due to the COVID-19 pandemic.

## PROJECT FUNDING

In FY 2022-23 approximately \$3.1 million of capital projects associated with Capital Asset Management are funded via proceeds from a full faith and credit bond issued in May 2018; this will conclude the projects paid for by the bond program. Funding specifically designated in the New Capital sub-fund for Safety, Sustainability, and Resilience will fund \$300,000 in projects. The remaining capital projects are paid for by a mix of fund balance reserves and annual and one-time transfers from the General Fund.

## OPERATIONAL IMPACTS

The operational impact of most of these projects is the ongoing cost to fund renewal and replacement and building and fleet maintenance costs.

## Total Projects Summary by Year

Department: INFORMATION SERVICES	ID	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	Total
<b>INFORMATION SVCS R&amp;R SUBFUND</b>							
IMS - Network Management	65200	\$377,579	\$343,421	\$483,067	\$256,265	\$679,724	\$2,140,056
UCS datacenter computer stack	I9012E	360,000	-	-	-	-	360,000
Microsoft Exchange upgrade	I7001I	356,000	-	-	-	-	356,000
Datacenter backup platform	I9013E	180,000	-	-	-	-	180,000
Video Conferencing Equipment Idea 000760	I9007U	150,000	-	-	-	-	150,000
Migrate Zoo data center	I9014E	135,000	-	-	-	-	135,000
Council Chamber Broadcast Video	01326	125,000	-	-	-	-	125,000
Redundant internet connection	ISTBD25	-	170,000	-	-	-	170,000
Zoo UCS upgrade	ISTBD18	-	150,000	-	-	-	150,000
Zero Trust WAN	ISTBD24	-	150,000	-	-	-	150,000
Website Refresh	ISTBD27	-	-	300,000	-	-	300,000
EMC (File Storage) Replacement	ISTBD22	-	-	275,000	-	-	275,000
Datacenter UPS battery protection platform upgrade	ISTBD21	-	-	150,000	-	-	150,000
MRC Technology Upgrades R&R	ISTBD26	-	-	121,465	-	-	121,465
HVAC Update OCC Data Center	ISTBD28	-	-	-	200,000	-	200,000
Camera Platform	ISTBD31	-	-	-	-	250,000	250,000
Palo Alto Firewall	ISTBD30	-	-	-	-	125,000	125,000
<b>TOTAL IS - INFORMATION SVCS R&amp;R SUBFUND</b>		<b>\$1,683,579</b>	<b>\$813,421</b>	<b>\$1,329,532</b>	<b>\$456,265</b>	<b>\$1,054,724</b>	<b>\$5,337,521</b>
<b>NEW CAPITAL SUB-FUND</b>							
MRC Technology Upgrades	I4003I	\$550,000	\$-	\$-	\$-	\$-	\$550,000
Drupal 8 Refresh	I3008U	100,000	-	-	-	-	100,000
<b>TOTAL IS - NEW CAPITAL SUB-FUND</b>		<b>\$650,000</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$650,000</b>
<b>TOTAL INFORMATION SERVICES (19 Projects)</b>		<b>\$2,333,579</b>	<b>\$813,421</b>	<b>\$1,329,532</b>	<b>\$456,265</b>	<b>\$1,054,724</b>	<b>\$5,987,521</b>

## Major Funding Sources

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	Total
Fund Balance - Renewal & Replacement	\$1,683,579	\$813,421	\$1,329,532	\$456,265	\$1,054,724	\$5,337,521
Fund Balance - New Capital Subfund	650,000	-	-	-	-	650,000
<b>INFORMATION SERVICES DEPARTMENT TOTAL:</b>	<b>\$2,333,579</b>	<b>\$813,421</b>	<b>\$1,329,532</b>	<b>\$456,265</b>	<b>\$1,054,724</b>	<b>\$5,987,521</b>

## Information Services

---

The Information Services capital budget includes most agency-wide hardware and applications. Applications and hardware specific to individual programs are generally found within those programs.

### OVERVIEW OF PROJECTS

The FY 2022-23 through FY 2026-27 Information Services capital budget contains 19 projects related to the ongoing renewal and replacement of systems, as well as investment in new technology. Investments in Metro's technology infrastructure is a key element of security and operational success and ensuring data is properly backed-up and stored in a secure environment. Renewal and replacement projects support preservation of Metro's various technology systems and servers and include upgrades to business software.

In FY 2022-23, Information services is continuing to put the proper technology upgrades in place at the Metro Regional Center (MRC) to develop a hybridized workplace and culture and to ensure that the MRC is a welcoming workplace for all Metro employees and community partners.

Information Services partners with the Communications department to continually refresh and add features to Metro's website, making it easier for parties across the agency to work together to serve the public, and for the website to be accessible to our diverse community.

### PROJECT FUNDING

Projects for agency-wide applications are generally funded by annual transfers from the General Fund into the General Asset Management Fund and by fund reserves.

### OPERATIONAL IMPACTS

The operational impact of most of these projects is the ongoing cost to fund renewal and replacement, system support and maintenance cost.

## Total Project Summary by Year

Department: PARKS & NATURE	ID	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	Total
<b>NATURAL AREAS FUND</b>							
Marine Drive Trail	BA020	\$1,750,000	\$293,658	\$	\$-	\$-	\$2,043,658
Columbia Blvd Bridge Crossing	BA010	1,000,000	-	-	-	-	1,000,000
<b>TOTAL PARKS - NATURAL AREAS FUND</b>		<b>\$2,750,000</b>	<b>\$293,658</b>	<b>\$0</b>	<b>\$-</b>	<b>\$-</b>	<b>\$3,043,658</b>
<b>PARKS AND NATURE BOND FUND - NON-TAXABLE</b>							
Natural Areas Acquisition	TEMP98	\$5,000,000	\$10,000,000	\$10,000,000	\$10,000,000	\$15,000,000	\$50,000,000
Blue Lake Curry Bldg Replcmnt	PBL009	3,500,000	4,400,000	358,000	-	-	8,258,000
Blue Lake Park Sanitary System	PBL015	2,210,000	1,000,000	-	-	-	3,210,000
Blue Lake Park Water System Phase 2	PBL014	1,870,000	92,000	-	-	-	1,962,000
Marine Drive Trail	BA020	900,000	-	-	-	-	900,000
Blue Lake Park Building Demolition Plan	PBL012	899,534	-	-	-	-	899,534
Blue Lake Water System	PBL010	860,000	-	-	-	-	860,000
Oxbow Water/Road Analysis	POX020	250,000	-	-	-	-	250,000
Blue Lake Water Phase I	PBL011	200,000	750,000	2,000,000	5,000,000	3,000,000	10,950,000
P&N ADA Transition Plan	PNDEI2	200,000	100,000	100,000	100,000	100,000	600,000
Lone Fir - Cultural Heritage & Healing Garden	CEM010	150,000	250,000	3,000,000	550,000	-	3,950,000
Willamette Cove Master Plan	PWC001	150,000	-	-	-	-	150,000
Graham Oaks ADA T-Plan Improvements	PGO001	100,000	-	-	-	-	100,000
Willamette Cove Remedial Design Remedial Action	PWC002	80,000	80,000	-	400,000	400,000	960,000
Oxbow Potable Water System	POX012	-	350,000	500,000	2,000,000	2,100,000	4,950,000
Oxbow Roadway Improvements	POX014	-	300,000	700,000	2,900,000	1,000,000	4,900,000
<b>TOTAL PARKS - PARKS AND NATURE BOND FUND - NON-TAXABLE</b>		<b>\$16,369,534</b>	<b>\$17,322,000</b>	<b>\$16,658,000</b>	<b>\$20,950,000</b>	<b>\$21,600,000</b>	<b>\$92,899,534</b>
<b>PARKS AND NATURE OPERATING FUND</b>							
Ennis Creek Road Repair	LR903	\$400,000	\$0	\$0	\$0	\$0	\$400,000
North Newell Stream Restoration	LR038	195,490	5,000	-	-	-	200,490
Beaver Creek Stream Restoration	LR230	145,000	90,000	-	-	-	235,000
Barton Natural Area Stream & Turtle Restoration	LR036	135,000	150,000	450,000	15,000	0	750,000
LowerClear Creek Rest Phase 2	LR067	50,000	35,000	250,000	5,000	-	340,000
Smith & Bybee Bank Integrity	LR414	50,000	-	-	-	-	50,000
Jonsson Creek Stream and Wetland	LR066	40,000	150,000	5,000	-	-	195,000
<b>TOTAL PARKS - PARKS AND NATURE OPERATING FUND</b>		<b>\$1,015,490</b>	<b>\$430,000</b>	<b>\$705,000</b>	<b>\$20,000</b>	<b>\$-</b>	<b>\$2,170,490</b>
<b>PARKS CAPITAL SUB-FUND</b>							
Trails: St Johns Prairie	PTR001	\$320,000	\$-	\$-	\$-	\$-	\$320,000
Glendoveer Well Replacement	GF117	300,000	-	-	-	-	300,000
<b>TOTAL PARKS - PARKS CAPITAL SUB-FUND</b>		<b>\$620,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$620,000</b>
<b>WILLAMETTE FALLS CAPITAL SUB-FUND</b>							
WF Demo & Construction	WF013	\$10,000,000	\$	\$-	\$-	\$-	\$10,000,000
<b>TOTAL PARKS - WILLAMETTE FALLS CAPITAL SUB-FUND</b>		<b>\$10,000,000</b>	<b>\$0</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$10,000,000</b>
<b>TOTAL PARKS &amp; NATURE (28 Projects)</b>		<b>\$30,755,024</b>	<b>\$18,045,658</b>	<b>\$17,363,000</b>	<b>\$20,970,000</b>	<b>\$21,600,000</b>	<b>\$108,733,682</b>

## Major Funding Sources

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	Total
G. O. Bonds - Natural Areas	\$2,750,000	\$293,658	\$	\$	\$	\$3,043,658
G. O. Bonds - Parks and Nature - Non-Taxable	16,369,534	17,322,000	16,658,000	20,950,000	21,600,000	92,899,534
Parks and Nature Operating Fund	1,015,490	430,000	705,000	20,000	-	2,170,490
Fund Balance - Capital Reserve	620,000	-	-	-	-	620,000
Fund Balance - Willamette Falls Capital Subfund	10,000,000	-	-	-	-	10,000,000
<b>PARKS &amp; NATURE DEPARTMENT TOTAL:</b>	<b>\$30,755,024</b>	<b>\$18,045,658</b>	<b>\$17,363,000</b>	<b>\$20,970,000</b>	<b>\$21,600,000</b>	<b>\$108,733,682</b>

## Parks and Nature

---

Parks and Nature capital projects include the acquisition of natural areas, improvements at Metro regional parks and the planning and development of new facilities for the parks system.

### OVERVIEW OF PROJECTS

Parks and Nature will fund around 28 projects in FY 2022-23 through FY 2026-27, some of which are spread between multiple funding sources.

#### Parks and Nature Operating Fund

The Parks and Nature Operating fund includes the voter-approved Parks and Natural Areas Local Option Levy. The levy is the funding source for the projects budgeted in this fund. The FY 2022-23 projects for the Operating Fund includes a variety of projects dedicated to restoring natural areas and improving space at regional parks.

#### Natural Areas Bond

The Natural Areas Bond fund includes funding from the 2006 Natural Areas Bond measure. In FY 2022-23, the Natural Areas Bond funded projects will include work on the Columbia Boulevard Bridge Crossing and Marine Drive Trail.

#### Parks and Nature Bond

The Parks and Nature bond was approved by voters in November 2019. The Parks and Nature Bond funded projects budgeted in the FY 2022-23 Capital Improvement Plan include major infrastructure and improvement work at existing Metro parks, cemeteries, and natural areas, land acquisition, and ADA improvements across the Metro parks and natural areas portfolio.

#### Regional Parks Capital

Regional Parks Capital includes one project for the planning of a new trail and overlook at the old St. Johns landfill site that is being restored as a natural area in addition to a well replacement at the Glendoveer facility.

#### Willamette Falls Capital Fund

Construction spending is planned on the Willamette Falls Riverwalk in FY 2022-23 but the department is still doing significant community engagement to define the scope of the project.

### PROJECT FUNDING

Around \$19.1 million in projects in FY 2022-23 are funded by General Obligation bond proceeds for Natural Areas, approved by voters in 2006 and 2019. The Parks and Natural Areas Local Option Levy, periodic grants, and reserves provide funding for restoration, improvements and increased public access at Metro's regional parks and natural areas. The Willamette Falls Riverwalk also receives funding from Oregon Lottery and non-Metro jurisdictions involved in the project. Parks projects are commonly funded by multiple sources.

### OPERATIONAL IMPACTS

Operating costs include a component for renewal and replacement when appropriate and the expected operating costs of the new parks or facilities.

Metro's Visitor Venues include Oregon Convention Center, Portland's Centers for the Arts, Expo Center and the Oregon Zoo. Consolidated in July 2010 to enhance collaboration on operational issues, the team actively works toward a common mission of maintaining world-class gathering and entertainment spaces.

# Oregon Convention Center

## Total Project Summary by Year

Department: OCC		ID	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	Total
CONVENTION CENTER OPERATING FUND								
Tower/Crown Glazing	8R222	\$1,650,000	\$0	\$0	\$0	\$0	\$1,650,000	
Food & Beverage Programming: Planning & Design	OCCTBD87	300,000	1,950,000	-	-	-	2,250,000	
ADA Assessment and Improvements	8N086	140,000	-	-	-	-	140,000	
Performance Stage Stair Units	OCCTBD103	125,000	-	-	-	-	125,000	
OCC - Integrated Door Access Controls	OCC18	40,000	725,000	-	-	-	765,000	
Waterproofing: Loading Dock	OCCTBD89	-	775,000	-	-	-	775,000	
IT Equipment Investment	OCCTBD102	-	150,000	-	150,000	-	300,000	
Prefunction A and C Restroom Renovations	8R246	-	65,000	3,000,000	-	-	3,065,000	
OCC - AV Audio System Upgrade	OCCTBD42	-	-	375,000	-	-	375,000	
Vertical Transportation: Elevator Modernizations	8R207	-	-	350,000	350,000	350,000	1,050,000	
OCC - Website Design/Facility Rebranding	8R085	-	-	175,000		-	175,000	
Audio Visual Equipment Investment	OCCTBD101	-	-	150,000		150,000	300,000	
Articulating Boom Replacement	OCCTBD99	-	-	150,000		-	150,000	
VIP B Renovation	8R245	-	-	120,000	1,300,000	-	1,420,000	
OCC Cooling System phase II	8R188B	-	-	50,000	4,000,000	-	4,050,000	
Waterproofing: Rain Garden	8R223C	-	-	40,000	950,000	-	990,000	
Staff Support Area Programming: Guest Services	8R224B	-	-	-	230,000	1,200,000	1,430,000	
ABC Meeting Room Renovation Design & Project	OCCTBD100	-	-	-	-	1,200,000	1,200,000	
Vertical Transportation: Escalator Modernizations	OCCTBD97	-	-	-	-	100,000	100,000	
TOTAL OCC - CONVENTION CENTER OPERATING FUND		\$2,255,000	\$3,665,000	\$4,410,000	\$6,980,000	\$3,000,000	\$20,310,000	
TOTAL OCC (19 Projects)		\$2,255,000	\$3,665,000	\$4,410,000	\$6,980,000	\$3,000,000	\$20,310,000	

## Major Funding Sources

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	Total
Fund Balance - Renewal & Replacement	\$1,955,000	\$1,715,000	\$2,650,981	\$4,214,558	\$500,796	\$11,036,335
TLT Pooled Capital	-	-	1,759,019	2,765,442	2,499,204	7,023,665
Other Contributions	300,000	1,950,000	-	-	-	2,250,000
<b>OCC DEPARTMENT TOTAL:</b>	<b>\$2,255,000</b>	<b>\$3,665,000</b>	<b>\$4,410,000</b>	<b>\$6,980,000</b>	<b>\$3,000,000</b>	<b>\$20,310,000</b>

OCC is owned by Metro, managed by MERC, and is home to regional and national conventions and trade shows.

## OVERVIEW OF PROJECTS

The FY 2022-23 through FY 2026-27 OCC capital budget contains 19 projects, primarily for renewal and replacement projects, at a total cost over the five year horizon of \$20.3 million. Capital projects in FY 2022-23 were reduced to only near-term critical building repair work, ADA related projects, and projects with external funding sources.

## PROJECT FUNDING

OCC's project funding in this five-year plan comes primarily from transient lodging tax collections, though long term COVID-19 pandemic impacts on transient lodging taxes may result in charges to the capital plan in future years. For FY 2022-23, project funding comes from available operating fund balance and capital contributions from Food & Beverage partner Levy.



## Total Project Summary by Year

Department: PCPA	ID	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
ASCH sewer line replacement	8R254	\$950,000	\$-	\$-	\$-	\$-	\$950,000
Keller Grid Engineering and Remediation	P5TBD112	250,000	-	-	-	-	250,000
P5 ASCH Broadway and Park Marquees	8R220	220,000	-	-	-	-	220,000
AHH FOH Elevators	P5TBD111	200,000	200,000	300,000	-	-	700,000
P5 - F&B Renewal and Replacement	P5TBD109	100,000	100,000	100,000	100,000	100,000	500,000
All Venues Theater Fall Protection	P5TBD113	100,000	50,000	50,000	-	-	200,000
Schnitzer Acoustical Enhancements	8R092	100,000	-	-	-	-	100,000
Clear-Com Headset Upgrade	8N095	100,000	-	-	-	-	100,000
P5 ASCH Roof Drains	8R215	50,000	300,000	2,600,000	-	-	2,950,000
Wireless Communications Upgrade	P5TBD108	-	400,000	-	-	-	400,000
<b>TOTAL PCPA - PORTLAND'S CENTERS FOR THE ARTS FUND</b>		<b>\$2,070,000</b>	<b>\$1,050,000</b>	<b>\$3,050,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$6,370,000</b>
<b>TOTAL PCPA (10 Projects)</b>		<b>\$2,070,000</b>	<b>\$1,050,000</b>	<b>\$3,050,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$6,370,000</b>

## Major Funding Sources

	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
Fund Balance - Renewal & Replacement	\$1,970,000	\$950,000	\$2,950,000	\$	\$	<b>\$5,870,000</b>
Other Contributions	100,000	100,000	100,000	100,000	100,000	<b>500,000</b>
<b>PCPA DEPARTMENT TOTAL:</b>	<b>\$2,070,000</b>	<b>\$1,050,000</b>	<b>\$3,050,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$6,370,000</b>

Portland's facilities are owned by the City of Portland and managed by MERC through an intergovernmental agreement between Metro and the City of Portland. Portland's provides world class entertainment spaces for residents and visitors in three buildings:

- Antoinette Hatfield Hall, containing Dolores Winningstad Theatre, Newmark Theatre and Brunish Hall
- Arlene Schnitzer Concert Hall
- Keller Auditorium

## OVERVIEW OF PROJECTS

The FY 2022-23 through FY 2026-27 Portland's capital budget contains 10 projects, with total project costs over five years of \$6.4 million. Capital projects in FY 2022-23 are focused primarily on addressing life-safety issues at the theaters, as well as a large sewer line replacement project at Arlene Schnitzer Concert Hall.

## PROJECT FUNDING

Portland's project funding in this five-year plan comes primarily from fund balance, and the long term COVID-19 pandemic impacts on fund balance may result in changes to the capital plan in future years. Resources from the City of Portland to fund the Schnitzer sewer line replacement project are anticipated but not assumed in the FY 2022-23 budget, pending final negotiations. Food & Beverage related projects are funded by Levy capital contributions totaling \$500,000.

# Portland Expo Center

## Total Project Summary by Year

Department: EXPO	ID	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	Total
<b>EXPO FUND</b>							
Expo - F&B Facility Renewal and Replacement	EXTBD64	\$250,000	\$250,000	\$0	\$0	\$0	\$500,000
Metro Outfalls Decommissioning	EXTBD70	100,000	300,000	-	-	-	400,000
A/B/C Electrical Review	EXTBD67	100,000	-	-	-	-	100,000
Expo - Hall D&E HVAC	EXTBD60	-	400,000	400,000	425,000	425,000	1,650,000
Expo - Lower Parking Lot: Lighting	8N072	-	275,000	200,000	-	-	475,000
Expo - UP2 North Walkway Cover	EXTBD22	-	200000	300000	-	-	500,000
Expo - Hall C Roof Recoat	8R227	-	165,000	-	-	-	165,000
Expo - Lower Parking Lot: Grading	8N072a	-	150,000	150,000	400,000	-	700,000
Expo - Halls D&E Interior Improvements	EXTBD62	-	-	250,000	-	-	250,000
Electrical Generator Enhancement	EXTBD69	-	-	250,000	-	-	250,000
Expo Hall E Flat Roof	8R234	-	-	165,000	-	-	165,000
Reseal Hall D/E Flooring	EXTBD66	-	-	-	400,000	400,000	800,000
Expo - Facility Wide Overhead Door improvements	EXTBD28	-	-	-	225,000	-	225,000
<b>TOTAL EXPO - EXPO FUND</b>		<b>\$450,000</b>	<b>\$1,740,000</b>	<b>\$1,715,000</b>	<b>\$1,450,000</b>	<b>\$825,000</b>	<b>\$6,180,000</b>
<b>TOTAL EXPO (13 Projects)</b>		<b>\$450,000</b>	<b>\$1,740,000</b>	<b>\$1,715,000</b>	<b>\$1,450,000</b>	<b>\$825,000</b>	<b>\$6,180,000</b>

## Major Funding Sources

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	Total
General Fund	\$200,000	\$300,000	\$	\$	\$	\$500,000
Fund Balance - Renewal & Replacement	-	1,190,000	1,404,585	961,981	383,964	3,940,530
TLT Pooled Capital	-	-	310,415	488,019	441,036	1,239,470
Other Contributions	250,000	250,000	-	-	-	500,000
<b>EXPO DEPARTMENT TOTAL:</b>	<b>\$450,000</b>	<b>\$1,740,000</b>	<b>\$1,715,000</b>	<b>\$1,450,000</b>	<b>\$825,000</b>	<b>\$6,180,000</b>

Expo is owned by Metro and managed by the MERC. Expo is Oregon's largest multi- purpose facility. The 53-acre campus boasts five spacious exhibit halls totaling more than 333,000 square feet and ten varied meeting rooms.

## OVERVIEW OF PROJECTS

The FY 2022-23 through FY 2026-27 Expo capital budget contains 13 projects for a total budget of \$6.18 million. Capital projects in FY 2021-22 were reduced to life-safety projects and projects with external funding only.

## PROJECT FUNDING

Expo's project funding in this five-year plan comes primarily from transient lodging tax collections, though long term COVID-19 pandemic impacts on transient lodging taxes may result in changes to the capital plan in future years. FY 2022-23 capital projects are supported by one-time General Fund resources and capital contribution from Food & Beverage partner Levy.

## Total Project Summary by Year

Department: OREGON ZOO	ID	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	Total
<b>OREGON ZOO CAPITAL PROJECTS SUB-FUND</b>							
Condor Conserv Improvement	ZOOTBD23-7	\$500,000	\$1,500,000	\$-	\$-	\$-	\$2,000,000
Animal Welfare: Black Bear Improvements	ZBE12	350,000	-	-	-	-	\$350,000
Animal Area Cameras	ZOO78	110,000	110,000	-	-	-	220,000
<b>TOTAL ZOO - OREGON ZOO CAPITAL PROJECTS SUB-FUND</b>		<b>\$960,000</b>	<b>\$1,610,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,570,000</b>
<b>OREGON ZOO RENEWAL AND REPLACEMENT SUB-FUND</b>							
Campus Planning and Land Use	ZOO132	\$1,000,000	\$300,000	\$	\$-	\$-	\$1,300,000
Boardwalk Resurface	ZOO142	1,000,000	-	-	-	-	1,000,000
F&B Improvements - Zoo	ZOOTBD22-3	600,000	837,000	838,000	-	-	2,275,000
R&R Roof Projects	ZRW500	300,000	-	-	-	-	300,000
Office/BOH Upgrades	ZOOTBD23-5	200,000	150,000	-	-	-	350,000
Zoo ADA Access	ZOO106	200,000	-	-	-	-	200,000
Point of Sale implementation	ZOOTBD23-6	200,000	-	-	-	-	200,000
R&R - Exterior Paint & Repair	ZRW600	150,000	-	-	-	-	150,000
WLL Mesh Replacement	ZOOTBD23-3	150,000	-	-	-	-	150,000
LSS-Africafe AHU-1 Replace	ZOOTBD23-2	100,000	-	-	-	-	100,000
Bobcat to Raccoon Conver	ZOOTBD23-4	100,000	-	-	-	-	100,000
Drupal 8 Refresh	I3008U-Zoo	-	150,000	-	-	-	150,000
<b>TOTAL ZOO - OREGON ZOO RENEWAL AND REPLACEMENT SUB-FUND</b>		<b>\$4,000,000</b>	<b>\$1,437,000</b>	<b>\$838,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,275,000</b>
<b>TOTAL OREGON ZOO (15 Projects)</b>		<b>\$4,960,000</b>	<b>\$3,047,000</b>	<b>\$838,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,845,000</b>

## Major Funding Sources

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	Total
Fund Balance - Capital Subfund	\$1,100,000	\$2,337,000	\$838,000	\$	\$	\$4,275,000
Fund Balance - Oregon Zoo Renewal & Replacement Subfund	3,205,000	600,000	-	-	-	3,805,000
Grant - Oregon Zoo Foundation	655,000	110,000	-	-	-	765,000
<b>OREGON ZOO DEPARTMENT TOTAL:</b>	<b>\$4,960,000</b>	<b>\$3,047,000</b>	<b>\$838,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,845,000</b>

The Oregon Zoo is owned and operated by Metro and attracts approximately 1.5 million in annual attendance. However, due to the continued impact of the COVID-19 pandemic that started in FY 2019-20, the Oregon Zoo has estimated attendance for FY 2021-22 to be about 1.2 million, about 80% of historical figures. The 64-acre campus has six major habitat areas: Great Northwest, Primate Forest, Elephant Lands, Pacific Shores/Polar Passage, Africa, and Discovery Zone.

## OVERVIEW OF PROJECTS

The FY 2022-23 through FY 2026-27 Oregon Zoo capital budget includes 14 identified CIP projects. 12 projects renewal and replacement, where 2 capital projects are funded by the Oregon Zoo Foundation and 1 capital project is funded by Levy Restaurants, the zoo's food partner in support of retail food and catering services. Projects are focused on the necessary campus improvements, planning and land use, which include animal habitats, building and surface repairs, and system needs.

## PROJECT FUNDING

For the FY 2022-23 CIP, fund balance reserves from the Oregon Zoo Capital Projects and Renewal and Replacement sub-funds will provide \$3.7 million, \$655,000 will be provided for by grants from the Oregon Zoo Foundation, and \$600,000 from Levy Restaurants as capital investment.



# Waste Prevention and Environmental Services

## Total Project Summary by Year

Department: WASTE PREVENTION AND ENVIRONMENTAL SERVICES							
	ID	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	Total
<b>SOLID WASTE GENERAL ACCOUNT</b>							
MSS Office Renovations (2 stories)	SMS006	\$2,000,000	\$-	\$-	\$-	\$-	\$2,000,000
MCS Covered Storage HHW	SWTBD27	200,000	-	-	-	-	200,000
MSS Data Retrieval System (asbestos removal)	SWTBD39	62,500	-	-	-	-	62,500
MCS Data Retrieval System (asbestos removal)	SWTBD40	62,500	-	-	-	-	62,500
New Facility Design (NEW SOUTH)	SWTBD18	-	500,000	1,500,000	3,000,000	4,000,000	9,000,000
New Facility 01 Construction (NEW SOUTH)	SWTBD19	-	-	-	500,000	2,000,000	2,500,000
MCS Bay 4 Improvements for Organics	SMC011	3,000,000	-	-	-	-	3,000,000
New Facility Design (NEW WEST)	SWTBD41	-	200,000	1,500,000	4,000,000	3,500,000	9,200,000
New Facility 02 Construction (NEW WEST)	SWTBD32	-	-	-	500,000	2,000,000	2,500,000
MSS Emergency Generator	SWTBD37	75,000	300,000	-	-	-	375,000
MCS - Fleet to Operate station	SWTBD38	-	6,000,000	2,000,000	-	-	8,000,000
WPES Integrated Garbage & Recycling Data System (SWIS)	SWS004	300,000	400,000	500,000	-	-	1,200,000
NEW SOUTH Due Diligence - Land Acquisition	SWTBD08	-	500,000	-	-	-	500,000
MCS MSS S2 key card entry	SWTBD69	225,000	100,000	-	-	-	325,000
MCS MSS POS system upgrade plus hardware	SWTBD46	500,000	750,000	-	-	-	1,250,000
MCS MSS new RFID system	SWTBD47	125,000	125,000	-	-	-	250,000
MCS shredder	SWTBD51	-	650,000	-	-	-	650,000
MCS EV goat + infrastructure	SWTBD52	300,000	-	-	-	-	300,000
MSS EV Goat + infrastructure	SWTBD53	-	300,000	-	-	-	300,000
MCS maintenance shop enclosure	SWTBD58	45,000	350,000	-	-	-	395,000
MSS small compactor	SWTBD59	50,000	1,500,000	-	-	-	1,550,000
MSS covered storage	SWTBD61	45,000	105,000	-	-	-	150,000
MCS HHW extend awning to north	SWTBD62	50,000	275,000	-	-	-	325,000
Cornelius pole barn	SWTBD63	-	200,000	300,000	-	-	500,000
MCS dust mitigation (Bay 2)	SWTBD64	225,000	-	-	-	-	225,000
<b>TOTAL WPES - SOLID WASTE GENERAL ACCOUNT</b>		<b>\$7,265,000</b>	<b>\$12,255,000</b>	<b>\$5,800,000</b>	<b>\$8,000,000</b>	<b>\$11,500,000</b>	<b>\$44,820,000</b>
<b>SOLID WASTE OPERATING ACCOUNT</b>							
MCS Annual Concrete Repair	77125	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$600,000
MSS Annual Concrete Maintenance	77124	100,000	100,000	100,000	100,000	100,000	500,000
<b>TOTAL WPES - SOLID WASTE OPERATING ACCOUNT</b>		<b>\$220,000</b>	<b>\$220,000</b>	<b>\$220,000</b>	<b>\$220,000</b>	<b>\$220,000</b>	<b>\$1,100,000</b>
<b>SOLID WASTE RENEWAL AND REPLACEMENT</b>							
Concrete removal and installation - MCS	SMC008	\$250,000	-	-	-	-	\$250,000
MSS ADA Facility Improvements	SWTBD33	100,000	-	-	-	-	100,000
MCS ADA Facility Improvements	SWTBD35	100,000	-	-	-	-	100,000
MSS Transfer Scale Replacement	SMS008	840,000	-	-	-	-	840,000
WPES Fleet: Solid Waste	700015	-	84,000	27,000	100,000	-	211,000
MSS Bays - 1&2 Ventilations System	76836	100,000	-	-	-	-	100,000
MCS Clarus Improvements	SWTBD42	150,000	-	-	-	-	150,000
MSS Refresh lobby public restrooms	SWTBD44	45,000	155,000	-	-	-	200,000
MCS Exhaust fan replacement	SWTBD49	35,000	200,000	-	-	-	235,000
MSS Exhaust fan replacement	SWTBD50	35,000	200,000	-	-	-	235,000
MCS MSS modernize HVAC all buildings	SWTBD54	125,000	-	-	-	-	125,000
MCS HHW widen pesticide, oxidizer bay doors	SWTBD56	150,000	-	-	-	-	150,000
MCS Bay 2 concrete (end)	SWTBD57	-	350,000	-	-	-	350,000
MSS remove sort line	SWTBD60	50,000	500,000	-	-	-	550,000
MCS Recology office reno	SWTBD65	65,000	320,000	-	-	-	385,000
MCS Fire suppression upgrade	SWTBD66	100,000	-	-	-	-	100,000
SJL bridge replacement	SWTBD67	250,000	250,000	-	-	-	500,000
<b>TOTAL WPES - SOLID WASTE RENEWAL AND REPLACEMENT</b>		<b>\$2,395,000</b>	<b>\$2,059,000</b>	<b>\$27,000</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$4,581,000</b>
<b>TOTAL WASTE PREVENTION AND ENVIRONMENTAL SERVICES (44 Projects)</b>		<b>\$9,880,000</b>	<b>\$14,534,000</b>	<b>\$6,047,000</b>	<b>\$8,320,000</b>	<b>\$11,720,000</b>	<b>\$50,501,000</b>

# Waste Prevention and Environmental Services

Major Funding Sources						
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	Total
Fund Balance - Solid Waste Operating Account	\$220,000	\$220,000	\$220,000	\$220,000	\$220,000	\$1,100,000
Fund Balance - SW Renewal & Replacement	7,265,000	12,255,000	5,800,000	8,000,000	11,500,000	44,820,000
Fund Balance - Solid Waste General Account	2,395,000	2,059,000	27,000	100,000	-	4,581,000
<b>WASTE PREVENTION AND ENVIRONMENTAL SERVICES</b>						
<b>DEPARTMENT TOTAL:</b>	<b>\$9,880,000</b>	<b>\$14,534,000</b>	<b>\$6,047,000</b>	<b>\$8,320,000</b>	<b>\$11,720,000</b>	<b>\$50,501,000</b>

## Waste Prevention and Environmental Services

---

Waste Prevention and Environmental Services capital projects include land acquisition, major improvements at Metro Central Station for organics processing, data system updates, and various other large R&R projects and improvements at the Solid Waste Facilities.

### OVERVIEW OF PROJECTS

Waste Prevention and Environmental Services will fund 44 projects in FY 2022-23 through FY 2026-27.

#### Solid Waste Revenue Fund

All projects for the Solid Waste Operating program fall into two categories:

##### General Capital and Operating Funds

Projects financed through the Solid Waste General Capital sub-fund are typically new capital assets designed to increase the efficiency and effectiveness of Metro's two transfer stations. The current five-year plan includes General Capital projects for office building construction at South Station, upgrades for organics processing at Central Station, design and construction of new facilities, investments in the point of sale system and large equipment purchases.

##### Renewal and Replacement Sub-Fund

Projects financed through the Renewal and Replacement sub-fund are replacements of equipment and rehabilitation of facilities necessary to realize the optimal lifespan of capital components. The program regularly contracts with an engineering firm to assess the condition of equipment and facilities and calculate annual contribution amounts to the Renewal and Replacement Account. The latest study was performed in FY 2011-12 in conjunction with a Metro-wide renewal and replacement study. The largest projects in the current five-year plan include concrete removal and installation, removal of a sort-line at Metro Central, and transfer scale replacement at Metro South.

### PROJECT FUNDING

Primary financing for Solid Waste projects derives from reserves established for that purpose.





Debt summary .....	G-2
Outstanding debt issues .....	G-4
Debt ratios.....	G-6
Debt limitation comparison .....	G-6
Debt service payments .....	G-8

## **Debt Schedules**

Oregon Convention Hotel Project, Series 2017 .....	G-9
Affordable Housing, Series 2019 .....	G-10
Natural Areas Program, 2012 Series A .....	G-11
Natural Areas Program, Series 2018 .....	G-12
Natural Areas Program, Series 2020 A .....	G-13
Natural Areas Program, Series 2020 B .....	G-14
Oregon Zoo Infrastructure and Animal Welfare, 2012 Series A .....	G-15
Oregon Zoo Infrastructure and Animal Welfare, 2018 Series.....	G-16
Full Faith and Credit Refunding Bonds, 2013 Series .....	G-17
Full Faith and Credit Refunding Bonds, 2016 Series .....	G-18
Full Faith and Credit Bonds, 2018 Series.....	G-19
Full Faith and Credit Bonds, 2021 Series.....	G-20
Limited Tax Pension Obligation Bonds, 2005 Series .....	G-21

## Debt summary

---

Metro uses long and short-term debt to finance capital projects and some capital equipment. The following pages provide a summary of Metro's overall debt level as well as an explanation of Metro's outstanding debt by type and issue.

Metro's current bond issuances have been assigned extremely favorable bond ratings from one or both major credit ratings agencies, confirming Metro's strong financial practices. Standard and Poor's has consistently assigned and affirmed Metro's AAA long-term rating on full faith and credit obligations (FFCO) and general obligation (GO) bond issues. Moody's Investor Services has assigned either Aaa or Aa3 designations to Metro's GO bonds, Limited Tax Pension Obligation bonds, and Dedicated Tax Revenue bonds. The value of these high grade ratings results in favorable interest rates and, in some cases, high yield premiums. Our most recent review was performed in April 2020 by Standard and Poor's and Moody's and the AAA and Aaa ratings were affirmed.

### SUMMARY OF OVERALL DEBT

The graphs and charts on the following pages provide important information about Metro's issuances:

- **Outstanding Debt Issues table**- provides a table of Metro's current debt issuances including: original issuance amount and date of issuance, principal amount outstanding along with final maturity date, and the funding source for the annual payments
- **Comparison of Assessed Value to Real Market Value table**- Metro's General Obligation bonds are paid through property tax assessments (based on Assessed Value). This table shows a history of real market value and assessed value.
- **Debt Ratios tables**- presents Metro's level of outstanding debt on a per capita basis and as compared to the estimated real market value of the Metro region.
- **Metro Debt Limitation Comparison**- Oregon Law limits the amount of General Obligation indebtedness that Metro can have to 10 percent of the real market value of all taxable property within the district. This table shows a comparison of Metro's outstanding general obligation bonds to the statutory debt limit. Metro's general obligation debt is 0.22 percent of real market value.
- **Outstanding Debt by Fiscal Year chart**- provides a visual representation of historical (3 year look-back) and 10 future years of outstanding debt. The graph also indicates the amount of debt outstanding as a percentage of both real market value and assessed value.
- **Debt Service Payments by Fiscal Year chart**- provides a visual representation of historical (3 year look-back) and 10 future years of debt payments (principal and interest). The graph also charts the cost of General Obligation debt per \$1,000 of Assessed Value, which drives property tax assessment calculations.
- **Summary of Debt Service Payments**- presents a summary table of principal and interest payments for FY 2022-23.
- **Debt Schedules**- show detailed information about each issuances including a description of the debt, the original issuance amount and interest rate, the principal amount outstanding, and a schedule of all future debt payments.

Metro has a relatively low level of outstanding debt. As of July 1, 2022, Metro had General Obligation Bonds, Full Faith and Credit Bonds, Pension Bonds, and Dedicated Tax Revenue Bond issuances outstanding, totaling \$945,835,000. Periodically Metro will refund bond issues to take advantage of lower interest rates. Metro currently has two refunding bond issues outstanding.

### General Obligation Debt: \$855,890,000 outstanding

Metro's Charter and Oregon state law require Metro to obtain voter approval prior to issuing any general obligation bonds. There are four voter-approved issuances that have outstanding debt:

1. \$41.5 million is outstanding on the Natural Areas measure approved by voters in 2006 for \$227.4 million. Two issues under this measure are outstanding: Natural Areas 2012A series and 2018 series, both maturing in 2026;
2. \$36.4 million remains on the \$125 million 2008 measure for Oregon Zoo infrastructure and projects related to animal welfare. There have been five total issuances, two of which remain outstanding: Oregon Zoo Infrastructure 2012A and 2018 series, both maturing in 2028;
3. \$610 million is outstanding for Affordable Housing approved by voters in 2018 and issued in a single issuance for \$652.8 million in May 2019;

4. In 2019 voters approved \$475 million for Natural Areas. \$200 million in bonds were issued in April 2020 under this measure: Series 2020A (Tax-Exempt) for \$110 million, maturing in 2040; and Series 2020B (Federally Taxable) for \$90 million, maturing in 2030. \$110 million is outstanding on the Tax-Exempt bonds, and \$58 million remains on the Federally Taxable bonds.

### **Full Faith and Credit Bonds: \$29,530,000 outstanding**

The full faith and credit bonds are backed by a broader pledge of Metro revenues, including property taxes used to support operations and excise taxes levied on users of certain Metro services. The prior funding sources will continue to be used to pay debt service on the full faith and credit bonds, but the additional backing from other Metro revenues provides greater security for bondholders. Metro has four outstanding issuances, including two that have been refunded to obtain a more favorable interest rate.

1. In 2013, Metro issued bonds to refund a portion of previously issued obligations for Metro Regional Center (MRC) acquisition and construction. Metro received a net present value savings of 10.1 percent due to the refunding. Assessments are made by Metro departments occupying Metro's headquarters building to pay for the debt service. The outstanding obligation is \$1.4 million, maturing in August 2022.
2. In 2016, Metro issued bonds to refund outstanding loans that were used to finance the construction of a new building to replace existing Hall D at Expo. Metro received a net present value savings of 14.7 percent. The loan is paid from Expo revenues. \$2.9 million remains on the outstanding bonds which mature in 2024.
3. In 2018 Metro issued a Council-authorized full faith and credit bond for \$13.3 million, maturing in 2033. This bond is used to fund renovation projects and necessary upgrades and repairs to the Metro Regional Center building. The debt service payments are paid by General Fund revenues, including assessments on various Metro departments based on their shared use of the facilities.
4. In May 2020, voter's approved measure 26-210 to provide for supportive housing services to prevent and reduce homelessness in the Portland region. The services are being financed through a combination of a personal income tax on high income earners and a business profits tax on businesses with income over \$5 million. Metro issued short-term debt financing of \$27.5 million in February 2021 to allow flexibility in operating the program during FY 2021-22 and FY 2022-23. The outstanding obligation is \$12 million, maturing in 2023.

### **Pension Obligation Bonds: \$12,535,000 outstanding**

In fall 2005 Metro joined with a pool of other local governments in the State of Oregon to issue limited tax pension obligation bonds to fund its share of the Oregon Public Employees Retirement System unfunded actuarial liability. Metro's share of the total principal will be repaid over a period of 22 years through assessments on operating units in exchange for a lower pension cost. The bonds mature in 2028.

### **Dedicated Tax Revenue Bonds: \$47,880,000 outstanding**

Metro negotiated with a developer to construct a 600-room hotel adjacent to the Oregon Convention Center. The hotel opened to the public in December 2019. Approximately \$47.8 million remains on the bonds, which were issued in August 2017 and are backed by the site specific transient lodging tax revenue. The bonds mature in 2047.

### **PLANNED DEBT**

Metro does not have any current plans to issue additional debt during FY 2022-23.

## Debt summary

### Outstanding debt issues

	Original Amount	Original Issue Date	Principal Outstanding	Final Maturity	Source of Payment
<b>GENERAL OBLIGATION BONDS</b>					
General Obligation Bonds					
Natural Areas 2012A Series	\$75,000,000	5/23/2012	\$32,675,000	6/1/2026	Property Taxes
Natural Areas 2018 Series	28,105,000	5/15/2018	8,830,000	6/1/2026	Property Taxes
Natural Areas, 2020A Series	110,000,000	4/30/2020	110,000,000	6/1/2040	Property Taxes
Natural Areas, 2020B Series	90,000,000	4/30/2020	58,055,000	6/1/2030	Property Taxes
Oregon Zoo Infrastructure 2012A Series	65,000,000	5/23/2012	29,725,000	6/1/2028	Property Taxes
Oregon Zoo Infrastructure 2018 Series	10,000,000	5/15/2018	6,680,000	6/1/2028	Property Taxes
Affordable Housing 2019 Series	652,800,000	5/15/2019	609,925,000	6/1/2039	Property Taxes
<b>TOTAL GENERAL OBLIGATION BONDS OUTSTANDING</b>			<b>\$855,890,000</b>		
<b>FULL FAITH AND CREDIT BONDS</b>					
Full Faith and Credit Refunding Bonds					
2013 Series	\$12,600,000	2/26/2013	\$1,370,000	8/1/2022	General Revenues
2016 Series	7,385,000	9/7/2016	2,920,000	12/1/2024	General Revenues
Full Faith and Credit					
2018 Series	13,290,000	5/24/2018	13,290,000	6/1/2033	General Revenues
2021 Series	27,500,000	2/9/2021	11,950,000	6/1/2023	General Revenues
<b>TOTAL FULL FAITH &amp; CREDIT BONDS OUTSTANDING</b>			<b>\$29,530,000</b>		
<b>PENSION OBLIGATION BONDS</b>					
Limited Tax Pension Obligation Bonds					
Series 2005	\$24,290,000	9/23/2005	\$12,535,000	6/1/2028	Department Assessments
<b>TOTAL PENSION OBLIGATION BONDS OUTSTANDING</b>			<b>\$12,535,000</b>		
<b>DEDICATED TAX REVENUE BONDS</b>					
Dedicated Tax Revenue Bonds					
Oregon Convention Center Hotel Project, Series 2017	\$52,260,000	8/8/2017	\$47,880,000	6/15/2047	Transient Lodging Taxes
<b>TOTAL DEDICATED TAX REVENUE BONDS OUTSTANDING</b>			<b>\$47,880,000</b>		
<b>GRAND TOTAL – METRO DEBT OUTSTANDING</b>			<b>\$945,835,000</b>		

## Comparison of assessed value to real market value

Year ending June 30,	Assessed Value	Change in Assessed Value	% Change in Assessed Value	Real Market Value	Change in Real Market Value	% Change in Real Market Value	Ratio Assessed Value to Real Market Value	M5: Loss due to Compression	% Change in Loss due to Compression
1998	66,711,834,456	-----	-----	87,320,546,481	-----	-----	76.4%	<b>Data not tracked prior to FY 2006-07</b>	
1999	71,935,532,500	5,223,698,044	7.8%	94,157,744,893	6,837,198,412	7.8%	76.4%		
2000	76,258,210,803	4,322,678,303	6.0%	105,147,450,817	10,989,705,924	11.7%	72.5%		
2001	81,009,866,113	4,751,655,310	6.2%	113,011,064,594	7,863,613,777	7.5%	71.7%		
2002	86,489,564,017	5,479,697,904	6.8%	123,050,948,638	10,039,884,044	8.9%	70.3%		
2003	89,837,920,089	3,348,356,072	3.9%	128,542,544,330	5,491,595,692	4.5%	69.9%		
2004	92,737,859,477	2,899,939,388	3.2%	138,455,070,187	9,912,525,857	7.7%	67.0%		
2005	96,486,155,140	3,748,295,663	4.0%	146,360,729,671	7,905,659,484	5.7%	65.9%		
2006	100,603,570,790	4,117,415,650	4.3%	156,692,361,468	10,331,631,797	7.1%	64.2%		
2007	105,614,559,121	5,010,988,331	5.0%	181,787,247,525	25,094,886,057	16.0%	58.1%	103,618	-----
2008	111,760,381,863	6,145,822,742	5.8%	207,455,843,980	25,668,596,455	14.1%	53.9%	106,945	3.2%
2009	116,514,323,505	4,753,941,642	4.3%	218,478,090,509	11,022,246,529	5.3%	53.3%	122,926	14.9%
2010	120,667,474,935	4,153,151,430	3.6%	208,123,520,973	(10,354,569,536)	(4.7%)	58.0%	135,553	10.3%
2011	124,354,465,812	3,686,990,877	3.1%	196,930,643,603	(11,192,877,370)	(5.4%)	63.1%	161,385	19.1%
2012	127,913,281,573	3,558,815,761	2.9%	184,726,291,224	(12,204,352,379)	(6.2%)	69.2%	223,065	38.2%
2013	130,835,372,208	2,922,090,635	2.3%	182,115,877,804	(2,610,413,420)	(1.4%)	71.8%	295,537	32.5%
(1) 2014	136,104,534,535	5,269,162,327	4.0%	191,403,168,645	9,287,290,841	5.1%	71.1%	3,155,397	967.7%
2015	142,461,651,630	6,357,117,095	4.7%	211,844,217,262	20,441,048,617	10.7%	67.2%	2,934,009	(7.0%)
2016	149,640,510,698	7,178,859,068	5.0%	232,729,794,715	20,885,577,453	9.9%	64.3%	2,387,817	(18.6%)
2017	155,925,555,797	6,285,045,099	4.2%	266,256,751,631	33,526,956,916	14.4%	58.6%	1,996,223	(16.4%)
2018	163,411,189,734	7,485,633,937	4.8%	299,124,101,408	32,867,349,777	12.3%	54.6%	1,892,780	(5.2%)
2019	169,417,906,145	6,006,716,411	3.7%	326,072,241,004	26,948,139,596	9.0%	52.0%	1,833,647	(3.1%)
2020	176,833,655,959	7,415,749,814	4.4%	336,012,820,952	9,940,579,948	3.0%	52.6%	1,981,711	8.1%
2021	184,791,690,713	7,958,034,754	4.5%	353,506,458,459	17,493,637,507	5.2%	52.3%	2,246,268	13.3%
2022	193,112,531,952	8,320,841,239	4.5%	376,897,140,782	23,390,682,323	6.6%	51.2%	2,322,365	3.4%
(2) 2023	200,837,033,230	7,724,501,278	4.0%	388,204,055,006	11,306,914,224	3.0%	51.7%	2,380,158	2.5%

(1) Dramatic increase in compression is due to first year of 5-year Natural Areas local option levy

(2) Estimate for FY2022-2023 budget.

## Debt summary

### Debt Ratios as of July 1, 2022

**FY2022-2023 Estimated Real Market Value**  
**2022 Estimated Population**

**\$388,204,055,006**  
**1,860,279**

	Debt Outstanding	Debt per Capita	Debt as % of Real Market Value
General Obligation Debt	\$855,890,000	\$460.09	0.22%
Full Faith and Credit Bonds	29,530,000	15.87	0.01%
Pension Obligation Bonds	12,535,000	6.74	0.00%
Dedicated Tax Revenue Debt	47,880,000	25.74	0.01%
<b>TOTAL METRO DEBT</b>	<b>\$945,835,000</b>	<b>\$508.44</b>	<b>0.24%</b>

### Debt Ratios as of June 30, 2023

**FY 2022-23 Estimated Real Market Value**  
**2022 Estimated Population**

**\$388,204,055,006**  
**1,860,279**

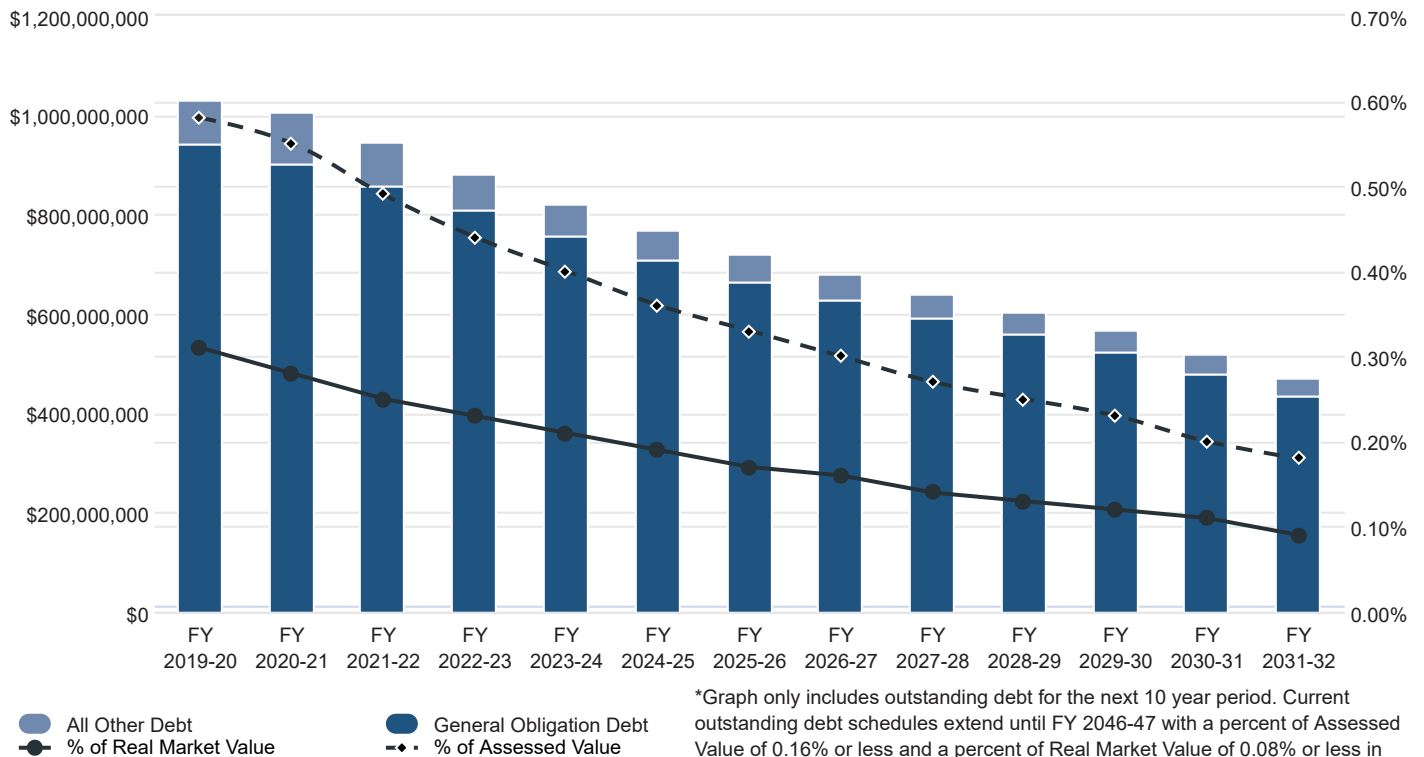
	Debt Outstanding	Debt per Capita	Debt as % of Real Market Value
General Obligation Debt	\$807,405,000	\$434.02	0.21%
Full Faith & Credit Bonds	15,260,000	8.20	0.00%
Pension Obligation Bonds	10,715,000	5.76	0.00%
Dedicated Tax Revenue Debt	46,875,000	25.20	0.01%
<b>TOTAL METRO DEBT</b>	<b>\$880,255,000</b>	<b>\$473.18</b>	<b>0.23%</b>

### Metro debt limitation comparison

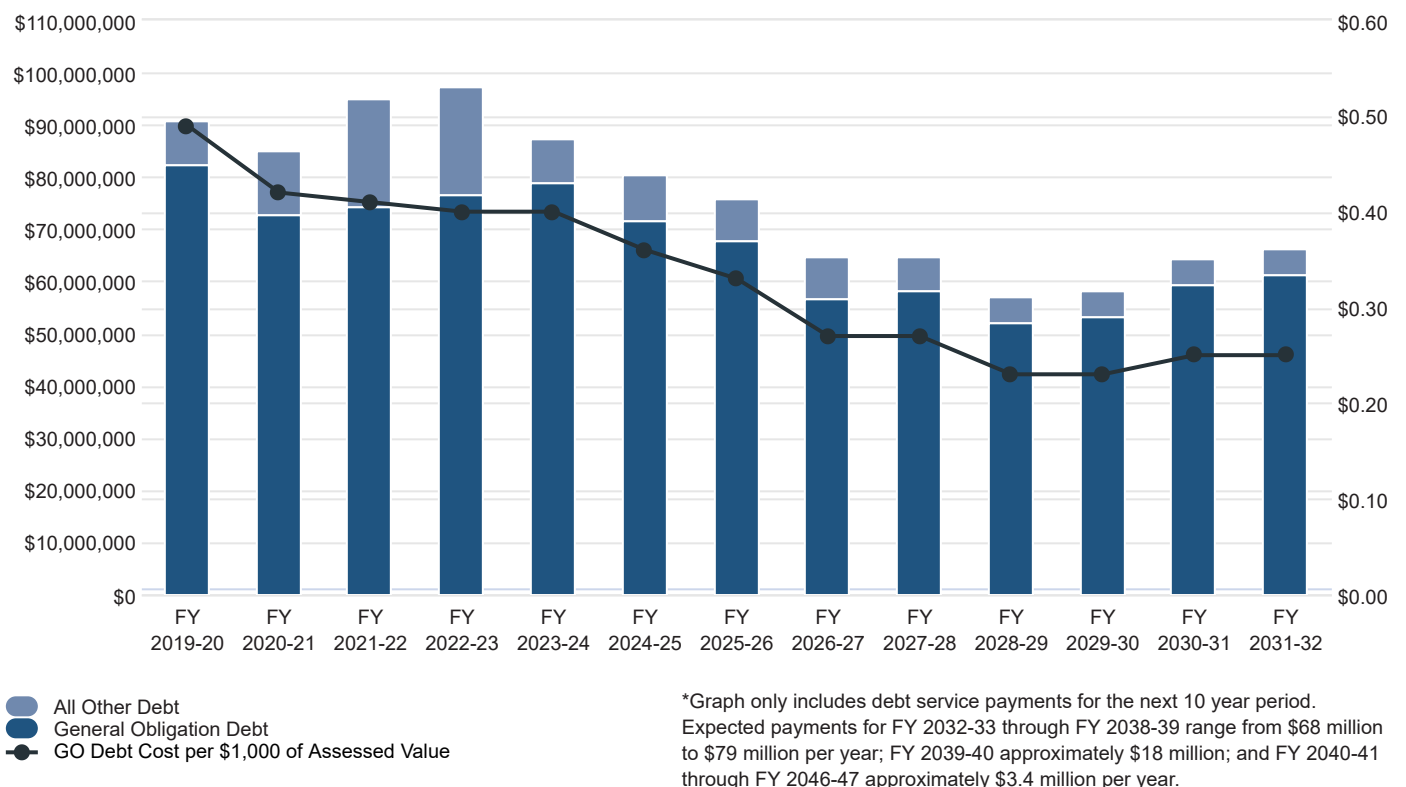
#### Statutory General Obligation Bond Limit – 10% of Real Market Value

FY 2022-23 Estimated Real Market Value	\$388,204,055,006
General Obligation Debt Limit Percentage	10%
Statutory General Obligation Bond Limit	\$38,820,405,501
Less General Obligation Debt Outstanding	\$855,890,000
General Obligation Bond Limit Remaining	\$37,964,515,501
Metro's General Obligation Debt Percentage	0.22%

## Outstanding Debt by Fiscal Year\*



## Debt Service Payments by Fiscal Year\*



## Debt summary

### FY 2022-23 Summary of debt service payments

	Principal	Interest	Fiscal Year Debt Service
General Obligation Bonds			
Natural Areas 2012A Series	\$6,840,000	\$1,538,200	\$8,378,200
Natural Areas 2018 Series	1,975,000	441,500	2,416,500
Natural Areas 2020A Series	-	3,526,179	3,526,179
Natural Areas 2020B Series	16,945,000	763,315	17,708,315
Oregon Zoo Infrastructure 2012A Series	4,000,000	1,288,075	5,288,075
Oregon Zoo Infrastructure 2018 Series	890,000	334,000	1,224,000
Affordable Housing 2019 Series	17,835,000	20,208,129	38,043,129
Full Faith and Credit Refunding Bonds			
2013 Series	1,370,000	15,070	1,385,070
2016 Series	950,000	75,875	1,025,875
Full Faith and Credit			
2018 Series	-	586,450	586,450
2021 Series	11,950,000	84,845	12,034,845
Limited Tax Pension Obligation Bonds, Series 2005	1,820,000	627,252	2,447,252
Revenue Bonds			
OCC Hotel Project, Series 2017	1,005,000	2,394,000	3,399,000
<b>TOTAL FY 2022-23 DEBT SERVICE PAYMENTS</b>	<b>\$65,580,000</b>	<b>\$31,882,890</b>	<b>\$97,462,890</b>



# Dedicated Tax Revenue Bond, Oregon Convention Hotel Project, Series 2017

Metro negotiated with a developer to construct a 600-room hotel adjacent to the Oregon Convention Center. The hotel opened in January 2022. In August 2017 Metro issued \$52.3 million in bonds to fund a \$60 million contribution to the project. The bonds are backed by site specific transient lodging tax revenue.

<b>Amount issued</b>	\$52,260,000
<b>Issue date</b>	August 8, 2017
<b>Original issue True Interest Rate (TIC)</b>	3.7393%
<b>Ratings as of date of issuance</b>	
<b>Moody's</b>	Aa3
<b>Principal outstanding balance as of July 1, 2022</b>	\$47,880,000

## Semi-annual debt service schedule

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service
12/15/22			1,197,000	1,197,000	
6/15/23	5.00%	1,005,000	1,197,000	2,202,000	3,399,000
12/15/23			1,171,875	1,171,875	
6/15/24	5.00%	1,055,000	1,171,875	2,226,875	3,398,750
12/15/24			1,145,500	1,145,500	
6/15/25	5.00%	1,105,000	1,145,500	2,250,500	3,396,000
12/15/25			1,117,875	1,117,875	
6/15/26	5.00%	1,160,000	1,117,875	2,277,875	3,395,750
12/15/26			1,088,875	1,088,875	
6/15/27	5.00%	1,220,000	1,088,875	2,308,875	3,397,750
12/15/27			1,058,375	1,058,375	
6/15/28	5.00%	1,280,000	1,058,375	2,338,375	3,396,750
12/15/28			1,026,375	1,026,375	
6/15/29	5.00%	1,345,000	1,026,375	2,371,375	3,397,750
12/15/29			992,750	992,750	
6/15/30	5.00%	1,410,000	992,750	2,402,750	3,395,500
12/15/30			957,500	957,500	
6/15/31	5.00%	1,485,000	957,500	2,442,500	3,400,000
12/15/31			920,375	920,375	
6/15/32	5.00%	1,555,000	920,375	2,475,375	3,395,750
12/15/32			881,500	881,500	
6/15/33	5.00%	1,635,000	881,500	2,516,500	3,398,000
12/15/33			840,625	840,625	
6/15/34	5.00%	1,715,000	840,625	2,555,625	3,396,250
12/15/34			797,750	797,750	
6/15/35	5.00%	1,800,000	797,750	2,597,750	3,395,500
12/15/35			752,750	752,750	
6/15/36	5.00%	1,895,000	752,750	2,647,750	3,400,500
12/15/36			705,375	705,375	
6/15/37	5.00%	1,985,000	705,375	2,690,375	3,395,750
12/15/37			655,750	655,750	
6/15/38	5.00%	2,085,000	655,750	2,740,750	3,396,500
12/15/38			603,625	603,625	
6/15/39	5.00%	2,190,000	603,625	2,793,625	3,397,250
12/15/39			548,875	548,875	
6/15/40	5.00%	2,300,000	548,875	2,848,875	3,397,750
12/15/40			491,375	491,375	
6/15/41	5.00%	2,415,000	491,375	2,906,375	3,397,750
12/15/41			431,000	431,000	
6/15/42	5.00%	2,535,000	431,000	2,966,000	3,397,000
12/15/42			367,625	367,625	
6/15/43	5.00%	2,660,000	367,625	3,027,625	3,395,250
12/15/43			301,125	301,125	
6/15/44	5.00%	2,795,000	301,125	3,096,125	3,397,250
12/15/44			231,250	231,250	
6/15/45	5.00%	2,935,000	231,250	3,166,250	3,397,500
12/15/45			157,875	157,875	
6/15/46	5.00%	3,080,000	157,875	3,237,875	3,395,750
12/15/46			80,875	80,875	
6/15/47	5.00%	3,235,000	80,875	3,315,875	3,396,750
<b>Total</b>		<b>\$47,880,000</b>	<b>\$37,047,750</b>	<b>\$84,927,750</b>	<b>\$84,927,750</b>

## General Obligation Bond, Affordable Housing, Series 2019

In November 2018 the region's voters approved the Affordable Housing Measure, a \$652.8 million general obligation bond measure that directed Metro to fund affordable housing for low-income families, seniors, veterans and people with disabilities. The bond creates affordable housing for an estimated 12,000 people in the greater Portland region. Metro issued the full amount authorized of \$652.8 million in May 2019.

<b>Amount issued</b>	\$652,800,000
<b>Issue date</b>	May 15, 2019
<b>Original issue True Interest Rate (TIC)</b>	3.3118%
<b>Ratings as of date of issuance</b>	
<b>Moody's</b>	Aaa
<b>Standard &amp; Poor's</b>	AAA
<b>Principal outstanding balance as of July 1, 2022</b>	\$609,925,000

### Semi-annual debt service schedule

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service
12/1/22			10,104,064	10,104,064	
6/1/23	3.50%	17,835,000	10,104,064	27,939,064	38,043,129
12/1/23			9,791,952	9,791,952	
6/1/24	3.50%	19,600,000	9,791,952	29,391,952	39,183,904
12/1/24			9,448,952	9,448,952	
6/1/25	3.50%	21,465,000	9,448,952	30,913,952	40,362,904
12/1/25			9,073,314	9,073,314	
6/1/26	3.25%	23,425,000	9,073,314	32,498,314	41,571,629
12/1/26			8,692,658	8,692,658	
6/1/27	3.25%	25,435,000	8,692,658	34,127,658	42,820,316
12/1/27			8,279,339	8,279,339	
6/1/28	3.25%	27,545,000	8,279,339	35,824,339	44,103,679
12/1/28			7,831,733	7,831,733	
6/1/29	3.00%	29,765,000	7,831,733	37,596,733	45,428,466
12/1/29			7,385,258	7,385,258	
6/1/30	3.00%	32,020,000	7,385,258	39,405,258	46,790,516
12/1/30			6,904,958	6,904,958	
6/1/31	3.10%	34,380,000	6,904,958	41,284,958	48,189,916
12/1/31			6,372,068	6,372,068	
6/1/32	3.13%	36,895,000	6,372,068	43,267,068	49,639,136
12/1/32			5,795,584	5,795,584	
6/1/33	3.20%	39,535,000	5,795,584	45,330,584	51,126,168
12/1/33			5,163,024	5,163,024	
6/1/34	3.25%	42,335,000	5,163,024	47,498,024	52,661,048
12/1/34			4,475,080	4,475,080	
6/1/35	3.30%	45,290,000	4,475,080	49,765,080	54,240,160
12/1/35			3,727,795	3,727,795	
6/1/36	3.40%	48,410,000	3,727,795	52,137,795	55,865,590
12/1/36			2,904,825	2,904,825	
6/1/37	3.50%	51,735,000	2,904,825	54,639,825	57,544,650
12/1/37			1,999,463	1,999,463	
6/1/38	3.50%	55,270,000	1,999,463	57,269,463	59,268,925
12/1/38			1,032,238	1,032,238	
6/1/39	3.50%	58,985,000	1,032,238	60,017,238	61,049,475
<b>Total</b>		<b>\$609,925,000</b>	<b>\$217,964,610</b>	<b>\$827,889,610</b>	<b>\$827,889,610</b>

## General Obligation Bonds, Natural Areas, 2012A Series

In November 2006 the region's voters approved Measure 26-80, a \$227.4 million bond measure that directed Metro to acquire natural areas, parks and streams to protect open spaces and water quality, enhance the region's network of trails, and provide greater access to nature. The first series of bonds for \$124,295,000 was issued April 3, 2007. The second series of \$75 million was issued in May 2012. The balance of the authorization was issued in May 2018.

<b>Amount issued</b>	\$75,000,000
<b>Issue date</b>	May 23, 2012
<b>Original issue True Interest Rate (TIC)</b>	2.2256%
<b>Ratings as of date of issuance</b>	
<b>Moody's</b>	Aaa
<b>Standard &amp; Poor's</b>	AAA
<b>Principal outstanding balance as of July 1, 2022</b>	\$32,675,000

### Semi-annual debt service schedule

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service
12/1/22			769,100	769,100	
6/1/23	5.00%	6,840,000	769,100	7,609,100	8,378,200
12/1/23			598,100	598,100	
6/1/24	5.00%	7,690,000	598,100	8,288,100	8,886,200
12/1/24			405,850	405,850	
6/1/25	5.00%	8,590,000	405,850	8,995,850	9,401,700
12/1/25			191,100	191,100	
6/1/26	4.00%	9,555,000	191,100	9,746,100	9,937,200
<b>Total</b>		<b>\$32,675,000</b>	<b>\$3,928,300</b>	<b>\$36,603,300</b>	<b>\$36,603,300</b>

## General Obligation Bonds, Natural Areas, Series 2018

In November 2006 the region's voters approved Measure 26-80, a \$227.4 million bond measure that directed Metro to acquire natural areas, parks and streams to protect open spaces and water quality, enhance the region's network of trails, and provide greater access to nature. The first series of bonds for \$124,295,000 was issued April 3, 2007. The second series of \$75 million was issued in May 2012. In May 2018, Metro issued the remaining balance of \$28.1 million, which is the final issuance of bonds authorized under the 2006 voter approved measure.

<b>Amount issued</b>	\$28,105,000
<b>Issue date</b>	May 15, 2018
<b>Original issue True Interest Rate (TIC)</b>	2.2530%
<b>Ratings as of date of issuance</b>	
<b>Standard &amp; Poor's</b>	AAA
<b>Principal outstanding balance as of July 1, 2022</b>	\$8,830,000

### Semi-annual debt service schedule

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service
12/1/22			220,750	220,750	
6/1/23	5.00%	1,975,000	220,750	2,195,750	2,416,500
12/1/23			171,375	171,375	
6/1/24	5.00%	2,125,000	171,375	2,296,375	2,467,750
12/1/24			118,250	118,250	
6/1/25	5.00%	2,280,000	118,250	2,398,250	2,516,500
12/1/25			61,250	61,250	
6/1/26	5.00%	2,450,000	61,250	2,511,250	2,572,500
<b>Total</b>		<b>\$8,830,000</b>	<b>\$1,143,250</b>	<b>\$9,973,250</b>	<b>\$9,973,250</b>

## General Obligation Bonds, Natural Areas, Series 2020A

In November 2019 the region's voters approved Measure 26-203, a \$475 million bond measure for protecting clean water for people, fish and wildlife; improving habitat for native fish and wildlife; protecting and restoring culturally significant native plant communities; and improving access to parks and nature. The first series of bonds was issued in April 2020 in two series: 2020A (Tax-Exempt) for \$110 million and 2020B (Federally Taxable) for \$90 million.

<b>Amount issued</b>	\$110,000,000
<b>Issue date</b>	April 30, 2020
<b>Original issue True Interest Rate (TIC)</b>	2.3896%
<b>Ratings as of date of issuance</b>	
<b>Moody's</b>	Aaa
<b>Standard &amp; Poor's</b>	AAA
<b>Principal outstanding balance as of July 1, 2022</b>	\$110,000,000

### Semi-annual debt service schedule

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service
12/1/22			1,763,089	1,763,089	
6/1/23			1,763,089	1,763,089	3,526,179
12/1/23			1,763,089	1,763,089	
6/1/24			1,763,089	1,763,089	3,526,179
12/1/24			1,763,089	1,763,089	
6/1/25			1,763,089	1,763,089	3,526,179
12/1/25			1,763,089	1,763,089	
6/1/26			1,763,089	1,763,089	3,526,179
12/1/26			1,763,089	1,763,089	
6/1/27			1,763,089	1,763,089	3,526,179
12/1/27			1,763,089	1,763,089	
6/1/28			1,763,089	1,763,089	3,526,179
12/1/28			1,763,089	1,763,089	
6/1/29			1,763,089	1,763,089	3,526,179
12/1/29			1,763,089	1,763,089	
6/1/30			1,763,089	1,763,089	3,526,179
12/1/30			1,763,089	1,763,089	
6/1/31	5.00%	7,710,000	1,763,089	9,473,089	11,236,179
12/1/31			1,570,339	1,570,339	
6/1/32	5.00%	8,435,000	1,570,339	10,005,339	11,575,679
12/1/32			1,359,464	1,359,464	
6/1/33	4.00%	9,205,000	1,359,464	10,564,464	11,923,929
12/1/33			1,175,364	1,175,364	
6/1/34	4.00%	9,930,000	1,175,364	11,105,364	12,280,729
12/1/34			976,764	976,764	
6/1/35	3.00%	10,695,000	976,764	11,671,764	12,648,529
12/1/35			816,339	816,339	
6/1/36	2.45%	11,395,000	816,339	12,211,339	13,027,679
12/1/36			676,751	676,751	
6/1/37	2.50%	12,065,000	676,751	12,741,751	13,418,501
12/1/37			525,938	525,938	
6/1/38	2.55%	12,770,000	525,938	13,295,938	13,821,876
12/1/38			363,121	363,121	
6/1/39	2.60%	13,510,000	363,121	13,873,121	14,236,241
12/1/39			187,491	187,491	
6/1/40	2.63%	14,285,000	187,491	14,472,491	14,659,981
<b>Total</b>		<b>\$110,000,000</b>	<b>47,038,753</b>	<b>157,038,753</b>	<b>157,038,753</b>

## General Obligation Bonds, Natural Areas, Series 2020B

In November 2019 the region's voters approved Measure 26-203, a \$475 million bond measure for protecting clean water for people, fish and wildlife; improving habitat for native fish and wildlife; protecting and restoring culturally significant native plant communities; and improving access to parks and nature. The first series of bonds was issued in April 2020 in two series: 2020A (Tax-Exempt) for \$110 million and 2020B (Federally Taxable) for \$90 million.

<b>Amount issued</b>	\$90,000,000
<b>Issue date</b>	April 30, 2020
<b>Original issue True Interest Rate (TIC)</b>	1.3854%
<b>Ratings as of date of issuance</b>	
<b>Moody's</b>	Aaa
<b>Standard &amp; Poor's</b>	AAA
<b>Principal outstanding balance as of July 1, 2022</b>	\$58,055,000

### Semi-annual debt service schedule

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service
12/1/22			381,658	381,658	
6/1/23	1.09%	16,945,000	381,658	17,326,658	17,708,315
12/1/23			289,307	289,307	
6/1/24	1.17%	17,425,000	289,307	17,714,307	18,003,615
12/1/24			187,371	187,371	
6/1/25	1.32%	8,685,000	187,371	8,872,371	9,059,742
12/1/25			130,050	130,050	
6/1/26	1.50%	3,000,000	130,050	3,130,050	3,260,100
12/1/26			107,550	107,550	
6/1/27	1.65%	3,000,000	107,550	3,107,550	3,215,100
12/1/27			82,800	82,800	
6/1/28	1.76%	3,000,000	82,800	3,082,800	3,165,600
12/1/28			56,400	56,400	
6/1/29	1.86%	3,000,000	56,400	3,056,400	3,112,800
12/1/29			28,500	28,500	
6/1/30	1.90%	3,000,000	28,500	3,028,500	3,057,000
<b>Total</b>		<b>\$58,055,000</b>	<b>2,527,272</b>	<b>60,582,272</b>	<b>60,582,272</b>

# General Obligation Bonds, Oregon Zoo Infrastructure and Animal Welfare Bonds, 2012A Series

In November 2008 the region's voters approved Measure 26-96, a \$125 million general obligation bond measure that directed Metro to fund Oregon Zoo capital projects to protect animal health and safety, conserve and recycle water and to improve access to conservation education. The first series of bonds in the form of a private placement with Bank of America for \$5 million was issued December 22, 2008. A second series of bonds was issued on August 5, 2010, in the form of a two year private placement with Wells Fargo for \$15 million. The bonds were issued as taxable Build America Bonds (BABs). An additional \$65 million of bonds was issued in May 2012. Two final issuances in March 2016 and May 2018, issued the remaining balance of the authorization.

<b>Amount issued</b>	\$65,000,000
<b>Issue date</b>	May 23, 2012
<b>Original issue True Interest Rate (TIC)</b>	2.3822%
<b>Ratings as of date of issuance</b>	
<b>Moody's</b>	Aaa
<b>Standard &amp; Poor's</b>	AAA
<b>Principal outstanding balance as of July 1, 2022</b>	\$29,725,000

## Semi-annual debt service schedule

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service
12/1/22			644,038	644,038	
6/1/23	5.00%	4,000,000	644,038	4,644,038	5,288,075
12/1/23			544,038	544,038	
6/1/24	5.00%	4,360,000	544,038	4,904,038	5,448,075
12/1/24			435,038	435,038	
6/1/25	5.00%	4,740,000	435,038	5,175,038	5,610,075
12/1/25			316,538	316,538	
6/1/26	4.00%	5,145,000	316,538	5,461,538	5,778,075
12/1/26			213,638	213,638	
6/1/27	4.50%	5,525,000	213,638	5,738,638	5,952,275
12/1/27			89,325	89,325	
6/1/28	3.00%	5,955,000	89,325	6,044,325	6,133,650
<b>Total</b>		<b>\$29,725,000</b>	<b>\$4,485,225</b>	<b>\$34,210,225</b>	<b>\$34,210,225</b>

# General Obligation Bonds, Oregon Zoo Infrastructure and Animal Welfare Bonds, 2018 Series

In November 2008 the region's voters approved Measure 26-96, a \$125 million general obligation bond measure that directed Metro to fund Oregon Zoo capital projects to protect animal health and safety, conserve and recycle water and to improve access to conservation education. The first series of bonds in the form of a private placement with Bank of America for \$5 million was issued December 22, 2008. A second series of bonds was issued on August 5, 2010, in the form of a two year private placement with Wells Fargo for \$15 million. The bonds were issued as taxable Build America Bonds (BABs). An additional \$65 million and \$30 million of bonds were issued in May 2012 and March 2016. In May 2018, Metro issued the remaining balance of \$10 million, which is the final issuance of bonds authorized under the 2008 voter approved measure.

<b>Amount issued</b>	\$10,000,000
<b>Issue date</b>	May 15, 2018
<b>Original issue True Interest Rate (TIC)</b>	2.2530%
<b>Ratings as of date of issuance</b>	
<b>Standard &amp; Poor's</b>	AAA
<b>Principal outstanding balance as of July 1, 2022</b>	\$6,680,000

## Semi-annual debt service schedule

<b>Payment Due</b>	<b>Interest Rate</b>	<b>Principal Due</b>	<b>Interest Due</b>	<b>Total Debt Service</b>	<b>Total FY Debt Service</b>
12/1/22			167,000	167,000	
6/1/23	5.00%	890,000	167,000	1,057,000	1,224,000
12/1/23			144,750	144,750	
6/1/24	5.00%	975,000	144,750	1,119,750	1,264,500
12/1/24			120,375	120,375	
6/1/25	5.00%	1,060,000	120,375	1,180,375	1,300,750
12/1/25			93,875	93,875	
6/1/26	5.00%	1,150,000	93,875	1,243,875	1,337,750
12/1/26			65,125	65,125	
6/1/27	5.00%	1,250,000	65,125	1,315,125	1,380,250
12/1/27			33,875	33,875	
6/1/28	5.00%	1,355,000	33,875	1,388,875	1,422,750
<b>Total</b>		<b>\$6,680,000</b>	<b>\$1,250,000</b>	<b>\$7,930,000</b>	<b>\$7,930,000</b>



## Full Faith and Credit Refunding Bonds, 2013 Series

Full faith and credit bonds were issued in October 2003 to refund outstanding obligations for Metro Regional Center (MRC) acquisition and construction, and for loans from the Oregon Economic and Community Development Department's (OECDD) Special Public Works Fund to the Oregon Zoo for Metro's share of light rail station construction and Washington Park parking lot improvements. Bonds to finance Metro Regional Center were originally issued in 1991, and refunded in 1993, as revenue bonds to be paid by assessments to Metro departments. The OECDD loans were issued in two series, in 1995 and 1996, to coincide with construction schedules for the Light Rail and parking lot improvements projects. These loans were paid from zoo revenues. The 2003 refunding broadened the pool of available funds to back payment of the obligations, by pledging Metro's general revenues including excise taxes and Metro's permanent rate property tax levy. Debt service payments will continue to be made from the same sources as before, but the full faith and credit pledge strengthens the security for bondholders. The refunding bonds produced net present value savings of \$2,462,082. In February 2013 the callable portion of the 2003 bond was refunded resulting in a net present value savings of \$1,284,311 or 10.1 percent of the refunding proceeds.

<b>Amount issued</b>	\$12,600,000
<b>Issue date</b>	Feb. 26, 2013
<b>Original issue True Interest Rate (TIC)</b>	1.6680%
<b>Ratings as of date of issuance</b>	
<b>Standard &amp; Poor's</b>	AAA
<b>Principal outstanding balance as of July 1, 2022</b>	\$1,370,000

### Semi-annual debt service schedule

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service
8/1/22	2.20%	1,370,000	15,070	1,385,070	1,385,070
<b>Total</b>		<b>\$1,370,000</b>	<b>\$15,070</b>	<b>\$1,385,070</b>	<b>\$1,385,070</b>

## Full Faith and Credit Refunding Bonds, 2016 Series

In April 2000, Metro obtained a loan from the Oregon Bond Bank through the Oregon Economic Development Department (OEDD) Special Public Works Fund (SPWF) to pay for the construction of a new building to replace the existing Hall D at the Expo Center. The loan was divided into two parts with the first being used to finance the construction of the Hall D replacement. The second part of the loan was for infrastructure improvements associated with the new building. In April 2006, Metro joined with two other Oregon local governments to issue full faith and credit refunding bonds to refund the outstanding obligation remaining on the loan. The refunding realized a net present value savings of \$758,683; 5.05 percent of refunding proceeds. In September 2016, the callable portion of the 2006 bonds were refunded realizing a net present value savings of \$1,196,739; 14.678 percent of refunding bonds.

<b>Amount issued</b>	\$7,385,000
<b>Issue date</b>	Sept. 7, 2016
<b>Original issue True Interest Rate (TIC)</b>	1.0617%
<b>Ratings as of date of issuance</b>	
<b>Standard &amp; Poor's</b>	AAA
<b>Principal outstanding balance as of July 1, 2022</b>	\$2,920,000

### Semi-annual debt service schedule

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service
12/1/22	1.50%	950,000	41,500	991,500	
6/1/23			34,375	34,375	1,025,875
12/1/23	4.00%	965,000	34,375	999,375	
6/1/24			15,075	15,075	1,014,450
12/1/24	3.00%	1,005,000	15,075	1,020,075	1,020,075
<b>Total</b>		<b>\$2,920,000</b>	<b>\$140,400</b>	<b>\$3,060,400</b>	<b>\$3,060,400</b>

## Full Faith and Credit Bonds, 2018 Series

In May 2018, Metro issued \$13.3 million in bonds to fund renovations, upgrades and repairs to the existing Metro Regional Center (MRC) building. The MRC building projects include exterior and interior replacements and upgrades and IS infrastructure. The debt service will be repaid through existing Metro revenues which includes assessments on departments to pay for their share of the MRC building upgrade costs along with other General Fund revenues.

<b>Amount issued</b>	\$13,290,000
<b>Issue date</b>	May 24, 2018
<b>Original issue True Interest Rate (TIC)</b>	2.8053%
<b>Ratings as of date of issuance</b>	
<b>Standard &amp; Poor's</b>	AAA
<b>Principal outstanding balance as of July 1, 2022</b>	\$13,290,000

### Semi-annual debt service schedule

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service
12/1/22			293,225	293,225	
6/1/23			293,225	293,225	586,450
12/1/23			293,225	293,225	
6/1/24	5.00%	1,060,000	293,225	1,353,225	1,646,450
12/1/24			266,725	266,725	
6/1/25	5.00%	1,115,000	266,725	1,381,725	1,648,450
12/1/25			238,850	238,850	
6/1/26	5.00%	1,170,000	238,850	1,408,850	1,647,700
12/1/26			209,600	209,600	
6/1/27	5.00%	1,230,000	209,600	1,439,600	1,649,200
12/1/27			178,850	178,850	
6/1/28	5.00%	1,290,000	178,850	1,468,850	1,647,700
12/1/28			146,600	146,600	
6/1/29	5.00%	1,355,000	146,600	1,501,600	1,648,200
12/1/29			112,725	112,725	
6/1/30	5.00%	1,420,000	112,725	1,532,725	1,645,450
12/1/30			77,225	77,225	
6/1/31	4.00%	1,495,000	77,225	1,572,225	1,649,450
12/1/31			47,325	47,325	
6/1/32	3.00%	1,555,000	47,325	1,602,325	1,649,650
12/1/32			24,000	24,000	
6/1/33	3.00%	1,600,000	24,000	1,624,000	1,648,000
<b>Total</b>		<b>13,290,000</b>	<b>\$3,776,700</b>	<b>\$17,066,700</b>	<b>\$17,066,700</b>

## Full Faith and Credit Bonds, 2021 Series

On May 19, 2020, the voters of the Metro region approved Metro's Supportive Housing Services Ballot Measure 26-210, which authorizes Metro to impose a business income tax and a personal income tax to fund Supportive Housing Services. Metro Council authorized the issuance of revenue bonds, backed by the full faith and credit of the agency, to begin implementation of the necessary tax collection infrastructure and administration of the Supportive Housing Services program prior to receiving expected tax revenues.

<b>Amount issued</b>	\$27,500,000
<b>Issue date</b>	Feb 9, 2021
<b>Original issue True Interest Rate (TIC)</b>	0.7101%
<b>Ratings as of date of issuance</b>	
<b>Moody's</b>	Aaa
<b>Principal outstanding balance as of July 1, 2022</b>	\$11,950,000

### Semi-annual debt service schedule

<b>Payment Due</b>	<b>Interest Rate</b>	<b>Principal Due</b>	<b>Interest Due</b>	<b>Total Debt Service</b>	<b>Total FY Debt Service</b>
12/1/22			42,423	42,423	
6/1/23	0.71%	11,950,000	42,423	11,992,423	12,034,845
<b>Total</b>		<b>\$11,950,000</b>	<b>84,845</b>	<b>12,034,845</b>	<b>12,034,845</b>

## Limited Tax Pension Obligation Bonds, 2005 Series

Metro joined in a pool with other local governments in the State of Oregon to issue limited tax pension bonds to fund its share of the Oregon Public Employee Retirement System unfunded actuarial liability. The taxable bonds were issued on September 23, 2005. Debt service will be repaid through assessments on departments in exchange for a lower pension cost. The underlying Moody's rating is A3. The issue was insured to receive a Aaa rating.

<b>Amount issued</b>	\$24,290,000
<b>Issue date</b>	Sept. 23, 2005
<b>Original Issue True Interest Rate (TIC)</b>	5.0420%
<b>Ratings as of date of issuance</b>	
<b>Moody's</b>	A3
<b>Insured to:</b>	Aaa
<b>Principal outstanding balance as of July 1, 2022</b>	\$12,535,000

### Semi-annual debt service schedule

Payment Due	Interest Rate	Principal Due	Interest Due	Total Debt Service	Total FY Debt Service
12/1/22			313,626	313,626	
6/1/23	5.00%	1,820,000	313,626	2,133,626	2,447,251
12/1/23			268,089	268,089	
6/1/24	5.00%	2,010,000	268,089	2,278,089	2,546,179
12/1/24			217,799	217,799	
6/1/25	5.00%	2,210,000	217,799	2,427,799	2,645,598
12/1/25			162,505	162,505	
6/1/26	5.00%	2,430,000	162,505	2,592,505	2,755,010
12/1/26			101,706	101,706	
6/1/27	5.00%	2,660,000	101,706	2,761,706	2,863,413
12/1/27			35,153	35,153	
6/1/28	5.00%	1,405,000	35,153	1,440,153	1,475,306
<b>Total</b>		<b>\$12,535,000</b>	<b>\$2,197,757</b>	<b>\$14,732,757</b>	<b>\$14,732,757</b>



## Financial

Charter limitation on expenditures .....	H-4
Excise tax.....	H-5
FY 2022-23 budget transfers .....	H-7
General Fund reserves detail .....	H-10
Interfund loans .....	H-11

## Salaries, wages, and positions

Fringe benefit calculation .....	H-14
Limited duration positions.....	H-18
Four-year FTE History .....	H-19

## General info

Budget process .....	H-36
Budget calendar.....	H-40
Fund structure .....	H-41
Glossary .....	H-44





Charter limitation on expenditures.....H-4

Excise tax.....H-5

FY 2022-23 budget transfers.....H-7

General Fund reserves detail.....H-10

Interfund loans.....H-11

## Charter limitation on expenditures

In November 1992 the voters of the region approved a home rule charter for Metro. Section 14 of the Charter places limitations on the expenditures of certain tax revenues as follows:

### Section 14. Limitations on Expenditures of Certain Tax Revenues

1. Generally, except as provided in this section, for the first fiscal year after this charter takes effect Metro may make no more than \$12,500,000 in expenditures on a cash basis from taxes imposed and received by Metro and interest and other earnings on those taxes. This expenditure limitation increases in each subsequent fiscal year by a percentage equal to (a) the rate of increase in the Consumer Price Index, All Items, for Portland-Vancouver (All Urban Consumers) as determined by the appropriate federal agency or (b) the most nearly equivalent index as determined by the council if the index described in (a) is discontinued. The Portland-Vancouver price index was discontinued as of January 2018 and Metro now uses the Consumer Price Index, All Urban Consumers, West Size Class A in determining the limitation on expenditures.
2. Exclusions from limitation. This section does not apply to (a) taxes approved by the voters of Metro or the Metropolitan Service District and interest and other earnings on those taxes, (b) payroll taxes specified in section 11 of this charter, and (c) tax increment financing charges on property.

The following table reflects a 15-year history of the dollar limitation on expenditures from these tax revenues for each fiscal year. The Consumer Price Index (CPI) is calculated using the latest calendar year-end data available at budget adoption time and comparing that with the prior year. Data is from the U.S. Department of Labor, Bureau of Labor Statistics.

The Consumer Price Index for All Urban Consumers, West Size Class A now stands at 300.832 on the 1982–84=100 reference base.

For FY 2022-23 the budget authorizes 75.8 percent of the limit.

#### 15-year History

Fiscal Year	CPI Prior Year End	% Change	Limit
2008-09	210.50	4.0%	18,666,000
2009-10	216.20	2.7%	19,170,000
2010-11	217.20	0.5%	19,266,000
2011-12	219.18	0.9%	19,439,000
2012-13	226.10	3.2%	20,061,000
2013-14	230.81	2.1%	20,482,000
2014-15	237.32	2.8%	21,055,000
2015-16	242.68	2.3%	21,539,000
2016-17	245.41	1.1%	21,776,000
2017-18	251.71	2.6%	22,342,000
2018-19	261.62	3.9%	23,213,000
2019-20	273.37	4.5%	24,258,000
2020-21	281.17	2.9%	24,961,000
2021-22	285.24	1.4%	25,310,000
2022-23	300.83	5.5%	26,702,000

Chapter III Section 10 of the Metro Charter authorizes Metro to levy and collect taxes except as prohibited by law or restricted by the Charter. The Metro Code Chapter 7.01.020 imposes a tax on each user for the privilege of using the facilities, equipment, systems, functions, services or improvements owned, operated, franchised or provided by Metro. Certain exemptions to the tax are specified in Section 7.01.050 of the Code. The tax is not applied to the Portland's Centers for the Arts under terms of the Consolidation Agreement with the City of Portland. By Council action, Metro does not charge an excise tax to the Oregon Zoo, the Oregon Convention Center, or the Portland Expo Center. The excise tax is Metro's primary General Fund revenue source. It supports the Council Office and transfers of indirect costs of associated central services. The tax also supports various planning, parks facility activities and marketing efforts.

Approximately 99 percent of all excise tax is generated on solid waste revenue. To increase revenue predictability, solid waste excise tax is calculated by a per-ton fee instead of a percentage of the tipping fee. For budgeting purposes, the revenue raised increases at the same rate as the Consumer Price Index. The Council may exceed the Consumer Price Index limitation if additional resources are deemed necessary during the budget review and adoption process.

The Metro excise tax is levied as a flat rate per-ton tax on solid waste disposal and as a percentage of all other authorized sales and services. The Metro excise tax is estimated to raise \$20.2 million in FY 2022-23. By Metro Code, the amount of the per-ton tax may be increased annually based on the Consumer Price Index.

The flat rate per-ton tax was consolidated into a single yield-based tax in FY 2010-11, folding in a number of individual per-ton rates which had been imposed at different times. The single rate approach increases predictability and moderates revenue swings in times of either increasing or decreasing tonnage. The consolidation did not change the charter limitation on expenditures. The consolidated rate for FY 2022-23 will be \$12.80 per ton, a decrease of \$1.00, effective July 1. The rate for all other authorized revenues, currently 7.5 percent, will not change unless amended by the Metro Council.

### History of excise tax collections

	Actual FY 2014-15	Actual FY 2015-16	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budgeted FY 2021-22	Budgeted FY 2022-23
<b>EXCISE TAX RATE: 7.50%</b>									
Planning	\$6,107	\$5,486	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Waste Prevention and Environmental Services	677,811	673,975	197,611	203,579	199,787	170,105	191,283	-	-
Portland Expo Center	425,966	443,824	462,535	507,729	-	-	-	-	-
Oregon Convention Center	1,794,326	2,126,668	1,873,863	1,968,841	-	-	-	-	-
Solid Waste	-	-	-	-	-	-	-	19,785,395	20,245,727
Solid Waste - Metro Facilities	5,581,100	5,883,566	6,212,944	5,809,007	6,886,664	5,800,127	6,913,320	-	-
Solid Waste - Non-Metro Facilities	8,102,628	9,011,250	10,083,079	9,854,101	11,501,230	10,946,673	11,600,031	-	-
<b>TOTAL EXCISE TAX EARNED</b>	<b>\$16,587,938</b>	<b>\$18,144,769</b>	<b>\$18,830,032</b>	<b>\$18,343,257</b>	<b>\$18,587,681</b>	<b>\$16,916,905</b>	<b>\$18,704,634</b>	<b>\$19,785,395</b>	<b>\$20,245,727</b>



Interfund transfers are a significant part of the annual budget. Generally, transfers are made between funds when the revenue is received in one fund for an expenditure that occurs in another fund. Another primary reason for transfers is for a fund to pay for services provided by another fund. For example, the Solid Waste Revenue Fund transfers money to the Risk Management Fund for insurance coverage.

A transfer is a requirement to the fund that is transferring the money out for receiving services. A transfer is a resource to the fund that is receiving the money for providing the services. For every requirement transfer there is a corresponding resource transfer. The requirement of “Transfer to Risk Management Fund” in the Solid Waste Revenue Fund would show as a resource “Transfer from Solid Waste Revenue Fund” in the Risk Management Fund. The corresponding transfers must show the same dollar amount. Since the internal transfers are complex and can be difficult to understand and trace through the budget document, the following table provides additional context for transfers, by fund:

## Summary of interfund transfers

RECEIVING FUND	General Fund	General Asset Management Fund	General Revenue Bond Fund	MERC Fund
<b>SENDING FUND</b>				
General Fund		5,170,295	1,971,520	680,000
Affordable Housing Fund	2,546,633			
Cemetery Perpetual Care Fund		40,000		
Community Enhancement Fund				
MERC Fund	8,016,782		1,025,875	
Natural Areas Fund	781,704			
Oregon Zoo Asset Management Fund	864,612			
Oregon Zoo Operating Fund	5,944,930			
Parks and Nature Bond Fund	2,599,273			
Parks and Nature Operating Fund	3,242,053	445,000		
Smith and Bybee Wetlands Fund				
Solid Waste Fund	10,688,531			
Supportive Housing Services Fund	13,860,962			
<b>Total Interfund Transfer Received</b>	<b>48,545,480</b>	<b>5,655,295</b>	<b>2,997,395</b>	<b>680,000</b>
	(1)	(5)	(2)	(6)

### Interfund Transfers Received

- (1) The General Fund receives reimbursements from other funds for services provided, including but not limited to, accounting, human resources, legal and information services support. Also includes charges for shared use of Metro Regional Center (MRC) building and debt service.
- (2) The General Revenue Bond fund receives transfers from the General Fund and MERC Fund to cover the debt service payments on outstanding debt for the MRC building and the Expo Center Hall D construction.
- (3) The Risk Fund receives reimbursements from other funds for insurance premiums and costs associated with the agency's liability, property, safety and worker's compensation programs.
- (4) These funds receive annual transfers from the General Fund to support on-going general operations.
- (5) These funds receive one-time and annual transfers from the General Fund to support capital reserves and to provide for the renewal and replacement of agency assets.
- (6) MERC is receiving one-time funding to support the on-going operations of Expo Center, as well as to provide funding for necessary capital upgrades.
- (7) Solid Waste is receiving repayment of the principal and interest on an interfund loan from the Oregon Zoo.

### Interfund Transfers Sent

- (A) The General Fund sends annual transfers to various funds to support on-going general operations and provide for capital reserves and for the renewal and replacement of agency assets.
- (B) These funds transfer reimbursements to the General Fund and Risk Fund for services provided, including but not limited to, accounting, human resources, legal and information services support, insurance premiums and costs associated with the agency's liability, property, safety and worker's compensation programs, and debt service for the MRC Building.
- (C) The MERC Fund transfers funds to the General Revenue Bond Fund to cover the debt service payment on outstanding debt for Expo Center Hall D construction.
- (D) Oregon Zoo Operating Fund transfers funds to the Oregon Zoo Asset Management Fund to provide funding for the on-going renewal and replacement of Oregon Zoo assets.
- (E) Parks and Nature Operating Fund transfers funds to the General Asset Management Fund to provide funding for the on-going renewal and replacement of Park assets.
- (F) Oregon Zoo is repaying the principal and interest on an interfund loan from the Solid Waste Fund.
- (G) The Community Enhancement Fund transfers funds to cover the expense for administration of the Metro Central Community Enhancement Grant.

## Summary of interfund transfers

Oregon Zoo Asset Management Fund	Oregon Zoo Operating Fund	Parks and Nature Operating Fund	Risk Management	Solid Waste Fund	Total Interfund Transfers Sent
736,601	14,568,279	2,606,000	27,141		25,759,836(A)
			1,531		2,548,164(B)
					40,000
				50,000	50,000(G)
			707,701		9,750,358(B), (C)
			1,160		782,864(B)
			1,277		865,889(B)
400,000			470,398	438,590	7,253,918(B), (D), (F)
		179,550	5,349		2,784,172(B)
			242,885		3,929,938(B), (E)
		89,295			89,295
			186,595		10,875,126(B)
			951		13,861,913(B)
<b>1,136,601</b>	<b>14,568,279</b>	<b>2,874,845</b>	<b>1,644,988</b>	<b>488,590</b>	<b>78,591,473</b>
(5)	(4)	(4)	(3)	(7)	

## General Fund reserves detail

The General Fund beginning and ending reserve balances include a variety of restricted, committed, and unassigned balances. Unassigned balances might have components that are “reserved” or set-aside for specific purposes, but those amounts are earmarked for internal accounting purposes and do not have legal restrictions. The following is a detailed listing of the balances included in the FY 2022-23 General Fund.

<b>Total Beginning Fund Balance / Reserves</b>		<b>\$68,476,182</b>
<b>Restricted</b>		<b>\$36,102,487</b>
Restricted for Transit Oriented Development Program	13,000,000	
Restricted for IGA Projects	7,787,000	
Restricted for Local Gov’t Grants (CET)	15,315,487	
<b>Committed</b>		<b>\$9,763,993</b>
Committed for CRRSAA funds	9,763,993	
<b>Unassigned/Reserved</b>		<b>\$22,609,702</b>
Reserve for Future Debt Service - Metro Regional Center	847,064	
Reserve for Future Debt Service Pension Bonds	474,409	
Reserve for Glendoveer Golf Course	850,000	
Reserve for Planning and Development	250,000	
General Fund Reserves	20,188,229	
<b>Total Ending Reserves (Contingency / Unappropriated Balance)</b>		<b>\$53,152,546</b>
<b>Contingency - Opportunity Account</b>		<b>\$192,101</b>
Council Opportunity Account (per Council policy)	700,000	
Reduction: Contributed to appropriated expenses	(507,899)	
<b>Contingency - Operating</b>		<b>\$25,671,606</b>
General Contingency	11,242,805	
Planning and Development Program Contingency	14,428,801	
TOD Contingency		
<b>Restricted</b>		<b>\$16,463,342</b>
Restricted for TOD Program	2,852,855	
Restricted for Local Gov’t Grants (CET)	13,610,487	
<b>Committed</b>		<b>\$2,272,987</b>
Committed for CRRSAA funds	2,272,987	
<b>Unassigned/Reserved</b>		<b>\$8,552,510</b>
Reserve for Future Debt Service - Metro Regional Center	754,852	
Reserve for Future Debt Service Pension Bonds	415,658	
General Fund Reserves	7,382,000	



Metro has an interfund capital loan made in accordance with Oregon Budget Law. An interfund capital loan is made for the purpose of financing the design, acquisition, construction, installation or improvement of real or personal property. The loan is repaid over a period not to exceed ten years. Interest is charged at a rate equal to the average yield on Metro's pooled investments. The Oregon Zoo is scheduled to make a payment in FY 2022-23 and the loan will be fully repaid by the end of FY 2023-24.

### Solid Waste Revenue Fund to Oregon Zoo Asset Management Fund

Purpose	Oregon Zoo capital projects		
Initial Loan Amount	\$3,228,000		
Initial Fiscal Year	FY 2014-15		
<b>Balance due as of June 30, 2022</b>	<b>FY2022-2023 Principal Repayment</b>	<b>Balance due as of June 30, 2023</b>	<b>FY2022-2023 Budgeted Interest</b>
\$932,839	\$419,000	\$513,839	\$19,590



Wage and Salary Fringe Detail .....	H-14
Variable and Fixed Rate Components .....	H-16
Limited duration positions .....	H-18
Four-year FTE History .....	H-19

## Salaries, wages, and positions

---

### Fringe benefit calculation

The base fringe rate calculation is split into two components: a fixed rate per FTE and a variable rate to be applied to estimated salaries and wages. The variable rate includes all portions of the fringe benefits that are calculated on a straight percentage of salaries/wages—Oregon Public Employees Retirement System (PERS), FICA, TriMet payroll tax and long-term disability. The fixed rate per FTE includes all other benefits—health and welfare (medical, dental, vision), life insurance, dependent life insurance, accidental death insurance and workers' compensation tax.

The variable rate fringe includes a component called "PERS Bond Recovery". In FY 2005–06 Metro financed its unfunded liability with the PERS through the issuance of pension obligation bonds. Metro received a 4.04 percent reduction in its direct pension costs to PERS, substituting an annual debt service payment on the outstanding pension bonds. The funding to pay the debt costs is recovered from all departments in lieu of higher direct pension costs. The PERS Bond Recovery rate is applied against salaries and wages to recover the amount needed to fund the annual debt service payments. The rate will vary from year to year depending on the annual debt payments and estimated salaries.

### Explanation of individual benefits

**FICA (Social Security and Medicare tax):** The total tax rate is 15.30 percent of salary, with half paid by the employer and half paid by the employee. The employer-paid tax is included in the benefit rate calculation. The tax is divided into two components: Medicare at 1.45 percent of salary and Old Age, Survivor and Disability Insurance at 6.20 percent of salary.

**TriMet payroll tax:** Tax charged on all salaries and wages and paid to TriMet, the local mass transit provider. The tax is calculated at 0.7937 percent of salary.

**Long-Term disability:** Benefit paid to employees in the event of qualified non-work related injury or illness. Benefit is calculated at 0.31 percent of eligible salaries and wages.

**Pension:** Metro's pension is provided through PERS. PERS contribution rates are divided into two components: employee contribution and employer contribution. The employer rate is determined through actuarial studies performed every two years. For FY 2022-23 Metro's average composite employer rate is estimated at 18.7 percent. The employee pick-up rate is set at 6.00 percent. As of July 1, 2021, Metro began paying the 6.00 percent pick-up rate for almost all Metro employees. Based on some collective bargaining agreements, there may be some employees that continue to pay the 6.00 percent PERS employee contribution. Metro's functions employ a number of variable hour, seasonal or event-related part-time employees. While these employees may not be benefit eligible under Metro regulations, they may be PERS eligible if they meet certain criteria.

**PERS bond recovery rate:** Percent applied against pension eligible salaries to fund the annual debt service payments on the pension obligation bonds. The rate will vary from year to year depending on annual debt service payments and the estimated salaries. Historically, it has ranged from 3.0 percent to 3.5 percent. FY 2022-23, the rate charged to departments will be 3.4 percent.

**Workers' compensation tax:** State tax calculated at \$0.014 per hour worked.

**The Workers' Benefit Fund (WBF):** This assessment funds return-to-work programs, provides increased benefits over time for workers who are permanently and totally disabled, and gives benefits to families of workers who die from workplace injuries or diseases. In 2022, this assessment is \$.022 cents per hour worked, however employers and employees split the cost. Therefore, the WBF assessment that Metro pays directly to the state with other state payroll taxes is calculated at \$.011 per hour worked.

**Oregon Paid Family and Medical Leave Insurance (PFMLI):** This program will serve Oregonians by providing paid leave during birth or adoption of a child, an employee or a loved one's serious illness, and for absences due to domestic violence, sexual assault or harassment. This Oregon program is still under development and has been delayed at the State level, however implementation is estimated to be January 2023, and is therefore included in the FY 2022-23 budget. The program is based off of a 1% contribution of eligible wages, with Metro and employees each contributing a share. Metro's contribution will be 0.4% and the employee contribution will be 0.6% of eligible wages.

**Life insurance:** Benefit paid on behalf of all regular employees. Calculated at \$0.07 per month per \$1,000 of eligible salary up to a maximum of \$50,000.

**Accidental death insurance:** Benefit paid on behalf of all regular employees. Calculated at \$0.02 per month per \$1,000 of eligible salary up to a maximum of \$50,000.

**Dependent life Insurance:** Benefit paid on behalf of all regular employees. Calculated at \$0.22 per employee per month.

**Dependent accidental death Insurance:** Benefit paid on behalf of all regular employees. Calculated at \$0.02 per employee per month.

**Health and welfare program:** Costs paid by Metro on behalf of the employee for medical, dental and vision coverage. Metro shares the cost of health and welfare premiums with employees. Metro pays a set percentage of the premium based on an employee's health and welfare elections, with the employer paying the remaining portion. As of July 1, 2016 all employee groups utilize a 92 percent/8 percent cost sharing plan.

## Salaries, wages, and positions

### Variable rate components

	Elected officials	Non-represented employees	AFSCME 3580 represented employees	Other represented employees with pick-up	Other represented employees w/o pick-up	Pension eligible variable hour/seasonal employees	Non-pension eligible variable hour/seasonal employees
FICA	7.65%	7.65%	7.65%	7.65%	7.65%	7.65%	7.65%
TriMet Payroll Tax	0.79%	0.79%	0.79%	0.79%	0.79%	0.79%	0.79%
Long Term Disability	0.31%	0.31%	0.31%	0.31%	0.31%	0.00%	0.00%
Oregon Paid Family and Medical Leave Insurance*	0.40%	0.40%	0.40%	0.40%	0.40%	0.00%	0.00%
Pension (PERS) Employee Pick-up*	6.00%	6.00%	6.00%	6.00%	0.00%	6.00%	0.00%
Pension (PERS)- Employer Rate	18.70%	18.70%	18.70%	18.70%	18.70%	18.70%	0.00%
<b>TOTAL VARIABLE RATE COMPONENT</b>	<b>33.85%</b>	<b>33.85%</b>	<b>33.85%</b>	<b>33.85%</b>	<b>27.85%</b>	<b>33.14%</b>	<b>8.44%</b>

### PERS BOND RECOVERY RATE

PERS Bond recovery rate	3.40%	3.40%	3.40%	3.40%	3.40%	3.40%	0.00%
<b>TOTAL PERS BOND RECOVERY RATE</b>	<b>3.40%</b>	<b>3.40%</b>	<b>3.40%</b>	<b>3.40%</b>	<b>3.40%</b>	<b>3.40%</b>	<b>0.00%</b>

\* Effective January 1, 2023

\*\* Metro pays the 6% employee portion for almost all employees, however some represented employees pay the 6% employee rate.

### Fixed rate components (annual budgeted cost)

	Elected and non-represented benefit eligible employees	AFSCME 3580-1 represented employees	Other represented benefit eligible employees	Variable Hour/seasonal employees
Worker Comp Tax	\$30	\$30	\$30	\$30
Workers' Benefit Fund	\$24	\$24	\$24	\$24
Life Insurance	\$42	\$42	\$42	\$0
Accidental Death Insurance	\$12	\$12	\$12	\$0
Dependent Life Insurance*	\$3	\$3	\$3	\$0
Health and Welfare	\$17,256	\$17,256	\$17,256	\$0
<b>TOTAL FIXED RATE COMPONENT</b>	<b>\$17,367</b>	<b>\$17,367</b>	<b>\$17,367</b>	<b>\$54</b>

\*Includes Dependent Accidental Death Insurance



## Limited duration positions

Limited duration positions are approved by the Metro Council. In some cases, the projects or programs related to these positions have a funding source that is non-recurring or one-time sources of revenues such as grant funds or bond proceeds. Some limited duration positions serve a particular initiative or program need and are only authorized for the duration of the program. Unless re-authorized during the budget process, limited duration positions are eliminated at the end of the authorized duration. The following changes are budgeted for FY 2022-23:

Position	Pos #	Organizational Unit	Duration	FTE	Program/Project
<b><u>Position Eliminated on or before 6/30/2022</u></b>					
Program Coordinator II	1523	Waste Prevention and Environmental Services	6/30/2022	1.00	Metro Paint
Program Coordinator II	1524	Waste Prevention and Environmental Services	6/30/2022	1.00	Community Cleanup
Construction Project Manager I	1215	Oregon Zoo Bond	6/30/2022	1.00	Oregon Zoo Bond
Assistant Management Analyst	1137	Oregon Zoo Bond	6/30/2022	0.50	Oregon Zoo Bond
<b><u>Positions Converted to Regular Status</u></b>					
Education Specialist III	1250	Oregon Zoo	N/A	1.00	Grant/OZF funds
Animal Keeper	1399	Oregon Zoo	N/A	1.00	Grant funds
Associate Transportation Planner	1398	Planning & Development	N/A	1.00	FTA Grant funds
Associate Transportation Planner	1410	Planning & Development	N/A	1.00	T2020
<b><u>Duration Extended</u></b>					
None					
<b><u>New Limited Duration Positions</u></b>					
Senior Program Analyst	TBD	Council Office	6/30/2024	1.00	Social Innovation
<b><u>Continued without Change</u></b>					
Legal Counsel II	1210	Metro Attorney	6/30/2023	1.00	Local Option Levy
General Manager Major Projects	1497	Council Office	6/30/2023	1.00	Various
Program Analyst	1490	Council Office	12/31/2023	1.00	DEI Program



## Four-Year FTE History

	Amended 2019-20	Amended 2020-21	Amended 2021-22	Adopted 2022-23
<b>TOTAL AGENCY</b>	<b>999.56</b>	<b>966.86</b>	<b>1,027.20</b>	<b>1,070.90</b>
<b>General Fund</b>	<b>326.80</b>	<b>247.60</b>	<b>310.80</b>	<b>338.30</b>
<b>Capital Asset Management</b>		<b>19.50</b>	<b>18.40</b>	<b>26.40</b>
Administrative Specialist II		1.00	1.00	1.00
Assistant Management Analyst		1.50		
Associate Regional Planner				2.00
Associate Solid Waste Planner				1.00
Building Custodian - MRC		3.00	3.40	3.40
Construction Project Manager II				1.00
Director		1.00	1.00	1.00
Facilities Maintenance Specialist		1.00	1.00	1.00
Facilities Maintenance Technician		1.00	1.00	1.00
Lead Building Custodian - MRC		1.00	1.00	1.00
Manager I		0.50	0.50	1.00
Principal Solid Waste Planner				1.00
Program Assistant II				1.00
Program Assistant III		1.00	1.00	2.00
Program Coordinator I				1.00
Program Director		2.00	2.00	2.00
Program Supervisor I		1.00	1.00	1.00
Program Supervisor II		1.00	1.50	2.00
Safety and Security Officer		3.00	3.00	1.00
Senior Management Analyst		1.00	1.00	1.00
Senior Regional Planner		0.50		
Senior Solid Waste Planner				1.00
<b>Communications</b>	<b>14.00</b>	<b>12.00</b>	<b>32.20</b>	<b>34.20</b>
Administrative Specialist IV	1.00			
Assistant Public Affairs Specialist				0.70
Assistant Visual Communication Designer	0.50	0.50	0.70	
Associate Public Affairs Specialist	1.00	3.00	7.00	6.00
Digital Media Specialist	2.00	2.00	1.00	1.00
Director	1.00	1.00	1.00	1.00
Event Coordinator				1.00
Manager I			4.00	3.00
Manager II	2.00			1.00
Principal Public Affairs Specialist	1.00		1.00	3.00
Program Manager				1.00
Senior Management Analyst	1.00			
Senior program analyst	1.00			
Senior Public Affairs Specialist	2.00	5.00	17.00	16.00
Senior Visual Communication Designer	0.50	0.50	0.50	0.50
Video and Photography Tech	1.00			
<b>Council</b>	<b>46.20</b>	<b>36.20</b>	<b>44.20</b>	<b>49.20</b>
Administrative Assistant III		1.00	2.00	2.00
Administrative Assistant IV	1.00	1.00	2.00	2.00
Assistant Management Analyst	2.00			

## Four-Year FTE History

	Amended 2019-20	Amended 2020-21	Amended 2021-22	Adopted 2022-23
Associate Management Analyst	1.00			
Chief of Staff	1.00	1.00	1.00	1.00
Chief Operating Officer	1.00	1.00	1.00	1.00
Construction Project Manager II	0.50			
Council President	1.00	1.00	1.00	1.00
Councilor - Elected Official	6.00	6.00	6.00	6.00
Deputy Chief Operating Officer	1.00	1.00	1.00	1.00
General Manager Major Projects		0.20	0.20	0.20
General Manager, Visitor Venues			1.00	1.00
Manager I			1.00	1.00
Manager II	0.70			
Policy Advisor	5.00	8.00	9.00	9.00
Policy Advisor III	2.00	1.00	2.00	4.00
Policy Advisor IV		2.00	4.00	3.00
Policy Analyst	8.00			
Principal Public Affairs Specialist				1.00
Program Analyst	1.00	5.00	5.00	7.00
Program Analyst IV	2.00			
Program Analyst V	2.00			
Program Assistant III	1.00			
Program Director	3.00	2.00	2.00	2.00
Program Specialist	3.00	1.00	1.00	1.00
Program Supervisor II	1.00			
Program Technician		1.00	1.00	
Senior Management Analyst	1.00			
Senior Program Analyst	2.00	4.00	2.00	5.00
Senior Public Affairs Specialist			2.00	1.00
<b>Finance and Regulatory Services</b>	<b>38.50</b>	<b>32.80</b>	<b>62.10</b>	<b>68.60</b>
Accountant I	2.00	2.00	2.00	2.00
Accountant II	5.70	5.00	5.80	5.80
Accountant III	1.00	1.00	1.00	1.00
Accounting Program Manager			1.00	
Accounting Technician II	4.00	3.00	3.00	3.00
Administrative Assistant IV		1.00	1.00	1.00
Administrative Specialist II			1.00	1.00
Administrative Specialist III			1.00	
Assistant Management Analyst	1.00		5.50	9.00
Associate Management Analyst	6.00	5.00	3.00	2.00
Deputy Director			1.00	1.00
Director	1.00	1.00	1.00	1.00
Manager I	5.00	3.00	9.00	4.00
Manager II		1.00	1.00	7.00
Payroll Specialist	2.80	3.80	2.80	2.80
Policy Advisor IV			1.00	1.00
Procurement Analyst I			2.00	1.00
Procurement Analyst II			3.00	5.00
Procurement Analyst III			2.00	3.00

## Four-Year FTE History

	Amended 2019-20	Amended 2020-21	Amended 2021-22	Adopted 2022-23
Program Analyst		2.00	3.00	5.00
Program Analyst II	1.00			
Program Analyst IV	2.00			
Program Analyst V	1.00			
Program Assistant III			2.00	2.00
Program Director	1.00	2.00	2.00	1.00
Program Manager				2.00
Program Supervisor II	1.00	1.00	1.00	
Senior Management Analyst	4.00	2.00	7.00	7.00
Senior Program Analyst				1.00
<b>Human Resources</b>	<b>23.00</b>	<b>21.00</b>	<b>29.00</b>	<b>30.00</b>
Deputy Director			1.00	1.00
Director	1.00	1.00	1.00	1.00
Manager I		1.00	1.00	1.00
Manager II	3.00	2.00	2.00	2.00
Program Analyst		3.00	8.00	9.00
Program Analyst II	5.00			
Program Analyst III	4.00			
Program Analyst IV	4.00			
Program Analyst V	5.00			
Program Director		1.00		
Program Specialist		4.00	5.00	5.00
Program Technician	1.00	4.00	5.00	6.00
Senior Program Analyst		5.00	6.00	5.00
<b>Information Services</b>	<b>33.00</b>	<b>28.00</b>	<b>31.00</b>	<b>34.00</b>
Administrative Assistant III			1.00	1.00
Administrative Specialist IV	1.00			
Director	1.00	1.00	1.00	1.00
Manager I	2.00	1.00	1.00	1.00
Manager II	2.00	2.00	2.00	2.00
Program Supervisor II	1.00	1.00	1.00	1.00
Records & Information Analyst	3.00	2.00		1.00
Records & Information Analyst I				1.00
Records & Information Analyst II			2.00	
Systems Administrator II	1.00	1.00	1.00	1.00
Systems Administrator III	3.00	3.00	3.00	4.00
Systems Administrator IV	1.00	1.00	1.00	1.00
Systems Analyst II	3.00	2.00	2.00	1.00
Systems Analyst III	7.00	7.00	9.00	11.00
Systems Analyst IV	3.00	3.00	3.00	3.00
Technical Specialist I				1.00
Technical Specialist II	5.00	3.00	3.00	3.00
Technical Specialist III		1.00	1.00	1.00
<b>Office of Metro Attorney</b>	<b>16.00</b>	<b>16.00</b>	<b>17.00</b>	<b>17.00</b>
Deputy Metro Attorney	1.00	1.00	1.00	1.00
Legal Assistant I	2.00	2.00	2.00	3.00
Legal Assistant II	2.00	2.00	2.00	1.00

## Four-Year FTE History

	Amended 2019-20	Amended 2020-21	Amended 2021-22	Adopted 2022-23
Legal Counsel II	8.00	8.00	9.00	9.00
Metro Attorney	1.00	1.00	1.00	1.00
Paralegal II	1.00	1.00	1.00	1.00
Program Analyst V	1.00			
Senior Program Analyst		1.00	1.00	1.00
<b>Office of the Auditor</b>	<b>6.00</b>	<b>6.00</b>	<b>7.00</b>	<b>7.00</b>
Auditor - Elected Official	1.00	1.00	1.00	1.00
Auditor's Administrative Assistant	1.00	1.00	1.00	1.00
Principal Management Auditor	3.00	3.00	4.00	4.00
Senior Management Auditor	1.00	1.00	1.00	1.00
<b>Parks and Nature</b>	<b>46.75</b>			
Administrative Specialist II	1.00			
Administrative Specialist IV	0.50			
Arborist	1.00			
Associate Management Analyst	0.70			
Associate Natural Resource Scientist	0.80			
Associate Public Affairs Specialist	2.00			
Director	0.65			
Education Specialist II	1.00			
Event Coordinator	1.00			
Maintenance Technician	1.00			
Manager I	2.40			
Manager II	2.70			
Natural Resource Specialist	1.00			
Natural Resource Specialist Lead	2.00			
Natural Resource Technician	1.00			
Park Ranger	6.00			
Park Ranger Lead	3.00			
Principal Regional Planner	2.20			
Program Analyst III	0.40			
Program Assistant III	2.00			
Program Director	0.80			
Program Supervisor II	1.00			
Property Management Specialist	0.80			
Property Management Technician	0.80			
Senior Management Analyst	3.00			
Senior Natural Resource Scientist	4.00			
Senior Public Affairs Specialist	3.00			
Volunteer Coordinator II	1.00			
<b>Planning and Development</b>	<b>56.65</b>	<b>49.85</b>	<b>68.90</b>	<b>71.90</b>
Administrative Specialist IV	1.00	0.95	0.70	0.70
Assistant GIS Specialist			4.00	2.00
Assistant Transportation Planner			1.00	1.00
Associate GIS Specialist			1.00	3.00
Associate Management Analyst	1.10	1.05	0.05	
Associate Regional Planner				1.00
Associate Transportation Model			1.00	

## Four-Year FTE History

	Amended 2019-20	Amended 2020-21	Amended 2021-22	Adopted 2022-23
Associate Transportation Planner	5.00	4.00	4.00	1.00
Deputy Director	1.00	1.00	1.00	1.00
Director	1.00	0.90	0.70	0.70
Manager I	4.90	3.40	1.00	1.00
Manager II	1.70	1.70	4.70	5.70
Principal GIS Specialist			1.00	
Principal Regional Planner	6.60	6.60	6.50	5.60
Principal Researcher & Modeler		0.15	3.00	3.00
Principal Transportation Planner	6.00	5.00	6.00	6.00
Program Assistant II	3.50	2.00	2.00	2.00
Program Assistant III	2.80	2.45	2.75	3.00
Program Coordinator II			1.70	1.70
Program Supervisor I	1.00	1.00	1.00	1.00
Senior GIS Specialist		0.10	4.30	4.50
Senior Management Analyst	4.00	2.95		
Senior Program Analyst			1.00	1.00
Senior Public Affairs Specialist	5.00	4.05	1.00	1.00
Senior Regional Planner	3.05	2.55	2.50	3.20
Senior Researcher & Modeler			4.00	3.80
Senior Transportation Planner	8.00	8.00	9.00	13.00
Systems Administrator IV				1.00
Systems Analyst II				1.00
Systems Analyst III			1.00	1.00
Systems Analyst IV			1.00	1.00
Transportation Engineer	1.00			
Transportation Engineer I		1.00	1.00	1.00
Transportation Engineer II		1.00	1.00	1.00
<b>Property and Environmental Services</b>	<b>14.70</b>			
Administrative Specialist II	1.30			
Associate Management Analyst	0.30			
Building Custodian - MRC	3.00			
Director	0.10			
Facilities Maintenance Technician	1.00			
Facilities Maintenance Worker	1.00			
Lead Building Custodian - MRC	1.00			
Manager I	0.15			
Printing/Mail Services Clerk	1.00			
Program Assistant II	0.75			
Program Director	1.00			
Program Supervisor II	0.10			
Safety and Security Officer	3.00			
Service Supervisor II	1.00			
<b>Research Center</b>	<b>31.00</b>	<b>25.25</b>		
Assistant GIS Specialist	1.00	2.00		
Associate GIS Specialist	1.00	1.00		
Associate Management Analyst		0.15		
Associate Researcher & Modeler	1.00			

## Four-Year FTE History

	Amended 2019-20	Amended 2020-21	Amended 2021-22	Adopted 2022-23
Associate Transportation Model	1.00	1.00		
Director	1.00	1.00		
GIS Technician	1.00			
Manager I	2.00	1.35		
Manager II	2.00	1.00		
Principal GIS Specialist	2.00	2.00		
Principal Researcher & Modeler	5.00	2.85		
Program Analyst V	1.00			
Senior GIS Specialist	6.00	4.90		
Senior Management Analyst		1.00		
Senior Program Analyst		1.00		
Senior Researcher & Modeler	4.00	4.00		
Systems Analyst III	2.00	1.00		
Systems Analyst IV	1.00	1.00		
<b>Non-Departmental</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	
Program Analyst			1.00	
Program Analyst IV	1.00			
Policy Advisor IV		1.00		
<b>Affordable Housing Fund</b>	<b>6.15</b>	<b>9.50</b>	<b>6.40</b>	<b>5.70</b>
<b>Planning and Development</b>	<b>6.15</b>	<b>9.50</b>	<b>6.40</b>	<b>5.70</b>
Administrative Specialist IV		0.05	0.15	0.15
Associate Management Analyst	0.90	1.30	1.45	1.00
Director		0.10	0.15	0.15
Manager I	0.10	1.25		
Manager II	0.30	0.30	0.30	0.30
Principal Regional Planner	1.40	1.40	0.50	0.40
Program Assistant III		0.65	0.85	0.40
Program Coordinator II				1.00
Program Director			0.50	0.50
Senior Management Analyst		0.05		
Senior Program Analyst			1.00	1.00
Senior Public Affairs Specialist	2.00	1.95		
Senior Regional Planner	1.45	2.45	1.50	0.80
<b>General Asset Management Fund</b>	<b>4.80</b>	<b>6.70</b>	<b>6.00</b>	<b>3.50</b>
<b>Capital Asset Management</b>		<b>2.50</b>	<b>1.50</b>	
Assistant Management Analyst		0.50	0.50	
Construction Project Manager II		2.00	1.00	
<b>Parks and Nature</b>	<b>3.80</b>	<b>4.20</b>	<b>4.50</b>	<b>3.50</b>
Construction Project Manager II			0.50	0.50
Manager II		0.20		
Principal Regional Planner	0.80	1.00	1.00	1.00
Program Assistant II	1.00	1.00	1.00	1.00
Senior Public Affairs Specialist	1.00	1.00	1.00	
Senior Regional Planner	1.00	1.00	1.00	1.00
<b>Property and Environmental Services</b>	<b>1.00</b>			
Construction Project Manager I	1.00			

## Four-Year FTE History

	Amended 2019-20	Amended 2020-21	Amended 2021-22	Adopted 2022-23
<b>MERC Fund</b>	<b>201.70</b>	<b>194.95</b>	<b>197.85</b>	<b>197.10</b>
<b>MERC Administration</b>	<b>4.35</b>	<b>4.10</b>		
Administrative Assistant IV	0.85	0.85		
General Manager, Visitor Venues	0.75	0.50		
Manager I	1.00	1.00		
Policy Advisor	0.75			
Policy Advisor III		1.00		
Policy Advisor IV		0.75		
Program Analyst	1.00			
<b>Expo Center</b>	<b>17.30</b>	<b>16.80</b>	<b>17.80</b>	<b>16.80</b>
Administrative Assistant	1.00	1.00		
Administrative Specialist II			1.00	1.00
Administrative Technician	0.55	0.55		
Admissions Staffing Manager	0.20	0.20	0.20	
Assistant Operations and Event Manager				1.00
Assistant Operations Manager	1.00	1.00	1.00	
Construction Project Manager II	0.50			
Director				1.00
Event Manager	1.00	1.00		1.00
Event Manager I			1.00	1.00
Event Manager II				1.00
Executive Director	1.00	1.00	1.00	
Operating Engineer II	1.00	1.00	1.00	1.00
Operations Manager - Expo Center	1.00	1.00	1.00	
Policy Advisor III			1.00	
Program Assistant II			0.55	0.85
Program Supervisor I				1.00
Sales Associate	1.00	1.00		
Sales Manager I			1.00	1.00
Sales Manager II	1.00	1.00	1.00	1.00
Security Manager	0.05	0.05	0.05	
Senior Account Executive	1.00	1.00	1.00	
Service Supervisor I				0.20
Service Supervisor III				0.05
Service Supervisor IV				1.00
Ticketing/Parking Services Mgr	1.00	1.00	1.00	
Utility Lead	3.00	4.00	4.00	2.70
Utility Maintenance Specialist	3.00	2.00	2.00	2.00
<b>Oregon Convention Center</b>	<b>117.70</b>	<b>113.30</b>	<b>113.30</b>	<b>113.30</b>
Administrative Assistant	1.00	1.60		
Administrative Assistant IV				1.00
Administrative Lead		1.00		
Administrative Specialist II			1.60	1.80
Administrative Specialist III				1.00
Administrative Technician	6.15	6.00		
Admissions Staffing Manager	0.25			
Apprentice Operating Engineer			1.00	1.00

## Four-Year FTE History

	Amended 2019-20	Amended 2020-21	Amended 2021-22	Adopted 2022-23
Assistant Director of Marketing	1.00	1.00		
Assistant Event Services Mgr		1.00		1.00
Assistant Executive Director	1.00			
Assistant Guest Services Manager	1.00	1.00	1.00	
Audio Visual Manager	1.00	1.00	1.00	
Audio Visual Production Supervisor	1.00	1.00	1.00	
Audio Visual Services Supervisor	1.00	1.00	1.00	
Audio Visual Technician Lead	3.00	3.00	3.00	2.00
Construction Project Manager II	2.00			
Director				1.00
Director of Event Services	1.00			
Director of Operations	1.00	1.00	1.00	
Director of Public Safety	1.00	1.00	1.00	
Director of Public Safety& OHS				1.00
Director of Sales	1.00	1.00		
Electrician	5.00	5.00	4.00	4.00
Equity & Belonging Program Manager				1.00
Event Manager	1.00			
Event Manager I			2.00	
Event Manager II	4.00	5.00	4.00	5.00
Event Manager III	2.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	
Executive Director	1.00	1.00	1.00	
Facility Security Agent	9.00	9.00	9.00	9.00
House/Event Manager	0.75	0.75		0.75
Lead Electrician	1.00	1.00	1.00	1.00
Lead Operating Engineer	1.00	1.00	1.00	1.00
Lead Security Agent	1.00	1.00	1.00	1.00
Maintenance Supervisor	1.00	1.00	1.00	
Manager II			1.00	3.00
Marketing & Web Srvcs Manager	1.00	1.00		
Operating Engineer II	5.00	5.00	5.00	5.00
Operations Mgr - Hskpg and Setup	1.00	1.00	1.00	
Operations Mgr - OCC	2.00	2.00	2.00	
Program Assistant II			6.00	4.80
Program Assistant III			2.00	2.00
Program Supervisor I			1.00	2.00
Program Supervisor II				2.00
Program Technician				1.00
Receptionist	1.00			
Sales Manager I	1.00	1.00	1.00	1.00
Sales Manager II	4.00	4.00	4.00	4.00
Security Manager	0.95	0.95	0.95	
Senior Program Analyst			1.00	
Senior Setup Supervisor	1.00	1.00	1.00	
Service Supervisor I				1.00
Service Supervisor II				8.00



## Four-Year FTE History

	Amended 2019-20	Amended 2020-21	Amended 2021-22	Adopted 2022-23
Service Supervisor III				2.95
Service Supervisor IV				1.00
Services Sales Coordinator I	1.00	1.00	1.00	1.00
Services Sales Coordinator II	3.00	3.00	3.00	3.00
Setup & Operations Supervisor	5.00	5.00	5.00	
Sustainability Coordinator	1.00	1.00	1.00	1.00
Sustainability Specialist		1.00		
TBD			0.75	
Technology Sales Coordinator	1.00	1.00	1.00	1.00
Technology Services Manager	1.00	1.00	1.00	
Telecom & Info Systems Technician	1.00	1.00	1.00	1.00
Ticketing/Parking Services Mgr	1.00	1.00	1.00	
Utility Lead				4.00
Utility Maintenance	3.00	3.00	3.00	2.00
Utility Maintenance Lead				1.00
Utility Worker	33.00	32.00	32.00	28.00
Volunteer Services Coordinator	0.60			
<b>Portland's 5 Centers for the Arts</b>	<b>62.35</b>	<b>60.75</b>	<b>66.75</b>	<b>67.00</b>
Administrative Assistant	2.00	1.00		
Administrative Assistant II				1.00
Administrative Assistant IV				1.00
Administrative Lead	1.00	1.00		
Administrative Specialist II			1.00	1.00
Administrative Technician	3.80	3.95		
Admissions Staffing Manager	0.55	0.80	0.80	
Apprentice Operating Engineer	1.00	1.00		
Assistant Director of Production		1.00		
Assistant Event Services Mgr	1.00	1.00	1.00	
Assistant Operations Manager	1.00			
Assistant Production Supervisor	1.00			
Assistant Sales & Booking Manager	1.00	1.00	1.00	
Assistant Ticket Services Mgr	1.00	1.00	1.00	
Asst Director of Prod Services			1.00	
Construction Project Manager II	1.00	1.00		0.25
Dept Head Stagehand	15.00	15.00	15.00	15.00
Director				1.00
Director of Educ & Comm Engagemnt	1.00			
Director of Marketing	1.00	1.00	1.00	
Director of Operations	1.00			
Director of Ticket Services	1.00	1.00	1.00	
Education & Community Engagement Coord			1.00	1.00
Education & Community Engagement Mgr		1.00	1.00	
Event Custodian - P5			8.00	8.00
Event Manager II				1.00
Event Services Manager - P'5	1.00	1.00	1.00	
Executive Assistant	1.00	1.00	1.00	
Executive Director	1.00	1.00	1.00	

## Four-Year FTE History

	Amended 2019-20	Amended 2020-21	Amended 2021-22	Adopted 2022-23
Facility Manager- P5	1.00	1.00	1.00	
Facility Security Agent	3.00	2.00	2.00	2.00
Lead Electrician	1.00			
Lead Operating Engineer		1.00	1.00	1.00
Lead Security Agent		1.00	1.00	1.00
Manager I				2.00
Manager II				2.00
Marketing & Promotions Coordinator II	3.00	3.00		
Operating Engineer II	3.00	3.00	3.00	4.00
Operations Mgr - Hskpg and Setup		1.00	1.00	
Program Assistant II			2.95	2.95
Program Assistant III			1.00	1.00
Program Supervisor II				3.00
Sales & Booking Manager - P'5	1.00	1.00	1.00	
Sales Manager I				1.00
Sales Manager II	1.00	1.00	1.00	1.00
Senior Setup Supervisor	1.00			
Senior Visual Communication Designer			3.00	3.00
Service Supervisor I				1.80
Service Supervisor II				2.00
Service Supervisor III				2.00
Setup & Operations Supervisor	2.00	1.00	1.00	1.00
Stage Supervisor	1.00	3.00	3.00	1.00
Supervisor of Security Svcs	1.00	1.00	1.00	
Technical Director	1.00			
Ticket Services Coordinator	2.00	2.00	2.00	
Utility Lead	3.00	4.00	4.00	4.00
Utility Maintenance Technician	1.00	1.00	1.00	1.00
Volunteer Coordinator II			1.00	1.00
Volunteer Services Coordinator	1.00	1.00		
<b>Natural Areas Fund</b>	<b>15.75</b>	<b>7.20</b>	<b>2.90</b>	<b>0.15</b>
<b>Parks and Nature</b>	<b>15.75</b>	<b>7.20</b>	<b>2.90</b>	<b>0.15</b>
Administrative Specialist II		0.25		
Administrative Specialist IV	0.50			
Assistant Management Analyst	0.20			
Associate Management Analyst	1.00			
Director	0.35	0.20		
Manager I	0.35	0.25		
Natural Resource Specialist	1.00	1.00	1.00	
Principal Regional Planner	1.00	1.00	0.90	0.15
Program Director	1.35			
Program Manager		0.50		
Program Supervisor II	1.00	0.25		
Real Estate Negotiator	2.00			
Senior GIS Specialist	1.00			
Senior Management Analyst	1.50	0.25		
Senior Natural Resource Scientist	1.00	1.00	1.00	
Senior Regional Planner	3.50	2.50		

## Four-Year FTE History

	Amended 2019-20	Amended 2020-21	Amended 2021-22	Adopted 2022-23
<b>Oregon Zoo Asset Management Fund</b>			<b>4.00</b>	<b>3.00</b>
<b>Oregon Zoo</b>			<b>4.00</b>	<b>3.00</b>
Construction Project Manager I			3.00	1.00
Construction Project Mgr II				2.00
Manager II			1.00	
<b>Oregon Zoo Infrastructure/Animal Welfare Fund</b>	<b>4.65</b>	<b>4.70</b>		
<b>Oregon Zoo</b>	<b>4.65</b>	<b>4.70</b>		
Assistant Management Analyst	0.25	0.50		
Construction Project Manager I	3.00	3.00		
Manager II	1.00	0.80		
Program Director	0.40	0.40		
<b>Oregon Zoo Operating Fund</b>	<b>204.35</b>	<b>181.85</b>	<b>178.85</b>	<b>189.35</b>
<b>Oregon Zoo</b>	<b>204.35</b>	<b>181.85</b>	<b>178.85</b>	<b>189.35</b>
Administrative Assistant IV	1.15	1.15	1.00	1.00
Administrative Specialist III	4.50	3.50	3.00	2.00
Administrative Specialist IV	2.00	1.00	1.00	0.50
Admissions Lead	2.60	2.60	2.60	2.60
Animal Keeper	36.50	37.50	37.50	39.50
Animal Keeper, Africa				1.00
Associate Management Analyst	1.00			
Associate Natural Resource Scientist	1.00	1.00	1.00	1.00
Associate Public Affairs Specialist	2.00	1.00		2.00
Associate Visual Communication Designer	2.50	1.50	1.50	
Cash Office Clerk	0.75	0.75	0.75	0.75
Custodian	6.00	6.00	6.00	8.00
Deputy Conservation Manager	1.00	1.00	1.00	
Deputy Director	2.00	2.00	2.00	2.00
Digital Media Specialist	1.00	1.00	1.00	
Director	1.00	1.00	1.00	1.00
Dive Safety Officer	0.50	0.50	0.50	1.00
Education Specialist I	9.00	8.50	8.50	9.00
Education Specialist II	0.50	0.50	0.50	
Education Specialist III	5.00	5.00	5.00	5.00
Electrician 2	1.00	1.00	1.00	1.00
Endocrinology Research Technician	1.00	1.00	1.00	1.00
Event Coordinator	2.00	2.00	2.00	2.00
Food Service Worker 1	0.80			
Food Service Worker 3	2.60			
Food Service/Retail Specialist	4.80			
General Manager, Visitor Venues	0.25	0.50		
Guest Service Worker	5.60			4.00
Horticulturist	7.00	7.00	6.75	7.00
Lead Cash Office Clerk	0.85			
Lead Guest Services Worker	3.60	2.00	2.00	2.00
Lead Safety and Security Offic			1.00	1.00
Lead Safety and Security Officer				1.00
Maintenance Lead	2.00	2.00	4.00	4.00
Maintenance Technician	2.00	2.00	3.00	2.00
Maintenance Worker 1	1.00			
Maintenance Worker 2	10.00	11.00	9.00	10.00
Maintenance Worker 3	2.00	2.00	2.00	1.00
Manager I	1.00	2.00	2.00	2.00

## Four-Year FTE History

	Amended 2019-20	Amended 2020-21	Amended 2021-22	Adopted 2022-23
Manager II	7.00	7.00	7.00	3.00
Nutrition Technician 1	2.00	2.00	2.00	3.00
Nutritionist	1.00	1.00	1.00	1.00
Operations Lead	2.75	2.75	2.00	2.00
Operations Lead - Custodial				1.00
Operations/Warehouse Worker	2.00	2.00	3.00	1.00
Policy Advisor	0.25			
Policy Advisor IV		0.25		
Program Analyst		1.00	1.00	1.00
Program Analyst IV	1.00			
Program Analyst V	1.00			
Program Assistant II	2.50	2.50	2.50	2.00
Program Assistant III				1.00
Program Director	1.60	1.60	1.00	1.00
Program Manager			1.00	1.00
Program Supervisor I	3.00	4.00	6.00	6.00
Program Supervisor II	7.00	7.00	5.00	9.00
Project Coordinator	2.00	2.00	1.00	2.00
Safety and Security Officer	5.00	5.00	5.00	7.00
Senior Animal Keeper	8.00	7.00	7.00	7.00
Senior Horticulturist	1.00	1.00	1.00	1.00
Senior Management Analyst		1.00		
Senior Program Analyst		1.00	1.00	1.00
Senior Public Affairs Specialist	2.00	4.00	3.00	2.00
Senior Visual Communication Designer	1.00	1.00	1.00	1.00
Service Supervisor I	2.00			
Service Supervisor II	4.00	4.00	4.00	5.00
Service Supervisor III	8.00	5.00	5.00	2.00
Service Supervisor IV	1.00	1.00		3.00
Storekeeper	1.00			
Veterinarian		3.00	2.00	2.00
Veterinarian I	3.00			
Veterinarian II			1.00	1.00
Veterinary Technician	3.00	3.00	4.00	4.00
Video and Photography Tech	0.50	0.50	0.50	1.00
Volunteer Coordinator I	1.25	1.25	1.25	1.00
Volunteer Coordinator II	2.00	2.00	2.00	2.00
Zoo Registrar	1.00	1.00	1.00	1.00
<b>Parks and Nature Bond Fund</b>	<b>6.00</b>	<b>33.20</b>	<b>37.05</b>	<b>38.90</b>
<b>Parks and Nature</b>	<b>6.00</b>	<b>33.20</b>	<b>37.05</b>	<b>38.90</b>
Administrative Specialist III	1.00	1.00	1.00	1.00
Administrative Specialist IV			0.25	0.25
Assistant GIS Specialist	1.00	1.00	1.00	1.00
Assistant Management Analyst		1.50		
Assistant Natural Resource Scientist		2.00	2.00	2.00
Associate Regional Planner				0.50
Associate Solid Waste Planner			0.50	
Construction Project Manager I		1.00	1.00	0.50
Construction Project Manager II		2.50	2.00	2.00
Deputy Director			0.40	0.40
Director			0.20	0.20
General Manager Major Projects		0.20	0.20	0.20

## Four-Year FTE History

	Amended 2019-20	Amended 2020-21	Amended 2021-22	Adopted 2022-23
Manager I		1.15	1.45	0.65
Manager II		0.50	1.00	1.80
Natural Resource Specialist		2.00	2.00	3.00
Natural Resource Technician		2.00	2.00	2.00
Principal Regional Planner	1.00	2.50	2.85	3.50
Program Assistant II			0.50	0.50
Program Assistant III		0.25	0.25	0.25
Program Coordinator I			1.00	1.00
Program Coordinator II		1.00	1.60	0.60
Program Director		0.85	0.85	0.85
Program Manager	1.00	2.50	5.00	6.50
Program Supervisor I				0.25
Program Supervisor II			0.25	
Real Estate Negotiator	1.00	5.00	2.00	2.00
Senior GIS Specialist		1.00	1.00	1.00
Senior Management Analyst		1.25	1.00	0.50
Senior Natural Resource Scientist			1.00	1.80
Senior Public Affairs Specialist	1.00	1.00		
Senior Real Estate Analyst		1.00		
Senior Regional Planner		2.00	4.75	4.65
<b>Parks and Nature Operating Fund</b>	<b>49.60</b>	<b>91.30</b>	<b>82.75</b>	<b>90.15</b>
<b>Parks and Nature</b>	<b>49.60</b>	<b>91.30</b>	<b>82.75</b>	<b>90.15</b>
Administrative Specialist I	1.00			
Administrative Specialist II	3.00	3.25	2.00	
Administrative Specialist III		1.00	2.00	2.00
Administrative Specialist IV			0.75	0.75
Arborist		1.00	1.00	1.00
Assistant Management Analyst	0.50	0.50		
Associate Management Analyst	1.00	1.00		
Associate Natural Resource Scientist	2.20	1.00	2.00	2.00
Associate Public Affairs Specialist		2.00		
Associate Regional Planner				0.50
Construction Project Manager I				0.50
Construction Project Manager II	1.00	0.50		
Deputy Director		1.00	0.60	0.60
Director		0.80	0.80	0.80
Education Specialist II	3.00	2.00	2.00	4.00
Education Specialist III	1.00	1.00	1.00	1.00
Event Coordinator		1.00		
Facilities Maintenance Technician			1.00	1.00
Lead Park Ranger		1.00		
Maintenance Lead		1.00	1.00	1.00
Maintenance Worker 1	1.00	1.00	1.00	
Maintenance Worker 2		1.00	1.00	2.00
Manager I	2.75	7.60	4.55	4.35
Manager II	2.30	3.50	4.00	4.20
Natural Resource Specialist		1.00	1.00	1.00
Natural Resource Specialist Lead		2.00	2.00	2.00
Natural Resource Technician	1.00			
Operations/Warehouse Worker	4.00	4.00	4.00	4.00
Park Ranger	9.00	17.00	17.00	19.00
Park Ranger Lead		3.00	4.00	5.00

## Four-Year FTE History

	Amended 2019-20	Amended 2020-21	Amended 2021-22	Adopted 2022-23
Principal Regional Planner		1.50	1.25	1.35
Program Analyst III	0.10			
Program Assistant II	1.00	6.00	6.50	8.50
Program Assistant III	1.00	1.75	0.75	0.75
Program Coordinator II		2.00	2.40	2.40
Program Director	0.85	1.15	1.15	1.15
Program Manager		2.00	4.00	4.50
Program Supervisor I				1.75
Program Supervisor II		0.75	0.75	
Property Management Specialist	0.20			
Property Management Technician	0.20	1.00		
Senior Management Analyst	4.00	1.50		0.50
Senior Natural Resource Scientist		5.00	5.00	5.20
Senior Public Affairs Specialist		3.00	1.00	1.00
Senior Real Estate Analyst	1.00		1.00	1.00
Senior Regional Planner	4.50	3.50	2.25	2.35
Service Supervisor II	1.00		1.00	
Service Supervisor III	1.00	2.00	2.00	2.00
Volunteer Coordinator II	2.00	2.00	1.00	1.00
<b>Risk Management Fund</b>		<b>2.00</b>	<b>3.00</b>	<b>3.00</b>
<b>Finance and Regulatory Services</b>		<b>2.00</b>	<b>3.00</b>	<b>3.00</b>
Program Analyst		1.00	1.00	1.00
Program Technician			1.00	1.00
Senior Program Analyst		1.00	1.00	1.00
<b>Solid Waste Fund</b>	<b>179.76</b>	<b>181.96</b>	<b>192.80</b>	<b>193.05</b>
<b>Waste Prevention and Environmental Services</b>	<b>179.76</b>	<b>181.96</b>	<b>192.80</b>	<b>193.05</b>
Administrative Specialist II	1.70	2.50	1.00	1.00
Administrative Specialist III	1.00	1.00	1.00	
Administrative Specialist IV	1.00	1.00	1.00	1.00
Assistant Management Analyst	1.55	1.00		
Assistant Solid Waste Planner			1.00	1.00
Associate Management Analyst	1.00	1.00		
Associate Public Affairs Specialist	2.00			
Associate Regional Planner	1.00	1.00	1.00	
Associate Solid Waste Planner	2.00	3.00	4.50	6.00
Construction Project Manager I	3.00	3.00	2.00	3.00
Construction Project Manager II	1.00	1.00	2.00	2.75
Deputy Director	1.00	0.90	1.00	1.00
Director	0.90	1.00	1.00	1.00
Education Specialist II	5.90	4.90	4.90	4.90
Education Specialist III	4.00	5.00	4.00	1.00
Environmental Specialist				6.00
General Manager Major Projects		0.60	0.60	0.60
Hazardous Waste Specialist	5.00	5.00	5.00	5.00
Hazardous Waste Technician	28.00	26.00	26.00	26.00
Landfill & Environmental Specialist	5.00	5.00	4.00	
Lead Scalehouse Technician	2.00	2.00	2.00	2.00
Manager I	8.35	3.50	3.50	4.00
Manager II	5.30	8.00	7.00	7.00
Metro Paint Operations Specialist	2.00	4.00	4.00	3.00
Metro Paint Operations Technician	8.00	5.00	17.00	13.00
Metro Paint Operations Technician II				5.00

## Four-Year FTE History

	Amended 2019-20	Amended 2020-21	Amended 2021-22	Adopted 2022-23
Principal Solid Waste Planner	7.65	7.00	8.00	5.00
Program Analyst		2.00	1.00	1.00
Program Analyst III	0.50			
Program Assistant II	4.25	4.00	5.00	5.00
Program Assistant III	6.00	8.00	7.00	5.00
Program Coordinator I	1.00	1.00	1.00	2.00
Program Coordinator II			2.00	3.00
Program Director	4.00	4.00	4.00	4.00
Program Manager			2.80	7.80
Program Supervisor I	2.00	2.00	2.00	
Program Supervisor II	6.90	9.00	8.50	1.00
RID Patrol Crew Lead		3.00	3.00	4.00
Scalehouse Technician	9.76	11.76	13.00	13.00
Senior Engineer	3.00	3.00	2.00	1.00
Senior Management Analyst	3.50	2.00	2.00	3.00
Senior Public Affairs Specialist	5.00	6.00		
Senior Regional Planner	2.00	1.50		
Senior Solid Waste Planner	17.50	17.30	19.00	16.00
Service Supervisor II	1.00			
Service Supervisor III	2.00	2.00	2.00	
Service Supervisor IV			1.00	12.00
Station Superintendent			2.00	2.00
Systems Administrator II	1.00	1.00	1.00	1.00
Systems Analyst IV			1.00	1.00
Traffic Cntrl/Load Insp Tech I				2.00
Traffic Cntrl/Load InspTech II			12.00	10.00
Traffic Control Tech II	12.00	12.00		
<b>Supportive Housing Services</b>		<b>5.90</b>	<b>4.80</b>	<b>8.70</b>
<b>Planning and Development Department</b>		<b>5.90</b>	<b>4.80</b>	<b>8.70</b>
Accountant II		0.70		
Administrative Specialist IV			0.15	0.15
Associate Management Analyst		0.50	0.50	1.00
Director			0.15	0.15
Manager I		1.00		
Program Analyst		1.00		
Program Assistant				2.00
Program Assistant III		1.70	1.20	0.60
Program Coordinator				2.00
Program Coordinator II			0.30	1.30
Program Director			0.50	0.50
Senior Management Analyst		1.00	1.00	
Senior Program Analyst			1.00	1.00





Budget process.....H-36

Budget calendar.....H-40

Fund structure.....H-41

Glossary.....H-44

# Budget Process

Development of the budget is an important and legally required process. The result is a policy and financial plan covering all of Metro’s programs and services. The budget document presents a strategically focused discussion of goals and objectives, programs and outcomes and spending priorities within resource constraints. The budget process at Metro includes two concurrent, complementary cycles: (1) the strategic process for evaluating progress and setting future expectations and (2) the development of the final policy and financial document.

## THE STRATEGIC BUDGET PROCESS

Metro follows a strategic budgeting process that guides not only the development of its annual budget but also provides focus for multi-year funding commitments toward specific objectives. By embracing measurable outcomes, leaders shifted from talking about abstract concepts like “compact urban form” to focusing on what really matters in the everyday lives of the region’s 1.9 million residents. Identifying regional values ensures decisions are guided by a clear focus. The following framework is intended to guide decision making at Metro through 2024 by upholding two main commitments: Keeping Our Promises and Building Back Better. How Metro keeps its promises and builds back better must be driven by guiding principles outlined in the framework: Racial Justice, Climate Justice and Resiliency, and Shared Prosperity.



With this regional framework in mind, Metro adopts its agency goals and operates programs and projects that make positive contributions to the regional outcomes. Metro adopts program goals and measures performance, including the internal efficiency and effectiveness of its business practices and equity outcomes. During the year the Metro Council receives periodic program and financial updates and reports to track performance towards these outcomes. Every fall the Council provides direction to the Budget Officer, increasing focus in particular areas or redirecting efforts to adjust to changing circumstances within the region. The following diagram illustrates this year-round dynamic process.



## THE BUDGET CYCLE

The budget cycle focuses on the development of an annual budget document that incorporates the Metro Council’s strategic direction into a comprehensive policy and financial plan for all Metro programs and services. It is a process designed to meet the expectations of the general public, the Metro Council and the requirements of Oregon Budget Law.

### Review of Prior Year

Each fiscal year begins with a review of the previous year’s budget cycle to determine areas of success and areas of concern. Staff works to refine the process for the upcoming year. New budget parameters are developed to set out the basic assumptions organizational units should adopt for the preparation of their budgets. These parameters are incorporated with the policies and priorities set by the Metro Council and the Chief Operating Officer.

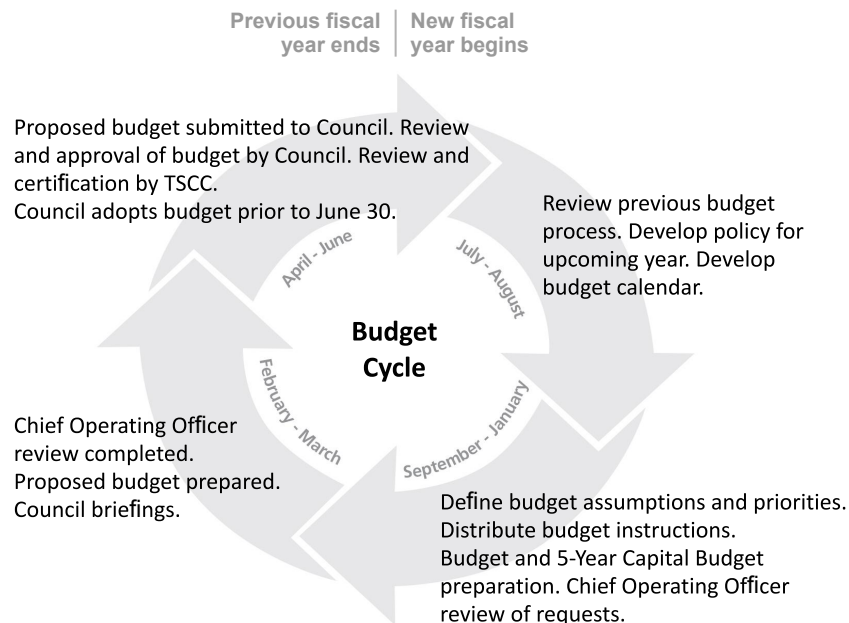
### Five Year Forecast Development

An important tool in the evaluation of operating fund performance is the development of the five-year forecasts for major operating funds. The principles of Metro’s financial policies are followed throughout the five-year forecast. In the absence of contractual escalators tied to specific indices, general inflationary increases are allowed. A prudent contingency reserve is assumed for each fund. Annual renewal and replacement contributions are required. Basic labor assumptions for salaries, wages, COLA, health and welfare, PERS and other benefits are included. The purpose of the forecasts is to identify vulnerabilities, highlight trends and provide a line of sight to decision making. The forecasts serve as an early warning system for future concerns. Issues identified in the forecasts are considered when setting budget instructions and parameters for the ensuing process.

### Budget Instructions

The Financial Planning division of Finance and Regulatory Services provides detailed instructions for the preparation of the requested operating and capital budgets. The instructions provide the universal assumptions for increasing or decreasing staff, calculating changes in personnel costs and costing out commonly purchased items such as office furniture and computer software. The instructions also give operating units detailed information for budgeting capital projects already approved in the five-year Capital Improvement Plan, for proposing new capital projects for future years and for undertaking scheduled renewal and replacement projects to safeguard Metro’s public assets.

## Budget Process



### Budget requests

Staff in operating units apply the instructions and assumptions from Financial Planning and the direction received from the COO to forecast their base program activities and financial needs for the next fiscal year. In addition, programs prepare a series of proposals to add, cut or change program activities, functions or funding levels. The base forecasts along with the add, cut or change proposals form the basis of the requested budgets.

### Review and Analysis Resulting in Proposed Budget

The Financial Planning team reviews, analyzes and consolidates the base budget requests, meeting with each operating unit to verify and refine the requests, as needed. The COO, serving as the agency's Budget Officer, conducts review meetings to discuss identified issues and program changes. The COO presents preliminary budget information to the Metro Council identifying early issues and revenue constraints, seeking additional guidance on program and policy direction. Following additional review, analysis and discussion and budget modification, the COO may hold a work session with the Senior Leadership Team and the Financial Planning team to discuss the Council's additional guidance, the operating proposals and budget balancing options. The COO, as Budget Officer, makes the final decisions, and delivers a budget message and proposed budget to the Metro Council and the public.

### Review and Analysis by the Metro Council Resulting in Approved Budget

The Metro Council, sitting as the Budget Committee, holds one or more public work sessions to review the proposed budget, take program and public testimony, and make any additions, deletions or modifications to the proposed budget. After due consideration, the Metro Council approves a budget and determines the amount required and allowed to be levied from property taxes. The approved budget and tax levy are then submitted to the Multnomah County Tax Supervising and Conservation Commission (TSCC).

### Tax Supervising and Conservation Commission Review and Certification

Oregon law requires local governments to establish a budget committee that reviews the budget and makes decisions regarding the approved budget. For most jurisdictions this committee comprises members of the governing body and an equal number of citizens. In counties where the population is greater than 500,000 (currently Multnomah County and Washington County), a TSCC may be established. Members of this commission are appointed by the governor to supervise local government budgeting and taxing activities. Currently, Multnomah County is the only county with a TSCC. Washington County has chosen to retain its citizen budget committee and implement the alternative publication option allowed under Oregon Budget Law. Because more than 50 percent of Metro's total assessed value is within Multnomah County, Metro

submits its budget to the Multnomah County TSCC. After the commission reviews Metro's budget, it holds a public hearing and asks for clarification on items within the budget or items affecting the financial health of the organization. Upon completion of the public hearing, the TSCC issues a letter of certification, which becomes part of the official record included with the adoption of the budget.

### **Metro Council adoption and Submission to County Tax Assessors**

After receiving certification by the TSCC, the Metro Council makes any necessary and final technical adjustments and adopts the budget prior to June 30, the end of the fiscal year. Legally required documentation to levy property taxes for the ensuing year is filed with each county tax assessor in the region prior to July 15th. The final adopted budget document is prepared, printed and submitted to each of the county tax assessors in the region and to the TSCC.

### **Changes to the Budget After Adoption**

Oregon Budget Law provides ways for a budget to be changed after adoption. Amendments to transfer appropriations within a fund (between appropriation categories such as organizational unit and contingency) or between funds may be made through Council approval of a resolution. Certain increases in appropriations due to recognition of new revenues are allowed under narrowly defined exceptions contained in Oregon Revised Statutes. In these circumstances, the budget may be amended through Metro Council approval of a resolution. In most circumstances, however, the recognition of new revenues and equal amounts of appropriations require the preparation of a supplemental budget.

### **The Five-Year Capital Improvement Plan**

Metro's five-year capital planning process identifies the agency's capital asset needs for projects that cost \$100,000 or more and have a useful life of five years or more. The Metro Council adopted the agency's first capital improvement plan in January 1997. Metro Council reviews the capital budget concurrently to promote improved coordination between capital spending and the overall budget.

## Budget calendar

---

<b>September - December 2021</b>	Preparation and analysis of Five Year Forecasts for all major operating areas
<b>November 2021 - February 2022</b>	Council holds strategic planning work sessions to provide direction on programs and upcoming budget
<b>Mid-December 2021</b>	Financial Planning issues budget instructions and assumptions
<b>January 14, 2022</b>	Budget requests including base budgets, CIPs and modification packages submitted to Financial Planning
<b>January 17 - 31, 2022</b>	Financial Planning review, analysis and consolidation of base budgets, base CIPs and modification packages
<b>January 19 - February 25, 2022</b>	COO review, analysis and discussion of department budget requests including base budgets, CIPs and modification requests
<b>By February 25, 2022</b>	COO makes final budget decisions for base budgets, base CIPs and final modification packages to be included in Proposed Budget
<b>March 4, 2022</b>	Final Proposed budgets due from all departments
<b>March 7 - March 31, 2022</b>	Financial Planning produces Proposed Budget documents
<b>April 1, 2022</b>	Proposed Budget released to Council for individual review
<b>April 5, 2022</b>	Chief Operating Officer presents Proposed Budget; initial public hearing held
<b>April 7 &amp; 12, 2022</b>	Department presentations to Council - public invited
<b>April 14, 2022</b>	Council work session on proposed budget and public hearing
<b>April 21, 26 &amp; 28, 2022</b>	Department presentations to Council - public invited
<b>May 3, 2022</b>	Council work session on amendments to proposed budget; public hearing
<b>May 5, 2022</b>	Council votes to approve budget and tax levies (Resolution No. 22-5252)
<b>By May 15, 2022</b>	Metro submits approved budget to Tax Supervising and Conservation Commission
<b>May 15 - 26, 2022</b>	Tax Supervising and Conservation Commission public comment period
<b>May 26, 2022</b>	Tax Supervising and Conservation Commission public hearing on approved budget
<b>June 9, 2022</b>	Council work session on approved budget and final amendments; public hearing
<b>June 16, 2022</b>	Council votes to adopt budget (Resolution No. 22-XXXX)
<b>By July 15, 2022</b>	File property tax levies with Tax Supervising and Conservation Commission and three counties

### GENERAL FUND

In accordance with GAAP, the General Fund accounts for all activities not required to be accounted for in another fund. This includes Metro's general government activities (including Council and Communications functions, regional investment strategies and certain regional parks and nature operations), as well as all administrative support functions (such as Capital Asset Management, Finance and Regulatory Services, Human Resources, Information Services, Metro Auditor, and Office of Metro Attorney). The principal resources of the fund are an excise tax on Metro's facilities and services levied in accordance with the Metro Code, general property taxes derived from a tax levy approved by voters in May 1990, charges for services provided by the various activities of Metro, intergovernmental revenues in the form of grants and contracts, and investment earnings.

### ENTERPRISE FUNDS

#### Solid Waste Revenue Fund

This fund accounts for revenues and expenditures for the implementation, administration, and enforcement of Metro's Solid Waste Management Plan. The primary revenue source is from fees collected for the disposal of solid waste. This fund also accounts for the operation of the Metro South and Metro Central transfer stations and recycling facilities, and the closed St. Johns Landfill.

#### Metropolitan Exposition Recreation Commission Fund

This fund accounts for the revenues and expenditures of the Metropolitan Exposition Recreation Commission (MERC), which includes the Oregon Convention Center, Portland's Centers for the Arts and the Portland Expo Center. The fund maintains the facilities and administration as divisions within the fund but is appropriated at the following levels: total operating expenditure including capital outlay for all venues, debt service, transfers and contingency. Principal sources of revenues are user fees and charges, food service revenues and hotel/motel tax.

#### Oregon Zoo Operating Fund

This fund accounts for the revenues and expenditures of the Oregon Zoo operations. Principal sources of revenues are various admissions fees and charges, food service revenues and tuition and lecture fees. The fund also receives a contribution from the General Fund for operating support.

### SPECIAL REVENUE FUNDS

#### Affordable Housing Fund

This fund accounts for the bond proceeds and expenditures related to the implementation and administration of the regional Affordable Housing program approved by voters in 2018. The primary revenue source in FY 2018-19 was the issuance of \$652.8 million in general obligation bonds. The primary revenue source in FY 2022-23 and future years will be investment earnings. Expenditures are governed by the bond measure and are related to the creation of permanently affordable housing in the greater Portland region.

#### Smith and Bybee Wetlands Fund

This fund accounts for the implementation of the Smith and Bybee Lakes management plan, managed by Metro's Parks and Environmental Services. A natural Resources Plan for Smith and Bybee Lakes was adopted by the City of Portland and Metro in December 1990. Primary resources are interest earnings.

#### General Asset Management Fund

This fund accounts for major non-general obligation bond funded capital acquisition and construction projects undertaken by General Fund assets of Metro as well as provides for the ongoing and future renewal and replacement needs of Metro's assets acquired by the General Fund. Included are projects for regional parks and facilities, Metro Regional Center and Information Services as well as significant capital expenditures for other non-enterprise related Metro activities. In addition, this fund accounts for designated funds transferred from Multnomah County as of January 1, 1994. The funds are restricted

## Fund structure

---

for use at Oxbow Regional Park. Major capital project revenue sources include, but are not limited to, grants, donations, contributions from the General Fund and other revenues and contributions identified for capital purpose. Primary sources of revenue for renewal and replacement are annual scheduled contributions from the General Fund and interest earnings. Expenditures are made in accordance with an approved renewal and replacement schedule reviewed and updated on a regular basis, with physical inventory and evaluation at least once every five years. In the ACFR, this fund is consolidated as part of the General Fund to be in compliance with GAAP.

### **General Revenue Bond Fund**

General revenue bonds and other financing proceeds are accounted for in this fund. The proceeds are used to finance projects such as construction, renovations and repairs at the Metro Regional Center. Proceeds have also been used for construction of the Expo Center Hall D replacement and the revenues and expenditures associated with the Oregon Convention Center Hotel project. This fund also accounts for the payments on outstanding debt associated with these projects. This fund receives revenue from the Visitor Facilities Trust Account to pay for the debt service on the OCC hotel project. Other principal sources of revenues are charges to organization units for debt service, bond and loan proceeds and interest earnings. In the ACFR, this fund is segregated and then combined with other applicable funds for proper GAAP classification within the General Fund (building and property management and OCC hotel) and the MERC enterprise funds on a GAAP basis.

### **Community Enhancement Fund**

This fund accounts for funds received and expenditures for rehabilitation and enhancement of the area in and around the solid waste transfer facilities and St. Johns Landfill. Primary resources are rehabilitation and enhancement fees and interest. Expenditures are for planning and implementation of rehabilitation and enhancement programs in the area.

### **Parks and Nature Operating Fund**

This fund accounts for proceeds received from the five-year local option levy approved by the voters of the Metro region in May 2013 and renewed in November 2016. Primary resources of the fund are property taxes. These resources are restricted by the local option levy measure for specified expenditures related to the operation, restoration and development of regional parks and natural areas and do not include debt service expenditures or expenditures on large capital projects. This fund also receives revenue from various service charges including parking at some of the park and boat ramp sites, cemetery sales, camping, nature education programming, and rental space.

### **Oregon Zoo Asset Management Fund**

This fund accounts for major non-bond funded capital acquisition and construction projects undertaken by the Oregon Zoo as well as provides for the ongoing and future renewal and replacement needs of the Oregon Zoo assets. Major capital project revenue sources include, but are not limited to grants, donations, contributions from the General Fund and other revenues and contributions identified for capital purpose. Primary sources of revenue for renewal and replacement are annual scheduled contributions from the General Fund and interest earnings. Expenditures are made in accordance with an approved renewal and replacement schedule reviewed and updated on a regular basis, with physical inventory and evaluation at least once every five years. In the ACFR, this fund is consolidated as part of the Oregon Zoo Operating Fund to be in compliance with GAAP.

### **Supportive Housing Services Fund**

In May 2020 voters in greater Portland approved a measure to fund supportive housing services for people experiencing or at risk of experiencing homelessness. This program will provide funding for housing assistance and wraparound services, with the goal of ending chronic homelessness in the region. The program is funded by two separate taxes: a 1% personal income tax on taxable income above \$125,000 for individuals and \$200,000 for those filing jointly, and a 1% business income tax on net income for businesses with gross receipts above \$5 million.



### **CAPITAL PROJECTS FUNDS**

#### **Parks and Nature Bond Fund**

This fund accounts for the bond proceeds and expenditures related to the general obligation bonds approved by the voters in 2019 for the purpose of protecting natural areas, water quality and fish and wildlife habitat, and connecting people to nature. In April 2020, the first series of bonds under the 2019 authorization was issued. Metro issued \$110,000,000 in Tax-Exempt bonds under the Natural Areas 2020A series, and \$90,000,000 in Federally Taxable bonds under the Natural Areas 2020B series, for a total of \$200,000,000. Interest earnings are expected to generate some revenues in FY 2022-23. Expenditures are governed by the bond measure and are related to the acquisition and stabilization of land purchased, capital projects at our existing park and natural area sites, acquisition and construction costs related to building new trails, and for local share payments to other jurisdictions and community grants.

#### **Natural Areas Fund**

This fund accounts for the bond proceeds and expenditures related to the Natural Areas general obligation bonds approved by the voters in 2006. Primary sources of revenues include bond proceeds, interest earnings on the bond proceeds and public and private contributions toward the acquisition program. Expenditures are governed by the bond measure and are related to the acquisition of land and the preservation of natural areas.

### **INTERNAL SERVICE FUNDS**

#### **Risk Management Fund**

This fund accounts for insured, self-insured and risk management activities performed for the organizational units within Metro. The fund purchases property and liability insurance and maintains reserves for self-insured deductible expenses. Workers' compensation costs are also a combination of purchased and self-insurance. In addition, the fund accounts for unemployment insurance. Primary revenues are charges to user funds and interest. Primary expenditures are insurance premiums, claims costs and actuarial evaluations.

### **DEBT SERVICE FUND**

#### **General Obligation Bond Debt Service Fund**

This fund accounts for payments of general obligation bond principal and interest to bond holders. The principal source of revenue is property taxes.

### **PERMANENT FUND**

#### **Cemetery Perpetual Care Fund**

This fund was created in 2003 to provide financial support for the long-term maintenance of the Metro Pioneer Cemeteries after the cemeteries are no longer receiving revenue from grave sales and burial services. The fund will receive revenue from a 25 percent surcharge on grave sales. It is anticipated that no expenditures will be made from this fund until grave sites are exhausted at the cemeteries.

## Glossary

---

**2040:** See *Metro 2040 Growth Concept*.

**Accrual Basis of Accounting:** Accounting method in which revenue is recognized when it is earned, regardless of when cash is received; expenses are recognized when the associated liability is incurred, regardless of when cash is paid.

**ACFR:** See *Annual Comprehensive Financial Report*

**Ad Valorem Tax:** A tax based on the assessed value of taxable property.

**AFSCME:** See *American Federation of State, County, and Municipal Employees*.

**American Federation of State, County, and Municipal Employees (AFSCME):** An organized labor bargaining unit.

**Annual Comprehensive Financial Report (ACFR):** The generally accepted accounting principles (GAAP) financial report for state and local governments. This report is the official public record of Metro's financial condition and results of operations, prepared at the close of each fiscal year, subject to audit.

**Appropriation:** The legal spending authority approved by Metro Council to fund Metro activities. Can be changed only by the action of the Council and in some instances is further restricted by Oregon budget law.

**Arbitrage:** Interest earned from the proceeds of bond issues in which the rate of interest earned is greater than the interest rate owed on the bonds. Arbitrage earnings must be reported to the Internal Revenue Service.

**Assessed Value:** The value set by a county assessor on real and personal taxable property as a basis for levying taxes.

**Ballot Measure 5:** Amendment to the Oregon Constitution approved by the voters in 1990, which limits property tax rates. This is now Article XI, Section 11(b) of the Oregon Constitution.

**Ballot Measure 37:** Constitutional amendment approved by voters in November 2004. Measure 37 requires that governments pay owners, or waive enforcement by repealing, changing or not applying restrictions, when certain land use restrictions reduce owners' property value.

**Ballot Measure 47:** Constitutional amendment approved by voters in November 1996. Ballot Measure 47 rolled back property taxes on individual properties to either the FY 1994–95 tax or the FY 1995–96 tax less 10 percent, whichever was less. The measure allowed increases of no more than 3 percent per year in property tax bills in ensuing years and limited fee increases without voter approval. Ballot Measure 47 was to take effect in FY 1997–98, but was repealed in May 1997 by Ballot Measure 50.

**Ballot Measure 50:** A Constitutional amendment referred to the voters by the Legislature in May 1997. Ballot Measure 50 repealed and replaced Ballot Measure 47. Ballot Measure 50 rolled assessed values back to FY 1994–95 levels less 10 percent and allows them to increase no more than 3 percent per year. Existing operating tax levies (including tax bases and levies approved in November 1996) were reduced by a statewide average of 17 percent and were converted to rate-based levies. Ballot Measure 50 took effect in FY 1997–98.

**Beginning Fund Balance:** Net resources (cash and non-cash) available in a fund at the beginning of a fiscal year, carried over from the prior fiscal year.

**BIPOC:** Black, Indigenous, and People of Color.

**Bonds:** A written promise to pay a sum of money at a future date, with interest paid at an agreed rate on a set schedule. Bonds are typically used by governments to finance long-term capital improvements.

**Brownfield:** Land previously used for industrial purposes or certain commercial uses. The land may be contaminated by low concentrations of hazardous waste or pollution, and has the potential to be reused once it is cleaned up.

**Budget:** A plan for receiving and spending money in a fiscal year. The budget is the financial plan for Metro's allocation of resources to provide services, accomplish Metro's objectives and perform activities.

**Budget Calendar:** The schedule of key dates and major events in the budget process.

**Budget Committee:** The Metro Council sits as a special committee under Oregon Budget Law to review the Chief Operating Officer's proposed budget and to adopt the budget for the following fiscal year.

**Budget Phases:** Metro's annual budget is developed in four phases, as follows:

Requested: Requests from departments for the following year's budget.

Proposed: The Chief Operating Officer's recommended budget, which is reviewed by the Council Budget Committee.

Approved: The budget and tax levy as approved by the Council that is forwarded to the Multnomah County Tax Supervising and Conservation Commission for its certification.

Adopted: The budget as adopted by the Council in the annual budget resolution, following certification by the Tax Supervising and Conservation Commission.

**Budget Program:** A portfolio of products, services, funding and performance measures that links to Council goals within a performance-based program budget. A performance-

based program budget links funding to agency results affecting external audiences. Metro budget programs include varying levels of programs, projects and operations.

**CAFR:** *Acronym has been abolished and is now ACFR. Please see Annual Comprehensive Financial Report (ACFR).*

**Capital Improvement Plan (CIP):** a long-range plan prepared annually to identify capital projects to be funded over a five-year period. The five-year capital budget identifies each project, the year in which it will be started or acquired, the yearly expenditures of the project and proposed method of financing. The capital budget is reviewed and approved by the Chief Operating Officer and the Metro Council. Projects approved for the first year of the plan become part of Metro's budget for the ensuing year and may be modified in subsequent years. The document is included in the agency budget document. The capital budget and the annual operating budget document are presented to the Council by the Chief Operating Officer for its consideration and adoption.

**Capital Outlay:** A major expenditure category that includes appropriations for the purchase or improvement of land and buildings, and for furniture and equipment with a cost of more than \$10,000 and a useful life of one or more years.

**Capital Project:** A capital project is any physical asset acquired, constructed or financed by Metro, with a total capital cost of \$100,000 or more and a useful life of at least five years. It can include land, facilities, trails, roads, other infrastructure, major equipment and parts. It can include renewal and replacement projects as well as new acquisitions and construction projects. Acquisition or construction of a capital project may be staged over several years.

**Cash Basis of Accounting:** Accounting method under which transactions are recognized when cash changes hands.

**Centers and Services:** Work units organized to serve budget programs and/or provide internal services (also referred to "as departments").

**Central Services:** Services provided internally to Metro departments by another Metro department or departments. These are primarily business services, such as accounting, risk management, information services, human resources and legal services.

**CET:** See *Construction Excise Tax*.

**Chart of Accounts:** A coding framework that categorizes various financial information into a logical structure which is the basis and foundation for all financial reporting within the agency.

**CII:** See *Community Investment Initiative*.

**CIP:** See *Capital Improvement Plan*.

**CIS:** See *Community Investment Strategy*.

**COBID:** Certification Office for Business Inclusion and Diversity

**COLA:** Cost of Living Adjustment.

**Commission:** An appointed body established in the Metro Code responsible for daily operations of a Metro operation (specifically MERC).

**Compensation Plan:** A listing of all Metro position classifications, their classification number and the rates of pay authorized.

**Component Unit:** Legally separate organization for which elected officials of the primary government are financially accountable. In addition, a component unit can be another organization for which the nature and significance of its relationship with a primary government is such that exclusion would cause the reporting entity's statements to be misleading or incomplete, in accordance with GASB Statements 14 and 39.

**Comprehensive Annual Financial Report (CAFR):** *Report name and acronym have been abolished, please see Annual Comprehensive Financial Report (ACFR).*

**Compression:** The effect produced if the combined (and otherwise authorized) property tax rates of all non-school jurisdictions in a taxing area exceed the limit of \$10 tax per \$1000 in assessed value, as required by the Oregon Constitution since the passage of Ballot Measure 5. The result of such an excess is reduced proportionally to each general government jurisdiction's rate so the total rate does not exceed \$10.

**Concept Plan:** See *Metro 2040 Growth Concept*.

**Construction Excise Tax (CET):** Effective July 1, 2006, Metro imposed a 0.12 percent Construction Excise Tax on eligible construction throughout the region to fund concept planning for areas brought into the Urban Growth Boundary in 2002 and 2004. All jurisdictions issuing permits have signed intergovernmental agreements to collect the tax on Metro's behalf. The CET is authorized through 2020.

**Contingency:** A major expenditure category that includes appropriations set aside for unforeseen expenses. The Council must approve, by resolution, any transfers from a contingency account to an expenditure account.

**Contract:** An agreement in writing between two parties where there is an exchange of goods or services. A contract is enforceable by law.

**COO:** Chief Operating Officer.

**Cost Allocation Plan:** A document prepared each fiscal year that identifies costs for central services and assigns them to operating units based on the best estimate of use or

## Glossary

---

benefit received. The plan is used in preparing the annual budget to determine the amount of interfund transfers for the central service funds.

**CPI:** Consumer Price Index.

**CRAG:** Columbia Region Association of Governments.

**Data Resource Center (DRC):** The division of Metro's Research Center that supplies economic and demographic information for Metro's planning functions, and that manages the Regional Land Information System (RLIS).

**Debt Service:** 1. Payment of principal and interest on bonds, interest-bearing warrants and short-term notes; 2. A major expenditure category that includes all categories of debt service payments.

**DEIS:** Draft Environmental Impact Statement.

**Department:** A functional unit of Metro.

**Department of Environmental Quality–Oregon (DEQ):** The Oregon Department of Environmental Quality, a state agency, which regulates Metro's solid waste disposal system and aspects of Metro planning operations such as air quality and water quality.

**DEQ:** See *Department of Environmental Quality*.

**Development Opportunity Study:** The Portland Expo Center development opportunity study will assess the value of the 53-acre property and the greatest public benefit that could be served by exploring potential future scenarios of the venue and site.

**Direct Costs:** The amount of charges to a department for specific services provided by another department.

**Diversity, Equity and Inclusion (DEI):** A program dedicated to promoting diversity, equity and inclusion of underrepresented people, either due to racial/ethnicity disparities, sexual orientation, or disability, both for employees of Metro and the Oregon Metro population.

**DOS:** See *Development Opportunity Study*

**DRC:** See *Data Resource Center*.

**Dry Waste:** Non-putrescible (does not decay) waste, including demolition debris.

**EBMS:** See *Event Business Management System*.

**EEO:** Equal Employment Opportunity.

**Ending Fund Balance:** Unspent and unobligated net resources at the end of a fiscal year. Usually generated by cash reserves and under-spending of appropriations.

**Enhancement Grants:** Grants for community projects made to local communities that contain major solid waste disposal facilities. These grant programs are funded out of the Community Enhancement Fund by a surcharge of \$1.00 per ton on waste deposited at the facility.

**Enterprise Activity:** Business conducted by Metro in which a customer pays a fee or charge for a service or product.

**Enterprise Revenues:** Revenues earned through the sale of Metro goods or services, including admission fees, building rentals, food and drink at Metro facilities; solid waste fees for disposal and waste processing.

**EPA:** Environmental Protection Agency (Federal agency).

**Event Business Management System (EBMS):** an integrated software for event based programs.

**Excise Tax:** A tax that is paid by users of Metro facilities for the privilege of the use of the facilities, equipment, systems or services owned, licensed, franchised or operated by Metro.

**Expenditure:** The actual outlay of, or obligation to pay, cash.

**Expo: Portland Expo Center;** located at 2060 North Marine Drive in Portland, consists of 333,000 square feet of flat floor space in four adjacent buildings for public exhibits and shows.

**Ex Situ research:** Research conducted on wildlife that is not in its native range.

**FRS:** Finance and Regulatory Services.

**Fiscal Year:** Metro's annual budget and accounting period, from July 1 through June 30.

**FMLA:** Family Medical Leave Act.

**Fringe Benefits:** Non-salary employee benefits provided in accordance with state and federal law, union contracts and/or Council policy. Such benefits for regular employees include pension plans (including PERS and Social Security); medical, dental, vision and life insurance; vacation, holiday and sick leave; workers' compensation and unemployment insurance. Temporary employees receive only those benefits mandated by law, such as Social Security, workers' compensation and unemployment insurance.

**FTA:** Federal Transit Administration (formerly UMTA, Urban Mass Transit Administration).

**Full-time Equivalent (FTE):** The ratio of time expended in any position to that of a full-time position. One person working full-time for one year is one FTE.

**Functional Plan:** Urban Growth Management Functional Plan.

**Fund:** An independent fiscal and accounting entity with a self-balancing set of accounts that is segregated for the purpose of carrying on specific activities or attaining certain objectives. Metro maintains several types of funds, including:

General: Revenues may be spent for any legitimate Metro purpose.

**Enterprise:** A fiscal and budgeting entity that accounts for a specific Metro operation that earns a substantial portion of its money through enterprise activities. An example of a Metro enterprise fund is the Solid Waste Revenue Fund.

**Special Revenue:** Resources are restricted to expenditures for specific purposes, generally in support of the department that manages the fund.

**Capital Projects:** Dedicated to acquisition, construction or improvement of the fixed assets managed by a particular department.

**Internal Service:** Accounts for the financing of goods or services provided by a central service department, with revenues coming from benefiting units on a cost-reimbursement basis.

**Debt Service:** Dedicated to paying debt service obligations.

**Trust:** Expenditures are dedicated to a specified purpose, as stipulated by the entity or entities that provided money to establish the fund.

**Fund Balance:** The difference between a fund's assets and its liabilities; a fund's net resources.

**FY:** Fiscal Year.

**GAAP:** See *Generally Accepted Accounting Principles*.

**GASB:** See *Governmental Accounting Standards Board*.

**General Fund:** See description under *Fund*.

**General Obligation Bonds:** Bonds that are backed by the full faith and credit of the issuing government. General obligation bonds must be approved by the voters, and are paid through property taxes.

**General Renewal and Replacement Fund:** The General Renewal and Replacement Fund was created as a separate fund in FY 2008-09 to provide for Metro's general assets including the Oregon Zoo, Regional Parks, Metro Regional Center and Information Services. Now a subfund of the General Asset Management Fund.

**Generally Accepted Accounting Principles (GAAP):** A standard established by the Accounting Practices Board of the American Institute of Certified Public Accountants. These rules, conventions and procedures define accepted accounting practices.

**GFOA:** Government Finance Officers Association.

**GIS:** Geographical Information System.

**Governmental Accounting Standards Board (GASB):** A private, non-profit organization established in 1984; responsible for setting generally accepted accounting principals for state and local governments.

**Grant:** A contribution of assets by one entity to another. Grants are generally designated for a specific expenditure or project.

**Greater Portland Pulse:** Greater Portland Pulse is a joint Metro/Portland State University collaborative effort to establish, maintain and utilize a common set of regional performance indicators and data that tracks the interconnected social equity, economic and environmental objectives for Clackamas, Washington, and Multnomah Counties in Oregon and Clark County, Washington. The indicators are intended to guide policy and resource decisions across nine key community livability categories including the economy, education, access to culture, civic engagement, health and safety, access and mobility, housing and the environment (all within an equity framework).

**Growth Concept:** See *Metro 2040 Growth Concept*.

**Household Hazardous Waste:** Any discarded chemical materials or products that are or may be hazardous or toxic to the public or the environment and are commonly used in or around households.

**International Alliance of Theatrical State Employees (IATSE):** An organized labor bargaining unit.

**IGA:** See *Intergovernmental Agreement*.

**Indirect Costs:** The central overhead costs (i.e., payroll, accounts payable, legal counsel) necessary for the operation of a department or execution of a grant and not directly attributable to a specific function or grant. These costs are computed and charged to the appropriate department or grant based on a cost allocation plan.

**In Situ research:** Research conducted with wildlife in its native range.

**Interfund Transfer:** 1. An amount of money distributed from one fund to finance activities in another fund. The most common types of interfund transfers are for central services, payment for specific services performed or for general financial support. 2. A major expenditure category that accounts for all movement of money from one fund to another.

**Intergovernmental Agreement (IGA):** A signed agreement between two or more units of government, often approved by governing bodies, that provides for the exchange of goods or services between the governments.

**Intergovernmental Revenue:** Funds received from a unit of government other than Metro in support of a Metro activity.

**The Intertwine:** A network of integrated parks, trails and natural areas. The Intertwine provides opportunities to preserve natural areas, open spaces, water and wildlife habitat.



## Glossary

---

**IT:** Information Technology.

**IS:** Information Services.

**Joint Policy Advisory Committee on Transportation (JPACT):** This committee consists of elected and appointed officials from jurisdictions throughout the region who are charged with developing and approving regional transportation plans.

**KFD:** Killingsworth Fast Disposal (landfill site).

**Latex Paint Facility:** Metro facility which treats, recycles and disposes of latex paint.

**Leadership in Energy and Environmental Design (LEED):** A Green Building Rating System; a voluntary, consensus-based national standard for developing high-performance, sustainable buildings; developed by U.S. Green Building Council, representing all segments of the building industry.

**Line Item:** An individual object of expenditure. See *Chart of Accounts*.

**Line Item Budget:** An increasingly rare form of government budgeting in which proposed expenditures are appropriated by individual objects of expenditure within a fund or department.

**LIU:** Laborers International Union.

**Major Expenditure Category:** One of six classifications of spending, including personal services, materials and services, debt service, capital outlay, interfund transfers and contingency.

**Master Plan:** A comprehensive plan for a program or facility that establishes policies and goals for the program or facility, for a period of five years or longer.

**Material Recovery Facility (MRF):** A waste facility that receives commingled loads of waste and sorts them into recyclable and non-recyclable components.

**Materials and Services:** A major expenditure category that includes contractual and other services, materials, supplies and other charges.

**MAX:** TriMet's Light Rail system, Metropolitan Area Express, connects Portland, Gresham, Beaverton, Hillsboro, Clackamas, Milwaukie and the Portland Airport.

**Measure 5, Measure 37, Measure 47, Measure 50:** See *Ballot Measures*.

**MERC:** See *Metropolitan Exposition Recreation Commission*.

**Metropolitan Exposition Recreation Commission (MERC):** An appointed seven-member board and its staff, which is responsible for daily operations of the Oregon Convention Center, Portland's Centers for the Arts and the Portland Expo Center.

**Metro 2040 Growth Concept:** Defines regional growth and development in the Portland Metropolitan region. The growth concept was adopted in the Region 2040 planning and public involvement process in December 1995.

**Metro Central:** Metro's solid waste transfer station at 6161 NW 61st Avenue, Portland.

**Metro Export Initiative (MEI):** a strategy sponsored by Greater Portland Inc. and developed in cooperation with the Brookings Institute that seeks to double regional exports in the next five years.

**MetroPaint:** A high quality, affordable, 100 percent recycled latex paint produced in Portland, Oregon, since 1992. Metro produces and sells recycled latex paint in 5-gallon pails and 1-gallon cans.

**Metro Regional Center:** Metro's governmental headquarters, located at 600 NE Grand Avenue, Portland.

**MetroScope:** MetroScope is a set of decision support tools used by Metro and the City of Portland to model changes in measures of economic, demographic, land use and transportation activity. MetroScope comprises four models and a set of GIS (geographic information system) tools that keep track of the location of development activities and produce visual representations (maps) from the models' output.

**Metro South:** Metro's solid waste transfer station at 2001 Washington St., Oregon City.

**Modified Accrual Basis of Accounting:** The accrual basis of accounting adapted to the governmental fund type under which revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are generally recognized when the related fund liability is incurred.

**MPAC:** Metro Policy Advisory Committee.

**MPO:** Metropolitan Planning Organization.

**MRC:** Metro Regional Center

**MRF:** See *Material Recovery Facility*.

**MTAC:** Metro Technical Advisory Committee.

**MTIP:** Metropolitan Transportation Improvement Program.

**MTOCA:** Metropolitan Tourism Opportunity and Competitiveness Account.

**MTP:** Metropolitan Transportation Plan (Clark County, Washington).

**Natural Areas Program (2006):** Program designed to conserve a regional system that protects the very best remaining fish and wildlife habitats, lands around local rivers and streams that are important to water quality and natural areas threatened by urban development. It establishes target areas for protection by incorporating some of the

target areas established in the 1995 open spaces, parks and streams bond measure and adding new areas that have been recognized as priorities during the past decade.

**Natural Areas Bond Measure:** A voter-approved bond measure passed in November 2006. The \$227.4 million bond measure protects natural areas and lands near rivers and streams throughout the metro region, safeguarding the quality of our water while managing the impacts of growth and maintaining the area's quality of life for future generations.

**Nature in Neighborhoods:** A regional habitat protection, restoration and greenspaces program that inspires, strengthens, coordinates and focuses the activities of individuals and organizations with a stake in the region's fish and wildlife habitat, natural beauty, clean air and water and outdoor recreation.

**OCC:** See *Oregon Convention Center*.

**ODOT:** See *Oregon Department of Transportation*.

**OECD:** See *Oregon Economic and Community Development Department*.

**OMA:** Office of Metro Attorney.

**One-time Revenue:** A source of funding that cannot reasonably be expected to recur. Examples include single-purpose grants, use of reserves and proceeds from the sale of property or other assets.

**Open Spaces:** Undeveloped land, preserved for its natural, environmental or recreational benefits.

**Open Spaces Bond Measure:** The Metro bond measure approved by the voters in 1995, authorizing \$135.6 million for public acquisition of open spaces and natural areas in and near the Metro region.

**Open Spaces Program:** Metro's program of acquiring and preserving open spaces and natural areas. The program is administered by the Sustainability Center and funded by bond proceeds through the Open Spaces Fund.

**Oregon Convention Center (OCC):** The Oregon Convention Center, located at 777 N.E. Martin Luther King Jr. Boulevard in Portland, consists of 50 meeting rooms and 255,000 square feet of exhibition space.

**Oregon Department of Transportation (ODOT):** A department of the Oregon state government responsible for systems and transportation.

**Oregon Economic and Community Development Department (OECD):** Invests lottery, federal and other funds to help communities and regions build a healthy business climate that stimulates employment, enhances quality of life and sustains Oregon's long-term prosperity.

**ORS:** Oregon Revised Statute.

**Pass-through:** Resources given by one government or organization to another with a requirement that it be given to a third government or organization.

**Portland'5:** See *Portland'5 Centers for the Arts*.

**PDC:** Portland Development Commission.

**PeopleSoft:** Metro's enterprise software which provides centralized accounting, payroll, human resource and budgeting information.

**Performance Audit:** Investigation of a program, operation or department that is designed to determine whether the subject of the audit is properly, efficiently and effectively managed. Metro's elected Auditor is responsible for conducting performance audits for Metro.

**Performance Measures:** Quantifiable effectiveness measures of the impact of specific Metro efforts towards achieving program goals.

**PERS:** See *Public Employees Retirement System*.

**PERS Reserve:** An amount set aside for potential future pension cost liabilities.

**Portland Expo Center:** See *Expo*.

**Portland'5 Centers for the Arts (Portland'5):** This leading cultural institution encompasses five venues that include Keller Auditorium, Arlene Schnitzer Concert Hall, and the Newmark Theater, Dolores Winningstad Theater and Brunish Hall, all located in the Antoinette Hatfield Hall.

**Position:** A budgeted authorization for employment, which can be full-time or part-time. One position may be budgeted as any fraction of an FTE but cannot be budgeted in excess of one FTE.

**Post-closure Activities:** The planning, execution and environmental monitoring of activities associated with the closure of the St. Johns Landfill.

**Program:** Defined as either a group of related projects managed in a coordinated way or a distinct set of offerings targeted at a specific audience to yield a specific outcome (such as the Drive Less/Save More program). Multiple programs can roll up to a budget program to align with Council goals. Programs are based upon outcomes of offerings, target audience and delivery method, and do not have a defined life.

**Project:** A temporary endeavor to create a unique work product, service or result.

**Public Employees Retirement System (PERS):** The retirement benefit package offered by most public jurisdictions in the state.

## Glossary

---

**Putrescible waste:** Solid waste containing organic matter having the tendency to decompose, form malodorous by-products and attract vectors; also referred to as “wet waste.”

**Rate Stabilization Reserve:** A reserved fund balance established to stabilize solid waste rates from unanticipated fluctuations.

**Records and Information Management (RIM):** Provides for Metro’s professional management of information from the time records are received or created through their processing, distribution, use and placement in a storage or retrieval system until their eventual destruction or permanent archival retention.

**Recovery Rate:** The percent of solid waste that is recovered from the total municipal solid waste stream.

**Regional Illegal Dumping:** Metro’s program providing cleanup services addressing dumped and abandoned garbage in public spaces.

**Recycling Information Center:** The clearinghouse for waste reduction, recycling and solid waste disposal information in the region.

**Region:** The area inside Metro’s boundary.

**Regional Land Information System (RLIS):** Metro’s computerized mapping system, which has the capability to apply demographic, topographic, land-use, infrastructure and other information in map form.

**Regional Solid Waste Management Plan (RSWMP):** A policy and planning document adopted by the Metro Council in ordinance form that establishes policies for managing the disposal of solid waste from the region.

**Regional System Fee (RSF):** Solid waste revenue raised from all customers system wide to fund regional solid waste programs. Rate is set annually and adopted by ordinance.

**Regional Transportation Plan (RTP):** The plan required by the federal government, in order to receive federal transportation funds that includes regional transportation policies and goals as well as a list of major transportation projects contemplated for a six-year period. This plan must be approved by the Joint Policy Advisory Committee on Transportation and the Metro Council.

**Regional Travel Options (RTO):** Promotes and supports the transportation choices available in the region to reduce the number of drive-alone trips. Reducing the number of vehicles on the road cuts vehicle emissions, decreases congestion, extends the life cycle of existing roadways and promotes a healthier community.

**Regional Urban Growth Goals and Objectives:** A policy and planning document approved by the Metro Council in ordinance form that establishes policies to guide growth management planning in the region.

**Requirements:** Total budgeted expenditures (including contingency) plus the amount of unappropriated balance.

**Resources:** All financial assets of a fund, including anticipated revenues plus fund balance available at the start of the fiscal year.

**Restoration/Education Grants:** Grants administered by the Sustainability Center for funding projects of public education on natural resource preservation or in support of restoring land to its natural state.

**Revenue:** Assets earned or received by a Metro fund during a fiscal year.

**RIC:** See *Recycling Information Center*.

**RID:** See *Regional Illegal Dumping*

**RISE:** Regional Infrastructure Supporting Our Economy.

**RLIS:** See *Regional Land Information System*.

**RSWMP:** See *Regional Solid Waste Management Plan*.

**RTC:** Regional Transportation Council (of southwest Washington, formerly IRC).

**RTO:** See *Regional Travel Options*.

**RTP:** See *Regional Transportation Plan*.

**Safe, Accountable, Flexible, Efficient Transportation Equity Act (SAFETEA-LU):** Authorizes the Federal surface transportation programs for highways, highway safety, and transit for a five-year period; currently expired and awaiting federal reauthorization.

**St. Johns Landfill:** A 238-acre parcel of land in North Portland used as the region’s principal general purpose landfill for more than fifty years until its closure in 1991. Metro manages activity at the facility, which primarily consists of implementing an approved closure plan.

**Smith and Bybee Wetlands Area:** The area including Smith and Bybee Lakes and surrounding property in North Portland that is managed as an environmental and recreational resource for the region.

**Solid Waste Information System (SWIS):** The data base maintained by Metro staff providing statistical analyses of the region’s solid waste generation, recovery and disposal characteristics.

**SOV:** Single Occupancy Vehicle.

**Special Revenue Fund:** Resources are restricted to expenditures for specific purposes, generally in support of the department that manages the fund.



**Supplemental Budget:** A change to an adopted budget that is undertaken during the fiscal year a budget is in effect, as defined by Oregon local budget law. A supplemental budget is required to create a new fund or appropriation category, to increase appropriation authority, or to transfer more than 15 percent of total appropriations from contingency to another appropriation category. A supplemental budget that is greater than 10 percent of appropriated expenditures requires TSCC review and certification, and Council adoption by resolution. A supplemental budget less than 10 percent of appropriated expenditures requires Council adoption by resolution.

**Sustainability:** Using, developing and protecting resources in a manner that enables people to meet current needs while ensuring that future generations can also meet their needs, from the joint perspective of environmental, economic and community objectives.

**SWIS:** See *Solid Waste Information System*.

**Target Area:** An area containing regionally significant open spaces that are to be preserved through public acquisition.

**Tax Base:** Property taxes dedicated to the annual financial support of a government or a government operation, authorized by voter approval.

**Tax Supervising and Conservation Commission (TSCC):** Review body composed of citizens appointed by the governor, whose charge under state law is to review the budgets of jurisdictions headquartered in Multnomah County and determine whether they comply with Oregon's local government budget law. The TSCC reviews the approved budget and supplemental budgets of Metro prior to Council adoption, in order to certify compliance.

**TOD:** See *Transit Oriented Development*.

**TPAC:** Transportation Policy Alternatives Committee.

**Transfer Station:** A facility that receives solid waste from commercial haulers and private citizens and ships the material to an appropriate disposal facility.

**Transit Oriented Development (TOD):** Development of property near major transit stations that supports reduced dependence on automobile use by mixing housing, retail and commercial activity with access to transit.

**Transient Lodging Tax (TLT):** Lodging establishments are required by Portland and Multnomah County Transient Lodgings Tax Laws to collect a total of 11.5% occupancy taxes from guests. A portion of this tax is returned to Oregon Convention Center projects.

**TriMet:** Provides public transportation in the Portland, Oregon, metropolitan area, including most of Clackamas, Multnomah and Washington counties.

**TSCC:** See *Tax Supervising and Conservation Commission*.

**Unappropriated Balance:** A line item in the budget that represents amounts set aside to be carried over to the following fiscal year. Unappropriated balances may not be spent in the current fiscal year.

**UGA:** Urban Growth Area.

**UGB:** See *Urban Growth Boundary*.

**UPWP:** Unified Planning Work Program.

**Urban Growth Boundary (UGB):** A line delineating the area within the Metro region that may be developed at urban density levels.

**Visitor Development Initiative (VDI):** The initiative to fund the expansion of the Oregon Convention Center and capital improvements to the Portland's Centers for the Arts and PGE Park (Civic Stadium).

**Waste Prevention and Environmental Services (WPES):** A department at Metro that is dedicated to recycling services and education, solid waste disposal, and landfill monitoring. WPES is also dedicated to community enhancement projects.

**Willing Seller:** A land owner who freely agrees to sell land to Metro for its Natural Areas Acquisition program.