

Metro code 2.17.220 requires that if there are lobbying expenses to be reported, that this form be completed yearly and is due no later than April 15 for lobbying activity the year prior.

## Statement of Lobbying Expenses

**DUE APRIL 15**

*Metro Code 2.17.220: Statements of Lobbying Expenses Any lobbyist who engages in any lobbying activities shall file with the Council by April 15 of each year a statement for the preceding calendar year showing: (a) The total amount of all moneys expended for food, refreshments and entertainment by the lobbyist for the purpose of lobbying. (b) The name of any Metro Official to whom or for whose benefit, on any one occasion, an expenditure is made for the purposes of lobbying, and the date, name of payee, purpose and amount of that expenditure. This paragraph applies if the total amount expended on the occasion by one or more persons exceeds \$50.*

Lobbyist name: \_\_\_\_\_ Year: \_\_\_\_\_

Check one:

- A. I had **no** expenditures (if so, skip to the signature line at the bottom)
- B. I had expenditures (if so, please fill out the rest of the form)

Total amount expended for food, refreshments and entertainment: \$ \_\_\_\_\_

Name of Metro Official(s) for whom the expenditure was made, and amounts of expenditures (if in excess of \$50.00):

- 1. Name: \_\_\_\_\_ Date: \_\_\_\_\_ Amount: \_\_\_\_\_
- 2. Name: \_\_\_\_\_ Date: \_\_\_\_\_ Amount: \_\_\_\_\_
- 3. Name: \_\_\_\_\_ Date: \_\_\_\_\_ Amount: \_\_\_\_\_

*(c) Statements required by this section need not include amounts expended by the lobbyist for personal living and travel expenses and office overhead, including salaries and wages paid for staff and secretarial assistance, and maintenance expenses. (d) If the amount of any expenditure required to be included in a statement is not accurately known at the time the statement is required to be filed, an estimate of the expenditure shall be submitted in the statement and designated as an estimate. The exact amount expended for which a previous estimate was made shall be submitted in a subsequent report when the information is available. (e) A statement required by this section shall include a copy of any notice provided to a public official or candidate under ORS 244.100. (Ordinance No. 99-795B, Sec. 1. Amended by Ordinance No. 06-1112, Sec. 2; and Ordinance No. 14-1343.)*

I certify that the information on this form is correct:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_