

Title: MetroPaint Operations Technician II
Job Code: 0082
Pay Range: 14
FLSA Status: Non-exempt

Bargaining Unit: AFSCME 3580
Established: October 2021
Revised: NA
EEO Category: Technician

Classification Summary

Perform duties for the operation of the MetroPaint facility in any of the following program areas: Processing, Production, Retail, Shipping, Support, Lab, and Maintenance. Train, assign and direct the work of staff assigned to a designated program area. The MetroPaint Operations Technician II may be required to spend the majority of their time in Processing Operations.

Distinguishing Features

The Metro Paint Operations Technician II classification is distinguished from the Metro Paint Operations Technician I classification by the ability to function independently, lead and direct the work of assigned staff, and perform more complex tasks for a designated program area.

Supervision Received

Daily lead direction is received from a MetroPaint Operations Specialist or Supervisor. Overall supervision is received from the Supervisor or Manager.

Supervision Exercised

Lead direction is exercised over MetroPaint Operations Technicians, Variable Hour staff, contract workers, and interns.

Essential Functions

An employee in this classification may perform any of the following duties. However, these examples do not include all the specific tasks that an employee in this classification may be expected to perform.

- Perform all the duties and responsibilities of the MetroPaint Operations Technician I.
- Perform more complex responsibilities for a designated program area.
- Train, assign, and direct the work of staff in designated program area.
- Ensure operational goals, protocols, and responsibilities in designated program area are met.
- Identify and address minor performance issues and communicate unresolved issues to a Specialist, Supervisor or Manager.
- Coordinate with staff along chain of command to prioritize daily work load.
- Coordinate with outside vendors to address facility maintenance, supply, and service needs.
- Collaborate with facility management to develop and implement new procedures.
- Ensure assigned staff adhere to operational and safety protocols.
- Support other training efforts including professional development and

coaching.

Secondary Functions

- May drive a commercial truck or passenger vehicle to transport paint, supplies, and staff if all necessary certifications and licenses are obtained and kept up to date.
- Performs other related duties as assigned.

Job Specifications

High School Diploma or G.E.D. and two years of experience in paint recycling or paintmanufacturing; or any combination of education and experience that provides the applicant with the desired knowledge, skills, and ability required to perform the job.

Knowledge, Skills and Abilities

- General knowledge of all program areas.
- Extensive knowledge and experience in designated program area.
- Knowledge of hazardous waste handling and disposal requirements.
- Understanding of basic leadership principles and practices.
- Ability to prioritize and monitor work assignments.
- Knowledge of basic software programs such as Outlook, Excel and Word.
- Ability to establish and maintain effective working relationships with contractors, Metro staff, and the general public.
- Ability to communicate effectively, both orally and in writing.
- Ability to provide quality customer service.
- Ability to work independently and as part of a team.
- Ability to remain calm in stressful situations.
- Ability to safely operate a variety of vehicles, equipment and tools including forklifts, pallet jacks, dollies, and hydraulic, pneumatic, and power tools.

Working Conditions

This position requires the ability to perform those activities necessary to complete the essential functions of the job, either with or without reasonable accommodation. Position requires continuous and/or frequent fingering, talking, sitting, handling and good general hearing. Also requires occasional standing, walking, reaching, feeling, repetitive motions of the hands/wrists, bending, grasping and the ability to lift and/or carry up to 60 pounds and the ability to push and/or pull up to 3,750 pounds using a pallet jack. Incumbent may be exposed to inclement weather conditions.

The classification description indicates the general nature and level of work of positions grouped within this classification; it is not intended to be a comprehensive inventory of all duties and responsibilities, job specifications, work environment or other characteristics of a specific position. The classification description is not an employment

agreement between the employee and Metro or Metro's visitor venues and is subject to change by Metro. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions