Local Share Project Proposal and Approval

Project Submittal These are broad steps. The process will look a little different based on the needs/readiness of each park provider

Continuation of meeting(s) between park provider & Metro staff to consider potential projects

Park provider modifies proposed project(s) to meet bond criteria

Park provider & Metro staff reach preliminary agreement on proposed project(s)

Park provider seeks approval on submittal package from governing body Park provider completes and sends submittal package

Exploration

Metro staff and park provider visit project sites as appropriate and explore project options

Fine Tuning

Park provider fine tunes proposed projects and community engagement in collaboration with Metro staff

Upfront Consultation and Goal Setting, if needed

Metro staff works with park provider to establish aspirational goals in support of contract equity and workforce equity

Project Approval

Metro staff reviews submitted project(s) and approve or recommend adjustments

45 days after receipt of submitted project

Intergovernmental Agreement (IGA) negotiated for approved project or project package

Metro and each park provider negotiate an IGA identifying an approved list of projects stipulating the conditions under which bond funds will be released

Park provider's governing body and Metro approve IGA

Implementation (timelines vary)

Implementation of approved projects

Project completion/ grand opening

Finance

Park provider may request disbursement of a portion of bond funds in advance and the remainder to be reimbursed via monthly invoices

Reporting

Park provider to provide ongoing demonstration of progress on each project via quarterly updates, annual progress reports, annual financial reports and annual outcomes and impacts reports

Park provider and Metro celebrate with community members!