

## JOIN THE GRANTS REVIEW TEAM!

### Nature in Neighborhoods community stewardship and restoration grants

Metro is recruiting people to review Nature in Neighborhoods community stewardship and restoration grants. Members of the committee will help to recommend up to \$700,000 in grants to community organizations and groups seeking to support and create partnerships in local communities. Community stewardship and restoration grants support and create partnerships in local communities that improve water quality, fish and wildlife habitat and connect people with nature.

It's important to have a broad diversity of experience and backgrounds represented. Grant applicants are eligible to serve on the review committee; reviewers must disclose any conflicts of interest. The Metro Council makes all final funding decisions.

To apply, send a simple email and attach a resume and/or experience summary describing your background and experience. Metro staff will begin reviewing committee applications in May, 2021.

For more information about the Nature Neighborhoods community stewardship and restoration grants, please see [oregonmetro.gov/grants](https://oregonmetro.gov/grants).

### INTERESTED IN REVIEWING GRANTS?

Metro is looking for people with backgrounds in nature education, outdoor experiences, climate resiliency, cultural programs, mentorship and job skill development, racial equity, diversity and inclusion, community partnership development, philanthropy, grant management or related fields. Stipends available upon request.

In selecting members for this committee, Metro seeks a mix of members that bring experience or interest in:

- Reviewing or writing grant proposals and offering suggestions on ways to strengthen programs
- Projects that involve a wide range of partners and funding
- Projects that engage diverse community groups

### GRANT REVIEW COMMITTEE DUTIES

- Serve a one-year term with an opportunity to be reappointed.
- Review approximately 30 pre-applications in **July 2021**, and 20 full applications in **September and October 2021**. (See dates below.)
- Evaluate applications based on the information submitted; the purpose, goals and evaluation criteria; and the review committee's professional and collective judgment.
- Attend two review committee meetings (4 hours each).
- Develop funding recommendations together with other review committee members.
- Provide feedback to staff about ways to strengthen the grant program administration and outcomes.

## EMAIL STATEMENT OF INTEREST AND A RESUME AND/OR EXPERIENCE SUMMARY

To apply for the community stewardship and restoration grant review committee, please briefly explain why you are interested in participating in the review committee and attach a resume and/or experience summary which details your individual background in an email to the Grants Program Manager, [Karissa Lowe, Karissa.Lowe@oregonmetro.gov](mailto:Karissa.Lowe@oregonmetro.gov). Metro staff will begin reviewing applications in May, 2021.

### Why are you interested in serving on the community stewardship and restoration grant review committee?

#### Metro staff will begin reviewing committee applications in May 2021.

- **Experience:** What lived and/or professional experience, knowledge and skills will help you to evaluate whether community organizations and groups meet the grant purpose to improve water quality, restore fish and wildlife habitat, or connect people to nature and the goals of building greater resiliency to climate change and cultural, environmental and economic equity? What is your connection to and involvement with the community and diversity, equity and inclusion work?
- **Conflict of interest:** Are you or your immediate family a staff member or board member of an organization that plans to submit a grant application? Grant applicants are eligible to serve on the review committee, but will excuse themselves from the scoring and the committee discussion of that grant (pre) application.
- **Availability:** In order to serve on the grant review committee, you must attend the two grant review meetings for four hours each via Zoom. Are you available to do so on **July 27, 2021 and October 19, 2021, from 1:00 p.m. to 5:30 p.m.?**

### What lived and/or professional experience, knowledge and skills will you bring to the committee?

Please attach a resume and/or a one to two page summary of your lived experiences and professional background that reflect your experience and skills that are relevant to this work.

### WHAT'S THE TIMELINE?

April 2021	Availability of grant funds announced
Tuesday, June 22, 2021, 4 p.m.	Pre-applications due to Metro
<b>Late June and July, 2021</b>	Review committee reads and scores pre-applications
<b>July 27, 2021</b>	<b>Grant review committee meeting</b>
August 2021	Successful pre-applications invited to submit full applications
Tuesday, September 14, 2021	Full applications due to Metro
<b>Late September and October, 2021</b>	Review committee reads and scores full applications
<b>October 19, 2021</b>	<b>Grant review committee meeting</b>
October 2021	Grant awards recommendations announced
November 2021	Metro Council awards grants and funds become available