



600 NE Grand Ave.
Portland, OR 97232-2736
oregonmetro.gov

METRO SOLID WASTE FACILITY LICENSE

No. L-121-20

LICENSEE:	FACILITY NAME AND LOCATION:
Thermo Fluids, Inc. 12533 SE Carpenter Drive Clackamas, OR 97015 Phone: 503-788-4612	Thermo Fluids, Inc. - Clackamas 12533 SE Carpenter Drive Clackamas, OR 97015 Phone: 503-788-4612
OPERATOR:	PROPERTY OWNER:
Thermo Fluids, Inc. 12533 SE Carpenter Drive Clackamas, OR 97015 Phone: 503-788-4612	Carpenter Street, LLC 1498 SE Tech Center Place, Suite 150 Vancouver, WA 98683 Phone: 360-903-0283

ISSUED BY METRO:

DocuSigned by:

2BC1AAFC53A7496

Pamela C. Peck, Policy and Compliance Director

June 29, 2020

Date



TABLE OF CONTENTS

SECTION	TITLE	PAGE
1.0	Issuance	3
2.0	Conditions and Disclaimers	3
3.0	Authorizations	4
4.0	Limitations and Prohibitions	5
5.0	Operating Conditions	5
6.0	Operating Plan	9
7.0	Fees and Rates	11
8.0	Record Keeping and Reporting	12
9.0	Insurance Requirements	13
10.0	Enforcement	14
11.0	Amendment, Suspension, Revocation and Termination	14
12.0	General Obligations	15



1.0	ISSUANCE	
1.1	Corporate affiliation	Clean Harbors Environmental Services 42 Longwater Dr. Norwell, MA 02060
1.2	Contact	Johnny Lee Smith, Branch General Manager Phone: 503-788-4612 Email: johnny.smith@thermofluids.com
1.3	Term	July 1, 2020 to June 30, 2025, unless amended, suspended, revoked or terminated as provided in this license.
1.4	Renewal	The licensee may apply for a license renewal as provided in Metro Code Chapter 5.01.
1.5	Facility name and mailing address	Thermo Fluids, Inc. 12533 SE Carpenter Drive Clackamas, OR 97015
1.6	Facility premises description	Tax Lot Identification No. 22E14B-02600, Clackamas County, State of Oregon.
1.7	Permission to operate	The licensee has obtained the property owner's consent to operate the facility as specified in this license.

2.0	CONDITIONS AND DISCLAIMERS	
2.1	Guarantees	This license does not vest any right or privilege in the licensee to receive specific quantities of solid waste at the direction of Metro during the term of the license.
2.2	Non-exclusive license	This license does not limit Metro from granting other solid waste licenses within Metro's jurisdictional boundary.
2.3	Property rights	This license does not convey any property rights in either real or personal property.
2.4	No recourse	The licensee will have no recourse against Metro or its officials, agents or employees for any loss, costs, expense or damage arising out of any provision or requirement of this license or because of the enforcement of the license or in the event Metro determines that the license or any part thereof is invalid.
2.5	Indemnification	The licensee must indemnify Metro, the Metro Council, the Chief Operating Officer and any of their employees or agents and save them harmless from any and all loss, damage, claim, expenses including attorney's fees, or liability related to or arising out of the granting of this



		license or the licensee's performance of or failure to perform any of the obligations under the license or Metro Code Chapter 5.01, including without limitation patent infringement and any claims or disputes involving subcontractors.
2.6	Waivers	To be effective, a waiver of any terms or conditions of this license must conform with Section 11.0 and be in writing and signed by Metro.
2.7	Effect of waiver	Waiver of a term or condition of this license does not waive nor prejudice Metro's right to require subsequent performance of the same term or condition or any other term or condition.
2.8	Enforceability	If a court of competent jurisdiction determines that any provision of this license is invalid, illegal or unenforceable in any respect, the validity of the remaining provisions contained in this license will not be affected.
2.9	License not a waiver	This license does not relieve any owner, operator or the licensee from the obligation to obtain all required permits, licenses or other clearances and to comply with all orders, laws, regulations, reports or other requirements of other regulatory agencies.
2.10	License not limiting	This license does not limit the power of a federal, state or local agency to enforce any provision of law relating to the facility.
2.11	Definitions	Unless otherwise specified, all other terms are as defined in Metro Code Chapter 5.00.

3.0	AUTHORIZATIONS	
3.1	Purpose	<ol style="list-style-type: none"> 1. This license is not intended to regulate the acceptance and management of hazardous wastes, used oil or universal wastes that are otherwise regulated at the facility by the Oregon Department of Environmental Quality (DEQ) nor is it intended to regulate non-waste-related activities. 2. This license does not regulate or prohibit the acceptance and processing of non-hazardous sludge wastes from septic tanks, food service, grease traps or wastewater from commercial laundries, laundromats or car washes. In the event that Metro establishes requirements related to the acceptance and processing of such non-hazardous sludge wastes, then Metro may amend this license in accordance with Section 11.
3.2	General conditions on solid waste	The licensee is authorized to accept at the facility only the solid wastes described in Section 3.0. The licensee is prohibited from knowingly receiving any solid waste not authorized in this section.



3.3	General conditions on activities	The licensee is authorized to perform at the facility only those waste-related activities that are described in Section 3.0.
3.4	Authorized reload activities	<ol style="list-style-type: none"> 1. The licensee is authorized to accept cleanup material and petroleum-contaminated waste (such as used motor oil filters, empty drums with oil residue, etc.) for consolidation and reloading to Metro authorized facilities. 2. The licensee must receive, consolidate, and reload all waste on an impervious surface, for example asphalt or concrete, and inside a roofed building that is enclosed on at least three sides.

4.0	LIMITATIONS AND PROHIBITIONS	
4.1	Prohibited waste	The licensee must not knowingly receive, process, reload or dispose of any solid waste not authorized in this license. The licensee must not knowingly accept or retain any material amounts of the following types of wastes: non-putrescible waste other than that specifically allowed in Section 3.0; putrescible waste; special waste; creosote-treated wood; materials contaminated with or containing asbestos; lead acid batteries; liquid waste for disposal; vehicles; infectious, biological or pathological waste; radioactive waste; hazardous waste; explosives; or any waste prohibited by the Oregon Department of Environmental Quality (DEQ).
4.2	Prohibition on mixing	The licensee must not mix source-separated recyclable material with any other waste unless such mixing is described in an operating plan and approved in writing by Metro.
4.3	Limits not exclusive	This License does not limit, restrict, curtail or abrogate any limitation or prohibition contained elsewhere in this license document, in Metro Code or in any federal, state, regional or local government law, rule, regulation, ordinance, order or permit.

5.0	OPERATING CONDITIONS	
5.1	General performance standards	<p>The licensee must operate in a manner that meets the following general performance standards:</p> <ol style="list-style-type: none"> 1. Environment. The licensee must design and operate the facility to avoid undue threats to the environment including, but not limited to, stormwater or groundwater contamination, air pollution, and improper acceptance and management of hazardous waste, asbestos and other prohibited wastes. 2. Health and safety. The licensee must design and operate the facility to avoid conditions that may degrade public health and safety



		<p>including, but not limited to, fires, vectors, pathogens and airborne debris.</p> <p>3. Nuisances. The licensee must design and operate the facility to avoid nuisance conditions including, but not limited to, litter, dust, odors and noise.</p>
5.2	Qualified operator	<p>1. The licensee must, during all hours of operation, provide an operating staff employed by the facility that is qualified and competent to carry out the functions required by this license and to otherwise ensure compliance with Metro Code Chapter 5.01.</p> <p>2. Facility personnel, as relevant to their job duties and responsibilities, must be familiar with the relevant provisions of this license and the relevant procedures contained within the facility's operating plan.</p> <p>3. A qualified operator must be an employee of the facility with training and authority to reject prohibited waste that is discovered during load checks and to properly manage prohibited waste that is unknowingly received.</p>
5.3	Fire prevention	<p>The licensee must provide fire prevention, protection and control measures including, but not limited to:</p> <ol style="list-style-type: none"> 1. Adequate water supply for fire suppression; and 2. The isolation of potential heat sources and/or flammables from the processing and storage areas.
5.4	Adequate vehicle accommodation	<p>The licensee must:</p> <ol style="list-style-type: none"> 1. Provide access roads of sufficient capacity to adequately accommodate all on-site vehicular traffic. The licensee must maintain access roads to allow the orderly egress and ingress of vehicular traffic when the facility is in operation, including during inclement weather; 2. Take reasonable steps to notify and remind persons delivering solid waste to the facility that vehicles must not park or queue on public streets or roads except under emergency conditions or as provided by local traffic ordinances; and 3. Provide adequate off-street parking and queuing for vehicles, including adequate space for on-site covering and uncovering of loads.
5.5	Managing prohibited wastes	<p>The licensee must:</p> <ol style="list-style-type: none"> 1. Reject prohibited waste that is discovered upon receipt. 2. Implement a load-check program to prevent the acceptance prohibited waste. This program must include at a minimum:



		<p>(a) Visual inspection. As each load is delivered, a qualified operator must visibly inspect the load to prevent the acceptance of waste that is prohibited by the license.</p> <p>(b) Containment area. A secured or isolated containment area for the storage of prohibited wastes that are unknowingly received. Containment areas must be covered and enclosed to prevent leaking and contamination.</p> <p>(c) Record maintenance. The licensee must maintain records of the training of personnel in the recognition, proper handling and disposition of prohibited waste and make those records available for review by Metro.</p> <p>3. Remove all prohibited wastes upon discovery when unknowingly received and manage the waste in accordance with DEQ requirements and procedures established in the operating plan. All such wastes the licensee unknowingly receives must be removed from the site and transported to an appropriate destination within 90 days of receipt, unless required to be removed earlier by DEQ or local government.</p>
5.6	Storage and exterior stock piles	<p>The licensee must:</p> <ol style="list-style-type: none"> 1. Manage, contain and remove, at sufficient frequency, stored materials and solid wastes to avoid creating nuisance conditions, vector or bird attraction or harborage, or safety hazards; 2. Maintain storage areas in an orderly manner and keep the areas free of litter; 3. Position exterior stockpiles within footprints identified on the facility site plan or operating plan; and 4. Not stockpile recovered or source-separated materials for longer than 180 days (6 months).
5.7	Dust, airborne debris and litter	<p>The licensee must:</p> <ol style="list-style-type: none"> 1. Operate the facility in a manner that controls and minimizes the generation and migration of dust, airborne debris and litter beyond property boundaries; 2. Take reasonable steps, including signage, to notify and remind persons delivering solid waste to the facility that all loads must be suitably secured to prevent any material from blowing off the load during transit; 3. Maintain and operate all vehicles and devices transferring or transporting solid waste from the facility to prevent leaking, spilling or blowing of solid waste on-site or while in transit; 4. Maintain and operate all access roads and receiving, processing, storage and reload areas in such a manner as to control and minimize dust and debris generated on-site and prevent such dust and debris



		<p>from blowing or settling off-site;</p> <ol style="list-style-type: none"> 5. Keep all areas within the site and all vehicle access roads within ¼ mile of the site free of litter and debris generated directly or indirectly as a result of the facility's operation; 6. Maintain on-site facility access roads to control and minimize dust and the tracking of mud, gravel or other debris off-site; and 7. Provide access to the facility for the purpose of uncovered load enforcement. During all times that solid waste is being accepted, authorized representatives of Metro, including law enforcement personnel on contract to Metro, must be permitted access to the premises of the facility for the purpose of making contact with individuals they have observed transporting uncovered loads of solid waste on a public road right-of-way in violation of Metro Code Chapter 5.09.
5.8	Odor	<p>The licensee must:</p> <ol style="list-style-type: none"> 1. Operate the facility in a manner that controls and minimizes the generation of odors that are detectable off-site; and 2. Establish and follow procedures in the operating plan for minimizing odor at the facility.
5.9	Vectors (e.g. birds, rodents, insects)	<p>The licensee must:</p> <ol style="list-style-type: none"> 1. Operate the facility in a manner that is not conducive to harboring rodents, birds, insects or other vectors capable of transmitting, directly or indirectly, infectious diseases to humans or from one person or animal to another; and 2. Implement vector control measures if vectors are present or detected at the facility.
5.10	Noise	<p>The licensee must operate the facility in a manner that:</p> <ol style="list-style-type: none"> 1. Controls and minimizes any noise sufficient to cause adverse off-site impacts; and 2. Meet applicable regulatory standards and land-use regulations.
5.11	Water contaminated by solid waste and solid waste leachate	<p>The licensee must:</p> <ol style="list-style-type: none"> 1. Operate the facility consistent with an approved DEQ stormwater management plan or equivalent; 2. Operate and maintain the facility to prevent contact of solid wastes with storm water runoff and precipitation; and 3. Dispose of or treat water contaminated by solid waste generated onsite in a manner complying with local, state and federal laws and regulations.



5.12	Access control	<p>The licensee must:</p> <ol style="list-style-type: none"> 1. Control access to the facility as necessary to prevent unauthorized entry and dumping; and 2. Maintain a gate or other suitable barrier at potential vehicular access points to prevent unauthorized access to the site when an attendant is not on duty.
5.13	Signage	<p>The licensee must post signs at all public entrances to the facility. The signs must comply with local government signage regulations. These signs must be easily and readily visible and legible from off-site during all hours and must contain at least the following information:</p> <ol style="list-style-type: none"> 1. Name of the facility; 2. Address of the facility; 3. Emergency telephone number for the facility; 4. Metro's name and telephone number (503) 234-3000; 5. Covered load requirements; and 6. Directions not to queue on public roadways.
5.14	Complaints	<p>The licensee must respond to all complaints as described in the operating plan.</p>
5.15	Access to license document	<p>The licensee must maintain a copy of this license on the facility's premises in a location where facility personnel and Metro representatives have ready access to it.</p>
5.16	Employment standard	<p>The licensee must:</p> <ol style="list-style-type: none"> 1. Comply with Oregon's "ban the box" law (ORS 659A.360) which makes it unlawful for an employer to inquire about criminal convictions before the interview stage of hiring; and 2. Maintain a copy of the facility's employment application on the facility premises and in a location where facility personnel and Metro representatives have ready access to it.

6.0	OPERATING PLAN	
6.1	Plan compliance	<p>The licensee must operate the facility in accordance with an operating plan approved in writing by Metro. The operating plan must include sufficient detail to demonstrate that the facility will be operated in compliance with this license. The licensee may amend or revise the operating plan from time to time, subject to written approval by Metro.</p>



6.2	Plan maintenance	The licensee must revise the operating plan as necessary to keep it current with facility conditions, procedures and requirements. The licensee must submit revisions of the operating plan to Metro for written approval prior to implementation.
6.3	Access to operating plan	The licensee must maintain a copy of the operating plan on the facility premises in a location where facility personnel and Metro representatives have ready access to it.
6.4	Procedures for inspecting loads	The operating plan must include: <ol style="list-style-type: none"> 1. Procedures for inspecting incoming loads for the presence of prohibited or unauthorized wastes; and 2. A set of objective criteria for accepting and rejecting loads.
6.5	Procedures for processing and storage of loads	The operating plan must include procedures for: <ol style="list-style-type: none"> 1. Processing authorized solid wastes; 2. Reloading and transporting of authorized solid wastes; 3. Managing stockpiles to ensure that they remain within the authorized limits; 4. Storing authorized solid wastes; and 5. Minimizing storage times and avoiding delay in processing of authorized solid wastes.
6.6	Procedures for managing prohibited wastes	The operating plan must include procedures for: <ol style="list-style-type: none"> 1. Managing, reloading and transporting to appropriate facilities or disposal sites any prohibited or unauthorized wastes if they are discovered at the facility; and 2. Notifying generators not to place hazardous wastes or other prohibited wastes in drop boxes or other collection containers destined for the facility.
6.7	Procedures for odor prevention	The operating plan must include procedures for: <ol style="list-style-type: none"> 1. Controlling and minimizing odors generated at the facility from being detected off the premises of the facility; 2. Monitoring and managing odors of any derivation including odorous loads delivered to the facility; 3. Receiving and recording odor complaints; 4. Investigating all odor complaints to determine the cause of odor emissions; and 5. Remedying promptly all odor problems at the facility.
6.8	Procedures for dust prevention	The operating plan must include procedures for: <ol style="list-style-type: none"> 1. Controlling and minimizing dust from blowing off the premises of the



		<p>facility;</p> <ol style="list-style-type: none"> 2. Monitoring and managing dust of any derivation; 3. Receiving and recording dust complaints; 4. Investigating all dust complaints to determine the cause of dust emissions; and 5. Resolving all dust problems at the facility.
6.9	Procedures for emergencies	The operating plan must include procedures that the licensee will follow in case of fire or other emergency.
6.10	Procedures for complaints	<p>The operating plan must include procedures for managing complaints. If the facility receives a complaint, the licensee must:</p> <ol style="list-style-type: none"> 1. Respond within one business day or sooner as circumstances may require. 2. Record the following information for every complaint it receives: <ol style="list-style-type: none"> (a) Type of complaint (for example odor, dust, noise, litter, etc.); (b) Date the complaint was received; (c) Name, address and telephone number of the complainant; and (d) Description of the actions that the licensee took in response to the complaint, whether successful or unsuccessful. 3. Make the records required by this section available to Metro upon request. The licensee must retain each complaint record for a period of not less than one year.
6.11	Closure protocol	<ol style="list-style-type: none"> 1. The licensee must establish protocol for closure and restoration of the site in the event of a cession of operations as provided in Metro Code Chapter 5.01. 2. The plan must include protocol for: <ol style="list-style-type: none"> (a) Short-term closure (duration of time that is more than seven consecutive days but less than 30 consecutive days in length); and (b) Long-term closure (duration of time that is 30 consecutive days or more in length). 3. The licensee must notify Metro within one business day of a short-term or long-term closure of the facility.

7.0	FEES AND RATES	
7.1	Annual fee	The licensee must pay an annual license fee, as established in Metro Code Chapter 5.01. Metro reserves the right to change the license fee at any time by action of the Metro Council.



7.2	Rates not regulated	Metro does not regulate the rates charged at the facility.
7.3	Regional system fee and excise tax	The licensee is liable for payment of the Metro regional system fee, as provided in Metro Code Title V, and the Metro excise tax, as provided in Metro Code Title VII, on all solid wastes transported to a disposal site.

8.0	RECORD KEEPING AND REPORTING	
8.1	Record keeping requirements	<p>For all solid waste the licensee is authorized to accept under Section 3.0, the licensee must keep and maintain accurate records of:</p> <ol style="list-style-type: none"> 1. The amount of those materials that the licensee accepts, recovers, recycles, reloads and disposes; and 2. The destination of outbound materials.
8.2	Reporting Requirements	The licensee must report to Metro the records required under Section 8.1 within five business days of Metro's request.
8.3	DEQ submittals	The licensee must provide Metro with copies of all correspondence, exhibits or documents submitted to DEQ relating to the terms or conditions of DEQ permits or this license within two business days of providing such information to DEQ.
8.4	Copies of enforcement actions provided to Metro	The licensee must provide Metro with a copy of any notice of violation or non-compliance, citation or any other similar enforcement action issued to the licensee by any federal, state or local government (other than Metro) related to the operation of the facility within two business days of receipt.
8.5	Unusual occurrences	<p>The licensee must:</p> <ol style="list-style-type: none"> 1. Keep and maintain accurate records of any unusual occurrences (such as fires or any other significant disruption) encountered during operation, and methods used to resolve problems arising from these events, including details of all incidents that required implementing emergency procedures. 2. Notify Metro with 24 hours of any breakdown of the licensee's equipment if the breakdown will substantially impact the facility's ability to comply with this license, with Metro Code or which will create off-site impacts. 3. Notify Metro within 12 hours of any fires, accidents, emergencies and other significant incidents that occur at the facility. 4. Notify Metro of any long-term or short-term closures as provided in section 6.11.



8.6	Changes in ownership	The licensee must notify Metro within 10 days if the licensee leases, assigns, mortgages, sells or otherwise transfers control of the license to another person, whether whole or in part, in accordance with Metro Code Chapter 5.01
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9.0	INSURANCE REQUIREMENTS	
9.1	General liability	The licensee must carry the most recently approved Insurance Services Office (ISO) Commercial General Liability policy, or its equivalent, written on an occurrence basis, with limits not less than \$1,000,000 per occurrence. The policy must include coverage for bodily injury, property damage, personal injury, death, contractual liability, premises and products/completed operations. The licensee's coverage will be primary as respects Metro.
9.2	Automobile	The licensee must carry automobile insurance with coverage for bodily injury and property damage with limits not less than a minimum of \$1,000,000 per accident or combined single limit.
9.3	Additional insureds	Metro, its elected officials, departments, employees, volunteers and agents must be named as ADDITIONAL INSURED on the Commercial Liability policy. The licensee must include the additional insured endorsement along with the certificate of insurance.
9.4	Worker's compensation insurance	<ol style="list-style-type: none"> <li data-bbox="586 1129 1455 1306">1. The licensee, its subcontractors, if any, and all employers working under this license, are subject employers under the Oregon Workers' Compensation Law and must comply with ORS 656.017, which requires them to provide workers' compensation coverage for all their subject workers. <li data-bbox="586 1327 1455 1503">2. The licensee must provide Metro with certification of workers' compensation insurance including employer's liability. If the licensee has no employees and will perform the work without the assistance of others, a certificate to that effect may be attached in lieu of the certificate showing current workers' compensation insurance.
9.5	Certificate of insurance	<ol style="list-style-type: none"> <li data-bbox="586 1537 1390 1608">1. The licensee must provide Metro with a certificate of insurance complying with Section 9.0. <li data-bbox="586 1629 1268 1659">2. The licensee must list Metro as the certificate holder. <li data-bbox="586 1680 1425 1776">3. Upon insurance renewal, the licensee must submit an updated certificate of insurance and the additional insured endorsement to Metro.
9.6	Notification	The licensee must give at least 30 days written notice to Metro of any lapse or proposed cancellation of insurance coverage.



10.0	ENFORCEMENT	
10.1	Authority vested in Metro	The power and right to regulate, in the public interest, the exercise of the privileges granted by this license is at all times vested in Metro. Metro reserves the right to establish or amend rules, regulations or standards regarding matters within Metro's authority, and to enforce all requirements against licensee.
10.2	No Enforcement Limitations	This license may not be construed to and does not limit, restrict, curtail or abrogate any enforcement provision contained in Metro Code or administrative rules adopted pursuant to Metro Code Chapter 5.01, nor does this license limit or preclude Metro from adopting ordinances that regulate the health, safety or welfare of any person or persons within the Metro jurisdictional boundary, notwithstanding any incidental impact that such ordinances may have upon the terms of this license or the licensee's operation of the facility.
10.3	Penalties	Each violation of a license condition is punishable by penalties as established in Metro Code Chapter 5.01. Each day that a violation continues constitutes a separate violation.

11.0	AMENDMENT, SUSPENSION, REVOCATION AND TERMINATION	
11.1	Amendment, suspension or revocation by Metro	<p>Metro may, at any time before the expiration date, amend, suspend or revoke this license in whole or in part, in accordance with Metro Code Chapter 5.01, for reasons including but not limited to:</p> <ol style="list-style-type: none"> 1. Violation of the terms or conditions of this license, Metro Code or any applicable statute, rule or standard; 2. Changes in local, regional, state, or federal laws or regulations that should be specifically incorporated into this license, such as Metro actions to implement new requirements from the 2030 Regional Waste Plan; 3. Failure to disclose fully all relevant facts; 4. A significant release into the environment from the facility; 5. A significant change in the character of solid waste received or in the operation of the facility; 6. Any change in ownership or control; 7. A request from the local government stemming from impacts resulting from facility operations; 8. A change of authorization request received from the licensee; and 9. Compliance history of the licensee.



11.2	Termination	Metro may, at any time before the expiration date, terminate this license upon request of the licensee or in the event of a long-term closure of the facility as described in Section 6.11.
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12.0	GENERAL OBLIGATIONS	
12.1	Compliance with law	The licensee must fully comply with all applicable local, regional, state and federal laws, rules, regulations, ordinances, orders and permits pertaining in any manner to this license, including all applicable Metro Code provisions and administrative rules, whether or not those provisions have been specifically mentioned or cited in this license. All conditions imposed on the operation of the facility by federal, state, regional or local governments or agencies having jurisdiction over the facility are deemed part of this license as if specifically set forth in this license. These conditions and permits include those cited within or attached as exhibits to the license document, any existing at the time the license is issued but not cited or attached, and any issued or amended during the term of the license.
12.2	Transport waste to appropriate destinations	The licensee must ensure that solid waste transported from the facility goes to the appropriate destinations under Metro Code Chapters 5.01 and 5.05, and under applicable local, state and federal laws, rules, regulations, ordinances, orders and permits.
12.3	Right of inspection and audit	<ol style="list-style-type: none"> 1. The licensee must allow Metro's authorized representatives to access the facility and premises at any time during business hours, with or without advanced notice. For non-business hours, the licensee must allow access to Metro's authorized representatives upon receiving advanced notice of not less than 24 hours. 2. Authorized representatives of Metro may take photographs, collect samples of materials, and perform such inspection or audit as Metro deems appropriate. 3. Metro inspection reports, including site photographs, are public records subject to disclosure under Oregon Public Records Law. Subject to the applicable confidentiality provisions in Section 12.4, Metro's right to inspect includes the right to review all information from which all required reports are derived including all books, maps, plans, income tax returns, financial statements, contracts and other similar written materials of the licensee that are directly related to the facility's operation and its rates. 4. The licensee must permit access to the facility premises to authorized representatives of Metro, including personnel on contract to Metro, to perform research at all times during business hours, with or without notice. The licensee must provide access to: <ol style="list-style-type: none"> (a) All areas where it generates, manages, stores and reloads waste,



		<p>including without limitation to transfer vehicles;</p> <p>(b) Facility personnel and equipment to collect, sort, store and weigh waste; and</p> <p>(c) A safe, covered location away from working areas and vehicle traffic on site where authorized representatives of Metro analyze waste and record data.</p>
12.4	Confidential information	<ol style="list-style-type: none"> 1. The licensee may identify as confidential any reports, books, records, maps, plans, income tax returns, financial statements, contracts and other similar written materials of the licensee that are directly related to the operation of the facility and that are submitted to or reviewed by Metro. The licensee must prominently mark any information that it claims confidential with the mark "CONFIDENTIAL" prior to submittal to or review by Metro. Metro will treat as confidential any information so marked and will make a good faith effort not to disclose the information unless Metro's refusal to disclose the information would be contrary to applicable Oregon law, including, without limitation, ORS Chapter 192. 2. If Metro receives a public records request seeking disclosure of information identified as confidential by the licensee, Metro will provide the licensee with a courtesy notice of that request within five days of receipt of the request. 3. This Section 12.0 does not limit the use of any information submitted to or reviewed by Metro for regulatory purposes or in any enforcement proceeding. 4. Metro may share any confidential information with representatives of other governmental agencies provided that, consistent with Oregon law, those representatives agree to continue to treat the information as confidential and make good faith efforts not to disclose the information.
12.5	Compliance by agents	The licensee is responsible for ensuring that its agents and contractors comply with this license.