

## **JOIN THE GRANTS REVIEW TEAM!**

### **Nature in Neighborhoods nature education and outdoor experiences grants**

Metro is recruiting people to review Nature in Neighborhoods nature education and outdoor experiences grants. Members of the committee will help to recommend up to \$700,000 in grants to community organizations and groups seeking to support and create partnerships in local communities. These grants advance resiliency to climate change and racial equity, diversity and inclusion goals through nature education or outdoor experience programs serving school-aged children to the elderly, job training and life skills for youth, and outreach and engagement programs for residents from around the region.

It's important to have a broad diversity of experience and backgrounds represented. Grant applicants are eligible to serve on the review committee; reviewers must disclose any conflicts of interest. The Metro Council makes all final funding decisions.

To apply, send a simple email and attach a resume describing your background and experience. Metro staff will begin reviewing committee applications **January 15, 2020**.

For more information about the Nature Neighborhoods nature education grants, please see [oregonmetro.gov/grants](http://oregonmetro.gov/grants).

### **INTERESTED IN REVIEWING GRANTS?**

Metro is looking for people with backgrounds in nature education, outdoor experiences, climate resiliency, cultural programs, mentorship and job skill development, racial equity, diversity and inclusion, community partnership development, philanthropy, grant management or related fields. Stipends available upon request.

In selecting members for this committee, Metro seeks a mix of members that bring experience or interest in:

- Reviewing or writing grant proposals and offering suggestions on ways to strengthen programs
- Projects that involve a wide range of partners and funding
- Projects that engage diverse community groups

### **GRANT REVIEW COMMITTEE DUTIES**

- Serve a one-year term with an opportunity to be reappointed.
- Review approximately 30 pre-applications in February 2020, and 20 full applications in April 2020. (See dates below.)
- Evaluate applications based on the information submitted; the purpose, goals and evaluation criteria; and the review committee's professional and collective judgment.
- Attend two review committee meetings (4 hours each).
- Develop funding recommendations together with other review committee members.
- Provide feedback to staff about ways to strengthen the grant program administration and outcomes.

## EMAIL STATEMENT OF INTEREST AND A RESUME

To apply for the nature education grant review committee, please briefly explain why you are interested in participating in the review committee and attach a resume which details your individual background in an email to the Grants Program Manager, [Crista Gardner](mailto:Crista.Gardner@oregonmetro.gov), [crista.gardner@oregonmetro.gov](mailto:crista.gardner@oregonmetro.gov). Metro staff will begin reviewing applications **January, 15 2020**.

### Why are you interested in serving on the nature education and outdoor experiences grant review committee?

- **Experience:** What lived or professional experience, knowledge and skills will help you to evaluate whether community organizations and groups meet the grant purpose to improve water quality, restore fish and wildlife habitat, or connect people to nature and the goals of building greater resiliency to climate change and cultural, environmental and economic equity? What is your connection to and involvement with the community and diversity, equity and inclusion work?
- **Conflict of interest:** Are you or your immediate family a staff member or board member of an organization that plans to submit a grant application? Grant applicants are eligible to serve on the review committee, but will excuse themselves from the scoring and the committee discussion of that grant (pre) application.
- **Availability:** In order to serve on the grant review committee, you must attend the two grant review meetings for four hours each at the Metro Regional Center in Portland. Are you available to do so on **Tuesday, March 3, 2020 and Tuesday, May 12, from 8:30 a.m. to 12:30 p.m.?**

### Resume

Please attach a resume that reflects your relevant experience and skills.

### WHAT'S THE TIMELINE?

December 2019	Availability of grant funds announced
January 29, 2020, 4 p.m.	Nature education pre-applications due to Metro
February 2020	Review committee reads and scores pre-applications
<b>March 3, 2020, 8:30 a.m. – 12:30 p.m.</b>	<b>Grant review committee meeting</b>
March 2020	Successful pre-applications invited to submit full applications
April 7, 2020	Full applications due to Metro
April – May 2020	Review committee reads and scores full applications
<b>May 12, 2020, 8:30 a.m. – 12:30 p.m.</b>	<b>Grant review committee meeting</b>
May 2020	Grant awards announced
June 2020	Metro Council votes on grant awards