



Solid Waste Facility Franchise Application

Application packet for a new franchise,
franchise renewal, and change of authorization request for:

- Transfer Station
- Food waste processing facility
- Disposal Site
- Energy recovery facility

Issued May 2019

oregonmetro.gov

Metro
600 NE Grand Ave.
Portland, OR 97232-2736
503-797-1835

Facility Franchise Application



Metro

600 NE Grand Ave.
Portland, OR 97232
503-797-1835

This packet contains an application for a Metro Solid Waste Facility Franchise. You may also want to review the relevant sections of the Metro Code. Metro Code Chapter 5.01 identifies which solid waste facilities and activities require a Metro franchise. You can access the Metro Code via the Metro web site at www.oregonmetro.gov/metro-code.

Generally, a solid waste facility within the Metro boundary may operate only if Metro authorizes it under a License or Franchise.

Metro staff will review an application for completeness within 15 business days of receipt and notify the applicant whether their application is deemed to be complete. If an application is incomplete, Metro will notify the applicant as to what additional information is required.

Application for a new Solid Waste Facility Franchise

An applicant seeking a new Metro Solid Waste Facility Franchise must first participate in a pre-application conference prior to submitting an application form. The purpose of the pre-application conference is for the applicant to provide Metro with a description of the proposed solid waste facility and for Metro to provide the applicant with information regarding the applicable requirements for the proposed facility. The conference also provides the applicant with an opportunity to discuss the application process and to identify any potential issues specific to its proposal. An applicant should prepare for the pre-application conference by reviewing the application forms and drafting answers before the conference. To schedule the pre-application conference, contact Metro's Solid Waste Information Compliance and Cleanup Division at 503-797-1835.

After completing the pre-application conference, an applicant seeking a new franchise must submit a completed *Solid Waste Facility Franchise Application* form and provide all additional information as required. Metro will generally approve or deny a new franchise within 180 days after the application is deemed to be complete. The fee for filing a franchise application is \$500. See Metro Code Chapter 5.01 for more information regarding the issuance of franchises.

Renewal of an Existing Franchise

A franchisee seeking to renew an existing franchise without substantive changes to the current authorization must submit a completed *Solid Waste Facility Franchise Application* form and provide all additional information as required, unless Metro staff directs otherwise. If a franchisee fails to timely submit a renewal application, the franchisee's authority to operate may lapse. Additionally, Metro is not obligated to renew a franchise earlier than the expiration date of the existing franchise even if the franchisee files a renewal application before the existing franchise expires. The fee for filing a franchise renewal application is \$500. See Metro Code Chapter 5.01 for more information regarding the renewal of franchises.

Change of Authorization to an Existing Franchise

A franchisee seeking a change in authorization of an existing franchise (other than a renewal) must submit to Metro a completed *Solid Waste Facility Franchise Application* form and provide all additional information as required unless Metro staff directs otherwise. The applicant cannot implement the requested change of authorization until Metro approves it in writing. The fee for filing a change of authorization application is \$100. See Metro Code Chapter 5.01 for more information regarding changes of authorization for franchises. Metro may require the applicant to apply for a new franchise if there is a significant change in the types of solid waste accepted or activities performed at a facility.

Transfer of Ownership or Control of an Existing Franchise

A franchisee seeking to transfer ownership or control of an existing franchise must notify Metro within 10 days if the franchisee leases, assigns, mortgages, sells or otherwise transfers control of the franchise to another person whether whole or in part. See Metro Code Chapter 5.01 for more information regarding transfer of ownership for franchises.

Facility Franchise Application



Metro

600 NE Grand Ave.
Portland, OR 97232
503-797-1835

INSTRUCTIONS

1. Complete Parts 1-3 of application.
2. Verify information is accurate and application is complete.
3. Sign page 17 of application.
4. Include application fee payment.
5. Submit application and payment to:
Metro
Solid Waste Information, Compliance and Cleanup
600 NE Grand Avenue
Portland, OR 97232-2736
Tel: (503) 797-1835
Fax: (503) 813-7544
SWICC@oregonmetro.gov

Metro use only

DATE RECEIVED:

JUN 28 2019

DATE DEEMED COMPLETE BY METRO:

AUG 01 2019

PART 1 – Standard Franchise Application Information

1. Type of Application (please check one)	
<input type="checkbox"/>	New franchise Date of Pre-Application Conference: _____
<input checked="" type="checkbox"/>	Renewal of an existing franchise Solid Waste Facility Franchise Number: <u>F-002-08A</u>
<input type="checkbox"/>	Change of authorization to an existing franchise (other than a renewal) Please describe the proposed change below in Section 3.
<input type="checkbox"/>	Transfer of ownership or control of an existing franchise

2. Type of facility (please check one)	
<input checked="" type="checkbox"/>	Transfer Station
<input type="checkbox"/>	Food Waste Processing Facility
<input type="checkbox"/>	Other (please specify): _____

Facility Franchise Application



Metro

600 NE Grand Ave.
Portland, OR 97232
503-797-1835

3. Change of Authorization

If seeking a change of authorization to an existing franchise, please explain the proposed change below (attach additional pages if necessary). Complete all remaining sections of this form as they pertain to the request.

4. Applicant (Franchisee)

Facility Name: <small>Must be registered with State of Oregon</small>	Pride Recycling Company
Company Name:	Pride Recycling Company
Facility Address:	13910 SW Tualatin Sherwood Rd
City/State/Zip:	Sherwood, Oregon 97140
Mailing Address:	PO Box 1150
City/State/Zip:	Sherwood, OR 97140
Contact Person:	Mike Leichner
Phone Number:	503-625-0725
E-mail Address:	mike@priderecycling.com

Facility Franchise Application



Metro

600 NE Grand Ave.
Portland, OR 97232
503-797-1835

5. Franchisee's Owner or Parent Company (provide information for all owners)

Name:	Pride Recycling Company
Address:	PO Box 1150
City/State/Zip:	Sherwood, Oregon 97140
Phone Number:	503-625-0725
E-mail Address:	mike@priderecycling.com

6. Site Operator (if different from Franchisee)

Company Name:	
Contact Person:	
Street Address:	
Mailing Address:	
City/State/Zip:	
Phone Number:	
E-mail Address:	

7. Site Description

Tax Lot(s): No. 2S128C001000	Section: 28	Township: 2	Range: 1
------------------------------	-------------	-------------	----------

8. Land Use

Present Land Use Zone:	General Industrial	
Is proposed use permitted outright?	<input checked="" type="checkbox"/> Yes If yes, attach a copy of the <i>Land Use Compatibility Statement</i> (see Attachment E).	<input type="checkbox"/> No
Is a conditional use permit necessary for the facility?	<input type="checkbox"/> Yes If yes, attach a copy of the <i>Conditional Use Permit</i>	<input checked="" type="checkbox"/> No

Facility Franchise Application



Metro

600 NE Grand Ave.
Portland, OR 97232
503-797-1835

Are there any land use issues presently pending with the site?	<input type="checkbox"/> Yes If yes, please explain the land use issues below.	<input checked="" type="checkbox"/> No
Description of the pending land use issues identified above:		
Are any DEQ permits required?	<input checked="" type="checkbox"/> Yes If yes, please list all DEQ permits below and attach copies with this application (see Attachment G).	<input type="checkbox"/> No
Listing of all required DEQ permits:	Solid Waste Disposal Site Permit #422	
Are any other local permits required?	<input type="checkbox"/> Yes If yes, please list all other required permits below and attach copies with this application (see Attachment H).	<input checked="" type="checkbox"/> No
Listing of other required permits:		

9. Land Owner

Is the applicant the sole owner of the property on which the facility is located?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No If no, please complete this section and attach a completed <i>Property Use Consent Form</i> (see Attachment F).
Property Owner:	Michael Leichner, Sr. and Cynthia Leichner, Trustees, or their successor Trustee(s), of the Michael Leichner, Sr. and Cynthia Leichner RLT	
Mailing Address:	PO Box 1150 Sherwood, OR 97140	

Facility Franchise Application

City/State/Zip:	Sherwood, Oregon 97140
Phone Number:	503-625-0725

10. Public/Commercial Operations

Will the facility be open to the public (i.e., non-commercial self-haul customers)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will the facility be open to non-affiliated commercial solid waste collectors?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will the facility be open to solid waste collection companies that collect waste from outside the boundary of Metro?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

11. Operating Hours (including days of the week) and Traffic Volume

	Public (non-commercial self-haul)	Commercial Affiliated	Commercial Non-Affiliated
Operating Hours	n/a	24 hours a day, 7 days a week	Same
Customer Hours	n/a		
Estimated Vehicles Per Day	n/a		

12. Putrescible Waste Tonnage Request

Identify the annual allocation amount of putrescible waste that the facility is requesting.

Requested annual tonnage	90,000
--------------------------	--------

13. Other Inbound Wastes by Generator

Identify the expected annual tonnage amount of other wastes that the facility will receive (and recover, if applicable) from the following types of generators.

Generator	Tons Received	Tons Recovered (if applicable)	Tons Residual
Commercial:	42,300	16,300	26,000
Residential:	12,900	12,900	0
TOTAL TONS:	55,200	29,200	26,000

Facility Franchise Application

14. Inbound Waste by Type				
Identify the types of waste and annual tonnage amounts of each that the applicant expects to receive at the facility. Also, identify how the applicant will manage each waste stream and the expected tip fees that the applicant will post at the facility (attach additional pages if necessary).				
Waste Type	Accepted at Facility	Expected Annual Tonnage Amount	Type of Activity to be Performed on Waste	Expected Tip Fee (per Ton)
Non-Putrescible Waste:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	30,000	Sort	\$109-\$114
Putrescible Waste:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	90,000	Dispose	\$97-\$102
Source-Separated Recyclables:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	9,000	Transfer to processor	\$112-\$120
Source-Separated Yard Debris:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	9,200	Transfer to processor	\$50-\$60
Residential Food Waste mixed with Yard Debris:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	2,000	Transfer to processor	\$70-\$80
Commercial Food Waste:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	300	Transfer to processor	\$64-\$70
Source-Separated Wood:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	500	Transfer to processor	\$109-\$114
Special Wastes:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Inerts (e.g., rock, concrete):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	1,300	On site use	\$30-\$40
Petroleum Contaminated Soil:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Other Waste (please specify): 3-tab roofing	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	1,200	Transfer to processor or dispose	\$80-\$90
Other Waste (please specify): Glass	<input type="checkbox"/> Yes <input type="checkbox"/> No	1,700	Transfer to processor	\$5-\$10

Facility Franchise Application



Metro

600 NE Grand Ave.
Portland, OR 97232
503-797-1835

15. Outbound Waste, Products, and By-Products

List the expected destination and amount of each type of outbound solid waste, products, or by-products that the applicant expects to transport from the facility (attach additional pages if necessary).

Destination Site (Name and address)	Waste /Product/By- Product Type	Expected Annual Tonnage	Purpose of Delivery*
see attachment			

**For example: disposal, recovery, composting, beneficial use, etc.*

16. Subcontractors

Provide the name, address and function of all subcontractors involved in the facility operations (this does not include janitorial staff):

NAME	ADDRESS	FUNCTION
K&E Excavation	3871 Langley St SE Salem, OR 97317	Transfer hauling

Outbound Waste, Products, and By-Products

[illegible]

PART 2 – Standard Attachments to Franchise Application (Franchise application continued)

- Metro requires the following attachments (Attachments A – H) for new applications in order for Metro to deem a franchise application complete. The applicant must clearly label each attachment.
- Application submittals such as facility design, building plans, site plans and specifications must be prepared, as appropriate, by persons licensed in engineering, architecture, landscape design, traffic engineering, air quality control, and design of structures.
- An applicant seeking to renew an existing franchise without substantive changes to the current authorization may defer to previously submitted documents if Metro has the most current version of all attachments (Attachments A- I) on file, unless otherwise directed by Metro staff. The date of the document on file with Metro is required for each deferred attachment. To confirm that Metro has current documentation on file, please contact Metro's Solid Waste Information, Compliance & Cleanup Division at (503) 797-1835 or via email at SWICC@oregonmetro.gov.

ATTACHMENT A: SITE PLAN

The applicant must submit a facility site plan that includes maps or drawings showing the location of the facility and the site layout according to scale using a scale no smaller than one inch being equivalent to 30 feet. Applicant must provide the location of the following items on the site plan:

- | | |
|-----|--|
| (1) | Boundaries of the facility. |
| (2) | Property boundaries, if different. |
| (3) | All buildings on the property (existing and proposed) and other pertinent information with respect to the operation of the facility, to include: <ul style="list-style-type: none">a) scale and scale house locationb) fencing and gatesc) access roadsd) paved arease) vegetative buffer zones and bermsf) sorting line and other major materials recovery equipmentg) intake, processing, and product/by-product storage |
| (4) | All receiving, processing, reload and storage areas, as applicable, for solid waste, source-separated recyclable materials, yard debris, recovered materials, products/by-products, waste residuals, exterior stockpiles, hazardous waste, and other materials. |

Facility Franchise Application



Metro

600 NE Grand Ave.
Portland, OR 97232
503-797-1835

(5)	All exterior material stockpile footprints, material types stored outside, and maximum height of each stockpile.
(6)	Water sources for fire suppression.
(7)	Load checking areas.
(8)	Storage areas for the temporary containment of prohibited waste that the facility inadvertently receives, while awaiting proper removal or disposal of the prohibited waste. The facility must cover and enclose the containment areas and construct them in a manner to prevent leaking and contamination.
(9)	Identification of on-site traffic flow patterns.
(10)	Facility signage. Facility signs must: <ul style="list-style-type: none"> a) display all of the information required by Metro; b) be posted at all public entrances to the facility; and c) conform with local government signage regulations.
(11)	The location of all commercial and residential structures within a one mile radius of the composting facility, identified on a map or aerial photograph. (Compost facility only).
(12)	The prevailing wind direction, by season, identified on a map or aerial photograph. (Compost facility only).

ATTACHMENT B: FACILITY DESIGN PLAN

The applicant must submit a facility design plan to address the following:

- (1) An applicant seeking a franchise must submit a written descriptions of the following:
 - a) Facility overview.
 - b) Facility design and technology including annual tonnage capacity.
 - c) Buildings and major equipment (existing and proposed).
 - d) Construction timeline (as applicable).
 - e) Types of wastes to be processed.
 - f) Residuals management
- (2) A Compost/Anaerobic Digestion/Fermentation facility must submit a written description of the following: (in addition to the items listed above in Subsection 1)
 - a) Feedstock receiving procedures.
 - b) Feedstock pretreatment and contaminant removal procedures and equipment.
 - c) Processing: digestion process and methane recovery, fermentation or composting process.
 - d) Dewatering and liquids management (as applicable).
 - e) Digestate fiber management (as applicable).
 - f) Pathogen reduction / control procedures (as applicable).
 - g) Biogas storage, conditioning and power and/or fuel generation (as applicable).
 - h) Monitoring, quality control and testing procedures.

Facility Franchise Application



Metro

600 NE Grand Ave.
Portland, OR 97232
503-797-1835

<p>(3) Dust, airborne debris and litter.</p> <p>a) Submit a proposed design or existing design plan providing a roofed structure enclosed on at least three sides and an impervious surface (e.g. asphalt, concrete) for the tipping floor, processing (sorting) areas, storage areas and reloading areas.</p> <ul style="list-style-type: none">o Compost facility only: Also, provide locations for compost/curing piles/windrows, digestion, fermentation, aeration systems including bio-filters or enclosed structures to prevent odors from being detected offsite. <p>b) Describe control measures to prevent fugitive dust, airborne debris and litter. Describe how the facility design will provide for shrouding and dust prevention for the receiving area, processing area, storage area, reload area, and all waste processing equipment and all conveyor transfer points where dust is generated.</p> <p>c) Describe any additional facility design measures and procedures for the control of odor, dust, windblown materials, airborne debris, litter and for the handling of the waste and waste by-products in the case of major processing facility breakdown.</p>
<p>(4) Facility capacity.</p> <p>a) Provide engineering plans, reports and specifications to document the size and configuration of the facility grounds, building and equipment, including the facility layout, drainage structures, building design, and major facility equipment, processing systems and storage areas to demonstrate sufficient capacity to accommodate seasonal throughput of all solid wastes and materials that will be delivered to and generated by the facility.</p> <p>b) Provide the estimated capacity (cubic yards and tons) of the facility storage area(s) for incoming solid waste waiting to be processed, the estimated capacity (cubic yards and tons) for storage of recovered materials, and the estimated capacity (cubic yards and tons) for storage of processing residual.</p>
<p>(5) Adequate vehicle accommodation.</p> <p>Provide documentation to demonstrate that the facility will provide adequate on-site areas at the facility's entrance, scales, loading and unloading points and exit points to allow safe queuing off the public roads and right-of-way given the number and types of vehicles expected to use the facility during peak times.</p>
<p>(6) Water contaminated by solid waste and solid waste leachate.</p> <p>Submit a DEQ (or equivalent) approved plan with pollution control measures to protect surface and ground waters, including runoff collection and discharge and equipment cleaning and washdown water.</p>



ATTACHMENT C: OPERATING PLAN

The applicant must submit a proposed facility operating plan for Metro review and approval. The applicant must amend the plan if subject to any additional elements required in the franchise - if one is approved and issued. The operating plan must include at a minimum, a detailed description of:

- (1) Types of solid wastes the facility will accept.
- (2) Methods that the facility will use to measure and keep records of incoming materials at the facility.
- (3) A detailed description of how you will distinguish and manage loads of incoming materials.
- (4) Procedures for inspecting loads including:
 - a) Procedures for inspecting incoming loads for the presence of prohibited or unauthorized wastes.
 - b) A set of objective criteria for accepting and rejecting loads.
 - c) An asbestos testing protocol for all material that appears as if it may contain asbestos.
- (5) Procedures for processing and storage of loads including:
 - a) Processing of all authorized materials. Include separate descriptions for processing putrescible waste, non-putrescible waste, and source-separated materials – including any food waste and/or food waste mixed with yard debris. Include the material recovery methods and equipment to be used on site (e.g., pre-processing, sorting lines, hand picking, magnets, etc.)
 - b) Reloading and transfer of authorized solid wastes.
 - c) Managing stockpiles.
 - d) Storing authorized materials.
 - e) Minimizing storage times and avoiding delay in processing and managing of all authorized materials including recovered materials.
- (6) General markets for the materials recovered at the facility.
- (7) Procedures for rejecting, managing, reloading and transporting to appropriate facilities or disposal sites any prohibited or unauthorized wastes discovered at the facility including:
 - a) Hazardous wastes.
 - b) Other prohibited materials (e.g., unauthorized waste, putrescible waste, special waste).
 - c) Procedures and methods for notifying generators not to place hazardous wastes or other prohibited wastes in drop boxes or other collection containers destined for the facility.

Facility Franchise Application



Metro

600 NE Grand Ave.
Portland, OR 97232
503-797-1835

(8)	<p>Procedures for rejecting or managing loads of food waste that are contaminated with plastic or other non-biodegradable wastes. The operating plan must describe procedures for rejecting, managing, reloading and transporting the following to appropriate facilities or disposal sites:</p> <ul style="list-style-type: none">a) Loads contaminated with plastics and other non-biodegradable waste.b) Processed material that due to concentrations of contaminants cannot be further processed or marketed and must be disposed.
(9)	<p>Procedures for odor prevention. The operating plan must establish procedures for preventing all objectionable odors for being detected off the premises of the facility including:</p> <ul style="list-style-type: none">a) A management plan that the facility will use to monitor and manage all objectionable odors of any derivation including malodorous loads delivered to the facility.b) Procedures for receiving and recording odor complaints, immediately investigating any odor complaints to determine the cause of odor emissions, and remedying promptly any odor problem at the facility.
(10)	<p>Procedures for emergencies. The operating plan must describe procedures that the facility will follow in case of fire or other emergency.</p>
(11)	<p>Procedures for preventing and controlling nuisances, including noise, vectors, dust, litter, and odors. Including a description of how the facility will encourage delivery of waste in covered loads.</p>
(12)	<p>Procedures for fire prevention, protection, and control measures used at the facility.</p>
(13)	<p>Procedures for pathogen reduction and pathogen testing on end products and by-products (as applicable).</p>
(14)	<p>Closure protocol. The operating plan must describe closure protocol for:</p> <ul style="list-style-type: none">a) Short-term closure (30 days or less)b) Long-term closure (31 days or more) and associated costs. <p>Closure means those activities associated with restoring the site to its condition before the applicant engaged in the franchised activity. Closure may include, but is not limited to, removal of all on-site solid waste stockpiles accumulated after Metro issued a Metro Solid Waste Facility Franchise. The closure protocol is the written protocol that specifies the activities required to properly close the facility and cease further solid waste activities.</p>

Facility Franchise Application



Metro

600 NE Grand Ave.
Portland, OR 97232
503-797-1835

ATTACHMENT D: INSURANCE

The applicant must submit proof of the following types of insurance, covering the applicant, its employees, and agents:

- (1) The most recently approved ISO (Insurance Services Office) Commercial General Liability policy, or its equivalent, written on an occurrence basis. The policy must include coverage for bodily injury, property damage, personal injury, death, contractual liability, premises and products/completed operations. All insurance coverage must be a minimum of \$1,000,000 per occurrence and \$1,000,000 aggregate.
- (2) Automobile bodily injury and property damage liability insurance must be a minimum of \$1,000,000 per occurrence and \$1,000,000 aggregate.
- (3) The insurance must name Metro, its elected officials, departments, employees, and agents as ADDITIONAL INSURED on the Commercial General Liability and automobile insurance policies.
- (4) Certification of Workers' Compensation insurance including employer's liability. If the applicant or franchisee has no employees and will perform the work without the assistance of others, you may attach a certificate to that effect in lieu of the certificate showing current Workers' Compensation.

ATTACHMENT E: LAND USE COMPATIBILITY STATEMENT (LUCS)

The applicant must submit the following information:

A copy of a completed Metro LUCS or DEQ LUCS. Metro LUCS is available at www.oregonmetro.gov/solidwasteforms.

ATTACHMENT F: PROPERTY USE CONSENT FORM

The applicant must submit the following information:

If required in Part 1, section 9, of this application. The Property Use Consent Form is available at www.oregonmetro.gov/solidwasteforms.

ATTACHMENT G: DEQ PERMIT APPLICATIONS AND INFORMATION

The applicant must submit the following information:

A copy of all applications for necessary DEQ permits and any other information required by or submitted to DEQ, including closure plans, financial assurance for the costs of closure of the facility, and conditional use permit or land use compatibility statement, if applicable.

Facility Franchise Application



600 NE Grand Ave.
Portland, OR 97232
503-797-1835

ATTACHMENT H: OTHER REQUIRED PERMITS

The applicant must submit the following information:

A copy of any required permit, license or franchise that a governing body or agency (whether federal, state, county, city or other) has granted or issued to the applicant (not including materials required by Attachment G). If the governing body or agency has not yet issued the required permit, license or franchise, the applicant must provide a copy of the application it submitted. Metro may also request copies of correspondence pertaining to any required permit, license or franchise.

PART 3 – Standard Attachment to Franchise License Application (Franchise application continued)

In accordance with Metro Code Chapter 5.01, Metro considers the following factors to determine whether to issue a solid waste facility franchise. To the extent known by the applicant, please provide any supplemental information about these factors that you want Metro to consider as part of the application.

- 1) Whether the proposed facility and activities will be consistent with the Regional Waste Plan.
- 2) The effect that the proposed facility would have on the cost of solid waste disposal and recycling services for the citizens of the Metro region.
- 3) Whether the proposed facility would adversely affect the health, safety and welfare of Metro's residents.
- 4) Whether the proposed facility would adversely affect nearby residents, property owners or the existing character or expected future development of the surrounding neighborhood.
- 5) The compliance history of the applicant and whether the applicant will comply with all of the requirements and standards of Metro Code Chapter 5.01, and other applicable local, state, and federal laws rules, regulations, ordinances, orders, and permits pertaining in any manner to the proposed franchise.

PUBLIC NOTICE AND CONFIDENTIAL INFORMATION

This application and all of the supporting documentation for the proposed solid waste facility is subject to Metro's public notice procedures. Metro will notify and provide the public with an opportunity to review and comment on the proposed application. The public notice may include, but is not limited to, posting the complete application on Metro's website.

The applicant may identify as confidential any reports, books, records, maps, plans, income tax returns, financial statements, contracts and other similar written materials of the applicant that are directly related to the proposed application and that are submitted to or reviewed by Metro. The

Facility Franchise Application



Metro

600 NE Grand Ave.
Portland, OR 97232
503-797-1835

applicant must prominently mark any information that it claims confidential with the mark "CONFIDENTIAL" before submitting the information to Metro. Subject to the limitations and requirements of ORS Chapter 192 (public records law) and other applicable laws, Metro will treat as confidential any information so marked and will make a good faith effort to not disclose that information unless Metro's refusal to disclose the information would be contrary to applicable Oregon law.

Within five days of Metro's receipt of a request for disclosure of information identified by the applicant (or franchisee) as confidential, Metro will provide the applicant (or franchisee) written notice of the request. The applicant (or franchisee) will have three days within which time to respond in writing to the request before Metro determines, at its sole discretion, whether to disclose any requested information. The applicant (or franchisee) must pay any costs incurred by Metro as a result of Metro's efforts to remove or redact any confidential information from documents that Metro produces in response to a public records request. These conditions do not limit the use of any information submitted to or reviewed by Metro for regulatory purposes or in any enforcement proceeding. In addition, Metro may share any confidential information with representatives of other governmental agencies provided that, consistent with Oregon law, those representatives agree to continue to treat the information as confidential and make good faith efforts to not disclose the information.

APPLICANT CERTIFICATION:

An authorized agent of the applicant must sign this application. Metro will not accept an application without a signature.

I certify that the information contained in this application is true and correct to the best of my knowledge. I agree to notify Metro within 10 days of any change in the information submitted as a part of this application.

SIGNATURE OF AUTHORIZED AGENT

A handwritten signature in dark ink, appearing to read "Michael Lechner", is written over a horizontal line.

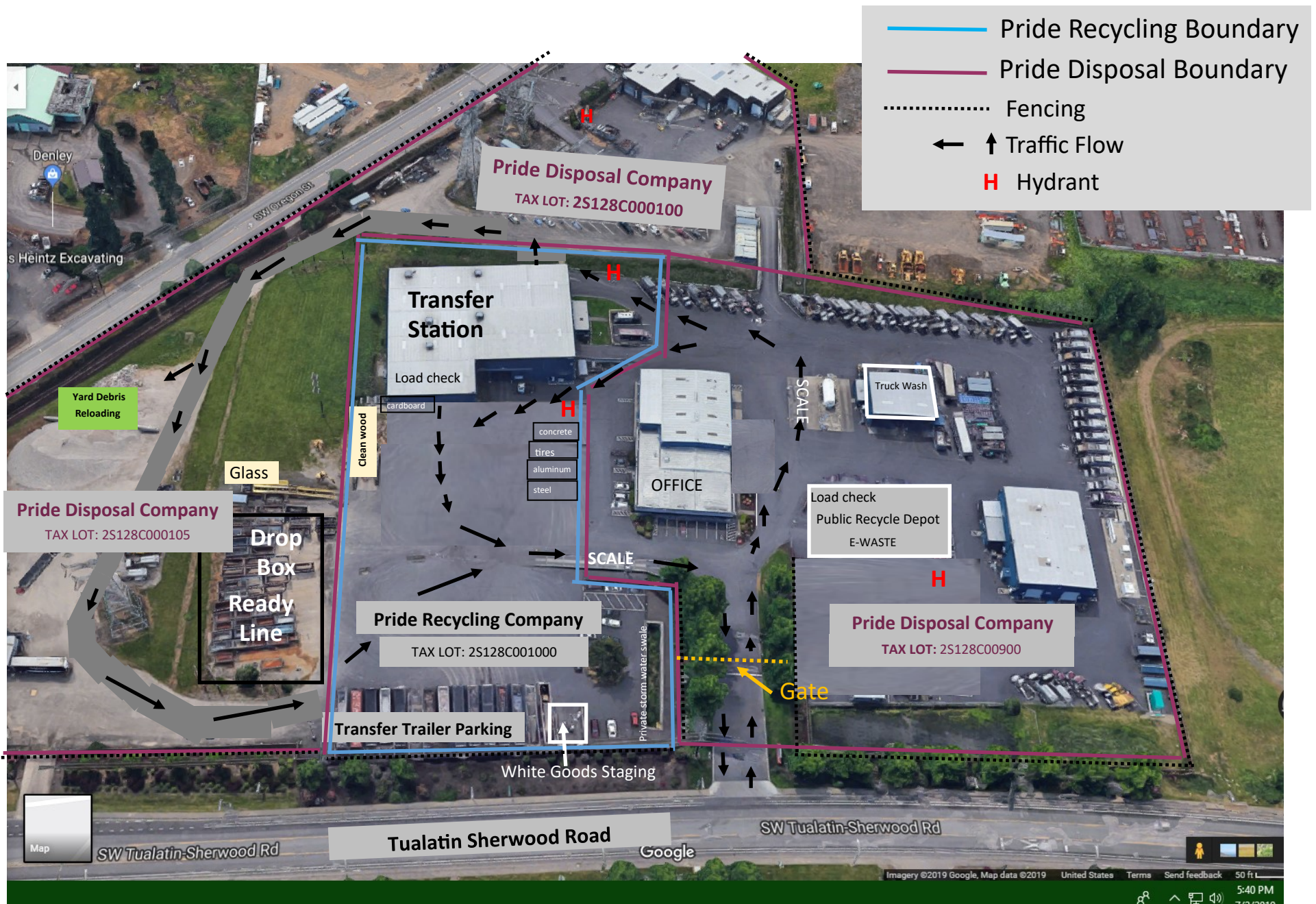
TITLE President

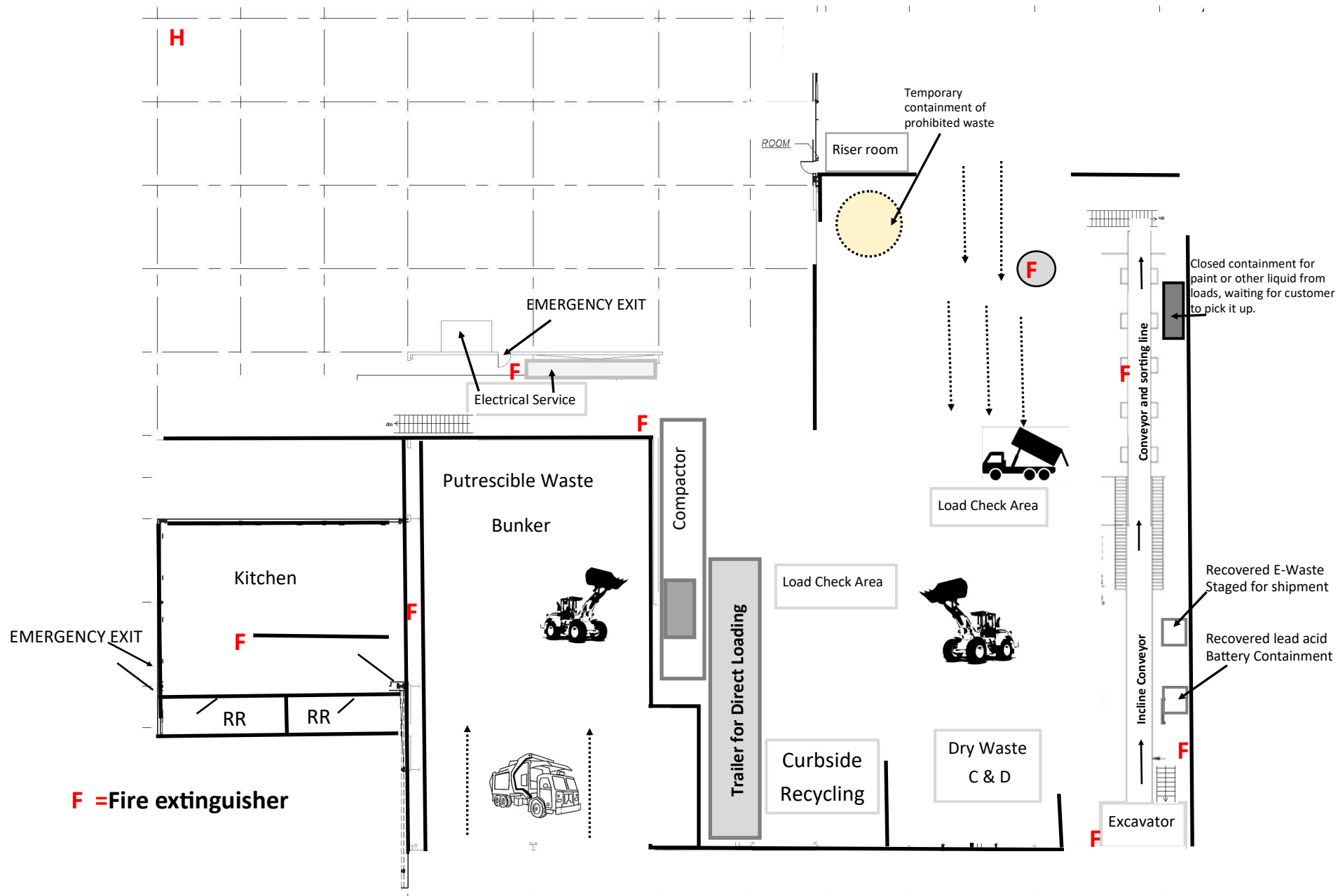
PRINT NAME Michael Lechner

DATE June 27th, 2019 PHONE 503-625-0725

EMAIL Mikel@priderecycling.com

Pride Recycling Company Site Plan 2019





Pride Recycling Company

2019 Facility Plan





OPERATING PLAN

UPDATED 2019

Introduction

Purpose of the Operations Plan: This plan is based upon regulatory requirements, company policy, engineering recommendations, and accepted service and maintenance practices. The text of the plan describes operational and maintenance procedures for normal operations.

Regulatory Requirements: This plan establishes the practices and guidelines for the operation, use and maintenance of the facility in accordance with requirements of the Oregon Department of Environmental Quality, Oregon METRO and the City of Sherwood, in accordance with Oregon Revised Statutes (ORS) 459 and Oregon Administrative Rules (OAR), Chapter 340. This plan is reviewed annually and updated as necessary to keep it current and reflective of current facility conditions and procedures. Revisions to the Operations Plan will be submitted to Oregon DEQ and METRO for approval.

Overview of Operations: This facility is permitted as a transfer station and a material recovery facility. The facility sorts and recovers recyclables from solid wastes collected by Pride Disposal Company and other select waste haulers.

Facility Description

Site Location and Topography: Pride Recycling Company is located at 13910 SW Tualatin-Sherwood Road, Sherwood, Oregon. The facility occupies 3.5 acres on mostly flat ground. A gentle slope rises from the southeast corner of the property, which makes for a relatively steep grade surrounding the southeast corner of the Transfer Building.

Facility Layout - Site Access and Egress

This site has one structure, a 30,900 square foot building with three elevations. The building is constructed with concrete curbs at the base of the steel exterior walls. Collection trucks use designated, separated areas of the building, based on the type of solid waste. Equipment used at this facility includes loaders, forklifts, yard tractors and an elevated sorting system.

The remaining property is paved and also has established landscaping that is commercially maintained.

A Public Recycling Depot is provided on property adjacent to this facility at 13980 SW Tualatin Sherwood Road (Pride Disposal Company property). Access and Egress for the

Material Recovery Facility (MRF) and Public Recycling Depot are on a paved driveway shared with Pride Disposal Company, on Tualatin Sherwood Road.

The public is only allowed access to the Recycling Depot. This facility is not licensed to accept garbage from the public.

Storm and Sanitary Disposal: Is provided by the City of Sherwood

Surface Water and Surface Drainage Control: Clean Water Services, acting as Agent for DEQ, notified Pride Recycling Company that a Storm Water Permit is not required for this facility, based on SIC Code 4953. Pride Recycling voluntarily continues to monitor storm water.

General Facility Operations

Hours of Operation: This facility has personnel on site, Monday through Friday from 5:30 a.m. to 4:30 p.m. Solid Waste Companies are allowed to dump material outside of these hours, with permission on a case by case basis. Federal holidays will affect the gate schedule. Operating hours may be extended under special or emergency conditions.

The building is equipped with a dry sprinkler system that is inspected annually. Fire protection is provided by the Tualatin Valley Fire District. Fire extinguishers are inspected monthly by a commercial contractor. 24-hour alarm monitoring is provided by a commercial contractor. TVFR Sherwood Fire Station conducts annual facility tours in order to keep their personnel familiar with the operations at our facility.

1) Solid Wastes Allowed under the current franchise:

Solid Waste is defined in ORS 459.005.

Putrescible mixed solid waste

Source separated food waste (vegetative or non-vegetative):

Yard debris

Clean wood waste

Wood waste (painted or treated)

Non-Putrescible mixed solid waste

Residential Curbside Recycling:

Source Separated Recycling

Appliances (white goods)

2) Incoming Material-Control and Recordkeeping

Access Control: The entrance driveway has electronic gates, restricting access outside of normal operating hours. The facility has video monitoring 24/7, indoors and outdoors. 6-foot chain link fence surrounds the site

Certified Scales All loads entering and leaving the facility are scaled for weight utilizing a State of Oregon Certified Scale system.

Inbound Scale: All trucks are weighed when they enter the facility. Load origin and detail is entered at the scale.

Outbound Scale: All trucks are weighed again when they leave the facility.

3) Managing and Distinguishing Loads of incoming materials

Collection trucks use designated, separated areas of the building. Loads are classified as either Putrescible solid waste (wet), Non-Putrescible (dry) and Recycle loads.

Non-Putrescible solid waste (dry) is off loaded onto the lower floor, which is fed onto the sorting system. Putrescible solid waste (wet) is off loaded over a tip wall, for loading into a compactor.

All trucks must sound their horn prior to entering the building and again before backing their truck into position for dumping.

- **Load Checking including visual inspection of each incoming load:** A spotter is on the lower floor to direct trucks into position. The spotter stays in position to safely monitor the material being dumped.

4) Procedures for Inspecting Loads

The spotter is responsible for the following

- **The spotter is responsible for visual inspection of all loads.**
- **Rejection procedures for loads containing prohibited or unauthorized wastes:** In the event of inadvertent off-loading of unacceptable materials, any such material will be segregated and isolated from other materials, and remain so while appropriate alternatives are determined including, in the event of hazardous materials, contact and compliance with agencies having jurisdiction in such matters. Origin of material is determined so the customer can be contacted to dispose of the material correctly.
- **Hazardous Wastes:** If hazardous waste is identified in a load before it is dumped, the driver will be informed and directed to an appropriate disposal facility. If it is discovered after the load is dumped, safety considerations will be made by trained staff with proper PPE clothing and equipment will bag or otherwise contain the material and place it in a hazardous, sealed drop-box or bin. If safety of workers cannot be assured, emergency hazmat personnel will be contacted. All hazardous material will be disposed of at the appropriate facility.
- **Prohibited Wastes:** If prohibited wastes are identified in a load before it is dumped, the driver will be informed and directed to an appropriate disposal facility. If this waste is identified after dumping, it will be separated from authorized materials if possible and placed into a bin for transfer to the landfill. If separation is not possible, all waste will be

reloaded into a drop box for disposal. All charges associated with this waste will be passed on to the customer who delivered this load.

- **All haulers** authorized to dump at this facility are made aware of acceptable and unacceptable waste and procedures required to use this facility, including PPE.
- **Asbestos Protocol:** Drivers delivering material loads of material must provide the spotter a copy of the Asbestos testing paperwork, showing there was no presence of asbestos containing material. If any of these loads do not provide paperwork, the load is rejected and not allowed to dump at our facility.

5) Procedures for processing and storage of loads

Putrescible mixed solid waste (i.e. residential garbage) is compacted and loaded into a trailer for delivery to a licensed landfill. Trailers leave our facility throughout the day.

Source separated food waste (vegetative or non-vegetative): Is acceptable under our current permit, but not currently delivered to Pride Recycling Company. When expansion of the Transfer Station is completed and yard debris can be reloaded inside of the building, food waste will also be reloaded here for transfer to the appropriate composting processor. Reloading will occur at the same rate the trucks empty the material onto the floor. Removal of the loads will occur on the same day the material arrives.

Yard debris is temporarily reloaded from residential collection trucks, into drop boxes east of the transfer station. These drop boxes are delivered on a daily basis to a licensed facility for processing. When expansion of the Pride Recycling Company Transfer station is completed in early 2020, this reloading will move inside of the building. Yard debris will be kept on site for no more than 12 hours at a time. This will mitigate any potential odor issues and generation of leachate.

Clean wood waste is unloaded into a bunker that is located outside of the transfer station. The wood is reloaded into trailers for delivery to the processor. As soon as a trailer is full, it is scheduled for delivery.

Wood waste (painted or treated) is accepted as a normal part of the waste stream. It is not currently accepted as recyclable. It is loaded at the same rate as dry garbage

Non-Putrescible mixed solid waste is fed onto a manual sorting line where recycling is removed from the material, decreasing the tonnage that is sent to the landfill. The residual dry waste leaves the sorting belt into a bunker for reloading into a compactor and then a trailer.

Residential Curbside Recycling: Residential route trucks empty their trucks at this facility. Those loads are compacted and loaded into trailers for transfer to the appropriate processor.

Source Separated Recycling loads are reloaded into trailers for transfer to the appropriate processor.

Appliances (white goods) are stored until no more than 50 units have been accumulated. At that time a licensed contractor removes refrigerants and takes the material for recycling. Once the appliances are certified as no longer containing refrigerant, Pride Recycling Company recycles them.

The efficiency of this operation minimizes any storage times and avoids delay in processing and managing of all authorized materials including recovered materials. There are no “stockpiles” greater than what would fill one trailer (i.e. wood)

6) General Markets for materials recovered at the facility

Our location in the Portland Metropolitan area allows us the ability to access recycling processors close to our location. The current market rate for any given material dictates where we might send our material, along with the transportation costs associated with that location. Here is a sample lists of processors we have used in the recent past:

Glass to Glass	Urban Gypsum	Thermo Fluids
Empire Batteries	Agilyx	Metro Metals
Pioneer Recycling	Recology Organics	Recology OR Material Recovery
		Universal Recycling Technology

7) Procedures for rejecting, managing, reloading and transporting to appropriate facilities or disposal sites any prohibited or unauthorized wasted discovered at the facility:

- **Hazardous Wastes:**
- **Other prohibited materials** **These are all covered under #4 above**
- **Notifying Generators**
 - If any prohibited wastes are discovered in the loads that are received at the facility, they will be segregated and managed in accordance with Pride’s DEQ Solid Waste Disposal Permit. The facility will record receipt of prohibited wastes on Metro’s Unacceptable Waste Form

Prohibited Waste:

Liquid wastes for disposal.

Lead Acid Batteries: are held in containment until they can be transported by contractor.

Waste oil is not accepted at this facility.

Vehicles

Waste tires are contained within a drop box until transported for recycling. No more than 500 tires will be accumulated before being transported to a licensed tire recycling contractor.

Electronic Waste is covered in detail in a later section of this document

8) Food Waste Management:

Food waste is not currently accepted for reloading at this facility. This will be a new operation in 2020, when the building has been expanded. At that time, the Spotter must observe each truck as they dump their load. They will determine how much contamination is present through visual examination. If it exceeds what the acceptable amount is (set by the processor we are sending the material to), then the load will need to be segregated before more material hits the floor. The company that brought the load will be notified, supplied with pictures of the contamination and charged the cost of disposal.

9) Odor Prevention

Odor Prevention and Control, Dust, Noise,

Malodors are controlled in accordance with the City of Sherwood's rules on air pollution.

Yard debris that is reloaded at this facility will be removed within 12 hours, limiting odors and leachate. Continual removal of putrescible solid waste minimizes leachate and any residual odor. Liquid waste is not accepted at this facility. Transfer containers are cleaned as needed to maintain a sanitary operating environment, and to prevent malodors, unsightliness, and attraction of insects.

All personnel are vigilant in their awareness of any odor issues that may develop on the property. Use of a parking lot sweeper on a regular basis to clean under trailers and drop boxes helps to eliminate areas that may develop odors. This also decreases accumulation of dust that may occur from truck traffic.

Odor Complaints are logged and addressed immediately. They are resolved as soon as possible and reported as required to DEQ and Metro. Follow-up to the reporting party is also included in the log.

Dust Control: An oscillating misting system directed over the sorting line and the dry garbage area, minimizes dust within the building. When expansion of the building is completed in early 2020, additional oscillating misters will be directed over the wet garbage. They will implement the use of organic deodorizers that are designed specifically for this application.

Noise: This facility is surrounded by light industrial businesses, with similar sound levels of operation. Residential zoning is far enough from this facility to have no impact.

10) Procedures for Emergencies

Fire extinguishers are located on both the upper and lower floors and also along the sorting line. A commercial contractor inspects these units on a monthly basis. Repair or replacement occurs as needed.

Two fire hydrants are located on the Pride Recycling Property. One is located near the southwest corner of the building. The second is located directly north of the northwest corner of the building. Emergency Eye Wash Stations are located on the upper and lower floors. A **First aid kit and AED** are located near the controls of the compactor. Signs direct personnel to it. AED/CPR Training is offered to our employees every other year.

Emergency spill containment supplies are located on the upper and lower floors. Included are pads, booms and absorbent granules.

Emergency Evacuation: In case of emergency, evacuation of all personnel is immediate. All personnel meet at the fire hydrant north of the building. Each person has been assigned a “buddy.” They report to the supervisor if their buddy is at work that day, or absent. Drills are performed quarterly. At orientation, employees are briefed on this procedure.

When 911 has been called, personnel are stationed at the front gate and at each corner that a fire truck or ambulance needs to turn in order to get to the emergency.

Emergency Access: Emergency responders visit our facility on a regular basis to familiarize their crews to our operations. The entrance gate is equipped with a Knox Box for entry outside of normal operating hours.

11) Noise, Vector and Litter Control

Landscaping meets the requirements of the City of Sherwood. Dust and noise are controlled in accordance with the cities rules on air pollution and noise control. An updated Land Use Compatibility Statement was provided with this permit renewal. The facility has been designed to have low impact on the surrounding area with consideration given to site improvements including paving, exterior lighting, landscaping, ingress and egress.

Vector control is controlled by a commercial contractor that visits our facility on a regular basis. Regular sweeping of the concrete floors prevents the accumulation of any potential habitat or food source for pests. Residuals from the sorting process are directly deposited into transport containers and removed continuously. A commercial contractor provides vector control.

Litter Control: Pride Recycling will keep all areas within the site and vehicle access roads (East and West) within a ¼ mile of the site free of litter and debris. Mechanical sweeping of all paved areas within the facility is completed as needed, minimizing blowing of small material.

12) Fire Prevention, Protection and Control Measures

This facility has a dry sprinkler system that is monitored continuously by a commercial contractor. Fire extinguishers are placed strategically around the building with easy access for employees.

By minimizing the stockpiles of residual material, we prevent the possibility of catastrophic fire events. By separating materials with metal walls, the ability of fire to travel to additional fuel sources is eliminated.

Pride Recycling Company is located less than 2 miles from TVFR Sherwood Fire Station, which minimizes response time in the event of a fire.

With the availability of 2 fire hydrants on the Pride Recycling Company property, maximum fire fighting ability is enabled, ensuring the ability to reduce the fire in the least possible amount of time.

DEQ Required Records and Reporting

Non-Compliance Reporting:

In the event that any condition of this permit or the Department's (Oregon DEQ) rules is violated, the Pride Recycling Company will take immediate action to correct the unauthorized condition and immediately notify the Department at: **503-229-5353**

Permit Display: A copy of the permit is available for review in the Transfer Station and also in the administrative office.

Access to Records: Upon request, all records and reports related to the facility are available to the appropriate government agency.

Data Collection: Detailed records are kept on the number and type of vehicles that use the facility and the tonnage of solid waste transferred.

Submittal: The information collected above is submitted on an approved form, and the solid waste fee paid to the Department in accordance with the annual invoice sent by the Department.

Fees: The Solid Waste Compliance Fee is paid each year this permit is in effect. An invoice from the Department will detail the fee.

Non-Compliance Reporting

In the event that any occurrence causes a violation of any condition of the Solid Waste Disposal Site Permit issued by the Department of Environmental Quality (DEQ) or the Department's rules is violated; Pride Recycling will immediately take action to correct the condition and immediately notify the DEQ's NW Region at: (503) 229-5263.

Change of Ownership

Pride Recycling will report to the DEQ, any changes in ownership or legal control of the recycling facilities property, or its name or address within 10 days of such a change.

Submittal Address

Information required in this section will be submitted to:

**Oregon Department of Environmental Quality
Materials Management Section
Environmental Solutions Division
700 NE Multnomah Suite 600
Portland, OR 97232
(503)229-5913**

METRO Required Records and Reporting

1. Display of License

Pride Recycling will display a copy of the Metro License on the premises, in a location where facility personnel can readily reference it.

2. Significant Occurrence

If any significant occurrence, including but not limited to equipment, malfunctions or fire, results in a violation of any condition of the License or Metro Code, Pride will immediately act to correct the condition or operation. Pride will immediately notify Metro and will prepare and submit to Metro within 10 days, a report describing the License or Metro Code violation.

3. Data Collection and Submittal

The following data will be collected and reported to Metro no later than fifteen (15) days following the end of each month, in a format approved by Metro along with a cover letter that certifies the accuracy of the data and is signed by an authorized representative of Pride Recycling Co.:

- tons of solid waste received – monthly total
- number of commercial collection vehicles delivering – monthly total
- outgoing tons of solid waste by destination for each disposal facility – monthly total
- Receipt of any prohibited wastes recorded on Metro's "Unacceptable Waste Incident Tracking Form."

4. File Review

Pride Recycling will retain on file for review by the Metro Property and Environmental Services, copies of all correspondence, exhibits or documents submitted to the DEQ relating to the terms or conditions of the DEQ solid waste permit or this License within two business days of providing such information to DEQ.

Pride Recycling will send Metro, copies of any notice of non-compliance, citation, or enforcement order they receive from any local, state, or federal entity with jurisdiction over the facility, upon receipt.

5. Inspection of Information

Metro representatives will be permitted to inspect information from which all required reports are derived during normal working hours or at other reasonable times with 24-hour notice.

7. Additional Information

Pride Recycling will provide additional relative information as Metro may reasonably require.

8. Fees

Pride Recycling will pay an annual franchise fee.

OPPORTUNITY TO RECYCLE

PUBLIC RECYCLING DEPOT

The Recycling Depot is designed to support one-way vehicle traffic, increasing safety. A Depot Monitor is present during operating hours to monitor, direct and educate the customer.

Signage includes:

- Hours of Operation: Monday through Friday, 8:00 a.m. – 4:30 p.m.
The Recycling Depot is closed on Federal Holidays.
- Accepted Material and location for unloading
- Prohibited Material
- Unloading of material is customer responsibility
- Children must remain in the vehicle

Inspection of Incoming Loads:

The Depot Monitor will:

- a. Have each customer sign in and ask the customer to identify the types of material they have for recycling.
- b. Offer a detailed list of acceptable and unacceptable materials for anyone appearing to be unsure.
- c. Observe the load for indications of prohibited wastes;
- d. Notify a member of management if suspicious of customer or load.
- e. Direct the customer to the appropriate receptacle for each type of recyclable material.
- f. The Depot Monitor is NOT allowed to unload any customer material (safety and liability).

Storage of Material:

- a) E-waste material is separated by type, and is stored on pallets and in Gaylord's, within closed containers. When each pallet or Gaylord is full, the material is moved to a trailer with curtain sides, awaiting shipment. Shipment is scheduled when 8 pallets or Gaylords are full.
- b) Batteries are sorted by type into appropriate containment and transported by a commercial recycler for processing. Batteries are picked up every two weeks by a contractor.
- c) Ink cartridges are placed into plastic bags, within small cardboard boxes for shipping. Boxes are shipped as they become full.
- d) Flattened cardboard, Co-mingle Material, Glass bottles and jars, metal and copper wires are placed separately into commercial containers by the customer. These containers are emptied as needed throughout the day.
- e) Fluorescent light bulbs are placed in shipping tubes or vessels provided by the recycling processor. Shipment is handled by the E-Waste processor.
- f) Cell phones are placed in small cardboard boxes for shipment to the processor as the boxes are filled.

Truck Washing Facilities: DEQ Permit 422 covers the truck wash on Pride Disposal property.

Surface Water and Surface Drainage Control: Surface drainage is diverted around and away from the building, through gentle sloping of the paved surfaces. Catch basins are kept free of obstructions and debris at all times. All catch basins are Lynch style. Filters are changed annually at a minimum, or as needed. Each catch basin sump is also cleaned annually.

Stormwater treatment and discharge: A personal Storm Water Treatment Swale has been constructed for this facility under the approval of the City of Sherwood. In an email dated June 13th, 2014, Clean Water Services, acting as Agent for DEQ, notified Pride Recycling Company that a Storm Water Permit is not required for this facility, based on SIC Code 4953. Pride Recycling voluntarily continues to monitor storm water. Catch basins throughout this facility collect stormwater and direct it to the swale for treatment.

Facility Operation Equipment

Maintenance Records and Schedules: Pride Disposal Company is contracted for all preventative maintenance and repair of equipment owned by Pride Recycling Company. Electronic records are maintained on all equipment. Equipment waiting for repair is monitored for leaks to prevent exposure to stormwater. Absorbent material, pads and drip pans are used to contain any liquids.

Complaint Response Procedures including keeping a log of complaints received and how each is addressed: A formal complaint form is provided with the Operations Plan (see attachment). All formal complaints are addressed appropriately. Documentation is maintained with the DEQ permit.

Covered Electronic Devices

The following procedures will be taken for safely managing CEDs received for disposal.

Whole or Intact CEDs:

Whole or intact CEDs found for disposal will be safely removed and transported, where practical, to the Recycling Depot and placed in sturdy, secure containers such as Gaylord's or on pallets which will be periodically reloaded into trucks for transport to recycling facilities. The Gaylord containers and pallets will be secured to minimize damage during shipping. A whole or intact CED destined for disposal will not be removed from the disposal site if the safety of any transfer station employee is jeopardized, as determined by the on-site supervisor.

Broken CEDs: When broken CEDs are found for disposal the following procedures will be implemented: Broken CEDs (i.e. computer towers and other not CRTs): The CED will be safely removed, where feasible, and placed in the designated on-site Recycling Depot for recycling. Appropriate Personal Protective Equipment will be utilized when cleanup cannot be completed mechanically.

Severely damaged CEDs: A CED is too severely damaged to be recycled when either 1. It cannot be identified as a CED, 2) the CED is no longer "whole or intact" or 3) removal of the CED for recycling places the safety of the customer or transfer station employee at risk. Severely damaged CEDs will be disposed of in a way that poses the least amount of risk to the transfer station customers and its employees.

Training: The following is a description of the training program for employees who will/may come in contact with CEDs in the employee's normal course of operations. This training will be conducted with such employees annually and at the hiring of new employees.

1. Identification of CEDs: Show employees, either with a picture or visual, a whole desktop, portable computer, television and monitor, both flat-screen and cathode ray tube, with a viewable area greater than four inches measured diagonally.
2. Inspection of Incoming Loads: Tell employees what questions to ask of customers with incoming loads that contain CEDs.
3. Handling incoming CEDs: Tell employees how to handle CEDs that are found for disposal. Identify the holding area where whole CEDs are staged prior to recycling.
4. Cleaning up Broken CEDs: Show employees how to properly clean up broken CEDs, as outlined in Management Practices.

The following elements prevent acceptance for disposal of covered electronic devices.

- **Signage** is located at the entrance to the MRF, at the upper and lower floor. These signs identify the hours of operation, accepted and unaccepted materials, disposal rate, and PPE required while inside the building.
- **Regular training for employees:** Employees are given training at the time of hire and at regular intervals, in subjects that pertain to their position.
- **Outreach to waste generators:** When unacceptable material is discovered in a load, the customer is contacted to arrange for appropriate disposal of their material.
- **Outreach to haulers:** Haulers are notified of any changes to the operations of this facility, as it pertains to them.
- **Plan for handling, containing, and properly disposing prohibited waste discovered on site:** Prohibited waste is separated from the other material on the floor. It is then determined whether to reload it in the customer container, a Pride Recycling Container, or arrange for special disposal.
- **Procedures for prohibited load or item rejection including keeping records of rejection:** Records are kept in customer files, for rejection of loads and any correspondence that pertains to the rejected load. This allows for tracking the frequency of inappropriate materials and facilitates corrective action. Whole electronic devices that are recovered from an incoming load are moved to a holding area. From there, they are added to the Electronic devices received at our public recycling depot. Broken electronic devices are recovered when it can be accomplished safely.

Inspection and Maintenance Schedule

Pride Recycling Company contracts with Pride Disposal Company for all vehicle inspections, preventative maintenance and repair of equipment. Electronic records are maintained for each piece of machinery, allowing for schedules to be pre-set for preventative maintenance, based on vehicle hours of service. Vehicles that are waiting for repair are moved inside of the building, with appropriate absorbent methods used to contain any dripping vehicle fluids.

Safety

Safety Program: Employee and customer safety is a top priority at this facility. Employees receive orientation at the time of hire. Annual Safety training occurs on a monthly basis. Speed limit for this facility is 5 m.p.h. Horns are honked before entering the building and again before backing, within the building. Drivers are required to stay within 6 feet of their vehicle at all times. Hard hats and high visibility clothing is required. Outside haulers are notified of any changes in safety requirements.

Personal Protective Equipment: Employees are provided with N95 dust masks, hearing protection and safety glasses. High visibility coveralls are required and provided for all transfer station employees. Additional safety vests or jackets are worn by spotters and machine operators that are on the lower floor.

**Pride Recycling Company
EMERGENCY CONTACT INFORMATION:**

**City of Sherwood
Police, Fire and Medical Emergency
911**

EMERGENCY COORDINATORS

*** MIKE LEICHNER-President**

Work: 503-625-0725

Cell: 503-849-2885

**** Curt Tabscott-Operations Manager**

Work: 503-625-0725 ext. 1125

Cell: (503) 951-1291

**** JULIA SMILEY-Human Resources/Safety Mgr.**

Work: 503-625-6177 ext. 1170

Cell: 503-849-1915

*** Primary Emergency Coordinator**

**** Emergency Coordinator, Nonbusiness Hours**

Spill Clean-up

**NRC Environmental
503-283-1150 (24 hour)
1-800-290-1655 (24 hour)**

**Rapid Response Bio Clean
503-421-5148 (24 hour)**

Spill Prevention and Response Procedures:

Spill Response

1a) Immediate Actions to Take:

- Move away or upwind from the spill if you detect an odor and are unsure if it's safe.
- Avoid contact with liquids or fumes.
- Keep non-emergency personnel out of the area.
- Wear protective clothing (all PPE that is necessary)
- Control and contain the spill. (Spill containment booms, diapers and granular absorbent are available onsite at all times).
- Clean up what you can immediately
- Confirm with DEQ appropriate disposal for contaminated materials.
- Document immediate and long-term action.

Outside Contractors for Spill Cleanup:

If it is determined that the spill requires an outside contractor to assist, contact one of the following:

NRC Environmental
503-283-1150 (24 hour)
1-800-290-1655 (24 hour)

Rapid Response Bio Clean
503-421-5148 (24 hour)

REPORTING

Reportable spills include:

- Any amount of oil to waters of the state;
- Oil spills on land in excess of 42 gallons;
- Hazardous materials that are equal to, or greater than, the quantity listed in the Code of Federal Regulations, 40 CFR Part 302

Immediately report the qualifying spill or threatened spill to the
Oregon Emergency Response System, 1.800.452.0311

Reporting data will include the following:

- Type of oil or hazardous material
- Quantity
- Location of spill (land or water)
- Names and phone numbers of emergency coordinators listed in the Pride Recycling Company Operating Plan.

Some oil or hazardous material spills will require separate notification to the National Response Center at 1.800.424.8802. To determine if this report is required, refer to the following website: www.epa.gov/oilspill/oilregs.htm.

Asbestos Waste Abatement Procedures: Asbestos Containing Waste Materials

Pride Recycling Company is concerned with protection of employee health and the environment from exposure to airborne asbestos in the workplace.

Pride Recycling Company is prohibited from accepting friable asbestos or friable asbestos-containing material, according to the Solid Waste Disposal Site Permit, issued by Oregon Department of Environmental Quality. Safeguards have been established to ensure proper handling of loads found with Asbestos Containing Waste Material (ACWM).

Pursuant to AOR 340-093-0190, special handling and disposal practices for Asbestos Containing Waste Material (ACWM) have been included in this Operating Plan. Subject areas covered include; Training, Gate Operations, and Emergency Procedures as they pertain to ACWM.

Training

Annual training of MRF personnel shall include, as a minimum, adequate training in the following asbestos awareness information:

- Properties and uses of asbestos
- Asbestos health hazards and worker protection.
- Recognition training for common friable and non-friable ACWM.

These items may contain asbestos:

- **Ceiling and walls:** acoustic tiles, plaster, “popcorn” texture
 - **Flooring:** vinyl tiles (9” x 9”, 12” x 12”) and sheet vinyl
 - **Insulation/fireproofing:** spray-applied, vermiculite, monokote, thermal system insulation (TSI), block, boiler and spray-applied sink undercoating
 - **Exterior walls:** cement siding shingles (Transite/CAB)
 - **Heating:** White TSI paper that is complete wrap or seam tape on ducting, air-duct cement and insulation
 - **Fire doors, fire/kiln brick and fireproofing**
 - **Surface materials for interior wall and ceiling systems:** textured surfacing material that covers the entire surface of the wall and/or ceiling system such as trowel-applied and skim or brown coats
 - **Stucco**
 - **Gaskets:** furnace, mechanical (not automotive), boiler, and wood stove
 - **Roofing materials:** tar paper, felt, silver/white roofing paint, Nicolite paper (white paper used under cedar shingles and parapet metal siding)
 - **Various compounds:** window glazing, adhesives, caulks, patching, mastics, and vapor barrier products (plastic or polyethylene synthetic materials such as “Tyvek” are exempt from testing)
 - **Electrical:** switch gear, circuit boxes and fuse panels from industrial applications and some residential applications; wiring with cloth insulation (Wiring commonly referred to as Romex is exempt)
-
- Procedures for visually inspecting incoming loads for presence of ACWM.
 - Emphasis on inspection of dry waste loads for the presence of ACWM.
 - Procedures for ACWM that is discovered at the facility, including wetting and isolation of the material.

Emergency Response Procedures for suspect friable ACWM.

This training module is also presented to drivers delivering loads to Pride Recycling Company for Pride Disposal Company and outside haulers sending loads into this facility. A printed version of the current training module is available for review at Pride Recycling Company. Updates to training module are created as information changes.

Asbestos Abatement Contractor

**Nuprecon, LP
10367 SE Helena Street
Milwaukie, Oregon 97222
503.255.5999**

MRF Requirements

Pride Recycling Company has notified all haulers of their requirements regarding prohibited wastes and the requirement to notify their customers of said requirements. There is no public access to this material recovery facility.

All authorized licensed haulers are instructed to determine the following;

1. Origin of load, regardless of what year it was constructed. Renovation or demolition project? If so, whether an asbestos survey was performed to identify the nature of the building materials.
2. Notification to customer that ACWM may require a DEQ Waste Shipment Report (ASN-4) and direct haul to a landfill.)

Visual Inspection of Incoming Loads

All incoming loads are visually inspected for the presence of ACWM. The driver must provide inspection paperwork documenting test results (confirming no ACWM)

If a load is suspected to contain un-bagged/uncontained friable ACWM, prior to being dumped on the floor of the MRF, the following steps are taken:

- Load is rejected.

If a load has dumped what is suspected to contain un-bagged/uncontained non-friable ACWM, trained personnel will:

- Determine the area the suspected material has been dumped within.
- Mechanically load the material into the disposal container as quickly as possible to minimize disturbance or degradation.

If material suspected to contain un-bagged/uncontained non-friable ACWM is discovered on the pick line, the material is moved along the waste disposal portion of the system with other waste materials, carefully handled to avoid breaking, and placed in a container for transfer to a disposal site.

In the event of a shutdown or interruption of operations, any material currently on the floor of the facility that has been visually inspected, and determined to contain non-friable ACWM, will be loaded into the disposal container as quickly as possible to minimize disturbance or degradation.

Emergency Response Procedures

If any friable or suspected friable ACWM is spotted in the waste pile or pick line the following steps are taken:

- Operations are stopped.
- Material is sufficiently wet down to minimize fiber emissions.
- Material is covered.
- Material is isolated until a certified contractor can test and abate the material.

Job Descriptions and Training:

Pride Recycling Company shall provide an operating staff that is qualified to perform the functions required by the Metro License and will ensure compliance with the conditions of the Metro License.

Description of Personnel Duties:

- Operations Manager: Directs the operation on an ongoing basis.
- MRF Supervisor- Directs the day to day duties of the operators, ensuring the timely loading of compactors and trailers for maximum efficiency of the operations. Communicates with drivers.
- Machine Operator: Loads trailers, mechanically removes recyclable material from within the building to storage containers in the yard. Also operates yard tractors to move trailers as needed. Ensure that all materials are handled properly and efficiently.
- Spotter: Designated person on the lower floor. Directs drivers to proper location for off-loading of material, based on material. Inspect all loads for suspicious or unacceptable waste. Sweep/rake the floor to minimize tracking of material.
- Line Supervisor: Directs the workers on the sorting line, maintaining safe removal of recyclable material from the belt.

- Line Worker: Works on a rotation of stations throughout the day, removing recyclable material from the sorting line, based on chutes located on either side of the worker.

Personnel Training

Employees are given basic training at the time of hire and additional training as their job responsibilities expand. Annual refresher training happens throughout the year. Subjects included in training are:

Hazard Communication and MSDS

Lock-out Tag-out

Fire Extinguisher & Emergency Action Plan

Heat Exhaustion - First Aid - Blood Borne Pathogens

Drugs and Alcohol

Hearing Conservation -Annual Hearing Tests

Ergonomics and Personal Protective Equipment

Asbestos Training & Respirator Protection

Spill prevention and clean-up.

Closure Protocol

The relatively small amount of material stored on site will enable Pride Recycling Company to perform short term closure (less than 30 days) using trailers and drop boxes to transport material to the appropriate location using Pride Disposal Company drivers trucks and K & E drivers and trailers. Long term closure (31 days or more) would be accomplished with the same equipment. The only variable would involve the future reuse of the building. The industrial construction would be conducive to other industrial applications in lieu of destruction.

Financial Assurance

Business Interruption Insurance Coverage is maintained by Pride Recycling Company, in the event of disaster, where temporary measures are needed in order to continue operations while replacement equipment or construction is completed.

Pride Recycling Company maintains business liability coverage in amounts greater than the minimum requirement which would cover the costs associated with properly closing the facility and cease further solid waste activities.

Notice of Closure

If Pride Recycling contemplates or proposes to close the facility for 120 days or more, or proposes to close the facility permanently, the company will provide Metro with advance written notice, at least 90 days prior to closure, of the proposed closure schedule and procedures.

Submittal Address

Information regarding facility operations or compliance issues will be directed to the following

**Metro Solid Waste and Recycling Department
Attn: Regulatory Affairs Division
600 NE Grand Avenue
Portland, OR 97232-2736
Phone: (503) 797-1650 or 797-1678**

Land Use Compatibility Statement (LUCS)

Solid waste application supplemental form

**Metro**600 NE Grand Ave.
Portland, OR 97232
503-797-1835

SUBMIT THIS FORM TO:

Metro

Solid Waste Compliance and Cleanup

600 NE Grand Avenue

Portland, OR 97232-2736

Tel: (503) 797-1835

Fax: (503) 813-7544

SWCC@oregonmetro.gov**Metro use only****DATE RECEIVED:****DATE DEEMED COMPLETE BY METRO:****METRO Land Use Compatibility Statement (LUCS)**

WHAT IS A LUCS? A Land Use Compatibility Statement is the document that Metro relies on to determine that an application to Metro for a solid waste facility license or franchise is compatible with the applicant's local land use approval.

WHEN IS A LUCS REQUIRED? A completed LUCS should accompany each application for a new Metro solid waste facility license, or franchise and any application for a change of authorization to add new activities to an existing license or franchise.

HOW TO COMPLETE A LUCS: The applicant must fill out Section 1 of the form and then submit the form to the local city or county planning office where Section 2 is completed. The local planning office will determine if the facility meets local land use requirements concerning planning and zoning. The applicant then submits the LUCS to Metro as part of its license or franchise application.

WHERE TO GET HELP: Questions on the Metro LUCS can be directed to Metro Solid Waste Compliance and Cleanup Division staff responsible for processing the Metro license or franchise application at (503) 797-1835.

SECTION 1: To be completed by the applicant:

1. Applicant Information		
Facility Name:	Pride Recycling Company	
Company Name:	Pride Recycling Company	
Location Address: 13910 SW Tualatin Sherwood Rd Sherwood, Oregon 97140		Mailing Address: PO Box 1150 Sherwood, OR 97140
Contact Person:	Mike Leichner	
Phone Number: 503-625-0725	Fax Number: 503-625-6179	E-mail: mikel@priderecycling.com



CERTIFICATE OF LIABILITY INSURANCE

PRIDE-3 OP ID: KA

DATE (MM/DD/YYYY)

12/19/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Fournier Group - Oregon 510 SW 5th Avenue, Suite 701 Portland, OR 97204 Dirk K. Fournier	CONTACT NAME: Melissa Larson	PHONE (A/C, No, Ext): 503-251-2255	FAX (A/C, No): 503-251-9933
	E-MAIL ADDRESS: melissa@fourniergroup.net		
INSURED Pride Disposal Company An Oregon Corporation Pride Recycling Company An Oregon Corporation PO Box 820 Sherwood, OR 97140	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Oregon Automobile Insurance Co		23922
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY	Y		C15175247	01/01/2019	01/01/2020	EACH OCCURRENCE \$ 1,000,000	
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000	
	<input checked="" type="checkbox"/> 1K PD DED						PERSONAL & ADV INJURY \$ 1,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000	
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000	
A	AUTOMOBILE LIABILITY			C15175247	01/01/2019	01/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000	
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$	
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$	
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (PER ACCIDENT) \$	
	<input checked="" type="checkbox"/> 5K PD DED							
	<input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS							
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR			C15175247	01/01/2019	01/01/2020	EACH OCCURRENCE \$ 6,000,000	
	<input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$ 6,000,000	
	DED RETENTION \$							
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	N/A				WC STATUTORY LIMITS OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$	
							E.L. DISEASE - POLICY LIMIT \$	
A	Transportation Pollution Ltd Liab			C15175247	01/01/2019	01/01/2020	Limit 1,000,000 Ded 1,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Metro, its elected officials, departments, employees and agents are additional insureds as required by written contract subject to policy terms, conditions and exclusions, per attached form CG85790505.

CERTIFICATE HOLDER**CANCELLATION**

METRO01 Metro-Soild Waste Divisions 600 NE Grand Ave Portland, OR 97232-2736	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Melissa Larson

© 1988-2010 ACORD CORPORATION. All rights reserved.

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/12/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Propel Insurance Portland Workers' Compensation 805 SW Broadway, Suite 2300 Portland, OR 97205		CONTACT NAME: Carmen Small PHONE (A/C, No, Ext): 800 499-0933 E-MAIL ADDRESS: Carmen.Small@propelinsurance.com FAX (A/C, No): 866 577-1326	
INSURED Pride Disposal Company Pride Recycling Company PO Box 820 Sherwood, OR 97140		INSURER(S) AFFORDING COVERAGE INSURER A: SAIF Corporation INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 36196	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	787792 Disposal 787793 Recycling	04/01/2019 04/01/2019	04/01/2020 04/01/2020	PER STATE <input checked="" type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Workers' Compensation Evidence of Coverage: Oregon

CERTIFICATE HOLDER

CANCELLATION

Metro-Sold Waste Divisions
 600 NE Grand Avenue
 Portland, OR 97232-2736

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

[Signature]

Land Use Compatibility Statement (LUCS)

Solid waste application supplemental form



Metro

600 NE Grand Ave.
Portland, OR 97232
503-797-1835

2. Site Description

Tax Lot(s):

2S128C001000

Section:

28

Township:

2

Range:

1

3. Description of the type of facility, the solid wastes to be accepted and the activities to be undertaken

A. Check all the proposed solid wastes to be accepted in the left column "Proposed waste streams". In the "Activity code" column to the right, insert the letter(s) of all the proposed activities from the list of codes (a-g) corresponding to each waste stream:

<u>Proposed waste streams</u>	<u>Activity code(s)</u>	<u>Proposed activities and codes:</u>
<u>X</u> Putrescible mixed solid waste (i.e. residential garbage)	<u>d</u>	a) Material recovery (source separated)
<u>X</u> Food waste (source separated vegetative or non-vegetative) <i>PENDING CONSTRUCTION PROJECT</i>	<u>d</u>	b) Material recovery (mixed dry waste)
<u>X</u> Yard debris	<u>d</u>	c) Composting
<u>X</u> Wood waste (clean wood waste)	<u>d</u>	d) Reload / transfer
<u>X</u> Wood waste (painted or treated)	<u>d</u>	e) Chipping & grinding
<u>X</u> Non-putrescible mixed solid waste (dry mixed waste)	<u>b</u>	f) Other (explain in detail)
<u>X</u> Other: (explain in detail)	<u>d</u>	g) NA (not applicable)

B. Description of proposed solid wastes to be accepted and proposed waste-related activities. Please describe in detail the activity you plan to perform on each waste you accept. Add additional pages if necessary.

SEE ADDITIONAL INFORMATION AFTER SIGNATURE PAGE

4. This land use approval is being sought in conjunction with renewal application to Metro for (check all that apply)

New ☐

Amended ☐

License ☐

Franchise ☒

SECTION 2: To be completed by a city or county planning official:

1. Name of city or county that has land use jurisdiction

City of Sherwood

2. The proposed facility is located (check all that apply)

<input checked="" type="checkbox"/>	Inside city limits	<input checked="" type="checkbox"/>	Inside UGB
<input type="checkbox"/>	Outside city limits	<input type="checkbox"/>	Outside UGB

Land Use Compatibility Statement (LUCS)

Solid waste application supplemental form



Metro

600 NE Grand Ave.
Portland, OR 97232
503-797-1835

3. Consistency with local comprehensive plan and zoning ordinance

- ☐ This facility is not regulated by the local comprehensive plan and zoning ordinance.
- ☒ This facility has been reviewed and **is** consistent with the local comprehensive plan and zoning ordinance.
- ☐ This facility has been reviewed and **is not** consistent with the local comprehensive plan and zoning ordinance.
- ☐ Consistency of this facility with the local comprehensive plan and zoning ordinance cannot be determined until the following local approval(s) are obtained:
- | | |
|---|---|
| <input type="checkbox"/> Conditional Use Approval | <input type="checkbox"/> Development Permit |
| <input type="checkbox"/> Plan Amendment | <input type="checkbox"/> Zone Change |
| <input type="checkbox"/> Other | |

An application has been made for the local approvals checked above:

Yes

☐

No

☐

Local Government Planning Official - Reviewer Information:

Signature: Julia Hajduk

Print Name: Julia Hajduk

Title: Community Development Director

Date: 7/3/2019

Telephone Number: 503-625-4204

E-Mail: hajduk.j@sherwoodoregon.gov

Land Use Compatibility Statement (LUCS)

Solid waste application supplemental form



Section 3 Part B. Description of proposed solid wastes to be accepted and proposed waste-related activities. Please describe in detail the activity you plan to perform on each waste you accept

Putrescible mixed solid waste (i.e. residential garbage) is compacted and loaded into a trailer for delivery to a licensed landfill.

Food waste (source separated vegetative or non-vegetative): Is acceptable under our current permit, but not currently delivered to Pride Recycling Company. When expansion of the Transfer Station is completed and yard debris can be reloaded inside of the building, food waste will also be reloaded here for transfer to the processor.

Yard debris is temporarily reloaded from residential collection trucks, into drop boxes east of the transfer station. These drop boxes are delivered on a daily basis to a licensed facility for processing. When expansion of the Pride Recycling Company Transfer station is completed in early 2020, this reloading will move inside of the building. Yard debris will be kept on site for no more than 12 hours at a time. This will mitigate any potential odor issues and generation of leachate.

Clean wood waste is unloaded into a bunker that is located outside of the transfer station. The wood is reloaded into trailers for delivery to the processor.

Wood waste (painted or treated) is accepted as a normal part of the waste stream. It is not currently accepted as recyclable.

Non-Putrescible mixed solid waste is fed onto a manual sorting line where limited recycling is removed from the material, decreasing the tonnage that is sent to the landfill. The residual dry waste leaves the sorting belt directly into a trailer for transfer to the landfill.

Residential Curbside Recycling: Residential route trucks empty their trucks at this facility. Those loads are compacted and loaded into trailers for transfer to the appropriate processor.

Commercial Recycling Loads: Source Separated Recycling loads are reloaded into trailers for transfer to the appropriate processor.

Property Use Consent

Solid waste application supplemental form



Metro

600 NE Grand Ave.
Portland, OR 97232
503-797-1835

SUBMIT THIS FORM TO:

Metro

Solid Waste Compliance and Cleanup

600 NE Grand Avenue

Portland, OR 97232-2736

Tel: (503) 797-1835

Fax: (503) 813-7544

SWCC@oregonmetro.gov

Metro use only

DATE RECEIVED:

DATE DEEMED COMPLETE BY METRO:

Property Use Consent

1. Property Owner.

Name:	Michael Leichner, Sr. and Cynthia Leichner, Trustees, or their successor Trustee(s), of the Michael Leichner, Sr. and Cynthia Leichner RLT
Mailing Address:	PO Box 820
City/State/Zip:	Sherwood, OR 97140
Phone Number:	503-625-6177

2. Site Description.

Tax Lot(s): NS128C00900	Section:28	Township:2	Range:1
Address:13980 SW Tualatin Sherwood Road, Sherwood, OR 97140			

3. Describe the applicant's proposed use of this property.

Granted Easement for access to and from facility, Shared use of Certified Scale and Office for business purposes. Shared use of Public Recycling Depot.

4. Describe the property interest held by the prospective Licensee or Franchisee (Applicant)

Zero. Rental Agreement Only

Property Use Consent

Solid waste application supplemental form



Metro

600 NE Grand Ave.
Portland, OR 97232
503-797-1835

5. Describe the duration of the interest.

None exists. Rental Agreement Only.

APPLICANT CERTIFICATION:

An authorized agent of the applicant must sign this form. Metro will not accept a form without a signature.

I certify that the information contained in this form is true and correct to the best of my knowledge. I agree to notify Metro within 10 days of any change in the information submitted as a part of this application.

SIGNATURE OF AUTHORIZED AGENT

A handwritten signature in black ink, appearing to read "Michael L. Leichner Sr.", written over a horizontal line.

TITLE President, Pride Recycling Company

PRINT NAME Michael L. Leichner Sr.

DATE June 27, 2019

PHONE 503-625-6177

PROPERTY OWNER(S): This form cannot be processed without a signature.

"I consent to the applicant's proposed use of this property as described on this form. I have also read and agree to be bound by the provisions of Section 5.01 of the Metro Code if the applicant is granted a franchise or license and that franchise or license is subsequently revoked or if renewal of that franchise or license is refused." Metro Code Section 5.01 states: "Upon revocation or refusal to renew the Franchise or License, all rights of the Franchisee or Licensee in the Franchise or License shall immediately be divested."

I certify that the information contained in this form is true and correct to the best of my knowledge. I agree to notify Metro within 10 days of any change in the information submitted as a part of this application.

SIGNATURE

A handwritten signature in black ink, appearing to read "Michael L. Leichner", written over a horizontal line.

PRINT NAME Michael L. Leichner, Trustee of the Michael Leichner, Sr. and Cynthia Leichner RLT

DATE June 27, 2019

PHONE 503-625-6177

SIGNATURE

A handwritten signature in blue ink, appearing to read "Cynthia Leichner", written over a horizontal line.

PRINT NAME Cynthia Leichner, Trustee of the Michael Leichner, Sr. and Cynthia Leichner RLT

DATE June 27, 2019

PHONE 503-625-6177



State of Oregon
Department of
Environmental
Quality

Permit Number: 422
Expiration Date: April 30, 2023
Page 1 of 11

SOLID WASTE DISPOSAL SITE PERMIT:
Pride Recycling Transfer Station and Material Recovery Facility

Oregon Department of Environmental Quality
2020 SW 4th Avenue #400
Portland OR 97201
Telephone (Information): 503-229-5263

Issued in accordance with the provisions of Oregon Revised Statute Chapter 459;
Oregon Administrative Rules 340, Divisions 93, 95, 96 and 97; and subject to the land use
compatibility statement referenced below.

ISSUED TO:

Pride Recycling Company
PO Box 1150
Sherwood, OR 97140
503-625-6177

FACILITY NAME AND LOCATION:

Pride Recycling Company
13910 SW Tualatin Sherwood Road
Sherwood, OR 97140
Tax lots 101-102; Lat. 45.3678 Long. -122.8355
Washington County

PROPERTY OWNER:

Michael Lechner, Sr. and Cynthia Lechner
PO Box 1150
Sherwood, OR 97140
503-625-6177

OPERATOR:

Pride Recycling Company
13910 SW Tualatin Sherwood Road
Sherwood, OR 97140
503-625-6177
MikeL@priderecycling.com

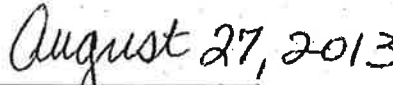
ISSUED IN RESPONSE TO:

- An application for renewal of a solid waste disposal site permit received on August 1, 2012; and
- A Land Use Compatibility Statement from the City of Sherwood County dated July 31, 2012.

The determination to issue this permit is based on findings and technical information included in the permit record.

ISSUED BY THE OREGON DEPARTMENT OF ENVIRONMENTAL QUALITY


Audrey O'Brien - Solid Waste Program Manager
Northwest Region


Date

Permitted Activities

Until this permit expires or is modified or revoked, the permittee is authorized to establish, operate and maintain a solid waste transfer station in conformance with the requirements, limitations, and conditions set forth in this document including all attachments.

TABLE OF CONTENTS

1.0	<u>Waste Disposal Limitations</u>	Page 3
	<i>Items Prohibited from Disposal</i>	
	<i>Items Prohibited from Disposal but can be Collected for Recycling</i>	
	<i>Discovery of Prohibited Waste</i>	
2.0	<u>Storage, Management and Recycling</u>	Page 4
	<i>Required Recyclable Materials</i>	
	<i>Receiving Location</i>	
	<i>Material Use</i>	
	<i>Recycling Information to Disposal Site Users</i>	
	<i>Required Signage</i>	
	<i>Storage Requirements</i>	
	<i>Waste Tire Storage & Management</i>	
3.0	<u>Minimum Monitoring & Reporting Requirement</u>	Page 4
	<i>Waste Transfer Tracking</i>	
	<i>Wasteshed Information</i>	
4.0	<u>Special Conditions</u>	Page 5
	<i>Emergency Response Requirements</i>	
5.0	<u>Facility, Operations, Special Waste Plans</u>	Page 5
	<i>Facility Plans</i>	
	<i>Operations Plans</i>	
	<i>Special Waste Management Plans</i>	
6.0	<u>General Operations</u>	Page 7
	<i>Facility Operations</i>	
	<i>Environmental Health & Safety</i>	
7.0	<u>Standard Conditions</u>	Page 8
	<i>Responsibility of Permittee</i>	
	<i>Property Rights, Liability & Permit Actions</i>	
8.0	<u>Due Dates Summary</u>	Page 11

1.0 WASTE DISPOSAL LIMITATIONS

1.1 This permit authorizes the facility to accept solid waste as defined in Oregon Revised Statutes 459.005 with the following limitations:

- a. Unless otherwise approved in writing by DEQ the permittee must not accept the following wastes. The following wastes are prohibited from being disposed with municipal solid waste or transferred to a landfill for disposal:
 - i. Hazardous wastes – Reference: 40 CFR 258.20 (b) and OAR 340-101;
 - ii. Liquid waste. Definition: Liquid wastes are wastes that do not pass the paint filter test performed in accordance with EPA Method 9095;
 - iii. Friable Asbestos Material as defined in OAR 340-248-0010;
 - iv. Non-friable asbestos-containing material unless a DEQ approved Special Waste Management Plan is in place;
 - v. Infectious wastes. Exception: Sharps may be accepted when handled in accordance with OAR 340-093-0190(1)(d)(B); and
 - vi. Explosives.
- b. Unless otherwise approved in writing by DEQ the permittee must not knowingly accept the following wastes or mix the following wastes in with municipal solid waste or transfer the following wastes to a landfill for disposal. The following wastes may be collected for storage, management, and recycling:
 - i. Lead-acid batteries;
 - ii. Source Separated recyclable material;
 - iii. Large home or industrial appliances;
 - iv. Used Oil that does not contain PCBs
 - v. Covered electronic devices:
 - Computer monitors having a viewable area greater than four (4) inches diagonally;
 - Televisions having a viewable area greater than four (4) inches diagonally;
 - Desktop computers; or
 - Portable computers.
 - vi. Discarded or abandoned vehicles; and
 - vii. Whole tires.

These wastes must be stored and managed to prevent spills, fires or impacts to waters of the state.

1.2 Any solid wastes discovered at the Transfer Station/Material Recovery Facility that appear to be prohibited waste must be isolated or removed as soon as practicable. The permittee must, within 48 hours, notify DEQ of the discovery. Non-putrescible, non-hazardous prohibited waste must be transported to a disposal site authorized to accept such waste within 90 days, unless otherwise approved or restricted by DEQ. Putrescible, non-hazardous prohibited wastes must be removed as soon as practicable; any storage of putrescible wastes must be approved by DEQ. If discovered wastes are hazardous or suspected to be hazardous, the permittee must, within 48 hours, notify DEQ and initiate procedures to identify and remove the waste. Hazardous wastes must be removed within 90 days, unless otherwise approved by DEQ. Temporary storage and transportation must be carried out in accordance with State and Federal rules.

2.0 STORAGE, MANAGEMENT AND RECYCLING

- 2.1 The permittee must provide a place for receiving the following recyclable materials:
- Ferrous scrap metal;
 - Non-ferrous scrap metal (including aluminum);
 - Motor Oil; and
 - Newspaper.
- 2.2 The place for receiving recyclable materials must be located at the Transfer Station/Material Recovery Facility or at another location more convenient to the population served by the Transfer Station. The recycling center must be available to every person whose solid waste enters the disposal site.
- 2.3 All source separated recyclable materials must be reused or recycled except for used oil, which may be collected and burned for energy recovery.
- 2.4 The permittee must not landfill or dispose of any source separated recyclable material. However, if the source separated material is determined by DEQ to be in a condition which makes the material unusable or not recyclable then it may be disposed. This determination must be made after consultation with DEQ.
- 2.5 The permittee must provide, or have available to provide upon requests, recycling information to disposal site users, which includes the following:
- The location of the recycling center at the disposal site or another location;
 - The hours of operation of the recycling center;
 - Instructions for correct preparation of accepted source separated recyclable material;
 - The material accepted for recycling; and
 - Reasons why people should recycle.
- 2.6 A sign must be prominently displayed at the Transfer Station/Material Recovery Facility or an approved location which indicates:
- The availability of recycling at the disposal site or another location;
 - The materials accepted at the recycling center; and
 - The hours of operation of the recycling center (if different than disposal site hours).
- Note:** the sign must indicate the recycling center location, if not at the disposal site.
- 2.7 All recyclable materials, except car bodies, white goods and other bulky items, must be stored in containers unless otherwise approved by DEQ. The storage area must be maintained in an orderly manner and kept free of litter. Recyclable materials must be removed at sufficient frequency to avoid creating nuisance conditions.
- 2.8 The permittee is authorized to accept up to 100 whole tires for storage and management removal. If the permittee maintains a contract with a waste tire carrier to remove tires from the site the facility is authorized to accept up to 2,000 waste tires for storage and removal.
- 2.9 Salvaging and recycling are to be conducted in a controlled and orderly manner.

3.0 MINIMUM MONITORING AND REPORTING REQUIREMENTS

- 3.1 The permittee must collect information on the source and volumes (i.e., pounds, tons, cubic yards) of solid waste transferred from the site. The permittee must submit this information on an

approved form along with the required annual Solid Waste Compliance fee as outlined in the Oregon Administrative Rules each year this permit is in effect and in accordance with the annual invoice sent by DEQ.

This submittal must be sent to:

Oregon Department of Environmental Quality
Land Quality Division - Solid Waste Program
811 SW Sixth Ave
Portland OR 97204
(503) 229-5913

- 3.2 The permittee must collect and submit to the Wasteshed Representative information about the amount of each material recovered for recycling or other beneficial purpose by January 25 of each year.

4.0 SPECIAL CONDITIONS

- 4.1 The permittee must immediately clean up any spill of oil or hazardous material in accordance with the DEQ approved operations plan. In addition to notifying the appropriate DEQ office, if the spill is of a reportable quantity the permittee must immediately report the spill to the Oregon Emergency Response System (OERS), at 1-800-452-0311.
Reportable quantities include:

- a. Any amount of oil spilled to waters of the state;
- b. Oil spills on land in excess of 42 gallons;
- c. 200 pounds (25 gallons) of pesticide residue; or
- d. Spills of hazardous materials that are equal to, or greater than, the quantity listed in the Code of Federal Regulations, 40 CFR Part 302 (List of Hazardous Substances and Reportable Quantities), and amendments adopted before July 1, 2002. For a complete list of hazardous materials required to be reported, please refer to OAR 340-142-0050.

5.0 FACILITY, OPERATIONS, SPECIAL WASTE PLANS

- 5.1 Submit all plans required by this section to DEQ at:

Oregon Department of Environmental Quality
Northwest Region Solid Waste Program
2020 SW 4th Avenue #400
Portland OR 97201
Telephone: 503-229-5263

Section A – Facility Design and Construction Plans

- 5.2 At least six (6) months prior to the anticipated construction date for new or substantially remodeled facility design, the permittee must submit engineering design plans to DEQ for review and approval. The design plans must be prepared and stamped by a qualified Professional Engineer with current Oregon registration and specify and/or provide the following:
- a. All applicable performance criteria, construction material properties and characteristics, dimensions, and slopes; and
 - b. The design basis and all relevant engineering analyses and calculations.

- 5.3. The permittee must construct all improvements according to DEQ approved plans and specifications including any DEQ imposed conditions of approval and any future DEQ approved amendments to the plans and specifications. Prior to construction, the permittee must submit construction documents for DEQ approval. The construction documents must:
- Be consistent with the applicable DEQ-approved design plan(s), including accurate translation of design specifications into construction documents
 - Define the construction project team
 - Specify material and workmanship requirements to guide the Constructor in executing work and furnishing products
 - Include a Construction Quality Assurance (CQA) plan that describes how the project team will monitor the quality of materials and the Constructor's work performance and assure compliance with project specifications and contract requirements
- 5.4 When construction is nearly complete, the permittee must notify DEQ so that an inspection can be made before the facility is placed into operation.
- 5.5 Within ninety (90) days of completing construction, the permittee must submit to DEQ a Construction Certification Report and "as constructed" facility plans. The report must be prepared by a qualified independent party to document and certify that the construction of all required components and structures complies with this permit and the DEQ-approved design specifications. The "as constructed" facility plans must note any changes from the original approved plans and must be completed and submitted to DEQ.

Section B – Operations Plan

- 5.6 The Operations Plan must describe the proposed method of operation of the facility in accordance with all regulatory and permit requirements.
- 5.7 The permittee must revise the Operations Plan as necessary to keep it current and reflective of current facility conditions and procedures and must describe procedures for dealing with cleanup of an oil or hazardous materials spill. The plan must also include the procedure for reporting the spill to the Oregon Emergency Response System (OERS) at 1-800-452-0311. All revisions of the Operations Plan must be submitted to the Department for approval.

Section C - Special Waste Management Plans

- 5.8 Individual Special Waste Management Plans are required as part of the Operations Plan, for certain waste materials that, because of their nature, can be potentially hazardous to human health or the environment and require careful handling at transfer/material recovery facilities.

A Special Waste Management Plan must address, at a minimum, procedures for identification, receipt, handling, storage, spill clean-up and transport for reuse, recovery or disposal of the material at an appropriately permitted facility. DEQ may require additional items to be included.

Special wastes requiring individual Plans include but are not limited to:

- Non-friable asbestos containing materials;
- Electronic waste;
- Septage; and
- Sewage sludge and grits.

Note: Special Waste Management Plans are only required if the facility chooses to accept special solid wastes. Reference: Guidance on Special Waste Management Plans can be found in OAR 340-093-0190(1) and OAR 340-094-0040(11)(b)(J) and in Section 9.5 of DEQ's *Solid Waste Guidance Municipal Solid Waste Landfills*, dated September 1, 1996.

6.0 GENERAL OPERATIONS

Section A - Facility Operations:

- 6.1 All facility activities are to be conducted in accordance with the provisions of this permit.
- 6.2 All waste collection and disposal must be operated in a manner which will prevent discharges, health hazards, and nuisance conditions.
- 6.3 The permittee must display this permit, or a photocopy thereof, where it can be readily referred to by operating personnel.
- 6.4 All solid waste transfer vehicles and devices operated by the permittee, and using public roads, must be constructed, maintained, and operated so as to prevent leaking, shifting, or spilling of solid waste while in transit.
- 6.5 Roads from the facility property line to the active operational area must be constructed and maintained to deter, to the maximum extent practical, traffic hazards, dust and mud, and to provide reasonable all-weather access for vehicles using the site.
- 6.6 Equipment of adequate size and design to properly operate the facility must be available at all times. In the event of an equipment breakdown, alternative equipment must be provided, unless an exemption from DEQ is granted in writing.
- 6.7 The area(s) for unloading of solid waste must be clearly defined by signs, fences, barriers, or other devices.
- 6.8 Public access to the facility must be controlled as necessary to prevent unauthorized entry and dumping.
- 6.9 The permittee must post signs at the facility which are clearly visible and legible, providing the following information:
 - a. Name of facility;
 - b. Emergency telephone number;
 - c. Days and hours of operation;
 - d. Authorized and prohibited wastes;
 - e. Solid waste permit number; and
 - f. Operator's address.

Section B - Environmental Health and Safety:

- 6.10 Litter that results from facility operation must be controlled such that the entire disposal site and adjacent lands are maintained virtually free of litter at all times. Any debris from the facility must be retrieved and properly disposed of as soon as possible that operational day.
- 6.11 The permittee must control air emissions, including dust, malodors, air toxics, etc. related to disposal site construction, operation, and other activities, and comply with DEQ air quality standards including applicable visible emissions and nuisance requirements in OAR 340-208.
- 6.12 According to OAR 340-208-0450, no person may cause or permit the emission of particulate matter larger than 250 microns in size at sufficient duration or quantity as to create an observable deposition upon the real property of another person when notified by the DEQ that the deposition exists and must be controlled.

- 6.13 The permittee must attempt to resolve all complaints it receives regarding facility operations by doing the following:
- Contact the complainant within 24 hours to discuss the problem;
 - Keep a record of the complaint, name and phone number of the complainant (when possible), date complaint was received and date of, and response by, the facility operator; and
 - Immediately initiate procedures at the facility, when possible, to resolve the problem identified by the complainant.

For odor, litter or dust complaints, the permittee must report to DEQ as soon as complaints are received at the facility from five (5) different businesses and/or individuals about a given event or if an odor event lasts longer than 24 hours without resolution or mitigation.

- 6.14 The permittee must manage and monitor stormwater in accordance with all federal and state requirements including its 1200Z permits.
- 6.15 The permittee must divert surface and storm water drainage around or away from waste handling and storage areas and must maintain surface water diversion ditches or structures in a serviceable condition and free of obstructions and debris at all times. The permittee must report to DEQ any significant malfunctions or damage and complete repairs within sixty (60) days of discovery of the problem.
- 6.16 The permittee must operate the facility in a manner that deters leachate production to the maximum extent practicable. Leachate must be collected and removed to prevent malodors, public health hazards, and discharge to public waters.
- 6.17 The permittee must provide rodent and insect control measures as necessary to prevent vector production and sustenance.
- 6.18 The permittee must remove all waste from the Transfer Station/Material Recovery Facility at least as often as necessary to prevent malodors, unsightliness and attraction of insects or other vectors.
- 6.19 The permittee must clean all transfer containers as needed to maintain a sanitary operating environment, and to prevent malodors, unsightliness, and attraction of insects.
- 6.20 Fire protection must be provided in accordance with plans approved in writing by DEQ and in compliance with pertinent state and local fire regulations. Fires must be immediately and thoroughly extinguished and reported to DEQ within 24 hours.

7.0 STANDARD CONDITIONS

Section A – Responsibility of Permittee

- 7.1 Issuance of this permit as authorized by Oregon Revised Statutes 459.245 (2) does not relieve the permittee from the responsibility to comply with any applicable federal, state or local laws or regulations including Oregon Revised Statutes, Chapters 459, 459A, 465 and 466; and Oregon Administrative Rules, Chapter 340.
- 7.2 The issue date of this permit is the date this document is signed. The expiration date of this permit is April 30, 2023. An application for a permit renewal is required if a permittee intends to continue operation beyond the permitted period. A complete renewal application must be filed at least 180 days before the existing permit expires.

- 7.3 The authorization to accept solid waste will terminate at the time of site closure. After that time no solid waste may be accepted without written authorization by DEQ.
- 7.4 The permittee must apply for a modification to this permit if there is a significant change in facility operations or a deviation from activities described in this document. The permittee must not implement any change in operations that requires a permit modification prior to receiving approval from DEQ.
- 7.5 At any time in the life of the permit, DEQ or the permittee may propose changes to the permit.
- 7.6 Conditions of this permit are binding upon the permittee. The permittee is liable for all acts and omissions of the permittee's contractors and agents and must at all times maintain legal control of the disposal site property.
- 7.7 The permittee must allow representatives of DEQ access to the disposal facility at all reasonable times for the purpose of making inspections, surveys, collecting samples, obtaining data and carrying out other necessary functions related to this permit.
- 7.8 The permittee must report to DEQ any changes in either ownership of the disposal site property or of the name and address of the permittee or operator within ten (10) days of the change.
- 7.9 This permit must not be transferred without prior written approval from DEQ through an addendum in accordance to Oregon Administrative Rules 340-093-0070(7)(a) and 340-093-0113.
- 7.10 The permittee must operate the facility in accordance with the approved Operations Plan, including any amendments, approved by DEQ. All plans required by this permit become part of the permit by reference once approved by DEQ.
- 7.11 The permittee must at all times maintain and properly operate all waste collection and disposal facilities to achieve compliance with the terms and conditions of this permit.
- 7.12 In the event the permittee is unable to comply with any of the conditions of this permit because of a breakdown of equipment or facilities, an accident caused by human error or negligence, or any other cause such as an act of nature, the permittee must:
 - a. Immediately take action to stop, contain, and correct the problem.
 - b. Immediately notify DEQ's Regional office, so that an investigation can be made to evaluate the impact and the corrective actions taken and determine additional action that must be taken.
 - c. Within 5 days of the time the permittee becomes aware of the circumstances, the permittee must submit to DEQ a detailed written report describing the breakdown, corrective action taken, steps taken to prevent a recurrence, and any other pertinent information.

Compliance with these requirements does not relieve the permittee from responsibility to maintain continuous compliance with the conditions of this permit or the resulting liability for failure to comply.

- 7.13 The permittee must keep copies of all records and reports for five years from the date created.
- 7.14 Upon request, the permittee must make all records and reports related to the permitted facility available to DEQ.

Section B- Property Rights, Liability & Permit Actions

- 7.15 The issuance of this permit does not convey any property rights in either real or personal property, or any exclusive privileges, nor does it authorize any injury to private property or any invasion of personal rights, nor any infringement of Federal, State, or local laws, or regulations.
- 7.16 The DEQ, its officers, agents, or employees do not sustain any liability on account of the issuance of this permit or on account of the construction, maintenance, or operation of facilities pursuant to this permit.
- 7.17 The permittee must apply for a modification to this permit if a significant change in facility operations is planned or there is a deviation from activities described in this document. The permittee must not implement any change in operations that requires a permit modification prior to receiving approval from DEQ.
- 7.18 The Director of DEQ may, at any time before the expiration date, modify, suspend, or revoke this permit in whole or in part, in accordance with Oregon Revised Statutes 459.255, for reasons including but not limited to the following:
- a. Violation of any terms or conditions of this permit or any applicable statute, rule, standard, or order of the Environmental Quality Commission;
 - b. Obtaining this permit by misrepresentation or failure to disclose fully all relevant facts;
or
 - c. A significant change in the quantity or character of solid waste received or in the operation of the disposal site;
 - d. Changes in state or federal rules which should be incorporated into the permit.
- 7.19 Significant changes in the permit will be made public by the issuance of a public notice as required by DEQ rules.
- 7.20 This permit must not be transferred to a third party without prior written approval from DEQ. Such approval may be granted by DEQ only after a permit modification application is submitted to and approved by DEQ and that the transferee agrees in writing to fully comply with all the terms and conditions of this permit and the rules of the Commission.
- 7.21 Violations of any permit condition or any incorporated plan may subject the permittee to civil penalties of up to \$25,000 for each day of each violation. ORS 459.995 (1)(a).

8.0 DUE DATES SUMMARY

- 8.1 The permittee must comply with any event driven schedules identified below as well as any compliance schedules for routine reporting requirements identified elsewhere in this permit.

<u><i>Urgent Activity</i></u>	Permit Section	Due Date
Discovery of prohibited waste: isolate or remove immediately: notify DEQ.	1.2	Within 24 hrs.
Spills: Notify OERs of reportable quantities of a spill	4.2	Immediately
Fires: notify DEQ	6.2	Within 24 hrs
Change in ownership, contact information or operator: notify DEQ	7.7	Within 10 days
Unable to comply with permit conditions: notify DEQ	7.10	Within 5 days
<u><i>Annual Activity</i></u>		
Annual Solid Waste Compliance fee: submit to DEQ	3.1	July 31
Material Recovery Survey Data: submit to DEQ	3.2	January 25
<u><i>As Needed Activity</i></u>		
Facility Design and Construction Plans	5.2	6 months prior to activity
Construction Certification report	5.5	Within 90 days of completing construction
Revised Operations Plan	5.6	As needed
Complaints	6.13	As needed
Surface or stormwater diversion ditches	6.14	Within 60 days of discovery
Copies of records and reports	7.11	5 years from date created