

Metro South Transfer Station Pre-RFP Fact Sheet

Introduction

Metro is a regional government located in Portland, Oregon, that serves more than 1.5 million people living in Clackamas, Multnomah and Washington counties, and the 24 cities of the Portland metropolitan area. Metro is responsible for the disposal of solid waste generated within its jurisdictional boundaries, coordination of waste reduction programs in the region, and administration of the Regional Solid Waste Management Plan. Metro owns two solid waste transfer stations and contracts with private firms for the operations of these facilities.

In January 2019, Metro will release Requests for Proposals to operate the Metro South Transfer Station, with operations scheduled to commence Jan. 1, 2020. The structure of the solicitation will differ substantially from previous iterations. This fact sheet outlines the new approach and contractor requirements.

Background

Metro South Station is a solid waste transfer station situated on an 11.47-acre site at 2001 Washington Street in Oregon City, Oregon. The station can be reached by taking the Molalla/Oregon City exit (Exit 10) off I-205. The station is open to the public from 7 a.m. to 7 p.m. 362 days per year (but closes at 6 p.m. from Oct. 1 through Feb. 29). It is closed on Thanksgiving, Christmas and New Year's Day.

Since 2010, Metro has contracted with Republic Services for operation of the station. In fiscal year 2017-18 incoming material totaled 326,000 tons of trash and recyclables, which was delivered by approximately 257,000 customers (both commercial and residential self-haul). The existing contract for operations of Metro South Station expires on Dec. 31, 2019.

A new contractor must be selected and in place by Jan. 1, 2020. The new contractor will use and operate Metro's two onsite stationary pre-load compactors to compact solid waste into transfer trailers owned by Metro's transportation contractor. The transportation contractor will transport the trailers to a regional landfill where the solid waste will be disposed of by Metro's disposal contractor. Currently, Metro is negotiating contracts with firms to provide the transportation and disposal functions, with service scheduled to also commence on Jan. 1, 2020.

Scope of Services Requested

Metro will issue requests for proposals that separate the current operations contract into two distinct contracts:

- 1) Traffic and Customer Management (staff required to ensure safe movement of public and private haulers on-site outside the tipping buildings); and
- 2) Material Receiving, Recovery, and Transfer, which consists of all other station operations not managed by Metro (as discussed below). Firms may propose on one or both of these contracts.

Metro's on-site staff will include a Transfer Station Site Superintendent, scalehouse supervisor and staff, a maintenance technician, and hazardous waste supervisors and staff. These responsibilities will not be included in the new operations contracts, but the chosen contractor(s) will work closely with Metro employees that serve in these functions.

Metro's Objectives

Metro's objectives for operation of Metro South Station include:

- 1) Employee and customer safety.
- 2) Efficient, flexible, and reliable operations that result in cleared floors at the end of each day.
- 3) Professional and timely service to all Metro customers including franchised hauler(s), businesses and residents.

- 4) Employment opportunities aligned with Metro's diversity equity and inclusion (DEI) goals.
- 5) Competitively compensated employees, educated in safety, customer service, and solid waste management.
- 6) Stewardship of Metro's equipment and facilities.
- 7) Sustainable operations that emphasize recovery and recycling opportunities, and consider impacts to the environment and community.
- 8) Reduction in the volume of waste being disposed through increased recycling, reuse, and recovery of materials.
- 9) Fulfillment with transfer station best practices and operational and safety standards.

Contract for Traffic and Customer Management

This contract will include provisions and management of staff required to safely direct customers into the processing buildings. The primary functions and focus of this contract will include:

- Customer and employee safety
- Front facing – customer service to all customers
- Efficient traffic flow - Get customers in and out the facility quickly and safely
- Optimize onsite vehicle queuing, to reduce impact to public streets
- Effective communications with Metro staff and other on-site contractors
- Provide asbestos-containing materials (ACM) inspections (load screening)

The term of this contract will be two years in duration with up to five 1-year extensions.

Contract for Material Receiving and Transfer

This contract will include all operations and maintenance required to receive, recover, and prepare solid waste and recyclables for transportation off-site. The primary functions of this contract include:

- In-bay spotting for safety and customer service assistance in staging for unloading customer vehicles
- General facility maintenance including sweeping, dust control and litter patrol
- Ownership, operations, and maintenance of “new” EPA tier 4 equipment (yellow iron)
- Ownership, operations, and maintenance of materials recovery equipment
- Operation and routine maintenance of the two Metro-owned compactors in compliance with manufacturer's preventative maintenance specifications
- Effective communications with Metro staff and other on-site contractors
- Transporting and marketing of recyclables collected at the station
- Environmental compliance

The term of this contract will be five years in duration, with up to two 1-year extensions.

Additional Information

Metro will stagger the two proposal requests, issuing the Material Receiving and Transfer in January 2019 and the Traffic and Customer Management later, in the spring of 2019. All of Metro's current requests for bids and proposals are available on the Oregon Procurement Information Network (ORPIN). Select browse opportunities, select by organization, click search, click on Metro (ORCPP). Opportunities will display.

For each of the proposal requests Metro will hold a pre-proposal meeting at Metro South. Proposers can learn about the site, current operations, and meet with organizations Metro has partnered with on other projects promoting diversity, equity, and inclusion.

Further information about the Metro South Station will be posted to the project's website. Content will be added as it comes available, check regularly for new information: oregonmetro.gov/metrosouthoperations.