

Authorization for installation of a memorial marker or vase Historic cemeteries



Metro
600 NE Grand Ave.
Portland, OR 97232-2736

The interment right owner ("Owner") has purchased a memorial marker or vase ("Memorial") and has authorized the Memorial Company ("Company") to install the memorial in the Cemetery identified below.

| | | | |
|---------------------------|------|----------|--------|
| Company Name: | | Phone: | |
| Submitted by: | | Phone: | |
| Memorial to be placed at: | | Cemetery | |
| Name(s) on marker: | | | |
| Interment Right Location: | Lot: | Space: | Block: |

Every border must be marked with the lot, space and block number of the Cemetery in which it is placed. Burial space information must be stamped in the following order on the bottom portion of the border: **lot information** in the far left corner, **space information** centered, and **block information** on the far right corner including abbreviations. (Example: L100 S2N B10)

Flat:
(Single, Companion, Vase, etc.)

| Marker Dimensions | | | Total Footprint (including border) | | |
|-------------------|-------|--------------------|------------------------------------|-------|--------|
| Width | Depth | Height (thickness) | Width | Depth | Height |
| | | | | | |

Upright:
(Monument, Pillow, Slant, etc.)

| Concrete/Granite Border | | | Base | | | Die | | | Height (top to ground) |
|-------------------------|-------|--------|-------|-------|--------|-------|-------|--------|------------------------|
| Width | Depth | Height | Width | Depth | Height | Width | Depth | Height | Height |
| | | | | | | | | | |

Engraving Only

In consideration for permission to install a marker in a Metro Cemetery, the Owner represents, warrants, acknowledges and agrees to the following:

1. The Owner either owns the interment rights or has the right of disposition for the interment rights.
2. Owner acknowledges and agrees to comply with the Metro Historic Cemeteries Memorial Marker Installation Requirements.
3. Owner must forward a copy of the signed proof for the Memorial to Metro before the Company installs the marker. The proof must include a drawing of the total footprint of the Memorial.
4. The Owner authorizes the Company to install the Memorial and has informed the Company of the requirement to comply with all applicable Metro policies, including without limitation the Metro Historic Cemeteries Memorial Installation Requirements.
5. The Owner shall indemnify Metro, its elected officials, officers and employees ("Metro") and hold Metro harmless against any and all claims, loss, damages, or costs resulting from or arising out of the installation of the marker, including without limitation any errors, defects, flaws or mistakes with the installation of the marker or with the finish, lettering, size, accuracy of dates, emblems or the omission of same, quality or workmanship of the marker.
6. Metro shall not be responsible for theft of, damage to, or deterioration of the Memorial.

| | | |
|---------------------|-------------|-------|
| Signature of Owner: | Print Name: | Date: |
|---------------------|-------------|-------|

APPROVED BY METRO CEMETERY: _____ Date: _____