



Hila Ritter

February 26, 2018

Metro  
600 NE Grand Avenue  
Portland, Oregon – 97232

RE: Solid Waste License Renewal for Recology Portland, Inc. Foster Road Material Recovery Facility

Dear Ms. Ritter:

Please find enclosed the Solid Waste License Renewal Application for the Recology Portland, Inc. Foster Road Facility.

Specifically, we are including the following enclosures along with the application:

- The Application fee, payable to Metro, in the amount of \$300.00
- A revised and updated Operations Plan (dated February 1, 2018)
- Attachments A through G as applicable (outlined within the Application)

Thank you with your assistance. Please feel free to call me at 503-285-8777 if you have any questions.

Sincerely,

A handwritten signature in black ink that reads 'Ame LeCocq'.

Ame LeCocq  
Group Environmental Manager



# Solid Waste Facility License Application

Application packet for a new license, license renewals, change of authorization requests, or change in ownership for facilities that:

- Process non-putrescible (dry) waste
- Reload solid waste
- Compost or reload yard debris

Issued June 2016

Metro  
600 NE Grand Ave.  
Portland, OR 97232-2736  
503-797-1835

# Solid Waste Facility License Application



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This packet contains an application for a Metro Solid Waste Facility License. You may also want to review the relevant sections of Metro Code. Metro Code Chapter 5.01 identifies which solid waste facilities and activities require a Metro license. You can access the Metro Code via the Metro web site at [www.oregonmetro.gov/metro-code](http://www.oregonmetro.gov/metro-code).

Metro staff will review an application for completeness within 15 business days of receipt and notify the applicant whether their application is deemed to be complete. If an application is incomplete, Metro will notify the applicant as to what additional information is required.

## **Application for a new Solid Waste Facility License**

An applicant seeking a new Metro Solid Waste Facility License must first attend a pre-application conference before submitting an application. The purpose of the pre-application conference is for Metro to obtain a description of the proposed solid waste facility and provide the applicant with information regarding the applicable requirements for the proposed operation. The conference also provides the applicant with an opportunity to discuss the application process and to identify any potential issues specific to its proposal. An applicant should prepare for the pre-application conference by reviewing application forms and drafting answers before the conference. To schedule a pre-application conference, contact Metro's Solid Waste Compliance and Cleanup Division at 503-797-1835 or via email at [SWCC@oregonmetro.gov](mailto:SWCC@oregonmetro.gov).

After completing the pre-application conference, an applicant seeking a new license must submit to Metro a completed *Solid Waste Facility License Application* form and provide all additional information as required. Metro will generally approve or deny a new license within 120 days after Metro deems the application to be complete. The fee for filling a license application is \$300. See Metro Code Chapter 5.01 for more information regarding the issuance of a license.

## **Renewal of an Existing License**

An applicant seeking to renew an existing license without substantive changes to the current authorization must submit a completed *Solid Waste Facility License Application* form and provide all additional information as required, unless Metro staff directs otherwise. License renewal applications must be submitted not less than 120 days before the current license expires. If a licensee fails to timely submit a renewal application, the licensee's authority to operate may lapse. Additionally, the Chief Operating Officer is not obligated to renew a license earlier than the expiration date of the existing license even if the licensee files a renewal application more than 120 days before the existing license expires. The fee for filing a license renewal application is \$300. See Metro Code Chapter 5.01 for more information regarding the renewal of licenses.

## **Change of Authorization to an Existing License**

An applicant seeking a change of authorization for an existing license (other than renewal) must submit to Metro a completed *Solid Waste Facility License Application* form and provide all additional information as required unless Metro staff directs otherwise. The applicant cannot implement the requested change of authorization until Metro approves it in writing. The fee for filing a change of authorization application is \$100. See Metro Code Chapter 5.01 for more information regarding changes of authorization for licenses. Metro may require the applicant to apply for a new license if there is a significant change in the types of solid waste accepted or activities performed at a facility.

## **Transfer of Ownership or Control of an Existing License**

An applicant seeking to transfer ownership or control of an existing license must submit to Metro a completed *Solid Waste Facility License Application* form and provide all additional information as required, unless Metro staff directs otherwise. See Metro Code Chapter 5.01 for more information regarding requirements for the transfer of ownership for a licensed facility.

# Solid Waste Facility License Application



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## INSTRUCTIONS

1. Complete Parts 1 and 2 of application.
2. Verify information is accurate and application is complete.
3. Sign page 14 of application.
4. Include application fee payment
5. Submit application and payment to:  
Metro  
Solid Waste Compliance and Cleanup  
600 NE Grand Avenue  
Portland, OR 97232-2736  
Tel: (503) 797-1835  
Fax: (503) 813-7544  
[SWCC@oregonmetro.gov](mailto:SWCC@oregonmetro.gov)

**Metro use only**  
**DATE RECEIVED:** FEB 27 '18 RCVD  
**DATE DEEMED COMPLETE BY METRO:**

## PART 1 – Standard License Application Information

<b>1. Type of Application (please check one)</b>	
<input type="checkbox"/>	New license Date of Pre-Application Conference:
<input checked="" type="checkbox"/>	Renewal of an existing license Solid Waste Facility License Number: L-036-13
<input type="checkbox"/>	Change of authorization to an existing license (other than a renewal) Please describe the proposed change below in Section 3.
<input type="checkbox"/>	Transfer of ownership or control of an existing license

<b>2. Type of facility (please check one)</b>	
<input checked="" type="checkbox"/>	Non-putrescible (dry) waste material recovery facility
<input type="checkbox"/>	Source-separated food waste reload facility
<input type="checkbox"/>	Yard debris reload facility
<input type="checkbox"/>	Other solid waste reload facility
<input type="checkbox"/>	Yard debris composting facility

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**3. If seeking a change of authorization to an existing license, please explain the proposed change below (attach additional pages if necessary). Complete all remaining sections of this form as they pertain to the request.**

No change of authorization is requested at this time. Currently, the Foster Road Recovery Facility is permitted to accept mixed dry waste for recovery, as well as yard debris for reload, and wood waste for processing and shipment to market. Recology requests that these entitlements remain in place for the renewal of this license.

## **4. Applicant (Licensee)**

Facility Name:	Foster Road Recovery Facility
Company Name:	Recology Portland, Inc.
Street Address:	6400 SE 101 <sup>st</sup> Avenue, Building 4-A
City/State/Zip:	Portland, Oregon 97266
Mailing Address:	4044 North Suttle Road
City/State/Zip:	Portland, Oregon 97217
Contact Person:	Ame LeCocq
Phone Number:	503-285-8777
Fax Number:	503-285-3811
E-mail Address:	alecocq@recology.com

## **5. Applicant's Owner or Parent Company (provide information for all owners)**

Name:	Recology
Mailing Address:	50 California Street, 24 <sup>th</sup> Floor
City/State/Zip:	San Francisco, CA 94111
Phone Number:	415-875-1000

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Fax Number:	415-875-1154
E-mail Address:	cpeters@recology.com

<b>6. Site Operator (if different from Applicant)</b>	
Company Name:	Same
Contact Person:	
Street Address:	
Mailing Address:	
City/State/Zip:	
Phone Number:	
Fax Number:	
E-mail Address:	

<b>7. Site Description</b>			
Tax Lot(s): 100, 703	Section: 21	Township: 1 South	Range: 2 East

<b>8. Land Use</b>		
Present Land Use Zone:	Industrial	
Is proposed use permitted outright?	<input checked="" type="checkbox"/> Yes If yes, attach a copy of the <i>Land Use Compatibility Statement</i> (see Attachment E).	<input type="checkbox"/> No
Is a conditional use permit necessary for the facility?	<input type="checkbox"/> Yes If yes, attach a copy of the <i>Conditional Use Permit</i> . <i>A Conditional Use Permit was obtained by Recology for the acceptance and reloading of residential food waste. This operation is not occurring onsite, or expected to occur. All other operations onsite are permitted outright.</i>	<input checked="" type="checkbox"/> No
Are there any land use issues presently pending with the site?	<input type="checkbox"/> Yes If yes, please explain the land use issues below.	<input checked="" type="checkbox"/> No
Description of the pending land use issues identified above:	N/A	

# Solid Waste Facility License Application



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Are any permits required from the Oregon Department of Environmental Quality (DEQ)?	<input checked="" type="checkbox"/> <b>Yes</b> If yes, please list all DEQ permits below and attach copies with this application (see Attachment G).	<input type="checkbox"/> <b>No</b>
Listing of all required DEQ permits:	- DEQ Solid Waste Disposal Site Permit #1369. Currently operating under expired permit #1369 as of 8/15/2016 with permission from DEQ. Permit renewal application was submitted to DEQ on 3/30/2016.	
Are any other local permits or building codes required?	<input type="checkbox"/> <b>Yes</b> If yes, please list all other required permits below and attach copies with this application (see Attachment H).	<input checked="" type="checkbox"/> <b>No</b>
Listing of other required permits:	N/A	

## 9. Land Owner

Is the applicant the sole owner of the property on which the facility is located?	<input type="checkbox"/> <b>Yes</b>	<input checked="" type="checkbox"/> <b>No</b> If no, please complete this section with additional pages if necessary and attach a completed <i>Property Use Consent Form</i> (see Attachment F).
Property Owner:	Jameson Partners LLC dba Freeway Land II	
Mailing Address:	PO Box 10067	
City/State/Zip:	Portland, OR 97296	
Phone Number:	503-219-9370	

## 10. Public/Commercial Operations

Will the facility be open to the public (e.g., non-commercial self-haul customers)?	<input checked="" type="checkbox"/> <b>Yes</b>	<input type="checkbox"/> <b>No</b>
Will the facility be open to non-affiliated commercial solid waste collectors?	<input checked="" type="checkbox"/> <b>Yes</b>	<input type="checkbox"/> <b>No</b>
Will the facility accept waste from outside the boundary of Metro?	<input checked="" type="checkbox"/> <b>Yes</b>	<input type="checkbox"/> <b>No</b>

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## 11. Operating Hours and Traffic Volume

	Public (non-commercial self-haul)	Commercial Affiliated	Commercial Non-Affiliated
Operating Hours	7am – 4pm Mon-Fri Closed Sat. and Sun.	7am – 4pm Mon-Fri Closed Sat. and Sun.	7am – 4pm Mon-Fri Closed Sat. and Sun.
Estimated Vehicles Per Day	5	10	5

## 12. Inbound Waste/Feedstock by Generator

Identify the expected annual tonnage amount of waste/feedstock that the facility will receive and recover from the following types of generators.

Generator	Tons Received	Tons Recovered	Tons Residual
Agricultural:	0	0	0
Commercial:	15,000	15,000	0
Industrial:	0	0	0
Residential:	1,000	1,000	0
TOTAL TONS:	16,000	16,000	0

## 13. Inbound Waste/Feedstock by Type

Identify the types of waste/feedstock and annual tonnage amounts of each that the applicant expects to receive at the facility. Also, identify how the applicant will manage each waste stream, the expected tip fees that the applicant will be post at the facility, and estimate of typical length of time required to process each waste stream (attach additional pages if necessary).

Waste/Feedstock Type	Accepted at Facility	Expected Annual Tonnage Amount	Type of Activity to be Performed on Waste	Expected Tip Fee (per Ton)	Estimate the maximum and typical lengths of time required to process each day's receipt of each waste/feedstock type
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Source-Separated Wood:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	14,800 tons	Grinding and Reloading for hogged fuel.	\$65.00-Clean \$15.00-Chipped	Typical: 1-3 days Maximum: 15 days
Source-Separated Yard Debris:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	1,000 tons	Grinding and/or reloading to compost facilities	\$45.00	Typical: 1-3 days Maximum: 7 days
Source-Separated Residential Food Waste Mixed with Yard Debris:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Source-Separated Commercial and other Food Waste:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Inerts (e.g., rock, concrete, etc.):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	unknown	Reloading for reuse or recycling	\$25.00	Currently not accepting, but may resume acceptance in the future. Estimated pricing is reflected here.
Non-putrescible (dry) waste:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	unknown	Sorting for the purpose of recovery and recycling	\$89.00	Currently not accepting, but may resume acceptance in the future. Estimated pricing is reflected here.
Source-Separated Recyclables:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Special Wastes (please specify):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Petroleum Contaminated Soil:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Putrescible (wet) waste:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Other Waste/Feedstocks (please specify):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Other Waste/Feedstocks (please specify):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				

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## 14. Outbound Waste, Products, and By-Products

List the expected destination and amount of each type of outbound solid waste, products or by-products that the applicant expects to transport from the facility (attach additional pages if necessary).

Destination Site (Name and address)	Waste/Product/By- Product Type	Expected Annual Tonnage	Purpose of Delivery*
Rivergate Metals - 9645 N Columbia Blvd, Portland, OR 97203	Metal	200 tons	Recycling
Longview Fiber - 300 Fibre Way, Longview, WA 98632	Wood Waste	14,800 tons	Hogged Fuel
Recology Organics North Plains – 9570 NW 307 <sup>th</sup> Ave, North Plains, OR 97133 - OR - Recology Organics Aumsville – 8712 Aumsville Highway, Salem, OR 97317	Yard Debris	1,000 tons	Composting

*\*For example: disposal, recovery, land reclamation, beneficial use, etc*

## 15. Subcontractors

Provide the name, address and function of all subcontractors involved in the facility operations:

NAME	ADDRESS	FUNCTION
RNS Transport	14408 NE 49 <sup>th</sup> St Vancouver, WA 98682	3 <sup>rd</sup> Party Hauling

## **PART 2 – Standard Attachments to License Application (License application continued)**

- Metro requires the following attachments (Attachments A– I) for new applications in order for Metro to deem a license application complete. The applicant must clearly label each attachment.
- Application submittals such as facility design, building plans, site plans and specifications must be prepared, as appropriate, by persons licensed in engineering, architecture, landscape design, traffic engineering, air quality control, and design of structures.
- An applicant seeking to renew an existing license without substantive changes to the current authorization may defer to previously submitted documents if Metro has the most current version of all attachments (Attachments A- I) on file, unless otherwise directed by Metro staff. The date of the document on file with Metro is required for each deferred attachment. To confirm that Metro has current documentation on file, please contact Metro’s Solid Waste Compliance & Cleanup Division at (503) 797-1835 or via email at [SWCC@oregonmetro.gov](mailto:SWCC@oregonmetro.gov).

### **ATTACHMENT A: SITE PLAN**

The applicant must submit a facility site plan that includes scaled maps and drawings showing the location of the facility at an appropriate scale, and no smaller than one inch equals 30 feet. Applicant must provide the following information on the site plan:

- (1) The location of the facility on a tax lot map.
- (2) Boundaries of the facility and property including all tax lots.
- (3) All buildings on the property (existing and proposed) and other pertinent information with respect to the operation of the facility, to include:
  - a) scale and scale house location
  - b) fencing and gates
  - c) access roads
  - d) paved areas
  - e) vegetative buffer zones and berms
  - f) sorting line and other major materials recovery equipment
- (4) All exterior stockpile footprints, material types stored outside, and the maximum height of each exterior material stockpile.
- (5) Identify water sources for fire suppression.
- (6) Identify on-site traffic flow patterns.

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(7) Facility signage. Facility signs must: <ul style="list-style-type: none"><li>a) display all of the information required by Metro</li><li>b) be posted at all public entrances to the facility; and</li><li>c) conform with local government signage regulations.</li></ul>
(8) All receiving, processing, reload and storage areas, as applicable, for solid waste, source-separated recyclable materials, yard debris, recovered materials, product/by-products, waste residuals, exterior stockpiles, hazardous waste, and other materials.
(9) Load checking areas (as applicable).
(10) Storage areas for the temporary containment of prohibited waste that the facility inadvertently receives, while awaiting proper removal or disposal of the prohibited waste. The facility must cover and enclose the containment areas and construct them in a manner to prevent leaking and contamination.
(11) The location of all commercial and residential structures within a one mile radius of the facility, identified on a map or aerial photograph.
(12) The prevailing wind direction, by season, identified on a map or aerial photograph. (Compost facility only).
<b>FACILITY RENEWAL APPLICANTS ONLY:</b> <input checked="" type="checkbox"/> By checking this box, I certify that to the best of my knowledge, the Site Plan on file with Metro dated <u>February 2018</u> is the most current and accurate version of this document. <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">KL</span>

## ATTACHMENT B: FACILITY DESIGN PLAN

The applicant must submit a facility design plan that addresses the following:

- (1) All solid waste facility license applicants must submit a written description of the following:
  - a) Facility overview.
  - b) Facility design and technology.
  - c) Buildings and major equipment (existing and proposed).
  - d) Construction timeline (as applicable).
  - e) Types of wastes to be processed.
  - f) Residuals management.
- (2) A compost facility must submit a written description of the following (in addition to the items listed above in subsection 1):
  - a) Feedstock receiving procedures.
  - b) Feedstock pretreatment and contaminant removal procedures and equipment (as applicable).
  - c) Feedstock processing details and methods. Dewatering and liquids management (as applicable).
  - d) Pathogen reduction / control procedures (as applicable).
  - e) Monitoring, quality control and testing.

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**(3) Dust, odor, airborne debris and litter.**

- a) Submit a proposed design or existing design plan that identifies the location of all areas for load checking, receiving/tipping, mixing, processing, reloading, and storage for all materials.
- **Compost facility only:** Also, provide locations for compost/curing piles/windrows, aeration systems including bio-filters or enclosed structures to prevent odors from being detected offsite.
- b) Describe control measures to prevent odors, fugitive dust, airborne debris and litter. Describe how the facility design will provide for shrouding and dust prevention for the receiving area, processing area, storage area, reload area, and all waste processing equipment and all conveyor transfer points where dust is generated.

**(4) Fire prevention.**

Submit proof of compliance with local and state fire codes.

**(5) Adequate vehicle accommodation.**

Provide documentation to demonstrate that the facility will provide adequate on-site areas at the facility's entrance, scales, loading and unloading points and exit points to allow safe queuing off the public roads and right-of-way given the number and types of vehicles expected to use the facility during peak times.

**(6) Water contaminated by solid waste and solid waste leachate.**

Submit a DEQ (or equivalent) approved plan with pollution control measures to protect surface and ground waters, including runoff collection and discharge and equipment cleaning and washdown water.

**FACILITY RENEWAL APPLICANTS ONLY:**

■ By checking this box, I certify that to the best of my knowledge, the Facility Design Plan on file with Metro dated See Operations Plan dated Feb. 1<sup>st</sup>, 2018 is the most current and accurate version of this document.

**ATTACHMENT C: OPERATING PLAN**

The applicant must submit an operating plan for review and approval by Metro. This section lists the procedures that the applicant must include in the required facility operating plan. The applicant must submit a proposed facility operating plan with the completed license application subject to any additional elements as required in the license - if one is approved and issued. The operating plan must include, at a minimum a detailed description of:

- (1) Types of solid wastes the facility will accept.

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- (2) How the facility will further recycling or material recovery processing within the Metro region (as applicable). The description should address each of the following:
- How you will distinguish and manage loads of incoming source-separated recyclables from other materials.
  - The steps you will take to recover materials from solid waste. Include the material recovery methods and equipment to be used on site (e.g. sorting lines, hand picking, magnets, etc.).
  - How you will manage the materials and wastes and the type of equipment that you will use (from delivery to reload and transport to a processing or disposal facility).
  - The general markets for the material recovered at the facility.
  - The methods you will use for measuring and keeping records of materials received, recovered from processing, and solid waste disposed - consistent with Metro's reporting requirements.
- (3) Procedures for inspecting loads including:
- Procedures for inspecting incoming loads for the presence of prohibited or unauthorized wastes.
  - A set of objective criteria for accepting and rejecting loads.
  - An asbestos testing protocol for all material that appears as if it may contain asbestos.
- (4) Procedures for processing and storage of loads including:
- Processing of all authorized solid wastes.
  - Reloading and transfer of authorized solid wastes.
  - Managing stockpiles.
  - Storing authorized solid wastes
  - Minimizing storage times and avoiding delay in processing and managing of all authorized solid wastes and recovered materials.
- (5) Procedures for rejecting or managing prohibited wastes. The operating plan must describe procedures for rejecting, managing, reloading and transporting to an appropriate facility or disposal site any prohibited or unauthorized wastes discovered at the facility. The plan must include procedures for managing:
- Hazardous wastes.
  - Other prohibited solid wastes (e.g., putrescible (wet) waste, special waste, asbestos).
  - Procedures and methods for notifying generators not to place hazardous wastes or other prohibited wastes in drop boxes or other collection containers destined for the facility.
- (6) Procedures for odor prevention. The operating plan must establish procedures for preventing all objectionable odors from being detected off the premises of the facility. The plan must include:
- A management plan that the facility will use to monitor and manage all objectionable odors of any derivation including malodorous loads delivered to the facility.
  - Procedures for receiving and recording odor complaints, immediately investigating any odor complaints to determine the cause of odor emissions, and promptly remedying any odor problem at the facility.
- (7) Procedures for emergencies. The operating plan must describe procedures that the facility will follow in case of fire or other emergency.
- (8) Procedures for preventing and controlling nuisances, including noise, vectors, dust, litter, and odors. Include a description of how the facility will encourage delivery of waste in covered loads.

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(9) Procedures for fire prevention, protection, and control measures used at the facility.

**FACILITY RENEWAL APPLICANTS ONLY:**

☒ By checking this box, I certify that to the best of my knowledge, the Operating Plan on file with Metro dated Feb. 2018 is the most current and accurate version of this document. **(MC)**

**ATTACHMENT D: INSURANCE**

The applicant must submit proof of the following types of insurance, covering the applicant, its employees, and agents:

- (1) The most recently approved ISO (Insurance Services Office) Commercial General Liability policy, or its equivalent, written on an occurrence basis. The policy must include coverage for bodily injury, property damage, personal injury, death, contractual liability, premises and products/completed operations. All insurance coverage must be a minimum of \$1,000,000 per occurrence and \$1,000,000 aggregate.
- (2) Automobile bodily injury and property damage liability insurance must be a minimum of \$1,000,000 per occurrence and \$1,000,000 aggregate.
- (3) The insurance must name Metro, its elected officials, departments, employees, and agents as ADDITIONAL INSUREDs on the Commercial General Liability and automobile insurance policies.
- (4) Certification of Workers' Compensation insurance including employer's liability. If the applicant or licensee has no employees and will perform the work without the assistance of others, you may attach a certificate to that effect in lieu of the certificate showing current Workers' Compensation.

**FACILITY RENEWAL APPLICANTS ONLY:**

☒ By checking this box, I certify that to the best of my knowledge, the Insurance on file with Metro dated expiration 10/1/2018 **(MC)** is the most current and accurate version of this document.

**ATTACHMENT E: LAND USE COMPATIBILITY STATEMENT (LUCS)**

The applicant must submit the following information:

A copy of a completed Metro LUCS or DEQ LUCS. The Metro LUCS is available at [www.oregonmetro.gov/solidwasteforms](http://www.oregonmetro.gov/solidwasteforms).

**FACILITY RENEWAL APPLICANTS ONLY:**

☒ By checking this box, I certify that to the best of my knowledge, the LUCS on file with Metro dated 12/29/2011 **(MC)** is the most current and accurate version of this document.

**ATTACHMENT F: PROPERTY USE CONSENT FORM**

The applicant must submit the following information:

If required in Part 1, section 9, of this application. The Property Use Consent Form is available at [www.oregonmetro.gov/solidwasteforms](http://www.oregonmetro.gov/solidwasteforms).

**FACILITY RENEWAL APPLICANTS ONLY:**

☒ By checking this box, I certify that to the best of my knowledge, the Property Use Consent Form on file with Metro dated 2/26/2018 **(MC)** is the most current and accurate version of this document.

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## ATTACHMENT G: DEQ PERMIT APPLICATIONS AND INFORMATION

The applicant must submit the following information:

A copy of all applications for necessary DEQ permits and any other information required by or submitted to DEQ, including closure plans, financial assurance for the costs of closure of the facility, and conditional use permit or land use compatibility statement, if applicable.

### **FACILITY RENEWAL APPLICANTS ONLY:**

☒ By checking this box, I certify that to the best of my knowledge, the DEQ permit or applications on file with Metro dated DEQ Permit: see 1/5/18 email is the most current and accurate version of this document. AC

## ATTACHMENT H: OTHER REQUIRED PERMITS

The applicant must submit the following information:

A copy of any required permit, license or franchise that a governing body or agency (whether federal, state, county, city or other) has granted or issued to the applicant (not including materials required by Attachment G). If the governing body or agency has not yet issued the required permit, license or franchise, the applicant must provide a copy of the application it submitted. Metro may also request copies of correspondence pertaining to any required permit, license or franchise.

### **FACILITY RENEWAL APPLICANTS ONLY:**

☒ By checking this box, I certify that to the best of my knowledge, all other required permits on file with Metro dated None Required are the most current and accurate version of these documents. AC

## ATTACHMENT I: CLOSURE PLAN AND FINANCIAL ASSURANCE

The applicant must submit the following information:

- (1) If DEQ requires a closure plan and financial assurance, the applicant must include copies of these documents with the application per Attachment G.
- (2) If DEQ does **not** require a closure plan for the facility, attach a closure document describing closure protocol and associated costs. Closure means those activities associated with restoring the site to its condition before the applicant engaged in the licensable activity. Closure may include, but is not limited to, removal of all on-site solid waste stockpiles accumulated after Metro issued a Metro Solid Waste Facility License. The closure plan is the written protocol that specifies the activities required to properly close the facility and cease further solid waste activities.
- (3) If DEQ does **not** require any financial assurance for the costs of closure of the facility, applicant must attach proof of financial assurance for the costs of closure of the facility. Cost of closure means the costs associated with restoring the site to its condition before the applicant engaged in the licensable activity.

These costs may include but are not limited to:

- a) The cost to load and transport accumulated solid waste stockpiles to an authorized disposal site or recycling facility;
- b) The cost to "tip" the waste at an authorized landfill or recycling facility; and
- c) Other related costs such as site grading or additional disposal costs associated with



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restoring the site.

Examples of acceptable forms of financial assurance include, but are not limited to, the following: surety bond, irrevocable letter of credit, closure insurance, escrow account.

If the DEQ does not issue a permit or require financial assurance, then Metro may waive the requirement for financial assurance if the applicant demonstrates that the cost to implement the closure plan will be less than \$10,000.

## **FACILITY RENEWAL APPLICANTS ONLY:**

☒ By checking this box, I certify that to the best of my knowledge, the closure plan on file with Metro dated 4/15/11  is the most current and accurate version of this document.

## **PUBLIC NOTICE AND CONFIDENTIAL INFORMATION**

This application and all of the supporting documentation that the applicant provides is subject to Metro's public notice procedures. Metro will notify and provide the public with an opportunity to review and comment on the proposed application. The public notice may include, but is not limited to, posting the complete application on Metro's website.

The applicant may identify as confidential any reports, books, records, maps, plans, income tax returns, financial statements, contracts and other similar written materials of the applicant that are directly related to the proposed application and that are submitted to or reviewed by Metro. The applicant must prominently mark any information that it claims confidential with the mark "CONFIDENTIAL" before submitting the information to Metro. Subject to the limitations and requirements of ORS Chapter 192 (public records law) and other applicable laws, Metro will treat as confidential any information so marked and will make a good faith effort to not disclose that information unless Metro's refusal to disclose the information would be contrary to applicable Oregon law.

Within five days of Metro's receipt of a request for disclosure of information identified by the applicant (or licensee) as confidential, Metro will provide the applicant (or licensee) written notice of the request. The applicant (or licensee) will have three days within which time to respond in writing to the request before Metro determines, at its sole discretion, whether to disclose any requested information. The applicant (or licensee) must pay any costs incurred by Metro as a result of Metro's efforts to remove or redact any confidential information from documents that Metro produces in response to a public records request. These conditions do not limit the use of any information submitted to or reviewed by Metro for regulatory purposes or in any enforcement proceeding. In addition, Metro may share any confidential information with representatives of other governmental agencies provided that, consistent with Oregon law, those representatives agree to continue to treat the information as confidential and make good faith efforts to not disclose the information.

# Solid Waste Facility License Application



**Metro**

600 NE Grand Ave.  
Portland, OR 97232  
503-797-1835

## APPLICANT CERTIFICATION

An authorized agent of the applicant must sign this application. Metro will not accept an application without a signature.

*I certify that the information contained in this application is true and correct to the best of my knowledge. I agree to notify Metro within 10 days of any change in the information submitted as a part of this application.*

SIGNATURE OF AUTHORIZED AGENT \_\_\_\_\_

A handwritten signature in dark ink, appearing to read "Carl E. Peters", written over a horizontal line.

TITLE \_\_\_\_\_

*General Manager*

PRINT NAME \_\_\_\_\_

*Carl E. Peters*

DATE \_\_\_\_\_

*2/26/18*

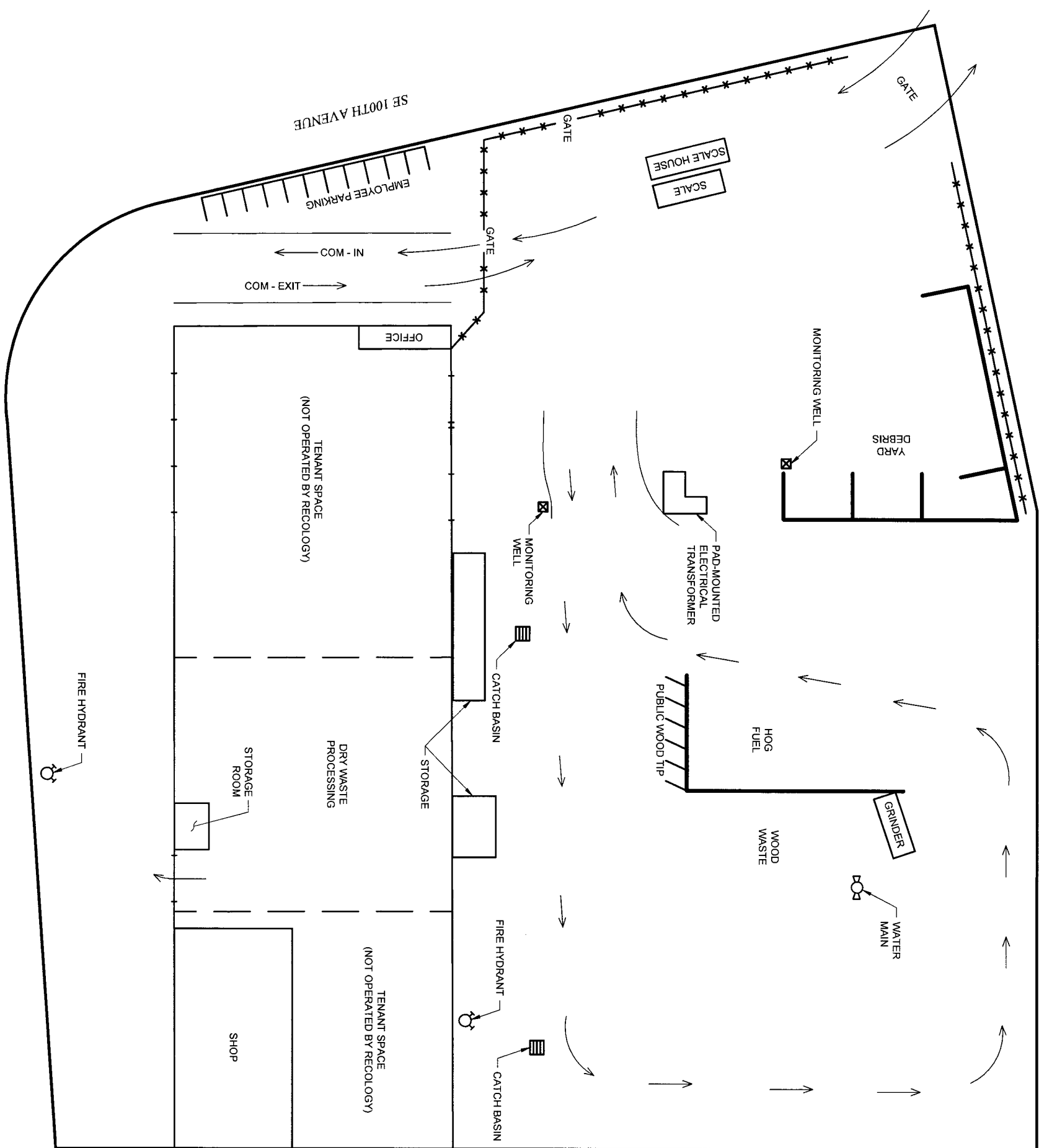
PHONE \_\_\_\_\_

*530-624-0706*

EMAIL \_\_\_\_\_

*cpeters@rcology.com*

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## NOTES

1. FACILITY SIGNAGE ON SCALE HOUSE
2. BUILDING EQUIPPED WITH SPRINKLER SYSTEM



Scale 1" = 50'

PREPARED FOR: RECOLOGY PORTLAND, INC.

## RECOVERY FACILITY - SITE PLAN

**RECOLOGY PORTLAND, INC. FOSTER ROAD**

**6400 SE 101ST AVENUE, PORTLAND, OREGON**



**PBS Engineering and  
Environmental Inc.**  
2517 Eastlake Ave East, Ste 100  
Seattle, WA 98102  
206.233.9639

**pbsusa.com**

## PROJECT

17543.000

DATE \_\_\_\_\_

FEB 2018

**SHEET ID**





Attachment B

General Facility Design Plan

All requirements of the Facility Design Plan section of the application are met within the Operations Plan, dated February 1, 2018.

To our knowledge, Recology is in compliance with local and state fire codes  
*(requirement of Attachment B(4) within application)*



# **OPERATIONS PLAN**

**RECOLOGY PORTLAND, INC  
FOSTER ROAD RECOVERY FACILITY**

**6400 SE 101<sup>ST</sup> AVENUE  
PORTLAND, OREGON 97266**

**February 1, 2018**

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## **ACRONYMS AND ABBREVIATIONS**

<b>ACM</b>	Asbestos-Containing Material
<b>ACWM</b>	Asbestos-Containing Waste Material
<b>DEQ</b>	Oregon Department of Environmental Quality
<b>ft</b>	Foot
<b>H&amp;S</b>	Health and Safety
<b>MRF</b>	Material Recovery Facility
<b>NPDES</b>	National Pollutant Discharge Elimination System
<b>O&amp;M</b>	Operation and Maintenance
<b>OAR</b>	Oregon Administrative Rule
<b>PPE</b>	Personal Protective Equipment



## **1 Introduction**

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### **1.1 Purpose**

This Solid Waste Disposal Facility Operations Plan ("the Plan") was prepared in compliance with Oregon Administrative Rules (OAR) 340.096.0040(4). The Plan pertains to a Mixed Dry Solid Waste Material Recovery Facility (MRF) and yard debris and wood reload operation, operated by Recology Portland, Inc. (RPI) and contains procedures for handling, storing, and processing mixed dry solid waste, yard debris and wood.

The Plan is part of the supporting documentation required by the Oregon Department of Environmental Quality (DEQ) for Solid Waste Permit #1369. The facility also operates in accordance with Metro License #L-036-13.

### **1.2 Regulatory Requirements**

Operations at the RPI Foster Road facility will be in conformance with the requirements governing solid waste facilities as defined in OAR 340.093 through OAR 340.097.

Any time this operation plan is updated, RPI shall submit the updated plan to Metro and DEQ for approval.

### **1.3 Overview of Operations**

RPI currently operates a wood waste (e.g. C&D wood debris, other wood debris) and yard debris reload facility at the industrial Freeway Land Complex. The total leased area is approximately 2.23 acres, including Building 4A and the immediate surrounding asphalt area. Building 4A is totally enclosed and consists of a 46,500-square foot (sf) concrete floor that includes an area for tipping and sorting, break room, and an office. All loads delivered to the facility are weighed on a single scale.

The facility is permitted to accept and process mixed dry waste at this location, however those operations are temporarily suspended. Prior to these operations recommencing, Recology will update this Operations Plan and submit it to Oregon DEQ and Metro.

## **2 Facility Description**

---

### **2.1 Site Location and Topography**

The RPI Foster Road facility is located within an industrial park at 6400 SE 101st Avenue, Portland, Oregon in township 1 South, range 2 East, sections 15, 16, 21, and 22. The site is approximately one mile east of I-205 and one and one-half miles north of Mount Scott. The site is bordered to the north by Johnson Creek, to the east by residential properties, to the south by residential properties, and to the west by I-205. The site is primarily flat and consists of impervious surfaces.

### **2.2 Facility Layout Site Access and Egress**

Loads of yard debris or wood will be tipped near the appropriate exterior stockpile. After unloading, trucks are required to weigh out at the scale before leaving the site.

Vehicles delivering waste to the facility will be instructed not to park or queue on public streets or roads, except under emergency conditions.

### **2.3 Storm and Sanitary Disposal**

Yard debris and wood will be stored in outdoor stockpiles. These materials will be in contact with rain and can generate stormwater runoff. However, best management practices (BMP) will be implemented in accordance with the industrial complex's Stormwater Pollution Control Plan and the runoff will be monitored as part of the industrial complex's National Pollutant Discharge Elimination System (NPDES) stormwater permit.

Stormwater is treated as part of the overall Freeway Land Complex stormwater system, which includes oil/water separation and absorbent booms. The Freeway Land Company maintains a Stormwater Pollution Control Plan (SWPCP) which outlines BMPs for the entire business complex, and a copy of the most current plan is on file at their office.

### **2.4 Leachate Management System**

Stormwater runoff from exterior stockpile areas is managed and disposed as described in Section 2.3.

### **2.5 Surface Water and Surface Drainage Control**

The main stormwater drainage ditch for the industrial Freeway Land Complex is located in the southern portion of the site. The ditch begins at the south end of 101st Avenue and flows approximately 150 yards to the west before discharging to Johnson Creek.

A network of stormwater catch basins is placed between the buildings and in the paved parking areas. From these catch basins, branch lines are connected to the main storm

sewer along 101st Avenue, which is connected to a culvert that begins at the sediment settling pond to the northeast at the Lakeside gravel storage area. The culvert collects storm-water from the eastern portion of the site and from the wetland area east of the Rinker sand storage area. All stormwater flows through the oil/water separator before it is discharged into the open ditch that empties into Johnson Creek.

## **3 General Facility Operations**

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### **3.1 Hours of Operation**

The RPI MRF facility will operate Monday through Friday. Vehicles will be accepted at the facility between 7 a.m. and 4 p.m..

### **3.2 Access Control**

Access to the industrial Freeway Land site is controlled by a gate at the entrance from 101<sup>st</sup> Avenue. This entrance is the only access route to the site for pedestrians and vehicles. During non-business hours, the gate is closed and locked to prevent unauthorized entry and dumping. The site is surrounded by an existing fence.

Signs are used to direct vehicles that enter the Freeway Land Complex to Recology operations. From the scales, vehicles are directed to the outdoor area to unload. After unloading, the vehicles weigh out at the scales to complete their transaction and then exit the site.

### **3.3 Reporting Requirements**

The facility maintains records to document when and how much material enters and leaves the facility. Truck logs and scale tickets document the weight of dry waste loads entering the MRF facility and the quantity of recyclable and residual material exported off site.

RPI's management maintains all records for facility management purposes, Metro and DEQ reporting, and DEQ inspections. An annual report summarizing the weight of material is submitted to DEQ on a DEQ-approved form. Material weights are also reported to Metro monthly.

### **3.4 Opportunity to Recycle**

All materials deemed recyclable are recycled.

### **3.5 Litter Prevention**

In accordance with Section 5.7 of the facility's Metro License, operations personnel will keep all areas within the site and all vehicle access roads within ¼ mile of the site free of litter and debris generated as a result of the facility's operation. Regular litter patrols will be conducted, as needed, for this purpose.

### **3.6 Vector Prevention and Control**

Vectors, such as flies, rodents, and birds, will be minimized by not accepting residential or commercial putrescible solid waste. Any incidental putrescible waste that is received will be immediately placed into a covered container and then disposed of at a proper disposal site. All measures will be taken to prevent and control any other materials which might attract and encourage vectors.

### **3.7 Dust, Noise, Odor Prevention and Control**

Numerous BMPs for nuisance control will be implemented at the MRF facility in order to minimize potential nuisance conditions.

The facility is located in a predominantly industrial area. Noises generated by operations at the facility are consistent with normal industrial noise levels at the various operating facilities in the complex. All equipment has appropriate mufflers and other noise reducing mechanisms. Yard debris and any potential odorous loads will be covered, mixed or removed to minimize odors leaving the site.

A water truck or sprinkler system may be used to control dust around the exterior stockpiles, scales and access road.

### **3.8 Truck Washing Facilities**

As required by the SWPCP, washing trucks is not permitted in outdoor areas of the Freeway Land Complex. Equipment will not be steam-cleaned or pressure washed in yards or outside of buildings. Equipment that needs to be washed will be washed inside building 4A or at an offsite location. If washing occurs in the building, low-pressure hoses will be used where feasible to remove dirt or trash from equipment. Soap will not be used in the washing process. Wash water will be contained within the building on the floor by using temporary berms and absorbed with residuals, wood chips, eco bags, booms and/or oil absorbent materials.

### **3.9 Leachate Separation and Treatment**

Exterior stockpile areas are not expected to produce significant amounts of leachate. Any leachate that may be generated will be absorbed by wood chips and loaded with outgoing material.

### **3.10 Stormwater Treatment and Discharge**

The Freeway Land Complex maintains a NPDES 1200-Z permit (File No. 110038) and provides treatment facilities for stormwater discharges from the site. As a result, a separate water quality permit is not required.

### **3.11 Facility Operation Equipment**

Facility operation equipment used at the site includes the following:

- 1 excavator
- 1 skid steer
- 1 front end loader
- 1 grinder (mobile)
- 1 forklift

#### **3.11.1 Maintenance Records and Schedules**

All equipment used in the onsite operations, as well as RPI owned and/or operated vehicles used to transfer or transport solid waste to and from the facility is maintained to prevent leaks and spills from occurring. Vehicle maintenance is performed on a regularly scheduled basis by a Recology mechanic. Maintenance records for all RPI operating equipment is maintained by the mechanic, and will be made available for inspection to Metro upon request.

### **3.12 Complaint Response Procedures**

A sign is posted on the front of the scale office stating how customers can file a complaint. Complaints are able to be received in person or by phone. A complaint form is completed and entered into a log by RPI each time a complaint is received. The person filing the complaint is contacted if possible and informed how the complaint has been addressed. The complaint form contains the following:

- The nature of the complaint
- The date the complaint was received
- The name, address and telephone number of the person or persons making the complaint
- Actions taken by the operator in response to the complaint

## **4 Waste Handling Operations**

---

### **4.1 Acceptable Waste**

Acceptable materials include select loads of “dry,” nonputrescible wastes containing a high percentage of recyclable materials. Acceptable recyclable materials (including source separated recyclables) are: corrugated, kraft, and mixed waste paper, ferrous and other metals, glass, plastics, yard debris, wood (includes, clean wood, painted and treated wood), construction and demolition wastes (including concrete, rock, brick, dry asphalt, and gypsum wallboard) land clearing debris, creosote-treated wood waste, electronic waste (e-waste), waste tires, appliances (refrigerators, freezers, and air conditioners) and Styrofoam.

Currently, only yard debris and wood waste are accepted. Prior to the facility beginning to accept other permitted types of material, RPI will notify DEQ and Metro in writing.

### **4.2 Prohibited and Unacceptable Waste**

The RPI MRF is prohibited from receiving, processing, reloading or disposing of any solid waste not authorized in the Metro License or DEQ Solid Waste permit. The MRF will not knowingly accept or retain any material amounts of the following types of waste: putrescible waste, special wastes (friable and non-friable asbestos containing materials, septage and sewage sludge), lead acid batteries, liquid waste for disposal, vehicles, infectious, biological or pathological waste, radioactive waste, hazardous waste, wood treated with Pentachlorophenol or Copper Chromium Arsenic, built up roofing (which can include base sheets, coatings, tar, mastics, and roofing insulation), contaminated soils, and any waste prohibited by the DEQ, METRO Regional Government, or the City of Portland permits, codes or regulations. Prohibited wastes will be removed from the facility within 90 days of receipt unless required to be removed sooner by DEQ or a local government in accordance with RPI’s Metro License No. L-036-13.

### **4.3 Asbestos Containing Waste Material**

The RPI MRF at Foster Road is neither designed nor permitted to accept regulated asbestos containing waste materials (ACWM). As a result, our procedures are intended to exclude these materials from being knowingly received. If asbestos containing material is received, the basic procedure is to isolate that portion of the tip floor by cordoning it off with safety cones and/or tape, stop operations in that area until the ACWM is removed either by the generator or a licensed asbestos handling contractor. Asbestos sampling will only be done by a trained individual. Asbestos analysis will only be done by a licensed, independent laboratory.

**Training:** Prior to the RPI MRF receiving any dry waste material for sorting and recovery, a minimum of two RPI supervisory personnel are trained in the following:

- Recognition of common friable and nonfriable asbestos-containing waste material (ACWM).
- Procedures for handling ACWM.
- Procedures for inspecting incoming loads of dry waste for the presence of ACWM.
- Emergency Response Procedures for handling suspected friable ACWM.

The supervisory personnel who have been trained will train sorting personnel and scale operations workers on the above listed procedures. If any ACWM is suspected by these workers they will notify one of the supervisors so that the appropriate action can be implemented immediately.

**Disposal:** Friable or regulated ACWM will be disposed offsite within 90 days of receipt as required by RPI 's Solid Waste Permit (Oregon DEQ) and Solid Waste Facility License (Metro).

#### **4.4 Creosote-Treated Wood Waste**

Creosote-treated wood waste will be accepted indoors and stored inside the MRF building pending shipment offsite for grinding and use as hogged fuel. No grinding of creosote-treated wood will take place at the RPI Foster Road MRF. Total accumulation of creosote treated wood will be limited to 40 tons at any one time. The material will be stored inside building 4A.

#### **4.5 Waste Receiving**

Each incoming load will be observed by the facility staff trained to identify prohibited wastes. Any load which is observed to contain prohibited wastes (see Section 4. 2) will be rejected and/or reloaded. If prohibited materials (see Sections 4.2 and 4.5) are discovered in a load that has been tipped at the facility, the prohibited wastes will be separated and reloaded for proper disposal offsite either by the generator or by an appropriately licensed contractor. In order to discourage attempts to dispose of unauthorized material RPI may back charge all costs to the offending generator. If a pattern of recurring violation occurs, RPI reserves the right to suspend facility privileges and/or seek legal remedy against the generator and/or hauler involved depending on the nature and severity of the issue.

Prohibited wastes will be disposed in a timely manner at an appropriate offsite disposal facility. In no case will prohibited waste remain on site for more than 90 days after receipt.



#### **4.5.1 Incoming Waste**

All loads will enter the facility through the SE 101<sup>st</sup> Avenue gate into the queuing area prior to the scale. All loads are weighed, and scale personnel will query each vehicle as to its contents so that the vehicle can be directed to the correct receiving area. Loads of source separated materials are directed to the appropriate location for unloading without having to be processed through the MRF portion of the facility.

#### **4.5.2 Load Checking**

All load checking will be done at the point of unloading. Scale employees will query customers as to the origin and contents of the load, and are instructed to notify their supervisor if an incoming load has an obvious problem. Onsite staff are trained to identify any prohibited wastes, and attempt to stop the driver who delivered unacceptable materials before they leave the facility. Whenever possible, prohibited wastes will be reloaded onto the delivering vehicle.

#### **4.5.3 Storage and Processing**

Wood waste and yard debris are stored in outside stockpiles and loaded into trucks for transportation offsite.

#### **4.5.4 Grinding Procedures**

Wood waste and yard debris may be ground outside near the exterior stockpile locations. Painted or treated wood will be recycled for processing into hog fuel, and will be kept separate from any clean wood waste destined for use as compost feedstock.

Water may be used to mist material prior to grinding to reduce dust generation, if needed to mitigate nuisance dust. Materials will be loaded into trucks for transportation offsite to appropriate reuse or disposal facilities. Wood chips or other residuals will be used to absorb water if needed.

#### **4.5.5 Sorting and Recovery**

No dry waste sorting is currently conducted onsite. Wood waste and yard debris are reloaded into trucks for transportation offsite.

#### **4.5.6 Measuring**

All incoming loads are weighed and weights recorded. In addition, all outgoing recycled materials are weighed and recorded. Incoming and outgoing weight reports are generated for the DEQ and Metro Regional Government and available for other government agencies if requested.

#### **4.5.7 Stockpile Management**

RPI Management will monitor the volume of incoming and outgoing materials, and adjust the flow of shipments accordingly to ensure that the size of the outdoor stockpiles do not become excessive in size. Yard debris will not remain onsite for more than 7 days.

#### **4.6 Waste Control**

The RPI facility is located within an industrial complex, controlled by a central access point. Access by people and vehicles entering the facility are controlled by RPI personnel. All loads are inspected. Signs listing acceptable materials are posted for the public to read. Prohibited wastes that can't be reloaded on the offender vehicle and rejected are isolated and stored prior to removal and disposal.

## **5 Inspection and Maintenance Schedule**

---

All equipment is inspected daily, before use, for breakage, leaks, fluid levels, tire pressures, and wear and tear. The maintenance schedule is unique to each individual piece of equipment and maintained by an employee service technician. The cleaning/replacement of filters and oil and lubrication are done on a schedule or an as needed basis. All of the RPI equipment will be maintained using good housekeeping practices. All facility problems will be reported to the RPI MRF Supervisor.

## **6 Contingency Plan**

---

### **6.1 Safety Program**

Qualified staff conducts monthly safety committee meetings, inspections, and ensures that personal safety equipment is available and worn by the workers. All safety concerns, problems and violations shall be reported immediately to the RPI Operations Manager and the Safety Manager.

### **6.2 Emergency Contacts**

Fire / Medical Emergencies	Dial 911
METRO Solid Waste	503-234-3000
ODEQ	503-229-5263
Recology Group Environmental Manager	503-849-9114

#### ***Spill Response***

Oregon Emergency Response System	1-800-452-0311
National Response Center	1-800-424-8802

### **6.3 Emergency Access**

Operations Manager:	- Greg Moore	503-804-6867
General Manager:	- Carl Peters	503-624-0706

### **6.4 Personal Protective Equipment**

All persons working onsite will wear the following personal protective equipment (PPE): hard hat, safety glasses, gloves, safety shoes and hearing protection as appropriate.

### **6.5 On-Site Emergency Equipment**

Fire extinguishers are mounted on the heavy equipment. Fire hydrants are located around the outside of building 4A.

### **6.6 Spill Prevention and Response Procedures**

Oil absorbent materials including pads and booms are stored near material storage areas, and spill kits are located at key areas of the facility. These materials will allow Recology employees to quickly contain accidental spills or leaks resulting from equipment failure.

Additional spill response procedures are outlined within the Emergency Preparedness and Contingency Plan for the facility.

#### **6.7 Asbestos Waste Abatement Procedures**

The RPI MRF facility has a Special Waste Management Plan for Asbestos Containing Waste Material (ACWM). This plan is located in Section 4.3.

#### **6.8 Disposal Procedures for Prohibited Waste**

Any prohibited waste that is discovered in a load brought to the facility will be addressed on an individual basis. For example, ACWM will be disposed of according to the ACWM plan and tires and lead acid batteries will be properly collected, stored, and sent to an appropriate recycler. All prohibited items will be disposed of properly by Recology.

## 7 Job Description and Training

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### 7.1 Description of Personnel Duties

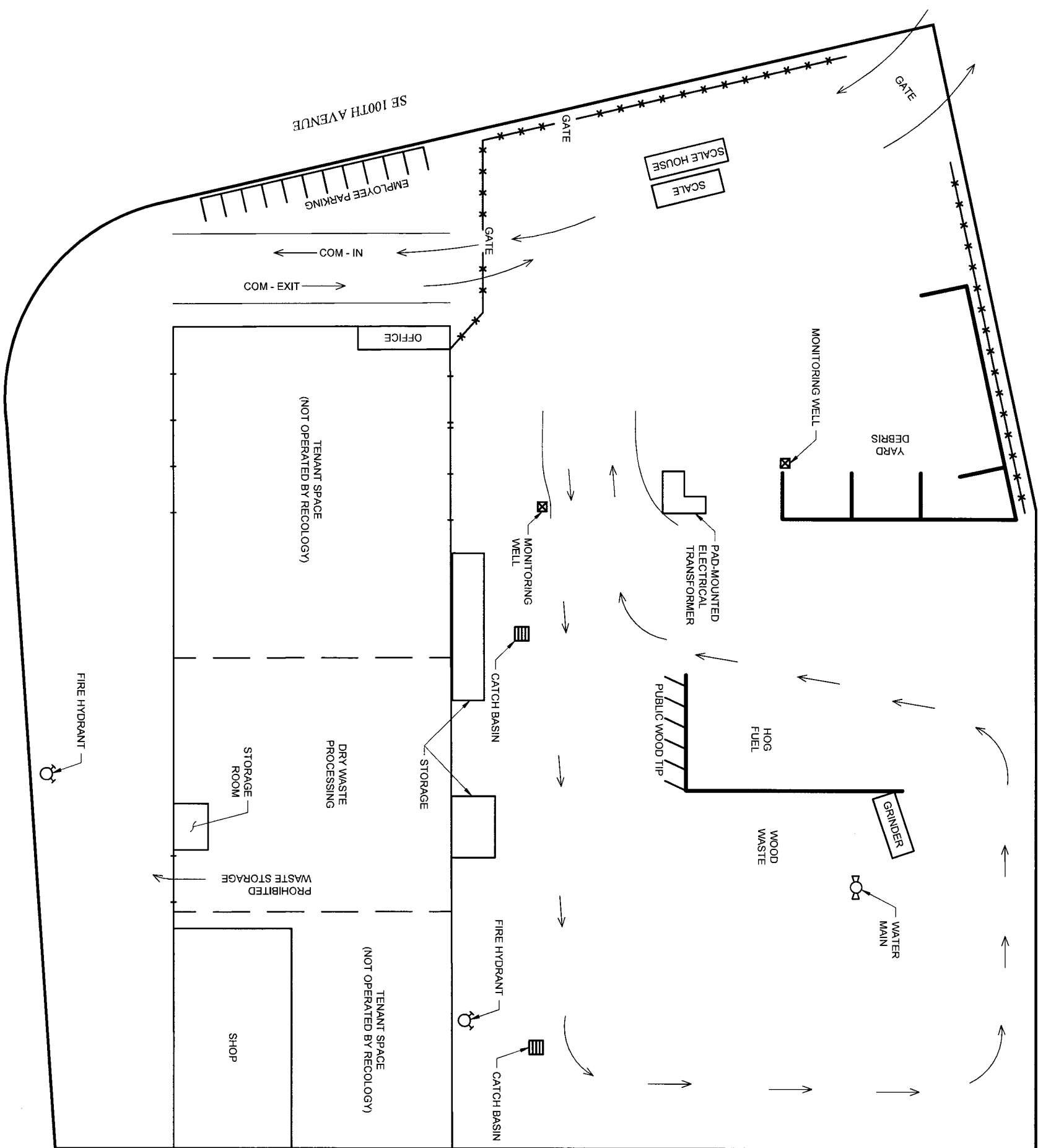
**Facility Equipment Operators:** Equipment operators will check their equipment for fuel levels, leaks, breaks, excessive wearing of parts, fluid levels, and cleanliness prior to the start of their shift. Equipment operators will be alert and watch for workers in close proximity to the operation of their equipment. Equipment operators will sort and load materials as directed by the MRF Supervisor.

### 7.2 Personnel Training

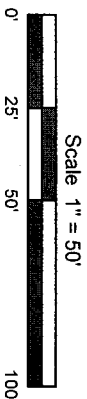
All facility personnel will be trained on the following:

- Applicable operations equipment
- PPE to be worn and used properly.
- Emergency procedures including fire, medical, violence and accidents.
- Spill prevention and response.
- Firefighting equipment and procedures.
- Dust nuisance prevention and control procedures.
- Monitoring of all incoming loads.

## **Figure 1: Site Plan**



1. FACILITY SIGNAGE ON SCALE HOUSE
2. BUILDING EQUIPPED WITH SPRINKLER SYSTEM



PREPARED FOR: RECOLOGY PORTLAND, INC.

PROJECT	RECOVERY FACILITY - SITE PLAN
	<b>RECOLOGY PORTLAND, INC. FOSTER ROAD</b> 6400 SE 101ST AVENUE, PORTLAND, OREGON



**PBS Engineering and  
Environmental Inc.**  
2517 Eastlake Ave East, Ste 100  
Seattle, WA 98102  
206.233.9639  
**pbsusa.com**



## **Forms**

Complaint Log

Load Rejection Form

Foster Road Recovery Facility Complaint Log			
Date	Nature of Complaint	Name/Address/Phone number of Complainant	Actions taken/Resolution

# Unacceptable Waste Form

- ✓ Use this form to report and track unacceptable waste delivered to the facility. Information to complete this form is collected by Recology staff. Fill out the form and forward to the Operations Manager, via email with attached pictures for review and further action.

Facility Location: \_\_\_\_\_

Date of incident: \_\_\_\_\_ Outbound Scale Time: \_\_\_\_\_

Type of incident (check one): ☐ hospital ☐ hazmat ☐ asbestos containing waste ☐ other

If "other" is checked above, please specify: \_\_\_\_\_

Area: \_\_\_\_\_ Witness: \_\_\_\_\_

First Responder: \_\_\_\_\_ TIME: Start \_\_\_\_\_ End \_\_\_\_\_

**Hauler info:**

Company name: \_\_\_\_\_

Contact name: \_\_\_\_\_

Contact phone: \_\_\_\_\_

Trk. # \_\_\_\_\_

**Generator info:**

Generator name: \_\_\_\_\_

Contact name: \_\_\_\_\_

Contact phone: \_\_\_\_\_

Address: \_\_\_\_\_

**Initial Inventory of waste:**

**Hazard Description** (containers, commercial appearance?)

Est. amount (gal. / lbs.)

Corrosive		
Toxic		
Flammable		
Medical Waste		
Asbestos Containing Waste		
Other		

Photos taken? Y N

**Recology staff notified:** Who: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Who: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Comments:

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Form completed by: \_\_\_\_\_  
(print name)

Date: \_\_\_\_\_

Was generator billed? \_\_\_\_\_ Yes \_\_\_\_\_ No

Expenses incurred (supplies, labor and disposal)

Contractor \$ \_\_\_\_\_ Internal \$ \_\_\_\_\_ Disposal \$ \_\_\_\_\_ Total \$ \_\_\_\_\_

---

**Evidence of final disposition** (Attach copy of correspondence, bill and additional supporting documentation):

\_\_\_\_\_ Removed by generator \_\_\_\_\_ signature Date: \_\_\_\_\_

By signing this statement, you are acknowledging that this material is unacceptable for disposal at this Recology Oregon Material Recovery Facility. It is your responsibility to find a legal disposal option for this material. DEQ will be notified that you have assumed responsibility for disposal of hazardous waste.

\_\_\_\_\_ Removed by hauler \_\_\_\_\_ signature Date: \_\_\_\_\_

By signing this statement, you are acknowledging that this material is unacceptable for disposal at this Recology Oregon Material Recovery Facility. It is your responsibility to find a legal disposal option for this material.

# Property Use Consent

Solid waste application supplemental form



**Metro**

600 NE Grand Ave.  
Portland, OR 97232  
503-797-1835

## SUBMIT THIS FORM TO:

Metro

Solid Waste Compliance and Cleanup

600 NE Grand Avenue

Portland, OR 97232-2736

Tel: (503) 797-1835

Fax: (503) 813-7544

[SWCC@oregonmetro.gov](mailto:SWCC@oregonmetro.gov)

**Metro use only**

**DATE RECEIVED:**

**DATE DEEMED COMPLETE BY METRO:**

## Property Use Consent

### 1. Property Owner.

Name:	Jameson Partners LLC dba Freeway Land II
Mailing Address:	PO Box 10067
City/State/Zip:	Portland, Oregon, 97296-0067
Phone Number:	503-219-9370

### 2. Site Description.

Tax Lot(s): 703	Section: 21	Township: 1S	Range: 2E
Address: 6400 SE 101 <sup>st</sup> Avenue, Building 4-A, Portland, Oregon, 97266			

### 3. Describe the applicant's proposed use of this property.

Acceptance and reload of mixed dry solid waste, wood and yard debris

### 4. Describe the property interest held by the prospective Licensee or Franchisee (Applicant).

Recology Portland, Inc is a Leasee at the Freeway Land Business Complex

### 5. Describe the duration of the interest.

Lease term ends December 31, 2019. Both parties anticipate a lease renewal after the current term ends.

# Property Use Consent

Solid waste application supplemental form



**Metro**

600 NE Grand Ave.  
Portland, OR 97232  
503-797-1835

## APPLICANT CERTIFICATION:

An authorized agent of the applicant must sign this form. Metro will not accept a form without a signature.

*I certify that the information contained in this form is true and correct to the best of my knowledge. I agree to notify Metro within 10 days of any change in the information submitted as a part of this application.*

SIGNATURE OF AUTHORIZED AGENT \_\_\_\_\_

Handwritten signature of Carl Peters in black ink.

TITLE \_\_\_\_\_ General Manager \_\_\_\_\_

PRINT NAME \_\_\_\_\_ Carl Peters \_\_\_\_\_

DATE \_\_\_\_\_

2/26/18

PHONE \_\_\_\_\_

530-624-0706

**PROPERTY OWNER(S):** This form cannot be processed without a signature.

*"I consent to the applicant's proposed use of this property as described on this form. I have also read and agree to be bound by the provisions of Section 5.01 of the Metro Code if the applicant is granted a franchise or license and that franchise or license is subsequently revoked or if renewal of that franchise or license is refused." Metro Code Section 5.01 states: "Upon revocation or refusal to renew the Franchise or License, all rights of the Franchisee or Licensee in the Franchise or License shall immediately be divested."*

*I certify that the information contained in this form is true and correct to the best of my knowledge. I agree to notify Metro within 10 days of any change in the information submitted as a part of this application.*

SIGNATURE \_\_\_\_\_

Handwritten signature of Brent Sanchez in black ink.

PRINT NAME \_\_\_\_\_

Brent Sanchez

DATE \_\_\_\_\_

2-12-2018

PHONE \_\_\_\_\_

503-777-8098

SIGNATURE \_\_\_\_\_

PRINT NAME \_\_\_\_\_

DATE \_\_\_\_\_

PHONE \_\_\_\_\_

## Hila Ritter

---

**From:** Ame LeCocq <alecocq@recology.com>  
**Sent:** Tuesday, March 13, 2018 2:30 PM  
**To:** Hila Ritter; Alex Hutton-Tine  
**Cc:** Warren Johnson  
**Subject:** RE: Foster renewal application - clarifying questions

Thank you, Hila.

## Ame LeCocq

Group Environmental Manager - Pacific Northwest Region

**Recology™** | 4044 North Suttle Road | Portland, OR 97217  
T: 503-285-8777 Ext. 2805 | C: 503.849.9114 | F: 503.285-3811 | [alecocq@recology.com](mailto:alecocq@recology.com)

WASTE ZERO

**From:** Hila Ritter [mailto:Hila.Ritter@oregonmetro.gov]  
**Sent:** Monday, March 12, 2018 10:51 AM  
**To:** Alex Hutton-Tine <AHutton-Tine@recology.com>  
**Cc:** Ame LeCocq <alecocq@recology.com>; Warren Johnson <Warren.Johnson@oregonmetro.gov>  
**Subject:** RE: Foster renewal application - clarifying questions

Hello Alex and Ame,

Thank you for your response. With that information, Recology's solid waste facility renewal application for Foster Road is complete.

For the purpose of the license renewal, I will be recommending that Metro renew Recology's authorization to reload yard debris and wood waste at the Foster Road site. However, since Recology has not performed any material recovery activities at the Foster Road site for an extended period of time, Metro will not include authorization to accept and process mixed non-putrescible waste as part of this license renewal. If Recology seeks to accept and process mixed non-putrescible waste in the future, then it must apply for and obtain authorization from Metro at that time. As you know, Recology can submit another application to Metro in the future if it seeks authorization to perform additional activities.

Metro will make a decision regarding Foster Road's solid waste facility license renewal before the expiration of its current license on June 30, 2018.

Please let me know if you have any questions.

Thanks,  
\*Hila

## Hila Ritter

Solid Waste Authorization Coordinator  
Property and Environmental Services

*My gender pronouns: she, her, hers.*

Metro | oregonmetro.gov  
600 NE Grand Ave.  
Portland, OR 97232-2736  
503-797-1862

**From:** Alex Hutton-Tine [<mailto:AHutton-Tine@recology.com>]  
**Sent:** Friday, March 09, 2018 8:52 AM  
**To:** Hila Ritter <[Hila.Ritter@oregonmetro.gov](mailto:Hila.Ritter@oregonmetro.gov)>  
**Cc:** Ame LeCocq <[alecocq@recology.com](mailto:alecocq@recology.com)>  
**Subject:** RE: Foster renewal application - clarifying questions

Good Morning Hila,

Ame is currently out of the office until next Tuesday but asked me to provide you a response to your below questions.

1. Foster Road does not receive inbound loads of metal materials and therefore was not listed in question #13's Inbound Waste/Feedstock by Type table. The metal material that is listed for question #14 is recovered as a byproduct of the wood grinding operations.
2. Foster Road does not knowingly accept creosote-treated wood at this time.

If you have any other questions about the Foster Road applications, please do not hesitate to contact me.

Thank you,

**Alexander Hutton-Tine**  
Environmental Manager

**Recology™** | 4404 North Suttle Rd | Portland, OR 97217  
T: 503.285.8777 x 2803 | C: 503.849.6093 | F: 503.285.3811 | [AHutton-Tine@recology.com](mailto:AHutton-Tine@recology.com)

WASTE ZERO

**From:** Hila Ritter <[Hila.Ritter@oregonmetro.gov](mailto:Hila.Ritter@oregonmetro.gov)>  
**Date:** March 8, 2018 at 5:03:16 PM PST  
**To:** "Ame LeCocq ([alecocq@recology.com](mailto:alecocq@recology.com))" <[alecocq@recology.com](mailto:alecocq@recology.com)>  
**Subject:** Foster renewal application - clarifying questions

Hi Ame,

I have a couple of clarifying questions for you regarding the license renewal application for Foster Road:

1. On page 6, question #13, metal is not listed as an incoming material, but it is for question #14 on page 7. Is this because metal is recovered from the yard debris and wood waste, or is this a separate incoming waste stream? Please include this material if appropriate on #13.
2. Will creosote-treated wood continue to be accepted at Foster Road? Please include this material if appropriate on #13.

Please let me know if you have any questions.



Thanks,  
\*Hila

**Hila Ritter**

Solid Waste Authorization Coordinator  
Property and Environmental Services

*My gender pronouns: she, her, hers.*

Metro | [oregonmetro.gov](https://oregonmetro.gov)  
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