



600 NE Grand Ave.  
Portland, OR 97232-2736  
oregonmetro.gov

June 28, 2017

CERTIFIED MAIL  
RETURN RECEIPT REQUESTED

Scott Briggs  
Oil Re-Refining Company  
4150 N. Suttle Road  
Portland, OR 97217

Re: Amended Solid Waste Facility License No. L-124-13A for Oil Re-Refining Company & Non-System License application information

Dear Mr. Briggs:

I am writing to provide you with a copy of amended Solid Waste Facility License No. L-124-13A for Oil Re-Refining Company. This amended license includes a six-month term extension and carries forward all of the other conditions of the current license until December 31, 2017. There are no other substantive changes in the amended license.

As we previously discussed, this short-term license extension is intended to allow for additional evaluation of public feedback on the license renewal application that was submitted to Metro, as well as coordination with the Oregon Department of Environmental Quality and its solid waste permitting process.

Attached is a copy of Metro Solid Waste Facility License No. L-124-13A for your records. I recommend that you review the terms of the license carefully as its provisions are effective immediately. Metro has extended the license with no changes or additional conditions.

Under Metro Code Chapters 2.05 and 5.01, you have the right to request a contested case hearing regarding the amended provisions contained in the license. In order to do so, you must make this request in writing and ensure that Metro receives the request within 30 days of the date this letter was mailed. Any such request should be directed to my attention at Metro. You may retain legal counsel to represent you at the hearing. Article XI, Section 14 of the Oregon Constitution, the Metro Charter, ORS Chapter 268, and Metro Code Chapters 2.05 and 5.01 provide Metro's authority and jurisdiction for the hearing.

Additionally, the revised non-system license application that Oil Re-Refining Company submitted to Metro to transport its oily debris waste to the Covanta Waste to Energy facility in Brooks, Oregon, was received by Metro on June 5, 2017 and was deemed to be complete on June 20, 2017. Metro will make a decision regarding this non-system license by August 19, 2017.

If you have any questions regarding this matter, please contact me at (503) 797-1862.

Sincerely,

A handwritten signature in black ink, appearing to read "H. Ritter".

Hila Ritter

Solid Waste Authorization Coordinator

HR/Queue

Attachment

Cc: Roy W. Brower, Solid Waste Information, Compliance, and Cleanup Director  
Warren Johnson, Solid Waste Compliance Manager  
Audrey O'Brien, Oregon Department of Environmental Quality



METRO

## SOLID WASTE FACILITY LICENSE No. L-124-13A

<b>LICENSEE:</b>  Oil Re-Refining Company, Inc. dba Fuel Processors, Inc. 4150 North Suttle Road Portland, OR 97217 Phone: (503) 286-8352 Fax: (503) 286-5027	<b>FACILITY NAME AND LOCATION:</b>  Fuel Processors, Inc. 4150 North Suttle Road Portland, OR 97217 Phone: (503) 286-8352 Fax: (503) 286-5027
<b>OPERATOR:</b>  Oil Re-Refining Company, Inc. 4150 North Suttle Road Portland, OR 97217 Phone: (800) 367-8894 Fax: (503) 286-5027	<b>PROPERTY OWNER:</b>  Merit USA, Inc. 4150 North Suttle Road Portland, OR 97217 Phone: (503) 286-8352 Fax: (503) 286-5027

This license replaces and supercedes the provisions of Metro Solid Waste Facility License No. L-124-13. Metro grants this license to the Licensee named above. The Licensee is authorized to operate and maintain a solid waste facility and to accept the solid waste and perform the activities authorized by and subject to the conditions stated in this license.

ISSUED BY METRO:

Roy W. Brower, Solid Waste Information,  
Compliance and Cleanup Director

6/28/17

Date



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<b>1.0</b>	<b>ISSUANCE</b>	
<b>1.1</b>	<b>Licensee</b>	Oil Re-Refining Company, Inc. dba Fuel Processors, Inc. 4150 North Suttle Road Portland, OR 97217 Phone: (503) 286-8352 Fax: (503) 286-5027
<b>1.2</b>	<b>Contact</b>	Logan Choisnet Tel: (503) 286-8352 E-mail: <a href="mailto:loganc@orrco.biz">loganc@orrco.biz</a>
<b>1.3</b>	<b>Registered Agent</b>	Wilmer L. Briggs 4150 North Suttle Road Portland, OR 97217 E-mail: <a href="mailto:billb@orrco.biz">billb@orrco.biz</a>
<b>1.4</b>	<b>License number</b>	When referring to this license, please cite: Metro Solid Waste Facility License No. L-124-13.
<b>1.5</b>	<b>Term</b>	The term will commence on May 1, 2013 and shall expire at midnight on December 31, 2017 unless terminated sooner under Section 11.0 of this license.
<b>1.6</b>	<b>Renewal</b>	The Licensee may apply for a license renewal as provided in Metro Code Section 5.01.087.
<b>1.7</b>	<b>Facility name and mailing address</b>	Fuel Processors, Inc. 4150 North Suttle Road Portland, OR 97217
<b>1.8</b>	<b>Operator</b>	Oil Re-Refining Company, Inc. 4150 North Suttle Road Portland, OR 97217 Phone: (800) 367-8894 Fax: (503) 286-5027
<b>1.9</b>	<b>Facility legal description</b>	Tax lots 1100, 1200, 1300, 1400, & 1700, Section 32, Township 2N, Range 1E, City of Portland, Multnomah County, State of Oregon
<b>1.10</b>	<b>Property owner</b>	Merit USA, Inc. 4150 North Suttle Road Portland, OR 97217 Phone: (503) 286-8352 Fax: (503) 286-5027



1.11	<b>Permission to operate</b>	The Licensee owns the property on which the facility is located.
<b>2.0</b>	<b>CONDITIONS AND DISCLAIMERS</b>	
2.1	<b>Guarantees</b>	This license shall not vest any right or privilege in the Licensee to receive specific quantities of solid waste at the direction of Metro during the term of the license.
2.2	<b>Non-exclusive license</b>	This license shall not in any way limit Metro from granting other solid waste licenses within Metro's boundaries.
2.3	<b>Property rights</b>	This license does not convey any property rights in either real or personal property.
2.4	<b>No recourse</b>	The Licensee shall have no recourse whatsoever against Metro or its officials, agents or employees for any loss, costs, expense or damage arising out of any provision or requirement of this license or because of the enforcement of the license or in the event Metro determines that the license or any part thereof is invalid.
2.5	<b>Indemnity</b>	The Licensee shall indemnify Metro, the Council, the Chief Operating Officer ("COO"), and any of their employees, or agents and save them harmless from any and all loss, damage, claim, expenses including attorney fees, or liability related to or arising out of the granting of this license or the Licensee's performance of or failure to perform any of the obligations under the license or Metro Code Chapter 5.01, including without limitation patent infringement and any claims or disputes involving subcontractors.
2.6	<b>Binding nature</b>	This license is binding on the Licensee. The Licensee is liable for all acts and omissions of the Licensee's contractors and agents.
2.7	<b>Waivers</b>	To be effective, a waiver of any terms or conditions of this license must be in writing and signed by the COO.
2.8	<b>Effect of waiver</b>	Waiver of a term or condition of this license shall not waive nor prejudice Metro's right otherwise to require subsequent performance of the same term or condition or any other term or condition.
2.9	<b>Choice of law</b>	The license shall be construed, applied, and enforced in accordance with the laws of the State of Oregon.



<b>2.10</b>	<b>Enforceability</b>	If a court of competent jurisdiction determines that any provision of this license is invalid, illegal or unenforceable in any respect, the validity of the remaining provisions contained in this license shall not be affected.
<b>2.11</b>	<b>License not a waiver</b>	This license does not relieve any owner, operator, or the Licensee from the obligation to obtain all required permits, licenses, or other clearances and to comply with all orders, laws, regulations, reports or other requirements of other regulatory agencies.
<b>2.12</b>	<b>License not limiting</b>	This license does not limit the power of a federal, state, or local agency to enforce any provision of law relating to the facility.
<b>2.13</b>	<b>Definitions</b>	Unless otherwise specified, all other terms are as defined in Metro Code Chapter 5.01.

<b>3.0</b>	<b>AUTHORIZATIONS</b>	
<b>3.1</b>	<b>Purpose</b>	<ol style="list-style-type: none"><li>1. This section of the license describes the wastes that the Licensee is authorized to accept at the facility and the waste-related activities the Licensee is authorized to perform at the facility.</li><li>2. This license is not intended to regulate the acceptance and management of hazardous wastes, used oil, or universal wastes that are otherwise regulated at the facility by the Oregon Department of Environmental Quality (DEQ) nor is it intended to regulate non-waste-related activities.</li><li>3. This license does not regulate or prohibit the acceptance and processing of non-hazardous sludge wastes from septic tanks, food service, grease traps, or wastewater from commercial laundries, Laundromats or car washes. In the event that Metro determines, at any time during the term of this license, that a Metro license shall be required to accept and process such non-hazardous sludge wastes, then the Licensee shall cease accepting and processing such wastes or shall apply for a change of authorization to permit it to accept and process such wastes. If such application is denied, Licensee shall cease accepting and processing such wastes.</li></ol>



3.2	<b>General conditions on solid waste</b>	The Licensee is authorized to accept at the facility only the solid wastes described in Section 3.0 of this license. The Licensee is prohibited from knowingly receiving any solid waste not authorized in this section.
3.3	<b>General conditions on activities</b>	The Licensee is authorized to perform at the facility only those waste-related activities that are described in Section 3.0 of this license.
3.4	<b>Acceptance and management of cleanup material and petroleum-contaminated solids</b>	<ol style="list-style-type: none"><li>1. The Licensee is authorized by this license to accept Cleanup Material Contaminated by Hazardous Substances, as defined in Metro Code Chapter 5.01, and petroleum-contaminated solids for processing, consolidation, reloading, and transfer to authorized disposal facilities. Such wastes include, but are not limited to, spill cleanup material such as absorbent, used motor oil filters, petroleum-contaminated soil, petroleum grease, non-putrescible sludges, empty drums, and other containers.</li><li>2. The Licensee shall receive, process, store, reload, and transfer all such waste on an impervious surface (e.g., asphalt or concrete) and inside a roofed building.</li></ol>
3.5	<b>Thermal processing of petroleum-contaminated soils</b>	<ol style="list-style-type: none"><li>1. The Licensee is authorized to accept petroleum-contaminated soils and other petroleum-contaminated solids for thermal processing and solidification.</li><li>2. The Licensee shall receive, process, store, reload, and transfer all such waste on an impervious surface and inside a roofed building.</li></ol>
3.6	<b>Management of processing residual</b>	<ol style="list-style-type: none"><li>1. The Licensee shall store all processing residual on an impervious surface and inside a roofed structure or alternatively, inside watertight covered or tarped containers or within covered or tarped transport trailers.</li><li>2. The Licensee shall keep all processing residual physically separated from and not mixed or commingled with source-separated recyclable materials.</li></ol>

<b>4.0</b>	<b>LIMITATIONS AND PROHIBITIONS</b>	
4.1	<b>Purpose</b>	This section of the license describes limitations and prohibitions on the wastes handled at the facility and activities performed at the facility.



4.2	<b>Prohibited waste</b>	The Licensee shall not knowingly receive, process, reload or dispose of any solid waste not authorized in this license or otherwise regulated and authorized in writing by the DEQ. The Licensee shall not knowingly accept or retain any of the following types of wastes: non-putrescible waste, putrescible waste, creosote-treated wood waste, materials contaminated with or containing friable asbestos; infectious, biological or pathological waste; radioactive waste; and any waste prohibited by the DEQ.
4.3	<b>Limits not exclusive</b>	This License shall not be construed to limit, restrict, curtail, or abrogate any limitation or prohibition contained elsewhere in this license document, in Metro Code, or in any federal, state, regional or local government law, rule, regulation, ordinance, order or permit.

5.0	<b>OPERATING CONDITIONS</b>	
5.1	<b>Purpose</b>	This section of the license describes criteria and standards for the operation of the facility.
5.2	<b>Qualified operator</b>	<ol style="list-style-type: none"> <li>1. The Licensee shall, during all hours of operation, provide an operating staff employed by the facility, and qualified and competent to carry out the functions required by this license and to otherwise ensure compliance with Metro Code Chapter 5.01.</li> <li>2. Facility personnel, as relevant to their job duties and responsibilities, shall be familiar with the relevant provisions of this license and the relevant procedures contained within the facility's operating plan.</li> <li>3. A qualified operator must be an employee of the facility with training and authority to reject prohibited waste that is discovered during load checks and to properly manage prohibited waste that is inadvertently received.</li> </ol>
5.3	<b>Fire prevention</b>	The Licensee shall provide fire prevention, protection, and control measures, including but not limited to, adequate water supply for fire suppression, and the isolation of potential heat sources and/or flammables from the processing and storage areas.
5.4	<b>Adequate vehicle accommodation</b>	<p>The Licensee shall:</p> <ol style="list-style-type: none"> <li>1. Provide access roads of sufficient capacity to adequately accommodate all on-site vehicular traffic. Access roads shall be maintained to allow the orderly egress and</li> </ol>





		<p>ingress of vehicular traffic when the facility is in operation, including during inclement weather.</p> <ol style="list-style-type: none"><li>2. Take reasonable steps to notify and remind persons delivering solid waste to the facility that vehicles shall not park or queue on public streets or roads except under emergency conditions or as provided by local traffic ordinances.</li><li>3. Post signs to inform customers not to queue on public roadways.</li><li>4. Provide adequate off-street parking and queuing for vehicles, including adequate space for on-site tarping and untarping of loads.</li></ol>
<b>5.5</b>	<b>Managing prohibited wastes</b>	<ol style="list-style-type: none"><li>1. The Licensee shall reject prohibited waste upon discovery and shall properly manage and dispose of prohibited waste when inadvertently received.</li><li>2. The Licensee shall implement a load-checking program to prevent the acceptance of waste that is prohibited by the license. This program must include at a minimum:<ol style="list-style-type: none"><li>a) Visual inspection. As each load is tipped, a qualified operator shall visibly inspect the load to prevent the acceptance of waste that is prohibited by the license.</li><li>b) Containment area. A secured or isolated containment area for the storage of prohibited wastes that are inadvertently received. Containment areas shall be covered and enclosed to prevent leaking and contamination.</li><li>c) Record maintenance. Records of the training of personnel in the recognition, proper handling, and disposition of prohibited waste shall be maintained in the operating record and be available for review by Metro.</li></ol></li><li>3. Upon discovery, the Licensee shall remove all prohibited or unauthorized wastes or manage the waste in accordance with DEQ requirements and procedures established in the operating plan. All such wastes the Licensees inadvertently receives shall be removed from the site and transported to an appropriate destination within 90 days of receipt, unless required to be removed earlier by the DEQ or local government.</li></ol>
<b>5.6</b>	<b>Storage and exterior stockpiles</b>	<p>The Licensee shall:</p> <ol style="list-style-type: none"><li>a) Manage, contain, and remove at sufficient frequency stored materials and solid wastes to avoid creating,</li></ol>



		<p>environmental impacts, nuisance conditions, vector or bird attraction or harborage, or safety hazards; and</p> <p>b) Maintain storage areas in an orderly manner and keep the areas free of litter.</p>
<b>5.7</b>	<b>Dust, airborne debris and litter</b>	<p>1. The Licensee shall operate the facility in a manner that minimizes and mitigates the generation of dust, airborne debris and litter, and shall prevent its migration beyond property boundaries.</p> <p>2. The Licensee shall:</p> <ul style="list-style-type: none"><li>a) Take reasonable steps, including signage, to notify and remind persons delivering solid waste to the facility that all loads must be suitably secured to prevent any material from blowing off the load during transit.</li><li>b) Maintain and operate all vehicles and devices transferring or transporting solid waste from the facility to prevent leaking, spilling or blowing of solid waste on-site or while in transit.</li><li>c) Maintain and operate all access roads and receiving, processing, storage, and reload areas in such a manner as to minimize dust and debris generated on-site and prevent such dust and debris from blowing or settling off-site.</li><li>d) Keep all areas within the site and all vehicle access roads within ¼ mile of the site free of litter and debris generated directly or indirectly as a result of the facility's operation.</li><li>e) Maintain on-site facility access roads to prevent or control dust and to prevent or control the tracking of mud, gravel or other debris off-site.</li><li>f) Provide access to the facility for the purpose of uncovered load enforcement. During all times that solid waste or recyclable materials are being accepted, authorized representatives of Metro, including law enforcement personnel on contract to Metro, shall be permitted access to the premises of the facility for the purpose of making contact with individuals they have observed transporting uncovered loads of solid waste or recyclable materials on a public road right-of-way in violation of Metro Code Section 5.09.040.</li></ul>
<b>5.8</b>	<b>Odor</b>	<p>1. The Licensee shall operate the facility in a manner that prevents the generation of objectionable odors that are detectable off-site.</p>



		2. The Licensee shall establish and follow procedures in the operating plan for minimizing odor at the facility.
5.9	<b>Vectors (e.g. birds, rodents, insects)</b>	<ol style="list-style-type: none"><li>1. The Licensee shall operate the facility in a manner that is not conducive to the harborage of rodents, birds, insects, or other vectors capable of transmitting, directly or indirectly, infectious diseases to humans or from one person or animal to another.</li><li>2. If vectors are present or detected at the facility, the Licensee shall implement vector control measures.</li></ol>
5.10	<b>Noise</b>	The Licensee shall operate the facility in a manner that prevents the creation of noise sufficient to cause adverse off-site impacts and to the extent necessary to meet applicable regulatory standards and land-use regulations.
5.11	<b>Water contaminated by solid waste and solid waste leachate</b>	<p>The Licensee shall operate the facility consistent with an approved DEQ stormwater management plan (or equivalent), and shall:</p> <ol style="list-style-type: none"><li>a) Operate and maintain the facility to prevent contact of solid wastes with storm water runoff and precipitation; and</li><li>b) Dispose of or treat water contaminated by solid waste generated onsite in a manner complying with local, state, and federal laws and regulations.</li></ol>
5.12	<b>Access control</b>	<ol style="list-style-type: none"><li>1. The Licensee shall control access to the facility as necessary to prevent unauthorized entry and dumping.</li><li>2. The Licensee shall maintain a gate or other suitable barrier at potential vehicular access points to prevent unauthorized access to the site when an attendant is not on duty.</li></ol>
5.13	<b>Signage</b>	<p>The Licensee shall post signs at all public entrances to the facility, and in conformity with local government signage regulations. These signs shall be easily and readily visible, and legible from off-site during all hours and shall contain at least the following information:</p> <ol style="list-style-type: none"><li>a) Name of the facility</li><li>b) Address of the facility;</li><li>c) Emergency telephone number for the facility;</li><li>d) Metro's name and telephone number (503) 234-3000;</li><li>e) Covered load requirements; and</li><li>f) Directions not to queue on public roadways.</li></ol>



5.14	<b>Nuisance complaints</b>	<ol style="list-style-type: none"> <li>1. The Licensee shall respond to all nuisance complaints in timely manner (including, but not limited to, blowing debris, fugitive dust or odors, noise, traffic, and vectors), and shall keep a record of such complaints and any action taken to respond to the complaints, including actions to remedy the conditions that caused the complaint.</li> <li>2. If the facility receives a complaint, the Licensee shall:           <ol style="list-style-type: none"> <li>a) Attempt to respond to that complaint within one business day, or sooner as circumstances may require, and retain documentation of its attempts (whether successful or unsuccessful); and</li> <li>b) Log all such complaints as provided by the recordkeeping and reporting standards. Each log entry shall be retained for one year and shall be available for inspection by Metro.</li> </ol> </li> </ol>
5.15	<b>Access to license document</b>	The Licensee shall maintain a copy of this license on the facility's premises, and in a location where facility personnel and Metro representatives have ready access to it.

6.0	<b>OPERATING PLAN</b>	
6.1	<b>Purpose</b>	This section lists the requirements associated with preparing and implementing a facility operating plan, and lists the procedures that must be included in the required facility operating plan.
6.2	<b>Plan compliance</b>	The Licensee must operate the facility in accordance with an operating plan approved in writing by the COO. The operating plan must include sufficient detail to demonstrate that the facility will be operated in compliance with this license. The Licensee may amend or revise the operating plan from time to time, subject to written approval by the COO.
6.3	<b>Plan maintenance</b>	The Licensee shall submit an updated operating plan to the COO by June 1, 2013 as provided in Section 6.0 of this license. The Licensee must revise the operating plan as necessary to keep it current with facility conditions, procedures, and requirements. The Licensee must submit revisions of the operating plan to the COO for written approval prior to implementation.



6.4	<b>Access to operating plan</b>	The Licensee shall maintain a copy of the operating plan on the facility premises and in a location where facility personnel and Metro representatives have ready access to it.
6.5	<b>Procedures for inspecting loads</b>	The operating plan shall establish: a) Procedures for inspecting incoming loads for the presence of prohibited or unauthorized wastes; and b) A set of objective criteria for accepting and rejecting loads.
6.6	<b>Procedures for processing and storage of loads</b>	The operating plan shall establish procedures for: a) Processing authorized solid wastes; b) Reloading and transfer of authorized solid wastes; c) Storing authorized solid wastes; and d) Minimizing storage times and avoiding delay in processing of authorized solid wastes.
6.7	<b>Procedures for managing prohibited wastes</b>	The operating plan shall establish procedures for managing, reloading, and transporting to appropriate facilities or disposal sites the prohibited or unauthorized wastes that are discovered at the facility.
6.8	<b>Procedures for odor prevention</b>	The operating plan shall establish procedures for preventing all objectionable odors generated at the facility from being detected off the premises of the facility. The plan must include: a) A management plan that will be used to monitor and manage all odors of any derivation including malodorous loads delivered to the facility; and b) Procedures for receiving and recording odor complaints, immediately investigating any odor complaints to determine the cause of odor emissions, and remedying promptly any odor problem at the facility.
6.9	<b>Procedures for dust prevention</b>	The operating plan shall establish procedures for preventing dust from blowing off the premises of the facility. The plan must include: a) A management plan that will be used to monitor and manage dust of any derivation; and b) Procedures for receiving and recording dust complaints, immediately investigating any dust complaints to determine the cause of dust emissions, and remedying promptly any dust problem at the facility.



6.10	<b>Procedures for emergencies</b>	The operating plan shall establish procedures to be followed in case of fire or other emergency.
6.11	<b>Procedures for nuisance complaints</b>	<ol style="list-style-type: none"> <li>1. For every nuisance complaint (e.g. odor, dust, vibrations, litter) received, the Licensee shall record:           <ol style="list-style-type: none"> <li>a) The nature of the complaint;</li> <li>b) The date the complaint was received;</li> <li>c) The name, address and telephone number of the person or persons making the complaint; and</li> <li>d) Any actions taken by the operator in response to the complaint (whether successful or unsuccessful).</li> </ol> </li> <li>2. The Licensee shall make records of such information available to Metro upon request. The Licensee shall retain each complaint record for a period of not less than one year.</li> </ol>
6.12	<b>Closure protocol</b>	<p>The Licensee shall establish protocol for closure and restoration of the site in the event of a cessation of operations as provided in Metro Code Section 5.01.060 (c)(3). The plan shall establish procedures for:</p> <ol style="list-style-type: none"> <li>a) Short term closure (duration of time that is more than seven consecutive days but less than 30 consecutive days in length); and</li> <li>b) Long term closure (duration of time that is 30 consecutive days or more in length).</li> </ol>
6.13	<b>Financial assurance</b>	The Licensee has certified that the cost to implement a closure plan will be less than \$10,000; therefore, the financial assurance requirement for this license is waived as provided in Metro Code Section 5.01.060(c)(4).

7.0	<b>FEES AND RATE SETTING</b>	
7.1	<b>Purpose</b>	This section of the license specifies fees payable by the Licensee, and describes rate regulation by Metro.
7.2	<b>Annual fee</b>	The Licensee shall pay an annual license fee, as established in Metro Code Chapter 5.01. Metro reserves the right to change the license fee at any time by action of the Metro Council.
7.3	<b>Rates not regulated</b>	The tipping fees and other rates charged at the facility are exempt from rate regulation by Metro.



<b>7.4</b>	<b>Metro fee and tax imposed on disposal</b>	The Licensee is liable for payment of the Metro Regional System Fee, as provided in Metro Code Title V, and the Metro Excise Tax, as provided in Metro Code Title VII, on all solid wastes delivered to a disposal site.
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<b>8.0</b>	<b>RECORD KEEPING AND REPORTING</b>	
<b>8.1</b>	<b>Purpose</b>	This section of the license describes record keeping and reporting requirements. The Licensee shall effectively monitor facility operation and maintain accurate records of the information described in this section.
<b>8.2</b>	<b>Record keeping requirements</b>	For all solid wastes the Licensee is authorized to accept under Section 3.0 of this license, the Licensee shall keep and maintain complete and accurate records of the amount of such wastes the Licensee receives, processes, reloads, and disposes.
<b>8.3</b>	<b>Reporting requirements</b>	Within five business days of Metro's request, the Licensee shall provide the information described under Section 8.2 of this license.
<b>8.4</b>	<b>DEQ submittals</b>	The Licensee shall provide Metro with copies of all correspondence, exhibits, or documents submitted to the DEQ relating to the terms or conditions of the DEQ solid waste permit or this license within two business days of providing such information to DEQ.
<b>8.5</b>	<b>Copies of enforcement actions provided to Metro</b>	The Licensee shall send to Metro, upon receipt, copies of any notice of violation or non-compliance, citation, or any other similar enforcement actions issued to the Licensee by any federal, state, or local government other than Metro, and related to the operation of the facility.
<b>8.6</b>	<b>Unusual occurrences</b>	<ol style="list-style-type: none"><li>1. The Licensee shall keep and maintain accurate records of any unusual occurrences (such as fires or any other significant disruption) encountered during operation, and methods used to resolve problems arising from these events, including details of all incidents that required implementing emergency procedures.</li><li>2. If a breakdown of the Licensee's equipment occurs that will substantially impact the ability of the facility to remain in compliance, or create off-site impacts, the Licensee shall notify Metro within 24 hours.</li><li>3. The Licensee shall report any facility fires, accidents, emergencies, and other significant incidents to Metro at</li></ol>



		(503) 234-3000 within 12 hours of the discovery of their occurrence.
8.7	<b>Changes in ownership</b>	The Licensee must, in accordance with Metro Code Section 5.01.090, submit a new license application to Metro if the Licensee proposes to transfer ownership or control of (1) the license, (2) the facility property, or (3) change the name and address of the operator.

<b>9.0</b>	<b>INSURANCE REQUIREMENTS</b>	
9.1	<b>Purpose</b>	This section describes the types of insurance that the Licensee shall purchase and maintain at the Licensee's expense, covering the Licensee, its employees, and agents. The Licensee shall provide Metro with documentation demonstrating that it holds all of the required insurance coverage described in Section 9.0 of this license.
9.2	<b>General liability</b>	The Licensee shall carry the most recently approved ISO (Insurance Services Office) Commercial General Liability policy, or its equivalent, written on an occurrence basis, with limits not less than \$1,000,000 per occurrence and \$1,000,000 aggregate. The policy will include coverage for bodily injury, property damage, personal injury, death, contractual liability, premises and products/completed operations. Contractor's coverage will be primary as respects Metro.
9.3	<b>Automobile</b>	The Licensee shall carry automobile bodily injury and property damage liability insurance.
9.4	<b>Coverage</b>	Insurance coverage shall be a minimum of \$1,000,000 per occurrence and \$1,000,000 aggregate.
9.5	<b>Additional insureds</b>	Metro, its elected officials, departments, employees, and agents shall be named as ADDITIONAL INSUREDS.
9.6	<b>Worker's Compensation Insurance</b>	The Licensee, its subcontractors, if any, and all employers working under this license, are subject employers under the Oregon Workers' Compensation Law and shall comply with ORS 656.017, which requires them to provide Workers' Compensation coverage for all their subject workers. The Licensee shall provide Metro with certification of Workers' Compensation insurance including employer's liability. If the Licensee has no employees and will perform the work without the assistance of others, a certificate to that effect