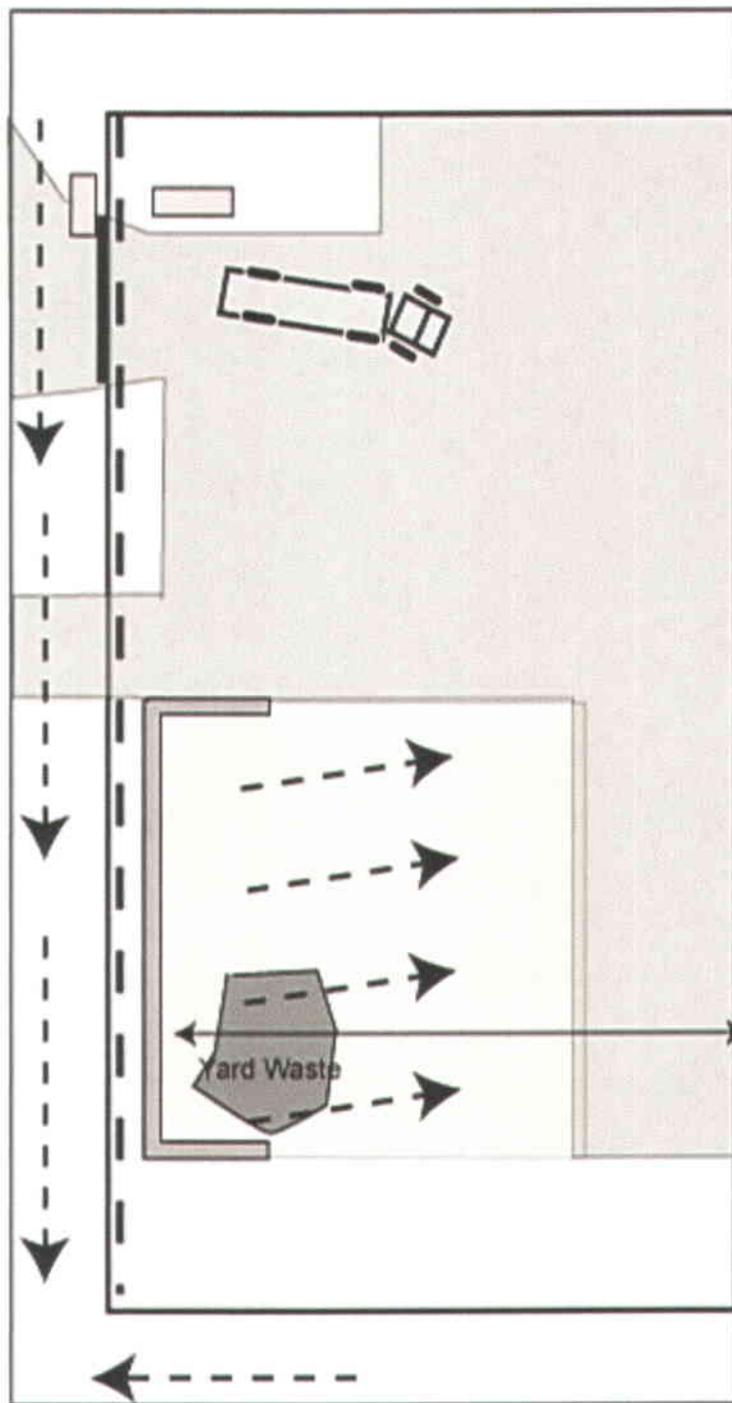


Northwest Landscape Services Hillsboro Oregon Site Landscape Yard Waste Drop-off Japanese Beetle Eradication Area Project



O2Compost
PO Box 1026
Snohomish, WA 98291

Prepared by Harold Ruppert and Peter Moon PE
May 7, 2017

RE: Index of Submittals Northwest Landscape Services Hillsboro Oregon Landscape Material Drop-off Facility.

- 1) This Index
- 2) Oregon Metro Solid Waste Facility License Application, 16 pages
- 3) Attachment A, Northwest Landscape Services Hillsboro Site, 7 pages, JPEG, Folder
- 4) Attachment B, Facility Design Plan, Written Description, 4 pages
- 5) Attachment C, Operating Plan, 5 pages
- 6) Attachment D, Insurance, 9 pages
- 7) Attachment E, Land Use Compatibility Statement (LUCS)

Waiting on City of Hillsboro to review LUCS form. Unsigned form attached, 3 pages

Attachment F, Property Use Consent Form

Applicant and property owner the same. Form not necessary.

- 8) Attachment G, DEQ required permit applications and information
DEQ Application for Solid Waste Disposal Site Permit, 2 pages
 - 1) LUCS, awaiting City of Hillsboro response
 - 2) Written Recommendation, Consistency with Solid Waste Plan, asking Oregon Metro in the email sent with this index.
 - 3) Certificate of Business Registry, will obtain from Northwest Landscape Services.
 - 4) "Waste Letter of Authorization Permit" to be requested from Oregon Metro.
 - 5) List of Property Owners within a quarter mile. DEQ to provide.

Attachment H, Other Permits

In addition to DEQ permits, City of Hillsboro construction/development permits may be required. These have not been pursued or prepared yet.

- 9) Attachment I, Closure Plan and Financial Assurance, 1 page
Closure Plan included.
Closure cost will be less than \$10,000. NLS requesting a waiver in the email sent with this index and documents.
- 10) Copies of checks
A check in the amount of \$300.00 has been written to Oregon Metro and is being sent with the hard copies.
A check in the amount of \$500.00 has been written to DEQ and is being sent with the hard copies.



Solid Waste Facility License Application

Application packet for a new license, license renewals, change of authorization requests, or change in ownership for facilities that:

- Process non-putrescible (dry) waste
- Reload solid waste
- Compost or reload yard debris

Issued June 2016

Metro
600 NE Grand Ave.
Portland, OR 97232-2736
503-797-1835

Solid Waste Facility License Application



Metro

600 NE Grand Ave.
Portland, OR 97232
503-797-1835

This packet contains an application for a Metro Solid Waste Facility License. You may also want to review the relevant sections of Metro Code. Metro Code Chapter 5.01 identifies which solid waste facilities and activities require a Metro license. You can access the Metro Code via the Metro web site at www.oregonmetro.gov/metro-code.

Metro staff will review an application for completeness within 15 business days of receipt and notify the applicant whether their application is deemed to be complete. If an application is incomplete, Metro will notify the applicant as to what additional information is required.

Application for a new Solid Waste Facility License

An applicant seeking a new Metro Solid Waste Facility License must first attend a pre-application conference before submitting an application. The purpose of the pre-application conference is for Metro to obtain a description of the proposed solid waste facility and provide the applicant with information regarding the applicable requirements for the proposed operation. The conference also provides the applicant with an opportunity to discuss the application process and to identify any potential issues specific to its proposal. An applicant should prepare for the pre-application conference by reviewing application forms and drafting answers before the conference. To schedule a pre-application conference, contact Metro's Solid Waste Compliance and Cleanup Division at 503-797-1835 or via email at SWCC@oregonmetro.gov.

After completing the pre-application conference, an applicant seeking a new license must submit to Metro a completed *Solid Waste Facility License Application* form and provide all additional information as required. Metro will generally approve or deny a new license within 120 days after Metro deems the application to be complete. The fee for filing a license application is \$300. See Metro Code Chapter 5.01 for more information regarding the issuance of a license.

Renewal of an Existing License

An applicant seeking to renew an existing license without substantive changes to the current authorization must submit a completed *Solid Waste Facility License Application* form and provide all additional information as required, unless Metro staff directs otherwise. License renewal applications must be submitted not less than 120 days before the current license expires. If a licensee fails to timely submit a renewal application, the licensee's authority to operate may lapse. Additionally, the Chief Operating Officer is not obligated to renew a license earlier than the expiration date of the existing license even if the licensee files a renewal application more than 120 days before the existing license expires. The fee for filing a license renewal application is \$300. See Metro Code Chapter 5.01 for more information regarding the renewal of licenses.

Change of Authorization to an Existing License

An applicant seeking a change of authorization for an existing license (other than renewal) must submit to Metro a completed *Solid Waste Facility License Application* form and provide all additional information as required unless Metro staff directs otherwise. The applicant cannot implement the requested change of authorization until Metro approves it in writing. The fee for filing a change of authorization application is \$100. See Metro Code Chapter 5.01 for more information regarding changes of authorization for licenses. Metro may require the applicant to apply for a new license if there is a significant change in the types of solid waste accepted or activities performed at a facility.

Transfer of Ownership or Control of an Existing License

An applicant seeking to transfer ownership or control of an existing license must submit to Metro a completed *Solid Waste Facility License Application* form and provide all additional information as required, unless Metro staff directs otherwise. See Metro Code Chapter 5.01 for more information regarding requirements for the transfer of ownership for a licensed facility.

Solid Waste Facility License Application



Metro

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INSTRUCTIONS

1. Complete Parts 1 and 2 of application.
2. Verify information is accurate and application is complete.
3. Sign page 14 of application.
4. Include application fee payment
5. Submit application and payment to:
Metro
Solid Waste Compliance and Cleanup
600 NE Grand Avenue
Portland, OR 97232-2736
Tel: (503) 797-1835
Fax: (503) 813-7544
SWCC@oregonmetro.gov

Metro use only

DATE RECEIVED: MAY 11 '17 RCV

DATE DEEMED COMPLETE BY METRO:

PART 1 – Standard License Application Information

1. Type of Application (please check one)	
<input checked="" type="checkbox"/>	New license Date of Pre-Application Conference: April 18, 2017
<input type="checkbox"/>	Renewal of an existing license Solid Waste Facility License Number:
<input type="checkbox"/>	Change of authorization to an existing license (other than a renewal) Please describe the proposed change below in Section 3.
<input type="checkbox"/>	Transfer of ownership or control of an existing license

2. Type of facility (please check one)	
<input type="checkbox"/>	Non-putrescible (dry) waste material recovery facility
<input type="checkbox"/>	Source-separated food waste reload facility
<input checked="" type="checkbox"/>	Yard debris reload facility
<input type="checkbox"/>	Other solid waste reload facility
<input type="checkbox"/>	Yard debris composting facility

Solid Waste Facility License Application



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3. If seeking a change of authorization to an existing license, please explain the proposed change below (attach additional pages if necessary). Complete all remaining sections of this form as they pertain to the request.

4. Applicant (Licensee)

Facility Name:	Northwest Landscape Services Hillsboro Facility
Company Name:	Northwest Landscape Services (NLS)
Street Address:	1800 NW Cornelius Pass Road
City/State/Zip:	Hillsboro / Oregon / 97124
Mailing Address:	Same
City/State/Zip:	
Contact Person:	Harold Ruppert, O2Compost, PO Box 1026, Snohomish, WA 98291
Phone Number:	Office: 360 568 8085 Cell: 360 348 7376
Fax Number:	
E-mail Address:	harold@o2compost.com

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5. Applicant's Owner or Parent Company (provide information for all owners)	
Name:	Monarch Landscape Holdings LLC
Mailing Address:	116 Wilshire Blvd Ste 1960
City/State/Zip:	Los Angeles, CA 90025
Phone Number:	
Fax Number:	
E-mail Address:	

6. Site Operator (if different from Applicant)	
Company Name:	Northwest Landscape Services
Contact Person:	
Street Address:	
Mailing Address:	
City/State/Zip:	
Phone Number:	
Fax Number:	
E-mail Address:	

7. Site Description			
Tax Lot(s):1N235AB00400	Section:35AB	Township:1N	Range:2W

8. Land Use		
Present Land Use Zone:		
Is proposed use permitted outright?	<input checked="" type="checkbox"/> Yes If yes, attach a copy of the <i>Land Use Compatibility Statement</i> (see Attachment E).	<input type="checkbox"/> No
Is a conditional use permit necessary for the facility?	<input type="checkbox"/> Yes If yes, attach a copy of the <i>Conditional Use Permit</i>	<input checked="" type="checkbox"/> No
Are there any land use issues presently pending with the site?	<input type="checkbox"/> Yes If yes, please explain the land use issues below.	<input checked="" type="checkbox"/> No

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Description of the pending land use issues identified above:		
Are any permits required from the Oregon Department of Environmental Quality (DEQ)?	<input checked="" type="checkbox"/> Yes If yes, please list all DEQ permits below and attach copies with this application (see Attachment G).	<input type="checkbox"/> No
Listing of all required DEQ permits:	Solid Waste Letter of Authorization	
Are any other local permits or building codes required?	<input checked="" type="checkbox"/> Yes If yes, please list all other required permits below and attach copies with this application (see Attachment H).	<input type="checkbox"/> No
Listing of other required permits:	City of Hillsboro land use and development permits as necessary for construction of fence, asphalt pad, sign, and placement of inert rock	

9. Land Owner		
Is the applicant the sole owner of the property on which the facility is located?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No If no, please complete this section with additional pages if necessary and attach a completed <i>Property Use Consent Form</i> (see Attachment F).
Property Owner:		
Mailing Address:		
City/State/Zip:		
Phone Number:		

Solid Waste Facility License Application



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10. Public/Commercial Operations

Will the facility be open to the public (Use for eradication area residents) (e.g., non-commercial self-haul customers)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will the facility be open to non-affiliated commercial solid waste collectors?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will the facility accept waste from outside the boundary of Metro?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

11. Operating Hours and Traffic Volume

	Public (non-commercial self-haul)	Commercial Affiliated	Commercial Non-Affiliated
Operating Hours	7 AM – 6 PM		
Estimated Vehicles Per Day	20 (Maximum)		

12. Inbound Waste/Feedstock by Generator

Identify the expected annual tonnage amount of waste/feedstock that the facility will receive and recover from the following types of generators.

Generator	Tons Received	Tons Recovered	Tons Residual
Agricultural:			
Commercial:			
Industrial:			
Residential:	50 tons per day, 5 day per week		50 tons per day, 5 day per week
TOTAL TONS:	50 tons per day, 5 day per week		50 tons per day, 5 day per week

Solid Waste Facility License Application



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13. Inbound Waste/Feedstock by Type

Identify the types of waste/feedstock and annual tonnage amounts of each that the applicant expects to receive at the facility. Also, identify how the applicant will manage each waste stream, the expected tip fees that the applicant will be post at the facility, and estimate of typical length of time required to process each waste stream (attach additional pages if necessary).

Waste/Feedstock Type	Accepted at Facility	Expected Annual Tonnage Amount	Type of Activity to be Performed on Waste	Expected Tip Fee (per Ton)	Estimate the maximum and typical lengths of time required to process each day's receipt of each waste/feedstock type
Source-Separated Wood:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Source-Separated Yard Debris:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	12,500	Re-load and disposed	None	1 hours
Source-Separated Residential Food Waste Mixed with Yard Debris:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Source-Separated Commercial and other Food Waste:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Inerts (e.g., rock, concrete, etc.):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Non-putrescible (dry) waste:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Source-Separated Recyclables:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Special Wastes (please specify):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Petroleum Contaminated Soil:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Putrescible (wet) waste:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Other Waste/Feedstocks (please specify):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Other Waste/Feedstocks (please specify):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				

Solid Waste Facility License Application



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14. Outbound Waste, Products, and By-Products			
List the expected destination and amount of each type of outbound solid waste, products or by-products that the applicant expects to transport from the facility (attach additional pages if necessary).			
Destination Site (Name and address)	Waste/Product/By-Product Type	Expected Annual Tonnage	Purpose of Delivery*
Hillsboro Landfill	Yard Waste	12,500 tons	Disposal

*For example: disposal, recovery, land reclamation, beneficial use, etc

15. Subcontractors		
Provide the name, address and function of all subcontractors involved in the facility operations:		
NAME	ADDRESS	FUNCTION
Aloha Garbage	PO Box 6329, Aloha, Oregon 97007	Haul yard waste to landfill

PART 2 – Standard Attachments to License Application (License application continued)

- Metro requires the following attachments (Attachments A– I) for new applications in order for Metro to deem a license application complete. The applicant must clearly label each attachment.
- Application submittals such as facility design, building plans, site plans and specifications must be prepared, as appropriate, by persons licensed in engineering, architecture, landscape design, traffic engineering, air quality control, and design of structures.

Solid Waste Facility License Application



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Portland, OR 97232
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- An applicant seeking to renew an existing license without substantive changes to the current authorization may defer to previously submitted documents if Metro has the most current version of all attachments (Attachments A- I) on file, unless otherwise directed by Metro staff. The date of the document on file with Metro is required for each deferred attachment. To confirm that Metro has current documentation on file, please contact Metro's Solid Waste Compliance & Cleanup Division at (503) 797-1835 or via email at SWCC@oregonmetro.gov.

ATTACHMENT A: SITE PLAN

The applicant must submit a facility site plan that includes scaled maps and drawings showing the location of the facility at an appropriate scale, and no smaller than one inch equals 30 feet. Applicant must provide the following information on the site plan:

- (1) The location of the facility on a tax lot map.
- (2) Boundaries of the facility and property including all tax lots.
- (3) All buildings on the property (existing and proposed) and other pertinent information with respect to the operation of the facility, to include:
 - a) scale and scale house location
 - b) fencing and gates
 - c) access roads
 - d) paved areas
 - e) vegetative buffer zones and berms
 - f) sorting line and other major materials recovery equipment
- (4) All exterior stockpile footprints, material types stored outside, and the maximum height of each exterior material stockpile.
- (5) Identify water sources for fire suppression.
- (6) Identify on-site traffic flow patterns.
- (7) Facility signage. Facility signs must:
 - a) display all of the information required by Metro
 - b) be posted at all public entrances to the facility; and
 - c) conform with local government signage regulations.
- (8) All receiving, processing, reload and storage areas, as applicable, for solid waste, source-separated recyclable materials, yard debris, recovered materials, product/by-products, waste residuals, exterior stockpiles, hazardous waste, and other materials.
- (9) Load checking areas (as applicable).
- (10) Storage areas for the temporary containment of prohibited waste that the facility inadvertently receives, while awaiting proper removal or disposal of the prohibited waste. The facility must cover and enclose the containment areas and construct them in a manner to prevent leaking and contamination.
- (11) The location of all commercial and residential structures within a one mile radius of the facility, identified on a map or aerial photograph.

Solid Waste Facility License Application



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(12) The prevailing wind direction, by season, identified on a map or aerial photograph. (Compost facility only).

FACILITY RENEWAL APPLICANTS ONLY:

By checking this box, I certify that to the best of my knowledge, the Site Plan on file with Metro dated _____ is the most current and accurate version of this document.

ATTACHMENT B: FACILITY DESIGN PLAN

The applicant must submit a facility design plan that addresses the following:

(1) All solid waste facility license applicants must submit a written description of the following:

- a) Facility overview.
- b) Facility design and technology.
- c) Buildings and major equipment (existing and proposed).
- d) Construction timeline (as applicable).
- e) Types of wastes to be processed.
- f) Residuals management.

(2) A compost facility must submit a written description of the following (in addition to the items listed above in subsection 1):

- a) Feedstock receiving procedures.
- b) Feedstock pretreatment and contaminant removal procedures and equipment (as applicable).
- c) Feedstock processing details and methods. Dewatering and liquids management (as applicable).
- d) Pathogen reduction / control procedures (as applicable).
- e) Monitoring, quality control and testing.

(3) Dust, odor, airborne debris and litter.

- a) Submit a proposed design or existing design plan that identifies the location of all areas for load checking, receiving/tipping, mixing, processing, reloading, and storage for all materials.
 - o **Compost facility only:** Also, provide locations for compost/curing piles/windrows, aeration systems including bio-filters or enclosed structures to prevent odors from being detected offsite.
- b) Describe control measures to prevent odors, fugitive dust, airborne debris and litter. Describe how the facility design will provide for shrouding and dust prevention for the receiving area, processing area, storage area, reload area, and all waste processing equipment and all conveyor transfer points where dust is generated.

(4) Fire prevention.

Submit proof of compliance with local and state fire codes.

(5) Adequate vehicle accommodation.

Provide documentation to demonstrate that the facility will provide adequate on-site areas at the facility's entrance, scales, loading and unloading points and exit points to allow safe queuing off the public roads and right-of-way given the number and types of vehicles expected to use the facility during peak times.

Solid Waste Facility License Application



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(6) Water contaminated by solid waste and solid waste leachate.

Submit a DEQ (or equivalent) approved plan with pollution control measures to protect surface and ground waters, including runoff collection and discharge and equipment cleaning and washdown water.

FACILITY RENEWAL APPLICANTS ONLY:

By checking this box, I certify that to the best of my knowledge, the Facility Design Plan on file with Metro dated _____ is the most current and accurate version of this document.

ATTACHMENT C: OPERATING PLAN

The applicant must submit an operating plan for review and approval by Metro. This section lists the procedures that the applicant must include in the required facility operating plan. The applicant must submit a proposed facility operating plan with the completed license application subject to any additional elements as required in the license - if one is approved and issued. The operating plan must include, at a minimum a detailed description of:

(1) Types of solid wastes the facility will accept.

(2) How the facility will further recycling or material recovery processing within the Metro region (as applicable). The description should address each of the following:

- a) How you will distinguish and manage loads of incoming source-separated recyclables from other materials.
- b) The steps you will take to recover materials from solid waste. Include the material recovery methods and equipment to be used on site (e.g. sorting lines, hand picking, magnets, etc.).
- c) How you will manage the materials and wastes and the type of equipment that you will use (from delivery to reload and transport to a processing or disposal facility).
- d) The general markets for the material recovered at the facility.
- e) The methods you will use for measuring and keeping records of materials received, recovered from processing, and solid waste disposed - consistent with Metro's reporting requirements.

(3) Procedures for inspecting loads including:

- a) Procedures for inspecting incoming loads for the presence of prohibited or unauthorized wastes.
- b) A set of objective criteria for accepting and rejecting loads.
- c) An asbestos testing protocol for all material that appears as if it may contain asbestos.

(4) Procedures for processing and storage of loads including:

- a) Processing of all authorized solid wastes.
- b) Reloading and transfer of authorized solid wastes.
- c) Managing stockpiles.
- d) Storing authorized solid wastes
- e) Minimizing storage times and avoiding delay in processing and managing of all authorized solid wastes and recovered materials.

Solid Waste Facility License Application



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- (5) Procedures for rejecting or managing prohibited wastes. The operating plan must describe procedures for rejecting, managing, reloading and transporting to an appropriate facility or disposal site any prohibited or unauthorized wastes discovered at the facility. The plan must include procedures for managing:
 - a) Hazardous wastes.
 - b) Other prohibited solid wastes (e.g., putrescible (wet) waste, special waste, asbestos).
 - c) Procedures and methods for notifying generators not to place hazardous wastes or other prohibited wastes in drop boxes or other collection containers destined for the facility.
 - (6) Procedures for odor prevention. The operating plan must establish procedures for preventing all objectionable odors from being detected off the premises of the facility. The plan must include:
 - a) A management plan that the facility will use to monitor and manage all objectionable odors of any derivation including malodorous loads delivered to the facility.
 - b) Procedures for receiving and recording odor complaints, immediately investigating any odor complaints to determine the cause of odor emissions, and promptly remedying any odor problem at the facility.
 - (7) Procedures for emergencies. The operating plan must describe procedures that the facility will follow in case of fire or other emergency.
 - (8) Procedures for preventing and controlling nuisances, including noise, vectors, dust, litter, and odors. Include a description of how the facility will encourage delivery of waste in covered loads.
 - (9) Procedures for fire prevention, protection, and control measures used at the facility.
- FACILITY RENEWAL APPLICANTS ONLY:**
- By checking this box, I certify that to the best of my knowledge, the Operating Plan on file with Metro dated _____ is the most current and accurate version of this document.

- ATTACHMENT D: INSURANCE**
- The applicant must submit proof of the following types of insurance, covering the applicant, its employees, and agents:
- (1) The most recently approved ISO (Insurance Services Office) Commercial General Liability policy, or its equivalent, written on an occurrence basis. The policy must include coverage for bodily injury, property damage, personal injury, death, contractual liability, premises and products/completed operations. All insurance coverage must be a minimum of \$1,000,000 per occurrence and \$1,000,000 aggregate.
 - (2) Automobile bodily injury and property damage liability insurance must be a minimum of \$1,000,000 per occurrence and \$1,000,000 aggregate.
 - (3) The insurance must name Metro, its elected officials, departments, employees, and agents as ADDITIONAL INSURED on the Commercial General Liability and automobile insurance policies.
 - (4) Certification of Workers' Compensation insurance including employer's liability. If the applicant or licensee has no employees and will perform the work without the assistance of others, you may attach a certificate to that effect in lieu of the certificate showing current Workers' Compensation.

Solid Waste Facility License Application



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FACILITY RENEWAL APPLICANTS ONLY:

By checking this box, I certify that to the best of my knowledge, the Insurance on file with Metro dated _____ is the most current and accurate version of this document.

ATTACHMENT E: LAND USE COMPATIBILITY STATEMENT (LUCS)

The applicant must submit the following information:

A copy of a completed Metro LUCS or DEQ LUCS. The Metro LUCS is available at www.oregonmetro.gov/solidwasteforms.

FACILITY RENEWAL APPLICANTS ONLY:

By checking this box, I certify that to the best of my knowledge, the LUCS on file with Metro dated _____ is the most current and accurate version of this document.

ATTACHMENT F: PROPERTY USE CONSENT FORM

The applicant must submit the following information:

If required in Part 1, section 9, of this application. The Property Use Consent Form is available at www.oregonmetro.gov/solidwasteforms.

FACILITY RENEWAL APPLICANTS ONLY:

By checking this box, I certify that to the best of my knowledge, the Property Use Consent Form on file with Metro dated _____ is the most current and accurate version of this document.

ATTACHMENT G: DEQ PERMIT APPLICATIONS AND INFORMATION

The applicant must submit the following information:

A copy of all applications for necessary DEQ permits and any other information required by or submitted to DEQ, including closure plans, financial assurance for the costs of closure of the facility, and conditional use permit or land use compatibility statement, if applicable.

FACILITY RENEWAL APPLICANTS ONLY:

By checking this box, I certify that to the best of my knowledge, the DEQ permit or applications on file with Metro dated _____ is the most current and accurate version of this document.

ATTACHMENT H: OTHER REQUIRED PERMITS

The applicant must submit the following information:

A copy of any required permit, license or franchise that a governing body or agency (whether federal, state, county, city or other) has granted or issued to the applicant (not including materials required by Attachment G). If the governing body or agency has not yet issued the required permit, license or franchise, the applicant must provide a copy of the application it submitted. Metro may also request copies of correspondence pertaining to any required permit, license or franchise.

FACILITY RENEWAL APPLICANTS ONLY:

By checking this box, I certify that to the best of my knowledge, all other required permits on file with Metro dated _____ are the most current and accurate version of these documents.

Solid Waste Facility License Application



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ATTACHMENT I: CLOSURE PLAN AND FINANCIAL ASSURANCE

The applicant must submit the following information:

- (1) If DEQ requires a closure plan and financial assurance, the applicant must include copies of these documents with the application per Attachment G.
- (2) If DEQ does **not** require a closure plan for the facility, attach a closure document describing closure protocol and associated costs. Closure means those activities associated with restoring the site to its condition before the applicant engaged in the licensable activity. Closure may include, but is not limited to, removal of all on-site solid waste stockpiles accumulated after Metro issued a Metro Solid Waste Facility License. The closure plan is the written protocol that specifies the activities required to properly close the facility and cease further solid waste activities.
- (3) If DEQ does **not** require any financial assurance for the costs of closure of the facility, applicant must attach proof of financial assurance for the costs of closure of the facility. Cost of closure means the costs associated with restoring the site to its condition before the applicant engaged in the licensable activity.

These costs may include but are not limited to:

- a) The cost to load and transport accumulated solid waste stockpiles to an authorized disposal site or recycling facility;
- b) The cost to "tip" the waste at an authorized landfill or recycling facility; and
- c) Other related costs such as site grading or additional disposal costs associated with restoring the site.

Examples of acceptable forms of financial assurance include, but are not limited to, the following: surety bond, irrevocable letter of credit, closure insurance, escrow account.

If the DEQ does not issue a permit or require financial assurance, then Metro may waive the requirement for financial assurance if the applicant demonstrates that the cost to implement the closure plan will be less than \$10,000.

FACILITY RENEWAL APPLICANTS ONLY:

By checking this box, I certify that to the best of my knowledge, the closure plan on file with Metro dated _____ is the most current and accurate version of this document.

PUBLIC NOTICE AND CONFIDENTIAL INFORMATION

This application and all of the supporting documentation that the applicant provides is subject to Metro's public notice procedures. Metro will notify and provide the public with an opportunity to review and comment on the proposed application. The public notice may include, but is not limited to, posting the complete application on Metro's website.

The applicant may identify as confidential any reports, books, records, maps, plans, income tax returns, financial statements, contracts and other similar written materials of the applicant that are directly related to the proposed application and that are submitted to or reviewed by Metro.

Solid Waste Facility License Application



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503-797-1835

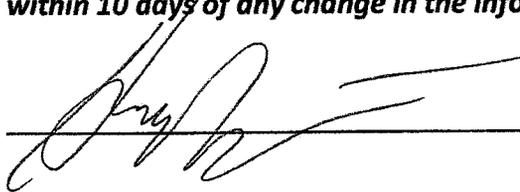
The applicant must prominently mark any information that it claims confidential with the mark "CONFIDENTIAL" before submitting the information to Metro. Subject to the limitations and requirements of ORS Chapter 192 (public records law) and other applicable laws, Metro will treat as confidential any information so marked and will make a good faith effort to not disclose that information unless Metro's refusal to disclose the information would be contrary to applicable Oregon law.

Within five days of Metro's receipt of a request for disclosure of information identified by the applicant (or licensee) as confidential, Metro will provide the applicant (or licensee) written notice of the request. The applicant (or licensee) will have three days within which time to respond in writing to the request before Metro determines, at its sole discretion, whether to disclose any requested information. The applicant (or licensee) must pay any costs incurred by Metro as a result of Metro's efforts to remove or redact any confidential information from documents that Metro produces in response to a public records request. These conditions do not limit the use of any information submitted to or reviewed by Metro for regulatory purposes or in any enforcement proceeding. In addition, Metro may share any confidential information with representatives of other governmental agencies provided that, consistent with Oregon law, those representatives agree to continue to treat the information as confidential and make good faith efforts to not disclose the information.

APPLICANT CERTIFICATION

An authorized agent of the applicant must sign this application. Metro will not accept an application without a signature.

I certify that the information contained in this application is true and correct to the best of my knowledge. I agree to notify Metro within 10 days of any change in the information submitted as a part of this application.

SIGNATURE OF AUTHORIZED AGENT 

TITLE Project Manager

PRINT NAME Harold Ruppert

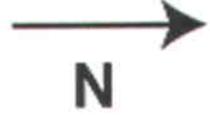
DATE 5/5/17

PHONE 360 568 8085

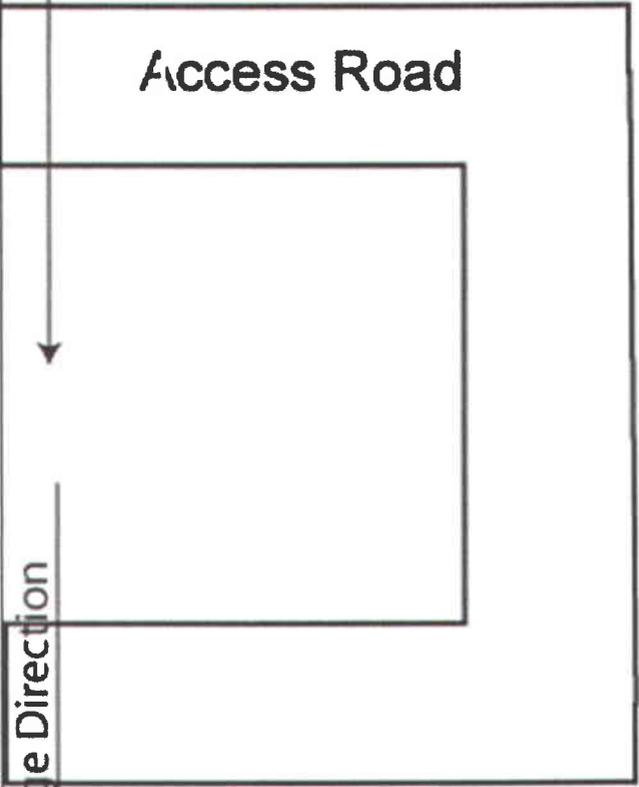
EMAIL harold@o2compost.com

cell: 360 348 7376

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Access Road

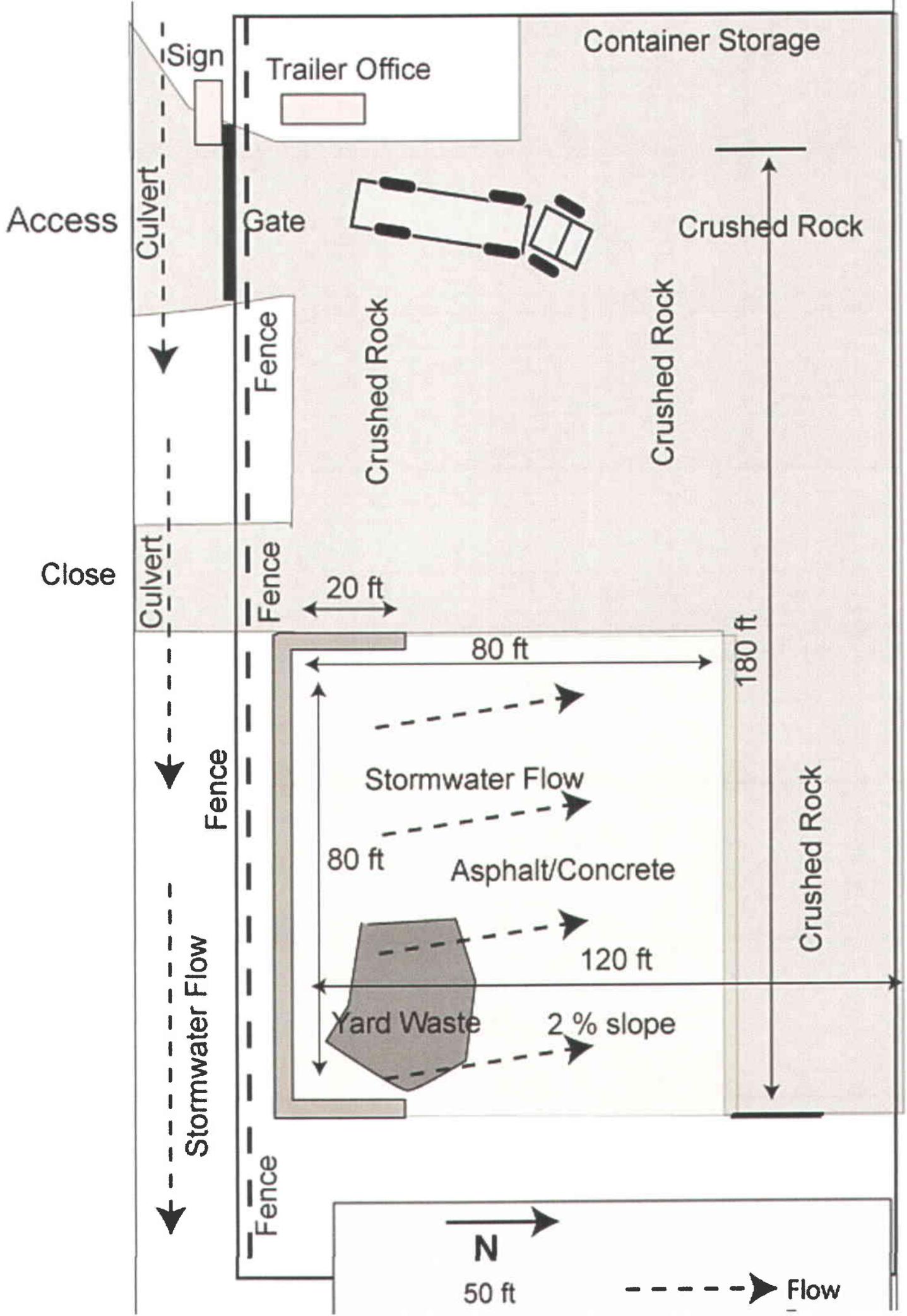


Drainage Direction



Concrete Block Bunker





Sign

Trailer Office

Container Storage

Access

Culvert

Gate

Crushed Rock

Fence

Crushed Rock

Crushed Rock

Close

Culvert

Fence

20 ft

80 ft

180 ft

Fence

Stormwater Flow

80 ft

Asphalt/Concrete

Stormwater Flow

Yard Waste

120 ft

2% slope

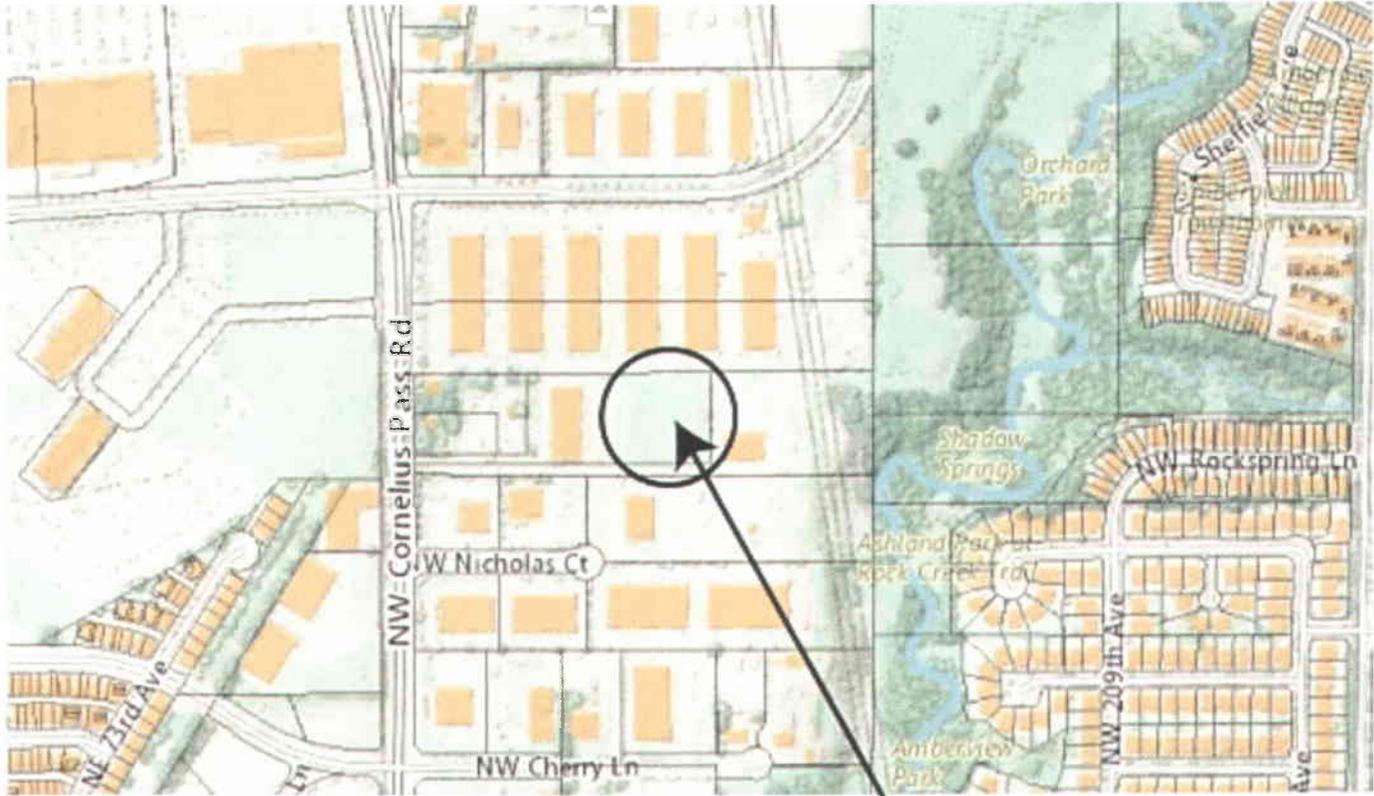
Crushed Rock

N

50 ft

Flow





Location of
Northwest Landscape
Services Tax Lot

Location of
Northwest Landscape
Services

One Mile Radius

Prevailing Wind



Street

Sign

Trailer Office

10 - 20 ft
From the street
6 ft high
Buried 2 ft deep

POST, PRESSURE TREATED FOR GROUND CONTACT
4IN x 4IN, 8 FT TOTAL LENGTH, WHITE WITH BLACK LETTERS

2 ft



YNLS Landscape Management & Design

NORTHWEST LANDSCAPE SERVICES
LANDSCAPE DROP-OFF
JAPANESE BEETLE ERADACATION PROJECT
1800 NW CORNELIUS ROAD
HILLSBORO OR 97124
CONTACT PHONE:
ACCEPTING ONLY LANDSCAPE YARD WASTE
OREGON METRO NUMBER: (503) 234-3000
EMERGENCY CALL: 911
OPERATING HOURS 7 AM TO 5 PM
MONDAY-FRIDAY
DROP-OFF ON THIS SITE RESTRICTED TO RESIDENTIAL
PROPERTIES IN THE ERADACATION AREA
PLEASE COVER YOUR LOADS

2 ft



O2Compost
PO Box 1026
Snohomish, WA 98291

Prepared by Harold Ruppert and Peter Moon PE
May 5, 2017

RE: Description of Northwest Landscape Services Hillsboro Oregon Landscape Material Drop-off Facility

Attachment B: Facility Design Plan

(1) All solid waste facility license applicants must submit a written description of the following:

a) Facility Overview

In 2016, a Japanese Beetle infestation was discovered in a residential area, 1000 acres in size, approximately 4 miles east of the existing Northwest Landscape Services (NWLS) facility in Hillsboro Oregon. In an effort to eradicate the Japanese Beetle it is necessary to collect yard waste from the infested area and dispose of it according to guidelines provided by Oregon Department of Agriculture (DOA). A vital part of the plan is to gather all yard waste including sod, grass clippings, leaves, prunings, and any green vegetative or woody material that might contain the beetle, beetle larvae, or eggs. This collection activity must begin June 1, 2017.

The best and preferred facility, according to ODA, to use as a drop-off site is the NLS facility in Hillsboro at the following physical and mailing address:

Northwest Landscape Services
1800 NW Cornelius Pass Rd
Hillsboro, OR 97124

45.5329981 / 122.897292

b) Facility design and technology

The facility is designed to enable private residences and landscape companies to deliver and unload landscape yard waste. No processing, grinding, shredding, screening, composting or sorting will take place. Storage for up to one week will be necessary. Incidental contamination will not be removed unless it has characteristics not acceptable in a municipal landfill. All material will be hauled to a municipal landfill.

A gate with a combination lock will be used to allow businesses or residents to access the site without a site attendant.

A loader will be used to consolidate yard waste and load outgoing trucks or containers.

(Please see Attachment A: Site Plan)

c) Buildings and major equipment (existing and proposed).

Description of existing of site:

The location to is open flat ground with no buildings. Fences exist on 3 sides and a concrete block bunker made of three walls, three blocks high, and 80 feet long. Blocks run the length of the bunker and make up two side walls at each end extending out approximately 20 ft. This block bunker will be used for the yard waste drop-off and as a push-wall for loading. Dimensions of the entire site are approximately 260 feet X 260 feet. (67,600 ft²)

To be Constructed:

- 1) Fencing along the south boundary, about 260 feet long.
- 2) A gate to restrict access on the entrance road.
- 3) Widen the access road from 20 feet wide to 30 feet wide.
- 4) Lengthen the west culvert to 40 ft.
- 5) Place a sign at the entrance to describe allowed material and other information.
- 6) An 80 feet X 80 feet asphalt pad as the drop-off and storage area.
- 7) Turn-around and container storage area surfaced with 2 – 4 inch stone and crushed rock, approximately 10,000 ft². (See site plan.)
- 8) Blocks used to serve as the storage bunker may be relocated.

d) Construction timeline (as applicable).

Construction is to begin as soon as possible. The goal is to accept landscape yard waste from the eradication area on June 1, 2017 and for the following 3 years.

e) Types of Waste to be Processed

Types of Material to be Managed:

Grass clippings
Sod
Green and wood material from tree and bush pruning.
Green vegetative landscaping waste material

Estimate of Material Volumes:

It is unknown how much material will be deposited. The residential area being served has approximately 5000 homes. If we anticipate each home will generate 1 to 2 cubic yards per

month during the growing season, April – September (6 months), the daily volume of yard waste drop-off will average, on a 5-day week (21 days/month), 200 - 500 cubic yards per day. If removal and disposal is once per week then storage necessary will be 1000 – 2500 cubic yards. The 80 X 80 feet drop-off area will be sufficient for the lower volumes but provide barely enough capacity for the higher volumes. $((80 \text{ ft} \times 80 \text{ ft} \times 8 \text{ ft})/27 = 1900 \text{ cubic yards})$ There is space available for expansion of the asphalt area if necessary or other measures may be taken to reduce volumes.

We expect the bulk density to be approximately 500 lbs per cubic yard because grinding will not take place. Annual quantities of material are estimated to be 50,000 cubic yards maximum which is 12,500 tons per year. $((50,000 \times 500)/2000)$

f) Residuals Management

Operations:

Landscaping material will be dropped off to the site without assistance of a site attendant. Hours of drop-off will be assigned by ODA staff and NLS Staff. Landscapers doing work in the eradication area and residents living in the area will be given authorization to deposit yard waste. Residents will be provided instructions on depositing landscaping waste.

Periodically material will be consolidated using a loader or heavy equipment suitable for pushing and loading. Once each week, or more frequently if necessary, the accumulated landscaping material will be loaded on a truck or container for disposal at the Hillsboro Landfill or landfill approved by the Portland Metro, DEQ and ODA.

This site will be operated for 3 years.

(2) Not Applicable

(3) Dust, odor, airborne debris and litter.

a) See Drawing 3 of site plans.

b) Plans for odor, dust, and litter prevention.

The possibility for odor will depend upon the quantity, density and nutrient content of the delivered Landscape yard waste. If a majority of the material is from pruning or brush with high carbon content odor will not be a problem. Anaerobic conditions will be minimal and odor will not be an issue off site. If much of the material is grass clippings and the volumes are high then the hauling may need to be more frequent than once per week.

Dust will be minimized by being sure all traveling surfaces are either asphalt or rock. Vehicle wheels should never touch the site organic soil.

Because the delivered material is landscape material and not curb-side or co-mingled with food waste litter should be absent.

It will be a recommendation that all delivered loads of landscape material be covered when being hauled to the facility and covered when hauled for disposal to minimize deposit of leaf or grass debris on the streets.

(4) Fire prevention.

Oregon Fire Code, section 2808 of International Fire Code, requires that piles of yard waste be smaller than 150 feet wide, 250 feet long, and no higher than 25 feet. The accumulated material on the site will never exceed these dimensions. The path to the yard waste pile shall never be obstructed such that firefighting equipment will always have access.

Equipment for moving material will be available during a fire fighting operation. A fire extinguisher with a rating of 4-A:60-B:C will be on the loader being used to move material. An emergency plan will be part of the Operations Plan.

(5) Adequate vehicle accommodation.

The site access roads will be designed to allow ingress and egress vehicle passage and provide holding space for several vehicles to be present at the same time

(Please see Attachment A: Site Plan)

(6) Water contaminated by solid waste and solid waste leachate.

Water that falls on the asphalt storage/receiving pad and the stored landscape material will flow to the north of the pad. The direction will be away from the stormwater drainage on the south perimeter of the site. Stormwater will be allowed to infiltrate into the site soil either through the rock surface or the soil beyond the rock surface.

O2Compost
PO Box 1026
Snohomish, WA 98291

Prepared by Harold Ruppert and Peter Moon PE
May 5, 2017

RE: Description of Northwest Landscape Services Hillsboro Oregon Landscape Material Drop-off Facility

Attachment C: Operating Plan

(1) Types of solid wastes the facility will accept.

- Grass clippings
- Sod
- Green and wood material from tree and bush pruning.
- Green vegetative landscaping waste material

(2) How the Facility will Further Recycling:

The intent of the facility is accept landscaping material that is infested with Japanese Beetle and dispose of the material such that the beetle is eradicated from the area infested. Eradication requires disposal with no opportunity for recycling.

- a) No Source separation will take place.
- b) No material recovery will take place
- c) An asphalt pad will be used to deliver and tip the yard waste and a loader will be used to consolidate and re-load the yard waste into trucks or containers.

Landscaping material will be dropped off to the site without assistance of a site attendant. Hours of drop-off will be assigned by ODA staff and NLS Staff. Landscapers doing work in the eradication area and residents living in the area will be given authorization to deposit yard waste. Residents will be provided instructions on depositing landscaping waste.

Periodically material will be consolidated using a loader or heavy equipment suitable for pushing and loading. Once each week, or more frequently if necessary, the accumulated landscaping material will be loaded on a truck or container for disposal at the Hillsboro Landfill or landfill approved by the Portland Metro, DEQ and ODA.

This site will be operated for 3 years.

- d) No material will be recovered.

e) Because the site will be un-manned, volumes will be estimated at the time of weekly re-load. Records will be kept in a log book by the NLS staff over-seeing the reload. Records will also be kept by the landfill as needed for disposal invoicing.

(3) Procedures for Inspecting loads.

a) Loads will be inspected by staff from both NWLS and the Oregon Department of Agriculture (ODA) when staff are available on-site. Inspection of the material already delivered will take place on the pad to be certain liquids, municipal type waste, and other non-yard waste are not being received.

b) Material that cannot be accepted include liquids, putrescible, and dangerous wastes. Material that are discouraged but accepted are those that are not supporting the eradication efforts yet acceptable for disposal at the Hillsboro Landfill.

See the following lists from the Hillsboro Landfill website. These are materials that will be absolutely refused:

Unacceptable Wastes

- Batteries
- Biosolids
- Electronic Waste
- Explosives
- Hazardous Waste
- Infectious Waste
- Putrescible Waste (e.g. food waste)
- Radioactive Waste
- Tires
- White Goods (e.g. refrigerators, air conditioners, etc.)

c) Material containing asbestos are not expected. If an unusual item arrives that could contain asbestos other experts will be asked to make a determination and assist with containment and disposal.

(4) Procedures for processing and storage of loads:

a) No processing will place.

b) Material handling is described in (2) above.

c) Stock piles will be consolidated as needed to make space and hauled off at least once per week.

d) If unauthorized solid wastes are delivered in moderate amounts a dumpster or other container for storage or disposal of these materials will be brought to the site.

e) Storage times may be shortened if decomposing landscape yard waste is causing odor to leave the site or if quantities are causing material management to be difficult by restricting the operating area.

(5) Procedures for rejecting and managing prohibited loads.

- a) Hazardous wastes including materials determined or suspected to be hazardous wastes will not be loaded and hauled to the Hillsboro landfill. Hazardous waste includes high pH, flammable, Toxic waste, etc. will be set aside in an area away from vehicle activity and, possibly in a drum or under cover. A disposal company will be contacted to appropriately package and dispose any hazardous waste.
- b) Other prohibited solid wastes will be separated from the typical landscaping yard waste. All handling of suspected hazardous waste will be done with appropriate Personal Protective Equipment (PPE). These will be also placed in a separate area and arrangements will be made for appropriate disposal. This may require solidification, further containment, or more immediate management and removal. A container or separate covered area may be needed. The expectation is that yard waste will contain only materials from landscaping activities with only incidental litter.
- c) If materials are received that are not acceptable at Hillsboro Landfill, ODA and NLS will try to identify the source. If and when identified the resident or landscape company will be asked to take the unauthorized material to another location for appropriate disposal. If inappropriate materials are found before being unloaded the resident or landscaper will be asked to keep the material in their vehicle and dispose appropriately.

(6) Procedures for odor prevention.

a) Odor Mitigation

Odor at the NLS landscape yard waste drop-off site could come from a several sources. Below are a couple potential sources of odor and possible mitigation.

Example: Yard waste that is wet and high in nitrogen has been delivered after sitting elsewhere several days. The material has arrived odorous.

Mitigation would be to mix immediately with wood residuals or small limbs if they are available and try to create air passages in the pile for drying and aeration of the wet high nitrogen material. If this doesn't resolve the issue then this material should be removed ahead of schedule.

Example: When breaking into the storage pile an odor above typical levels is noticed by neighbors. Mitigation would be to excavate the pile material during wind conditions or air shed conditions that decrease the impact on the local community. If the region has stagnant air or an inversion wait until conditions change. Use local air stagnation information to determine when to remove the storage pile. In addition, conduct an investigation to determine why this material caused odor during excavation.

b) Procedure for Odor Complaints

NLS staff will treat each neighbor with respect and record any complaint received. Odor complaints will be acted upon promptly. NLS staff will review operational events, site conditions, and weather information. The person making a complaint will be given a follow-up call and provided the results of the site review. Corrective actions taken will also be noted and shared with the caller.

(7) Procedures for Emergencies

Emergency injury response

In the event of a serious injury or other emergency, phone 911 immediately.

In the event that anyone on-site is injured, for any reason, an appropriate level of first aid should be applied immediately.

In the event of life threatening injury, the injured person shall be treated using appropriate first aid techniques, including treatment for shock, phone 911 immediately.

Each injury must be reported to NLS Hillsboro site manager. All work-related injuries will be reported using appropriate forms and other methods of notification.

Fire

Access roads leading to the site will be at least 20-feet wide, or a suitable width as determined by the local fire department.

All stockpiles will have minimum 15-feet access on all sides and accessible by front loader.

Fire extinguishers will be kept on each piece of loading equipment. Non-wood (compost-type) fires will be put out immediately.

In the event of a smoldering fire, the burning area shall be separated from the main pile using heavy construction equipment such as a front-end loader. The smoldering materials shall be spread in a thin layer and extinguished. If pile temperatures exceed 180°F steps should be immediately taken to lower temperatures or disassemble the pile.

In the event of a hot fire (visible flames), the area will be cordoned off and the fire department will be notified by calling 911. Site personnel will move all equipment, and flammable materials away from the burning area. Site personnel with construction equipment will remain on-site to assist with extinguishing the fire, as directed by the Fire Department Crew Chief.

After the fire has been extinguished, the source or cause of the fire will be determined and appropriate action will be taken to prevent a repeat fire. The fire and actions to prevent future fires will be discussed at the next Health and Safety meeting and recorded.

(8) Procedures for Preventing and Controlling Nuisances

Material being delivered for storage for 1 week then hauled to the Hillsboro Landfill should be only landscape yard waste. Vectors and litter will not be a problem as the yard waste will not be comingled with residential food waste.

Dust is always a possibility. The chance of dust emissions is reduced by having rock and concrete/asphalt surface on the areas of the site that are traveled by vehicles.

Noise will be minimal because the site will do no grinding and no screening. Most site deliveries will be during the day light hours. The only potential noise would be during the time the stored pile is being consolidated or re-loaded for deliver to the land fill. This will occur only once per week.

Residential haulers delivering yard waste to the site will be encouraged to cover loads The sign posted at the site will have a reminder to cover loads.

(9) Procedures for Fire Prevention

In the construction of the yard waste storage pile there is the possibility of a smoldering fire. Preventative measures would be to construct the pile as shallow as practical and use brush and woody material mixed with cut grasses to allow air movement. Temperatures can be taken in places where fire is possible as a measure of insurance against fire. Temperatures below 150 F indicate fire is not probable. Temperatures at 180 F is a warning, and above 190 F the pile should be disassembled.



ZURICH®

Additional Insured – Automatic – Owners, Lessees Or Contractors

Policy No.	Eff. Date of Pol.	Exp. Date of Pol.	Eff. Date of End.	Producer No.	Add'l. Prem	Return Prem.
GLA 0232938-01	05/01/2017	05/01/2018	05/01/2017			

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

Named Insured: MONARCH LANDSCAPE HOLDINGS, LLC

Address (including ZIP Code):

550 S Hope Street, Suite 1675

Los Angeles, CA 90017

This endorsement modifies insurance provided under the:

Commercial General Liability Coverage Part

A. Section II – Who Is An Insured is amended to include as an additional insured any person or organization whom you are required to add as an additional insured on this policy under a written contract or written agreement. Such person or organization is an additional insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf,

in the performance of your ongoing operations or "your work" as included in the "products-completed operations hazard", which is the subject of the written contract or written agreement.

However, the insurance afforded to such additional insured:

1. Only applies to the extent permitted by law; and
2. Will not be broader than that which you are required by the written contract or written agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusion applies:

This insurance does not apply to:

"Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or failure to render, any professional architectural, engineering or surveying services including:

- a. The preparing, approving or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
- b. Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of or the failure to render any professional architectural, engineering or surveying services.

C. The following is added to Paragraph 2. Duties In The Event Of Occurrence, Offense, Claim Or Suit of Section IV – **Commercial General Liability Conditions:**

The additional insured must see to it that:

1. We are notified as soon as practicable of an "occurrence" or offense that may result in a claim;
2. We receive written notice of a claim or "suit" as soon as practicable; and
3. A request for defense and indemnity of the claim or "suit" will promptly be brought against any policy issued by another insurer under which the additional insured may be an insured in any capacity. This provision does not apply to insurance on which the additional insured is a Named Insured if the written contract or written agreement requires that this coverage be primary and non-contributory.

D. For the purposes of the coverage provided by this endorsement:

1. The following is added to the Other Insurance Condition of Section IV – **Commercial General Liability Conditions:**

Primary and Noncontributory insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured provided that:

- a. The additional insured is a Named Insured under such other insurance; and
- b. You are required by written contract or written agreement that this insurance be primary and not seek contribution from any other insurance available to the additional insured.

2. The following paragraph is added to Paragraph 4.b. of the Other Insurance Condition of Section IV – **Commercial General Liability Conditions:**

This insurance is excess over:

Any of the other insurance, whether primary, excess, contingent or on any other basis, available to an additional insured, in which the additional insured on our policy is also covered as an additional insured on another policy providing coverage for the same "occurrence", offense, claim or "suit". This provision does not apply to any policy in which the additional insured is a Named Insured on such other policy and where our policy is required by a written contract or written agreement to provide coverage to the additional insured on a primary and non-contributory basis.

E. This endorsement does not apply to an additional insured which has been added to this policy by an endorsement showing the additional insured in a Schedule of additional insureds, and which endorsement applies specifically to that identified additional insured.

F. With respect to the insurance afforded to the additional insureds under this endorsement, the following is added to Section III – **Limits Of Insurance:**

The most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the written contract or written agreement referenced in Paragraph A. of this endorsement; or
 2. Available under the applicable Limits of Insurance shown in the Declarations,
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions of this policy remain unchanged.

Coverage Extension Endorsement



Policy No.	Eff. Date of Pol.	Exp. Date of Pol.	Eff. Date of End.	Producer No.	Add'l. Prem	Return Prem.
GLA 02032938-01	05/01/2017	05/01/2018	05/01/2017			

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the:

**Business Auto Coverage Form
Motor Carrier Coverage Form**

A. Amended Who Is An Insured

1. The following is added to the **Who Is An Insured** Provision in **Section II – Covered Autos Liability Coverage**:

The following are also "insureds":

- Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow for acts performed within the scope of employment by you. Any "employee" of yours is also an "insured" while operating an "auto" hired or rented under a contract or agreement in an "employee's" name, with your permission, while performing duties related to the conduct of your business.
- Anyone volunteering services to you is an "insured" while using a covered "auto" you don't own, hire or borrow to transport your clients or other persons in activities necessary to your business.
- Anyone else who furnishes an "auto" referenced in Paragraphs **A.1.a.** and **A.1.b.** in this endorsement.
- Where and to the extent permitted by law, any person(s) or organization(s) where required by written contract or written agreement with you executed prior to any "accident", including those person(s) or organization(s) directing your work pursuant to such written contract or written agreement with you, provided the "accident" arises out of operations governed by such contract or agreement and only up to the limits required in the written contract or written agreement, or the Limits of Insurance shown in the Declarations, whichever is less.

2. The following is added to the **Other Insurance** Condition in the Business Auto Coverage Form and the **Other Insurance – Primary and Excess Insurance Provisions Condition** in the Motor Carrier Coverage Form:

Coverage for any person(s) or organization(s), where required by written contract or written agreement with you executed prior to any "accident", will apply on a primary and non-contributory basis and any insurance maintained by the additional "insured" will apply on an excess basis. However, in no event will this coverage extend beyond the terms and conditions of the Coverage Form.

B. Amendment – Supplementary Payments

Paragraphs **a.(2)** and **a.(4)** of the **Coverage Extensions** Provision in **Section II – Covered Autos Liability Coverage** are replaced by the following:

- Up to \$5,000 for the cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.
- All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to \$500 a day because of time off from work.

C. Fellow Employee Coverage

The **Fellow Employee** Exclusion contained in **Section II – Covered Autos Liability Coverage** does not apply.

D. Driver Safety Program Liability and Physical Damage Coverage

1. The following is added to the **Racing** Exclusion in **Section II – Covered Autos Liability Coverage**:

This exclusion does not apply to covered "autos" participating in a driver safety program event, such as, but not limited to, auto or truck rodeos and other auto or truck agility demonstrations.

2. The following is added to Paragraph 2. in the **Exclusions** of **Section III – Physical Damage Coverage** of the Business Auto Coverage Form and Paragraph 2.b. in the **Exclusions** of **Section IV – Physical Damage Coverage** of the Motor Carrier Coverage Form:

This exclusion does not apply to covered "autos" participating in a driver safety program event, such as, but not limited to, auto or truck rodeos and other auto or truck agility demonstrations.

E. Lease or Loan Gap Coverage

The following is added to the **Coverage** Provision of the **Physical Damage Coverage** Section:

Lease Or Loan Gap Coverage

In the event of a total "loss" to a covered "auto", we will pay any unpaid amount due on the lease or loan for a covered "auto", less:

- a. Any amount paid under the **Physical Damage Coverage** Section of the Coverage Form; and
- b. Any:
 - (1) Overdue lease or loan payments at the time of the "loss";
 - (2) Financial penalties imposed under a lease for excessive use, abnormal wear and tear or high mileage;
 - (3) Security deposits not returned by the lessor;
 - (4) Costs for extended warranties, credit life insurance, health, accident or disability insurance purchased with the loan or lease; and
 - (5) Carry-over balances from previous leases or loans.

F. Towing and Labor

Paragraph **A.2.** of the **Physical Damage Coverage** Section is replaced by the following:

We will pay up to \$75 for towing and labor costs incurred each time a covered "auto" of the private passenger type is disabled. However, the labor must be performed at the place of disablement.

G. Extended Glass Coverage

The following is added to Paragraph **A.3.a.** of the **Physical Damage Coverage** Section:

If glass must be replaced, the deductible shown in the Declarations will apply. However, if glass can be repaired and is actually repaired rather than replaced, the deductible will be waived. You have the option of having the glass repaired rather than replaced.

H. Hired Auto Physical Damage – Increased Loss of Use Expenses

The **Coverage Extension** for **Loss Of Use Expenses** in the **Physical Damage Coverage** Section is replaced by the following:

Loss Of Use Expenses

For Hired Auto Physical Damage, we will pay expenses for which an "insured" becomes legally responsible to pay for loss of use of a vehicle rented or hired without a driver under a written rental contract or written rental agreement. We will pay for loss of use expenses if caused by:

- (1) Other than collision only if the Declarations indicate that Comprehensive Coverage is provided for any covered "auto";
- (2) Specified Causes Of Loss only if the Declarations indicate that Specified Causes Of Loss Coverage is provided for any covered "auto"; or
- (3) Collision only if the Declarations indicate that Collision Coverage is provided for any covered "auto".

However, the most we will pay for any expenses for loss of use is \$100 per day, to a maximum of \$3000.

I. Personal Effects Coverage

The following is added to the **Coverage** Provision of the **Physical Damage Coverage** Section:

Personal Effects Coverage

- a. We will pay up to \$750 for "loss" to personal effects which are:
 - (1) Personal property owned by an "insured"; and
 - (2) In or on a covered "auto".
- b. Subject to Paragraph a. above, the amount to be paid for "loss" to personal effects will be based on the lesser of:
 - (1) The reasonable cost to replace; or
 - (2) The actual cash value.
- c. The coverage provided in Paragraphs a. and b. above, only applies in the event of a total theft of a covered "auto". No deductible applies to this coverage. However, we will not pay for "loss" to personal effects of any of the following:
 - (1) Accounts, bills, currency, deeds, evidence of debt, money, notes, securities, or commercial paper or other documents of value.
 - (2) Bullion, gold, silver, platinum, or other precious alloys or metals; furs or fur garments; jewelry, watches, precious or semi-precious stones.
 - (3) Paintings, statuary and other works of art.
 - (4) Contraband or property in the course of illegal transportation or trade.
 - (5) Tapes, records, discs or other similar devices used with audio, visual or data electronic equipment.

Any coverage provided by this Provision is excess over any other insurance coverage available for the same "loss".

J. Tapes, Records and Discs Coverage

1. The Exclusion in Paragraph B.4.a. of **Section III – Physical Damage Coverage** in the Business Auto Coverage Form and the Exclusion in Paragraph B.2.c. of **Section IV – Physical Damage Coverage** in the Motor Carrier Coverage Form does not apply.
2. The following is added to Paragraph 1.a. **Comprehensive Coverage** under the **Coverage** Provision of the **Physical Damage Coverage** Section:

We will pay for "loss" to tapes, records, discs or other similar devices used with audio, visual or data electronic equipment. We will pay only if the tapes, records, discs or other similar audio, visual or data electronic devices:

- (a) Are the property of an "insured"; and
- (b) Are in a covered "auto" at the time of "loss".

The most we will pay for such "loss" to tapes, records, discs or other similar devices is \$500. The **Physical Damage Coverage Deductible** Provision does not apply to such "loss".

K. Airbag Coverage

The Exclusion in Paragraph **B.3.a.** of **Section III – Physical Damage Coverage** in the Business Auto Coverage Form and the Exclusion in Paragraph **B.4.a.** of **Section IV – Physical Damage Coverage** in the Motor Carrier Coverage Form does not apply to the accidental discharge of an airbag.

L. Two or More Deductibles

The following is added to the **Deductible** Provision of the **Physical Damage Coverage** Section:

If an accident is covered both by this policy or Coverage Form and by another policy or Coverage Form issued to you by us, the following applies for each covered "auto" on a per vehicle basis:

1. If the deductible on this policy or Coverage Form is the smaller (or smallest) deductible, it will be waived; or
2. If the deductible on this policy or Coverage Form is not the smaller (or smallest) deductible, it will be reduced by the amount of the smaller (or smallest) deductible.

M. Physical Damage – Comprehensive Coverage – Deductible

The following is added to the **Deductible** Provision of the **Physical Damage Coverage** Section:

Regardless of the number of covered "autos" damaged or stolen, the maximum deductible that will be applied to Comprehensive Coverage for all "loss" from any one cause is \$5,000 or the deductible shown in the Declarations, whichever is greater.

N. Temporary Substitute Autos – Physical Damage

1. The following is added to **Section I – Covered Autos**:

Temporary Substitute Autos – Physical Damage

If Physical Damage Coverage is provided by this Coverage Form on your owned covered "autos", the following types of vehicles are also covered "autos" for Physical Damage Coverage:

Any "auto" you do not own when used with the permission of its owner as a temporary substitute for a covered "auto" you do own but is out of service because of its:

1. Breakdown;
 2. Repair;
 3. Servicing;
 4. "Loss"; or
 5. Destruction.
2. The following is added to the Paragraph **A. Coverage** Provision of the **Physical Damage Coverage** Section:

Temporary Substitute Autos – Physical Damage

We will pay the owner for "loss" to the temporary substitute "auto" unless the "loss" results from fraudulent acts or omissions on your part. If we make any payment to the owner, we will obtain the owner's rights against any other party.

The deductible for the temporary substitute "auto" will be the same as the deductible for the covered "auto" it replaces.

O. Amended Duties In The Event Of Accident, Claim, Suit Or Loss

Paragraph **a.** of the **Duties In The Event Of Accident, Claim, Suit Or Loss** Condition is replaced by the following:

- a. In the event of "accident", claim, "suit" or "loss", you must give us or our authorized representative prompt notice of the "accident", claim, "suit" or "loss". However, these duties only apply when the "accident", claim, "suit" or "loss" is known to you (if you are an individual), a partner (if you are a partnership), a member (if you are a limited liability company) or an executive officer or insurance manager (if you are a corporation). The failure of any

agent, servant or employee of the "insured" to notify us of any "accident", claim, "suit" or "loss" shall not invalidate the insurance afforded by this policy.

Include, as soon as practicable:

- (1) How, when and where the "accident" or "loss" occurred and if a claim is made or "suit" is brought, written notice of the claim or "suit" including, but not limited to, the date and details of such claim or "suit";
- (2) The "insured's" name and address; and
- (3) To the extent possible, the names and addresses of any injured persons and witnesses.

If you report an "accident", claim, "suit" or "loss" to another insurer when you should have reported to us, your failure to report to us will not be seen as a violation of these amended duties provided you give us notice as soon as practicable after the fact of the delay becomes known to you.

P. Waiver of Transfer Of Rights Of Recovery Against Others To Us

The following is added to the **Transfer Of Rights Of Recovery Against Others To Us** Condition:

This Condition does not apply to the extent required of you by a written contract, executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of operations contemplated by such contract. This waiver only applies to the person or organization designated in the contract.

Q. Employee Hired Autos – Physical Damage

Paragraph **b.** of the **Other Insurance** Condition in the Business Auto Coverage Form and Paragraph **f.** of the **Other Insurance – Primary and Excess Insurance Provisions** Condition in the Motor Carrier Coverage Form are replaced by the following:

For Hired Auto Physical Damage Coverage, the following are deemed to be covered "autos" you own:

- (1) Any covered "auto" you lease, hire, rent or borrow; and
- (2) Any covered "auto" hired or rented under a written contract or written agreement entered into by an "employee" or elected or appointed official with your permission while being operated within the course and scope of that "employee's" employment by you or that elected or appointed official's duties as respect their obligations to you.

However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

R. Unintentional Failure to Disclose Hazards

The following is added to the **Concealment, Misrepresentation Or Fraud** Condition:

However, we will not deny coverage under this Coverage Form if you unintentionally:

- (1) Fail to disclose any hazards existing at the inception date of this Coverage Form; or
- (2) Make an error, omission, improper description of "autos" or other misstatement of information.

You must notify us as soon as possible after the discovery of any hazards or any other information that was not provided to us prior to the acceptance of this policy.

S. Hired Auto – World Wide Coverage

Paragraph **7a.(5)** of the **Policy Period, Coverage Territory** Condition is replaced by the following:

- (5) Anywhere in the world if a covered "auto" is leased, hired, rented or borrowed for a period of 60 days or less,

T. Bodily Injury Redefined

The definition of "bodily injury" in the **Definitions** Section is replaced by the following:

"Bodily injury" means bodily injury, sickness or disease, sustained by a person including death or mental anguish, resulting from any of these at any time. Mental anguish means any type of mental or emotional illness or disease.

U. Expected Or Intended Injury

The **Expected Or Intended Injury** Exclusion in Paragraph **B. Exclusions** under **Section II – Covered Auto Liability Coverage** is replaced by the following:

Expected Or Intended Injury

"Bodily injury" or "property damage" expected or intended from the standpoint of the "insured". This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

V. Physical Damage – Additional Temporary Transportation Expense Coverage

Paragraph **A.4.a.** of **Section III – Physical Damage Coverage** is replaced by the following:

4. Coverage Extensions

a. Transportation Expenses

We will pay up to \$50 per day to a maximum of \$1,000 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type. We will pay only for those covered "autos" for which you carry either Comprehensive or Specified Causes of Loss Coverage. We will pay for temporary transportation expenses incurred during the period beginning 48 hours after the theft and ending, regardless of the policy's expiration, when the covered "auto" is returned to use or we pay for its "loss".

W. Replacement of a Private Passenger Auto with a Hybrid or Alternative Fuel Source Auto

The following is added to Paragraph **A. Coverage** of the **Physical Damage Coverage** Section:

In the event of a total "loss" to a covered "auto" of the private passenger type that is replaced with a hybrid "auto" or "auto" powered by an alternative fuel source of the private passenger type, we will pay an additional 10% of the cost of the replacement "auto", excluding tax, title, license, other fees and any aftermarket vehicle upgrades, up to a maximum of \$2500. The covered "auto" must be replaced by a hybrid "auto" or an "auto" powered by an alternative fuel source within 60 calendar days of the payment of the "loss" and evidenced by a bill of sale or new vehicle lease agreement.

To qualify as a hybrid "auto", the "auto" must be powered by a conventional gasoline engine and another source of propulsion power. The other source of propulsion power must be electric, hydrogen, propane, solar or natural gas, either compressed or liquefied. To qualify as an "auto" powered by an alternative fuel source, the "auto" must be powered by a source of propulsion power other than a conventional gasoline engine. An "auto" solely propelled by biofuel, gasoline or diesel fuel or any blend thereof is not an "auto" powered by an alternative fuel source.

X. Return of Stolen Automobile

The following is added to the **Coverage Extension** Provision of the **Physical Damage Coverage** Section:

If a covered "auto" is stolen and recovered, we will pay the cost of transport to return the "auto" to you. We will pay only for those covered "autos" for which you carry either Comprehensive or Specified Causes of Loss Coverage.

All other terms, conditions, provisions and exclusions of this policy remain the same.



Oregon Department of Environmental Quality **LAND USE**

COMPATIBILITY STATEMENT

What is a land use compatibility statement?

A LUCS is a form developed by DEQ to determine whether a DEQ permit or approval will be consistent with local government comprehensive plans and land use regulations.

Why is a LUCS required? DEQ and other state agencies with permitting or approval activities that affect land use are required by Oregon law to be consistent with local comprehensive plans and have a process for determining consistency. DEQ activities affecting land use and the requirement for a LUCS may be found in Oregon Administrative Rules (OAR) Chapter 340, Division 18.

When is a LUCS required?

A LUCS is required for nearly all DEQ permits and certain approvals of plans or related activities that affect land use prior to issuance of a DEQ permit or approval. These permits and activities are listed in section 1.D on p. 2 of this form. A single LUCS can be used if more than one DEQ permit or approval is being applied for concurrently. Permit modifications or renewals also require a LUCS when any of the following applies:

1. Physical expansion on the property or proposed use of additional land;
2. Alterations, expansions, improvements or changes in method or type of disposal at a solid waste disposal site as described in OAR 340-093-0070(4)(b);
3. A significant increase in discharges to water;
4. A relocation of an outfall outside of the source property; or
5. Any physical change or change of operation of an air pollutant source that results in a net significant emission rate increase as defined in OAR 340-200-0020.

How to complete a LUCS:

Step	Who Does It?	What Happens?
1	Applicant	Applicant completes Section 1 of the LUCS and submits it to the appropriate city or county planning office.
2	City or County Planning Office	City or county planning office completes Section 2 of the LUCS to indicate whether the activity or use is compatible with the acknowledged comprehensive plan and land use regulations, attaches written findings supporting the decision of compatibility, and returns the signed and dated LUCS to the applicant.
3	Applicant	Applicant submits the completed LUCS and any supporting information provided by the city or county to DEQ along with the DEQ permit application or approval request.

Where to get help:

For questions about the LUCS process, contact the DEQ staff responsible for processing the permit or approval. DEQ staff may be reached at 1-800-452-4011 (toll-free, inside Oregon) or 503-229-5630. For general questions, please contact DEQ land use staff listed at: www.deq.state.or.us/pubs/permithandbook/lucs.htm.

CULTURAL RESOURCES PROTECTION LAWS: Applicants involved in ground-disturbing activities should be aware of federal and state cultural resources protection laws. ORS 358.920 prohibits the excavation, injury, destruction, or alteration of an archeological site or object or removal of archeological objects from public and private lands without an archeological permit issued by the State Historic Preservation Office. 16 USC 470, Section 106, National Historic Preservation Act of 1966 requires a federal agency, prior to any undertaking, to take into account the effect of the undertaking that is included on or eligible for inclusion in the National Register. For further information, contact the State Historic Preservation Office at 503-378-4168, ext. 232.

**Oregon Department of Environmental Quality
LAND USE COMPATIBILITY STATEMENT (LUCS)**

p. 1 of 2

SECTION 1 - TO BE COMPLETED BY APPLICANT	
1A. Applicant Name: <i>Northwest Landscape Services</i>	1B. Project Name: <i>NWLS Landscape Drop-off Beetle Infested Yard Waste</i>
Contact Name: <i>Harold Ruppert</i>	Physical Address: <i>1800 NW Cornelius Pass Rd</i>
Mailing Address: <i>O2Compost, PO Box 1026</i>	City, State, Zip: <i>Hillsboro, OR 97124</i>
City, State, Zip: <i>Snohomish, WA, 98291</i>	Tax Lot #: <i>IN235AB00400</i>
Telephone: <i>360 568 8085 (Office) 360 348 7376 (Cell)</i>	Township: <i>IN</i> Range: <i>2W</i> Section: <i>35 AB</i>
Tax Account #: <i>R1032466 (Site Location)</i>	Latitude: <i>45.5329981</i>
	Longitude: <i>- 122.897292</i>
1C. Describe the project, include the type of development, business, or facility and services or products provided (attach additional information if necessary): <i>See Attached Description</i>	
1D. Check the type of DEQ permit(s) or approval(s) being applied for at this time.	
<input type="checkbox"/> Air Quality Notice of Construction Pollution Control Bond <input type="checkbox"/> Air Contaminant Discharge Permit (<i>excludes portable facility permits</i>) Clean Water State Revolving Fund Loan <input type="checkbox"/> Air Quality Title V Permit Wastewater/Sewer <input type="checkbox"/> Air Quality Indirect Source Permit (<i>includes review of Parking/Traffic Circulation Plan land</i>) <input type="checkbox"/> Solid Waste Land Disposal Site Permit Water Quality <input type="checkbox"/> Solid Waste Treatment Facility Permit Water Quality <input type="checkbox"/> Solid Waste Composting Facility Permit (<i>includes Anaerobic Digester</i>) <i>LUCS form</i> <input type="checkbox"/> Conversion Technology Facility Permit Water Quality <input checked="" type="checkbox"/> Letter Authorization Permit <i>A, 1200-C, 1200-CA, 1200-</i> <input type="checkbox"/> Solid Waste Material Recovery Facility Permit Water <input type="checkbox"/> Solid Waste Energy Recovery Facility Permit <i>600, 700-</i> <input type="checkbox"/> Solid Waste Transfer Station Permit Water Quality 401 <input type="checkbox"/> Waste Tire Storage Site Permit	<input type="checkbox"/> Request <input type="checkbox"/> Hazardous Waste Treatment, Storage, or Disposal Permit <input type="checkbox"/> Request <input type="checkbox"/> Construction Plan/Specifications <i>plan changes that require use of new</i> <input type="checkbox"/> NPDES Individual Permit <input type="checkbox"/> WPCF Individual Permit (<i>for onsite construction-installation permits use the DEQ Onsite</i> <input type="checkbox"/> NPDES Stormwater General Permit (<i>1200Solid Waste COLS, and 1200-Z</i>) <input type="checkbox"/> Quality General Permit (<i>all general permits, except PM, 1700-A, and 1700-B when they are mobile.</i>) <input type="checkbox"/> Certification for federal permit or license
1E. This application is for: <input type="checkbox"/> Permit Renewal <input checked="" type="checkbox"/> New Permit <input type="checkbox"/> Permit Modification <input type="checkbox"/> Other:	
SECTION 2 - TO BE COMPLETED BY CITY OR COUNTY PLANNING OFFICIAL	
Instructions: Written findings of fact for all local decisions are required; written findings from previous actions are acceptable. For uses allowed outright by the acknowledged comprehensive plan, DEQ will accept written findings in the form of a reference to the specific plan policies, criteria, or standards that were relied upon in rendering the decision with an indication of why the decision is justified based on the plan policies, criteria, or standards.	
2A. The project proposal is located: <input checked="" type="checkbox"/> Inside city limits <input checked="" type="checkbox"/> Inside UGB <input type="checkbox"/> Outside UGB	
2B. Name of the city or county that has land use jurisdiction (<i>the legal entity responsible for land use decisions for the subject property or land use</i>): City of Hillsboro	

Last updated: March 19, 2014

SECTION 2 - TO BE COMPLETED BY CITY OR COUNTY PLANNING OFFICIAL

Applicant Name: Northwest Landscaping Services

Project Name: Beetle Infested Yard Waste

2C. Is the activity allowed under Measure 49 (2007)? No, Measure 49 is not applicable Yes; if yes, then check one:

Express; approved by DLCD order #:

Conditional; approved by DLCD order #:

Vested; approved by local government decision or court judgment docket or order #:

2D. Is the activity a composting facility?

No Yes; Senate Bill 462 (2013) notification requirements have been met.

2E. Is the activity or use compatible with your acknowledged comprehensive plan as required by OAR 660-031?

Please complete this form to address the activity or use for which the applicant is seeking approval (see 1.C on the previous page). If the activity or use is to occur in multiple phases, please ensure that your approval addresses the phases described in 1.C. For example, if the applicant's project is described in 1.C as a subdivision and the LUCS indicates that only clearing and grading are allowed outright but does not indicate whether the subdivision is approved, DEQ will delay permit issuance until approval for the subdivision is obtained from the local planning official.

The activity or use is specifically exempt by the acknowledged comprehensive plan; explain:

YES, the activity or use is pre-existing nonconforming use allowed outright by (provide reference for local ordinance):

YES, the activity or use is allowed outright by (provide reference for local ordinance):

YES, the activity or use received preliminary approval that includes requirements to fully comply with local requirements; findings are attached.

YES, the activity or use is allowed; findings are attached.

NO, see 2.C above, activity or use allowed under Measure 49; findings are attached.

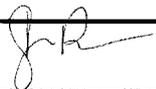
NO, (complete below or attach findings for noncompliance and identify requirements the applicant must comply with before compatibility can be determined):

Relevant specific plan policies, criteria, or standards:

Provide the reasons for the decision:

Additional comments (attach additional information as needed):

Planning Official Signature:



Title: Senior Planner

Print Name: John Boren

Telephone #: 503-681-5292

Date: 5/9/17

If necessary, depending upon city/county agreement on jurisdiction outside city limits but within UGB:

Planning Official Signature:

Title:

Print Name:

Telephone #:

Date:



Oregon Department of Environmental Quality **LAND USE** **COMPATIBILITY STATEMENT**

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3. A significant increase in discharges to water;
4. A relocation of an outfall outside of the source property; or
5. Any physical change or change of operation of an air pollutant source that results in a net significant emission rate increase as defined in OAR 340-200-0020.

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3	Applicant	Applicant submits the completed LUCS and any supporting information provided by the city or county to DEQ along with the DEQ permit application or approval request.

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Application for Solid Waste Disposal Site Permit

Oregon Department of Environmental Quality

State of Oregon
Department of
Environmental
Quality

DEQ BUSINESS OFFICE USE ONLY	
Date Rec'd:	_____
Amount Rec'd:	_____
Check No.:	_____
Deposit No.:	_____
Forward confirmation of fee payment to:	
• Eastern Region: DEQ-The Dalles	
• Northwestern Region: DEQ-NWR	
• Western Region: DEQ-Eugene	

A. TYPE OF PERMIT REQUESTED

New	<input checked="" type="checkbox"/>	Renewal	<input type="checkbox"/>	Modification	<input type="checkbox"/>
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B. REFERENCE INFORMATION *Attach additional sheets if needed. Please type or print clearly.*

1. APPLICANT INFORMATION

Name	Harold Ruppert
Company name	O2Compost
Address	PO Box 1026
City, State, Zip	Snohomish, WA 98291
Telephone	360 568 8085, Cell 360 348 7376
Email	harold@o2compost.com

2. PROPERTY OWNER INFORMATION

Name	Brian Bural, Northwest Landscape Services
Mailing address	1800 NW Cornelius Road
City, State, Zip	Hillsboro, OR 97124
Telephone or email	

3. FACILITY INFORMATION

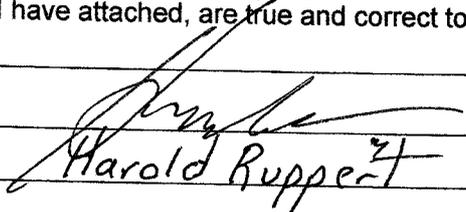
Facility common name	Northwest Landscape Services
Permit No. (if applicable)	
Street address	1800 NW Cornelius Rd
City, State, Zip	Hillsboro, OR 97124
County	Washington
Latitude and longitude	45.5329981 -122.897292
Tax lot number(s)	1N235AB00400
Mailing address	Same as above
City, State, Zip	
Operator name	
Operator telephone	
Operator email	
Modification Reason (if applicable)	

- C. TYPE OF PERMIT REQUESTED:** *Check one* . Landfill Closure Permit . Landfill Permit
- . Composting or Anaerobic Digester Facility Permit Solid Waste Letter Authorization Permit (shortterm projects only)
- . Conversion Technology Facility Permit
-
- . Energy Recovery Facility Permit . Solid Waste Treatment Facility Permit
- . Transfer Station or Material Recovery Facility

Please contact the solid waste permit coordinator for your region if you have any questions about the permit type or need further information. See page 2 for DEQ regional office contacts.

MMSWCnsltdAPP20170412

SIGNATURE: I hereby certify by my signature below that the information contained in this application and the documents I have attached, are true and correct to the best of my knowledge and belief.

Signature: 	Date: 5/5/17
Print name: Harold Ruppert	Title: Project Manager

ATTACH TO THIS PERMIT APPLICATION

To complete your application attach the following if required for your application: (Note: New applications need Items 1-5; Renewals need Item 5. If you have questions regarding requirements, please check with the regional permit coordinator).

- 1. A completed LAND USE COMPATIBILITY STATEMENT which identifies: 1) the type of activity/facility proposed (composting facility, material recovery facility, anaerobic digestion facility, etc.); 2) the specific location of the facility; and 3) the amount of solid waste the facility will receive.
- 2. A WRITTEN RECOMMENDATION from the local government unit having jurisdiction of solid waste in my area.
- 3. A CERTIFICATE OF BUSINESS REGISTRY of this business with the State of Oregon.
- 4. A LIST OF DEQ PERMITS issued or applied for under the business name listed above
 - Check here if no other permits have been applied for or issued.
- 5. A list of property owner's addresses within a quarter mile radius of solid waste facility property boundary in Excel or similar format. (For facilities located in Eastern Region, attach adjacent land owner's addresses only).
- 6. Additional materials, as listed on the instruction sheet specific to the type of facility for which you are applying. (Refer to <http://www.oregon.gov/deq/mm/swpermits/Pages/default.aspx> or contact your region's DEQ solid waste permit coordinator if you have questions).

Please see applicable websites for further information:

Composting and Anaerobic Digesters:
<http://www.oregon.gov/deq/mm/swpermits/Pages/CompostingFacilities.aspx>

Conversion Technology: <http://www.oregon.gov/deq/mm/swpermits/Pages/Conversion-TechnologyFacilities.aspx>

Material Recovery Facilities and Transfer Stations:
<http://www.oregon.gov/deq/mm/swpermits/Pages/MaterialRecovery-Facilities.aspx>

Permit Coordinators: <http://www.oregon.gov/deq/mm/swpermits/Pages/default.aspx>

FEES – MUST ACCOMPANY THIS APPLICATION

Permit Fees: <http://www.oregon.gov/deq/mm/swpermits/Pages/Fees.aspx>

CLOSURE PLAN

Northwest Landscape Services (NLS) will follow the following steps when closure becomes necessary.

- 1) The staff at NLS will notify the Oregon DEQ and Oregon Metro 30 days in advance of the date of closure. Residents delivering to the site will also receive notice 30 days in advance of closure.
- 2) Within one week following closure, landscape drop-off will be hauled to Hillsboro Landfill or another approved site. No regulated solid waste will remain on site one week after material is no longer received.
- 3) The site will undergo an inspection by NLS staff, Oregon ODA, and Oregon Metro will be notified that yard waste delivery from the eradication area had discontinued and the pad is empty. The sign will be removed and residents will be notified that the site is closed. Residents will no longer have access through the gate entrance.
- 4) At closure there will be no landscape yard waste remaining and no structures or other material requiring removal. There should be no cost for cleanup after closure.

