



**METRO**

SUBMIT THIS APPLICATION TO:

Metro  
Solid Waste Compliance & Cleanup  
600 NE Grand Avenue  
Portland, OR 97232-2736  
Tel: (503) 797-1835  
Fax: (503) 813-7544  
[SWCC@oregonmetro.gov](mailto:SWCC@oregonmetro.gov)

DATE RECEIVED BY METRO:

MAR 21 '16 RCVD

DATE DEEMED COMPLETE BY METRO:

MAR 22 '16 RCVD

## Solid Waste Facility License Application

### PART 1 - Standard License Application Information

An applicant applying to operate a solid waste facility must provide the following information:

1. Type of Application (please check one)	
<input type="checkbox"/>	New license Date of Pre-Application Conference: _____
<input checked="" type="checkbox"/>	Renewal of an existing license Solid Waste Facility license No. <u>L-045-11A</u>
<input type="checkbox"/>	Change of authorization to an existing license (other than a renewal) Please describe the proposed change below in Section 3.
<input type="checkbox"/>	Transfer of ownership or control of an existing license

2. Type of facility (please check one)	
<input type="checkbox"/>	Non-putrescible (dry) waste material recovery facility
<input type="checkbox"/>	Source-separated food waste reload facility
<input checked="" type="checkbox"/>	Yard debris reload facility
<input type="checkbox"/>	Other solid waste reload facility
<input type="checkbox"/>	Yard debris composting facility

**3. If seeking a change of authorization to an existing license, please explain the proposed change below (attach additional pages if necessary). Complete all remaining sections of this form as they pertain to the request.**

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**4. Applicant (Licensee)**

Facility Name:	S&H Landscape Supplies & Recycling (dba)
Company Name:	S&H Logging Co., Inc.
Street Address:	20200 SW Stafford Rd
Mailing Address:	
City/State/Zip:	Tualatin, OR 97062
Contact Person:	Will Gehr
Phone Number:	971-224-4561
Fax Number:	503-638-3134
E-mail Address:	will@shbark.com

**5. Applicant's Owner or Parent Company (provide information for all owners)**

Name:	Duane and Casey Stroupe
Mailing Address:	20200 SW Stafford Rd
City/State/Zip:	Tualatin, OR 97062
Phone Number:	503-638-1011
Fax Number:	503-638-3134
E-mail Address:	casey@shbark.com

**6. Site Operator (if different from Applicant)**

Company Name:	
Contact Person:	
Street Address:	
Mailing Address:	
City/State/Zip:	
Phone Number:	
Fax Number:	
E-mail Address:	

**7. Site Description**

Tax Lot(s):3900,4000,4100,4500	Section: 28	Township: 2	Range: 1E
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**8. Land Use**

Present Land Use Zone:	<b>RRFF-5</b>	
Is proposed use permitted outright?	<input checked="" type="checkbox"/> Yes If yes, attach a copy of the <i>Land Use Compatibility Statement</i> (see Attachment E).	<input type="checkbox"/> No
Is a conditional use permit necessary for the facility?	<input type="checkbox"/> Yes If yes, attach a copy of the <i>Conditional Use Permit</i>	<input checked="" type="checkbox"/> No
Are there any land use issues presently pending with the site?	<input type="checkbox"/> Yes If yes, please explain the land use issues below.	<input checked="" type="checkbox"/> No
Description of the pending land use issues identified above:		
Are any permits required from the Oregon Department of Environmental Quality (DEQ)?	<input type="checkbox"/> Yes If yes, please list all DEQ permits below and attach copies with this application (see Attachment G).	<input checked="" type="checkbox"/> No

Listing of all required DEQ permits:		
Are any other local permits or building codes required?	<input type="checkbox"/> Yes If yes, please list all other required permits below and attach copies with this application (see Attachment H).	<input checked="" type="checkbox"/> No
Listing of other required permits:		

9. Land Owner		
Is the applicant the sole owner of the property on which the facility is located?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No If no, please complete this section and attach a completed <i>Property Use Consent Form</i> (see Attachment F).
Property Owner:	Duane and Casey Stroupe	
Mailing Address:	20200 SW Stafford Rd	
City/State/Zip:	Tualatin, OR 97062	
Phone Number:	503-638-1011	

10. Public/Commercial Operations		
Will the facility be open to the public (such as, non-commercial self-haul customers)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will the facility be open to non-affiliated commercial solid waste collectors?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will the facility accept waste from outside the boundary of Metro?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

11. Operating Hours and Traffic Volume			
	Public (non-commercial self-haul)	Commercial Affiliated	Commercial Non-Affiliated
Operating Hours	7:30 am - 5:00 pm	7:30 am - 5:00 pm	7:30 am - 5:00 pm
Estimated Vehicles Per Day	60	10	50

**12. Inbound Waste/Feedstock by Type**

Identify the types of waste/feedstock and annual tonnage amounts of each that you expect to receive at the facility. Also, identify how you will manage each waste stream, the expected tip fees that will be posted at the facility, and estimate of typical length of time required to process each waste stream (attach additional pages if necessary).

Waste/Feedstock Type	Accepted at Facility	Expected Annual Tonnage Amount	Type of Activity to be Performed on Waste	Expected Tip Fee (per Ton)	Estimate the maximum and typical lengths of time required to process each day's receipt of each waste/feedstock type
Source-Separated Wood:	X <input type="checkbox"/> Yes No	12,500	Grind & load	60	24-72 hrs
Source-Separated Yard Debris:	X <input type="checkbox"/> Yes No	4,400	Grind & load	60	24-48
Source-Separated Residential Food Waste Mixed with Yard Debris:	<input type="checkbox"/> <input type="checkbox"/> Yes No				
Source-Separated Commercial and other Food Waste:	<input type="checkbox"/> <input type="checkbox"/> Yes No				
Inerts (e.g., rock, concrete, etc.):	<input type="checkbox"/> <input type="checkbox"/> Yes No				
Non-putrescible (dry) waste:	<input type="checkbox"/> <input type="checkbox"/> Yes No				
Source-Separated Recyclables:	<input type="checkbox"/> <input type="checkbox"/> Yes No				
Special Wastes (please specify):	<input type="checkbox"/> <input type="checkbox"/> Yes No				
Petroleum Contaminated Soil:	<input type="checkbox"/> <input type="checkbox"/> Yes No				
Putrescible (wet) waste:	<input type="checkbox"/> <input type="checkbox"/> Yes No				
Other Waste/Feedstocks (please specify):	<input type="checkbox"/> <input type="checkbox"/> Yes No				
Other Waste/Feedstocks (please specify):	<input type="checkbox"/> <input type="checkbox"/> Yes No				

**13. Inbound Waste/Feedstock by Generator**

Identify the expected annual tonnage amount of waste/feedstock that the facility will be receive and recover from the following types of generators.

Generator	Tons Received	Tons Recovered	Tons Residual
Agricultural:			
Commercial:	12,500	12,480	20
Industrial:	1,000	995	5
Residential:	3,400	3,390	10
<b>TOTAL TONS:</b>	<b>16,900</b>	<b>16,865</b>	<b>35</b>

**14. Outbound Waste, Products, and By-Products**

List the expected destination and amount of each type of outbound solid waste, products or by-products that will be transferred from the facility (attach additional pages if necessary).

Destination Site	Waste/Product/By-Product Type	Expected Annual Tonnage	Purpose of Delivery*
Paper Mills	UWW/hog fuel	12,480	Energy
S&H Cornelius	YD/ Compost	4,385	Compost Production

\*For example: disposal, recovery, land reclamation, beneficial use, etc

**15. Subcontractors**

Provide the name, address and function of all subcontractors involved in the facility operations:

NAME	ADDRESS	FUNCTION
none		

**PART 2 - Standard Attachments to License Application** (License application continued)

- All of the following attachments (Attachments A - I) are required for new applications and must be submitted in order for a license application to be considered complete. Each attachment must be clearly labeled.
- Application submittals such as facility design, building plans, site plans and specifications must be prepared, as appropriate, by persons licensed in engineering, architecture, landscape design, traffic engineering, air quality control, and design of structures.
- An applicant seeking to renew an existing license without substantive changes to the current authorization may defer to previously submitted documents if Metro has the most current version of all attachments (Attachments A- J) on file, unless otherwise directed by Metro staff. Applicant's initials and date are required for each deferred attachment. To confirm that Metro has current documentation on file, please contact Metro's Solid Waste Compliance & Cleanup Division at (503) 797-1835 or via email at [SWCC@oregonmetro.gov](mailto:SWCC@oregonmetro.gov).

**ATTACHMENT A: SITE PLAN**

The applicant must submit a facility site plan that includes scaled maps and drawings showing the location of the facility at an appropriate scale, and no smaller than one inch equals 30 feet. The following information must be provided on the site plan:

- (1) The location of the facility on a tax lot map.
- (2) Boundaries of the facility and property including all tax lots.
- (3) All buildings on the property (existing and proposed) and other pertinent information with respect to the operation of the facility, to include:
  - a) scale and scale house location
  - b) fencing and gates
  - c) access roads
  - d) paved areas
  - e) vegetative buffer zones and berms
  - f) sorting line and other major materials recovery equipment
- (4) All exterior stockpile footprints, material types stored outside, and the maximum height of each exterior material stockpile.

- (5) Identify water sources for fire suppression.
- (6) Identify on-site traffic flow patterns.
- (7) Facility signage. Facility signs must display all of the information required by Metro and the applicant must post signs at all public entrances to the facility, and in conformity with local government signage regulations.
- (8) All receiving, processing, reload and storage areas, as applicable, for solid waste, source-separated recyclable materials, yard debris, recovered materials, product/by-products, waste residuals, exterior stockpiles, hazardous waste, and other materials.
- (9) Load checking areas (as applicable).
- (10) Inadvertently received prohibited waste storage areas for temporary containment while awaiting proper removal and disposal. Containment areas must covered and enclosed and constructed to prevent leaking and contamination.
- (11) The location of all commercial and residential structures within a one mile radius of the facility, identified on a map or aerial photograph.
- (12) The prevailing wind direction, by season, identified on a map or aerial photograph (compost facility only).

**FACILITY RENEWALS:**

**I certify that to the best of my knowledge, the Site Plan on file with Metro dated 6/19/2001 is the most current and accurate version of this document.**

**Initial here:** WJ **Date:** 3/16/16