

600 NORTHEAST GRAND AVENUE | PORTLAND, OREGON 97232 2736
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METRO

www.oregonmetro.gov

Solid Waste Facility License Application

**Application packet for a new license, license renewal, change of
authorization, or change in ownership for facilities that:**

Process non-putrescible (dry) waste
Reload solid waste
Compost or reload yard debris



METRO SOLID WASTE FACILITY LICENSE APPLICATION PACKET

METRO

Issued:
January 2016

This packet contains an application for a Metro Solid Waste Facility License. You may also want to review the relevant sections of Metro Code. Metro Code Chapter 5.01 stipulates which solid waste facilities and activities require a Metro license. The Metro Code can be accessed via the Metro web site at www.oregonmetro.gov/metro-code.

Metro staff will review an application for completeness within 15 business days of receipt and notify the applicant whether their application is deemed to be complete. If an application is incomplete, Metro will notify the applicant as to what additional information is required.

Application for a new Solid Waste Facility License

An applicant seeking a new Metro Solid Waste Facility License must first attend a pre-application conference before submitting an application. The purpose of the pre-application conference is to obtain a description of the proposed solid waste facility and provide the applicant with information regarding the applicable requirements for the proposed operation. The conference also provides the applicant with an opportunity to discuss the application process and to identify any potential issues specific to its proposal. An applicant should prepare for the pre-application conference by reviewing application forms and drafting answers prior to the conference. To schedule a pre-application conference, contact Metro's Solid Waste Compliance and Cleanup Division at (503) 797-1835 or via email at SWCC@oregonmetro.gov.

After completing the pre-application conference, an applicant seeking a new license must submit to Metro a completed *Solid Waste Facility License Application* form and provide all additional information as required. Metro will generally approve or deny a new license within 120 days after Metro deems the application to be complete. The fee for filling a license application is \$300. See Metro Code Chapter 5.01 for more information regarding the issuance of a license.

Renewal of an Existing License

Applicants seeking to renew an existing license without substantive changes to the current authorization must submit a completed *Solid Waste Facility License Application* form and provide all additional information as required, unless Metro staff directs otherwise. License renewal applications must be submitted not less than 120 days before the current license expires. Failure to submit applications in a timely fashion may result in a lapse of authority to operate. Additionally, the Chief Operating Officer is not obligated to renew a license earlier than the expiration date of the existing license even if the renewal application is filed more than 120 days before the existing license expires. The fee for filing a license renewal application is \$300. See Metro Code Chapter 5.01 for more information regarding the renewal of licenses.

Change of Authorization to an Existing License

An applicant seeking a change of authorization for an existing license (other than renewal) must submit to Metro a completed *Solid Waste Facility License Application* form and provide all additional information as required unless Metro staff directs otherwise. The applicant cannot implement the requested change of authorization until Metro approves it in writing. The fee for filing a change of authorization application is \$100. See Metro Code Chapter 5.01 for more information regarding changing of authorization for license. Metro may require the applicant to apply for a new license if there is a significant change in the types of solid waste accepted or activities performed at a facility.

Change of Ownership or Control of an Existing License

An applicant seeking to transfer ownership or control of an existing license must submit to Metro a completed *Solid Waste Facility License Application* form and provide all additional information as required, unless Metro staff directs otherwise. See Metro Code Chapter 5.01 for more information regarding requirements for the transfer of ownership for a licensed facility.



METRO

SUBMIT THIS APPLICATION TO:

Metro
Solid Waste Compliance & Cleanup
600 NE Grand Avenue
Portland, OR 97232-2736
Tel: (503) 797-1835
Fax: (503) 813-7544
SWCC@oregonmetro.gov

DATE RECEIVED BY METRO:
MAR 17 '16 RCVD

DATE DEEMED COMPLETE BY METRO:

MAR 17 '16 RCVD

Solid Waste Facility License Application

PART 1 – Standard License Application Information

An applicant applying to operate a solid waste facility must provide the following information:

1. Type of Application (please check one)	
<input type="checkbox"/>	New license Date of Pre-Application Conference: _____
<input checked="" type="checkbox"/>	Renewal of an existing license Solid Waste Facility license No. <u>L-134-11</u>
<input type="checkbox"/>	Change of authorization to an existing license (other than a renewal) Please describe the proposed change below in Section 3.
<input type="checkbox"/>	Transfer of ownership or control of an existing license

2. Type of facility (please check one)	
<input checked="" type="checkbox"/>	Non-putrescible (dry) waste material recovery facility
<input type="checkbox"/>	Source-separated food waste reload facility
<input type="checkbox"/>	Yard debris reload facility
<input type="checkbox"/>	Other solid waste reload facility
<input type="checkbox"/>	Yard debris composting facility

3. If seeking a change of authorization to an existing license, please explain the proposed change below (attach additional pages if necessary). Complete all remaining sections of this form as they pertain to the request.

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4. Applicant (Licensee)

Facility Name:	CORE Recycling
Company Name:	City of Roses Disposal & Recycling, Inc.
Street Address:	5726 NE 109th Ave Portland, OR 97220
Mailing Address:	PO Box 301427
City/State/Zip:	Portland, OR 97294
Contact Person:	Alando Simpson
Phone Number:	503-285-9940
Fax Number:	503-249-5096
E-mail Address:	alando@cityofrosesdisposal.com

5. Applicant's Owner or Parent Company (provide information for all owners)

Name:	City of Roses Disposal & Recycling, Inc.
Mailing Address:	PO Box 301427
City/State/Zip:	Portland, OR 97294
Phone Number:	503-285-9940
Fax Number:	503-249-5096
E-mail Address:	alando@cityofrosesdisposal.com

6. Site Operator (if different from Applicant)

Company Name:	
Contact Person:	
Street Address:	
Mailing Address:	
City/State/Zip:	
Phone Number:	
Fax Number:	
E-mail Address:	

7. Site Description

Tax Lot(s): R235952	Section: 1N	Township: 2E	Range: 15CD
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8. Land Use

Present Land Use Zone:	IG2 see email amendment attached	
Is proposed use permitted outright?	<input checked="" type="checkbox"/> Yes If yes, attach a copy of the <i>Land Use Compatibility Statement</i> (see Attachment E).	<input type="checkbox"/> No
Is a conditional use permit necessary for the facility?	<input type="checkbox"/> Yes If yes, attach a copy of the <i>Conditional Use Permit</i>	<input checked="" type="checkbox"/> No
Are there any land use issues presently pending with the site?	<input type="checkbox"/> Yes If yes, please explain the land use issues below.	<input checked="" type="checkbox"/> No
Description of the pending land use issues identified above:		
Are any permits required from the Oregon Department of Environmental Quality (DEQ)?	<input checked="" type="checkbox"/> Yes If yes, please list all DEQ permits below and attach copies with this application (see Attachment G).	<input type="checkbox"/> No

Listing of all required DEQ permits:	Solid Waste Disposal Permit	
Are any other local permits or building codes required?	<input type="checkbox"/> Yes If yes, please list all other required permits below and attach copies with this application (see Attachment H).	<input checked="" type="checkbox"/> No
Listing of other required permits:	City of Portland Business License NPDES 1200-COLS Industrial Stormwater Discharge Permit	

9. Land Owner

Is the applicant the sole owner of the property on which the facility is located?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No If no, please complete this section and attach a completed <i>Property Use Consent Form</i> (see Attachment F).
Property Owner:	COR, LLC	
Mailing Address:	PO Box 301427	
City/State/Zip:	Portland, OR 97294	
Phone Number:	503-285-9940	

10. Public/Commercial Operations

Will the facility be open to the public (such as, non-commercial self-haul customers)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will the facility be open to non-affiliated commercial solid waste collectors?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will the facility accept waste from outside the boundary of Metro?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

11. Operating Hours and Traffic Volume

	Public (non-commercial self-haul)	Commercial Affiliated	Commercial Non-Affiliated
Operating Hours	N/A	7am-5pm	7am-5pm
Estimated Vehicles Per Day	N/A	10	1-3

12. Inbound Waste/Feedstock by Type

Identify the types of waste/feedstock and annual tonnage amounts of each that you expect to receive at the facility. Also, identify how you will manage each waste stream, the expected tip fees that will be posted at the facility, and estimate of typical length of time required to process each waste stream (attach additional pages if necessary).

Waste/Feedstock Type	Accepted at Facility	Expected Annual Tonnage Amount	Type of Activity to be Performed on Waste	Expected Tip Fee (per Ton)	Estimate the maximum and typical lengths of time required to process each day's receipt of each waste/feedstock type
Source-Separated Wood:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	1,000	Hog Fuel	\$60	
Source-Separated Yard Debris:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	50	Hog Fuel	\$70	
Source-Separated Residential Food Waste Mixed with Yard Debris:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Source-Separated Commercial and other Food Waste:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Inerts (e.g., rock, concrete, etc.):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	300		\$60	
Non-putrescible (dry) waste:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	15,000		\$90	
Source-Separated Recyclables:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	900		Free	
Special Wastes (please specify):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Petroleum Contaminated Soil:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Putrescible (wet) waste:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Other Waste/Feedstocks (please specify):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Other Waste/Feedstocks (please specify):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				