



# 2010-11

FIRST QUARTER MANAGEMENT REPORT  
July through September

# 2010-2011 First quarter management report

## Table of contents

Management report item		Page
<b>Metro management report at-a-glance</b>		<b>2-7</b>
Goal	Budget Program	
<b>Goal 1: Great Communities</b> <b>Guide growth in a sustainable and compact metropolitan structure.</b>	1.1 Land use planning and development	8-11
<b>Goal 2: Great Communities</b> <b>Provide great cultural and recreational opportunities.</b>	2.1 Parks and natural areas management	12
	2.2 Parks planning and development	12-13
	2.3 Performing arts, arts and culture	13-14
	2.4 Zoo infrastructure bond (A better Zoo program)	14-18
	2.5 Zoo visitor experience	19
<b>Goal 3: Healthy Environment</b> <b>Protect and enhance the region's natural assets.</b>	3.1 Education	19
	3.2 Natural areas	20-21
	3.3 Zoo conservation education	21-23
<b>Goal 4: Healthy Environment</b> <b>Reduce and manage waste generated and disposed.</b>	4.1 Resource conservation and recycling	23-26
	4.2 Solid waste operations	26-27
	4.3 Solid Waste Compliance and Cleanup	28-29
<b>Goal 5: Vital Economy</b> <b>Provide efficient access to jobs, services, centers and industrial areas.</b>	5.1 Corridor planning and development	29-32
	5.2 Transportation system planning	32
<b>Goal 6: Vital Economy</b> <b>Support the development of a sustainable economy</b>	6.1 Convention, trade and consumer shows	32-33

# **Metro Management Report At-a-Glance**

## **1<sup>st</sup> Quarter FY 2010-11**

### **Executive Summary**

From July through September of 2010, Metro Council and staff fulfilled commitments to public service, excellence and innovation by pursuing strategies for Making a Great Place, taking care of our public assets and practicing sustainability.

Metro prepared for the finalization of the Community Investment Strategy recommendations along with an upcoming historic urban and rural reserves decision. Adoption of the completed Metropolitan Transportation Improvement Program and progress on both the Portland to Milwaukie and Lake Oswego transportation projects advanced regional corridor planning initiatives.

The Oregon Zoo received accreditation from the American Zoo and Aquarium Association and the association's prestigious Exhibits Award for Predators of the Serengeti. The Portland Center for the Performing Arts and the Oregon Zoo both hosted successful summer concert series.

The Zoo infrastructure bond program continued to deliver on public commitments, readying for a master plan kick-off and important land-use decisions. Work on the Veterinary Medical Center included successful permitting, demolition and site excavation. Bond staff laid the groundwork for two water-saving projects and is also moving forward to address traffic demand issues.

Graham Oaks Nature Park was completed and opened to the public in September, Chehalem Ridge Natural Area was made accessible to the public for the first time and open houses for Smith and Bybee Wetlands informed the site's master planning effort. Significant progress was made in improving operations and strategic planning for the pioneer cemeteries program.

Metro made strides in sustainable goals and practices by achieving progress in waste recovery at transfer stations and laying the groundwork for Council adoption of the agency's Sustainability Plan in October. This quarter saw an increased focus on addressing climate change, with the completion of a Climate Smart Communities work plan and the launch of a Climate Change Scenarios work program.

The hire of a General Manager of Visitor Venues and extensive recruitment for a Parks and Environmental Services director resulted in a fully staffed Senior Leadership Team for the second quarter of FY 10-11. In facing another economically challenging year, team members made commitments to strategically focus on agency priorities as they prepared to enter a second quarter of budget decisions and recommendations.

This summary report lists highlights from Metro's budget programs for the first quarter of the fiscal year.

## **Goal 1: Great Communities**

### **Guide growth in a sustainable and compact metropolitan structure.**

#### **Land use planning and development**

- Led finalization of August 2010 Chief Operating Officer's Community Investment Strategy recommendations and supported ensuing public and stakeholder review and comment; Council to help conduct engagement and outreach related to the COO recommendation in second quarter of FY 10-11.
- Direction on legislative changes to urban growth boundary and framework and functional plan policies by December 2010 will require significant Council time in work sessions, regular meetings and briefings.
- Completed the text for the Employment Toolkit on sustainable development in employment areas. Drafted engagement strategy and initiated events and partnerships to help implement toolkit.
- Initiated the coordination and support role for the Oregon Transportation Research and Education Consortium grant, which will be led by Portland State University in partnership with Metro and other local jurisdictions, to document lower vehicle trip generation and unique travel data at mixed use sites.
- Submitted grant for HUD Sustainable Community Initiative.
- Ribbon cutting event at 3rd Central Transit Oriented Development project.
- Finalized cleanup of the Stapp brownfield property in Sherwood with a DEQ grant.

## **Goal 2: Great Communities**

### **Provide great cultural and recreational opportunities.**

#### **Parks and Natural Areas Management**

- New event and catering contract entered into with C/J Event Management for the Lake House at Blue Lake Park.
- Water control structure renovated at Smith and Bybee wetlands.
- Completed the Cemeteries Records Improvement Plan and updated Metro Council on the resold grave issue, cemetery perpetual care fund and grave inventory.
- Issued an RFP for a Cemetery Business Plan to cemetery industry consultants.
- Finalized the strategic communications and fundraising plan for the Lone Fir Pioneer Cemetery - Block 14 Memorial Park Capital Campaign.

#### **Parks planning and development**

- Graham Oaks Nature Park completed on time and under budget.
- PierPark bridge IGA with ODOT has been approved, Council will need to approve an IGA with the City of Portland for the PierPark project in second quarter of FY 10-11.
- Held open houses for Smith and Bybee Wetlands Natural Resources Master Plan.
- Council will need to approve a five-party agreement for property rights for the Blue Lake Trail in second quarter of FY 10-11.

### **Performing arts, arts and culture**

- Successful Music on Main Street concert series. Generated more than \$33,000 in revenue, with more than 4,600 attendees.
- Summer Arts on Main series attracted over 1,620 children, who participated in free art activities
- Completed customer service audit of Keller Auditorium.

### **Zoo Infrastructure Bond (A Better Zoo Program)**

- Selected the consulting team for comprehensive capital master planning; finalized the master plan scope of work and contract documents; held a general kick-off meeting with Zoo staff with first master plan workshop in early October.
- Made decision to update the Zoo's conditional use permit.
- Contracted with a local firm specializing in traffic demand management to assess and recommend options for addressing the Zoo's significant parking and traffic issues.
- Began development of an off-site business and elephant management plan.
- Finalized general construction contract terms for Veterinary Medical Center; received the final City of Portland project building permit; demolished the quarantine building and began mass site excavation; hosted a well-received construction ceremony on Sept. 29.
- Completed construction documents for penguin water filtration project; issued Notice of Intent to award the construction contract to Triad Mechanical.
- Completed project design and submitted construction plans to City of Portland for Water Main Pressure Reducing/Backflow Assembly and Building project; Request for Bids went out Oct. 5 with bids due Nov. 4.
- Issued two-year private placement bonds to fund program activities.

### **Zoo visitor experience**

- Received AZA accreditation.
- Opening of Red Ape Reserve.
- Dinosaur exhibit extended for an additional month, with more than 187,000 visitors and \$564,725 generated in revenue (21 percent more than projected).
- Summer concert series generated \$1,084,234 in revenue this past fiscal year, 72 percent more than the previous year.
- 1st quarter attendance increased nearly 25,000 from prior year

## **Goal 3: Healthy Environment**

### **Protect and enhance the region's natural assets.**

#### **Education**

- Launched conservation education planning project.
- 135 primary and 143 secondary waste reduction education programs have been scheduled for the coming year, with many more to come.

- Waste reduction education staff provided kits of waste reduction materials and props to Oregon Zoo staff for use during zoo summer camps.

#### **Natural areas**

- Graham Oaks Nature Park opened to the public on September 17 with more than 3,000 visitors.
- Six regional trail acquisitions were completed in the Columbia Slough, Willamette River Greenway and Springwater Trail target areas.
- Metro acquired an important habitat property in the Lower Tualatin Headwaters target area, bringing total protected acres in that site to 198 acres.
- First four public tours of the Chehalem Ridge Natural Area were offered in July. The tours were completely full with more than 80 attendees.
- Began work on public awareness campaign to demonstrate accountability to the taxpayers and highlight the successes of the 2006 natural areas bond measure to date; campaign to launch in 2011.
- Restoration efforts completed in nine target areas.
- Nature-friendly development practices and MetroPaint received high visibility at the NW Natural 2010 Street of Dreams through a partnership with HBA, reaching approximately 35,000 people.
- Submitted grant for approximately \$230,000 over three years for urban forestry “best practices” support and outreach to local governments and other partners through an Oregon Department of Forestry grant program.
- Kicked off Glendoveer golf course capital improvement and operations planning effort.

#### **Zoo conservation education**

- Received the AZA Exhibits Award for Predators of the Serengeti.
- Program development work continues on the Wild Minds grant with the Oregon Museum of Science and Industry in a national consortium between zoos and science museums to provide science education and exhibits about animal cognitive abilities.
- Collaborate with Northwest Zoo & Aquarium Alliance to develop and coordinate climate change interpretive programs for Pacific Northwest. Released 234 Oregon spotted frogs, 65 western pond turtles and 2,100 Oregon silverspot pupae.

### **Goal 4: Healthy Environment**

#### **Reduce and manage waste generated and disposed.**

##### **Resource conservation and recycling**

- Submitted seven legislative briefs for Council consideration in the areas of product stewardship, bottle bill modernization, product bans, toxics reduction and energy policy.
- Council adopted Metro's internal Sustainability Plan on Oct. 7 (just following this reporting period).
- Monitored implementation of the new PaintCare program, a statewide product stewardship initiative.

- The Recycling Information Center provided assistance to 25,254 callers and the Find a Recycler web page had 13,142 unique visitors.
- Parks and Sustainability staff combined efforts to use the Blue Lake Park Natural Discovery Garden to engage youth and families in learning to garden without toxics. Construction of the garden beds, plantings and activity stations was completed and summer programming reached over 1,200 residents of the region.
- Metro provided toxics reduction education directly to 5,426 residents through its Healthy Home exhibit, mobile garden and household hazardous waste roundups.
- Metro's Climate Smart Communities steering committee completed the FY 10-11 work plan for implementing Council's climate-related priority projects

### **Solid waste operations**

- Hired new Transfer Station Operations Manager.
- Continued progress towards aggressive transfer station recovery goals, with Metro South increasing its 17 percent recovery rate to 30 percent by October 2010.
- Operational changes implemented to begin operations under the new statewide paint product stewardship system. Services provided by Metro during the quarter will bring in \$325,000 in revenue.
- Under an Army Corps of Engineers program, completed reconstruction of 1000 feet of eroding streambank at St. Johns Landfill.

### **Solid waste compliance and cleanup**

- Solid waste licenses issued to Northwest Shingle, RB Rubber and Tire Disposal and Recycling in Portland.
- Completed cleanup of another dump at Chehalem Ridge in Washington County and cleaned up nearly 200 tires dumped on Metro property in Multnomah County near Forest Park.

## **Goal 5: Vital Economy**

### **Provide efficient access to jobs, services, centers and industrial areas.**

#### **Corridor planning and development**

- With jurisdictional partners, approved a revised finance plan for Portland to Milwaukie LRT project; obtained TPAC, JPACT and Metro Council approval of additional MTIP funding; distributed Final Environmental Impact Statement to agencies, interested citizens and the general public.
- Submitted Draft Environmental Impact Statement for Lake Oswego streetcar project to Federal Transit Administration in late October.
- Supported senior staff serving on the Steering Committee for the Oregon Statewide Freight Plan and made additional comments through participation in Oregon Freight Advisory Committee.
- Resolutions regarding initial scopes and budgets for East Metro and SW corridor plans were approved by JPACT and the Metro Council in August.

- Consultants hired and IGAs drafted for Tigard Transportation and Growth Management grant.
- Applied for Alternatives Analysis funding from two federal programs (\$2-2.5 million).

#### **Transportation system planning**

- Adoption of the completed 2010-13 MTIP.
- JPACT and Council approval of 2012-15 MTIP policy.
- Initiation of the Climate Change Scenarios work program.

### **Goal 6: Vital Economy**

#### **Provide efficient access to jobs, services, centers and industrial areas and support the development of a sustainable economy.**

##### **Convention, trade and consumer shows**

- Initial plan for Metro Café project has been finalized, with contract to be executed in October.
- Completed work on the lease with PDC for the old Sizzler Block re-development into a public plaza space, which was approved by the Commission in October. Construction is slated to begin in December of 2010 with completion in June of 2011.
- OCC had a very busy quarter with 13 of the 21 conventions being national, which has had a tremendous positive impact on OCC revenues and city-wide occupancy rates for the quarter. Room nights sold in the market overall are up, and the occupancy rates (room nights per hotel) are showing signs of improvement, and the average daily room rate (ADR) is slightly higher than September of 2009.
- Expo Center awarded the Marketing/Communications contract to Gard Communications.
- Expo Center website redesign request for proposal distributed.
- Expo Center distributed General Contractor Request for Bids; “expotions” lounge/cafe project.
- Expo Center diversion rate improved from 31% in FY 10 to 39% in FY 11.
- Expo Center is lagging behind slightly on targets, with the loss of four relatively small attendance events and a date change of the 5,700 attendee Fall Home & Garden Show to the 2nd Quarter.

## **1.1 | Land Use Planning and Development**

The Land Use Planning and Development Program includes a variety of land use planning activities that support the Metro Council and regional partners in implementing the Region 2040 vision. The program comprises three areas: Long Range Land Use Planning, Periodic Planning and the Development Center.

### **Major accomplishments for this reporting period**

Long Range Land Use Planning/Periodic Planning:

#### 1) Framework and Functional Plan:

- Provided ongoing support to five communities in their efforts to meet compliance with Nature in Neighborhoods.
- Assisted local jurisdictions in modifying employment and industrial area map and code per the criteria in Title 4.
- Coordinated with Nature in Neighborhoods to summarize information from local jurisdictions about voluntary restoration and conservation of habitat areas per Metro's reporting requirements and to consider alternative approaches to measuring progress.
- Supported progress in concept plans in Sherwood (areas 48 and 49), Southwest Tualatin, and in Washington County (North Bethany, Area 63, 64 and Bull Mountain and Damascus).
- Participated with other agencies in the review of land use and transportation plans for the Fuller Road Transit Station area and initiated discussions for upcoming changes in Lake Oswego and Beaverton.

#### 2) Performance-Based Growth Management:

- Community Investment Strategy/Capacity Ordinance:
  - Led finalization of August 2010 Chief Operating Officer's Community Investment Strategy recommendations and supported ensuing public and stakeholder review and comment.
  - Using the consultants Fregonese and Associates, illustrated the results of the impact of local and regional actions and investments on the market's ability to develop to zoned capacity.
  - Compiled recommendations and comments from MTAC to advise MPAC on revisions to Urban Growth Management Functional Plan on industrial areas, compliance, housing capacity and centers and corridors.
  - Supported MPAC subcommittee on housing in their effort to recommend approaches to including housing in Title 11 requirements for concept plans.
  - Reviewed potential amendments to the Regional Framework Plan with MTAC and MPAC and prepared the summary of these comments for council.
  - Reviewed COO recommendations on how to best support the region's traded sector economy by ensuring a supply of shovel-ready large parcels with MTAC and prepared for presentations and discussions at MPAC and council.
  - Reviewed COO recommendations for potential UGB expansion areas with MTAC, Council and MPAC and considered additional expansion areas proposed by others.
  - Finalized the analysis of the infrastructure costs in potential UGB expansion areas with the assistance of Group McKenzie.

- Met with local jurisdictions to develop illustrative project examples for use in Community Investment Strategy finance work.
- Brownfield site assessment, preparation for redevelopment and engagement
  - Tualatin Hills Parks and Recreation District site: Continued Phase II assessment of previously funded Farmington Road/THPRD site and preparation of a Prospective Purchasers Agreement with DEQ for the site with THPRD.
  - Sherwood: Finalized cleanup of the Stapp property in Sherwood utilizing a DEQ Grant
  - Troutdale: Brownfield Task Force approved applications for initial assessment funding for a site on Main Street in Troutdale. Received a Notice of Eligibility determination from DEQ on the Handy site in Troutdale, allowing staff to proceed with the assessment process.
  - Milwaukie: Initiated assessment funding for a site in downtown Milwaukie and established IGA with Clackamas County on funding for the site. Developed partnership with Clackamas County to collaborate on this site .
- Assistance to support Local Aspirations:
  - Surveyed Community Planning and Development Grant awardees on their current plans and grant needs.
  - Completed the text for the Employment Toolkit on sustainable development in employment areas. Drafted engagement strategy and initiated events and partnerships to help implement toolkit.
  - Initiated the coordination and support role for the OTREC grant, which will be led by PSU in partnership with Metro and other local jurisdictions, to document lower vehicle trip generation and unique travel data at mixed use sites.
  - Submitted grant for HUD Sustainable Community Initiative.
  - Develop preliminary project list to illustrate catalytic investments that support communities in achieving their aspirations using information drawn from the local aspiration process and other contacts.
  - Worked with Corridor Planning staff and other sections to define work scope and approach on major mobility corridor planning efforts (SW Metro and East Metro).
  - Continued assistance with Hillsboro to apply map-based approach to the downtown code that will facilitate quicker, more efficient redevelopment opportunities.
  - Completed scope of work for State of the Centers II report that will help communities understand their current conditions among a spectrum of metrics associated with vibrant and active communities.
- Regional Coordination
  - Established process for regional coordination of household and employment forecasts at local level to be completed in 2011.
  - Coordinated with local jurisdictions in Periodic Review to identify key regional coordination issues and opportunities, along with DLCDC staff.

#### Development Center:

- Project completions / openings
  - 3rd Central (formerly known as 3rd & Miller, Gresham) – Ribbon cutting event celebrating the opening of a natural foods market, an urban living infrastructure grant supported project.
- Projects under construction
  - The Knoll (Tigard) - Construction is progressing.

- NW Civic Drive MAX Station (Gresham) – TriMet is managing construction. Station completion is behind schedule; an opening event will be scheduled for late fall.
- Placemaking
  - Walkability Audits Follow-up – Descriptive posters summarizing recommendations and strategies identified through the walkability audits have been distributed to the three participating cities and posted on the Metro website.
  - Downtown Oregon City Development Opportunity Study – The team of Urban Land Economics and Vallaster/Corl architects shared the findings of the Development Opportunity Study for two downtown Oregon City sites with the City of Oregon City’s Urban Renewal commission.
  - Flexible Model Code for Infill Redevelopment – Communitas and Development Center staff hosted a feedback session to obtain input from design and development professionals regarding the streamlined code approach proposed code approach for target redevelopment zones .
  - Downtown Retail Technical Assistance – The Development Center launched a technical assistance program for downtown commercial districts to identify recommendations for revitalization.
  - Development Opportunities Fund: Construction of a demonstration living wall at the Knoll in Tigard is underway.

**Major accomplishments for next reporting period**

Long Range Land Use Planning/Periodic Planning:

- Framework and Functional Plan:
  - Coordinate with Nature in Neighborhoods group to prepare biannual report about voluntary restoration and habitat protection measures for use in monitoring.
  - Continue support for remaining concept plans for areas brought into the UGB in 2002 and 2004.
  - Continued support for Title 13 Nature in Neighborhoods implementation.
- Performance Based Growth Management:
  - Capacity Ordinance:
    - Present illustrations of the impact of investments in public amenities in a select number of communities to support the Community Investment Strategy
    - Finalize comments and recommendations from MPAC and the public on the COO Recommendation for Metro Council and seek Metro Council action.
    - Meet requirements for DLCD notification, property owner notification and reporting as required for Begin potential UGB amendments ("26-29" report)
  - Brownfields assessment, redevelopment and engagement:
    - Conduct additional Phase II assessment sampling activities, including decommissioning and removal of an underground storage tank
    - Start Phase I/II process on the site in Troutdale
    - Complete assessment of Milwaukie site and conduct Phase I and Phase II field work in partnership with Clackamas County.
    - Update Brownfield Task force on status of most recent program additions in Cities of Troutdale and Milwaukie and potential sites elsewhere.
    - Continued site identification, assessment and support of site redevelopment opportunities.

- Assistance to support local aspirations:
  - Continue to engage and support 2040 Work Teams in target locations.
  - Refine illustrative project list for use in developing a community investment strategy.
  - Release Employment Toolkit and plan for events that engage local jurisdiction partners to consider and implement new sustainable approaches.
  - Complete assistance for downtown code update in Hillsboro and share results with staff in other cities that are actively updating code and face similar challenges.
  - Review approach and metrics in State of the Centers II update to guide local plans and investments and clarify actions needed to meet expectations for centers and corridors in functional and framework plan and the system expansion policy.
  - Prepare evaluation, as needed, to help reschedule Community Planning and Development Grants based on outcome of legal challenges
  - Consider approaches to housing and equity strategy to achieve consortium objectives with available funding.
  - Convene local jurisdictions and agencies to refine approach and initiate the research on trip rates per the OTREC research grant.
- Participation in LCDC review of reserves final package and record.

#### Development Center:

- TOD Strategic Plan - The plan will be completed in the fall of 2010,
- Civic Drive MAX Station - A grand opening event will be held later in the fall.
- The Knoll –\_Construction will progress.

#### Development Opportunities Fund:

- Design of research prototypes for the Ecological Learning Plaza will be wrapping up and a funding agreement for an ecological learning plaza on the PSU campus will be executed.

#### **Items for Senior Leadership Team action**

- Continued support for strategic Making The Greatest Place decision-making structure and timelines; coordination among departments (incl. communications, legal, research center)
- Support for negotiations for local actions to fill the 20-year capacity gap and of conditions for potential UGB expansion areas
- Resource coordination to support MGP implementation using integrated Metro resources

#### **Items for Metro Council action**

- Direction on legislative changes to urban growth boundary (as needed) and framework and functional plan policies by December 2010. Will require significant Council time in work sessions, regular meetings and briefings.
- Engagement and outreach related to Community Investment Strategy COO recommendation.
- Review of local land use actions as needed

## **2.1 | Parks and Natural Areas Management**

The purpose of Parks and Natural Areas Management is to provide efficient and cost effective management of Blue Lake Regional Park, Oxbow Regional Park, Chinook Landing Marine Park, M. James Gleason Memorial Boat Ramp, Sauvie Island Boat Ramp, Howell Territorial Park, Smith and Bybee Wetlands Natural Area, Mt. Talbert Nature Park, Cooper Mountain Nature Park, Graham Oaks Nature Park, Glendoveer Golf Course and 14 Pioneer cemeteries.

This program strives to provide safe, accessible, attractive and well-maintained parks and wildlife areas for the citizens of the region. For natural areas and open spaces, the program protects, restores and enhances the resources and manages natural resources for future opportunities for low impact recreation.

### **Major accomplishments for this reporting period**

- New event and catering contract entered into with C/J Event Management for the Lakehouse at Blue Lake Park.
- New firewood supply contract entered into for Oxbow Park, resulting in savings of \$4,420 in the first quarter.
- Removal of old, unsafe non-ADA compliant playground area at Blue Lake Park. Work has begun on a replacement playground area that will be compliant with both ADA and safety regulations. Project funded with R/R funds.
- Water control structure renovated at Smith & Bybee wetlands.
- Completed the last of six wave-attenuator walls.

### **Major accomplishments for next reporting period**

- Completion of shelter roof replacements at Blue Lake Park (R/R funded).
- Completion of design for playground areas at Blue Lake Park.

## **2.2 | Parks Planning and Development**

This program plans and builds a regional system of parks, natural areas and trails. This work encompasses everything from the high-level analysis of branding and funding to site-specific design and construction of new nature parks that promote appropriate public access to part of the almost 11,000 acres purchased under the Natural Areas and Open Spaces bond programs.

The team of landscape architects and project managers in this program provides technical assistance, best practices and coordination among local park providers. They also provide technical expertise to other Metro efforts, such as corridor planning and Making the Greatest Place.

### **Major accomplishments for this reporting period:**

- Graham Oaks Nature Park completed on time and under budget.
- Intertwine web project advertised and seven proposals received.
- Initial proposals for Intertwine signage were enthusiastically received by the park directors and The Intertwine marketing group.
- Pier Park bridge IGA with ODOT has been approved.

- The Tonquin Trail project team hosted four public events with hundreds of citizens participating.
- Open houses for Smith/Bybee Natural Resources Master Plan were a success.

**Major accomplishments for next reporting period:**

- Blue Lake agreements with consultant and property owners completed.
- Graham Oaks project closed out.
- Intertwine signage plan finalized.
- State of The Intertwine report in draft form.
- Draft IGA with ODOT for Scouter Mountain Trail in review.
- Pier Park Bridge agreements in place with COP, ODOT and consultants.
- Draft Smith/Bybee NRMP is available for review.
- Informal agreement on preferred alignment for Tonquin Trail.
- Westside Trail agreement with ODOT in place.

**Key Items for Metro Council Attention:**

- Will need final JPACT approval to shift funds from Lake Oswego to Milwaukie bridge study to Lake Oswego to Portland streetcar/trail project.
- The Smith/Bybee Bridge and Trail project will return to Council for review.

**Senior Leadership Team Action(s) Required:**

- Continued attention on relationship between regional parks funding and the Community Investment Strategy.
- Will need to resolve staffing situation for The Intertwine Alliance

**Metro Council Action(s) Required:**

- Council will need to approve a 5-party agreement for property rights for the Blue Lake Trail to proceed.
- Council will need to approve an IGA with the City of Portland for the Pier Park project.

**2.3 | Performing Arts, Arts and Culture**

Portland Center for the Performing Arts (PCPA) is a cultural center for the region and the hub of downtown Portland’s thriving Broadway Cultural District. The center draws roughly one million visitors each year to enjoy world class performance arts and entertainment, contributing to a vibrant and culturally rich region.

This leading cultural institution encompasses three venues; the Keller Auditorium, Arlene Schnitzer Concert Hall, and Antoinette Hatfield Hall which includes the Newmark Theatre, Dolores Winningstad Theatre and Brunish Hall.

PCPA is also home to the region’s premier performance companies: Oregon Ballet Theatre, Oregon Children’s Theatre, Oregon Symphony Orchestra, Portland Opera, Portland Youth Philharmonic, White Bird and Tears of Joy Puppet Theater.

### **Major accomplishments for this reporting period:**

- Continued working with the Foundation of the Portland Center for the Performing Arts on capital campaign plan for ASCH/Main Street Project.
- Planned Walk of Stars fundraiser.
- Received benchmark report. Began analysis to assess where opportunities may be to improve operations, hold costs, and increase revenues.
- Successful Music on Main Street concert series. Generated more than \$33K in revenue, with more than 4,600 attendees.
- Summer Arts on Main series attracted over 1,620 children, who participated in free art activities.
- Submitted economic impact data for FY 10 report.
- "New Brow" art show launched during PICA's TBA Festival.
- Welcomed new General Manager of Metro Venues.
- Completed customer service audit of Keller Auditorium.

### **Major accomplishments for next reporting period:**

- Reserves discussion with MERC Commission.
- FY 10 Economic Impact Study completed.
- Ticketing proposal for local Non-Profits completed.
- Continue working on ASCH/Main Street Project funding.
- Finalize Keller concession redesign.

## **2.4 | Zoo Infrastructure Bond (A Better Zoo Program)**

The Zoo Infrastructure and Animal Welfare Bond Fund program (A Better Zoo program) represents the capital planning and construction activities funded by the November 2008 general obligation bond authority. Program work is reported in the following categories:

- Master Planning Activities – Comprehensive Capital Master Plan, Waste and Stormwater Planning, Off-site Elephant Habitat, and Land Use activities.
- Construction Project Activities
- Project Management and Program Governance Activities

### **Major accomplishments for this reporting period**

Comprehensive Capital Master Planning – *see important information about the Comprehensive Capital Master Plan under Key Items for Metro Council Attention, below.*

- The program selected the consulting team comprised of SRG Partnership, CLR Design, and Atelier Dreiseitl (plus associated sub-consultants).
- The program finalized the master plan scope of work and contract documents with the consulting team. The contract amount totals \$1.5 million. Staff is developing the overall Comprehensive Capital Master Plan budget, including adequate contingency.
- The consultant team held a general kick-off meeting with zoo staff on Sept. 9, and the entire consulting team began researching and performing background analysis on the zoo campus

and programs in preparation for the first master plan workshop scheduled for Oct. 5-7. The workshop will focus on general zoo campus site, infrastructure and sustainability issues; as well as the on-site elephant project.

#### Land Use Activities

- Metro assigned Cheryl Twete, Senior Development Advisor, to lead the zoo's land use engagement with the City of Portland. Cheryl brings a wealth of knowledge and experience to the engagement.
- Metro Councilors completed scheduled meetings with individual city commissioners to introduce the land use issue and ask that the commissioners ensure that city bureaus assign high-level staff to support the upcoming planning process.
  - The program considered and reviewed options for land use approaches and regulatory reviews with City Bureau of Planning and Sustainability staff. Fundamentally, Metro desires a land use approval process that provides a greater degree of certainty for future projects without additional process reviews and delays. Based on these discussions, staff determined that updating the zoo's conditional use permit is the best course at this time. The reasons for updating the conditional use permit include:
    - 1) The current plan is out-of-date and does not reflect the current bond program capital improvements or other future projects.
    - 2) City staff supports a conditional use permit that provides more flexibility into the future for zoo improvements.
    - 3) A conditional use permit is significantly less expensive, less complex and less time-consuming than the creation of a plan district.
    - 4) Updating the conditional use permit will focus on Oregon Zoo property and interests rather than a broader geographic area involving other institutions and neighborhoods.
    - 5) An updated conditional use permit can be amended in the future or replaced with a new institutional zone, if such a new land use designation becomes available.
    - 6) The city's estimated staff and process costs for a plan district total \$1.1 million. Metro would incur additional staff costs and fees for specialized consultant services (e.g., parking and transportation, preparation of the conditional use application, etc.). The conditional use permit process is much less expensive. The overall budget will be determined as negotiations with the City of Portland proceed and the entire project scope is finalized.
- A final scope of work for a land use support is incorporated into the Comprehensive Capital Master Plan consulting team contract. This consultant will compile the zoo's land use history and identify current non-conforming land use conditions. In addition, the consultant will identify strategies for the upcoming conditional use permit application and support any land use processes that may be needed in the interim to begin bond construction projects.
- The program contracted with Rick Williams Consulting, a local firm specializing in traffic demand management, to assess and recommend options for addressing the zoo's significant parking and traffic issues. This work directly supports the upcoming conditional use permit application.
- Staff is also working closely with Washington Park Alliance members on transportation, access, parking and transportation demand management strategies, which are required as part of the conditional use application. As part of this work, we will also explore urban

design considerations for the Washington Park entry area and parking lot configuration and circulation.

- The conditional use master plan application is anticipated to be submitted late summer 2011, following completion of the Comprehensive Capital Master Plan.
- Staff is developing the overall land use project budget, including adequate contingency.

#### Off-Site Elephant Habitat

- Elephant management and general zoo staff were engaged in refining the elephant management vision.
- Staff began development of an off-site business and elephant management plan. Information was gathered for operating cost assumptions that will be used for cost forecasting.
- Staff has researched available regional properties for an off-site habitat.

#### Construction Project Activities

##### Veterinary Medical Center (VMC)

- Finalized general construction contract terms with Skanska USA Building Inc. and signed the contract. The project is within budget and is carrying an appropriate amount of contingency. The total project budget is \$9.46 million.
- Received the final City of Portland project building permit. Demolished the quarantine building and began mass site excavation in preparation for the soil nail retaining wall installation.
- Hosted a well-received construction ceremony on Sept. 29.

##### Penguin Water Filtration

- Completed construction documents and reviewed with project team .
- Finalized and issued Request for Bid documents on Tuesday, Aug. 3, with final bids due Thursday, Sept. 9. Held pre-bid conference with contractors on Aug. 18. Bid alternates were included in the request to ensure the project could be completed within the target budget while meeting the water usage reduction goal of 80 percent.
- Metro issued the Notice of Intent to award the construction contract to Triad Mechanical on Sept. 23. The project will include the base filtration improvements and the backwash recovery system bid alternate while remaining within budget.
- Incorporated City of Portland construction plan review comments into the construction documents and awaiting issuance of the final construction permit.
- Began preparing polar bear winter pool for temporary penguin habitation during installation of the filtration system. Began planning for the "Penguin Parade" event to celebrate the start of construction, scheduled for Oct. 27.

##### Water Main Pressure Reducing/Backflow Assembly and Building

- Completed project design and submitted construction plans to the City of Portland for review and approval.
- Finalized Request for Bid documents. The Request for Bids went out Oct. 5 with bids due Nov. 4.

## Project Management and Program Governance Activities

- Finance and Regulatory Services worked with Metro’s financial advisor and bond counsel to issue bonds to fund program activities. The issuance was a two-year private placement for \$15 million of Build America Bonds (35% of interest payments subsidized by the federal government) with a true interest cost of 0.8491 percent.
- Continued work on a communication and public involvement plan modeled on the Natural Areas plan. The plan identifies parties to whom the program wants to push or pull information, as well as the assignment of roles and responsibilities.

The bond program changed its name to “A Better Zoo” program. Since passage of the 2008 zoo bond measure (“Bonds to protect animal health and safety; conserve, recycle water”), the implementation program has been referred to as simply the “Zoo Bond Program.” Although this title identifies the source of the funds, it does not say anything about what the program is about. The new program name is inspiring and informational, and will focus the public’s attention on the improvements Metro is providing for animals and the zoo.

## Major accomplishments for next reporting period

### Comprehensive Capital Master Planning

- Hold first workshop focused on general zoo campus site, infrastructure and sustainability issues, as well as the on-site elephant project.
- Continue providing background information, project visioning and programming information to the master plan consultant team.
- Assess whether to enhance the master plan scope of work to include an “EcoDistrict” overlay. The EcoDistricts Initiative is a comprehensive strategy to accelerate sustainable neighborhood or campus development. The Portland Sustainability Institute partnered with the City of Portland to launch the initiative in 2009. The initiative recognizes that technologies and strategies for enhancing neighborhood sustainability, such as energy and water management systems, green streets, and resource conservation, are well known. However, the widespread deployment of these strategies has been slow to develop due to lack of comprehensive assessment tools, scalable project capital, and public policy support. The EcoDistricts Initiative focuses on removing these implementation barriers and creating an enabling strategy to accelerate neighborhood-scale sustainability.
- Assess whether to enhance the master plan scope of work to include a “leveraged financing” analysis for infrastructure and sustainability initiatives. This analysis would assess whether opportunities exist to use federal and state tax incentives, private equity, and debt markets to fund capital improvements repaid from future energy expense savings.
- Review the first master plan interim status report due Oct. 26 from the consultant team, discuss progress with the Oregon Zoo Bond Advisory Group, and host the November master plan workshop.
- Assess existing campus infrastructure, identify campus-level sustainability initiative options, and identify campus-level schematic design alternatives for the major bond exhibit projects.

### Off-Site Elephant Habitat

- Continue refinement of the business plan for the off-site habitat, with emphasis on funding needs of annual operations.
- Engage Metro and The Oregon Zoo Foundation leadership in the critical annual operating funding issue.
- Continue to assess properties throughout the region for siting suitability.

#### Land-Use Activities

- Coordinate between and participate with the Comprehensive Capital Master Planning effort.
- Prepare a work program to address Washington Park transportation, circulation and parking issues for zoo guests and visitors. Explore the creation of a Washington Park Alliance Transportation Management Association, as well as other tools to manage parking and mode-split.
- Request a city pre-application conference to be scheduled in late 2010 or early 2011 with affected city bureaus, agencies and community interests to identify the key issues and topics for further study. Expected issues to address include transportation and accessibility impacts, environmental zone impacts and requirements, and other off-site impacts. Continue to work with city staff to define the approach and process for an updated conditional use permit.  
Request a city pre-application conference to be scheduled in late 2010 or early 2011 with affected city bureaus, agencies and community interests to identify the key issues and topics for further study. Expected issues to address include transportation and accessibility impacts, environmental zone impacts and requirements, and other off-site impacts. Continue to work with city staff to define the approach and process for an updated conditional use permit.

#### Construction Project Activities

##### Veterinary Medical Center –

- Continue construction of retaining wall, water quality swale, and building foundations
- Penguin Water Filtration
- Sign general construction contract and monitor contractor provision of pre-construction deliverables, such as construction bond information and insurance.
- Finalize construction schedule and overall project budget.
- Obtain final project permits from the city.
- “Penguin Parade” event to celebrate the start of construction, scheduled for Oct. 27.
- Begin project demolition and construction.

##### Water Main Pressure Reducing/Backflow Assembly and Building

- Open the general contractor bids on Nov. 4.
- Obtain final building permits from the City of Portland.
- Identify project construction schedule.
- Finalize project budget.

#### Project Management and Program Governance Activities

- Continue outreach for capital project management best practices, including performance measures.
- Continue bond program communication and public involvement plan refinement.

## **2.5 | Zoo Visitor Experience**

The Zoo Visitor Experience program represents the primary activities that occur at the zoo campus. Supporting the zoo's mission statement, the zoo provides guests the opportunity for observation, discovery, and engagement of animals in naturalistic environments. To meet guest expectations, provide positive experiences, and to generate enterprise revenues, the zoo provides many services and activities, such as admissions, food services, campus security, facility maintenance, public events, marketing, and the zoo railway.

### **Major accomplishments for this reporting period**

- Dinosaur exhibit extended for an additional month, with more than 187,000 visitors and \$564,725 generated in revenue (21 percent more than projected).
- Summer concert series generated \$1,084,234 in revenue this past fiscal year, 72 percent more than the previous year.

### **Major accomplishments for next reporting period**

- Implementation of EBMS (Event Business Management System) to streamline current operations, improve efficiency, increase revenue and reduce cost in certain areas
- Launch another temporary 3-D Simulator exhibit.
- Birth of our new cougar cub.
- Successful ZooLights season.

## **3.1 | Education**

This program provides education and interpretive services that engage and inspire citizens to expand environmental stewardship in the region.

### **Major accomplishments for this reporting period**

- Metro conservation education planning project launched; two successful project team meetings have established roles, deliverables and timelines.
- Fabrication and installation of signage, including 10 large interpretive signs, completed in advance of the opening of Graham Oaks Nature Park.
- More than one dozen Metro volunteers contributed to the Graham Oaks opening, providing everything from information on the park's native plants to parking control.
- 135 primary and 143 secondary waste reduction education programs have been scheduled for the coming year, with many more to come.
- Outdoor School (ODS) project coordinator Freda Sherburne conducted workshops on integrating waste reduction education into ODS curricula during Multnomah Educational Service District's annual staff consortium.
- Waste reduction education staff provided kits of waste reduction materials and props to Oregon Zoo staff for use during zoo summer camps. Zoo staff appreciated the flexibility the kits gave them to relate waste reduction topics to the zoo concepts being studied.

### **Major accomplishments for next reporting period**

- The conservation education planning team will produce a "road map" briefing document for the incoming Metro president by mid-December. Road map will include new Metro conservation education vision statement(s) and goals as well an inventory of current effort and next steps for the planning project.
- The 2nd annual Salmon Homecoming at Oxbow Park will provide a rare opportunity for the public to witness wild spawning salmon in a local river and to learn about what they're seeing from staff naturalists and trained volunteers.

## **3.2 | Natural Areas**

This program includes the acquisition, restoration and management of regionally significant natural areas for the protection of riparian and upland habitat and water quality, as well as local share projects and Nature in Neighborhoods initiatives.

### **Major accomplishments for this reporting period**

#### Natural Areas Bond Measure

- Graham Oaks Nature Park opened to the public on September 17 with more than 3,000 visitors.
- Six regional trail acquisitions were completed in the Columbia Slough, Willamette River Greenway and Springwater Trail target areas.
- Metro acquired an important habitat property in the Lower Tualatin Headwaters target area, bringing total acres protected in that area to 198 acres.
- First four public tours of the Chehalem Ridge Natural Area were offered in July. The tours were completely full with more than 80 attendees.
- Local park providers requesting local project reimbursement in this quarter:
  - City of Hillsboro acquired a 15 acre natural area that includes 600' of stream frontage in the Rock Creek watershed. The site is an important link in the proposed Rock Creek Greenway trail.
  - Clackamas County continued its work on a Boring Station Trailhead for the Springwater Trail corridor connection in Boring.
  - The City of Beaverton in partnership with THPRD acquired a 9-acre property for a future neighborhood park.
  - The City of Portland acquired seven small parcels adjacent to Forest Park.
- Work continues on a public awareness campaign to demonstrate accountability to the taxpayers and highlight the successes of the 2006 natural areas bond measure to date. The outreach, themed "This is Our Nature," will launch in 2011 and will include web updates, various events and print media.

## Nature in Neighborhoods

- Nature-friendly development practices and MetroPaint received high visibility at the NW Natural 2010 Street of Dreams through a partnership with HBA, reaching approximately 35,000 people during the month-long show.
- Submitted grant for approximately \$230,000 over three years for urban forestry “best practices” support and outreach to local governments and other partners through an Oregon Department of Forestry grant program.
- Began soliciting grant applications in September for Nature in Neighborhoods Restoration and Enhancement grant program. Significant outreach for both NIN grant programs to partners in Washington County. Grant writing workshops offered in October and November. Pre-applications due in January 2011.
- Tentative deadline set for January 31, 2011 to receive NIN Capital Grant program applications.
- Kicked off Glendoveer golf course capital improvement and operations planning effort – scope includes information gathered during scoping of Salmon Safe certification.

### **3.3 | Zoo Conservation Education**

The conservation aspect of this program identifies and implements in situ and ex situ wildlife conservation through direct fieldwork, research, improved animal husbandry techniques and captive propagation. In addition to cooperating with Association of Zoos & Aquariums and the Northwest Zoo & Aquarium Alliance, the zoo participates in species survival plans and partners with several other conservation groups to conserve endangered and threatened species in our care and in nature.

The education aspect of this program provides learning opportunities to people of all ages and cultures. The zoo develops leaders and community relationships, encourages growth and inspires change through vital and dynamic volunteer opportunities. Zoo programs and materials increase the public’s understanding of conservation issues and the need for direct action related to clean air and water, the management of resources for future generations and improving access to nature.

#### **Major accomplishments for next reporting period**

- Working with Metro Educators to create common vision and program.
- New primate curriculum for teachers has been written, will be on website.
- Program development work continues on the Wild Minds grant with the Oregon Museum of Science and Industry in a national consortium between zoos and science museums to provide science education and exhibits about animal cognitive abilities.
- Collaborate with Northwest Zoo & Aquarium Alliance to develop and coordinate climate change interpretive programs for Pacific Northwest. Web based meeting held in July, in person meeting planned for October 22, 2010.
- Host Songbird Conservation workshop October 2010
- Development of methodology for Museum of Library Services grant to assess positive elephant welfare study continues
- Released 234 Oregon spotted frogs at Lewis-McChord Joint Base in Washington.
- Completed annual summer intern lecture series with PSU credit
- Released 65 western pond turtles and recieved new hatchlings
- Released 2,100 Oregon silverspot pupae

- Provided volunteer training in primates and Red Ape Reserve Exhibit
- Implement all summer programs: summer camp, Wild Life Live Shows, Naturalist, Insect Zoo
- Participate with developing Education Petal of Intertwine.
- Work on planning to deliver Advanced Inquiry Masters Program 2012. This program promotes a community of practice, encourages teachers to use zoos as living laboratory and promotes science inquiry.
- Support bond project planning
- Received AZA reaccreditation
- Received the AZA Exhibits Award for Predators of the Serengeti

### **Major accomplishments for next reporting period**

- Continue program work on the Wild Minds grant work with the Oregon Museum of Science and Industry in a national consortium between zoos and science museums to provide science education and exhibits about animal cognitive abilities.
- Hatch thousands of Oregon silverspot eggs
- Provide new volunteer training
- Host Managing Land with Minimal Impact to Birds Workshop
- Host NWZAA climate change meeting
- Participate with developing Education Petal of Intertwine.
- Work on planning to deliver Advanced Inquiry Masters Program 2012. This program promotes a community of practice, encourages teachers to use zoos as living laboratory and promotes science inquiry.
- Support bond project planning
- Attend NOAA Bonneville Dam Sea Lion Working Group meetings
- Attend USFWS pygmy rabbit recovery team meeting
- Participate in Polar Bears International Tundra connections video conference and Arctic Ambassador leadership camps
- Initiate all fall education programs including, Zoo School, Zoo to You, ZooSnooze, UNO & ZAP

### Clackamas River Bluffs and Greenway target area:

- Side channel: the \$300,000+ instream restoration work paid for by PGE and the Oregon Wildlife Heritage Fund on the 900' side channel extension was completed in September. Metro received a \$38,000 grant to complete the revegetation portion of the project over the next two years.
- River Island Pond turtle enhancement project: staff anchored 16 logs on the pond's shoreline for basking habitat. Four floating basking structures were installed in the center of the pond. All basking habitat is being fully utilized by resident western painted turtle population as well as ducks, geese, herons and snakes. Site preparation has been completed for winter tree and shrub planting. Planting project is designed to provide additional wildlife habitat without shading potential turtle nesting habitat. Logs donated by Clackamas County Parks.
- Chehalem Ridge Natural Area: sprayed 18+ acres of Himalayan blackberry. Treated English hawthorn and non-native cherry, plum and apple trees in the panhandle unit. Treated large patches of black locust along Dixon Mill Road. Prepped 17 acres for planting.
- Columbia Slough target area: treated two acres of highly invasive water primrose, one of the first Oregon infestations, at Smith and Bybee Wetlands as part of a combined treatment and experiment.

- Rock Creek target area:
  - Cho - stabilization of new acquisition. Chipped and removed slash piles. Late summer/fall weed treatments and planting site prep on 15 acres.
  - Chang - stabilization of new acquisition. Late summer/fall weed treatments and planting site prep on two acres.
  - Keystone - stabilization of new acquisition. Late summer/fall weed treatments and planting site prep on two acres.
  - Kern - coordinated with Clean Water Services for site prep for winter planting.
- Tonquin Geologic target area: spraying, seeding/strawing related to opening of Graham Oaks Nature Park.
- Sandy River target area: received \$50,000 technical assistance grant from OWEB to develop 30% designs for five major river restoration projects. Metro will provide \$12,500 in match.
- Abernethy and Newell Creeks target area: Newell Creek Sept. 25 successful cleanup project - removed three pickup loads of metal from an historic dump site.
- Formed steering committee and completed second draft of Regional Biodiversity Atlas Outline on behalf of Regional Conservation Strategy work group.

**Items for Metro Council action**

Possible legislation to authorize land acquisition.

**4.1 | Resource Conservation and Recycling**

This program advances the region’s efforts to reduce greenhouse gas emissions, conserve natural resources and protect the environment and human health. Resource Conservation and Recycling (RCR) includes three primary interrelated sub-programs:

- Waste Reduction
- Metro Internal Sustainability
- Climate Change Initiative

Each program deals with a number of complex issues and an extensive array of stakeholders. In FY 2009-10 each was focused on developing a more strategic framework for identifying and implementing its work plan. Those frameworks, which enable better prioritization of resources, clearer identification of roles relative to those of partners and a more clear focus on key strategies and actions, will begin to be applied in FY 2010-11.

**Major accomplishments for this reporting period**

Program-wide

- Submitted seven legislative briefs for council consideration in the areas of product stewardship, bottle bill modernization, product bans, toxics reduction and energy policy.

## Internal Sustainability

- Council adopted Metro's internal Sustainability Plan on Oct. 7 (just following this reporting period).
- The *Green Metro* Intranet site was launched on Oct. 4(just following this reporting period).
- Janna Allgood, an AmeriCorps Professional, began work with Metro on the Internal Sustainability Program and the Climate Smart Communities Initiative. Janna's work focuses on building Metro's capacity and that of local government partners to address climate change through energy programs.

## Solid Waste Reduction

- Monitored implementation of the new PaintCare program, a statewide product stewardship initiative.
- RCR's business waste reduction staff took a leadership role in facilitating the region's Sustainable Hospitals Roundtable, a group of health care professionals committed to improving the sustainability of medical facilities.
- Led deliberations of the Solid Waste Advisory Committee (SWAC) to develop policy options for the Metro Council targeted toward making the regional food system more sustainable.

## Waste Reduction Education

- The Recycling Information Center (RIC) provided assistance to 25,254 callers and the Find a Recycler web page had 13,142 unique visitors.
- The FY 09-10 4th quarter RIC customer satisfaction survey was completed and showed that:
  - 93% of callers would call again in the future
  - 90% of callers rated their experience as "excellent"
  - As a result of calling the RIC, 56% of callers are more likely to donate or find ways to reuse items, 54% are recycling more, and 46% are safely disposing of toxic materials more often.
- The natural gardening program implemented its new partnership with the Oregon State University (OSU) Community Extension and Urban Horticulture program. On behalf of Metro, OSU is facilitating workshops, group presentations, community event tabling, and distribution of literature to retail outlets. OSU is also assisting with evaluation of the program.
- Parks and Sustainability staff combined efforts to use the Blue Lake Park Natural Discovery Garden to engage youth and families in learning to garden without toxics. Construction of the garden beds, plantings and activity stations was completed and summer programming reached over 1,200 residents of the region.
- Metro provided toxics reduction education directly to 5,426 residents through its Healthy Home exhibit, mobile garden and household hazardous waste roundups.

## Climate Smart Communities Coordination

- With input and assistance from Metro, the University of Oregon completed its draft Climate Change Adaptation Planning Framework for the Lower Willamette Region and Metro staff presented the report's findings at a Council work session.
- Provided training to 50 employees on use of Metro's greenhouse gas analysis toolkit.
- Metro's Climate Smart Communities steering committee completed the FY 10-11 work plan for implementing Council's climate-related priority projects.

### **Major accomplishments for next reporting period**

#### Internal Sustainability

- Council is expected to approve revisions of the Metro Code to establish a Sustainable Procurement Program.
- Establishment of a cross-agency Sustainability Plan implementation steering committee and identification of key projects to implement during the remainder of FY 10-11.
- Development of department/facility-based FY 11-12 budgets that include proposals for implementing Sustainability Plan recommended actions.
- Development of sustainability criteria for Capital Improvement Project and Renewal & Replacement programs.
- PES Property Stewardship staff will initiate an energy audit for the Metro Regional Center.

#### Solid Waste Reduction

- Complete strategy and outreach plans for prioritized State legislative issue areas.
- Complete Metro's assistance to the City of Portland in evaluating its residential organics collection pilot program.
- The Solid Waste Advisory Committee will complete its work to develop policy options for Council on improving the sustainability of the regional food system.
- Execute an IGA with DEQ for funds to support Phase I of the project to install diesel particulate filters and begin filter installations. This was expected to occur last quarter, but DEQ had not completed its funding agreement with the U.S. Environmental Protection Agency.

#### Climate Smart Communities Coordination

- Stakeholder feedback on the Climate Change Adaptation Planning Framework for the Lower Willamette Region will be collected and incorporated into a final document. The Climate Leadership Initiative will propose how to implement the recommendations across sectors, and Metro staff will assess the recommendations for feasibility and priority given current agency efforts.
- The final Climate Prosperity Greenprint will be released in November 2010. Implementation of the Greenprint's actions and strategies will begin this fall, along with development of a leadership structure in conjunction with the proposed regional Economic Development Council.
- Completion by the Communications department of a Climate Smart Communities communication plan.
- Completion of a draft Climate Smart Communities capacity building plan for Metro and local government elected officials and staff.

- Drafting of a Climate Smart Communities framework to coordinate and monitor Metro's climate change mitigation, preparation, economic development, capacity building and communication efforts.

**Off-Track: Performance Measures**

The region's 2009 recovery rate was 56.5%, significantly below the statutory goal of 64%. The Business Recycling Requirement and Enhanced Dry Waste Recovery Program are expected to lead to greater recovery levels once fully implemented and when the economy rebounds, and in 2010 incremental increases in organics recovery are expected. Metro program managers expect to meet with DEQ staff later this year to discuss the region's performance relative to the recovery goal.

**Senior Leadership Team Action(s) Required**

Internal Sustainability

- The Sustainability Plan approved by the COO and adopted by Council should be used by departments to inform the development of their FY 11-12 budget proposals.

Climate Smart Communities Coordination

- Staff will work with specific SLT members to identify opportunities and needs in responding to Council's request to integrate climate change preparation recommendations into our existing work.

**Key Items for Metro Council Attention**

- RCR-related legislative concepts and proposals for the 2011 session have been integrated into the Office of the COO's discussions with Council on Metro's legislative priorities. Climate Smart Communities Coordination
- Efforts to engage local partners in the refinement and use of consistent best practices regarding greenhouse gas emission analysis are on hold due to limited staff resources.

**4.2 | Solid Waste Operations**

The primary purpose of the Solid Waste Operations program is to provide comprehensive solid and hazardous waste disposal services to commercial haulers and the public. This program also includes operation, maintenance and monitoring of environmental improvements at two closed landfills in the region. The Solid Waste Operations program includes four specific service areas:

**Disposal Services**– The primary purpose of this service area is to provide comprehensive solid waste disposal services to commercial haulers and the public. This is accomplished through ownership of two solid waste transfer stations; and contracts for station operation that include materials recovery, the transport of the remaining waste to a landfill (and a small portion to an energy recovery facility).

**Hazardous Waste Reduction**– This service area contributes toward reducing the toxicity of the waste stream and reducing the amount of hazardous materials that enter the environment. To achieve these goals, this service area collects hazardous wastes from households and small commercial generators, recovers latex paint, fuels, and other materials and disposes of

hazardous waste in an environmentally sound manner.

**Landfill Stewardship**– This service area provides effective stewardship of the region’s two largest inactive solid waste landfills. It ensures compliance with all federal, state and local regulations applicable to landfill closure operations and post-closure requirements.

**Facility and Asset Management**- This service area is responsible for ensuring the protection and enhancement of Metro’s solid waste related capital assets. This is accomplished through sound engineering and business practices that identify appropriate maintenance and capital projects.

### **Major accomplishments for this reporting period**

- Continued progress towards aggressive recovery goals at both facilities.
- Operational changes implemented to begin operations under the new statewide paint product stewardship system. Services provided by Metro during the quarter will bring in \$325,000 in revenue.
- Under agreement with DEQ, consistent with its program for investigating possible upland sources of contamination in Portland Harbor, completed Phase I of a stormwater assessment and source control evaluation at Metro Central.
- Submitted draft St. Johns Landfill Remedial Investigation Report to DEQ for regulatory review.
- Under an Army Corps of Engineers program, completed reconstruction of 1000 feet of eroding streambank at St. Johns Landfill.
- Hired new Transfer Station Operations Manager.
- Executed a contract for provision of diesel fuel to Waste Transport Contractor.
- Metro South- Natural Lighting Improvements project is nearly completed. It will come in under budget. The increased lighting levels in the building are obvious.
- Refurbishment of the two compactors at Metro South is nearing completion. The change order to repair additional structural damage has been approved and the final repairs are planned by end of October.
- The storm sewer pipe lining project at Metro Central has been completed.

### **Major accomplishments for next reporting period**

- Continued progress towards new transfer station contract operations parameters.
- Participate in Solid Waste System Roadmap planning.
- Release of RFP for transportation and disposal of hazardous waste collected in Metro’s program and selection of new contractor.
- Complete Phase II of stormwater assessment and source control evaluation at Metro Central.
- Address DEQ comments on draft St. Johns Landfill Remedial Investigation Report and negotiate steps forward.
- Complete preparations for replanting of the reconstructed streambank at St. Johns Landfill.

### **4.3 | Solid Waste Compliance and Cleanup**

The primary purpose of the Solid Waste Compliance and Cleanup program is to minimize and mitigate impacts to the public and the environment from solid waste within the Metro region. To achieve this goal, the program ensures that solid waste facilities meet regulatory, operational, environmental and financial assurance standards. The program cleans up, monitors and investigates illegal disposal sites and prosecutes persons illegally disposing waste. The program also monitors and enforces compliance with Metro Code, administrative procedures, performance standards, Metro-granted authorizations (solid waste licenses and franchises) and flow control instruments (non-system licenses and designated facility agreements).

#### **Major accomplishments for this reporting period**

- **FACILITIES.** Solid waste license was issued to Northwest Shingle, located in southeast Portland, to recycle asphalt shingles. Also licenses were issued to RB Rubber and Tire Disposal and Recycling in Portland.
- **ILLEGAL DUMPS.** Staff completed cleanup of another dump at Chehalem Ridge in Washington County in July and cleaned up nearly 200 tires dumped on Metro property in Multnomah County near Forest Park.
- **ENFORCEMENT.** Metro settled enforcement cases with Bernhardt Golf and Tire Disposal and Recycling.

#### **Major accomplishments for next reporting period**

- Decisions on resolutions to issue several non-system licenses by Metro Council.
- Decisions on Columbia Biogas franchise to be concluded by Metro Council on December 16.

#### **Metro Council Action(s) Required**

November 4 Council Meeting (consent agenda)

- Seven resolutions to issue non-system licenses (NSLs) to various haulers and transfer stations to deliver wet waste to the Riverbend Landfill in Yamhill Counth
- Two resolutions to issue NSLs to deliver waste to the Covanta Waste-to-Energy facility in Marion County.
- A resolution to issue an NSL to a hauler to deliver food waste to the Nature's Needs facility near North Plains, Washington County. The hauler and facility are owned by Recology Oregon.

November 18 Council Meeting (consent agenda)

- Four resolutions to issue NSLs to haulers and transfer stations to deliver waste to non-Waste Managment landfills. Wet waste tonnage is allocated in 2011 to assure that Metro meets the 90 percent flow guarantee under its disposal contract.

December 2 (first read), December 9 (second read/decision/hearing) Council Meeting (decision could carry-over to December 16 meeting)

- An ordinance to grant a franchise to Columbia Biogas to operate an anaerobic digester for food waste.

**Key Items for Metro Council Attention:**

Columbia Biogas. On October 1, a bio-energy company filed a franchise application with Metro to accept commercial and industrial food waste to be processed in an anaerobic digestion process to produce energy, agricultural supplements and material that can be further composted. The facility is proposed to be located at NE 68th and Columbia Blvd. in Portland. The applicant plans to meet with Cully, Concordia and the Central Northeast Neighborhood associations. The applicant held a general public meeting on October 19. DEQ will hold a public meeting/hearing on November 18 at Metro's office. Metro Council will hold a first read of the franchise ordinance on December 2 and hold a public hearing/decision on December 9 (with a possible carry-over to December 16).

**5.1 | Corridor Planning and Development**

This program includes three major focus areas for FY 2010-11: transit project planning, multimodal corridor planning and freight planning. Three new transit and multimodal corridors will be undertaken this year, including the Southwest High Capacity Transit Corridor, East Metro Refinement Plan and the I-5/Barbur Refinement Plan. Metro will work with TriMet to secure a Record of Decision for the Milwaukie to Portland Light Rail Project and successfully enter the Final Design phase of the FTA New Starts process. In addition, the Metro Council will be asked to select the Locally Preferred Alternative for the Lake Oswego to Portland Transit Corridor and, with TriMet, substantially complete a Final Environmental Impact Statement and enter the FTA New Starts Preliminary Engineering phase of project development.

Transit project planning includes planning, public involvement and environmental services to meet the Federal Transit Administration's New Starts requirements and secure federal funding to implement light rail, streetcar, commuter rail projects and other high capacity transit projects in the region. In FY 2009-10 the Regional High Capacity Transit Plan and System Expansion Policy was adopted by the Metro Council and incorporated into the RTP. The Southwest High Capacity Transit Corridor was selected by the Metro Council as the region's next priority transit project after the Portland to Milwaukie Light Rail Project and Lake Oswego to Portland Transit Project. Staff will also continue to support the Columbia River Crossing Preliminary Engineering and Final EIS work led by ODOT and WSDOT.

Metro will continue to support projects led by others including the Sunrise Corridor FEIS, I-5/99W Connector FEIS, Sunrise Parkway/ Damascus Highway 212 and Sellwood Bridge FEIS projects.

**Major accomplishments for this reporting period**

Portland to Milwaukie LRT

- With jurisdictional partners approved a revised finance plan, including scope deferrals and cuts, in accordance with a 50% federal share.
- Prepared resolution and staff report and obtained TPAC, JPACT and Metro Council approval of additional MTIP funding for this and other corridor projects.
- Reviewed the environmental effects of the proposal scope cuts and deferrals and revised the FEIS to incorporate these cuts and the revised finance plan.
- Obtained FTA signature and approval to print FEIS.
- Printed and distributed the FEIS to agencies, interested citizens and the general public

## Lake Oswego Streetcar

- Obtained comments from FTA on second draft in August.
- Submitted revised full DEIS to FTA in September.
- Obtained comments from FTA on third DEIS draft in October.
- Submitted camera ready DEIS to FTA in late October.
- East Metro Connections and Southwest Corridor Plans
- JPACT and Metro Council approved initial scopes and budgets.
- Commenced establishing advisory committees and planning for chartering.

## Regional Freight Program

- Staff worked with Metro MTIP staff and other partners and stakeholders to develop and refine project and program ideas under the Green Economy portion of the MTIP Regional Flexible Fund allocation process.
- Staff supported senior staff serving on the Steering Committee for the Oregon Statewide Freight Plan and made additional comments through participation in Oregon Freight Advisory Committee.
- Staff attended the West Coast Corridor Coalition “Climate Change and transportation Policy conference and shared information with relevant metro staff.

## Bi-State Committee

- Held meeting with partners to review results of Metroscope analysis, hear report on viability of the I-5/Delta park HOV lanes and share information about Oregon and Washington greenhouse gas analysis programs.

## Corridor Initiatives Program

- Consultants hired and IGAs drafted for Tigard TGM grant.
- Applied for Alternatives Analysis funding from two federal programs (\$2-2.5 million).  
Columbia River Crossing
- Metro Research Center, Strategy Center and Planning and Development staff provided assistance to the CRC project that addressed concerns of the Project Sponsors' Council. Metro's work answered questions about the effect of the project on development, and resulted in numerous design changes that improved the project in substantial ways including developing consensus around a 10-lane bridge cross-section and reducing impacts of the project on Hayden Island.

## **Major accomplishments for next reporting period**

### Portland to Milwaukie LRT

- Publish FEIS (October 22).
- Obtain Record of Decision on FEIS (December).

## Lake Oswego Streetcar

- Submit camera ready draft to FTA (October).
- Obtain and address comments from FTA on camera ready DEIS.
- Publish DEIS (late November/early December).

## Regional Freight Program

- Work with freight stakeholders to develop project and program ideas as part of Green Economy portion of MTIP.

## Bi-State Coordination Committee

- Establish Committee strategy and work scope in coordination with RTC staff, Chair and Vice Chair.
- Facilitate discussion of Chair and committee members to help nominate potential agenda items and prepare and review presentations.
- Hold meetings to coordinate issues of mutual interest.

## East Metro and SW Corridor Plans

- Work with partners to finalize detailed project scopes, establish committee structures and develop chartering plans.
- Form East Metro Steering Committee and commence chartering .

## Columbia River Crossing Project

- Continue to provide strategic and technical support to the project
- Determine whether a Land Use Final Order (LUFO) will be adopted by the Council
- If a LUFO is pursued, provide public notice, reactivate the Steering Committee, and hold Steering Committee and Council hearings to act on TriMet application.

## Items for Metro Council attention

- Council liaisons for the Portland to Milwaukie project will continue to participate in discussions regarding the project scope and budget.
- The Lake Oswego DEIS is expected to be published in late November. Council Liaisons will participate in Steering Committee updates and discussions regarding the Locally Preferred Alternative decision around that time. A Council worksession is scheduled for January.

## Items for Senior Leadership Team action

Lake Oswego to Portland Transit Corridor DEIS: Participate, as appropriate, in LPA and project finance discussions.

Portland to Milwaukie Light Rail Project FEIS: Staff will continue working with TriMet and project partners on project scope deferrals and finance and seek record of decision in early December. Robin will be SLT point of contact and will bring in others, if required.

East Metro Connections and SW Corridor: Staff will consult with Robin and other members of SLT on Chartering elements, as appropriate.

Columbia River Crossing: Concurrence on scope of work to be undertaken by Metro staff and guidance on nature of strategic support Metro needs to provide to the project.

#### **Items for Metro Council action**

The Council is expected to act on an project LPA in February

### **5.2 | Transportation System Planning**

The Transportation System Planning program provides a broad scope of transportation planning services that assure Metro's compliance with state and federal regulations and support other planning efforts in Planning and Development. The program has the following operational areas: the Regional Transportation Plan (RTP), the Metropolitan Transportation Improvement Program (MTIP), Metro's designation by the federal government as a Metropolitan Planning Organization (MPO), the Regional Travel Options (RTO) program, and the Transportation System Management and Operations (TSMO) program.

#### **Major accomplishments for this reporting period**

- Adoption of the completed 2010-13 MTIP
- JPACT and Council approval of 2012-15 MTIP policy
- Initiation of the Climate Change Scenarios work program

#### **Major accomplishments for next reporting period**

- Publication of the completed 2010-13 MTIP
- Development of 2012-15 MTIP project proposals for JPACT & Council review
- Completion of Oregon Climate Summit in concert with Oregon MPO Consortium

### **6.1 | Conventions, Trade and Consumer Shows**

The Oregon Convention Center (OCC) and the Portland Expo Center (Expo) attract international, national, and regional visitors to diverse events that contribute to the livability of this region by inducing direct and indirect spending in local businesses and attractions, creating and supporting living wage jobs and generating tax revenues for state and local governments.

#### **Major accomplishments for this reporting period**

- OCC - Initial plan for Metro Café project has been finalized and addendum to the ARAMARK Contract should be executed in October, design work on the space is completed and construction manager for the project has been identified and projected opening of Spring 2011.

- OCC - completed work on the lease with PDC for the old Sizzler Block re-development into a public plaza space, which was approved by the Commission in October. Construction is slated to begin in December of 2010 with completion in June of 2011.
- OCC had a very busy quarter with 13 of the 21 conventions being national, which has had a tremendous positive impact on OCC revenues and city-wide occupancy rates for the quarter.
- Expo Center awarded the Marketing/Communications contract to Gard Communications.
- Expo Center website redesign request for proposal distributed.
- Expo Center completed manufacture and installation of way-finding signage.
- Expo Center Exhibit Hall C heating unit project is complete and fully operational.
- Expo Center distributed General Contractor Request for Bids; “expotions” lounge/cafe project.
- Expo Center completed Conditional Use Master Plan (CUMP) Pre-Application conference with the City of Portland.
- Expo Center distributed Request for Quote for Seismic Gas Valve project and Fire Alarm Control Panel project.
- Expo Center completed geotechnical coring samples; Hall E boring project.
- Expo Center diversion rate improved from 31% in FY 10 to 39% in FY 11

#### **Major accomplishments for next reporting period**

- OCC to finalize construction drawings and proceed with the Plaza Construction
- OCC to finalize addendum to ARAMARK Contract and get approvals from Metro Senior Staff on the Metro Café Project.
- Expo Center selection of Website Redesign contractor.
- Expo Center Exhibit Hall C heating units permitted.
- Expo Center Award of General Contractor contract; “expotions” bar/lounge project.
- Expo Center substantial completion of “expotions” bar/lounge project.
- Expo Center selection of and meetings held with CUMP Advisory Committee, assemble 1<sup>st</sup> Draft CUMP application, prepare final application and submit to COP.
- Expo Center completion of Seismic Gas Valve project.
- Expo Center completion of Fire Alarm Control Panel project.
- Expo Center determination of Hall E boring project “next step(s)”.