

## Metro Management Report: 2<sup>nd</sup> Quarter- FY 2009-2010 (10/1/09 – 12/31/09)

Budget program title	Budget program description	Major accomplishments for this reporting period	Major accomplishments/corrections for next quarter Items for management and Council attention/action
<p>Transportation System Planning</p> <p><i>Tom Kloster</i></p>	<p>This program includes all of Metro's long-range transportation planning activities, including updates and local implementation of the Regional Transportation Plan (RTP), updates and ongoing project and program coordination of the Metropolitan Transportation Improvement Program (MTIP). The program also includes ongoing management of the Regional Travel Options (RTO) program, Regional Transportation System Management and Operations program (TSMO) and coordination with state and federal regulators and other MPOs.</p>	<ul style="list-style-type: none"> <li>➤ Approval of the draft 2035 RTP by resolution</li> <li>➤ Approval of the final draft TSMO strategic plan as part of the RTP resolution package</li> <li>➤ Approval of the updated Public Involvement (and Title VI) Policy</li> </ul>	<ul style="list-style-type: none"> <li>➤ Completion of a draft Unified Planning Work Program (UPWP) and Federal Self-Certification</li> <li>➤ JPACT and Council review of the 2012-15 MTIP policy</li> </ul>
<p>Corridor Planning and Development</p> <p><i>Ross Roberts</i></p>	<p>This program includes two major focus areas – 1) transit system and project planning and 2) multi-modal corridor planning. The work program for the current fiscal year has been transit focused, but will be shifting toward the implementation of more holistic mobility corridors in FY 2011. A major focus this year has been the Regional High Capacity Transit System Plan, which evaluated and ranked light rail, streetcar, commuter rail and bus rapid transit corridors for inclusion in the 2035 Regional Transportation Plan. Project planning efforts generally include Federal Transit Administration (FTA) compliance planning, public involvement and environmental work to implement light rail, streetcar and commuter rail projects. This fiscal year, transit projects have included the Portland-Milwaukie Light Rail Project Final Environmental Impact Statement and the Draft Environmental Impact Statement for the Portland to Lake Oswego Transit corridor. The region's next multi-modal corridor plan, which will be coupled with the next HCT corridor and a land use and development planning component will</p>	<ul style="list-style-type: none"> <li>➤ High Capacity Transit Plan - adoption into draft 2035 RTP</li> <li>➤ Portland to Milwaukie Light Rail Project Final Environmental Impact Statement (FEIS) <ul style="list-style-type: none"> <li>○ Submitted draft Biological Assessment to National Oceanic and Atmospheric Administration (NOAA) on Oct. 15.</li> <li>○ Obtained appropriate permits and conducted shovel testing.</li> <li>○ Reviewed new sites in expanded area for potential effect for historic significance in coordination with FTA and State Historic Preservation Office.</li> <li>○ Reviewed two preliminary drafts of 4f (regarding parks and historic resource impacts) report with FTA.</li> <li>○ Submitted Chapters 1, 2, Methods Reports and responses to agency comments to FTA for review on Nov. 13</li> <li>○ Incorporated FTA comments on Chapters 1, 2 and 4f report.</li> <li>○ Prepared and completed Metro and TriMet reviews of, Chapters 3, 4, 6 and 7.</li> <li>○ Prepared initial responses to all public comments.</li> <li>○ Coordinated with TriMet and other jurisdictions regarding potential mitigation.</li> <li>○ Submitted initial draft FEIS to FTA on Jan. 2.</li> </ul> </li> <li>➤ Lake Oswego Streetcar <ul style="list-style-type: none"> <li>○ Came to an agreement with FTA on enhanced bus alternative</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>➤ High Capacity Transit (HCT) System Plan <ul style="list-style-type: none"> <li>○ Adopt next HCT corridor to advance into Alternatives Analysis (SW HCT Corridor).</li> <li>○ Begin scoping work for Alternatives Analysis</li> </ul> </li> <li>➤ Lake Oswego Streetcar <ul style="list-style-type: none"> <li>○ Submit full Draft Environmental Impact Statement (DEIS) draft to FTA.</li> <li>○ Complete travel analysis of streetcar and enhanced bus alternatives</li> </ul> </li> <li>➤ Regional Freight Program <ul style="list-style-type: none"> <li>○ Staff will provide technical and presentation support to RTP staff to coordinate final approval, adoption and inclusion of freight plan into RTP in June 2010.</li> <li>○ Staff will develop a new regional freight and economic development “bench” (an as-needed stakeholder advisory group to be tapped for specific needs related to the freight program) to assist in development of implementation detail that may be needed for the “action items” that are outlined in the Regional Freight Plan.</li> </ul> </li> <li>➤ Next Multi-Modal Corridor Refinement Plan Corridor Plan <ul style="list-style-type: none"> <li>○ Adopt next corridor(s) – I-5/Barbur &amp; East Metro for advancement into refinement planning.</li> <li>○ Develop scope of work for an integrated transit (including HCT), multimodal, land use and development plan for the priority mobility corridor(s).</li> <li>○ Reach agreement with partners on the above and implement project funding agreements and IGAs to start the plan in FY 2011.</li> </ul> </li> </ul>

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	<p>be undertaken next fiscal year as the first Mobility Corridor implementation effort undertaken by Metro. Staff is also continuing to support the Columbia River Crossing, the Portland Streetcar Loop, Sunrise Corridor, Damascus TSP/Highway 212, I-5/99W Connector and Sellwood Bridge Projects.</p>	<ul style="list-style-type: none"> <li>○ Submitted first round of Draft Environmental Impact Statement (DEIS) sections to FTA on Dec. 22, 2009, including draft detailed definition of alternatives report and DEIS concept design set, purpose and need, alternative considered, and transit analysis methodology.</li> <li>➤ Regional Freight Program- <ul style="list-style-type: none"> <li>○ Freight Task Force comments on RTP submitted to JPACT and Metro Council</li> <li>○ Developed short-term freight work program</li> <li>○ Began work to establish new private sector task force for input on freight and industrial</li> <li>○ Regional Freight Plan adoption into draft 2035 RTP</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>➤ Bi-State Coordination Committee <ul style="list-style-type: none"> <li>○ Establish a Committee strategy and work scope for calendar year 2010.</li> <li>○ Hold meetings to coordinate issues of mutual interest including potential economic development, transportation, land use and other issues relevant to upcoming Making the Greatest Place decisions.</li> </ul> </li> </ul> <p><b>Key Items for Metro Council Attention</b></p> <ul style="list-style-type: none"> <li>➤ High Capacity Transit Plan and Corridor Refinement Plan priorities for implementation will go before Council in February.</li> </ul> <div style="background-color: yellow; padding: 2px;"><b>Caution items for correction/monitoring</b></div> <ul style="list-style-type: none"> <li>➤ Lake Oswego to Portland Transit Corridor Draft EIS – 45% complete <ul style="list-style-type: none"> <li>○ Starting in November 2009, the project team has held bi-weekly check-ins regarding the project and schedule with FTA staff.</li> <li>○ Citizen Advisory Committee (CAC) meetings began in November and will continue to occur monthly to support the DEIS and Locally Preferred Alternative (LPA) process.</li> <li>○ Continued public outreach at various farmers markets in the corridor, with business and community groups (OHSU, PSU, Lewis and Clark, Marylhurst, Mary's Woods, Portland Freight Committee, Portland Business Alliance, Lake Oswego Chamber of Commerce, SMILE, South Portland Neighborhood Association). Additional presentations scheduled for South Portland Business Association, Lake Oswego Rotary Club, Old Town Neighborhood Association, Lake Oswego Neighborhood Action Coalition and more. Direct neighbor contacts in the Riverdale/Dunthorpe area.</li> <li>○ The budget for the DEIS is tight due to initial schedule delays and the addition of enhanced bus and other design options. The project manager and team have developed a budget that will enable the project to publish the DEIS within the original budget.</li> <li>○ The approved project budget only goes through publication. The project needs to develop a budget that allows completion of the Locally Preferred Alternative (LPA) and submission of the Preliminary Engineering (PE) and New Starts applications to FTA. There are sufficient funds in the current 5 party</li> </ul> </li> </ul>

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<p>Land Use Planning and Development</p> <p><i>John Williams/Megan Gibb</i></p>	<p>The Land Use Planning and Development Program includes a variety of land use planning activities that support the Metro Council and regional partners in implementing the Region 2040 vision. The program comprises three areas: Long Range Land Use Planning, Periodic Planning and the Development Center.</p>	<ul style="list-style-type: none"> <li>➤ Long Range Land Use Planning               <ul style="list-style-type: none"> <li>○ Framework and Functional Plan                   <ul style="list-style-type: none"> <li>▪ Reviewed 70 land use actions from local jurisdictions for consistency to Metro Framework and Functional Plans</li> <li>▪ Obtained Council approval of an extension for four cities for Title 13 Nature in Neighborhoods compliance.</li> <li>▪ Prepared materials to support local jurisdiction requests for title 4 extensions and for changes to title 4 employment and industrial areas map.</li> <li>▪ Requested information from local jurisdictions about voluntary restoration and conservation of habitat areas for use in meeting Metro’s reporting requirements under Title 13 Nature in Neighborhoods</li> </ul> </li> <li>○ Performance Based Growth Management                   <ul style="list-style-type: none"> <li>▪ Council adopted Resolution 09-4094 accepting the 20 and 50 year population and employment forecasts and the Urban Growth Report</li> </ul> </li> <li>○ Brownfields                   <ul style="list-style-type: none"> <li>▪ Selected consultant for brownfield assessment assistance on second EPA grant worth \$200,000.</li> <li>▪ Solicited several potential brownfield sites to apply for assessment grants through targeted outreach</li> <li>▪ Held quarterly brownfield task force meetings to identify sites and review communication materials</li> </ul> </li> <li>○ Local Aspirations                   <ul style="list-style-type: none"> <li>▪ Documented local actions to help the region meet 20 year employment and residential need; identified planning and investment tools to support aspirations</li> </ul> </li> </ul> </li> </ul>	<p>IGA to cover this.</p> <ul style="list-style-type: none"> <li>○ Significant additional funds are needed to cover the full FEIS and PE phases.</li> </ul> <ul style="list-style-type: none"> <li>➤ Long Range Land Use Planning               <ul style="list-style-type: none"> <li>○ Framework and Functional Plan                   <ul style="list-style-type: none"> <li>▪ Coordinate with Nature in Neighborhoods group to prepare biannual report about voluntary restoration and habitat protection measures for use in monitoring</li> <li>▪ Expect progress on active Concept Plans for Area 93, Areas 64 and 65, Quarry area in Sherwood (areas 48 and 49), initiation of plans for areas along the I-5 99W connector when that study is completed and completion of North Bethany Concept Plan.</li> <li>▪ Meet Metro responsibilities for review of materials from cities in Periodic Review and ongoing review of local land use actions.</li> </ul> </li> <li>○ Performance Based Growth Management – capacity ordinance                   <ul style="list-style-type: none"> <li>▪ Finalize components of approach to meeting the forecast 20-year growth, as defined in the 2009 Urban Growth Report (UGR)</li> <li>▪ Complete assessment of new capacity based on local zone and plan changes</li> <li>▪ Hire consultant to assess impact of local actions on the market’s ability to utilize capacity</li> </ul> </li> <li>○ Brownfields                   <ul style="list-style-type: none"> <li>▪ Complete contract negotiations with Brownfields consultant.</li> <li>▪ Present site assessment applications to Task Force and select priority sites for initial assessment</li> <li>▪ Continue site identification and assessment</li> </ul> </li> <li>○ Local Aspirations                   <ul style="list-style-type: none"> <li>▪ Identify needed infrastructure and other assistance and coordinate resources within Metro to support priority areas</li> </ul> </li> <li>○ Employment Toolkit                   <ul style="list-style-type: none"> <li>▪ Continue development of tools to address employment area needs in the region</li> </ul> </li> </ul> </li> </ul>

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		<ul style="list-style-type: none"> <li>▪ Reviewed 26 letters of intent for construction excise tax (CET) grant applications; sent letters to local jurisdictions to suggest opportunities to strengthen applications.</li> <li>○ Employment Toolkit                             <ul style="list-style-type: none"> <li>▪ Identified tools that increase the efficiency of employment areas and reduce infrastructure demands, identified key issues to address, and began reviewing initial tool concepts that could be applied in the region.</li> </ul> </li> <li>○ Technical Assistance                             <ul style="list-style-type: none"> <li>▪ Presented a model ordinance for cottage housing to Council and MTAC as an example of a new housing type for the region</li> <li>▪ Completed documentation of Oregon City's experience in implementing variable transportation SDCs for presentation in 3rd quarter FY 0910.</li> <li>▪ Submitted Oregon Research Grant to fund research to document reduced transportation impacts with compact urban form for use in future system development charge (SDC) analyses and initiated application for an Oregon Transportation Research and Education Consortium grant on the same topic.</li> <li>▪ Submitted pilot project sites in response to EPA request for sites to demonstrate Federal Sustainable Community Initiative.</li> <li>▪ Developed new modeling and GIS methods to illustrate performance for use in next State of the Centers update and activity spectrum concept.</li> </ul> </li> <li>○ Periodic Planning                             <ul style="list-style-type: none"> <li>▪ Completed reserves phase 3 milestone (preliminary urban and rural reserves recommended) at Reserves Steering Committee meeting Oct. 14.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ Develop partner to further the district energy concept in an employment area and identify partners to further refine other tools.</li> <li>○ Technical Assistance                             <ul style="list-style-type: none"> <li>▪ Continue to distribute information about cottage housing model ordinance and other tools to local jurisdiction staff</li> <li>▪ Develop IGA with Hillsboro to support their downtown code refinement effort and collaborate with other cities that are actively updating code to also support redevelopment.</li> <li>▪ Draft approach to State of the Centers update for broader review.</li> <li>▪ Present construction excise tax (CET) grant applications with staff recommendations to CET screening committee</li> <li>▪ Promote recommendations from the Centers and Corridors Expert Advisory Group</li> <li>▪ Identify opportunities for use of federal sustainable community initiative to support local aspirations and implement Making the Greatest Place (MGP).</li> </ul> </li> <li>○ Periodic Planning                             <ul style="list-style-type: none"> <li>▪ Metro Council, county commissions scheduled to adopt reserves intergovernmental agreements by end of February 2010.</li> </ul> </li> <li>○ Development Center                             <ul style="list-style-type: none"> <li>▪ Town Center Station project - Construction will progress.</li> <li>▪ Developer is still securing financing for the 14 parcels project; construction to commence in 2010</li> <li>▪ TOD Strategic Plan – Think Tank event will be held in mid-March to inform and inspire TOD best practices in the region.</li> </ul> </li> <li>○ Placemaking – Development opportunity studies will be initiated with the cities of Tigard, Oregon City and Gresham.</li> <li>○ District energy - In collaboration with local communities and a consultant team, conduct an opportunity assessment for district energy to explore the financial viability of future district energy systems in three to four target redevelopment areas, highlight the potential benefits of such systems, and</li> </ul>

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		<ul style="list-style-type: none"> <li>▪ Metro Council endorsed release of Core 4 reserves recommendation for public review Dec. 17.</li> <li>○ Development Center               <ul style="list-style-type: none"> <li>▪ Projects approved:                   <ul style="list-style-type: none"> <li>▪ The Knoll (Tigard) - The TOD Steering Committee authorized Metro funding for the purchase of a TOD Easement in this affordable housing project with 48 residential units, located in the Tigard town center, less than ½ mile from the Tigard WES station.</li> <li>▪ Pettygrove Apartments (Portland) – The TOD Steering Committee authorized Metro funding for the purchase of a TOD Easement in this workforce housing project, a six story building with 90 apartments located in NW Portland, less than ¼ mile from the streetcar.</li> <li>▪ College Station (Portland) – The TOD Steering Committee authorized Metro funding for the purchase of a TOD Easement in this 16-story student housing project with 900 beds and 15,000 sq.ft. of street level commercial space, located in the heart of the University District directly adjacent to light rail.</li> <li>▪ TriMet Right of Way Acquisition (Gresham) - The TOD Steering Committee authorized Metro funding for the purchase of 0.78 acres of excess TriMet light rail right-of-way land adjacent to Metro-owned TOD properties on NW Civic Drive to support.</li> </ul> </li> <li>▪ Projects under construction                   <ul style="list-style-type: none"> <li>▪ Town Center Station (Clackamas County) – Construction progressing well on this 52 unit affordable apartment development, located</li> </ul> </li> </ul> </li> </ul>	<p>provide recommendations regarding the public policies and incentives needed to support district energy implementation.</p> <p><b>Senior Leadership Team Action(s) Required</b></p> <ul style="list-style-type: none"> <li>➤ Continued support for strategic MGP decision-making structure and timelines; coordination among departments (incl. communications, legal, research center)</li> <li>➤ Senior leadership review as needed of potential changes to Framework and Functional plans over the next two years</li> <li>➤ Resource coordination to support MGP implementation using CET grants and other Metro resources</li> </ul> <p><b>Metro Council Action(s) Required</b></p> <ul style="list-style-type: none"> <li>➤ Adoption of reserves IGAs</li> <li>➤ Consideration of extension requests for Title 4 in next quarter 2009</li> <li>➤ Review of concept plans and local land use actions as needed</li> <li>➤ Potential legislative changes to framework and functional plan policies in 2010.</li> <li>➤ Approval of Construction Excise Tax grants in 4th quarter fiscal year 09-10.</li> </ul>

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		<p>within ½-mile of the Clackamas Town Center MAX station.</p> <ul style="list-style-type: none"> <li>▪ Placemaking                             <ul style="list-style-type: none"> <li>▪ Centers and Corridors Technical Assistance – A range of professional services firms with expertise in project management, development feasibility, urban design and revitalization, transportation strategies, and sustainable development have been qualified to provide services to Metro and local jurisdictions on an on-call basis, in order to support local aspirations and efforts to spur development in centers and corridors.</li> </ul> </li> <li>▪ Studies initiated                             <ul style="list-style-type: none"> <li>▪ Metro Regional Center Air Rights Study (Portland) – Redevelopment feasibility study</li> <li>▪ TOD Strategic Plan –The Center for Transit Oriented Development (CTOD) team has been selected to provide consultant services in support of the TOD Strategic Plan. It is anticipated that the TOD Strategic Plan will be completed in the summer of 2010.</li> </ul> </li> <li>▪ Collaboration with Nature in Neighborhoods(NIN)                             <ul style="list-style-type: none"> <li>▪ U of O Sustainable Cities – NIN and TOD jointly served as clients for Professor Brook Muller’s architecture studio class; students developed design concepts to integrate nature into compact TOD development at Gresham Civic.</li> </ul> </li> </ul>	
<p>Natural areas education and volunteer services</p> <p><i>John Sheehan</i></p>	<p>The program coordinates and/or supports the community involvement activities occurring in Metro’s natural areas, parks and pioneer cemeteries. The program encourages citizen participation in events and activities that foster an increased stewardship ethic in the region by</p>	<ul style="list-style-type: none"> <li>➤ Volgistics 201 volunteer database training for key staff completed.</li> <li>➤ Successful Salmon Homecoming weekends with nearly 700 visitors.</li> <li>➤ Native Plant Center interpretive intern hired and hosted three days of school field trips.</li> <li>➤ Clarified Cooper Mountain programming goals, objectives, roles</li> </ul>	<ul style="list-style-type: none"> <li>➤ AmeriCorps LINKS position for Native Plant Center volunteer coordination support granted in January; fill position and begin working on sustainable volunteer coordination systems by the end of March (position runs through July).</li> <li>➤ Co-host successful Raptor Road Trip in February.</li> <li>➤ Successfully launch and run the bulk of Nature University.</li> <li>➤ Launch Volgistics volunteer database individual scheduling capability for selected</li> </ul>

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	<p>deploying volunteers in support of parks and natural area-related activities and by providing outdoor environmental education to school groups and interpretative services to groups and the general public.</p>	<p>and responsibilities with Tualatin Hills Parks &amp; Recreation staff.</p> <ul style="list-style-type: none"> <li>➤ Two elementary schools used our transportation fund to enable them to participate in Oxbow field trip programs.</li> <li>➤ Volunteer program totals for 2009 (change from '08): Total volunteer hours: 19,665 (+6%); Total volunteer visits: 5,430 (+2%); Total number of individuals and groups volunteering with Metro: 522 (+17%)</li> <li>➤ Metro's Native Plant Center recorded increases in hours, visits and total numbers of volunteers of 21%, 25% and 4% respectively in 2009. 140 different individuals and groups logged 915 visits and 3,945 total hours in 2009.</li> <li>➤ Education program totals for 2009 (change from '08): total programs: 305 (+29%); total adults: 5210 (+16.7%); total youth: 6485 (+22%); total participants: 11,700 (+19%); total contact hours: 69,745 (+7%).</li> <li>➤ Second largest Nature University applicant pool ever (62) successfully winnowed down to 22 highly-qualified NU enrollees</li> </ul>	<p>volunteer programs and train volunteers to use it, in conjunction with Metro's web managers.</p> <ul style="list-style-type: none"> <li>➤ Review recommendations from education program consultant and begin formulating an action plan based on budget and senior leadership direction</li> </ul>
<p>Natural areas <i>Kathleen Brennan-Hunter</i></p>	<p>This program includes the acquisition and restoration of regionally significant natural areas for the protection of riparian and upland habitat and water quality, as well as locally based Nature in Neighborhoods initiatives.</p>	<ul style="list-style-type: none"> <li>➤ First land acquisition in the Deep Creek target area.</li> <li>➤ First land acquisition in the Clackamas River Bluffs target area.</li> <li>➤ Establishment of agreement with the City of Portland for management and restoration of most Metro owned natural areas within city limits.</li> <li>➤ Local park providers requesting local project reimbursement in this quarter: <ul style="list-style-type: none"> <li>○ Gresham completed the acquisition of easements for the Gresham-Fairview Trail.</li> <li>○ Portland closed on the acquisition of the Balch property in SW Portland (\$224,802 in local share funding).</li> <li>○ Portland closed on the acquisition of the Nolls property adjacent to Leach Botanical Gardens (\$25,000 in local share funding).</li> <li>○ Milwaukie completed improvements to Spring Park (\$80,000 in local share funding).</li> <li>○ Fairview completed improvements to Fairview Woods (\$98,660 in local share funding).</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>➤ Chehalem Ridge target area acquisition.</li> <li>➤ Metro Auditor release of follow-up audit of Natural Areas Program.</li> <li>➤ Natural Areas Performance Oversight Committee annual program review release.</li> <li>➤ First trail easement acquisition (Fanno Creek trail).</li> <li>➤ Work with the Natural Areas Performance Oversight Committee to refine performance measures for the NIN Capital Grants Program.</li> <li>➤ Work with communications staff to incorporate Integrating Habitats, U of O student studio work, Sustainable Cities Initiative in collaboration with Development Center and Placemaking programs and other community outreach/public involvement efforts around "Making the Greatest Place."</li> <li>➤ Partner with Metro's Nature in Neighborhoods and Toxics Reduction/Natural Gardening programs to conduct a focus group testing terms and definitions for use in outreach and social marketing campaigns with public audiences about nature-friendly gardening and development practices.</li> <li>➤ Complete and highlight regional Connect the Drops map showing low-impact development practices throughout the region, to be posted on Metro's website as an interactive map.</li> <li>➤ Redefine "Salmon Safe" certification project; kick off Glendoveer Golf Course</li> </ul>



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		<ul style="list-style-type: none"> <li>○ Tualatin Hills Parks and Recreation District (THPRD) and Beaverton partnered to acquire the Crist Property (\$1.85 million in local share funding).</li> <li>○ Tualatin purchased nearly 3½ acres along the Tualatin River Greenway (\$404,000 in local share funding).</li> <li>➤ Natural area restoration: <ul style="list-style-type: none"> <li>○ Cooper Mountain – Decommissioned, restored and planted access road through big prairie. Burned slash; seeded and planted burn piles. Planted around observation deck at little prairie, including trails leading to and along little prairie.</li> <li>○ Multnomah Channel – Wapato pond planting, willow cutting installation, tree caging..</li> <li>○ Killin Wetlands – Geyer willow cutting planting.</li> <li>○ Gotter Prairie – Nelson’s checkermallow and pale larkspur planting. Experimental modifications to water control structure completed. Spot spray for reed canary grass completed.</li> <li>○ Tualatin River natural area, east of Gotter Prairie – Tree and shrub interplanting, spot spraying, oak unit planning.</li> <li>○ Blue Lake – Completed annual water quality monitoring and reviewed results with DEQ; provided assistance to PES staff and DEQ with blue-green algae bloom and lake closure/reopening.</li> <li>○ East Buttes/Lone Oak – One acre planting with volunteers.</li> <li>○ Clackamas/River Island – One acre planting with volunteers.</li> <li>○ Canemah Bluffs – Completed planting of native, herbaceous species in previously-released oak areas. Treated ground ivy and other system modifying weeds throughout the area.</li> <li>○ Newell Creek – Mapped trails and treated invasive holly in canyon: approximately 40 + acres</li> <li>○ Clear Creek – Treatment of false brome: approximately 60+ acres</li> <li>○ Smith-Bybee – installed 5,800 Columbia Sedge plants from seed harvested on site and grown at Native Plant Center. Completed 5-year monitoring period for mitigation area</li> </ul> </li> </ul>	<p>certification.</p> <ul style="list-style-type: none"> <li>➤ Treat over 3800 acres of ivy in the Sandy River target area.</li> <li>➤ Use stewardship classification GIS database to summarize general habitat type and restoration status of current Metro ownership and to develop “ballpark” estimated costs for completing restoration and conducting long-term management.</li> <li>➤ As part of our effort to be more objective driven in our management we will test our Site Based Conservation Planning Template by completing three site plans and using the results to modify the template.</li> </ul> <p><b>Metro Council Action Required</b></p> <ul style="list-style-type: none"> <li>➤ Council approval of Nature in Neighborhoods Capital Grants 2010 awards as recommended by the Grant Review Committee, tentatively scheduled for March 4, 2010.</li> <li>➤ Staff to propose changes to the Natural Areas Implementation Work Plan to address purchase of trail easements; resolution will be presented to the Metro Council</li> </ul> <p><b>Key Items for Metro Council Attention</b></p> <ul style="list-style-type: none"> <li>➤ Chehalem Ridge Natural Area <ul style="list-style-type: none"> <li>● Staff is scheduling a neighborhood meeting, celebration event with the Trust of Public Land (TPL), and a series of public tours.</li> <li>● Staff is also proposing a budget amendment to add a Natural Resource Technician to the project team; cost will be partially offset by \$90,000 grant from the Trust for Public Land, the remainder paid by bond funds for the first two years.</li> </ul> </li> </ul>



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		<p>associated with facility improvements and received Corps of Engineers approval for release from further monitoring.</p> <ul style="list-style-type: none"> <li>○ Continued developing stewardship classification (restoration status) procedure to document habitats and current restoration status of Metro-owned properties; as well as to begin estimation of future management and restoration costs. Projected availability in third quarter.</li> <li>○ Worked with PES to finalize a draft template for site based conservation plans.</li> <li>○ Initiated target area scale assessments with Sustainability Center Planning and Development team.</li> </ul> <ul style="list-style-type: none"> <li>➤ IGA's: Initiated oversight program for partner-managed, Metro-owned natural areas</li> <li>➤ Finalized FY 09-10 work plan for Nature in Neighborhoods program and staff.</li> <li>➤ Completed a report of Metro's non-regulatory and other programs to implement Nature in Neighborhoods legislation (Title 13) as required of local governments. Developed communication plan for highlighting accomplishments around the region and make local and regional success stories part of "Making the Greatest Place" communications strategy.</li> <li>➤ Launched outreach to public and partners soliciting applications for 2010 Restoration and Enhancement grants.</li> <li>➤ Submitted DEQ 319 grant to fund multi-year Nature in Neighborhoods program elements.</li> <li>➤ Began working with TOD staff regarding U of O student studio work at Gresham Civic Station.</li> <li>➤ Conducted focus groups funded jointly by Metro Nature in Neighborhoods and Toxics Reduction/Natural Gardening programs to test list terms and definitions for nature-friendly gardening and development practices.</li> <li>➤ Worked with Home Builders Association and other partners to plan outreach and marketing for nature-friendly and other low impact development practices.</li> </ul>	
Parks planning and	Planning and building a regional system of parks,	➤ Tonquin Trail project public involvement initiated with over 100	➤ Bi- State Trails final plan ready to be published

Metro Management Report: 2<sup>nd</sup> Quarter- FY 2009-2010 (10/1/09 – 12/31/09)

Budget program title	Budget program description	Major accomplishments for this reporting period	Major accomplishments/corrections for next quarter Items for management and Council attention/action
<p>development</p> <p><i>Mary Anne Cassin</i></p>	<p>natural areas and trails. This work encompasses everything from a higher level analysis of how the regional system should be branded and funded, to site specific design and construction of new nature parks that promote appropriate public access to some portion of the more than 9,000 acres purchased under the natural areas bond program. Master planning and adaptive use analysis for existing parks, cemeteries and parks are also in this program.</p>	<p>citizens attending meetings</p> <ul style="list-style-type: none"> <li>➤ Graham Oaks construction at 25%</li> <li>➤ Intertwine phase two web site under scope development; state grant applied for (\$50,000)</li> <li>➤ Cooper Mountain construction complete</li> <li>➤ Lone Fir project transitioned over to PES for capital campaign</li> <li>➤ Consultants selected for Intertwine signage and data analysis</li> </ul>	<ul style="list-style-type: none"> <li>➤ Final reports for Smith/Bybee bridge and trail</li> <li>➤ Intertwine web phase two is scoped</li> <li>➤ Internal discussion framed for Metro property funding</li> <li>➤ Prospectus and IGA completed for Pier Park Bridge</li> <li>➤ Consultants selected for Smith/Bybee Natural Resources Management Plan</li> <li>➤ Graham Oaks construction at 35%</li> </ul> <p><b>Caution items for correction/monitoring</b></p> <ul style="list-style-type: none"> <li>➤ Complete feasibility and/or master plan studies for segments of the Regional Trail System <ul style="list-style-type: none"> <li>○ The Lake Oswego to Milwaukie Bridge study continues to be on hold.</li> <li>○ The Westside Trail study and the Blue Lake Trail project are both off to a slow start due to a back-up at ODOT.</li> </ul> </li> </ul> <p><b>Senior Leadership Team Action Required:</b></p> <ul style="list-style-type: none"> <li>➤ Help ensure that Metro projects are coordinated so that communication to the public and our partners about Metro efforts and funding needs are effective and well-timed</li> </ul>
<p>Parks and Natural Areas Management</p> <p><i>Mike Brown</i></p>	<p>Parks and Natural Areas Management is to provides efficient and cost-effective management for Blue Lake and Oxbow regional parks, Chinook Landing Marine Park, M. James Gleason Memorial Boat Ramp, Sauvie Island Boat Ramp, Howell Territorial Park, Smith and Bybee Wetlands Natural Area, Mt Talbert, Cooper Mountain, and Graham Oaks nature parks, and Glendoveer Golf Course, as well as 14 Pioneer cemeteries and 9,173 acres of natural areas acquired under the 1995 and 2006 Natural Areas Acquisition bond measures.</p> <p>The program strives to provide safe, accessible, attractive and well-maintained parks and wildlife areas for the citizens of the region. For natural</p>	<ul style="list-style-type: none"> <li>➤ Engineering/Geotechnical work in progress for Brainard cemetery retaining wall.</li> <li>➤ Gleason Boat Ramp Phase 3 in water work proceeding on schedule and budget; no problems are foreseen in completing the in-water work by February 28th as scheduled.</li> <li>➤ Final portion of Jones cemetery surveyed and plotted in preparation for sales.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Interior post and station fencing for Block 14 Lone Fir complete.</li> <li>➤ Gleason boat ramp completed and open for public use.</li> <li>➤ Two shelter roofs replaced at Blue Lake Park.</li> <li>➤ Brainard retaining wall construction initiated.</li> </ul> <p><b>Caution items for correction/monitoring</b></p> <ul style="list-style-type: none"> <li>➤ Acres of property transitioning from stabilization to maintenance: only 74 acres went into maintenance in the second quarter; the annual goal is 400 for the year, and total acreage to date is 108. Monitor closely</li> </ul>

## Metro Management Report: 2<sup>nd</sup> Quarter- FY 2009-2010 (10/1/09 – 12/31/09)

Budget program title	Budget program description	Major accomplishments for this reporting period	Major accomplishments/corrections for next quarter Items for management and Council attention/action
Resource conservation and recycling  <i>Matt Korot</i>	<p>areas and open spaces, the program protects, restores and enhances the resources.</p> <p>The work of the Resource Conservation and Recycling (RCR) program advances the region’s efforts to reduce greenhouse gas emissions, conserve natural resources and protect the environment. RCR includes four interrelated sub-programs:</p> <ul style="list-style-type: none"> <li>▪ Waste Reduction Education and Outreach</li> <li>▪ Solid Waste Reduction</li> <li>▪ Metro Internal Sustainability</li> <li>▪ Climate Change Initiative (<i>for which a separate Project Status Report has been completed</i>)</li> </ul> <p>RCR’s waste reduction work addresses household and businesses activities and the impacts associated with the manufacture, use and disposal of goods. It employs several strategies, including expansion of waste prevention and recycling opportunities, support to local governments, education based on community-based social marketing principles, development of best practices, and advancement of policy approaches to reducing and managing waste.</p> <p>The internal sustainability program coordinates Metro’s efforts to integrate sustainable practices into its internal operations, leading Metro to be a model sustainable business and attain its five internal sustainability goals.</p> <p>The climate change initiative focuses on:</p> <ul style="list-style-type: none"> <li>▪ developing regional greenhouse gas emissions tools to help Metro and the region assess and prioritize program options</li> </ul>	<ul style="list-style-type: none"> <li>➤ Internal Sustainability                             <ul style="list-style-type: none"> <li>○ Completed draft sustainable purchasing guidelines for incorporation into Metro code.</li> <li>○ Completed a communications strategy for the internal sustainability program.</li> <li>○ Metro staff submitted 29 proposals for sustainability projects to be funded through ENACT grants, three times as many as last year. ENACT members selected eight projects for funding this fiscal year.</li> </ul> </li> <li>➤ Solid Waste Reduction                             <ul style="list-style-type: none"> <li>○ In collaboration with local governments, developed a suite of multifamily educational materials in English and Spanish and a set of multifamily recycling container decals, the first time since 1996 that the region will use uniform container labeling.</li> <li>○ Distributed 10,000 copies of the Construction Salvage &amp; Recycling Toolkit to members of local building industry associations.</li> <li>○ Completed the Recycle at Work program evaluation.</li> <li>○ Identified internal funding to leverage Federal and State funds to retrofit approximately 75 refuse truck with diesel particulate filters as Phase 1 of the Clean Refuse Fleet program. Drafted IGA with State and convened local government working group for project implementation.</li> <li>○ In coordination with DEQ, developed a stakeholder process to build support for product stewardship legislation in the 2011 Oregon legislative session.</li> </ul> </li> <li>➤ Waste Reduction Education                             <ul style="list-style-type: none"> <li>○ The youth education program reached 14,640 students through 232 events.</li> <li>○ Developed six new middle and high school programs, five of which have a waste prevention focus and one with an end-of-life focus on composting.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>➤ Completion of sustainability impacts assessment for Metro operations, which is the first deliverable in developing the Metro sustainability plan.</li> <li>➤ Climate Initiative                             <ul style="list-style-type: none"> <li>○ Completion of regional greenhouse gas emissions inventory.</li> <li>○ Completion of draft Climate Prosperity strategy for discussion by Council.</li> <li>○ Completion of draft greenhouse gas emissions tools and guidelines (the greenhouse gas “lens”) to inform regional decision-makers.</li> </ul> </li> <li>➤ Internal Sustainability                             <ul style="list-style-type: none"> <li>○ Completion of internal sustainability program’s impacts assessment and baseline analysis of Metro’s current performance against the five sustainability goals.</li> <li>○ Finalization of proposed sustainable procurement code and scheduling of consideration by Council.</li> <li>○ Completion of Intramet pages for the internal sustainability program to improve communication with Metro staff.</li> </ul> </li> <li>➤ Solid Waste Reduction                             <ul style="list-style-type: none"> <li>○ Completion of an assessment of the first year of the Enhanced Dry Waste Recovery Program.</li> <li>○ Implementation of Phase 1 of the Clean Refuse Fleet program that will retrofit approximately 75 vehicles with particulate filters.</li> </ul> </li> <li>➤ Waste Reduction Education                             <ul style="list-style-type: none"> <li>○ Completion of consultant’s evaluation of Waste Reduction, Natural Areas and Zoo conservation education programs and drafting of implementation plan for key recommendations.</li> <li>○ Execution of IGA with Oregon State University Extension Service to employ Extension to develop and implement significant portions of Metro’s natural gardening education program.</li> </ul> </li> <li>➤ Cross-divisional and cross-departmental                             <ul style="list-style-type: none"> <li>○ The new Solid Waste Advisory Committee will begin meeting.</li> </ul> </li> </ul> <div style="background-color: red; color: black; padding: 2px; margin-top: 10px;"> <b>Off track items for correction/monitoring</b> </div> <ul style="list-style-type: none"> <li>➤ Regional recovery rate: It is unlikely that the region will meet its targeted recovery</li> </ul>

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Budget program title	Budget program description	Major accomplishments for this reporting period	Major accomplishments/corrections for next quarter Items for management and Council attention/action
	<ul style="list-style-type: none"> <li>▪ applying a greenhouse gas emissions “lens” to key Metro initiatives</li> <li>▪ working with regional partners to identify best management practices and opportunities for collaboration</li> <li>▪ identifying specific emissions reduction project investment opportunities</li> </ul>	<ul style="list-style-type: none"> <li>○ Completed the second session of the Outdoor School waste reduction education program, reaching 4,397 students.</li> <li>○ Produced Grow Smart Grow Safe, a consumer guide to lawn and garden products that includes reviews of 600 pest controls and fertilizers for health and environmental hazards.</li> <li>➤ Climate Initiative               <ul style="list-style-type: none"> <li>○ Updated Council on the status of Metro’s Climate Initiative.</li> <li>○ Hosted three meetings with local and state government staff to review the preliminary results of the regional greenhouse gas emissions inventory and identify needed refinements.</li> <li>○ Climate Prosperity focus groups were held throughout the region, with nearly 200 attendees participating to identify strategies and outcomes.</li> <li>○ Council President Bragdon testified in support of the City of Portland/Multnomah County Climate Action Plan.</li> </ul> </li> </ul>	<p>rate of 64% by the end of 2009. The 2008 rate was 57%, an increase of almost two percentage points over 2007, which showed that recovery stayed strong even as the economy weakened and waste generation declined. The Business Recycling Requirement and Enhanced Dry Waste Recovery Program are expected to lead to greater recovery levels once fully implemented, and in 2010 incremental increases in organics recovery are expected.</p> <p><b>Key Items for Metro Council Attention</b></p> <ul style="list-style-type: none"> <li>➤ Climate Prosperity           <ul style="list-style-type: none"> <li>○ Release of the draft Climate Prosperity strategy was delayed because the working group directed the contractor to make significant refinements based on a review of a preliminary draft. The draft strategy should be available for Council review in February. Metro’s role in strategy implementation and the Climate Prosperity Leadership Council will be discussed at a future work session.</li> <li>○ The proposed governance structure for Climate Prosperity is a partnership between Greenlight Greater Portland, Regional Partners and Portland Sustainability Institute. These three organizations are currently defining a memorandum of understanding to identify roles and responsibilities. A Climate Prosperity Leadership Council would be formed with representatives from each entity’s board of directors, as well as other community members.</li> </ul> </li> <li>➤ Lower Willamette River Climate Preparation Strategy           <ul style="list-style-type: none"> <li>○ The University of Oregon is leading an effort to identify the local impacts of climate change, assess risks and vulnerabilities for various sectors, and develop recommendations for climate change preparation planning. The data will be presented at workshops this spring to engage regional experts in the development of recommendations.</li> </ul> </li> </ul> <p><b>Senior Leadership Team Action(s) Required</b></p> <ul style="list-style-type: none"> <li>➤ Staff will provide information to Jim Desmond and Randy Tucker regarding the substance and expected impacts of potential amendments to the Oregon Electronic Waste law that may be proposed during the 2010 special session of the Oregon legislature. In consultation with Council, the SLT would be involving in determining Metro’s position on these amendments and level of engagement with the legislature.</li> </ul>

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Budget program title	Budget program description	Major accomplishments for this reporting period	Major accomplishments/corrections for next quarter Items for management and Council attention/action
Solid Waste Operations  <i>Paul Ehinger</i>	The primary purpose of the Solid Waste Operations program is to provide comprehensive solid and hazardous waste disposal services both to commercial haulers and the public. This program also includes operation, maintenance and monitoring of environmental improvements at two closed landfills in the region.  This program consists of four work areas: <ul style="list-style-type: none"> <li>▪ Solid Waste Disposal Services</li> <li>▪ Hazardous Waste Disposal Services</li> <li>▪ Landfill Stewardship</li> <li>▪ Facility and Asset Management</li> </ul>	<ul style="list-style-type: none"> <li>➤ Selected contractors for negotiation of transfer station operating contracts and began negotiations.</li> <li>➤ Extended an intergovernmental agreement with Marion County for disposal of small quantities of waste at the Marion County waste-to-energy facility.</li> <li>➤ A request for proposals was issued for upgrades to both compactors at the Metro South Station.</li> <li>➤ Bids were received for improvements to the truck wash at Metro Central Station.</li> <li>➤ The transition to new trucking equipment that provides significant environmental improvements over the previous equipment was accomplished a month ahead of schedule</li> </ul>	<ul style="list-style-type: none"> <li>➤ Enter into contracts for the operation of Metro’s transfer stations.</li> <li>➤ Complete contract negotiations with PaintCare</li> </ul> <div style="background-color: yellow; padding: 2px;"><b>Caution items for correction/monitoring</b></div> <ul style="list-style-type: none"> <li>➤ Facility and Asset Management Renewal &amp; Replacement :The City of Oregon City is planning a road realignment around the Metro South Transfer Station (referred to as the “jug handle” project), which includes acquisition of a portion of the Metro site. There is a tentative agreement to maintain access to the transfer station so that operations are unaffected, but four Capital Improvement Plan projects scheduled for completion this fiscal year are not proceeding at this time because of uncertainties in the future layout of the site.</li> </ul> <p><b>Metro Council Action(s) Required</b></p> <ul style="list-style-type: none"> <li>➤ The Oregon City road realignment project will require Council action.</li> <li>➤ Council approval will be requested for approval of the transfer station operating contracts.</li> </ul>
Solid Waste Regulation  <i>Roy Brower</i>	Regulation, inspection, monitoring and enforcement of Metro Code at private solid waste facilities in the Metro system.	<ul style="list-style-type: none"> <li>➤ Metro Council decision to grant non-system licenses (NSLs) allocating wet waste to non-Waste Management facilities for 2010 was completed.</li> <li>➤ Cleanup crews assisted Metro Parks and Environmental Services with major clean up of illegal disposal site at the Chehalem Ridge Natural Area (Stimson Lumber property) and a large transient camp located at the Willamette Cove property.</li> <li>➤ Examined exempt status of ESCO’s captive landfill on Sauvie Island.</li> <li>➤ The transfer of ownership was completed on three material recovery/reload facility licenses to Recology (formerly owned by Pacific Land Clearing Company).</li> <li>➤ Issued enforcement notice and \$2,037 penalty to JBC Roofing company for delivering in-region waste to an out of region facility without payment of fees and taxes.</li> <li>➤ Calendar year-to-year statistics for 2009 show                         <ul style="list-style-type: none"> <li>○ 37 regulatory authorizations issued compared to 66 last year (licenses, franchises or facility agreements); many</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>➤ Oversee implementation of sampling plan at Tualatin Valley Waste Recovery in Hillsboro to assure that it is statistically valid for distinguishing between in and out of region waste and associated recovery.</li> <li>➤ Conclude investigation of illegally disposed stadium turf and take appropriate enforcement.</li> <li>➤ Solid waste licenses to be renewed at RB Rubber Company (Portland), a tire recovery facility, and Clackamas Compost, a yard debris processing facility.</li> <li>➤ Resolve reporting methodology of alternative cover materials at Finley Butte Landfill during demonstration period.</li> <li>➤ Research, update and prepare Service Area Plan for 2010.</li> </ul> <div style="background-color: yellow; padding: 2px;"><b>Caution items for correction/monitoring</b></div> <ul style="list-style-type: none"> <li>➤ FLOW CONTROL VIOLATIONS - Kemper Drywall. Kemper contested its penalty and the matter was heard by a Metro hearings officer on January 6, 2010. Kemper did not contest the facts in the case but requested a reduced penalty based on the bad economy and their inability to pay. The hearing officer’s proposed order will be provided to the Metro Council as a final order at an upcoming meeting.</li> </ul>

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Budget program title	Budget program description	Major accomplishments for this reporting period	Major accomplishments/corrections for next quarter Items for management and Council attention/action
		<ul style="list-style-type: none"> <li>○ authorizations are for a 2-year period;</li> <li>○ 302 site visits compared to 295 last year;</li> <li>○ 3,798 illegal dump sites cleaned up compared to 2,779.</li> <li>➤ Nearly \$300,000 in penalties was assessed compared to \$65,000 last year.</li> </ul>	
Zoo Conservation Education  <i>Mike Keele</i>	The zoo provides learning opportunities to people of all ages and cultures. Programs strive to inspire and motivate people to care about and act on behalf of wildlife by providing experiences for observation, discovery, and engagement. In addition, the program identifies and implements <i>in situ</i> and <i>ex situ</i> wildlife conservation and research activities that contribute to the zoo's conservation mission.	<ul style="list-style-type: none"> <li>➤ Planning for two year (2010-2012) conservation theme "Living with Predators."</li> <li>➤ Collaborate with Northwest Zoo &amp; Aquarium Alliance to develop and coordinate conservation strategy for Pacific Northwest.</li> <li>➤ Update and revise curricula for overnight programs.</li> <li>➤ Planning Pollinators Conservation Workshop with Xerces Society</li> <li>➤ Implemented a reformatted National Association of Interpretation Host Training for new volunteers.</li> <li>➤ Participated in providing AZA grant funded butterfly conservation workshops.</li> <li>➤ Participating in Museum of Library Services planning grant to develop multi-institutional effort to assess positive elephant welfare study, as opposed to traditional studies which have focused on negative welfare.</li> <li>➤ Plan for California Condor Summit and field conservation meeting.</li> <li>➤ Hosted very well attended and received Bat Conservation workshop with Oregon Department of Fish and Wildlife.</li> <li>➤ Collaborate with local partners in completing the planning for the 2010 Wildlife Conservation Lecture Series.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Finish Northwest Zoo and Aquarium Alliance work on Climate Change Messaging for the Pacific Northwest region.</li> <li>➤ Begin program work on the Wild Minds grant work with the Oregon Museum of Science and Industry in a national consortium between zoos and science museums to provide science education and exhibits about animal cognitive abilities.</li> <li>➤ Supervise 3 graduate student projects, in animal behavior from PSU and exhibit evaluation from OSU</li> <li>➤ Recruit and hire 80 summer staff</li> <li>➤ Host Wildlife Lecture Series (begins February 16, last lecture April 27.)</li> <li>➤ Continue planning for AZA Butterfly Conservation and Husbandry Workshop that we will host in June 2010.</li> <li>➤ Work with Institute of Museum and Library Services planning group to submit elephant welfare grant due at the end of January 2010.</li> <li>➤ Continue to work with Miami University to develop advanced inquiry teacher masters program. Slated to begin June 2011.</li> <li>➤ Continue to evaluate <i>Predators of the Serengeti</i> exhibit to identify needed corrections and fixes; estimated completion by end of Q4 FY10.</li> </ul>
Zoo Infrastructure and Animal Welfare Bond Program  <i>Craig Stroud</i>	The Zoo Infrastructure and Animal Welfare Bond Fund program represents the capital planning and construction activities funded by the November 2008 general obligation bond authority.	<ul style="list-style-type: none"> <li>➤ Engaged Washington Park Alliance members about land-use considerations.</li> <li>➤ Held the off-site elephant workshop to identify programmatic site considerations, identify order of magnitude estimates for facility capital costs, as well as annual operating cost projections. The draft report is under review by zoo stakeholders.</li> <li>➤ Value engineered the Veterinary Medical Center project while maintaining the facility's usability. The project team identified significant savings opportunities that were presented to the Metro Council and the bond program advisory group in early</li> </ul>	<ul style="list-style-type: none"> <li>➤ Engage the City of Portland Commissioners and staff in land-use discussions.</li> <li>➤ Finalize off-site elephant site selection matrix and program development report.</li> <li>➤ Obtain permits for the Veterinary Center and issue construction request for bid.</li> <li>➤ Draft and issue request for proposal for overall program master planning for bond project scope and sequencing. Determine whether to include sustainability master planning in the scope of work.</li> <li>➤ Finalize and issue RFP for Water Main Upgrade architectural services.</li> <li>➤ Finalize the waste and storm water master plan from consultants.</li> <li>➤ Complete schematic design, design development, and cost estimate for the Penguin Water Filtration Upgrade.</li> </ul>



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		<p>January 2010. Both groups encouraged the project to move forward.</p> <ul style="list-style-type: none"> <li>➤ Awarded contract for the penguin water filtration project life support systems design.</li> </ul>	<p><b>Metro Council Action(s) Required</b></p> <ul style="list-style-type: none"> <li>➤ Metro Councilor engagement with City of Portland Commissioners in land-use discussions.</li> </ul> <p><b>Key Items for Metro Council Attention</b></p> <ul style="list-style-type: none"> <li>➤ Council President Bragdon has identified individuals to serve on the Zoo Bond Citizens’ Oversight Committee; first meeting to occur Feb. 10, 2010.</li> </ul> <p><b>Senior Leadership Team Action(s) Required</b></p> <ul style="list-style-type: none"> <li>➤ Provide input and direction for engaging the City of Portland on land-use issues. The plan is to now engage the City of Portland Commissioners and staff.</li> <li>➤ Provide input and direction on the overall program master planning project.</li> </ul>
<p>Zoo Visitor Experience <i>Teri Dresler</i></p>	<p>The Zoo Visitor Experience program represents the primary activities that occur at the zoo campus. Supporting the zoo’s mission statement, the zoo provides guests the opportunity for observation, discovery, and engagement of animals in naturalistic environments. To meet guest expectations, provide positive experiences, and to generate enterprise revenues, the zoo provides many services and activities, such as admissions, food services, campus security, facility maintenance, public events, marketing, and the zoo railway.</p>	<ul style="list-style-type: none"> <li>➤ ZooLights was successful with record breaking attendance.</li> <li>➤ A seasonal Dinosaur exhibit will open on May 22, 2010.</li> <li>➤ The Zoo Director recruitment has been completed with the successful candidate, Kim Smith, starting on March 1, 2010.</li> <li>➤ Materials for the AZA accreditation application are on schedule with an expectation that the submission packet will be completed on time in March.</li> <li>➤ There are a few construction punch list items for Predators of the Serengeti still remaining that should be completed by the end of February.</li> <li>➤ Received new 2-year old male giraffe.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Negotiate a rental agreement for a 15 – seat simulator beginning in March.</li> <li>➤ Host a successful spring break event attracting vacationing families to the Zoo.</li> <li>➤ Three American Black Bears will join the animal collection at the Oregon Zoo.</li> <li>➤ New Zoo director will start March 1, 2010.</li> <li>➤ Interviews and hiring of a new facilities manager will take place</li> </ul>
<p>Convention, Trade, Consumer Show (Budget program) <i>Jeff Blosser and Chris Bailey</i></p>	<p>Attract visitors to international, national and regional events</p>	<ul style="list-style-type: none"> <li>➤ Awarded and executed new food and beverage contract to Aramark/Giacometti Joint Venture Partnership; MERC received \$2 million from Aramark for capital investments for food/beverage delivery improvements.</li> <li>➤ FY 08-09 Economic Impact Study completed for all MERC venues <ul style="list-style-type: none"> <li>○ Total MERC fiscal impact \$522 million</li> <li>○ OCC fiscal impact \$421 million</li> <li>○ Expo fiscal impact \$35 million</li> </ul> </li> <li>➤ Oregon Convention Center (OCC) <ul style="list-style-type: none"> <li>○ Awarded a solar panel contract to Sun Edison to install, own</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>➤ Oregon Convention Center (OCC) <ul style="list-style-type: none"> <li>○ Initial plan for “Leg Up Program” Café project will be finalized March 2010; program enables eligible FOTA and MWESB participants interested in careers in the food and beverage small business industry to work through on-the-job training projects with Aramark. Café will operate out of the Metro Annex bldg and be funded with the new Aramark capital investment.</li> <li>○ STIR Lounge to open February 2010</li> </ul> </li> <li>➤ Expo Center <ul style="list-style-type: none"> <li>○ Review PSU study and develop marketing and branding recommendations for MERC review/approval</li> </ul> </li> </ul>



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Budget program title	Budget program description	Major accomplishments for this reporting period	Major accomplishments/corrections for next quarter Items for management and Council attention/action
		<ul style="list-style-type: none"> <li>and operate photovoltaic panels on the southern half of OCC's roof; energy produced will save OCC \$75,000 per year in energy costs.</li> <li>○ Installation of new dishwashing facility (\$152K) in main kitchen completed</li> <li>➤ Expo Center               <ul style="list-style-type: none"> <li>○ Portland State University (PSU) Graduate School of Business completed report "Portland Exposition Center - A Plan for the Future"</li> <li>○ Successfully survived the December 2009 snow/ice storm without significant damage to facility due to extraordinarily committed staff.</li> <li>○ Marine Drive Stakeholder Committee recommendation finalized and released, minimizing impact to the Expo Center</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>○ Issue RFP for new heating system in Hall C</li> </ul> <p><b>Caution items for correction/monitoring</b></p> <ul style="list-style-type: none"> <li>➤ OCC           <ul style="list-style-type: none"> <li>○ Decrease of 8-12% at consumer shows</li> <li>○ Declines in Transient Lodging Tax (TLT) receipts which provide fundamental (33%) operating and marketing financial support:               <ul style="list-style-type: none"> <li>▪ FY 09-10 receipts July- December were flat; TLT could be \$500K below budget projections at fiscal year end</li> <li>▪ While room nights sold in the market overall is up, occupancy rates and room rates are down</li> </ul> </li> </ul> </li> <li>➤ Expo Center           <ul style="list-style-type: none"> <li>○ The number of consumer shows is down 5% from last year and events are booked for fewer days and/or less facility space. Attendance is down 9%.</li> <li>○ Food and Beverage revenues are slightly less than last year.</li> </ul> </li> </ul>
<p>Performing Arts, Arts and Culture (Budget program)</p> <p><i>Robyn Williams</i></p>	<p>PCPA is the cultural center for the region and Portland's Cultural District. Contributing to a vibrant and culturally rich region</p>	<ul style="list-style-type: none"> <li>➤ Completed International Association of Assembly Managers (IAAM) Benchmark survey of performing arts centers around the country. PCPA will be evaluated in regards to operations, expenses and revenues.</li> <li>➤ Arlene Schnitzer Concert Hall/Main Street Steering Committee met to review concept options and selected a preferred Main Street plan that is currently going through conceptual design and pricing. Schematic design of Schnitzer Hall improvements are underway.</li> <li>➤ H1N1 contingency planning completed.</li> <li>➤ Fiber optic installation completed. This will provide high speed internet connectivity for PCPA.</li> <li>➤ FY 08-09 Economic Impact Study completed for all MERC venues           <ul style="list-style-type: none"> <li>○ Total MERC fiscal impact \$522 million</li> <li>○ PCPA fiscal impact \$65 million</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>➤ Participate in City of Portland venue needs assessment that is being conducted by the Regional Arts and Culture Council. This study will assess the need for performance venues in the tri-county area as well as looking at venue capacities so a long range plan can be developed.</li> <li>➤ Arlene Schnitzer Concert Hall /Main Street Project-Select final Main street design concept, finalize Schnitzer Hall schematic design. Review cost estimates and establish project budget and fundraising approach for both projects.</li> <li>➤ Receive benchmark report and begin analysis to assess where opportunities may be to improve operations, hold costs and increase revenues.</li> <li>➤ Complete PCPA Annual Report. Will begin discussing how this can be used as an advocacy tool to better tell PCPA's story in the community.</li> </ul> <p><b>Key Items for Management Attention</b></p> <ul style="list-style-type: none"> <li>➤ Transient Lodging Tax (TLT) receipts provide operating support for PCPA and their declines continue to be a concern:           <ul style="list-style-type: none"> <li>○ TLT provides 17% of PCPA's revenues</li> <li>○ FY 09-10 receipts July – December were flat; anticipate that TLT will be \$200K below budget for PCPA fiscal at year end.</li> </ul> </li> </ul>