



# City of Tualatin

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September 10, 2012

Martha Bennett  
Chief Operating Officer  
Metro  
600 NE Grand Avenue  
Portland, Oregon 97232

RE: REQUEST FOR AN EXTENSION OF RTFP COMPLIANCE DEADLINE

Dear Ms. Bennett:

I am writing to request an extension of the Regional Transportation Functional Plan compliance deadline. The City staff has discussed this request with Metro staff, who agrees that the City should request this extension to allow for potential additional time for public comment and discussion by the City Council.

The City of Tualatin is making progress towards meeting the compliance deadline. As demonstrated in the attached request for extension form, the City meets the criteria of Metro Code 3.08.620(B). I expect to meet the original deadline of December 31, 2012; however, I am submitting this request in the event that our community desires more time to discuss and finalize Tualatin's Transportation System Plan.

Sincerely,

A handwritten signature in black ink, appearing to read "Sherilyn Lombos".

Sherilyn Lombos  
City Manager

AHR  
Enclosures: [1]

cc: John Merriman, Senior Transportation Planner, Metro  
Deena Platman, Principal Transportation Planner, Metro  
Kaaren Hofmann, Engineering Manager, Tualatin



### Extension of RTFP Compliance Deadlines

Jurisdiction: City of Tualatin

Date: September 10, 2012

Contact: Kaaren Hofmann, Engineering Manager  
Aquilla Hurd-Ravich, Planning Manager

Telephone: Kaaren Hofmann 503-691-3034  
Aquilla Hurd-Ravich 503-691-3028  
[khofmann@ci.tualatin.or.us](mailto:khofmann@ci.tualatin.or.us)

Email [ahurd-ravich@ci.tualatin.or.us](mailto:ahurd-ravich@ci.tualatin.or.us)

Requests for extensions of Regional Transportation Functional Plan (RTFP) compliance deadlines, as authorized in Title 6 of the plan, must be filed with Metro's Chief Operating Officer (COO) on this application form.

Metro Code, 3.08.620, sets forth the criteria and procedure for Metro consideration of extensions of compliance deadlines. The criteria, from Metro Code 3.08.620(B), are as follows:

*The Chief Operating Officer may grant an extension if: (1) the city or county is making progress toward compliance or (2) there is good cause for failure to meet the deadline for compliance.*

Please complete this application form and submit it to the Chief Operating Officer with a copy to John Mermin, Planning and Development Department:

Martha Bennett  
Chief Operating Officer  
Metro  
600 NE Grand Avenue  
Portland, OR 97232

Please submit this request between October 1 – October 12<sup>th</sup>, 2012.

**Part I (to be completed by the local government)**

- a. Describe progress made toward compliance with the Functional Plan requirement(s) for which the local government needs more time. Provide desired date for a revised deadline (2012, 2013, 2014).

The City of Tualatin began the TSP update with a public involvement campaign designed by JLA Public Involvement consultants in the summer of 2011. Staff and consultants set out to understand the community's concerns and vision for the City's transportation future. Throughout the summer of 2011, staff had a booth at the Tualatin Farmers' Market, presented materials at movies in the park, Concerts on the Commons, Crawfish Festival, and the Giant Pumpkin Regatta, in addition to an on-line map where we collected comments. The City hired a technical consultant, CH2M Hill, in the fall of 2011 and with assistance of the consultant team formed a Task Force made up of citizens, City Committee representatives, business representatives, City Councilors, and agency representatives. The Task Force began meeting in November of 2011. In the spring of 2012, we held an open house to kick off the Working Group meetings. Working Groups were open to the public and focused on specific transportation topics such as Major Corridors and Intersections, Downtown, Transit, Industrial and Freight, Bicycle and Pedestrian, and Neighborhood Livability. Working Groups met three to four times to generate ideas, evaluate, and prioritize between April and June 2012.

Starting in November 2011, the technical team drafted an existing conditions report and plans and policies analysis. In January 2012, they produced a future conditions analysis and in the spring began developing and screening system options. The technical team presented all of their work to the Task Force for comments and feedback. Additionally the Planning Commission, Tualatin Parks Advisory Committee, and the City Council received updates and briefings.

As of September 2012, the technical team is drafting and refining project recommendations for the TSP. The project recommendations will come from the Task Force, City Council, and the community engaging in very important decisions about the future of transportation in Tualatin. The City is currently on track to adopt a new TSP by the end of 2012. However, we are requesting an extension until June 2013 to allow time for potential additional public meetings and conversations about what projects to include in the TSP.

- b. Or, explain why the local government has not been able to meet the deadline set for compliance with the Functional Plan requirement(s). Provide desired date for a revised deadline (2012, 2013, 2014).

**Part II (*to be completed by Metro*)**

- a. Metro staff recommendation