600 NE Grand Ave.
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www.oregonmetro.gov

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Metro Equity Strategy Advisory Committee Application

Due: November 5, 2015

Background

In 2010, Metro Council adopted equity as one of the region's six desired outcomes and in 2011 directed Metro leadership and staff to develop a framework that will consistently incorporate equity into Metro policy and decision making. Now in the second phase of this work, Metro is nearing development of an agency-specific equity strategy, anticipated in spring 2016. The Equity Strategy will define Metro's roles and responsibilities in advancing equity and will guide implementation of an actionable and measurable Strategic Plan for Advancing Equity across the agency. For more information about Metro's Equity Strategy, see www.oregonmetro.gov/equity.

Advisory Committee

In 2013, Metro established an Equity Strategy Advisory Committee (ESAC) to support the development of Metro's agency-specific equity strategy. Initially 12 members were chosen through an open application process. Three members have recently resigned, leaving a need to recruit up to five new members for the remainder of the adoption and initial implementation of the strategic plan. (June 2016)

The Advisory Committee will provide formal written recommendations to Metro's Chief Operating Officer on the following:

- Policy recommendations on Metro's Strategic Plan to Advance Equity
- Recommendations on implementation and evaluation processes

These recommendations, developed in collaboration with Metro staff, will be delivered to Metro Council by the Chief Operating Officer.

The Advisory Committee will be comprised of up to 15 members from a variety of backgrounds and community interests. Metro seeks new members who have experience, expertise and diverse perspectives in one or more of the following:

- Have a commitment to equity, social and/or environmental justice, and/or diversity and the ability to work collaboratively with people of diverse perspectives and experiences.
- Community service, community organizing and/or advocacy.
- Policy development, research, education, business, philanthropy, local government and/or public sector.

The Advisory Committee is expected to represent the geographic and demographic diversity of the region.

Time commitment

The Advisory Committee will meet at a minimum once every month. Members are expected to attend all Advisory Committee meetings and are expected to spend some time outside of meetings to review

materials in preparation for Advisory Committee meetings, with email being the main communication medium between meetings. Members may be called on to consult and review materials between Advisory Committee meetings. The committee is authorized to facilitate its work through informal subgroups and report their activities and recommendations to the committee as a whole.

Members recruited in 2015 are asked to commit to serving on the Advisory Committee through the issuance of the Strategic Plan to Advance Equity and initial implementation phase, estimated June 2016. The Advisory Committee will be dissolved at the end of June 2016, with the possibility of being extended on a short-term basis by the Metro Chief Operating Officer.

Application process

Committee members will be selected through a public application process and appointed by the Metro Chief Operating Officer. In selecting members for this committee, the Metro Chief Operating Officer will seek a combination of members that bring experience and viewpoints necessary to connect Metro's Equity Strategy work to the region's desired outcomes. For more information on the region's six desired outcomes, see www.oregonmetro.gov/sixoutcomes.

Advisory Committee selection criteria

Selection will be based on applicants' ability to demonstrate a combination of the following experience and skills:

- A commitment to building partnerships among diverse stakeholders and across perspectives, either through professional, community-based or volunteer efforts.
- Experience in one or more of the fields of equity, social and/or environmental justice, diversity and the demonstrated ability to communicate these perspectives across diverse issues.
- An understanding of or experience with using a racial equity approach to creating positive change and/or an understanding of the importance of social equity to a triple bottom line approach.
- An understanding of outcomes-based monitoring and evaluation approaches, including an understanding of the strengths and limitations of current approaches to data collection, monitoring and evaluation.
- Experience in the field of organizational development and an understanding of how to implement systematic processes to effectively achieve organizational change.

Based on the current make-up of the Advisory Committee and some identified gaps in representation, Metro is specifically seeking applicants who represent:

- Clackamas and Washington counties
- Business sector
- Public sector
- Research and/or education
- Arts and culture

Metro's Chief Operating Officer has designated one member to serve as Chair and a second member to serve as Vice Chair of the Advisory Committee. The Chair oversees meetings of the Advisory Committee. When the Advisory Committee is not in session, the Chair's duties include acting as its representative and spokesperson. The Vice Chair fulfills the Chair's responsibilities in the absence of the Chair.

The Advisory Committee Chair has appointed two additional members to serve on a Joint Sub-committee. The Joint sub-committee meets every other month with members of Metro's internal

Steering Committee. The joint sub-committee is charged with ensuring collaboration and open communication throughout the process.

Metro provides the facilities and staff necessary to conduct meetings and support the activities of the Advisory Committee. Advisory Committee members will not be compensated for their services. Metro will pay costs associated with the provision of reasonable accommodations for people when such costs are directly associated with the conduct of the Advisory Committee meetings and reporting activities.

Applications are due November 5, 2015.

If you have questions or need additional information, please contact Juan Carlos Ocaña-Chíu at 503.797.1774 or Juan.Carlos.Ocana-Chiu@oregonmetro.gov.
For more information on Metro's Equity Strategy Program visit www.oregonmetro.gov/equity.

Please mail, email or fax this application to:

Juan Carlos Ocaña-Chíu
Metro Regional Center
600 NE Grand Ave. Portland, OR 97232
E-mail: Juan.Carlos.Ocana-Chiu@oregonmetro.gov.
Fax: 503.797.1799

Please note that information provided in this document **is public information,** with the exception of the Optional Information section. (Information in the optional section will only be disclosed as required by law.)

Metro makes a commitment to provide reasonable accommodation to any known disability that may interfere with a person's ability to actively participate in this process. *Call 503.797.1774 with such requests, or 503.797.1804 TDD.*

Thank you for your interest.

Metro Equity Strategy Advisory Committee Application

Applicant Information

Full Name:

Title (optional):

Organization (for reference purposes):

Email address:

Phone:

Mailing address:

Application

REQUIRED INFORMATION

Please complete the following questions:

1) Please describe your interest in serving on Metro's Equity Strategy Advisory Committee.

2) Please describe your personal or professional knowledge, skills or experience that would enhance the success of Metro's Equity Strategy Advisory Committee (e.g. public policy, community organizing, public speaking, organizational development).

3) What kind of equity work have you done in your community? (Include description, duration of work and outcomes.)

4) How do you successfully foster teamwork and develop partnerships? Please provide examples.

Optional Information

Please attach a copy of your most recent resume if there are additional skills or experience that you want to share.

We are interested in learning how you found out about Metro's Equity Strategy Advisory Committee recruitment. Please specify how you heard about this opportunity:

References

Please list two references below that are knowledgeable about skills, experience, and/or perspectives related to serving on the Advisory Committee.

Reference 1

Name:

Title/Organization:

Relationship:

Phone number:

Email address:

Reference 2

Name:

Title/Organization:

Relationship:

Phone number:

Email Address:

My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration.

Signature: _____ Date _____
Applicant

Name: _____ Date_____
Applicant (please print)

Name: _____ Date_____
Applicant assistant (if any)

OPTIONAL INFORMATION

Metro asks that you voluntarily provide the following information. Metro will use this information to help improve public engagement and for statistical purposes, such as tracking the diversity of board, commission, or advisory committee member selections. By providing this information, you will help us ensure that selections represent a broad cross-section of the community.

You are under no legal obligation to provide this information. State and federal law prohibit the use of this information to discriminate against you. Metro will treat this information as confidential to the fullest extent allowed by law.

What is your ZIP Code?

Age

- ☐ Under 18
- ☐ 18 to 24
- ☐ 25 to 34
- ☐ 35 to 44
- ☐ 45 to 54
- ☐ 55 to 64
- ☐ 65 to 74
- ☐ 75 and older

Race/Ethnicity (Check all that apply)

Please share your origin, ethnicity, ancestry or Tribal affiliations in whatever way you wish.

What is your race or origin? Mark as many boxes as appropriate.

Asian

- ☐ Chinese
- ☐ Filipino
- ☐ Japanese
- ☐ Korean
- ☐ Vietnamese
- ☐ Other Asian (*Please print your origin or country*)

Latino/Hispanic

- ☐ Mexican
- ☐ Central American
- ☐ South American
- ☐ Caribbean
- ☐ European

☐ African

☐ Black/African American

☐ Middle Eastern/North African (*Please print your origin or country*)

☐ American Indian/Alaskan Native

☐ Native Hawaiian/Pacific Islander
Native Hawaiian
Guamanian or Chamorro
Other Pacific Islander (*Please print your origin or country*)

☐ Slavic (*Please print your origin or country*)

☐ White

☐ Other *(Please print your origin or country)*

Gender
☐ Female
☐ Male
☐ Transgender male
☐ Transgender female
☐ Other

Disability
☐ Yes
☐ No

If yes, please specify:

Languages spoken: