



## **Project YESS Youth Conservation Corps Metro Youth Ecology Corps Crew Application Packet**

*Please complete and return this application packet to Project YESS by the deadline date on the Metro website.*

### ***Items to be completed and returned:***

- MHCC Liability & Medical Waiver** (signed by parent/guardian if you're under 18)
- Supplemental Application** (please type answers on a separate sheet if your handwriting is hard to read.)
- Updated Resume** (be sure to include current phone # and email address)
- Cover letter expressing your interest in the job**

Your application will not be accepted without *all* of the above being submitted

#### **CREW WORK SCHEDULE**

The YEC Crew typically works Monday/Wednesday/Friday 8:00 or 8:30 am to 3:30 or 4:00 pm

**We start and end each day at the Project YESS office on the  
Mt. Hood Community College campus in Gresham, OR**



## PROJECT YESS MT. HOOD COMMUNITY COLLEGE

26000 SE Stark Street, Gresham, Oregon 97030  
(503) 491-7641, Fax (503) 491-6016

## PROJECT YESS YOUTH CONSERVATION CORPS MEMBER– METRO YEC WORK CREW

### **Position Announcement and Description:**

The mission of the Project YESS Youth Conservation Corps (PYYCC) is to complete valuable, relevant, and high-impact conservation and natural resources projects for our large coalition of partners. **This particular job is with our Metro-specific Youth Ecology Corps (YEC) crew.** This crew works on conservation and natural resource projects in Metro-owned natural areas and parks. In addition to general work skills, crew members will gain relevant skills in the fields of natural resources and conservation, and will learn specific skills in native plant and seed work; trail building and maintenance; invasive plant removal and management; full-cycle habitat restoration; parks management; and environmental-based scientific inquiry. In addition, crew members will teach and mentor pre-school and elementary school children; complete science surveys and data collection projects; and explore career and college options in the fields of natural resources, conservation, and outdoor education. Time will also be spent developing environmental education skills and crew members will receive in-depth, weekly mentoring and programming from a professional Metro naturalist, and have various opportunities to network with and learn from Metro natural resources professionals.

### **Essential Job Duties:**

1. Use hand tools (shovels, loppers, rakes, etc...) to safely and effectively remove non-native, invasive plants
2. Use hand tools to safely and effectively build and maintain hiking/biking/equestrian trails and plant trees
3. Learn native plant identification and native seed harvesting/propagation techniques, processes, and procedures
4. Complete native plant/seed projects
5. Teach/lead pre-school and elementary school children in natural resource projects and educational activities
6. Learn to work as a member of a team, and practice doing so each day in the field
7. Complete a variety of projects that restore salmon habitat
8. Actively and respectfully participate in environmental education programs
9. Closely and consistently follow supervisor's instructions to assure safety and quality on all projects
10. Act in a safe, respectful, and professional manner at all times on the job

This job will at times be physically difficult, and you will get dirty, muddy, sweaty, scratched up, bit by bugs, and be very tired at the end of each day. You will work in all weather conditions from high heat summer days to cold and wet conditions nearly every day in the winter. But it's also a very fulfilling position that will teach you a lot about yourself, build your employment skills, immerse you in nature, and prepare you for an entry-level job in the fields of conservation, natural resources, and outdoor education.

### **Qualifications/Skills Required:**

1. Be between 16-24 years old with an *original* Social Security Card and *valid* Government Issued ID. (You must be able to legally work in the US.)
2. Have an interest in conservation, completing natural resources projects, learning about the environment
3. Be willing and interested in working outside in any and all weather conditions
4. Able to not smoke or use tobacco products during work hours & during breaks/lunch. **No excuses or exceptions.**
5. Ability to complete physically challenging work over 7 hour day, including digging, chopping, building, etc
6. Understanding or willingness to learn about a variety of hand tools and their safe and efficient use
7. Ability to walk/hike upwards of 5 miles per day while carrying a backpack and tools
8. Ability and attitude to openly participate in team building and other educational experiences
9. Ability to easily get yourself to the MHCC campus in Gresham no later than 8:00 am each work day
10. Willing to work in cold, rainy weather; and in brush/forest, mud, and other natural settings without complaint.
11. Wear uniform T-shirts (provided to you free); long pants; long-sleeved shirts; and all required safety gear

**--OVER--**

### **General Responsibilities:**

1. Learn why we are doing this work. Why should we be paid to do this? Why is this work important to our community, our state, our world?
2. Accept tasks—without questioning—that you may consider unpleasant or unimportant.
3. Follow all worksite safety rules, including safe use of tools & wearing gloves, safety goggles, etc...
4. Take good care of all tools and equipment you use.
5. Communicate with supervisors, co-workers and the public in a courteous and cooperative manner.
6. Call Project YESS if you are going to be late or cannot come to work. **(We have a clear attendance policy and if you are unable to meet it you will be let go from the job.)**
7. Find ways to work cooperatively with other team members.
8. Ask questions when you do not understand something.
9. Make progress toward meeting your goals and the goals of the team.
10. Wear clothes appropriate to getting the work done safely and that project a positive image for Project YESS.
11. Show up on time--EVERY time--ready to work with boots, gloves, water, and a lunch, and work hard all day.

### **Contract:**

**Seasonal position.** You will work approximately 20-22 hours a week for 8 or 9 weeks, with approximately 180-200 total hours available per season. If you do well your first season and if there are openings you will potentially have the option to continue the following season(s). We start and end each day at the MHCC campus in Gresham, OR. We will take you to the job sites, but you are responsible for getting yourself here on time each day. Hourly wage starts at \$10/hr.

**THESE ARE ALL NON-SMOKING/NO TOBACCO CREWS.**

### **Pay:**

- \$10/hr; work boots, pants, water bottle, etc. No other benefits

**Interviews:** select applicants will be scheduled for an interview and information session at Project YESS (on the Mt. Hood Community College campus).

Please return completed applications to Michael Oliver:

### **By mail:**

MHCC/Project YESS  
Attn.: Michael Oliver  
26000 SE Stark Street  
Gresham, OR 97030

### **By email: (preferred method)**

oliverm@mhcc.edu

(if emailing, please return materials as attachments and not in the body of the email)

**Note:** we will make every effort to contact you to confirm receipt of your materials, but due to high applicant volume you may not hear back from us if there are no positions available. We will hold completed applications for 6 months, and will let you know when/if positions become available.



## Mt. Hood Community College/Project YESS Release Agreement for Potential Injury or Liability

**\*\*Complete Annually for Each Student\*\***

Name: \_\_\_\_\_  
(Please Print Clearly)

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Evening Phone: (\_\_\_\_) \_\_\_\_\_

Date of Birth \_\_\_\_\_

In case of emergency, notify (name): \_\_\_\_\_

Address: \_\_\_\_\_

Day Phone: (\_\_\_\_) \_\_\_\_\_ Evening Phone: (\_\_\_\_) \_\_\_\_\_

In signing this hold harmless release, I understand and acknowledge that I may voluntarily participate in activities sponsored by or offered through Mt. Hood Community College. I further understand that all activities have risks to myself and others. It is understood that individuals who do not have any special professional training may lead some activities.

By signing this release form, I agree to indemnify and hold harmless the Mt. Hood Community College, its Board of Education, officers, employees, and agents from any claims for injury or damages that may arise from, or in connection with, any activities (such as transportation) in which I may voluntarily participate.

Furthermore, I understand that the College reserves the right to withdraw any or all announced parts of any activities should conditions warrant and to decline to accept or retain participants as members of any activity.

I understand that if I choose to drive my personal vehicle instead of riding with the transportation Mt. Hood Community College is providing for this event, I accept all responsibilities for any wear and tear on my vehicle as a result of this use (ie: maintenance to include engine damage, body damage, damage to tires, or any other related damage). I also understand that if there is an accident my auto insurance is primary and if passengers in my vehicle are injured and I am negligent, the liability for their bodily injury is my responsibility. Mt. Hood Community College is not responsible for traffic citations, towing, or parking tickets which may result from my use of my personal vehicle for this event.

I have fully read this release and agree to accept any risks that may be associated with MHCC classes or activities. I also authorize my instructor, program leader, or qualified medical personnel to take whatever first-aid action is deemed necessary, in their sole judgment, to protect my health and/or safety in the event of any accident or emergency.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

***NOTE: Parent's signature required if the student is less than 18 years of age and participating in an activity or travel.***

Print Parent or Legal Guardian Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_



**PYYCC MEDICAL INFORMATION**  
**Project YESS/Mt. Hood Community College**

Participant Name \_\_\_\_\_ D.O.B. \_\_\_\_\_ Age \_\_\_\_\_

Home Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Home Phone \_\_\_\_\_

Emergency Phone \_\_\_\_\_ Emergency Contact Name \_\_\_\_\_

Family Doctor \_\_\_\_\_ Phone \_\_\_\_\_

Allergies (food, drug, insects, etc.) \_\_\_\_\_

Special Health Limitations (diabetes, epilepsy, heart problems, injuries, etc.) \_\_\_\_\_

Medications and dosages now taking \_\_\_\_\_

**As a parent/guardian of the participant, or as the participant, who is enrolled in Project YESS, I authorize Project YESS or its designee to administer and/or secure emergency medical treatment should it be determined necessary. This includes the administration of epinephrine (epi-pen) in case of anaphylactic shock—a highly allergic reaction to food, bee stings, etc, that is life-threatening. (All YESS crew leaders are trained and certified to administer epinephrine.) This also includes the occasional use of over-the-counter non-prescription medications such as ibuprofen, Benadryl, etc that the crew leader deems necessary in order to properly deal with a medical issue or minor injury. All YESS crew leaders are, at a minimum, certified in CPR and Wilderness First Aid.**

In the event of an emergency, Project YESS or its designee has my permission to call an ambulance to take the participant to the nearest physician or hospital.

\_\_\_\_\_  
Signature of Parent/Guardian (if participant is a minor)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Participant

\_\_\_\_\_  
Date

*\*\* After responding to a medical emergency please contact Project YESS immediately at (503) 491-7641*



6. Most people like to be with a group of people socially, but not everyone likes to work with a team. Some people work better alone. How well are you able to work with a team, even when there are people on the team who annoy you?

7. Here's a problem that has come up in previous crews.

**Scenario:** After 2 weeks working on the crew, Tom is really bothered by Katie's personality, attitude, work style, or appearance. Katie does not realize how annoying she is being to Tom. Tom does not talk to Katie about it, just gets more fed up and one day does not show up for work and does not call. After not showing up for 2 days, Tom is fired, loses out on a lot of pay and Katie never learns how she is coming across to some people. How would you deal with the problem if you were Tom?

8. At times we will be directed by other supervisors besides those employed by Project YESS. Are you willing to work with a supervisor whose style may be very different than Project the YESS supervisor?

**YES or NO**

What would you do if you do not like the management style or personality of another supervisor?

9. The Outdoor Work Crew will be **non-smoking** during all days and hours. More and more workplaces are non-smoking. Are you a smoker or tobacco user? **YES or NO**

If yes, how will you deal with a tobacco-free workplace?

10. Do you have any condition – allergies, asthma, or other physical limitations – that would affect your work on the crew? **YES or NO**

If YES, please explain your condition and the accommodations needed to perform your job duties. *(This will not necessarily make you ineligible for the job, but we need to know this now, so we can plan to make accommodations. It is difficult to make changes when we are at a work site and a crewmember discovers a new allergy or condition. We ask this info only for your safety.)*

11. Are you available to work **every** Monday, Wednesday, and Friday from 8:00/8:30 am to 3:30/4 pm, for the entire 8 or 9 weeks season? **YES or NO** If no, please explain and list the dates you are NOT available. (Arrangements can be made for pre-planned dates of absence, but we need to know as far ahead of time as possible.)