

Metro guide

Metro Archives and Special Collections



How to search Metro's Collections

Metro preserves and makes available the official records of its legislative and administrative operations, parks, facilities, visitor venues, and departments. This includes the agency's archives and special collections.

Accessing Metro's archives and collections online

When starting your research:

- Begin by looking at Metro's Archives and Special Collections website, where you will find guidance documents and gain a better understanding of how the agency's records of enduring value are organized.
- Browse Metro's collections by topic. As Metro continues to work on processing additional archival materials and special collections, more topics will be added to the website.
- Look through Metro's finding aids which include historical and timeline information, an inventory of collection records, and other related resource information. Keep in mind that the finding aids reflect only a portion of Metro's permanent and historical records.
- Use Metro's online search tool - [WebDrawer](#) - to enhance your research. Please note:
 - Not all of Metro's records are digitized or accessible through WebDrawer
 - WebDrawer is not Google; simple keyword searches may not always return the results that you expect.
- Check out the archival holdings of other archives and organizations for relevant information. To assist you, look at the Metro Archives and Special Collections page - Other Recourses - as a starting point.

Questions about Metro
Archives and Special
Collections?

Metro's records officer
503-797-1740 or
records@oregonmetro.gov

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Accessing Metro's archives and special collections in- person

Keep in mind that many of Metro's records are not available online, so you may need to visit Metro. Here are some helpful tips:

- In advance of your visit to Metro, please contact the Metro records officer as the records you are looking for may not be onsite.
- If you are unable to visit, submit a public records request to obtain copies of the records.
- Metro's Records and Information Management program staff can provide research assistance. However, we do not have dedicated researchers on staff to do the research for you. For more detailed information on available services, see the Metro Archives and Special Collections document – Research and Services.

Ready to start your

research?

Here are options available to you:

- See the Metro Archives and Special Collections website for more information about what we have.
- Use Metro's online search tool - [WebDrawer](#) - to search digital records.
- To view records that are not accessible via WebDrawer, contact Metro's records officer by phone [503.797.1740](tel:503.797.1740) or by email, records@oregonmetro.gov