JOIN THE RESTORATION GRANTS REVIEW TEAM

Metro is recruiting people to review Nature in Neighborhoods restoration and community stewardship grants. Committee members review and evaluate grant pre-applications and applications and recommend to the Metro Council which proposals best meet the grant program criteria and goals. The Metro Council makes all final funding decisions.

Thanks to the voter approval of Metro's 5-year local option levy in 2013, funding for 2016 restoration and community stewardship grants is set at a total of $200,000. Grants have a maximum of $50,000. The final round of restoration grants will be awarded in 2016. For more information about the Nature Neighborhoods grants, please see www.oregonmetro.gov/grants.

Interested in reviewing grants?

Metro is looking for people with backgrounds in habitat restoration, natural area land management, conservation planning, grant management, finance, volunteer coordination, and/or community partnerships. In selecting members for this committee, Metro seeks a mix of members that bring experience and expertise including:

- Experience planning, designing, implementing and evaluating habitat restoration projects
- Experience reviewing proposals and offering suggestions on ways to strengthen projects
- Experience with projects that involve a wide range of partners and funding
- Appreciation of the challenges and benefits of engaging diverse community groups

GRANT REVIEW COMMITTEE DUTIES

- Serve a one-year term with an opportunity to be reappointed.
- Review approximately 20 pre-applications in May/June and 15 full applications in July/August.
- Evaluate applications based on the information submitted; the purpose, goals and evaluation criteria; and the review committee's professional and collective judgment.
- Attend two review committee meetings (4 hours each) on Tuesday, June 28 and Tuesday, August 23, 2016, from 8:30 a.m. to 12:30 p.m.
- Develop funding recommendations together with other review committee members.
- Provide feedback to staff about ways to strengthen the grant program administration and outcomes.

SUBMIT A COVER LETTER AND RESUME

To apply, please submit a cover letter and resume describing your individual background. Metro staff will begin reviewing applications on **May 1, 2016.**

Resume

Please attach a resume that reflects your relevant experience and skills.

Cover letter

Please address the following in your cover letter:

- **Contact information:** Name, title, phone, email, and mailing address..
- **Experience:** Why are you are interested in serving on the restoration grant review committee? Please explain how your experience and skills fit the grant program goals, categories and purpose. Specifically:
    - Do you have experience in habitat restoration, natural area land management, conservation planning, grant management, finance, volunteer coordination, and/or community partnerships?
    - What is your experience reviewing grant proposals and offering suggestions on ways to strengthen programs?
    - What is your experience with programs that involve a wide range of partners and funding?
- **Community engagement:** How do you keep informed and aware of the community's diverse needs and priorities? If applicable, please describe your connection and involvement in equity, social justice and/or environmental justice work.
- **Conflict of interest:** Do you anticipate any conflicts of interest that might require you to excuse yourself from the review of any potential grant proposal(s)?
- **Availability:** In order to be eligible to serve on the grant review committee, you must attend the two grant review meetings for four hours each. Are you available Tuesday, June 28 and Tuesday, August 23, 2016, from 8:30 a.m. to 12:30 p.m.?

Submission

Please email your cover letter and resume to: Crista Gardner, Grants Coordinator, naturalareasgrants@oregonmetro.gov .

WHAT'S THE TIMELINE?

March 2016	Availability of grant funds announced
April 2016	Restoration grant workshop
4 p.m., May 16, 2016	Restoration pre-applications due to Metro
8:30 a.m. to 12:30 p.m., June 28, 2016	Review committee meeting
June 2016	Successful pre-applications invited to submit full applications
July 2016	Final applications due to Metro
8:30 a.m. to 12:30 p.m., Aug. 23, 2016	Review Committee meeting
September/October 2016	Grant awards announced and Metro funds available