

A young boy with dark hair, wearing a bright yellow long-sleeved shirt, is seen from behind, looking towards a field of tall, thin grasses. In the background, other people are visible but out of focus, including a person in a blue shirt and another in a green and white striped shirt. The scene is outdoors with natural lighting.

**Nature in Neighborhoods  
Restoration Grants  
Full Application Workshop  
July 11, 2016**

# Nature in Neighborhoods grants



**Heather Nelson Kent**

Community Investments  
Program Manager

**Crista Gardner**

Grants Coordinator

**Oriana Quackenbush**

Grants Assistant

**Serin Bussell**

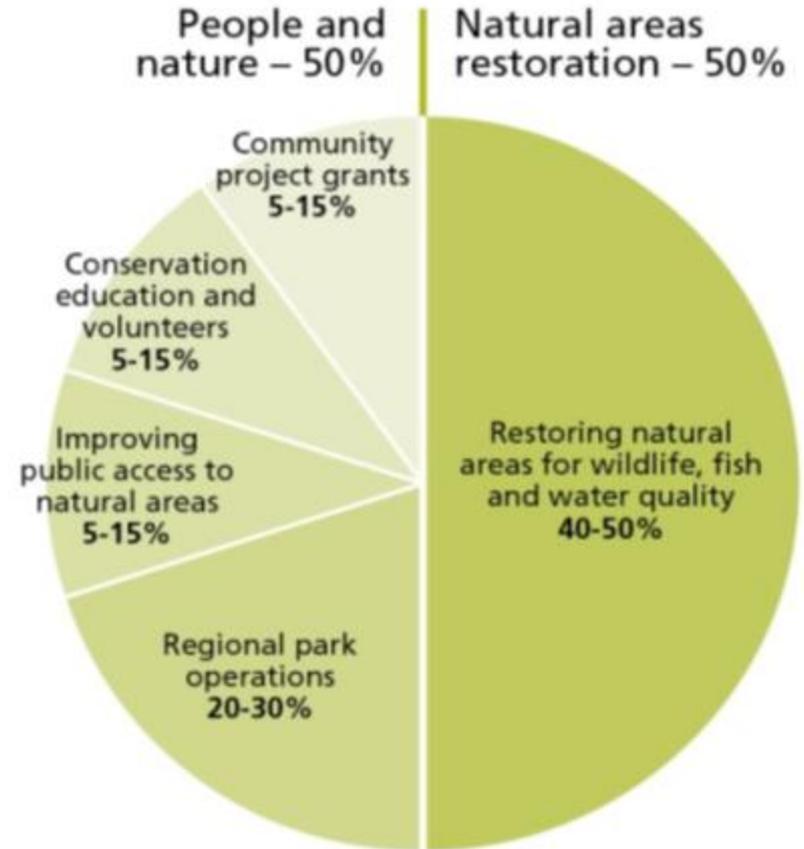
Procurement Coordinator

# Parks and natural areas levy



## Where levy funds will go

*All percentages are approximate*



# Nature in Neighborhoods grants



Connect people to their watershed  
Preserve and restore habitat  
Support conservation initiatives



Expand nature education

Connect underserved communities  
with nature and nature education



Support regional trails plan

# Restoration grants



**Purpose:** Support and create partnerships in local communities that improve water quality, fish and wildlife habitat and connect people with nature.

# Schedule



Pre-applications due April

Applicant notifications June

Full application **due 4 p.m. July 25**

Grant awards Sept. 2016

Funds available Sept. 30, 2016

# Full application evaluation



## Qualified program

- *Organization information (commitment to D, E & I)*
- *Organizational preparedness*

## Well-crafted program

- *Program narrative*
- *Goals*
- *Partnerships*
- *Location, program reach*

# Compelling grant proposals



Need for the project

Project goals

Restoration best practices

Community involvement or benefit

Roles of partners

Unique partners



# Full application



## **Pre-application plus:**

Budget

Scope of work

Evaluation report

Three (3) letters of support

Statement of 501(c)(3) tax-exempt status

Letter of IRS determination

Letter of property permission

# ZoomGrants

The screenshot shows the ZoomGrants website's login page. The browser's address bar displays "www.zoomgrants.com/login/". The navigation menu at the top includes "HOME", "OVERVIEW", "PRICING", "REQUEST A DEMO", "GET STARTED", and "ABOUT US". A "LOG IN" button is located in the top right corner, circled in red. The main content area features a "Log In" heading and a login form, also circled in red. The form includes fields for "Email Login:" and "Password:", a "Remember me" checkbox, and a "LOGIN" button. Below the form are links for "Forgot Password" and a note: "If you received an invitation, you need to Log in to Invitations here." To the right of the login form is a "SIGN UP NOW!" button and a search bar with a "SEARCH" button. Further down, there is a "Contact Information" section with links to "Contact Our Sales Team", "Contact Our Technical Support Team", and "Contact Our Media Team", along with a toll-free number and business hours. At the bottom, there is an "Employment" section with a brief description of the company's growth.

Log In

www.zoomgrants.com/login/

ZoomGRANTS

HOME OVERVIEW PRICING REQUEST A DEMO GET STARTED ABOUT US

LOG IN

Log In

Home / Log In

Email Login:

Password:

Remember me (for Administrators and Reviewers only)

LOGIN

[Forgot Password](#)

If you received an invitation, you need to [Log in to Invitations here.](#)

SIGN UP NOW!

SEARCH

Contact Information

[Contact Our Sales Team](#)  
[Contact Our Technical Support Team](#)  
[Contact Our Media Team](#)

Toll Free: (866) 323-5404

Monday-Friday 8am-5pm Mountain Time.

Employment

ZoomGrants™ is growing! Check out our [Employment](#) page for information about current openings.

# ZoomGrants: Submitted grant

ZoomGrants

Logged in as Grants Team | [Logout](#) | [Not Grants Team?](#)

A ▲ ▼

## My Account Home

My Applications Account Profile

### Grant team testers

Click the tabs to access your applications.

*Hint: Invoices and Reports can only be added to Approved applications.*

Incomplete Submitted Approved Declined Archived Currently Open

#### Incomplete Applications (full application not yet submitted)

-none-

*Any decisions reflected here are the responsibility of the grantmakers and can be changed at their discretion.  
This page is presented as a courtesy to grant applicants and constitutes neither a formal decision by the grantmaker nor an official communication from the grantmaker.  
Official decisions will be communicated directly from the grantmaker who may or may not choose to use ZoomGrants™ technology to facilitate those communications.  
All decisions are made by the grantmakers and NOT by ZoomGrants™.*

Become a [fan of ZoomGrants™](#) on Facebook  
Problems? Contact us at [Questions@ZoomGrants.com](mailto:Questions@ZoomGrants.com)  
©2007-2015 GrantAnalyst.com. All rights reserved.  
"ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.  
[Logout](#)

# Full application form



Metro

Powered by ZoomGrants™

Existing ZoomGrants™ Users: Email  Password

Stay logged in? (Admins and Reviewers only)

[Forgot password?](#)

[HELP](#) [RESOURCES](#) ▲▼

You must be logged in to apply.

**Metro**  
Parks and Nature  
2016 Nature in Neighborhoods restoration and community  
stewardships grants - Full application by invite only

**CLOSED**  
Deadline 5/16/2016

[Open Programs](#) | [Description](#) [Minimum Qualifications](#) [Purpose and Goals](#) [Library](#) [Contact Admin](#) [Announcements](#)

## Applicant View

Application Status: Not Submitted

You must be logged in to begin.

[Project Summary](#) [Application Questions](#) [Budget](#) [Scope of Work](#) [Uploads](#)

## Application Questions

(answers are saved automatically when you move to another field)

[Show/Hide](#)

# Program Summary

Project Summary

Application Questions

Budget

Scope of Work

Uploads

Activity Log

## Project Summary

*(answers are saved automatically when you move to another field)*

Program Name

Amount Requested

*Up to \$50,000*

\$

Estimated Match

\$

## Collaborators

*Collaborators can only edit application data (questions). They cannot submit, archive, or delete this application.*

Email Address

Editing Access

Status

Application

Report

Reimbursement Requests

Invite

Add to Additional Contacts *(below)*

**Additional Contacts** for this Application

*Additional Contacts will be copied on all emails sent to the application owner regarding this application. Enter ONLY email addresses separated by a comma. No names. No titles. No phone numbers.*

# Pre-application questions

Project Summary

Application Questions

Budget

Scope of Work

Uploads

Activity Log

## Application Questions

(answers are saved automatically when you move to another field)

Instructions [Show/Hide](#)

## Pre-Application Questions

### 1. Project summary (one paragraph, 255 characters)

*Provide a brief summary that describes your program.*

Maximum characters: 255. You have  characters left.

### 2. Fiscal agent

*If different than the lead organization. If no fiscal agent, please write "not applicable".*

Maximum characters: 255. You have  characters left.

### 3. Project partners

*Committed partner organizations.*

Maximum characters: 255. You have  characters left.

### 4. Potential partners

*Potential partner organizations.*

# Budget

Project Summary

Application Questions

Budget

Scope of Work

Uploads

Activity Log

## Budget

*(answers are saved automatically when you move to another field)*

Instructions [Show/Hide](#)

### Budget

Please complete the budget chart and describe the project budget below. Applicants may edit or add additional Item Descriptions in the budget.

Item Description	Amount Requested	Match Funds (Year 1 must be secured)	In-kind Match
Personal services: List salaries and administration	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Volunteer labor: Calculate at \$23.56/hour	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Professional services: List activity and amount	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Materials & supplies: List items, quantities, prices	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Transportation costs: Please itemize	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Indirect or overhead costs, e.g. utilities, rent, tele	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Other: Please describe	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>

### Budget Narrative (Discuss/justify the items and amounts you entered above.)

Please describe the project budget, including revenues and expenditures, which directly relates to your project scope of work, including any future site maintenance and monitoring needs. Provide explanation of how figures were derived; describe personal and/or professional services costs (name of individual or company, rate, # of hours, etc.) and any other relevant information. Describe matching sources and list contributors and amounts. In order to qualify for Nature in Neighborhoods funding, you must have at a minimum the first year project contributions secured at time of full application.

# Scope of Work

Project Summary

Application Questions

Budget

Scope of Work

Uploads

Activity Log

## Scope of Work

### SCHEDULE

When will each activity occur?

### ACTIVITIES

What activities will occur at each phase of the project? What are you expecting to achieve? What are the key deliverables and/or milestones of each phase of the project?

### RESPONSIBLE PARTNER

Who or what organization will lead and participate in each activity?

Phase	Schedule	Activities	Responsible person or partner
Project planning	<input type="text"/>	<input type="text"/>	<input type="text"/>
Implementation	<input type="text"/>	<input type="text"/>	<input type="text"/>
Maintenance	<input type="text"/>	<input type="text"/>	<input type="text"/>
Reporting	<input type="text"/>	<input type="text"/>	<input type="text"/>

# Evaluation report

Project Summary

Application Questions

Budget

Scope of Work

Uploads

Activity Log

## Evaluation Outcomes

### GOALS, OUTCOMES AND STRATEGIES

How will you know when you have been successful in fulfilling the Nature in Neighborhood goals and met your organization's goals? What do you hope to accomplish by implementing this project?

### PROJECT REACH

Where is the project located? How does it fit into the larger landscape of the area? What targeted species or at risk habitats does the project seek to benefit?

Who is your target audience? (include demographic information about participants like age, race and ethnicity and socio-economic status)

### DATA COLLECTION TOOLS AND METHODS

How will you gather the information necessary to measure success? What records or tools will you use to know whether you are meeting your objective? When and how will you collect your evaluation information?

#	Goals, outcomes and strategies	Project reach	Data collection tools and method
1.			
2.			
3.			
4.			

# Document Uploads

Project Summary

Application Questions

Budget

Scope of Work

Uploads

Activity Log

## Uploads

Instructions [Show/Hide](#)

### Documents Requested \*

Location and program reach (two pages): Provide a location map that shows where the project and/or participating communities are located within the region. Please include existing stream and wildlife corridors, parks, trails and/or natural areas.

Please download and fill out the 2015 NIN restoration demographic form. The demographic information you provide on this form will not be used for the review of your grant application.

[Download template: 2016 NIN Restoration Grants - Demographic Form](#)

Please upload at least three letters of support by active partners.

Please upload the Organization 501(c)(3) IRS determination letter or a 501(c)(3) tax-exempt status statement and Employer Identification Number (EIN). This is not required for schools or government agencies.

If applicable, please upload a letter stating permission to use property by land owner or manager.

If desired, please upload any additional photos, curriculum or materials that help to describe or illustrate the project to ZoomGrants. These should be no more than two pages.

Required?

Required

Uploaded Documents \*

-none-

Upload

Required

-none-

Upload

Required

-none-

Upload

-none-

Upload

-none-

Upload

-none-

Upload

# How to Submit



Just finishing typing....

There is **no “Submit” button**

We will download your information after the deadline, **July 25**

# Resources

Oregon Conservation Strategy

Regional Conservation Strategy

Regional Biodiversity Guide

Watershed Action Plans

Early Detection and Rapid Response targets

Willamette Basin Restoration Priorities

The Intertwine



Thank you!

# Questions?



# Contact

**Heather Nelson Kent**

Community Investments  
Program Manager

**Crista Gardner**

Grants Coordinator

**Oriana Quackenbush**

Grants Assistant

**Serin Bussell**

Procurement Coordinator

**Learn more**

[oregonmetro.gov/  
grants](https://oregonmetro.gov/grants)

**[oregonmetro.gov](http://oregonmetro.gov)**





Arts and conference centers

Garbage and recycling

Land and transportation

Oregon Zoo

Parks and nature

**[oregonmetro.gov](http://oregonmetro.gov)**