

**Nature in Neighborhoods
Conservation Education Grants
Full Application Workshop
March 28, 2016**



Nature in Neighborhoods grants



Heather Nelson Kent

Community Investments
Program Manager

HeatherNelson.Kent@oregonmetro.gov

Crista Gardner

Grants Coordinator

Crista.Gardner@oregonmetro.gov

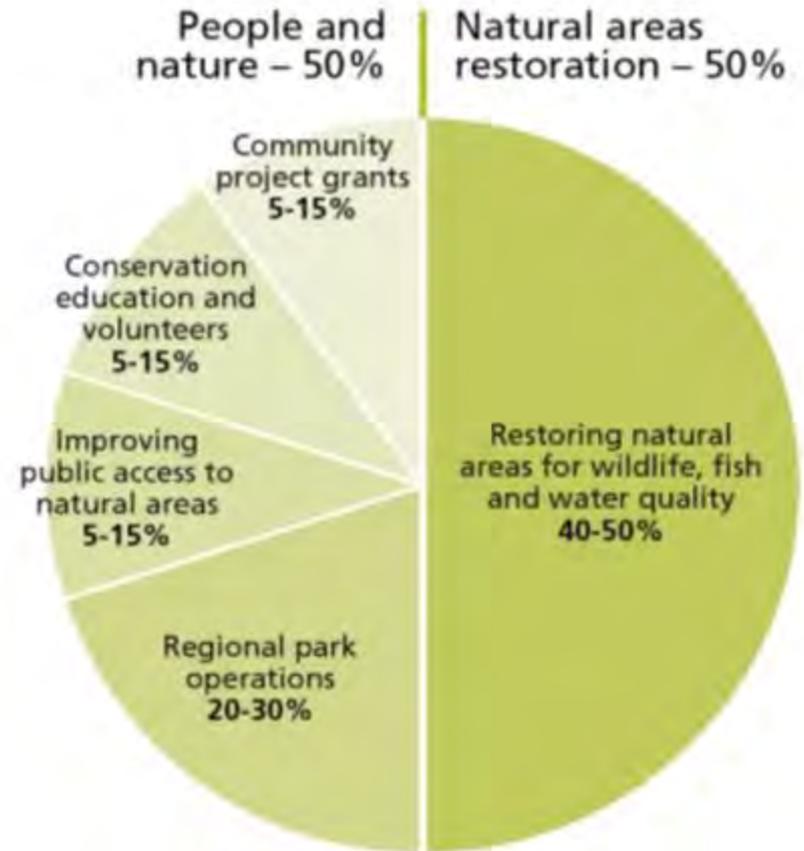
www.oregonmetro.gov/grants/

Parks and natural areas levy



Where levy funds will go

All percentages are approximate



Nature in Neighborhoods grants



Funded by 2013 local option levy
Conservation Education
Restoration and Stewardship
Trails

*Funded by 2006 natural areas bond
measure*
Capital grants

Nature in Neighborhoods grants



Connect people to their watershed
Preserve and restore habitat
Support conservation initiatives



Expand nature education
Connect underserved communities
with nature and nature education



Support regional trails plan

Conservation Education Grants



Purpose: Conservation education grants support and create partnerships in local communities that improve water quality, fish and wildlife habitat and connect people with nature.

Schedule



Pre-applications due January 26

Applicant notifications March

Full application due April 12

Grant awards June 30

Funds available July 1, 2016

Full application evaluation



Qualified program

- *Organization information (commitment to D, E & I)*
- *Organizational preparedness*

Well-crafted program

- *Program narrative*
- *Goals*
- *Partnerships*
- *Location, program reach*

Compelling grant proposals



Address grant goals

Reach different audiences

Building on established programs

Diverse partnerships

Serve many communities

Community-identified need & design

Strong natural resource , habitat and water quality education curriculum



Full application



Pre-application plus:

Budget

Scope of work

Evaluation report

Three (3) letters of support

Statement of 501(c)(3) tax-exempt status

Letter of IRS determination

Letter of property permission



Existing ZoomGrants™ Users: Email

Stay logged in? (Admins and Reviewers only)

[Forgot password?](#)

HELP RESOURCES ▲▲▼

Powered by ZoomGrants™

Metro

[How do I do this?](#)

Open Programs

2016 Nature in Neighborhoods Conservation Education Grants

Parks and Nature
1/26/2016 - Organizations Only

2015 Nature in Neighborhoods Regional Trails Grants

Parks and Nature
2/2/2016 - Organizations Only

2015 Nature in Neighborhoods Grant Management

Parks and Nature
3/30/2016 - Organizations Only

New ZoomGrants™ Account

Email

Password

First Name

Last Name

Account Type Organization

- Password must be 8-16 characters and contain at least 1 letter and 1 number.
- We do not sell or rent your personal information to anyone. Ever.

ZoomGrants: Submitted grant

ZoomGrants

Logged in as Grants Team | [Logout](#) | [Not Grants Team?](#)

A ▲ ▼

My Account Home

My Applications Account Profile

Grant team testers

Click the tabs to access your applications.

Hint: Invoices and Reports can only be added to Approved applications.

Incomplete Submitted Approved Declined Archived Currently Open

Incomplete Applications (full application not yet submitted)

-none-

*Any decisions reflected here are the responsibility of the grantmakers and can be changed at their discretion.
This page is presented as a courtesy to grant applicants and constitutes neither a formal decision by the grantmaker nor an official communication from the grantmaker.
Official decisions will be communicated directly from the grantmaker who may or may not choose to use ZoomGrants™ technology to facilitate those communications.
All decisions are made by the grantmakers and NOT by ZoomGrants™.*

Become a fan of ZoomGrants™ on Facebook
Problems? Contact us at Questions@ZoomGrants.com
©2007-2015 GrantAnalyst.com. All rights reserved.

"ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.

[Logout](#)

Full application form

Metro

Parks and Nature

2016 Nature in Neighborhoods Conservation Education Grants

CLOSED

Deadline 1/26/2016

Open Programs

Description

Requirements

Purpose and Goals

Library

Contact Admin

Announcements

Description [\[hide this\]](#)

2016 NATURE IN NEIGHBORHOODS CONSERVATION EDUCATION GRANTS

For nearly two decades, Metro has provided grants for habitat restoration, conservation education and other projects that connect people to nature close to home. Funding for Nature in Neighborhoods community grants has more than doubled thanks to voter approval of Metro's 5-year local option levy in 2013. The levy includes approximately \$3.7 million for grants focused in three areas: conservation education (\$1.6 million), restoration (\$1.6 million), and regional trails implementation (\$500,000).

Funding for 2016 conservation education grants is set at \$200,000 in total. Small grants have a maximum of \$30,000. The final round of conservation education grants will be awarded in this grant cycle of 2016.

Please see find the 2016 Nature in Neighborhoods conservation education handbook on the [Nature in Neighborhoods website](#) for guidance and details.

Do you have questions about ZoomGrants? Use the Help button at the top of the page. For more information, please visit [ZoomGrants University](#) or contact the Help Desk at Questions@ZoomGrants.com.

To ensure that you are receiving emails about your grant, please add to your "safe senders list" the email address Notices@zoomgrants.com.

Applicant View

Application Status: Not Submitted

You must be logged in to begin.

Program Summary

Application Questions

Budget

Scope of Work

Uploads

Activity Log

Program Summary

Program Summary

Application Questions

Budget

Scope of Work

Uploads

Activity Log

Program Summary

(answers are saved automatically when you move to another field)

Program Name

Amount Requested

Up to \$30,000

\$

Estimated Match

\$

Additional Contacts for this Application

Additional Contacts will be copied on all emails sent to the application owner regarding this application. Enter ONLY email addresses separated by a comma. No names. No titles. No phone numbers.

Collaborators

Collaborators can only edit application data (questions). They cannot submit, archive, or delete this application.

Email Address

Editing Access

Status

Application

Report

Reimbursement Requests

Add to Additional Contacts (below)

Invite

Application questions

Applicant View

Application Status: Not Submitted

You must be logged in to begin.

Program Summary

Application Questions

Budget

Scope of Work

Uploads

Activity Log

Application Questions

(answers are saved automatically when you move to another field)

1. Program summary (one paragraph, 255 characters)

Provide a brief summary that describes your program.

Maximum characters: 255. You have characters left.

2. Fiscal agent

If different than the lead organization. If no fiscal agent, please write "not applicable".

Maximum characters: 255. You have characters left.

3. Program partners

Committed partner organizations.

Maximum characters: 255. You have characters left.

Budget

Program Summary

Application Questions

Budget

Scope of Work

Uploads

Activity Log

Budget

(answers are saved automatically when you move to another field)

Budget

Please complete the budget chart and describe the program budget below. Applicants may edit or add additional Item Descriptions in the budget.

Item Description	Amount Requested	Match Funds (Year 1 must be secured)	In-kind Match
Personal services: List salaries and administration costs	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Volunteer labor: Calculate at \$23.07/hour	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Professional services: List activity and amount	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Materials & supplies: List items, quantities, prices	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Transportation costs: Please itemize	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Indirect or overhead costs, e.g. utilities, rent, telephone, fiscal administration (maximum 10%)	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Other: Please describe	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>

Budget Narrative (Discuss/justify the items and amounts you entered above.)

Please describe the program budget, including revenues and expenditures, which directly relates to your project scope of work and activities. Provide explanation of how figures were derived; describe personal and/or professional services costs (name of individual or company, rate, # of hours, etc.) and any other relevant information. Describe matching sources and list contributors and amounts. In order to qualify for Nature in Neighborhoods funding, you must have at a minimum the first year project contributions secured at time of full application.

Budget

Personal services

Professional services

Materials and supplies

Transportation and travel

Indirect or overhead expenses

Match

Volunteer Labor

Metro funds

Scope of Work

Program Summary

Application Questions

Budget

Scope of Work

Uploads

Activity Log

Scope of Work

SCHEDULE

When will each activity occur?

ACTIVITIES

What activities will occur when?

RESPONSIBLE PARTNER

Who or what organization will lead and participate in each activity?

#	Schedule	Activities	Responsible person or partner
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>
5.	<input type="text"/>	<input type="text"/>	<input type="text"/>

Evaluation report

Program Summary

Application Questions

Budget

Scope of Work

Uploads

Activity Log

Scope of Work

(answers are saved automatically when you move to another field)

Evaluation

GOALS AND OUTCOMES

How will you know when you have been successful in fulfilling the Nature in Neighborhood goals and met your organization's goals? What stories do you hope to be able to tell about your program's success? How do you plan to overcome any challenges? How will you use the information to improve your work in the future?

PROGRAM REACH

Who is your target audience? How many program participants do you expect to serve?

DATA COLLECTION TOOLS AND METHODS

How will you gather the information necessary to measure success? What records or tools will you use to know whether you are meeting your objective? When and how will you collect your evaluation information?

#	Goals and Outcomes	Project reach	Data collection tools and method
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>

Document Uploads

Program Summary

Application Questions

Budget

Scope of Work

Uploads

Activity Log

Uploads

Documents Requested *

Required?

Uploaded Documents *

Location and program reach (two pages): Provide a location/vicinity map that shows where the program and/or participating communities are located within the region. Describe the demographics and any unique characteristics of the community.

Required

-none-

Upload

Please download and fill out the 2015 NIN Conservation Education demographic form. The demographic information you provide on this form will not be used for the review of your grant application.

Required

-none-

Upload

[Download template: 2015 NIN Grants Demographic Form](#)

Please upload at least three letters of support by active partners.

Required

-none-

Upload

If applicable, please upload a letter stating permission to use property by land owner or manager.

-none-

Upload

Please upload the Organization 501(c)(3) IRS determination letter or a 501(c)(3) tax-exempt status statement and Employer Identification Number (EIN). This is not required for schools or government agencies.

-none-

Upload

If desired, please upload any additional photos, curriculum or materials that help to describe or illustrate the project to ZoomGrants. These should be no more than two pages.

-none-

Upload

How to Submit



Just finishing typing....

There is **no “Submit” button**

We will download your information after the deadline, **April 12**

Resources



[The Oregon Environmental Literacy Plan](#)

[The Intertwine Conservation Education Task Force](#)

[Portland Metro STEM Partnership](#)

[Diversifying the American Environmental Movement](#)

[It's Our Nature outdoor immersion series](#)

Resources available

Nature in Neighborhoods Grants Office Hours: Jan. 19-22, 2016

2014 Awarded Projects and examples:

- Centro Cultural [video](#)
- Siskiyou Field Lab [application](#)
- Nadaka Nature Park [video](#)
- Slough School [application](#)
- OakQuest [article](#) and [application](#)



Thank you!

Questions?



Conservation Education Grants



Heather Nelson Kent
Community Investments
Program Manager
HeatherNelson.Kent@oregonmetro.gov

Crista Gardner
Grants Coordinator
Crista.Gardner@oregonmetro.gov

www.oregonmetro.gov/grants/